



WENATCHEE CITY COUNCIL
Thursday, November 14, 2024
Wenatchee City Hall Council Chambers
301 Yakima Street
Wenatchee, WA 98801

AGENDA

"To create community through responsive leadership and services for the citizens and visitors of the Apple Capital of the World."

4:45 p.m. Executive Session

Executive session to discuss with legal counsel potential litigation to which the city is, or likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency (RCW 42.30.110(i)).

5:15 p.m. Regular Meeting

1. Call to Order, Pledge of Allegiance, and Roll Call

2. Citizen Requests/Comments

The "Citizen Comments" period is to provide the opportunity for members of the public to address the Council on any matter, including items on the agenda. Comments on public hearing items will be taken during the public hearing. The Mayor will ask if there are any citizens wishing to address the Council. When recognized, please step up to the microphone, give your name and mailing address, and state the matter of your interest. Citizen comments will be limited to three minutes.

3. Consent Items

- *Motion to approve the agenda and vouchers;*
Voucher Listing:
Vouchers in the amount of \$532,326.72 dated 10/26/2024 – 11/1/2024
Payroll distribution in the amount of \$11,061.77 dated 11/5/2024
- *Resolution No. 2024-34, appointing Alicia McRae to the Planning Commission as a voting member for a four-year term;*
- *Resolution No. 2024-35, appointing Jeff Aken and reappointing Blythe Kelly and Heather Ostenson to the Historic Preservation Board as voting members for three years; and*
- *Resolution No. 2024-36, reappointing James Snyder and Luis Gonzalez to the Code Enforcement Board as voting members for two-year terms.*

4. Presentations

- Small Business Saturday Proclamation

5. Action Items

- A. 2025 Management and Administrative Group Classifications and Compensation
Presented by Human Resources Director Kari Page
Action Requested: *Motion for City Council to adopt Ordinance No. 2024-29, establishing positions for regular status employment within the City of Wenatchee Management/Administrative Group, fixing the compensation to be paid for the 2025 calendar year, and repealing Ordinance No. 2023-20.*
- B. 2025 Temporary Worker Positions and Pay Ranges
Human Resources Director Kari Page
Action Requested: *Motion for City Council to adopt Ordinance No. 2024-30, establishing pay ranges for temporary workers for the 2025 calendar year, and repealing Ordinance No. 2023-24.*
- C. City Project 2202 – Loan Application for the Crawford Water Main Replacement Project
Presented by Utility Planner Darci Ronning
Action Requested: *Motion for City Council to approve the staff application to the Department of Health for a Drinking Water State Revolving Fund Loan for the City's Project #2202 Crawford Main Replacement Project, and authorize the City Administrator to sign the agreement.*
- D. 2025 Agreement for Emergency Services between the City of Wenatchee and Chelan County Department of Emergency Management
Presented by City Administrator Laura Gloria
Action Requested: *Motion for City Council to approve the contract between Chelan County Department of Emergency Management and the City of Wenatchee for 2025 Emergency Services in the amount of \$134,790, and authorize the Mayor's signature.*
- E. Update City Funds List for Budget and Accounting
Presented by Finance Director Brad Posenjak
Action Requested: *Motion for City Council to adopt Ordinance No. 2024-27, amending and restating Section 1.20.010 of the Wenatchee City Code Relating to the funds of the City.*

6. Public Hearing Items

The Mayor will call the Public Hearing to order and state the ground rules, the purpose of the hearing, the action that the hearing body may take on the matter, and will state the manner in which the hearing will proceed. Staff will first give a report, followed by public testimony. All speakers must speak into the microphone and clearly state their names and addresses. All comments should be addressed to the hearing body, should be relevant to the public hearing, and should not be of a personal nature. Public testimony may be limited to three minutes, unless further time is granted by the Mayor.

F. Ordinance No. 2024-28, Adopting the 2025 Budget

Presented by Finance Director Brad Posenjak

Action Requested: *Motion for City Council to adopt Ordinance No. 2024-28, adopting the Final Budget for the fiscal year ending December 31, 2025.*

7. Reports

- a. Mayor's Report
- b. Reports/New Business of Council Committees

8. Announcements

9. Close of Meeting

RESOLUTION NO. 2024-34

A RESOLUTION, of the City of Wenatchee, Washington appointing Alicia McRae to the Planning Commission as a voting member for a four-year term.

WHEREAS, the City of Wenatchee has created a Planning Commission (“Commission”) with powers and duties as stated in Chapter 10.74 of the Wenatchee City Code; and

WHEREAS, on January 1, 2025, there will be a vacant position on the Commission, which will have a term expiring on December 31, 2028; and

WHEREAS, Alicia McRae has expressed a desire to be appointed to the vacant position on the Commission; and

WHEREAS, Alicia McRae qualifies to serve on the Commission; and

WHEREAS, the Department of Community Development is the “responsible department,” as that term is used in Resolution 2009-34, for the Commission; and

WHEREAS, the Director of the Department of Community Development recommends that Alicia McRae be appointed to the Commission.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WENATCHEE HEREBY RESOLVES AS FOLLOWS:

Section 1. Appointment. The City Council makes the following appointment to the Planning Commission with a term as stated below:

<u>NAME and ADDRESS</u>	<u>TERM BEGINS</u>	<u>TERM EXPIRES</u>
Alicia McRae 1021 Idaho St. Wenatchee, WA 98801	January 1, 2025	December 31, 2028

Section 2. Effective Date. This Resolution shall take effect upon adoption.

ADOPTED by the City Council of the City of Wenatchee, Washington, this 14th day of November, 2024.

CITY OF WENATCHEE, a Municipal Corporation

By: _____
MIKE POIRIER, Mayor

ATTEST:

By: _____
TAMMY McCORD, City Clerk

APPROVED AS TO FORM:

By: _____
DANIELLE R. MARCHANT, City Attorney

RESOLUTION NO. 2024-35

A RESOLUTION, of the City of Wenatchee, Washington appointing Jeff Aken and reappointing Blythe Kelly and Heather Ostenson to the Historic Preservation Board as voting members for three-year terms.

WHEREAS, the City of Wenatchee has created a Historic Preservation Board (“Board”) with powers and duties as stated in Chapter 2.36 of the Wenatchee City Code; and

WHEREAS, on January 1, 2025, the Board will have a vacate position; and

WHEREAS, Jeff Aken has expressed a desire to be appointed to the Board to fill the vacant position; and

WHEREAS, Blythe Kelly and Heather Ostenson currently serve as members on the Board wherein their appointments expire on December 31, 2024; and

WHEREAS, Blythe Kelly and Heather Ostenson have expressed a desire to be reappointed for an additional three-year term on the Board; and

WHEREAS, Jeff Aken, Blythe Kelly, and Heather Ostenson qualify to serve on the Board; and

WHEREAS, the Department of Community Development is the “responsible department,” as that term is used in Resolution 2009-34, for the Board; and

WHEREAS, the Director of the Department of Community Development recommends that Jeff Aken be appointed to the Board, and that Blythe Kelly and Heather Ostenson be reappointed to the Board.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WENATCHEE HEREBY RESOLVES AS FOLLOWS:

Section 1. Appointment. The City Council hereby makes the following appointments to the Historic Preservation Board with a term as stated below:

<u>NAME and ADDRESS</u>	<u>TERM BEGINS</u>	<u>TERM EXPIRES</u>
Jeff Aken 141 S. Emerson Ave Wenatchee, WA 98801	January 1, 2025	December 31, 2027
Blythe Kelly 519 Douglas St. Wenatchee, WA 98801	January 1, 2025	December 31, 2027
Heather Ostenson 500 Douglas St. Wenatchee, WA 98801	January 1, 2025	December 31, 2027

Section 2. Effective Date. This Resolution shall take effect upon adoption.

ADOPTED by the City Council of the City of Wenatchee, Washington, this 14th day of November, 2024.

CITY OF WENATCHEE, a Municipal Corporation

By: _____
MIKE POIRIER, Mayor

ATTEST:

By: _____
TAMMY McCORD, City Clerk

APPROVED AS TO FORM:

By: _____
DANIELLE R. MARCHANT, City Attorney

RESOLUTION NO. 2024-36

A RESOLUTION, of the City of Wenatchee, Washington reappointing James Snyder and Luis Gonzalez to the Code Enforcement Board as voting members for two-year terms.

WHEREAS, the City of Wenatchee has created a Code Enforcement Board (“Board”) with powers and duties as stated in Chapter 2.10 of the Wenatchee City Code; and

WHEREAS, James Snyder and Luis Gonzalez currently serve as members on the Board wherein their appointments expire on December 31, 2024; and

WHEREAS, James Snyder and Luis Gonzalez have expressed a desire to be reappointed for additional two-year terms on the Board; and

WHEREAS, James Snyder and Luis Gonzalez qualify to serve on the Board; and

WHEREAS, the Department of Community Development is the “responsible department,” as that term is used in Resolution 2009-34, for the Board; and

WHEREAS, the Director of the Department of Community Development recommends that James Snyder and Luis Gonzalez be reappointed as voting members to the Board.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WENATCHEE HEREBY RESOLVES AS FOLLOWS:

Section 1. Reappointment. The City Council hereby makes the following reappointments, as voting members, to the Code Enforcement Board with terms as stated below:

<u>NAME and ADDRESS</u>	<u>TERM BEGINS</u>	<u>TERM EXPIRES</u>
James Snyder 34 Jennings St. Wenatchee, WA 98801	January 1, 2025	December 31, 2026

Luis Gonzalez
1928 Broadview
Wenatchee, WA 98801

January 1, 2025

December 31, 2026

Section 2. Effective Date. This Resolution shall take effect upon adoption.

ADOPTED by the City Council of the City of Wenatchee, Washington, this 14th day of November, 2024.

CITY OF WENATCHEE, a Municipal Corporation

By: _____
MIKE POIRIER, Mayor

ATTEST:

By: _____
TAMMY McCORD, City Clerk

APPROVED AS TO FORM:

By: _____
DANIELLE R. MARCHANT, City Attorney

PROCLAMATION

Small Business Saturday

November 30, 2024



WHEREAS, the City of Wenatchee, Washington, celebrates our local small businesses and the contributions they make to our local economy and community; and

WHEREAS, according to the United States Small Business Administration, there are 34.7 million small businesses in the United States, small businesses represent 99.7% of firms with paid employees, small businesses are responsible for 61.1% of net new jobs created since 1995, and small businesses employ 45.9% of the employees in the private sector in the United States; and

WHEREAS, 68 cents of every dollar spent at a small business in the U.S. stays in the local community and every dollar spent at small businesses creates an additional 48 cents in local business activity as a result of employees and local businesses purchasing local goods and services; and

WHEREAS, 59% of U.S. consumers aware of Small Business Saturday shopped or ate at a small, independently owned retailer or restaurant on Small Business Saturday 2023; and

WHEREAS, Wenatchee supports our local businesses that create jobs, boost our local economy, and preserve our communities; and

WHEREAS, advocacy groups, as well as public and private organizations, across the country have endorsed the Saturday after Thanksgiving as Small Business Saturday.

NOW, THEREFORE, I, Mike Poirier, Mayor of the City of Wenatchee, Washington, do hereby proclaim Saturday, November 30, 2024, as SMALL BUSINESS SATURDAY, and urge the residents of our community, and communities across the country, to support small businesses and merchants on Small Business Saturday – celebrating its 15th year in 2024 – and Shop Small throughout the year.

IN WITNESS WHEREOF, I have caused the seal of the City of Wenatchee to be affixed on this 14th day of November, 2024.




Mike Poirier, Mayor



CITY COUNCIL AGENDA REPORT

TO: Mike Poirier, Mayor
City Council

FROM: Kari Page
Director of Human Resources

MEETING DATE: November 14, 2024

- I. **SUBJECT**
2025 Management and Administrative Group Classifications and Compensation.
- II. **ACTION REQUESTED**
Motion to adopt, and authorize the Mayor to sign, Ordinance No. 2024-29, repealing Ordinance No. 2024-16.
- III. **OVERVIEW**
Ordinance No. 2024-29 establishes positions for regular status employment within the City of Wenatchee Management and Administrative Group, fixing compensation to be paid for the calendar year 2025.
- IV. **FISCAL IMPACT**
Compensation is incorporated into the proposed 2025 budget.
- VII. **ADMINISTRATIVE ROUTING**
Tammy McCord, City Clerk
Laura Gloria, City Administrator
Brad Posenjak, Finance Director

ORDINANCE NO. 2024-29

AN ORDINANCE, of the City of Wenatchee, Washington establishing positions for regular status employment within the City of Wenatchee Management/Administrative Group, fixing the compensation to be paid for the 2025 calendar year, and repealing Ordinance No. 2023-20.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WENATCHEE DO ORDAIN AS FOLLOWS:

SECTION 1

The City of Wenatchee does hereby create and establish those regular full-time and part-time employment positions as set forth on Exhibit “A,” which is attached hereto and incorporated herein by this reference. The wage range for these positions shall be as set forth on Exhibit “A” and shall become effective on January 1, 2025. Any employee benefits offered to the regular full-time and part-time employment positions shall be as stated in the Employee Handbook, as the Employee Handbook now appears or is hereafter amended.

SECTION 2

Ordinance No. 2023-20 shall be and hereby is repealed to the extent it is in conflict herewith.

SECTION 3

If any section, subsection, sentence, clause or phrase of this Ordinance is declared or judged by a court of competent jurisdiction to be invalid or unconstitutional, such adjudication shall in no manner affect the remaining portions of this Ordinance which shall be in full force and effect as if said section, subsection, sentence, clause or phrase so declared or adjudged invalid or unconstitutional were not originally a part hereof.

SECTION 4

Upon approval of the City Attorney, the City Clerk and the Code Reviser are authorized to make necessary corrections to this Ordinance, including the correction of clerical errors; references to other local, state or federal laws, codes, rules or regulations; or ordinance numbering and section/subsection numbering.

SECTION 5

That this Ordinance shall take effect thirty days from and after publication as provided by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF WENATCHEE this 14th day of November, 2024.

CITY OF WENATCHEE, a municipal corporation

By: _____
MIKE POIRIER, Mayor

ATTEST:


By: _____
TAMMY McCORD, City Clerk

APPROVED AS TO FORM:

By: _____
DANIELLE R. MARCHANT, City Attorney

EXHIBIT A

Ordinance 2024-29

						11/14/2024
						
Management/Administrative Group Monthly Wage Schedule January 1 - December 31, 2025						
Grade	Job Classification	Step 1	5% Step 2	5% Step 3	5% Step 4	6% Step 5
M010	City Administrator Chief of Police	12,905.00	13,550.25	14,227.77	14,939.15	15,835.50
M020	Director of Finance Director of Public Works	12,044.67	12,646.90	13,279.25	13,943.21	14,779.80
M030	Director of Community Development	11,614.50	12,195.23	12,804.99	13,445.24	14,251.95
M040	Director of Human Resources Director of Information Technology Director of Parks, Recreation & Cultural Services Police Captain	11,184.33	11,743.55	12,330.73	12,947.26	13,724.10
M050	City Engineer	10,513.27	11,038.93	11,590.88	12,170.42	12,900.65
M060	Deputy Public Works Director - Operations Deputy Public Works Director - Utilities	9,886.43	10,380.76	10,899.79	11,444.78	12,131.47
M070	Engineering Services Manager	9,614.56	10,095.29	10,600.06	11,130.06	11,797.86
M080	Assistant City Engineer	9,374.61	9,843.34	10,335.50	10,852.28	11,503.41
M090	Assistant Director of Community Development Assistant Director of Finance	9,081.68	9,535.77	10,012.55	10,513.18	11,143.97
M100	Senior Project Engineer Senior Utilities Engineer	8,852.76	9,295.40	9,760.17	10,248.18	10,863.07
M110	Building/Fire Code Official	8,648.96	9,081.41	9,535.48	10,012.25	10,612.99
M120	Development Review Engineer Facilities Manager GIS & Asset Manager Homeless Response Administrator Principal Planner Project Engineer Water & Collections Manager WWTP Supervisor	8,137.07	8,543.93	8,971.12	9,419.68	9,984.86
M130	Network Administrator	7,969.46	8,367.93	8,786.32	9,225.64	9,779.18
M140	Senior Planner Storm/Sewer Collections Supervisor Street Maintenance Supervisor Utility Project Manager Water Distribution Supervisor	7,765.16	8,153.42	8,561.09	8,989.14	9,528.49
M150	Accounting Supervisor Fleet Supervisor Systems Administrator	7,377.00	7,745.85	8,133.14	8,539.80	9,052.18
M160	City Clerk Recreation Supervisor	7,226.17	7,587.48	7,966.85	8,365.19	8,867.10
M170	Accountant Parks Maintenance Supervisor Senior Financial Analyst - Public Works	7,069.81	7,423.30	7,794.47	8,184.19	8,675.24
M180	Building/Fire Inspector Code Compliance Supervisor Human Resources Generalist Senior Technology Specialist Plans Examiner Public Services Supervisor Staff Engineer Technical Services Specialist (Police)	6,720.40	7,056.41	7,409.24	7,779.70	8,246.48
M190	Associate Planner Police Records Supervisor	6,337.57	6,654.45	6,987.18	7,336.54	7,776.73
M200	Accreditation & Administration Coordinator Asset Management Coordinator Building Inspector Code Compliance Officer	6,054.82	6,357.56	6,675.44	7,009.21	7,429.76
M210	Technology Specialist Payroll Accounting Specialist	5,877.36	6,171.23	6,479.79	6,803.78	7,212.01
M220	Administrative Assistant	5,469.75	5,743.24	6,030.40	6,331.92	6,711.84
M999	Mayor					8,670.00



CITY COUNCIL AGENDA REPORT

TO: Mike Poirier, Mayor
City Council

FROM: Kari Page, Director of Human Resources

MEETING DATE: **November 14, 2024**

- I. **SUBJECT**
2025 Temporary Worker positions and pay ranges.
- II. **ACTION REQUESTED**
Motion to adopt, and authorize the Mayor to sign, Ordinance 2024-30 and repeal Ordinance 2023-24.
- III. **OVERVIEW**
Ordinance 2024-30 establishes temporary positions and pay ranges for calendar year 2025.

Effective January 1, 2025, the Washington State minimum wage will be \$16.66 per hour (\$0.38 per hour increase).
- IV. **FISCAL IMPACT**
Compensation is incorporated into the proposed 2025 budget.
- VII. **ADMINISTRATIVE ROUTING**
Tammy McCord, City Clerk
Laura Gloria, City Administrator
Brad Posenjak, Director of Finance

ORDINANCE NO. 2024-30

AN ORDINANCE, of the City of Wenatchee, Washington establishing pay ranges for temporary workers for the 2025 calendar year, and repealing Ordinance No. 2023-24.

WHEREAS, Ordinance No. 2023-24 established wage ranges for temporary workers; and

WHEREAS, the wage ranges for temporary workers need to be updated to account for the increase in the minimum wage for workers in the State of Washington that goes into effect on January 1, 2025.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WENATCHEE DO ORDAIN AS FOLLOWS:

SECTION 1

Attached hereto as Exhibit “A” are the temporary positions and pay ranges for the 2025 calendar year. Any employee benefits offered to the temporary employment positions shall be as stated in the Employee Handbook, as the Employee Handbook now appears or is hereafter amended.

SECTION 2

Ordinance No. 2023-24 shall be and hereby is repealed to the extent it is in conflict herewith.

SECTION 3

If any section, subsection, sentence, clause or phrase of this Ordinance is declared or judged by a court of competent jurisdiction to be invalid or unconstitutional, such adjudication shall in no manner affect the remaining portions of this Ordinance which shall be in

full force and effect as if said section, subsection, sentence, clause or phrase so declared or adjudged invalid or unconstitutional were not originally a part hereof.

SECTION 4

Upon approval of the City Attorney, the City Clerk and the Code Reviser are authorized to make necessary corrections to this Ordinance, including the correction of clerical errors; references to other local, state or federal laws, codes, rules or regulations; or ordinance numbering and section/subsection numbering.

SECTION 5

That this Ordinance shall take effect thirty days from and after publication as provided by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF WENATCHEE this 14th day of November, 2024.

CITY OF WENATCHEE, a municipal corporation

By: _____
Mike Poirier, Mayor

ATTEST:

By: _____
TAMMY McCORD, City Clerk

APPROVED AS TO FORM:

By: _____
DANIELLE R. MARCHANT, City Attorney

EXHIBIT A

Ordinance 2024-30

2025 TEMPORARY POSITIONS AND WAGE RANGES

Prior to an offer of employment, the rate of pay for each temporary worker to be hired will be established by the Human Resources Director depending on the temporary position and qualifications of the applicant. Employment for a position not set forth in the following table or for a position other than within the following pay ranges shall require City Council approval.

Position	Minimum	Maximum
Intern	\$16.66	\$18.92
Temp Worker – Aquatics Temp Worker – Admin Temp Worker – Recreation	\$16.66	\$21.00
Temp Worker – Park Maintenance	\$16.66	\$23.00
Temp Worker – Facilities Maintenance Temp Worker – Operations	\$16.66	\$27.00
Temp Worker – Street Maintenance Temp Worker – Utilities	\$16.66	\$30.00



CITY COUNCIL AGENDA REPORT

TO: Mike Poirier, Mayor City Council

FROM: Darci Ronning, Public Works Department

MEETING DATE: November 13, 2024

I. **SUBJECT**

City Project 2202 – Loan application for the Crawford water main replacement project

II. **ACTION REQUESTED**

Motion requested for City Council approval of staff application to the Department of Health for a Drinking Water State Revolving Fund Loan for the City's project number 2202 Crawford Main Replacement Project and authorize the City Administrator to sign the agreement.

III. **OVERVIEW**

The existing 14-inch, steel water main was constructed during the 1950's and has reached the end of its useful life. This pipeline connects the 4MG Okanogan reservoir to the 1 MG Skyline reservoir and upper pressure zone via the Crawford booster station at the corner of Crawford and Okanogan. The project will replace approximately 2,700 lineal feet of 14-inch, steel water main with new 16- inch, ductile iron pipe in Crawford Ave. between Miller Street and Okanogan Avenue. This will include a directional bore to cross beneath the Irrigation canal within a new steel casing. The project is identified as watermain replacement projects W12 and W13 in the City of Wenatchee 2018 Comprehensive Water System Plan Volume 1 and is included in the city's capital projects budget. The project has been designed to 90 percent and is "shelf ready" for construction.

At this time, city staff recommends moving forward with a phased approach to the project to allow time to spread out costs and address the critical portion of the project first, which is at the point where the main crosses under the irrigation canal, and which would be the most damaging if this portion of the line should fail. The city will continue to pursue funding opportunities and shared future project opportunities to replace the rest of the water main in Crawford Avenue in the near future. Next steps will include preparing the bid package and plans to 100% for a competitive bid package for advertising upon loan approval.

III. FISCAL IMPACT

The DWSRF loan contract has the following terms:
Award amount \$ 851,147.30, includes a required 15% contingency
Loan /fee: \$ 8,427.20
Standard Interest Rate: Loan origination fee 1%, then 2.25%
Loan Terms: 20 years, paid annually in October

This project was adopted as part of the 2022 Budget and the 2022- 2027 Capital Facilities Plan by council on 11/18/2021. Water rates will fund the repayment of these loans. Additional funding for this project will be from Fund 401 Water.

IV. PROPOSED PROJECT SCHEDULE

Upon approval, city staff will submit the application for loan funding due by November 30, 2024. We anticipate hearing if we get approved for funding in January – February of 2025. Per loan agreement terms the bid process must be complete within 18 months of award and the project must be complete within 4 years.

V. REFERENCE(S)

1. Department of Health Loan Application
2. Engineer's Estimate of Costs
3. Capital Project Budget

VI. ADMINISTRATIVE ROUTING

Tammy McCord, City Clerk
Laura Gloria, City Administrator
Tom Wachholder, Public Works Director
Jessica Shaw, Deputy Public Works Director
Brad Posenjak, Finance Director
Jake Lewing, City Engineer
Nataliann Tutino, Financial Analyst



Water System ID: 94350

Status: Draft

Grant Type: Construction Loan

Organization Name: City of Wenatchee

Primary Contact: Darci Ronning

Applicant Organization Information

Address: PO Box 519

City: Wenatchee

State: WA

Zip Code + 4:

County: Chelan

Phone: 509-888-6200

Email: DMattioda@wenatcheewa.gov

Unique Entity Identifier (UEI): RPM7CUJB7M69

[Link to Sam.gov Registration](#)

Sam.gov Registration Annual Expiration Date: 02/18/2025

Statewide Vendor #: 0007721-00

UBI #: 048-000-043

Federal Tax ID: 94-3503200

ATTENTION:

Answering NO to any of the following questions or not providing documents requested may make you ineligible. Please contact your regional planner or engineer if you have questions.

Is your Water System Plan (WSP) or Small Water System Management Program (SWSMP) approved and current?

Yes

Have you uploaded a copy of approval letter for applicants WSP or SWSMP? (Do not upload more than 3 pages)

Yes



Copy of approval letter for applicants WSP or SWMSP

[DOH_Approval_Water_System_Plan.pdf](#)

129.1 KB - 11/06/2024 11:20 AM

Total Files: 1

Have you uploaded a copy of page in the WSP or SWSMP that has the proposed project included?

Yes

Applicant Copy of page in WSP or SWMSP that has proposed project

[Capital_Improvements_Projects_Table_9_1.pdf](#)

1.9 MB - 11/06/2024 11:31 AM

Total Files: 1

If your project requires Water Rights (such as a new source) have you secured your Water Rights?

N/A

Applicant owns project site or has ability to control site through easement or lease for at least the duration of the loan?

Yes

Applicant Owns Project Site Attachment

[Map_Canal_Location_and_City_Right_of_Way.pdf](#)

1.2 MB - 11/06/2024 11:43 AM

Total Files: 1

Applicant has a clean audit with no outstanding findings related to technical, managerial, or financial capacity?

Yes

Project Information

Project Name

Crawford Water Main Canal Crossing



Brief Project Description (Scope of Work) (Max 250 Words)

The existing 14-inch, steel water main was constructed during the 1950's and has reached the end of its useful life. This pipeline connects the 4MG Okanogan reservoir to the 1 MG Skyline reservoir and upper pressure zone via the Crawford booster station at the corner of Crawford and Okanogan. The project will replace approximately 2,700 lineal feet of 14-inch, steel water main with new 16- inch, ductile iron pipe in Crawford Ave. between Miller Street and Okanogan Avenue. This will include a directional bore to cross beneath the Irrigation canal within a new steel casing. The project is identified as watermain replacement projects W12 and W13 in the City of Wenatchee 2018 Comprehensive Water System Plan Volume 1 and is included in the city's capital projects budget. The project has been designed to 90 percent and is "shelf ready" for construction. At this time, city staff recommends moving forward with a phased approach to the project to allow time to spread out costs and address the critical portion of the project first, which is at the point where the main crosses under the irrigation canal, and which would be the most damaging if this portion of the line should fail. The city will continue to pursue funding opportunities and shared future project opportunities to replace the rest of the water main in Crawford Avenue in the near future. Next steps will include preparing the bid package and plans to 100% for a competitive bid package for advertising upon loan approval.

Identify what is paid for by DWSRF (Max 250 Words)

The DWSRF funds will be used to pay for the construction services including the contractor's time, materials, and equipment. In addition, the money will be used to pay for supportive services including engineering, construction management, inspections and the onsite archaeologist for all ground disturbing activities and a monitoring report after completion. City staff time will not be billed to the project.

Identify the deliverables (report, completed construction, change of ownership documentation)(Max 250 Words)

Deliverables for this project will include a complete bid package including 100% plan set, specs and bid package. In addition, deliverables will include the necessary permits to include the SEPA Checklist and DNS upon completion, completed construction and a monitoring report from the archaeologist. Construction activities will include daily reports and photos, documentation of change orders, requests for information and submittals. Construction meeting notes can be available upon request. Pay estimates, back up documentaton and quarterly reports will be prepared until job completion. Tracking of certified payrolls and labor will be performed throughout the project. Community outreach events will be scheduled to notify the community of the project goals, schedule and how to communicate with the city during construction season.

Legislature and Congressional Districts

Legislative District: 12

Congressional District: 8

Project Site Name
Crawford Avenue, Wenatchee, WA 98801

Project Site Street Address
Crawford Ave - between Fuller St & Orminston St.



Project Site City
Wenatchee

Project Site State
Washington

Project Site Zip Code
98801

Project Site Latitude
47.4043338

Project Site Longitude
-120.3185932

Project County
Chelan

Upload a map showing the location of the project.

[Map_Canal_Location_and_City_Right_of_Way.pdf](#)

1.2 MB - 11/06/2024 12:00 PM

Total Files: 1

Upload a map showing the census tracks to be served by the project.

Main focus of the project.

Construction-Transmission & Distribution

Actions proposed to address public health concerns

Resiliency, Water main installation or replacement, Other

If Other (actions taken), please provide comments.

Precautionary construction to avoid failure of the main that would result in damage to the irrigation canal system owned b Wenatchee Reclamation District serving 100s of Wenatchee parcels.

Is this a restructuring/consolidation/receivership project?

No

Does this project address a compliance issue in a department issued correspondence?

No

Exceeding a maximum contaminant level (MCL), secondary MCL, state action level (SAL) or action level or within 80% of nitrate or arsenic MCL?

No

Treatment technique issue?

No



Are you experiencing water shortage due to a declining aquifer? A Water Shortage Response Plan will be required as part of the project.

No

Do you have source meters on all existing water sources?

Yes

Does the water system have service meters on all existing services?

Yes

Readiness to Proceed Points

Are the construction documents complete and approved by DOH?

No

Are the bid documents complete?

No

Has your water system completed the SEPA and/or NEPA process for this project?

Yes

Attach final SEPA/NEPA letter

Has your water system completed the cultural/historical review process under Section 106?

Please Select

Does this funding complete a previous DWSRF construction loan or DWSRF emergency loan project?

Please Select

Does this funding complete a previous DWSRF preconstruction loan or planning & engineering loan?

Please Select

For consolidation projects, did this project receive a DWSRF consolidation feasibility study grant?

Please Select

Does this loan complete the funding package for this project?

Please Select

Bonus Points



Do you want to be considered for Restructuring Bonus Points?

Please Select

Has your staff attended asset management training session?

Please Select

Does your system have an asset inventory?

Please Select

Does this project require coordination with other infrastructure project (Smart Projects)?

Please Select

Does this project address water loss, reduce pumping or treatment costs, or result in reduced energy consumption?

Please Select

Financial Information



	When (estimated)	Funding Request (Costs)
Engineering Report (preliminary engineering)		\$0.00
Environmental Review		\$250.00
Cultural Review		\$77,000.00
Land/Right-of-way acquisition		\$0.00
Permits		\$0.00
Public involvement/information		\$200.00
Bid documents (design engineering)		\$10,000.00
Construction		\$586,080.10
Contingency (No more than 20% of construction costs)		\$109,920.00
DOH Review/Approval fees		\$0.00
Other Fees: (sales or use tax)		\$59,270.00
Service Meters (purchase and installation)		\$0.00
Audit Costs		\$0.00
Subtotal		\$842,720.10

What When (estimated) Funding Request (Costs)

	Funding Request (Costs)
Funding Request TOTAL	\$842,720.10
Loan Fee (if applicable)	\$8,427.20
Total Funding Request	\$851,147.30
Total Funding Requested	\$732,800.00

Have you secured any other funding sources for your project?
No

Have you applied for any other funding sources for your project?
No



If the water system is a non profit corporation serving a non community, attach a copy of the federal nonprofit certification to this application.

Applicant's relationship to the water system. Select Type
Water Manager

Years in business as a water system
132

Number of years under current board or council
4

Does your water system have managerial capacity?

Are all of your water system board or council positions filled?
Please Select

Does your board or council meet regularly?
Please Select

Are your board meeting minutes available for review?
Please Select

Attach meeting minutes approving submittal of the DWSRF application for the proposed project and proposed funding amount.

Does your water system have technical capacity?

Do you have a certified operator?
Please Select

Do you keep the following records and are they available for review?
Please Select

How many certified operators are you required to have?



Are all your operator positions filled?

Please Select

If the jurisdiction provides centralized wastewater services, provide the average monthly wastewater rate per residential connection.

Was an income survey conducted on your system, jurisdiction, or project area?

Please Select

Will the water system increase rates to repay this loan?

Please Select

Did or will the water system adopt rates to include the DWSRF loan repayment?

Please Select

Does the system have the ability to raise rates for loan repayment?

Please Select

Is there a pending motion (or resolution) to limit the water system's ability to raise rates or expend from revenue the funds needed to repay a loan?

Please Select

Has the applicant experienced severe fiscal distress resulting from a natural disaster (example: Governor-declared emergency, or emergency public works need in the past 12 months?)

Please Select

Has the applicant received past or present technical assistance from the Rural Community Assistance Corporation (RCAC), Evergreen Rural Water of Washington (ERWOW), or any other consultant?

Please Select

Did the technical staff help you complete this form?

Please Select

Identify activities the technical staff provided for your water system or your board.

Identify all events listed below that your water system experienced in the last five years



Is the water system involved in any lawsuits or pending litigation that is in excess of \$10,000? If yes, attach a statement from your attorney describing the lawsuit.

Please Select

Have company assets been sold?

Please Select

Will company assets be sold in the future?

Please Select

Will the water system consolidate or change ownership before the loan is paid off?

Please Select

Is the system under any regulatory or court compliance order?

Please Select

We certify that the applicant has not defaulted on any payment of matured principal and/or interest.

Please Select

To fully evaluate the financial status of the applicant, the DWSRF program requires the applicant to submit the following items.

All applicants; Balance Sheet Statements for last three years and current year if available.

All applicants; Book Asset Details or complete Fixed Assets Inventory List and Depreciation schedule.

All applicants; Income Statements for last three years and current year if available.

All applicants; Adopted Water Rate Structure for last three years and current/future year(s) if available.

Privately owned water system only; filed Tax Returns for last three years.



Privately owned water system only; copy of bank statements ending December 31 for the last three years.

Privately owned water system only; Copy of Bylaws and Articles of Incorporation.

City of Wenatchee

CPN 2202 Crawford (Canal Crossing Only)

Engineers Opinion of Probable Construction Cost - November 2024



Quantity	Unit	Item	Section	Unit Cost	Subtotal
1.00	LS	Mobilization (10% of Construction)		\$ 61,230.01	\$ 61,230.01
1.00	LS	Temporary Traffic Control (10% of Bid Based)		\$ 53,572.74	\$ 53,572.74
1.00	LS	Record Drawings		\$ 3,000.00	\$ 3,000.00
1.00	FA	Force Account		\$ 20,000.00	\$ 20,000.00
1.00	LS	SPCC Plan		\$ 1,000.00	\$ 1,000.00
1.00	LS	Removal of Structures & Obstructions (incl. curb, gutter, sidewalk)		\$ 25,000.00	\$ 25,000.00
160.00	LF	Steel Pipe Abandon & Fill, 14-inch diam.		\$ 78.00	\$ 12,480.00
380.00	LF	Saw Cutting Asphalt		\$ 2.00	\$ 760.00
18.00	LF	Saw Cutting Concrete		\$ 2.00	\$ 36.00
285.04	Ton	Crushed Surfacing Top Course (pipe zone, curb, sidewalk road)		\$ 70.00	\$ 19,952.96
95.48	Ton	Crushed Surfacing Base Course (pipe zone, curb, sidewalk road)		\$ 60.00	\$ 5,728.73
53.04	Ton	Commercial HMA CL 1/2 In. PG64-28		\$ 150.00	\$ 7,956.56
18.40	Ton	Commercial HMA CL 3/8 In. PG64-28(1" overlay)		\$ 150.00	\$ 2,760.00
192.44	SY	Planing Bituminous Pavement		\$ 7.00	\$ 1,347.11
3.00	Each	Potholing		\$ 500.00	\$ 1,500.00
1.00	LS	Shoring or Extra Excavation (GeoEngineer's Est.)		\$ 95,000.00	\$ 95,000.00
1.00	LS	Horizontal Boring (GeoEngineer's Estimate)		\$ 220,000.00	\$ 220,000.00
1.00	LS	Temporary Adjacent Utility Support (Boring)		\$ 15,000.00	\$ 15,000.00
160.00	LF	DI Pipe for Water Main, 8-inch Diam		\$ 100.00	\$ 16,000.00
160.00	LF	DI Pipe for Water Main, 16-inch Diam		\$ 450.00	\$ 72,000.00
2.00	Each	Butterfly Valve, 16-inch		\$ 5,500.00	\$ 11,000.00
2.00	Each	Gate Valve, 8-inch		\$ 3,200.00	\$ 6,400.00
2.00	Each	Connect New Water Pipe to Existing Water Pipe		\$ 2,000.00	\$ 4,000.00
6.00	Each	Inlet Protection		\$ 125.00	\$ 750.00
60.00	LF	Cement Conc. Curb and Gutter		\$ 75.00	\$ 4,500.00
12.00	SY	Cement Conc. Sidewalk		\$ 135.00	\$ 1,620.00
18.00	SY	Concrete Driveway		\$ 200.00	\$ 3,600.00

1.00	LS	ADA Features Survey	\$ 5,000.00	\$ 5,000.00
90.00	LF	Fog line	\$ 4.00	\$ 360.00
160.00	LF	Yellow Centerline Restoration	\$ 4.00	\$ 640.00
56.00	LF	Paint Restoration (Curb)	\$ 6.00	\$ 336.00
2.00	EA	R&R Ex Sign	\$ 500.00	\$ 1,000.00
350.00	HR	Constrction Management	\$ 150.00	\$ 52,500.00
1.00	LS	CMT	\$ 10,000.00	\$ 10,000.00
240.00	HR	Archaeologist	\$ 300.00	\$ 72,000.00
240.00	HR	Inspector	\$ 250.00	\$ 60,000.00
1.00	LS	Arch Report	\$ 5,000.00	\$ 5,000.00
		Subtotal Construction		\$ 673,530.10
		Sales Tax (8.8%)		\$ 59,270.65
		ConstructionTotal		\$ 732,800.75
		Prof. Svcs		\$ 199,500.00
		Project Total		\$ 732,800.75



Capital Project Budget

Date: August 29, 2024

Project Number: 2202

Project Name: Crawford Avenue Water Main Replacement

Dept/Category: Public Works - Water

Project Description:

This project will replace the existing 1950-era steel water main in Crawford Ave between Miller St and Okanogan Ave.

Project Lead:	Jeremy Hoover	Start Year:	2022
Assigned Department:	Public Works	End Year:	2025
Original Project Budget:	\$1,234,080	Total City Funding:	
Budget Amendment:	\$2,631,460	Other Funding:	\$241,740

Project Notes:

The "Original Budget" is based on the adopted 2024 project budget. Amended numbers adjust the expenditures by category based on current estimates now that design work has been progressed and amounts spent to date.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2025	2026	2027+	
Design Engineering	237,000	(17,000)	200,000	20,000	-	-	220,000
Right of Way Acquisition							
Construction Contract	894,000	2,386,000	-	3,280,000			3,280,000
Construction Engineering	89,400	238,600	-	328,000			328,000
Loan Fee	4,740	-	4,740				4,740
Art Fund	8,940	23,860		32,800			32,800
Total Project Expenditures	1,234,080	2,631,460	204,740	3,660,800			3,865,540

Project Revenues by Category		Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
					2025	2026	2027+	
Fund:	401 - Water Utility	992,340	2,694,260	25,800	3,660,800			3,686,600
Fund:								
Fund:								
Fund:								
Fund:								
GRANTS:								
	DWSRF Loan - PCL27077	241,740	(62,800)	178,940				178,940
Total Project Revenues		1,234,080	2,631,460	204,740	3,660,800			3,865,540

Approved by City Council: _____ Date _____



CITY COUNCIL AGENDA REPORT

TO: Mike Poirier, Mayor
City Council

FROM: Laura Gloria, City Administrator
Mayor's Office

MEETING DATE: November 14, 2024

I. SUBJECT

2025 Agreement for Emergency Services between the City of Wenatchee and Chelan County Department of Emergency Management

II. ACTION REQUESTED

Motion for the City Council to approve the contract between Chelan County Department of Emergency Management and the City of Wenatchee for 2025 Emergency Services in the amount of \$134,790 and authorize the Mayor's signature

III. OVERVIEW

In 2016, the City of Wenatchee (City) entered into a contract with Chelan County Emergency Management (CCEMD) for emergency management services and to implement and oversee the City's Comprehensive Emergency Management Plan (CEMP). CCEMD is designated as the City's designated emergency management organization for the purposes of performing local emergency management functions by approved Ordinance No. 2020-18. The contract for emergency services is reviewed and renewed annually with CCEMD making regular reports to the City Council Public Safety Committee.

This contract language is maintained from the prior year with the exception of the budget which reflects an increase in the calculated per capita cost from \$3.08 for 2024 to \$3.74 for 2025.

IV. FISCAL IMPACT

\$134,790 is included in the proposed budget for 2025.

VI. REFERENCE(S)

1. 2025 Agreement for Emergency Services

VII. ADMINISTRATIVE ROUTING

Tammy McCord, City Clerk
Brad Posenjak, Finance Director
Edgar Reinfeld, Police Chief

2025 AGREEMENT FOR EMERGENCY SERVICES

This Agreement entered into this _____ day of _____, 2024, by and between the CITY OF WENATCHEE, hereafter referred to as the Contractee, and CHELAN COUNTY DEPARTMENT OF EMERGENCY MANAGEMENT, hereafter referred to as CHELAN COUNTY.

I. Purpose

Contractee understands and agrees that Chelan County will provide services to Contractee to develop a comprehensive emergency management plan and program and other emergency operational functions herein described, and as required in Ch. 38.52 RCW.

II. Services to be Provided

Chelan County shall provide the necessary equipment and personnel to establish operational plans and programs in cooperation with the Contractee as follows:

1. To provide for continuing compliance with Ch. 38.52 RCW.
2. To provide an Emergency Services organization and coordinate the operational and support activities for periods before, during and after an emergency and or disaster.
3. To coordinate local Emergency Services planning with the Federal Government, the State of Washington, neighboring counties, military organizations and other support agencies.
4. To provide for the effective utilization of resources within, or from outside Contractee to minimize the effects of disaster and to request assistance, as needed, through established emergency services channels.
5. To recruit, register and identify personnel and provide for compensation coverage for volunteers who suffer injury or equipment loss as a result of emergency services duty.
6. To provide emergency and disaster control assistance and coordination either on-scene or through the emergency operations center.
7. To develop a system for warning the general public of Contractee and to provide for information and guidance to the general public.
8. To provide, on request, support for emergency operations, such as, hazardous material incidents, major fires and other disasters.
9. To perform normal office procedures, correspondence and inventories.
10. To coordinate with elected and appointed officials in Contractee.
11. To provide for communications systems capable of meeting emergency operational requirements either on-scene or at the emergency operations center.

III. Response to Emergencies

Chelan County shall respond to Contractee emergencies, upon request; from the Mayor or his designee.

IV. Coordination with Contractee's Officials

The Mayor or his designee shall serve as liaison and consultant for operational functions between Chelan County and Contractee in performance of the contract. All financial commitments and contract agreements shall be approved by the city council of Wenatchee and the Board of Chelan County Commissioners.

V. Annual Program

Chelan County and Contractee shall develop an annual program and activity schedule which outlines the basic projects and responsibilities each entity has agreed to accomplish during a given time period. At the end of each calendar year, Chelan County Emergency Management agrees to present an annual report to Contractee, outlining specific emergency management all-hazard events and projects which occurred within the City of Wenatchee during the previous year. This report shall occur during or near the month of February each year, and will include a general budget summary outlining how Contractee's inter-local agreement funds were expended during that year. Contractee may request additional budget information detailing a specific activity. These requests will be handled on a case by case basis. Further, the report shall speak to planned projects during the upcoming year.

VI. Hold Harmless

Each party shall be legally responsible for the actions of their individual employees and each party shall be solely responsible for meeting all statutory responsibilities of their jurisdiction; provided Contractee agrees to indemnify, defend and hold harmless Chelan County from any legal action arising out of Chelan County's assumption of statutory responsibilities for Contractee by virtue of this contract, unless caused by Chelan County's negligence or breach of this agreement.

Chelan County agrees to indemnify, defend and hold harmless the Contractee from action arising out of Chelan County's negligence or breach of this agreement. Contractee agrees to indemnify, defend and hold harmless Chelan County from action arising out of Contractee's negligence or breach of this agreement.

VII. Cost Basis for Services

On an annual basis, Chelan County will establish the total cost of county Emergency Management Services provided in the year. Utilizing the estimated populations of cities, counties, and towns population data from the State of Washington Office of Financial Management Forecasting Division, (www.ofm.wa.gov), per capita costs of Emergency Management Services costs will be established. This per capita cost of services will be used as the basis for establishing payments for services.

VIII. Payment for Services

Contractee shall pay to Chelan County the sum of \$134,789.60 for services to be provided during the period from January 1 to December 31, 2025, payable in four equal installments of \$33,697.40, due at the end of the first month of each calendar quarter.

IX. Term

This contract expires at midnight, December 31, 2025. Both parties agree to renegotiate this contract for continuation of services, unless terminated by either party by giving written notice to the other party 120 days prior to the expiration date of this contract.

X. Administration

No new or separate legal or administrative entity is created by this agreement and no real or personal property will be acquired pursuant to this agreement. This agreement will be administered by the participating jurisdictions.

XI. Nondiscrimination

There shall be no discrimination against any employee who is paid by funds through this agreement or against any applicant for such employment because of race, color, religion, handicap, marital status, political affiliation, sex, age, or national origin. This provision shall include, but not be limited, to the following: employment, upgrading, demotion, transfer, recruitment, advertising, lay-off or termination, rates of pay, or other forms of compensation, and selection for training.

XII. Amendments

This agreement may only be modified by a written agreement signed by the parties' legislative authorities.

XIII. Waiver

The failure of a party to insist upon strict adherence to or performance of any provision of this agreement on any occasion shall not be considered a waiver nor shall it deprive that party of the right thereafter to enforce performance of or adherence to that provision or any other provision of this agreement.

XIV. Governing Law

This agreement shall be construed under Washington law.

XV. Severability

If any term, provision, or condition of this agreement should be held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of this agreement shall continue in full force and effect and shall in no way be affected, impaired or invalidated thereby.

XVI. Recording

This agreement shall be filed with the county auditor or, alternatively, listed by subject on the parties' public websites or other electronically retrievable public source.

IN WITNESS THEREOF; Chelan County and Contractee have executed this agreement as of the date and year written below.

Dated this ____ day of _____, 2024

BOARD OF CHELAN COUNTY COMMISSIONERS

KEVIN OVERBAY, CHAIR

ATTEST: ANNABEL TORRES

SHON SMITH, COMMISSIONER

Clerk of the Board

TIFFANY GERING, COMMISSIONER

CITY OF WENATCHEE MAYOR:

MIKE POIRIER

ATTEST: _____
City Clerk

DIRECTOR CHELAN COUNTY EMERGENCY MANAGEMENT:

SHERIFF MIKE MORRISON

2025 Emergency Services Agreement Breakdown

EXPENSES:

Sergeant	Jason Reinfeld	\$ 132,407
Program Specialist	Owens, Diana	\$ 63,469
Program Specialist	Magnussen, Rich	\$ 99,549
Program Specialist	Smoke, Stan	\$ 39,984
Supplemental Pay		\$ 2,600
Extra Help-Helicopter Pilots/Mechanic		\$ 14,000
Overtime		\$ 31,795
Holiday Pay		\$ 500
Education Pay Incentive		\$ 6,688
Social Security		\$ 29,818
Retirement		\$ 28,738
Medical-Dental-Life		\$ 63,309
Labor & Industries		\$ 18,900
Unemployment Compensation		\$ 592
Clothing Allowance		\$ 1,300
WA Family Pai Leave Premium		\$ 839
Operating Supplies		\$ 3,526
Small Tools & Minor Equipment		\$ 9,453
Computers/Supplies		\$ 2,517
Travel		\$ 10,800
Operating Rentals & Leases		\$ 20,596
Repairs/Maintenance		\$ 14,504
Helicopter Maintenance		\$ 27,812
Motorpool (EM Vehicles Only)		\$ 27,408
Miscellaneous		\$ 100
Education/Registration		\$ 3,475
Total Expenses		\$ 654,678
Less Grant Funding-EMA Grant		\$ 38,260
Total		\$ 616,418

New for 2025

Populations: (2025 estimate per OFM)	All of Chelan County	82300	2025 Cost
	Cashmere	3390	\$ 12,678.60
	Chelan	4580	\$ 17,129.20
	Entiat	1375	\$ 5,142.50
	Leavenworth	2595	\$ 9,705.30
	Wenatchee	36040	\$134,789.60
			Total \$179,445.20

Per Capita Cost:	Budget costs	\$ 616,418
	Divided by pop.	82300
		\$ 7.49
	50% disc	\$ 3.74



CITY COUNCIL AGENDA REPORT

TO: Mike Poirier, Mayor
City Council

FROM: Brad Posenjak, Finance Director
Finance

MEETING DATE: November 14, 2024

I. SUBJECT
Update City Funds List for Budget and Accounting

II. ACTION REQUESTED
Staff requests the City Council adopt Ordinance 2024-27 amending and restating Section 1.20.010 of the Wenatchee City Code relating to the funds of the City.

III. OVERVIEW

For budgeting and financial reporting purposes, it is recommended to have Council maintain the listing of funds and purposes. As the City takes on different projects and funding sources, this list of funds requires updating.

Over time, the practical names of some of the funds change, so it is helpful to have City Code updated to reflect the current titles.

Fund 107 – Hotel Motel Tax Tourism is commonly referred to as the “LTAC” (Lodging Tax Advisory Committee) fund.

Fund 120 – ARP Recovery managed the federal COVID relief funding beginning in 2021. The City used the last of these funds in 2024, so the fund is no longer necessary.

Fund 205 – Councilmanic Bonds is better titled “General Obligation Bonds” fund.

Fund 310 – INFRA Grant was setup to manage the Apple Capital Loop project that was initially funded with INFRA funds. Since this fund was setup, many other State funding sources are assisting this project. Therefore, the better title to the fund is the “Apple Capital Loop Project” fund.

Fund 502 – Self Insurance is not actually “self-insurance”. This title has caused confusion during the recent State Audit. The City is not self-insured, rather it accumulates funds into fund 502 so that it can pay it’s annual WCIA Insurance Pool assessment. Many different funds contribute to the “Insurance” fund based on related property values.

IV. FISCAL IMPACT

There is no fiscal impact adopting the fund structure. This ordinance has been reviewed by Finance Committee.

V. REFERENCE(S)

1. Ordinance 2024-27

VI. ADMINISTRATIVE ROUTING

Tammy McCord, City Clerk
Laura Gloria, City Administrator

ORDINANCE NO. 2024-27

AN ORDINANCE, of the City of Wenatchee, Washington, amending and restating Section 1.20.010 of the Wenatchee City Code relating to the funds of the City.

WHEREAS, portions of the Wenatchee City Code (WCC) relating to financial administration of City funds are outdated and in need of being amended or deleted; and

WHEREAS, financial statement accounting standards require that certain funds and revenue sources be committed to specific purposes by the City Council; and

WHEREAS, City staff recommend amendments to WCC Section 1.20.010.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WENATCHEE DO ORDAIN as follows:

SECTION 1

Section 1.20.010 WCC “Funds Defined - Purposes” shall be and hereby is, amended and restated to read in its entirety as follows:

1.20.010 Funds Defined - Purposes.

Fund #	Title	Fund Description
001	General	Use of revenue generally unassigned and may be used for any allowable City purpose.
005	Rainy Day	Use of revenue generally unassigned, but may only be used at the City Councils action in response to a critical financial need.
010	Firemen’s Pension	Use of revenue is restricted per RCW 3.24.380 to provide pension and related benefits to fire department employees.
101	Public Arts	Use of revenue is committed for the purposes as described in Chapter 1.48 WCC.
102	PFD 2% Sales Tax	Use of revenue is restricted per RCW 82.14.048, WCC 5.104, and voter approval to support the Public Facilities District.
103	Paths & Trails	Use of revenue is restricted per RCW

		47.30.050 for construction and/or improvement of paths and trails within the City.
104	Tourism Promotion Area	Use of revenue is restricted per RCW 35.101 for marketing purposes.
106	Convention Center	Use of revenue is restricted per RCW 67.28 and used for the operation of the Convention Center.
107	Hotel Motel Tax Tourism Lodging Tax Advisory Committee	Use of revenue is restricted per RCW 67.28 and overseen by the Lodging Tax Advisory Committee to be awarded through an application process.
108	Street Maintenance	Use of revenue is committed for the maintenance and operation of City streets.
109	Arterial Streets	Use of revenue is committed for the purpose of constructing key capital street projects.
111	Street Overlay	Use of revenue is restricted per RCW 82.46.035 for the purpose of repaving and overlaying City streets.
112	Impact Fees	Use of revenue is restricted per RCW 82.02 to be used for public facility improvements allowed by WCC 15.02.
113	Low Income Housing	Use of revenue is restricted per RCW 36.22 to be used for affordable housing projects meeting specific income requirements.
115	CDBG Entitlement	Use of revenue is restricted per CDBG grant agreements and used in accordance with HUD regulations.
117	Homeless Services	Use of revenue is restricted per RCW 43.185C and interlocal agreement to be used to support homeless services.
118	Abatement	Use of revenue is committed per WCC 16.14 for the purpose of resolving onsite code compliance violations.
120	ARP Recovery	Accounts for the federal Coronavirus Local Fiscal Recovery Funds provided by the American Rescue Plan Act.
205	Councilmanic General Obligation Bonds	Use of revenue is committed to accumulate resources to make timely payment on bonds approved by the City Council, not requiring a vote of the residents.
301	Real Estate Excise Tax Capital Projects	Use of revenue is restricted per RCW 82.46.010 for the purpose of financing general capital construction projects.

- 302 Parks & Recreation Capital Projects Use of revenue is committed for the purpose of financing capital construction projects related to Parks, Recreation, and Cultural Services.
- 304 Economic Development Capital Projects Use of revenue is committed for the purpose of financing capital construction projects that promote economic development.
- 306 General Capital Projects Use of revenue is committed for the purpose of financing general City capital construction projects.
- 307 Local Revitalization Financing Program Use of revenue is restricted per RCW 39.89 for the purpose of financing capital projects within the Local Revitalization District.
- 310 ~~INFRA Grant~~ Apple Capital Loop Project Accounts for capital projects related to the Apple Capital Loop, primarily funded from grant sources.
- 312 Convention Center Capital Projects Accounts for capital projects related to the Wenatchee Convention Center, primarily funded from bond proceeds and lodging taxes.
- 401 Water Utility Accounts for Water Utility operations, maintenance, and capital expenses and revenues.
- 405 Sewer Utility Accounts for Sewer Utility operations, maintenance, and capital expenses and revenues.
- 410 Storm Drain Utility Accounts for Storm Drain Utility operations, maintenance, and capital expenses and revenues.
- 415 Regional Water System Accounts for the Regional Water System operations, maintenance, and capital expenses and revenues.
- 430 Cemetery Accounts for the City of Wenatchee Cemetery operation, maintenance, and capital expenses and revenues.
- 501 Equipment Rental O&M Accounts for the maintenance, operation, and repair of City vehicles and Public Works equipment.
- 502 ~~Self~~ Insurance Accounts for the accumulation of funds for the City's property and casualty insurance pool assessment that covers all City assets and programs.
- 503 Equipment Rental Replacement Accounts for the purchase and replacement of City vehicles and Public Works

504	Facility Maintenance	equipment. Accounts for the building maintenance of all City facilities.
505	Information Technology	Accounts for the Information Technology department that provides information technology tools to all departments.
710	Cemetery Endowment	Accumulates trust fund amounts received per WCC 9.04.060.

SECTION 2

If any section, subsection, sentence, clause or phrase of this Ordinance is declared or judged by a court of competent jurisdiction to be invalid or unconstitutional, such adjudication shall in no manner affect the remaining portions of this Ordinance which shall be in full force and effect as if said section, subsection, sentence, clause or phrase so declared or adjudged invalid or unconstitutional were not originally a part hereof.

SECTION 3

Upon approval of the City Attorney, the City Clerk and the Code Reviser are authorized to make necessary corrections to this Ordinance, including the correction of clerical errors; references to other local, state or federal laws, codes, rules or regulations; or ordinance numbering and section/subsection numbering.

SECTION 4

This Ordinance shall take effect thirty (30) days from and after its passage and publication as provided by law.

PASSED BY THE CITY COUNCIL OF THE CITY WENATCHEE,

at a regular meeting thereof, this 14th day of November, 2024.

CITY OF WENATCHEE, a Municipal

Corporation

By: _____
MIKE POIRIER, Mayor

ATTEST:

By: _____
TAMMY McCORD, City Clerk

APPROVED AS TO FORM:

By: _____
DANIELLE R. MARCHANT, City Attorney



CITY COUNCIL AGENDA REPORT

TO: Mike Poirier, Mayor
City Council

FROM: Brad Posenjak, Finance Director
Finance Department

MEETING DATE: November 14, 2024

I. SUBJECT

Ordinance 2024-28, adopting the 2025 Budget

II. ACTION REQUESTED

Staff recommends the City Council approve Ordinance #2024-28 adopting the final budget for the City of Wenatchee for fiscal year 2025.

III. OVERVIEW

The 2025 budget was developed through a group effort of the Mayor, City Administrator, Finance Committee, Department Directors and staff across city departments. The Finance Department worked with the Mayor and Finance Committee to review requests from the department directors. The base 2025 budget was developed by estimating salaries and benefits of existing positions, rolling over recurring supplies and service expenses, updating interfund activity, contract adjustments, and revenue projections. Additional department requests for operating and capital items were reviewed by Finance Committee and added to the budget.

The 2025 budget includes almost \$95 million in capital projects such as, Wenatchee Convention Center, the Confluence Parkway projects, Red Apple Road – Vista to Miller, North Wenatchee Avenue Corridor Improvements, Crawford Avenue Water Main Replacement, and many other parks, streets and utility projects.

The 2025 budget totals \$188,638,910 in expenses and \$181,747,650 in revenues. The General fund is budgeted for \$36,884,220 in expenses and \$35,907,800 in revenues. More details can be found in the full 2025 budget document.

IV. FISCAL IMPACT

The adoption of the 2025 budget is required for any City expenditure to be incurred in 2025. This has been reviewed by Finance Committee.

V. REFERENCE(S)

1. Ordinance #2024-28
2. Ordinance #2024-28, Exhibit "A"
3. Ordinance #2024-28, Exhibit "B"
4. 2025 Budget Document

VI. ADMINISTRATIVE ROUTING

Tammy McCord, City Clerk
Laura Gloria, City Administrator
All Department Heads

ORDINANCE NO. 2024-28

AN ORDINANCE, of the City of Wenatchee, Washington, adopting the Final Budget for the fiscal year ending December 31, 2025.

WHEREAS, the City of Wenatchee, Washington completed and placed on file with the City Clerk a proposed budget and estimate of the amount of monies required to meet the public expense, bond retirement and interest, reserve funds and expenses of government of the City for the fiscal year ending December 31, 2025 (“2025 Fiscal Year”); and

WHEREAS, a notice was published that the City Council would meet on November 14, 2024, at 5:15 p.m., at the Council Chambers of City Hall for the purpose of making and adopting a budget for the 2025 Fiscal Year, and giving taxpayers within the limits of the City an opportunity to be heard in a public hearing upon the budget; and

WHEREAS, the City Council did hold a public hearing at that time and place and did then consider the matter of the proposed budget for the 2025 Fiscal Year; and

WHEREAS, the proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City for the purposes set forth in the budget, and the estimated expenditures set forth in the budget are all necessary to carry on the government of the City for the 2025 Fiscal Year, and is sufficient to meet the various needs of the City during that period.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WENATCHEE DO ORDAIN as follows:

SECTION 1

The budget for the City of Wenatchee, Washington, for the 2025 Fiscal Year is hereby adopted at the fund level in its final form and content as set forth in the comprehensive budget document entitled, “2025 Budget, City of Wenatchee, Washington,” copies of which are on file in the Office of the City Clerk.

SECTION 2

Estimated resources, including fund balances for each separate fund of the City of Wenatchee, for the year 2025 are set forth in summary form in Exhibit “A,” and are hereby appropriated for expenditure at the fund level during the year 2025 as set forth in the “2025 Budget, City of Wenatchee, Washington.” Exhibit A is attached hereto and incorporated herein by this reference.

SECTION 3

Detailed budgets for each capital project of the City of Wenatchee, for the year 2025 are set forth in Exhibit “B,” and are hereby approved as set forth in the “2025 Budget, City of Wenatchee, Washington.” Exhibit B is attached hereto and incorporated herein by this reference.

SECTION 4

In compliance with RCW 35A.33.075, the City Clerk is hereby directed to transmit a certified copy of the budget adopted by this Ordinance to the State Auditor’s Office and to the Association of Washington Cities.

SECTION 5

Upon approval of the City Attorney, the City Clerk and the Code Reviser are authorized to make necessary corrections to this Ordinance, including the correction of clerical

errors; references to other local, state or federal laws, codes, rules or regulations; or ordinance numbering and section/subsection numbering.

SECTION 6

This Ordinance is not subject to referendum as provided by law and shall be in full force five days after this Ordinance or a summary hereof consisting of the title is published in the official newspaper of the City.

PASSED BY THE CITY COUNCIL OF THE CITY OF WENATCHEE at a regular meeting thereof this 14th day of November, 2024.

CITY OF WENATCHEE, a municipal corporation

By: _____
MIKE POIRIER, Mayor

ATTEST:

By: _____
TAMMY McCORD, City Clerk

APPROVED AS TO FORM:

By: _____
DANIELLE R. MARCHANT, City Attorney

CITY OF WENATCHEE, WA
2025 Budget
Ordinance # 2024-28, Exhibit A

Fund	Fund No.	Estimated Beginning Balance	Budgeted Revenues	Budgeted Expenses	Estimated Ending Balance
General	001	16,000,000	35,907,800	36,884,220	15,023,580
Rainy Day	005	1,725,000	50,000	-	1,775,000
Firemen's Pension	010	1,000,000	63,000	118,000	945,000
Public Arts	101	400,000	35,000	155,500	279,500
PFD Sales Tax	102	-	4,200,000	4,200,000	-
Paths & Trails	103	10,000	3,100	3,000	10,100
Tourism Promotion Area	104	650,000	665,000	737,980	577,020
Convention Center	106	1,600,000	530,000	880,400	1,249,600
Lodging Tax Advisory Committee	107	600,000	2,615,000	2,344,780	870,220
Street Maintenance	108	1,200,000	4,322,500	4,768,090	754,410
Arterial Streets	109	500,000	5,525,990	5,953,770	72,220
Street Overlay	111	1,000,000	2,280,000	2,223,750	1,056,250
Impact Fees	112	500,000	100,000	200,000	400,000
Low Income Housing	113	190,000	89,000	101,900	177,100
CDBG Entitlement	115	-	715,450	715,450	-
Homeless Services	117	1,400,000	2,360,000	2,210,330	1,549,670
Abatement	118	140,000	28,000	77,000	91,000
General Obligation Bonds	205	4,000	2,830,590	2,822,590	12,000
Real Estate Excise Tax Capital Proj.	301	600,000	670,000	369,200	900,800
Parks & Recreation Capital Projects	302	800,000	1,610,000	1,982,000	428,000
Economic Development Capital Proj.	304	(6,500,000)	6,520,000	20,000	-
General Capital Projects	306	1,000,000	1,000,000	2,000,000	-
Local Revitalization Financing Prgm.	307	500,000	625,000	1,091,000	34,000
Apple Capital Loop Project	310	1,000,000	63,451,840	63,451,840	1,000,000
Convention Center Capital Projects	312	11,240,000	-	11,240,000	-
Water Utility	401	3,700,000	13,153,830	14,230,480	2,623,350
Sewer Utility	405	9,000,000	13,482,250	13,914,080	8,568,170
Storm Drain Utility	410	6,000,000	5,835,500	4,771,390	7,064,110
Regional Water System	415	10,000,000	3,363,000	1,376,850	11,986,150
Cemetery	430	375,000	365,100	659,890	80,210
Equipment Rental O&M	501	500,000	1,607,040	1,779,060	327,980
Insurance	502	1,500,000	2,005,000	1,887,740	1,617,260
Equipment Rental Replacement	503	2,500,000	1,410,460	1,181,500	2,728,960
Facility Maintenance	504	1,000,000	2,233,200	2,318,850	914,350
Information Technology	505	250,000	2,025,000	1,968,270	306,730
Cemetery Endowment	710	1,400,000	70,000	-	1,470,000
Total Annual Appropriation		71,784,000	181,747,650	188,638,910	64,892,740

EXHIBIT B



Date: August 26, 2024 Project Number: 0623

Project Name: McKittrick and Wenatchee Avenue Signal Dept/Category: Public Works - Street Project

Project Description: The project will install a new traffic signal with controllers, pre-emption, detection and radio control equipment. The project will also install ADA compliant curb returns with increased turning radii and new roadway striping.

Project Lead:	Nicole Brockwell	Start Year:	2006
Assigned Department:	Public Works	End Year:	2024
Original Project Budget:	\$3,886,412	Total City Funding:	\$1,108,264
Budget Amendment:	\$110,621	Other Funding:	\$3,240,620

Project Notes:
The "Original Budget" is based on the amended Project Budget approved by City Council for the 2024 budget season . Prior Years spent is based off the anticipated expenditures through 2024. Project is expected to extend into early 2025 for project close out.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2025	2026	2027+	
Design Engineering	431,467	0	431,467				431,467
Right of Way Acquisition	1,447,743	159,737	1,607,480	200,000			1,807,480
Construction Contract	1,855,416	(84,835)	1,770,581				1,770,581
Construction Engineering	303,637	35,719	331,356	8,000			339,356
Art Fund							
Total Project Expenditures	4,038,263	110,621	4,140,884	208,000			4,348,884

Project Revenues by Category		Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
					2025	2026	2027+	
Fund:	109 - Arterial Streets	772,074	136,190	900,264	208,000			1,108,264
Fund:								
Fund:								
Fund:								
Fund:								
GRANTS:								
	Federal - STP/STBG	3,266,189	(25,569)	3,240,620				3,240,620
Total Project Revenues		4,038,263	110,621	4,140,884	208,000			4,348,884

Approved by City Council: _____ Date

EXHIBIT B



Date: August 26, 2024 **Project Number:** 1615
Project Name: N. Wenatchee Ave. Pedestrian & Median Improvement **Dept/Category:** Public Works - Street Project

Project Description: Pedestrian and median improvements on North Wenatchee Avenue in the vicinity of the McKittrick Signal project. Includes highway corridor upgrade and wider sidewalks, landscaping, lighting, streetscape improvements, access consolidation, medians, and frontage roads. Construction will be combined with the McKittrick Signal project to save costs and reduce severity of traffic impacts.

Project Lead:	Nicole Brockwell	Start Year:	2016
Assigned Department:	Public Works	End Year:	2023
Original Project Budget:	\$1,333,306	Total City Funding:	\$146,477
Budget Amendment:	-\$64,731	Other Funding:	\$1,257,778

Project Notes:
 The "Original Budget" is based on the amended Project Budget approved by City Council for the 2024 budget season . Prior Years spent is based off the anticipated expenditures through 2024. Project is expected to extend into early 2025 for project close out.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
				2024	2025	2026+	
Design Engineering	123,818		123,818				123,818
Right of Way Acquisition							
Construction Contract	1,160,235	(91,300)	1,068,935				1,068,935
Construction Engineering	179,933	26,569	206,502	5,000			211,502
Art Fund							
Total Project Expenditures	1,463,986	(64,731)	1,399,255	5,000			1,404,255

Project Revenues by Category	Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
				2024	2025	2026+	
Fund: 109 - Arterial Streets	196,884	(55,407)	141,477	5,000			146,477
Fund:							
Fund:							
Fund:							
Fund:							
GRANTS:							
Federal - STP/STBG	1,267,102	(9,324)	1,257,778				1,257,778
Total Project Revenues	1,463,986	(64,731)	1,399,255	5,000			1,404,255

Approved by City Council: _____ Date _____



Capital Project Budget

Date: August 26, 2024

Project Number: 1801

Project Name: Ninth Street Rail Crossing

Dept/Category: Public Works - Street

Project Description: This project will improve safety at the Ninth Street railroad crossing. Improvements will include new sidewalk, curb ramps, signage, pavement markings, and a landscaped median.

Project Lead:	Ryan Harmon	Start Year:	2018
Assigned Department:	Public Works	End Year:	2025
Original Project Budget:	\$1,500,655	Total City Funding:	\$272,727
Budget Amendment:	\$50,070	Other Funding:	\$1,277,998

Project Notes:

The "Original Budget" is based on the adopted 2023=4 City Budget. Amended numbers adjust the expenditures by category based on current estimates and amounts spent to date.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2025	2026	2027+	
Design Engineering	129,700	8,030	117,730	20,000	-		137,730
Right of Way Acquisition	84,800	13,200	98,000		-		98,000
Construction Contract	421,000	22,140	-	443,140			443,140
Construction Engineering	55,000	6,700	-	61,700			61,700
BNSF - Signal & Gate Design	22,955	-	-	22,955	-		22,955
BNSF - Signal & Gate Construction	786,000	-	-	786,000			786,000
Art Fund	1,200	-	-	1,200			1,200
Total Project Expenditures	1,500,655	50,070	215,730	1,334,995			1,550,725

Project Revenues by Category		Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
					2025	2026	2027+	
Fund:	109 - Arterial Streets	221,530	8,030	126,677	146,050.00			272,727
Fund:								
Fund:								
Fund:								
Fund:								
GRANTS:								
	Federal - Railway/Highway Crossings (2017)	1,321,165		89,053	1,188,945			1,277,998
Total Project Revenues		1,542,695	8,030	215,730	1,334,995			1,550,725

Approved by City Council: _____ Date _____

EXHIBIT B



Date: August 26, 2024 Project Number: 1919

Project Name: Columbia Street Dept/Category: Public Works - Street Project

Project Description: This project will extend McKittrick Street east from Wenatchee Avenue and construct a new segment of Columbia Street. The McKittrick Street extension will be graded to allow for a future underpass of the BNSF Railway which will result in significant excavation and utility infrastructure. This project was combined with Projects 1615 & 0623 for bidding and construction purposes.

Project Lead:	Nicole Brockwell	Start Year:	2020
Assigned Department:	Public Works	End Year:	2023
Original Project Budget:	\$5,474,000	Total City Funding:	\$620,223
Budget Amendment:	-\$171,809	Other Funding:	\$3,266,189

Project Notes:
The "Original Budget" is based on the amended Project Budget approved by City Council for the 2024 budget season . Prior Years spent is based off the anticipated expenditures through 2024. Project is expected to extend into early 2025 for project close out.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2025	2026	2027+	
Design Engineering	692,607		692,607				692,607
Right of Way Acquisition	103,052		103,052				103,052
Construction Contract	3,835,643	(277,229)	3,558,414				3,558,414
Construction Engineering	616,284	105,419	716,703	5,000			721,703
State Services							
Art Fund	25,000		25,000				25,000
Total Project Expenditures	5,272,586	(171,809)	5,095,777	5,000			5,100,777

Project Revenues by Category	Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
				2025	2026	2027+	
Fund: 304 - Economic Development	2,187,309	520,884	2,703,193	5,000			2,708,193
Fund: 405 - Sewer Utility	718,000	(32,901)	685,099				685,099
Fund: 410 - Storm Drain Utility	400,000	(230,000)	170,000				170,000
Fund:							
Fund:							
GRANTS:							
Federal - STP/STBG	1,715,200	(358,350)	1,356,850				1,356,850
Chelan County PUD	252,076	(71,441)	180,635				180,635
Total Project Revenues	5,272,585	(171,808)	5,095,777	5,000			5,100,777

Approved by City Council: _____ Date _____



Capital Project Budget

Date: August 26, 2024

Project Number: 2007

Project Name: Springwater Avenue

Dept/Category: Public Works - Street & Storm

Project Description:

This project will upgrade Springwater Avenue between Woodward Dr and Western Ave with new curb, sidewalk, illumination, and stormwater infrastructure. The project will also install approximately 500' of new stormwater pipe in Western Avenue to the north of Springwater.

Project Lead:	Nicole Brockwell	Start Year:	2020
Assigned Department:	Public Works	End Year:	2025
Original Project Budget:	\$4,082,230	Total City Funding:	\$1,892,118
Budget Amendment:	-\$240,268	Other Funding:	\$1,949,845

Project Notes:

The "Original Budget" is based on the adopted 2024 City Budget. Amended numbers adjust the expenditures by category based on current estimates and amounts spend to date. 2025 dollars are anticipated for project closeout.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2025	2026	2027+	
Design Engineering	409,460	(6,138)	403,322				403,322
Right of Way Acquisition	264,860	(14,540)	250,320				250,320
Construction Contract	3,000,000	(194,590)	2,785,410	20,000			2,805,410
Construction Engineering	370,000	(25,000)	330,000	15,000			345,000
Utility Relocation	21,910	-	21,910				21,910
Art Fund	16,000	-	16,000				16,000
Total Project Expenditures	4,082,230	(240,268)	3,806,962	35,000			3,841,962

4,082,230.00

Project Revenues by Category		Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
					2025	2026	2027+	
Fund:	109 - Arterial Streets	931,840	700,455	1,617,479	14,816			1,632,295
Fund:	301 - Real Estate Excise Tax	500,000	(500,000)					
Fund:	410 - Storm Drain Utility	437,890	(178,068)	259,822				259,822
Fund:								
Fund:								
GRANTS:								
	Transportation Improvement Board (TIB)	2,185,000	(262,655)	1,902,161	20,184			1,922,345
	Chelan County PUD - Interlocal Agreement	27,500		27,500				27,500
Total Project Revenues		4,082,230	(240,268)	3,806,962	35,000			3,841,962

Approved by City Council: _____ Date _____



Capital Project Budget

Date: August 26, 2024 **Project Number:** 2201.1
Project Name: Confluence Parkway Phase 1 **Dept/Category:** Public Works - Arterial Streets

Project Description: Design, Right-of-Way acquisition and construction of the McKittrick St. underpass and Confluence Parkway South. This is an INFRA funded project identified as segments 1B and 2A of the Apple Capital Loop. The combined projects will eliminate two at-grade railroad crossings, construct two grade separated crossings, construct and reconstruct existing minor arterial streets, construct and reconstruct traffic signals and other work.

Project Lead:	J. Lewing	Start Year:	2022
Assigned Department:	Public Works	End Year:	2027
Original Project Budget:	\$97,961,858	Total City Funding:	\$4,174,902
Budget Amendment:	\$32,887,673	Other Funding:	\$126,674,629

Project Notes:
 The two segments are identified as component 3 in the Term Sheet agreement. Federal funding was secured in 2023 via Term Sheet agreement and additional federal and state funding secured in 2024 via Term Sheet amendment. The "Original" Budget is based on the adopted 2024 budget. Amended budget reflects inflation related cost escalations and additional federal and state funding secured.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2025	2026	2027+	
Preliminary Engineering	13,267,000	1,031,966	12,000,000	2,298,966			14,298,966
Right-of-Way	10,199,000	6,045,965	8,000,000	8,244,965			16,244,965
Construction/Contingency	74,495,858	25,809,742	-	26,457,000	50,543,000	23,305,600	100,305,600
Art Fund							
Total Project Expenditures	97,961,858	32,887,673	20,000,000	37,000,931	50,543,000	23,305,600	130,849,531

Project Revenues by Category	Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
				2025	2026	2027+	
Fund: 310 - INFRA Grant	6,699,952	(6,699,952)	-				
Fund:							
Fund:							
GRANTS:							
INFRA	83,087,004	(2,440,112)	20,000,000	21,826,029	38,820,863		80,646,892
PWTF	4,174,902			4,174,902			4,174,902
BNSF	1,000,000				1,000,000		1,000,000
FMSIB	3,000,000			3,000,000			3,000,000
STBG		3,700,000		3,700,000			
HSIP		4,300,000		4,300,000			4,300,000
MAW		34,027,737			10,722,137	23,305,600	34,027,737
Total Project Revenues	97,961,858	32,887,673	20,000,000	37,000,931	50,543,000	23,305,600	130,849,531

Approved by City Council: _____ Date



Capital Project Budget

Date: August 27, 2024 Project Number: 2201.2

Project Name: Apple Capital Loop (Segment 2C) Dept/Category: Public Works - Arterial Streets

Project Description: This project will construct two new grade-separated shared use path crossings; one over SR 28 in East Wenatchee and one over BNSF right-of-way near the existing Loop Trail pipeline bridge in Wenatchee.

Project Lead:	Ryan Harmon	Start Year:	2023
Assigned Department:	Public Works	End Year:	2026
Original Project Budget:	\$17,065,060	Total City Funding:	\$234,104
Budget Amendment:	-\$1,439,948	Other Funding:	\$15,391,008

Project Notes:
This project is a segment of the full Apple Capital Loop group of projects. The "Original Budget" is based on the the City Budget adopted by City Council on January 11, 2024. Amended numbers adjust the expenditures by category based on current estimates and amounts spent to date.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2025	2026	2027+	
Design Engineering	1,352,950	(3,650)	1,349,300				1,349,300
Right of Way Acquisition	1,640,000	(1,220,680)	419,320				419,320
Construction Contract	12,365,710	(502,710)		5,931,500	5,931,500		11,863,000
Construction Engineering	1,706,400	287,092	-	996,746	996,746		1,993,492
Art Fund	-						
Total Project Expenditures	17,065,060	(1,439,948)	1,768,620	6,928,246	6,928,246		15,625,112

Project Revenues by Category	Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
				2025	2026	2027+	
Fund: 310 - INFRA Grant	-	234,104					
Fund:							
Fund:							
Fund:							
Fund:							
GRANTS:							
Federal - INFRA/FHWA	14,890,060	(999,052)	1,768,620	6,928,246	5,428,246		14,125,112
Federal - Surface Transportation Program Block Grant (STBG)	360,092	(260,092)			100,000		100,000
Federal - Transportation Alternatives Program (TA)	139,908	(139,908)			-		
Federal - Carbon Reduction Program (CRP)	1,000,000	400,000			1,400,000		1,400,000
East Wenatchee	675,000	(675,000)					
Total Project Revenues	17,065,060	(1,439,948)	1,768,620	6,928,246	6,928,246		15,625,112

Approved by City Council: _____ Date _____



Capital Project Budget

Date: August 26, 2024

Project Number: 2201.3

Project Name: Confluence Parkway North

Dept/Category: Public Works - Arterial Streets

Project Description: Design, Right-of-Way acquisition and construction of portions of Segment 2B of the Apple Capital Loop project identified in the INFRA grant application. Segment 2B constructs Phases 2-3 of Confluence Parkway, including a new roadway and Wenatchee River bridge crossing. New roadway partially on new alignment and existing street alignments.

Project Lead:	J. Lewing	Start Year:	2023
Assigned Department:	Public Works	End Year:	2027
Original Project Budget:	\$85,000,000	Total City Funding:	
Budget Amendment:	-\$34,027,737	Other Funding:	\$50,972,263

Project Notes:
Move Ahead Washington funding used as Confluence Parkway INFRA match. Funding to be used to address anticipated inflation on INFRA-funded components of Apple Capital Loop, and remaining balance to be used on unfunded portions of Confluence Parkway (Segment 2B). Amended budget reflects amount of MAW obligated to Component 3. Planned expenditures include PE, RW and CN for Phase 3, and Phase 2 RW activities.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2025	2026	2027+	
Preliminary Engineering	12,600,000		10,000,000	1,313,238	1,286,762		12,600,000
Right-of-Way	20,500,000	(2,630,000)	-	15,870,000	2,000,000		17,870,000
Construction/Contingency	51,900,000	(31,397,737)	-			20,502,263	20,502,263
Art Fund							
Total Project Expenditures	85,000,000	(34,027,737)	10,000,000	17,183,238	3,286,762	20,502,263	50,972,263

Project Revenues by Category	Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
				2025	2026	2027+	
Fund: 310 - INFRA Grant			-				
Fund:							
Fund:							
GRANTS:							
MAW	85,000,000	(34,027,737)	10,000,000	17,183,238	3,286,762	20,502,263	50,972,263
Total Project Revenues	85,000,000	(34,027,737)	10,000,000	17,183,238	3,286,762	20,502,263	50,972,263

Approved by City Council: _____ Date _____



Capital Project Budget

Date: August 29, 2024 Project Number: 2202

Project Name: Crawford Avenue Water Main Replacement Dept/Category: Public Works - Water

Project Description:

This project will replace the existing 1950-era steel water main in Crawford Ave between Miller St and Okanogan Ave.

Project Lead:	Jeremy Hoover	Start Year:	2022
Assigned Department:	Public Works	End Year:	2025
Original Project Budget:	\$1,234,080	Total City Funding:	
Budget Amendment:	\$2,631,460	Other Funding:	\$241,740

Project Notes:

The "Original Budget" is based on the adopted 2024 project budget. Amended numbers adjust the expenditures by category based on current estimates now that design work has been progressed and amounts spent to date.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2025	2026	2027+	
Design Engineering	237,000	(17,000)	200,000	20,000	-	-	220,000
Right of Way Acquisition							
Construction Contract	894,000	2,386,000	-	3,280,000			3,280,000
Construction Engineering	89,400	238,600	-	328,000			328,000
Loan Fee	4,740	-	4,740				4,740
Art Fund	8,940	23,860		32,800			32,800
Total Project Expenditures	1,234,080	2,631,460	204,740	3,660,800			3,865,540

Project Revenues by Category	Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
				2025	2026	2027+	
Fund: 401 - Water Utility	992,340	2,694,260	25,800	3,660,800			3,686,600
Fund:							
Fund:							
Fund:							
Fund:							
GRANTS:							
DWSRF Loan - PCL27077	241,740	(62,800)	178,940				178,940
Total Project Revenues	1,234,080	2,631,460	204,740	3,660,800			3,865,540

Approved by City Council: _____ Date _____



Capital Project Budget

Date: August 30, 2024 **Project Number:** 2212

Project Name: Wenatchee Convention Center Expansion **Dept/Category:** Public Works - Facilities

Project Description: A 2019 E. D. Hovee Market Analysis report identified specific objectives to position the Wenatchee Convention Center (WCC) for continued success as a contributor to the Wenatchee area's economic, cultural and community vitality. The objectives are to renovate and/or expand the WCC in order to accommodate more adequate vendor and ballroom space, provide better access for visitors, facilitate ease of coordination through the design with the attached Performing Arts Center, maximize all indoor and outdoor spaces, and upgrade existing technology.

Project Lead:	Laura Gloria/Elisa Schafer	Start Year:	2022
Assigned Department:	Public Works	End Year:	2025
Original Project Budget:	\$12,100,000	Total City Funding:	\$17,535,000
Budget Amendment:	\$17,535,000	Other Funding:	\$0

Project Notes:
WCC Expansion project utilized LTAC funds to pay for the design of the project. A capital bond was issued in January 2024 in the amount of \$16,200,000 to fund the construction of the project. The original architect's estimate forecasted \$12,000,000 for the expansion portion of the project and \$2,000,000 for the alternates. Bids came in at \$12,405,000 for the base bid and \$1,573,372 for the City related alternates (without WSST).

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2025	2026	2027+	
Engineering/Design	1,100,000	1,100,000	1,100,000				1,100,000
Construction	10,000,000	15,200,000	6,000,000	9,200,000			15,200,000
Construction Administration	400,000	595,000	295,000	300,000			595,000
Contingency	500,000	500,000		500,000			500,000
Art Fund	100,000	140,000		140,000			140,000
Total Project Expenditures	12,100,000	17,535,000	7,395,000	10,140,000			17,535,000

Project Revenues by Category	Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
				2025	2026	2027+	
Fund: 105/106/107 - Hotel/Motel Tax	12,100,000	1,100,000	1,100,000				1,100,000
Fund: 312 - Bond Proceeds		16,435,000	5,195,000	11,240,000			16,435,000
Fund:							
Fund:							
Fund:							
Total Project Revenues	12,100,000	17,535,000	6,295,000	11,240,000			17,535,000

Approved by City Council: _____ Date _____



Capital Project Budget

Date: August 15, 2024 **Project Number:** 2213
Project Name: Millerdale Avenue Irrigation Canal Bridge **Dept/Category:** Public Works - Street

Project Description: This project will replace the existing structurally deficient bridge with a new bridge or box culvert structure. It will also widen the roadway at the location of the structure to provide for pedestrian improvements and placement of the bridge rail outside of the clear zone.

Project Lead:	Zachary Horton	Start Year:	2022
Assigned Department:	Public Works	End Year:	2026
Original Project Budget:	\$1,697,000	Total City Funding:	\$0
Budget Amendment:	-\$3,545	Other Funding:	\$1,693,455

Project Notes:
 The budget amendment increases the Federal Local Bridge Program funding to match the total available funding and reallocates the funding to the appropriate expenditure categories based on current projections. The budget amendment also removes all Fund 109 expenses ("City Funding") that were improperly attributed to this project budget.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2025	2026	2027+	
Preliminary Engineering	308,000	38,600	237,000	109,600			346,600
Right of Way Acquisition	79,000	21,000	25,000	75,000			100,000
Construction Contract	1,100,000	(65,345)	-	517,655	517,000		1,034,655
Construction Engineering	210,000	2,200	-	106,100	106,100		212,200
Art Fund							
Total Project Expenditures	1,697,000	(3,545)	262,000	808,355	623,100		1,693,455

Project Revenues by Category	Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
				2025	2026	2027+	
Fund: 109 - Arterial Streets	10,000	(10,000)	-				-
Fund:							
Fund:							
Fund:							
Fund:							
GRANTS:							
Federal - Local Bridge Program	1,687,000	6,455	262,000	808,355	623,100		1,693,455
Total Project Revenues	1,697,000	(3,545)	262,000	808,355	623,100		1,693,455

Approved by City Council: _____ Date _____



Capital Project Budget

Date: August 30, 2024

Project Number: 2215

Project Name: Walla Walla Stormwater Outfall Retrofit -Phase 1

Dept/Category: Public Works/Storm

Project Description: This project will study how the City of Wenatchee can improve water quality to the Columbia River through installation of water quality treatment and will include an option to relocate the existing outfall to a more desirable, accessible location. This study will help the City determine the best course of action for the existing outfall and will allow us to consider the cost to repair the outfall in place, the cost to relocate the outfall and options to add water quality to improve our discharge to the river.

Project Lead:	Darci Ronning	Start Year:	2022
Assigned Department:	Public Works	End Year:	2028
Original Project Budget:	\$298,000	Total City Funding:	\$529,000
Budget Amendment:	\$2,102,500	Other Funding:	\$1,573,500

Project Notes:

City received a grant from the Department of Ecology for the planning process. We will apply for construction funding in 2026 for phase 1 of the stormwater basin improvements through Ecology and will need 25% of the funds for the city's portion of the grant match money. Construction will done in 2027.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2025	2026	2027+	
Planning & Design	298,000		61,545	236,455			298,000
Construction Management	10,000					300,000	300,000
Construction	100,000					1,500,000	1,500,000
Art Fund (1% of City Match Funds)-NA	4,500						4,500
Total Project Expenditures	412,500		61,545	236,455		1,800,000	2,102,500

Project Revenues by Category		Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
					2025	2026	2027+	
Fund: 25% match	410 - Storm Drain Utility	74,500		15,386	59,114		450,000	524,500
Fund:								
Fund:								
Fund:								
Fund:								
GRANTS: Ecology SFAP- Planning		223,500			223,500			223,500
GRANTS: Ecology SFAP - Construction		1,350,000					1,350,000	1,350,000
Total Project Revenues		1,648,000		15,386	282,614		1,800,000	2,098,000

Approved by City Council: _____ Date _____



Capital Project Budget

Date: August 30, 2024 **Project Number:** 2302
Project Name: Worthen Street Trail Improvements **Dept/Category:** Public Works - Street

Project Description: This project will enhance the Apple Capital Recreation Loop Trail on Worthen Street between Hale Park and Thurston Street by adding illumination, channelization and creating physical separation from the vehicular travel lane by relocating spans of the trail further from the road in select locations.

Project Lead:	Ryan Harmon	Start Year:	2023
Assigned Department:	Public Works	End Year:	2025
Original Project Budget:	\$215,000	Total City Funding:	\$250,000
Budget Amendment:	\$250,000	Other Funding:	\$215,000

Project Notes:
 The "Original Budget" is based on the adopted 2024 City Budget. Amended numbers are based on expenditures to date and moving construction to 2025.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2025	2026	2027+	
Design Engineering	38,900		38,900	-			38,900
Right of Way Acquisition	-		-	-			
Construction Contract	384,900		-	384,900			384,900
Construction Engineering	38,700	(1,349)	-	37,351			37,351
Art Fund	2,500	1,349		3,849			3,849
Total Project Expenditures	465,000		38,900	426,100			465,000

Project Revenues by Category		Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
					2025	2026	2027+	
Fund:	301 - REET 1	250,000			250,000			250,000
Fund:	109 - Arterial Streets							
Fund:								
Fund:								
Fund:								
GRANTS:								
TIB Complete Streets		215,000		38,900	176,100			215,000
Total Project Revenues		465,000		38,900	426,100			465,000

Approved by City Council: _____ Date _____



Capital Project Budget

Date: August 30, 2024 Project Number: 2305

Project Name: Digester Improvements Dept/Category: Public Works/Sewer

Project Description: Digesters No. 1 and No. 2 were constructed in the 1950s with improvements last completed in the early 1990s. Digester No. 3 was built in the early 1990s with no changes since that time. The project will install a new mixing system, heater/heat exchangers and safety improvements to the digester gas systems. In addition, the roof on Digester No. 2 will be replaced.

Project Lead:	Mike Hodgson	Start Year:	2023
Assigned Department:	Public Works	End Year:	2026
Original Project Budget:	\$5,753,000	Total City Funding:	\$7,390,000
Budget Amendment:	\$7,390,000	Other Funding:	

Project Notes:
The City plans to use federal or state funding for construction. There is no art fund contribution since construction will be funded by a state loan.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2025	2026	2027+	
Planning & Design	250,000	650,000	150,000	500,000			650,000
Construction Management	200,000				100,000	100,000	200,000
Construction	5,303,000	1,237,400			4,000,000	2,540,000	6,540,000
Art Fund							
Total Project Expenditures	5,753,000	1,887,400	150,000	500,000	4,100,000	2,640,000	7,390,000

Project Revenues by Category	Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
				2025	2026	2027+	
Fund: 405 - Sewer Utility	250,000	650,000	150,000	500,000			650,000
Fund:							
Fund:							
Fund:							
Fund:							
GRANTS:							
LOANS: Clean Water State Revolving Fund					4,100,000	2,640,000	6,740,000
Total Project Revenues	250,000	650,000	150,000	500,000	4,100,000	2,640,000	7,390,000

Approved by City Council: _____ Date _____



Capital Project Budget

Date: August 30, 2024 **Project Number:** 2306
Project Name: 8 Million Gallon Reservoir Repairs **Dept/Category:** Public Works/Water

Project Description:
 The 8 million gallon drinking water reservoir located on Jefferson Street was constructed in 1961. The City's distribution system leakage is over 20% annually and this tank was identified a major source of the leakage. The repairs will help reduce the leakage and make safety improvements to the tank.

Project Lead:	Terry O'Keefe	Start Year:	2023
Assigned Department:	Public Works	End Year:	2025
Original Project Budget:	\$1,300,000	Total City Funding:	\$1,364,100
Budget Amendment:	\$64,100	Other Funding:	

Project Notes:
 Additional costs were associated with assessment of the reservoir, construction document preparation and the art fund contribution.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2025	2026	2027+	
Planning & Design	150,000		202,600				202,600
Construction	1,150,000			1,150,000			1,150,000
Art Fund				11,500			11,500
Total Project Expenditures	1,300,000		202,600	1,161,500			1,364,100

Project Revenues by Category	Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
				2025	2026	2027+	
Fund: 401 - Water Utility	1,300,000		202,600	1,161,500			1,364,100
Fund:							
Fund:							
Fund:							
Fund:							
GRANTS:							
Total Project Revenues	1,300,000		202,600	1,161,500			1,364,100

Approved by City Council: _____ Date _____



Capital Project Budget

Date: August 30, 2024 Project Number: 2307

Project Name: Generators for Critical Utilitiy Infrastructure Dept/Category: Public Works/Water & Sewer

Project Description: Backup power is essential for maintaining critical utility services during and after natural disasters, such as wildfires, and power failures. City staff applied for a grant through the Chelan County FEMA Post Fire mitigation program to provide generators for the wastewater treatment plant, two sewer lift stations, and the City's 4 drinking water reservoirs and pump stations. FEMA awarded the funds.

Project Lead:	Darci Ronning	Start Year:	2023
Assigned Department:	Public Works	End Year:	2025
Original Project Budget:	\$1,700,000	Total City Funding:	\$264,170
Budget Amendment:	\$1,210,662	Other Funding:	\$946,492

Project Notes:
The grant will require a 12.5 percent match equal to \$106,250 per utility/\$ 212,500. The city pays a 1 % art fund on the city's dollar match equal to \$ 2,125. State: \$135,213.09 , Federal \$ 811,278.56, plus the city's match of \$ 135,213.09 for a total = \$ 1,081704.74. Utility funding will fund time for project management for the engineering, bid package and selection with the water and sewer utility funds. Procurement of the generators will happen first, then ther bid once we have confirmed shipping dates.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2025	2026	2027+	
Planning & Design				128,957			128,957
Generators - procurement				931,705			931,705
Construction/Installation				150,000			150,000
Art Fund - NA				-			
Total Project Expenditures				1,210,662			1,210,662

Project Revenues by Category		Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
					2025	2026	2027+	
Fund: match 12.5%	401 - Water Utility	67,607			67,607			67,607
Fund: match 12.5%	405 - Sewer Utility	67,607			67,607			67,607
Fund:	401 - Water Utility	64,479			64,479			64,479
Fund:	405 - Sewer Utility	64,479			64,479			64,479
Fund:								
GRANTS: FEMA Federal					811,279			811,279
GRANTS: FEMA State					135,213			135,213
Total Project Revenues		264,170			1,210,662			1,210,662

Approved by City Council: _____ Date _____



Capital Project Budget

Date: August 30, 2024

Project Number: 2309

Project Name: Pump #2 Replacement

Dept/Category: Public Works/Regional Water

Project Description: The Eastbank Aquifer wellfield has four pumps. Pump No. 2 is the most used of the pumps and works in tandem with the smaller pumps to ensure the Regional partners can meet peak water demands. The pump was installed in the early 1970s. This project will replace the pump and motor and will require improvements to the pump house, pump platform and electrical system.

Project Lead:	Terry O'Keefe	Start Year:	2023
Assigned Department:	Public Works	End Year:	2025
Original Project Budget:	\$1,200,000	Total City Funding:	\$402,203
Budget Amendment:		Other Funding:	

Project Notes:

Regional projects do not contribute to the art fund. Pump 2 removed April 2024.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2025	2026	2027+	
Planning & Design							
Construction			387,203	15,000			402,203
Art Fund							
Total Project Expenditures			387,203	15,000			402,203

Project Revenues by Category	Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
				2025	2026	2027+	
Fund: 415 - Regional Water			387,203	15,000			402,203
Fund:							
Fund:							
Fund:							
Fund:							
GRANTS:							
Total Project Revenues			387,203	15,000			402,203

Approved by City Council: _____ Date _____



Capital Project Budget

Date: August 29, 2024 **Project Number:** 2310
Project Name: Roosevelt Utility Improvements **Dept/Category:** Public Works - Storm

Project Description: Roosevelt Street from Spokane to Kittitas is in need of utility improvements to the stormwater and drinking water systems. The street has an existing stormwater main but lacks curb and catch basins to capture the stormwater. The water system includes lead parts and a cast iron main from 1930. The project will eliminate lead parts from this area of the water system and add infrastructure to manage stormwater.

Project Lead:	Jeremy Hoover	Start Year:	2023
Assigned Department:	Public Works	End Year:	2026
Original Project Budget:	\$1,448,500	Total City Funding:	
Budget Amendment:	\$232,242	Other Funding:	\$200,000

Project Notes:
 The "Original Budget" is based on the approved 2024 project budget. Amended numbers adjust the expenditures by category based on current estimates and amounts spent to date. The City received funding from the Public Works Board Pre-construction Program for Design Engineering.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2025	2026	2027+	
Design Engineering	55,000	148,432	13,432	160,000	30,000	-	203,432
Right of Way Acquisition	-	-	-	-	-	-	-
Construction Contract	1,331,000	-	-	-	1,331,000	-	1,331,000
Construction Engineering	50,000	83,000	-	-	133,000	-	133,000
Art Fund	12,500	810	-	-	13,310	-	13,310
Total Project Expenditures	1,448,500	232,242	13,432	160,000	1,507,310		1,680,742

Project Revenues by Category	Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
				2025	2026	2027+	
Fund: 401 - Water Utility	1,079,600	24,029	-	-	1,103,629		1,103,629
Fund: 410 - Storm Drain Utility	318,800	7,097	3,432	-	322,465		325,897
Fund: 405 - Sewer Utility	50,100	1,115	-	-	51,215		51,215
GRANTS:							
Public Works Board Loan	-	170,000	8,500	136,000	25,500		170,000
Public Works Board Grant	-	30,000	1,500	24,000	4,500		30,000
Total Project Revenues	1,448,500	232,242	13,432	160,000	1,507,310		1,680,742

Approved by City Council: _____ Date _____



Capital Project Budget

Date: August 15, 2024 Project Number: 2312

Project Name: Fifth and Emerson Pedestrian Crossing Dept/Category: Public Works - Arterial Streets

Project Description:

This project will construct a rectangular rapid-flashing beacon (RRFB) at the intersection of Fifth Street and Emerson Avenue and install new ADA compliant curb ramps.

Project Lead:	Zachary Horton	Start Year:	2023
Assigned Department:	Public Works	End Year:	2025
Original Project Budget:	\$276,000	Total City Funding:	\$0
Budget Amendment:	\$56,300	Other Funding:	\$332,300

Project Notes:

This project was the recipient of a Complete Streets grant through the Transportation Improvement Board (TIB) in the amount of \$40,125.00. This grant was sought to allow us to reconstruct all curb ramps located at this intersection. Additionally, this project was awarded supplemental federal funding from the Highway Safety Improvement Program (HSIP) in the amount of \$16,175.00 to cover an overrun in eligible costs incurred during preliminary design and a gap in funding for the construction contract.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2025	2026	2027+	
Preliminary Engineering	37,000	10,000	47,000				47,000
Right of Way Acquisition	26,000	(26,000)	-				
Construction Contract	193,000	59,700	200,000	52,700			252,700
Construction Engineering	20,000	12,600	26,000	6,600			32,600
Art Fund							
Total Project Expenditures	276,000	56,300	273,000	59,300			332,300

Project Revenues by Category	Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
				2025	2026	2027+	
Fund: 109 - Arterial Streets							
Fund:							
Fund:							
Fund:							
Fund:							
GRANTS:							
Federal - Highway Safety Improvement Program	276,000	16,200	232,900	59,300			292,200
State - Transportation Improvement Board	-	40,100	40,100				40,100
Total Project Revenues	276,000	56,300	273,000	59,300			332,300

Approved by City Council: _____

Date



Capital Project Budget

Date: August 30, 2024

Project Number: 2315

Project Name: Red Apple Road - Vista Pl. to Miller St.

Dept/Category: Public Works - Arterial Streets

Project Description:

This project will improve Red Apple Road between Vista Place and Miller Street.

Project Lead:	Charlotte Mitchell	Start Year:	2023
Assigned Department:	Public Works	End Year:	2025
Original Project Budget:	\$2,402,335	Total City Funding:	\$661,267
Budget Amendment:	\$288,784	Other Funding:	\$2,029,852

Project Notes:

The Property Owner Improvement Agreements amount is for a Developer agreement for 1075 Red Apple Road. Deferred Agreements are for 1061, 1205, 1203 and 1115 Red Apple Road. Difference in prior year spent and prior year revenue is the recognition of \$68,724 prior to expense of funds during 2025 construction.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2025	2026	2027+	
Design Engineering	247,620		200,000	47,620			247,620
Right of Way Acquisition	335,550	20,000	35,550	320,000			355,550
Construction Contract	1,650,785	241,022		1,891,807			1,891,807
Construction Engineering	165,080	24,920		190,000			190,000
Art Fund	3,300	2,842		6,142			6,142
Total Project Expenditures	2,402,335	288,784	235,550	2,455,569			2,691,119

Project Revenues by Category	Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
				2025	2026	2027+	
Fund: 109 - Arterial Streets	452,872	208,395	47,200	614,067			661,267
Fund:							
Fund:							
Fund:							
Fund:							
GRANTS:							
Transportation Improvement Board (TIB)	1,919,228		188,350	1,730,878			1,919,228
Property Owner Improvement Agreements	30,235	38,489	68,724				68,724
Deferred Sidewalk Agreements		41,900		41,900			41,900
Total Project Revenues	2,402,335	288,784	304,274	2,386,845			2,691,119

Approved by City Council: _____ Date _____



Capital Project Budget

Date: August 30, 2024 Project Number: 2317

Project Name: Pybus South Parking Lot Dept/Category: Public Works - Engineering

Project Description:
Public Parking lot south of Pybus on Worthen Street at Orondo Avenue.

Project Lead:	Donald Nelson	Start Year:	2023
Assigned Department:	Engineering	End Year:	
Original Project Budget:	\$50,000	Total City Funding:	\$50,000
Budget Amendment:	\$2,393,500	Other Funding:	

Project Notes:
The "Original Budget" is based on the approved one-time request that allowed for procurement of a consultant to develop a conceptual plan for the parking lot. Amended numbers conceptual estimates from the consultant.

Expenditures for 2027+ are shown for a future unfunded phase.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2025	2026	2027+	
Design Engineering	50,000	287,000	50,000	92,000	-	195,000	337,000
Right of Way Acquisition	-	-	-	-	-	-	-
Construction Contract	-	1,915,000	-	-	610,000	1,305,000	1,915,000
Construction Engineering	-	191,500	-	-	61,000	130,500	191,500
Art Fund	-	-	-	-	-	-	-
Total Project Expenditures	50,000	2,393,500	50,000	92,000	671,000	1,630,500	2,443,500

Project Revenues by Category	Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
				2025	2026	2027+	
Fund: 307 - LRF	50,000	-	50,000				50,000
Fund:							
Fund:							
Fund:							
Fund:							
GRANTS:							
EV Chargers Grant	-	663,000		92,000	571,000		663,000
East Wenatchee LTAC	-	100,000			100,000		100,000
Future Grant		1,630,500				1,630,500	1,630,500
Total Project Revenues	50,000	2,393,500	50,000	92,000	671,000	1,630,500	2,443,500

Approved by City Council: _____ Date _____



Capital Project Budget

Date: August 21, 2024

Project Number: 2318

Project Name: North Wenatchee Avenue Shared-Use Trail - Phase 1

Dept/Category: Public Works - Arterial Streets

Project Description: This project will construct a shared use path/trail between Maiden Ln and Walnut St and include ADA curb ramps at both ends of the path, pedestrian scale illumination and bicycle wayfinding signs/markings. The project was awarded \$2.1M in grant funding through the 2023-2025 Pedestrian & Bicycle Safety Program.

Project Lead:	Nicole Brockwell	Start Year:	2023
Assigned Department:	Public Works	End Year:	2026
Original Project Budget:	\$2,418,570	Total City Funding:	\$283,911
Budget Amendment:		Other Funding:	\$2,134,659

Project Notes:
Original Budget is based on adopted 2024 City Budget.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2025	2026	2027+	
Design Engineering	229,000	1,970	85,000	110,000	35,970		230,970
Right of Way Acquisition	920,000			300,000	620,000		920,000
Construction Contract	1,142,610	(1,970)			1,140,640		1,140,640
Construction Engineering	126,960				126,960		126,960
Art Fund							
Total Project Expenditures	2,418,570		85,000	410,000	1,923,570		2,418,570

Project Revenues by Category		Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
					2025	2026	2027+	
Fund:	109 - Arterial Streets	283,911		9,977	48,127	225,792		283,896
Fund:								
Fund:								
Fund:								
GRANTS:								
	Pedestrian & Bicycle Safety Program	2,134,659		75,023	361,873	1,697,778		2,134,674
Total Project Revenues		2,418,570		85,000	410,000	1,923,570		2,418,570

Approved by City Council: _____

Date



Capital Project Budget

Date: August 21, 2023 Project Number: 2319

Project Name: Sunset Avenue Pedestrian Improvements Dept/Category: Public Works - Arterial Streets

Project Description:
This project will install new sidewalk with curb and gutter, new ADA compliant curb ramps, new marked crosswalks, and a new marked pedestrian route along Sunset Avenue. The project will also construct Rectangular Rapid-Flashing Beacons (RRFB) at the intersection of Fifth Street and Sunset Avenue.

Project Lead:	Hari Sharma	Start Year:	2024
Assigned Department:	Public Works	End Year:	2026
Original Project Budget:	\$628,000	Total City Funding:	\$0
Budget Amendment:		Other Funding:	\$628,000

Project Notes:
The original budget is based on the 2024 Approved Budget.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2025	2026	2027+	
Design Engineering	82,800		61,800	11,000	10,000		82,800
Right of Way Acquisition	85,000			70,000	15,000		85,000
Construction Contract	413,800				413,800		413,800
Construction Engineering	46,400				46,400		46,400
Art Fund							
Total Project Expenditures	628,000		61,800	81,000	485,200		628,000

Project Revenues by Category	Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
				2025	2026	2027+	
Fund: 109 - Arterial Streets							
Fund:							
Fund:							
Fund:							
Fund:							
GRANTS:							
State - Safe Routes to School Program	628,000		61,800	81,000	485,200		628,000
Total Project Revenues	628,000		61,800	81,000	485,200		628,000

Approved by City Council: 11/16/2023
Date



Capital Project Budget

Date: August 15, 2024

Project Number: 2320

Project Name: Crawford and Okanogan Intersection Improvements

Dept/Category: Public Works - Arterial Streets

Project Description: This project will construct a mini/compact roundabout at the intersection of Crawford Avenue and Okanogan Avenue. The project will also fill in sidewalk gaps along Okanogan Avenue north and south of the intersection.

Project Lead:	Zachary Horton	Start Year:	2024
Assigned Department:	Public Works	End Year:	2026
Original Project Budget:	\$1,965,500	Total City Funding:	\$25,000
Budget Amendment:	\$25,000	Other Funding:	\$1,965,500

Project Notes:
The City funding allocated is to complete exterior fencing of the booster pump station at the southwest corner of the intersection. This work is not grant eligible.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2025	2026	2027+	
Preliminary Engineering	285,500	5,000	102,500	188,000			290,500
Right of Way Acquisition	105,000			105,000			105,000
Construction Contract	1,427,200	20,000			1,447,200		1,447,200
Construction Engineering	147,800				147,800		147,800
Art Fund							
Total Project Expenditures	1,965,500	25,000	102,500	293,000	1,595,000		1,990,500

Project Revenues by Category	Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
				2025	2026	2027+	
Fund: 401 - Water Utility	-	25,000	2,500	2,500	20,000		25,000
Fund: 109 - Arterial Streets							
Fund:							
Fund:							
Fund:							
GRANTS:							
State - Safe Routes to School Program	1,965,500		100,000	290,500	1,575,000		1,965,500
Total Project Revenues	1,965,500	25,000	102,500	293,000	1,595,000		1,990,500

Approved by City Council: _____ Date _____



Capital Project Budget

Date: August 20th, 2023

Project Number: 2323

Project Name: N Wenatchee Ave Corridor Improvements

Dept/Category: Public Works - Arterial Streets

Project Description:

This project is funded by WSDOT through the Connection Washington program. This project provides for safety and mobility improvements along Wenatchee Avenue between Walnut/Hawley and Horselake Rd.

Project Lead:	Nicole Brockwell	Start Year:	2023
Assigned Department:	Engineering	End Year:	2027
Original Project Budget:	\$17,160,000	Total City Funding:	\$0
Budget Amendment:	\$214,000	Other Funding:	\$17,374,000

Project Notes:

Original Budget is based on adopted 2024 City Budget. WSDOT Connecting WA funds were finalized at \$17,374,000

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2025	2026	2027+	
Design Engineering	1,500,000	872,800	800,000	1,323,800	249,000	-	2,372,800
Right of Way Acquisition	3,100,000	(189,600)		1,015,620	1,894,780	-	2,910,400
Construction Contract	11,210,000	(932,820)				10,277,180	10,277,180
Construction Engineering	1,350,000	463,620				1,813,620	1,813,620
Art Fund							
Total Project Expenditures	17,160,000	214,000	800,000	2,339,420	2,143,780	12,090,800	17,374,000

Project Revenues by Category	Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
				2025	2026	2027+	
Fund: 310 - INFRA Grant							
Fund:							
Fund:							
Fund:							
Fund:							
GRANTS:							
WSDOT - Connecting Washington	17,160,000	214,000	800,000	2,339,420	2,143,780	12,090,800	17,374,000
Total Project Revenues	17,160,000	214,000	800,000	2,339,420	2,143,780	12,090,800	17,374,000

Approved by City Council: _____ Date



Capital Project Budget

Date: August 30, 2024 Project Number: 2401

Project Name: 2025 Pavement Preservation Dept/Category: Public Works - Arterial Streets

Project Description:
This project will resurface existing streets in accordance with the City's StreetSaver Pavement Management Program.

Project Lead:	Charlotte Mitchell	Start Year:	2024
Assigned Department:	Public Works	End Year:	2025
Original Project Budget:	\$2,000,000	Total City Funding:	\$2,000,000
Budget Amendment:	-\$211,250	Other Funding:	

Project Notes:
Reduced to show in-house design and construction inspection.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2025	2026	2027+	
Design Engineering	305,000	(255,000)	25,000	25,000			50,000
Right of Way Acquisition							
Construction Engineering	165,000	(67,500)		97,500			97,500
Construction Contract	1,514,850	110,150		1,625,000			1,625,000
Construction Contingency							
Art Fund	15,150	1,100		16,250			16,250
Total Project Expenditures	2,000,000	(211,250)	25,000	1,763,750			1,788,750

Project Revenues by Category	Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
				2025	2026	2027+	
Fund: 111 - Street Overlay	2,000,000		25,000	1,763,750			1,788,750
Fund:							
Fund:							
Fund:							
Fund:							
GRANTS:							
Total Project Revenues	2,000,000		25,000	1,763,750			1,788,750

Approved by City Council: _____ Date _____



Capital Project Budget

Date: August 30, 2024 Project Number: 2402

Project Name: South Viewing Area Dept/Category: Public Works/Sewer

Project Description:

The south viewing area at the Wastewater Treatment has settled and caused damage to the fence and public access area. This project will replace the viewing area with landscaping and prevent further settling.

Project Lead:	Mike Hodgson	Start Year:	2024
Assigned Department:	Public Works	End Year:	2025
Original Project Budget:	\$750,000	Total City Funding:	\$750,000
Budget Amendment:		Other Funding:	

Project Notes:

Art will be included in this project, so no money is allocated to the art fund.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2025	2026	2027+	
Planning & Design	110,000			110,000			110,000
Construction Management	640,000			640,000			640,000
Construction							
Total Project Expenditures	750,000			750,000			750,000

Project Revenues by Category		Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
					2025	2026	2027+	
Fund:	405 - Sewer Utility	750,000			110,000	640,000		750,000
Fund:								
Fund:								
Fund:								
Fund:								
GRANTS:								
Total Project Revenues		750,000			110,000	640,000		750,000

Approved by City Council: _____ Date _____



Capital Project Budget

Date: August 30, 2024

Project Number: 2403

Project Name: WWTP Administration & PSC Building

Dept/Category: Public Works/Sewer

Project Description: The wastewater treatment plant (WWTP) administration building was built in the 1950s over the influent pump station. The building is at the end of its service life and needs to be expanded. This project will build a new building at the WWTP site. The sewer/storm collections equipment will be moved to the public services center(PSC) which is out of space for storing equipment. A new garage will be built for the sewer/storm collections equipment, water utility equipment and two street sweepers.

Project Lead:	Mike Hodgson	Start Year:	2024
Assigned Department:	Public Works	End Year:	2026
Original Project Budget:	\$7,023,497	Total City Funding:	\$7,581,440
Budget Amendment:	\$557,943	Other Funding:	

Project Notes:

Art will be included in this project.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2025	2026	2027+	
Planning & Design	400,000	873,522	75,000	798,522			873,522
Construction Management	150,000				150,000		150,000
Construction	6,557,918				6,557,918		6,557,918
Total Project Expenditures	7,107,918	873,522	75,000	798,522	6,707,918		7,581,440

Project Revenues by Category		Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
					2025	2026	2027+	
Fund:	405 - Sewer Utility	4,107,918	4,081,440	40,000	450,000	4,082,918		4,572,918
Fund:	401 - Water Utility	1,500,000	1,750,000	17,500	174,261	1,750,000		1,941,761
Fund:	410 - Storm Drain Utility	1,500,000	1,750,000	17,500	174,261	875,000		1,066,761
Fund:								
Fund:								
GRANTS:								
Total Project Revenues		7,107,918	7,581,440	75,000	798,522	6,707,918		7,581,440

Approved by City Council: _____



Capital Project Budget

Date: August 30, 2024 Project Number: 2404

Project Name: 4 Million Gallon Reservoir Replacement Dept/Category: Public Works/Water

Project Description: This project will acquire the property and start planning efforts to design and replace the existing 90 year old water reservoir. Planning is expected to take up to 3 years with construction in 2027. This tank will be a precast concrete tank and will be upsized from 4 million gallons to a 6 million gallon tank. We anticipate getting State Drinking Water Funds for the construction. City would be responsible for the 25% match of costs.

Project Lead:	Darci Ronning	Start Year:	2024
Assigned Department:	Public Works	End Year:	2028
Original Project Budget:	\$16,716,293	Total City Funding:	\$4,179,073
Budget Amendment:	\$16,716,293	Other Funding:	\$12,537,220

Project Notes:

Other funding opportunities may reduce the city portion of funding when the time comes to apply for funding grants.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2025	2026	2027+	
Planning & Design	150,000		150,000	800,000	812,000		1,762,000
Construction						14,917,000	14,917,000
Art Fund 1% of construction funds						37,293	37,293
Total Project Expenditures	150,000		150,000	800,000	812,000	14,954,293	16,716,293

Project Revenues by Category		Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
					2025	2026	2027+	
Fund:	401 - Water Utility			150,000	800,000	812,000		1,762,000
Fund:								
Fund:								
Fund:								
Fund:								
GRANTS: State Drinking Water Funds							14,917,000	14,917,000
Total Project Revenues				150,000	800,000	812,000	14,917,000	16,679,000

Approved by City Council: _____ Date _____



Capital Project Budget

Date: August 26, 2023 **Project Number:** 2406
Project Name: Wenatchee Safe Streets and Roads for All Action **Dept/Category:** Public Works - Street Planning

Project Description:
 This project will develop a comprehensive Safety Action Plan for the City of Wenatchee, which will be used to pursue eligible funding for projects within the federal SS4A funding program.

Project Lead:	Emma Honeycutt	Start Year:	2024
Assigned Department:	Public Works	End Year:	2026
Original Project Budget:	\$250,000	Total City Funding:	\$50,000
Budget Amendment:	\$0	Other Funding:	\$200,000

Project Notes:

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2025	2026	2027+	
Design Engineering - Planning	250,000			150,000	100,000		250,000
Art Fund							
Total Project Expenditures	250,000			150,000	100,000		250,000

Project Revenues by Category	Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
				2025	2026	2027+	
Fund: 109 - Arterial Streets	50,000			30,000	20,000		50,000
Fund:							
Fund:							
Fund:							
Fund:							
GRANTS:							
USDOT Grant	200,000			120,000	80,000		200,000
Total Project Revenues	250,000			150,000	100,000		250,000

Approved by City Council: _____ Date _____



Capital Project Budget

Date: August 21, 2024 Project Number: 2407

Project Name: 9th Street Corridor Improvements Dept/Category: Public Works - Arterial Streets

Project Description:
This project will improve 9th Street between Miller Street to the west and the existing railroad crossing to the east by reconfiguring the traffic signals, updating ADA curb ramps, and altering the roadway to a three lane section with bike lanes.

Project Lead:	Hari Sharma	Start Year:	2024
Assigned Department:	Public Works	End Year:	2026
Original Project Budget:	\$1,499,170	Total City Funding:	\$300,170
Budget Amendment:		Other Funding:	\$1,199,000

Project Notes:
This project budget was first adopted by Council on February 8, 2024.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2025	2026	2027+	
Design Engineering	177,290		59,100	118,190			177,290
Right of Way	21,760			21,760			21,760
Construction Engineering	118,200				118,200		118,200
Construction Contract	1,181,920				1,181,920		1,181,920
Art Fund					11,819		11,819
Total Project Expenditures	1,499,170		59,100	139,950	1,311,939		1,510,989

Project Revenues by Category	Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
				2025	2026	2027+	
Fund: 109 - Arterial Streets	300,170		11,820	27,990	272,179		311,989
Fund:							
Fund:							
Fund:							
Fund:							
GRANTS: TIB Urban Arterial Program Grant	1,199,000		47,280	111,960	1,039,760		1,199,000
Total Project Revenues	1,499,170		59,100	139,950	1,311,939		1,510,989

Approved by City Council: _____ Date: 2/8/2024



Capital Project Budget

Date: August 15, 2024 **Project Number:** 2408
Project Name: 1st Street Curb Ramps - Miller St. to Chelan Ave. **Dept/Category:** Public Works - Streets

Project Description: This is a multi-phase project that will replace all existing non-compliant curb ramps with new ADA compliant curb ramps. This project will also remove and replace all of the asphalt at each intersection to address existing issues with low utility castings, steep cross slopes, etc. Completion of this project would improve safety and accessibility for pedestrians, motorists, and bicyclists of all ages and ability.

Project Lead:	Zachary Horton	Start Year:	2024
Assigned Department:	Public Works	End Year:	2027
Original Project Budget:	\$1,750,000	Total City Funding:	\$0
Budget Amendment:		Other Funding:	\$1,750,000

Project Notes:
 This is a new project budget. Expenditures from the CDBG Entitlement are in line with our current Annual Action Plan (AAP) that was adopted by City Council after a public hearing on August 8, 2024.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2025	2026	2027+	
Preliminary Engineering	180,000		120,000	20,000	20,000	20,000	180,000
Right of Way Acquisition	-						
Construction Contract	1,499,150			749,150	250,000	500,000	1,499,150
Construction Engineering	70,000			35,000	12,000	23,000	70,000
Art Fund	850			850			850
Total Project Expenditures	1,750,000		120,000	805,000	282,000	543,000	1,750,000

Project Revenues by Category	Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
				2025	2026	2027+	
Fund: 111 - Street Overlay	85,000			85,000			85,000
Fund: 115 - CDBG Entitlement	1,665,000		120,000	720,000	282,000	543,000	1,665,000
Fund:							
Fund:							
Fund:							
GRANTS:							
Total Project Revenues	1,750,000		120,000	805,000	282,000	543,000	1,750,000

Approved by City Council: _____ Date _____



Capital Project Budget

Date: August 30, 2024 Project Number: 2501

Project Name: 2026 Pavement Preservation Dept/Category: Public Works - Streets

Project Description:
This project will resurface existing streets in accordance with the City's StreetSaver Pavement Management Program.

Project Lead:	Charlotte Mitchell	Start Year:	2025
Assigned Department:	Public Works	End Year:	2026
Original Project Budget:	\$2,000,000	Total City Funding:	\$2,000,000
Budget Amendment:		Other Funding:	

Project Notes:
This is a new project budget.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2025	2026	2027+	
Design Engineering	305,000			305,000			305,000
Right of Way Acquisition							
Construction Engineering	165,000				165,000		165,000
Construction Contract	1,514,850				1,514,850		1,514,850
Construction Contingency							
Art Fund	15,150				15,150		15,150
Total Project Expenditures	2,000,000			305,000	1,695,000		2,000,000

Project Revenues by Category	Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
				2025	2026	2027+	
Fund: 111 - Street Overlay	2,000,000			305,000	1,695,000		2,000,000
Fund:							
Fund:							
Fund:							
Fund:							
GRANTS:							
Total Project Revenues	2,000,000			305,000	1,695,000		2,000,000

Approved by City Council: _____ Date _____



Capital Project Budget

Date: August 30, 2024 Project Number: 2502

Project Name: Euclid Sewer Extension - Gunn to Penny Dept/Category: Public Works - Sewer

Project Description:
To accommodate future expansion of sewer along Ohme Gardens Road and North Highway 97A, this project will re-route the existing 8" sewer line at Euclid Ave and Gunn Road south on Euclid to Penny Road. This project would install approximately 1,050 lineal feet of 15" diameter gravity sewer main.

Project Lead:	TBD - Engineering	Start Year:	2025
Assigned Department:	Public Works	End Year:	2026
Original Project Budget:	\$956,400	Total City Funding:	\$956,400
Budget Amendment:		Other Funding:	

Project Notes:
This is a new project budget. Budget based on Ohme Road and Highway 97A Basin Sewer and Stormwater Study performed by RH2 Engineering, Inc and Northwest Hydraulic Consultants that was completed June 2023.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2025	2026	2027+	
Planning & Design	160,000			160,000			160,000
Construction Management	150,000				150,000		150,000
Construction	640,000				640,000		640,000
Art Fund	6,400				6,400		6,400
Total Project Expenditures	956,400			160,000	796,400		956,400

Project Revenues by Category		Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
					2025	2026	2027+	
Fund:	405 - Sewer Utility	956,400			160,000	796,400		956,400
Fund:								
Fund:								
Fund:								
Fund:								
GRANTS:								
Total Project Revenues		956,400			160,000	796,400		956,400

Approved by City Council: _____ Date _____



Capital Project Budget

Date: August 30, 2024 Project Number: 2503

Project Name: Olds Station Stormwater Pond Remediation Dept/Category: Public Works/Stormwater

Project Description:
The Olds Station Stormwater pond has a contaminated soils issue and does not meet current design standards for stormwater ponds. This project will remediate the contamination and improve the function of the pond.

Project Lead:	Jessica Shaw	Start Year:	2025
Assigned Department:	Public Works	End Year:	2026
Original Project Budget:	\$1,800,000	Total City Funding:	\$151,500
Budget Amendment:		Other Funding:	\$1,650,000

Project Notes:
Staff anticipate applying for Washington State Toxics Cleanup funding for this project.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2025	2026	2027+	
Planning & Design				300,000			300,000
Construction					1,650,000		1,650,000
Art Fund (1% of City Match)					1,500		1,500
Total Project Expenditures				300,000	1,651,500		1,951,500

Project Revenues by Category	Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
				2025	2026	2027+	
Fund: 410 - Storm Drain Utility	151,500				151,500		151,500
Fund:							
Fund:							
Fund:							
Fund:							
GRANTS: Toxics Cleanup Program	1,800,000			300,000	1,500,000		1,800,000
Total Project Revenues	1,951,500			300,000	1,651,500		1,951,500

Approved by City Council: _____ Date _____



Capital Project Budget

Date: September 19, 2024 Project Number: 2504

Project Name: 2025-2027 Pavement Condition Survey Dept/Category: Public Works - Streets

Project Description:
This project will provide one citywide pavement condition survey including updating Streetsaver Pavement Management Software and providing technical support to City staff for running budget scenarios, project planning and reporting.

Project Lead:	<u>C. Mitchell</u>	Start Year:	<u>2025</u>
Assigned Department:	<u>Public Works</u>	End Year:	<u>2026</u>
Original Project Budget:	<u>\$70,000</u>	Total City Funding:	<u>\$70,000</u>
Budget Amendment:	<u></u>	Other Funding:	<u></u>

Project Notes:

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2025	2026	2027+	
Design Engineering	70,000			70,000			70,000
Art Fund							
Total Project Expenditures	70,000			70,000			70,000

Project Revenues by Category		Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
					2025	2026	2027+	
Fund:	111 - Street Overlay	70,000			70,000			70,000
Fund:								
Fund:								
Fund:								
Fund:								
GRANTS:								
Total Project Revenues		70,000			70,000			70,000

Approved by City Council: _____ Date _____



Capital Project Budget

Date: October 9, 2024 Project Number: PK201502

Project Name: Bighorn Ridge Acquisition Dept./Category: Parks

Project Description:
This partnership project would acquire property to provide recreational and educational opportunities and habitat preservation north of the City.

Project Lead:	Erickson	Start Year:	2022
Assigned Department:	PRCS	End Year:	2026
Original Project Budget:	\$1,505,000	Total City Funding:	\$17,000
Budget Amendment:		Other Funding:	\$1,488,000

Project Notes:
City Council authorized grant application in 2022, grant awarded in 2023, cultural resources and environmental work in 2025. Acquisition anticipated in 2025/2026. CDLT provides the match for the acquisition with some incidental costs provided by the City.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2025	2026	2027+	
A & E							
Acquisition				1,620,000			1,620,000
Development					7,000		7,000
Art Fund							
Total Project Expenditures				1,620,000	7,000		1,627,000

Project Revenues by Category	Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
				2025	2026	2027+	
Fund: General	37,000			30,000	7,000		37,000
Fund:							
Fund:							
Fund:							
Fund:							
GRANTS: RCO WWRP	750,000			750,000			750,000
GRANTS:							
DONATIONS: Property Value	250,000			250,000			250,000
DONATIONS: CDLT	450,000			590,000			590,000
DONATIONS:							
Total Project Revenues	1,487,000			1,620,000	7,000		1,627,000

Approved by City Council: _____ Date _____



Capital Project Budget

Date: July 1, 2024

Project Number: PK2006C3

Project Name: Pioneer Park

Dept./Category: Parks

Project Description: This project fills a sidewalk gap along Fuller Street, adds ADA parking spaces to meet code for the City Pool and park, creates ADA accessible routes of travel to park features, replaces light poles, increases security lighting, undergrounds power to lessen liability to the City and brings the electrical system up to code. A future phase would add a small 20' x 30' picnic shelter to better serve park guests.

Project Lead:	Erickson	Start Year:	2023
Assigned Department:	PRCS	End Year:	2025
Original Project Budget:	\$700,000	Total City Funding:	\$700,000
Budget Amendment:		Other Funding:	

Project Notes:
Engineering and construction cost estimates for the project were completed in 2023. The total engineer's estimate is \$682,500 (electrical \$290,000, walkways \$392,500). The total cost contains a contingency.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2025	2026	2027+	
A & E							
Acquisition							
Development	700,000			700,000			700,000
Art Fund							
Total Project Expenditures	700,000			700,000			700,000

Project Revenues by Category	Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
				2025	2026	2027+	
Fund: General	700,000			700,000			700,000
Fund:							
Fund:							
Fund:							
Fund:							
GRANTS:							
GRANTS:							
DONATIONS:							
Total Project Revenues	700,000			700,000			700,000

Approved by City Council: _____ Date _____



City of

WENATCHEE

Washington

2025 Budget



TABLE OF CONTENTS

INTRODUCTION	4
Budget Overview.....	4
2025 Budget Priorities.....	4
Financial Policy	5
Budget Process.....	5
Elected Officials & Department Heads.....	6
City of Wenatchee Organizational Chart.....	7
Staffing Trends – Full Time Equivalents (FTE)	8
2025 Budget Ordinance 2024-28, Exhibit A	9
001 - GENERAL FUND	10
Summary	10
Long-term Projection	11
General Fund Revenue and Expense Summary	12
01 - Mayor/Council.....	13
02 - Finance	14
07 - Human Resources	15
08 - Community Development	16
11 - Engineering	17
13 - Defender/Court/Jail	18
14 - City Attorney	18
16 - Parks, Recreation & Cultural Services	19
18 - Police.....	20
19 - Civil Service	21
20 - LEOFF 1 Retiree Health.....	21
21 - Museum	22
22 - Other Admin.....	22
23 - Non-Recurring.....	23
RESERVE FUNDS	24
005 - Rainy Day.....	24
010 - Firemen’s Pension	24
SPECIAL REVENUE FUNDS	25
101 - Public Arts	25
102 - PFD Sales Tax.....	25
103 - Paths & Trails.....	26
104 - Tourism Promotion Area.....	26
106 - Convention Center	27
107 – Lodging Tax Advisory Committee.....	28
108 - Street Maintenance	29
109 - Arterial Streets	30
111 - Street Overlay	31
112 - Impact Fees	31

113 - Low Income Housing	32
115 - CDBG Entitlement	32
117 - Homeless Services.....	33
118 - Abatement	34
DEBT SERVICE FUNDS.....	34
205 – General Obligation Bonds	34
CAPITAL PROJECT FUNDS	35
301 - Real Estate Excise Tax Capital Projects	35
302 - Parks & Recreation Capital Projects.....	35
304 - Economic Development Capital Projects	36
306 - General Capital Projects.....	36
307 - Local Revitalization Financing Program	37
310 – Apple Capital Loop Project	37
312 – Convention Center Capital Outlay.....	38
ENTERPRISE FUNDS	39
401 - Water Utility.....	39
405 - Sewer Utility.....	40
410 - Storm Drain Utility	41
415 - Regional Water System	42
430 - Cemetery.....	43
INTERNAL SERVICE FUNDS	44
501 - Equipment Rental O&M.....	44
502 - Insurance.....	44
503 - Equipment Rental Replacement	45
504 - Facility Maintenance	46
505 - Information Technology.....	47
PERMANENT FUNDS	48
710 - Cemetery Endowment	48
CAPITAL BUDGET	49
Facilities Capital Projects.....	49
Parks & Recreation Capital Projects.....	49
Street Capital Projects.....	50
Utility Capital Projects.....	56
Capital Budget Summary.....	60

INTRODUCTION

Budget Overview

The 2025 budget was formally adopted by Wenatchee City Council Ordinance 2024-28. This budget document provides additional detail to the ordinance. It is used as a financial management tool and as a method of communicating the financial picture of the City of Wenatchee.

Municipal budgets often focus on the General Fund because it is the chief operating fund. The first section of this budget document focuses on the City's General Fund, starting with a budget summary and then highlighting each department. In addition to the General Fund, the City has many other funds, including streets, utilities, housing, tourism, and capital projects. The pages following the General Fund section describe each stand-alone fund. These funds are supported by specific revenue sources or by transfers-in from the General fund or other funds.

The last section of the budget document presents the City's capital budget. These are typically large projects that can span multiple years. Funding for these projects can come from multiple sources including grants, borrowing, or a spend-down of accumulated reserves. In addition to being listed separately in the capital section, the expenses anticipated for 2025 capital projects have been built into the individual fund budgets.

2025 Budget Priorities

The City has several budget priorities outlined for the development of the 2025 budget. These priorities are developed by the Mayor, Council, Finance Committee, and department directors.

1. Maintain a consistent level of service while navigating rising expenses and declining revenues. Due to the economy slowing in 2024, sales tax revenues were down and uncertainty continues for 2025.
2. The City should develop a budget that strives to maintain a 50% fund balance in the General Fund. This excludes the resources available in the Rainy Day fund.
3. Work to develop future Pavement Preservation revenue sources to address the increasing amount of City street deferred maintenance.
4. Per City Financial Policies, recurring expenses and recurring revenues in the General Fund must balance. To ensure a continuous level of service into future years, the city should not support recurring expenses with one-time revenues.
5. Ensure each fund is charged accurately for services and staffing that are charged across multiple funds. There are many functions of the City that serve multiple funds. Utility funds should only pay for staff and services that benefit the utility funds, and the General Fund should only pay for staff and services that are not attributable to utilities.
6. Finance economic development and parks project without reducing the current level of service. Several large projects are in process across the City. This requires investments from several City funds. It is important to ensure these projects can be completed without cutting into resources needed for day-to-day operations.
7. Maintain General Fund cash balances in 2025 and then grow to levels that will allow the City to successfully cashflow the delayed grant reimbursement cycle of the Apple Capital Loop Project.

Financial Policy

The City of Wenatchee has adopted extensive financial policies. The detailed financial policies and goals can be found in City's Financial Management Policies document, last updated by Resolution 2024-14.

There are four principal financial goals detailed in the City's financial policies:

1. Ensure delivery of an adequate level of municipal services by relying on ongoing resources and by maintaining an adequate financial base to withstand changes in volatile revenue sources.
2. Ensure that the City is in a position to respond to changes in the economy or new service requirements without an undue amount of financial stress.
3. Maintain a good credit rating in the financial community and assure taxpayers that City Government is well managed financially and maintained in sound fiscal condition.
4. Maintain City facilities, infrastructure, equipment and fleets in a well-planned and efficient manner to minimize unexpected and preventable expenditures.

The City has a standing Finance Committee that meets at least monthly. The committee members are: Mayor, three Councilmembers, City Administrator, and Finance Director. The Finance Committee reviews the budget, monthly financial updates, personnel increases, grant agreements with extended commitments and match requirements, contracts with financial impacts, debt commitments, and other financial topics as needed.

Budget Process


The 2025 Budget was developed through a group effort of the City Council, Mayor, City Administrator, Finance Committee, directors, staff, and Finance Department. In early summer, the Finance Department estimates salaries and benefits position-by-position. For 2025, the city budgeted salary adjustments as per union contracts and adjusted retirement, medical and other benefits as needed. Supplies, services, contracts, and other obligations were also updated. At the beginning of the budget process, all one-time and capital projects are removed from the budget to focus on the operating budget. The Finance Department also analyzes and projects revenues for the upcoming year.

Early in September, department directors provide their operating budget requests, capital project budgets, and any other significant changes to be reviewed by the Finance Committee. The Finance Committee makes recommendations on which budget requests should be included. They must take into consideration whether or not the expenses are recurring or non-recurring, as the recurring revenues should be sufficient to fund recurring expenses. These recommendations are incorporated into the preliminary budget and provided to City Council at the beginning of October.

During October, final adjustments are made to ensure the funds balance and the budget is accurate. It is further reviewed by Finance Committee and then presented to the City Council for adoption in mid-November.

Elected Officials & Department Heads

Mayor



Mike Poirier

Term Ends: December 31, 2027

City Council



Jose Luis Cuevas
District 1
December 31, 2027



Chelsea Ewer
District 2
December 31, 2025



Top Rojanasthien
District 3
December 31, 2025



Travis Hornby
District 4
December 31, 2027



Charlie Atkinson
District 5
December 31, 2027



Linda Herald
At-Large "A"
December 31, 2027



Keith Huffaker
At-Large "B"
December 31, 2025

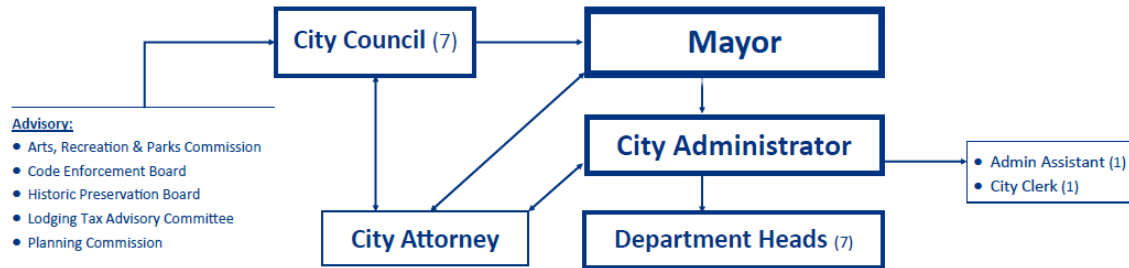
City Administrator Laura Gloria

City Attorney Danielle Marchant

Department Heads

Brad Posenjak	Finance Director
David Erickson	Parks, Recreation and Cultural Services Director
Edgar Reinfeld	Police Chief
Elizabeth Rossiter	Information Technology Director
Glen DeVries	Community Development Director
Kari Page	Human Resources Director
Tom Wachholder	Public Works Director

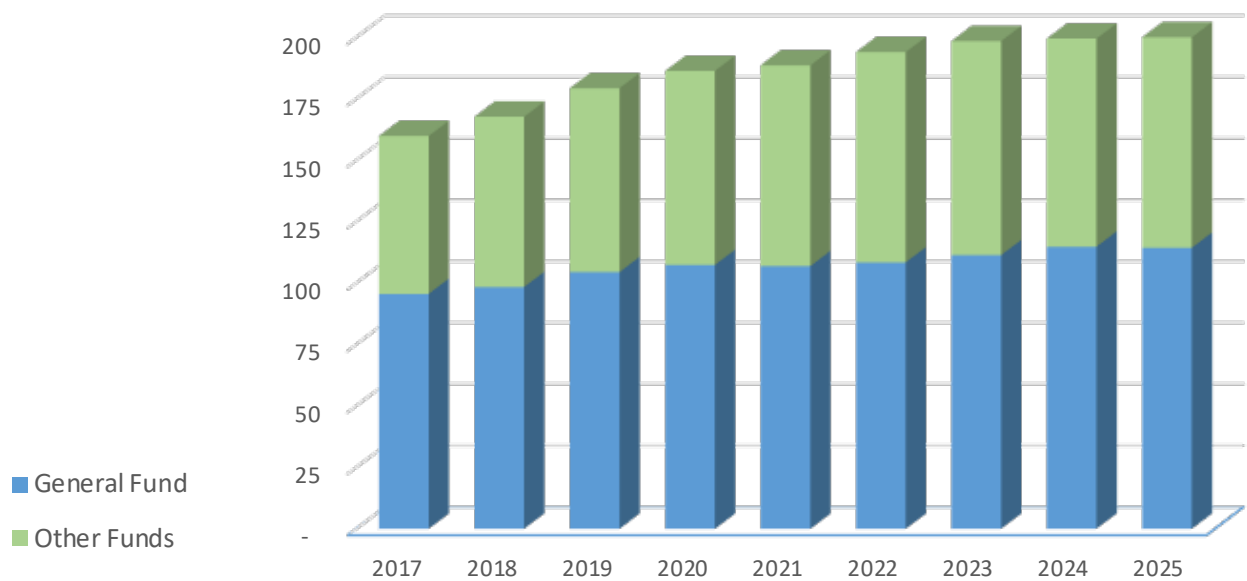
City of Wenatchee Organizational Chart



Director of Community Development	Director of Finance	Director of Human Resources	Director of Information Technology	Director of Parks-Rec-Cultural Svcs	Police Chief	Director of Public Works	
16	12	2	4	17	61	80	
<ul style="list-style-type: none"> • Admin Assistant (1) • Homeless Response Administrator (1) <u>Planning & Public Services</u> • Assistant Director (1) • Principal Planner (1) • Senior Planner (2) • Associate Planner (1) • Public Services Supervisor (1) • Code Enforcement/Permit Specialist (1) • Permit Specialist (1) <u>Building</u> • Building/Fire Official (1) • Plans Examiner (1) • Bldg/Fire Inspector (1) • Code Compliance Supervisor (1) • Code Compliance Officer (1) • Building Inspector (1) 	<ul style="list-style-type: none"> • Assistant Director (1) • Accountant (1) • Payroll Accounting Specialist (1) • Accounting Technician (2) • Accounting Supervisor (1) • Utility Billing Specialist II (1) • Utility Billing Specialist I (3) • Utility Billing Assistant (2) 	<ul style="list-style-type: none"> • Admin Assistant (1) • Human Resources Generalist (1) 	<ul style="list-style-type: none"> • Network Admin (1) • Systems Admin (1) • Sr Technology Specialist (1) • Technology Specialist (1) 	<ul style="list-style-type: none"> • Admin Asst (1) <u>Parks</u> • Parks Maintenance Supervisor (1) • MWII-Parks (8) • MWII-Parks (Cemetery) (2) • MWI-Parks (2) <u>Recreation</u> • Recreation Supervisor (1) • Recreation Coordinator (2) 	<ul style="list-style-type: none"> • Accreditation/Administration Coordinator (1) <u>Operations Bureau</u> • Captain (1) • Sergeant (5) • Corporal (4) • Police Officer (27) • Parking Enforcement Officer (1) • Technical Services Specialist (1) <u>Administrative Bureau</u> • Captain (1) • Sergeant (3) • Corporal (1) • Detective (4) • Police Officer (2) • Records Supervisor (1) • Records Specialist II (2) • Records Specialist I (6) • Records Assistant (1) 	<ul style="list-style-type: none"> • Admin Assistant (1) <u>Utilities</u> • Deputy Director-Utilities(1) • Stormwater Technician (1) • Utility Project Manager (1) • Water & Collections Mgr (1) • Water Plant Operator (2) • Water Quality Specialist (1) • Cross/Conn Ctrl Specialist (1) • Water Distribution Supv (1) • UW-Water (7) • Water Services Specialist (2) • Storm/Sewer Collect Supv (1) • UW-Storm/Sewer Collect (4) • WWTP Supervisor (1) • WWTP Maintenance Tech (2) • WWTP Operator (4) • WWTP Lab Tech (1) • Pretreatment Technician (1) • GIS & Asset Manager (1) • Asset Mgmt Coord (1) • GIS Analyst (1) Tech (1) 	<ul style="list-style-type: none"> <u>Engineering</u> • City Engineer (1) • Sr Financial Analyst (1) • Traffic/Light Tech (2) Sr (1) • Engineering Svcs Mgr (1) • Asst City Engineer (1) • Sr Utilities Engineer (1) • Sr Project Engineer (2) • Project Engineer (4) • Development Engineer (1) • Staff Engineer (2) • Permit Specialist (1) • Sr Engineering Tech (1) <u>Operations</u> • Deputy Director-Operations (1) • Admin Assistant (1) • Facilities Maint Tech (5) • Street Maint Supv (1) • MWII-Streets (10) • Fleet Supervisor (1) • Mechanic (3) • Lube Technician (1)

Staffing Trends – Full Time Equivalents (FTE)

General Fund	2017	2018	2019	2020	2021	2022	2023	2024	2025
Mayor/Council	3.0	3.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0
Finance	5.4	5.5	5.6	5.4	5.4	5.4	6.4	6.4	6.4
Human Resources	2.0	2.0	2.0	2.0	2.0	2.0	3.0	3.0	3.0
Community Development	14.8	15.1	16.0	16.0	15.9	14.9	15.4	15.4	15.6
Engineering	8.1	8.4	9.5	8.3	7.9	9.6	9.6	11.0	10.4
Economic Development	1.0	1.0	1.0	2.0	1.0	-	-	-	-
Parks & Recreation	12.3	12.4	13.4	13.7	14.4	15.5	16.0	15.0	15.0
Police	49.0	51.0	53.0	56.0	56.3	57.0	57.0	60.0	60.0
Total General Fund	95.6	98.4	104.5	107.4	106.9	108.4	111.4	114.8	114.4
Convention Center	1.3	1.1	1.1	1.2	1.2	1.2	1.2	1.2	1.7
Streets Maintenance	12.9	12.6	12.8	14.8	14.6	14.7	14.7	14.6	15.4
Homeless Services	-	-	-	-	-	1.0	-	-	1.0
Water Utility	14.4	15.7	16.8	16.3	17.1	17.6	17.9	17.1	18.8
Sewer Utility	13.8	15.6	17.2	19.1	20.0	21.0	21.6	20.6	20.5
Storm Drain Utility	5.3	5.0	6.8	6.2	6.6	7.9	8.0	7.5	7.7
Regional Water System	2.2	2.2	2.2	2.4	2.4	2.4	2.4	2.4	2.4
Cemetery	2.1	2.1	2.1	2.6	2.6	2.6	3.1	3.1	3.1
Equipment Rental O&M	3.9	6.4	6.2	6.4	6.4	6.4	6.4	6.4	6.4
Equipment Rental Replacement	0.6	0.9	0.9	1.1	0.9	0.9	0.9	0.9	0.9
Facility Maintenance	2.8	2.7	3.7	3.8	4.9	4.9	5.9	5.9	5.4
Information Technology	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0
Total All Funds	159.9	167.7	179.3	186.3	188.6	194.0	198.5	199.5	202.7



2025 Budget Ordinance 2024-28, Exhibit A

Fund	Fund No.	Estimated Beginning Balance	Budgeted Revenues	Budgeted Expenses	Estimated Ending Balance
General	001	16,000,000	35,907,800	36,884,220	15,023,580
Rainy Day	005	1,725,000	50,000	-	1,775,000
Firemen's Pension	010	1,000,000	63,000	118,000	945,000
Public Arts	101	400,000	35,000	155,500	279,500
PFD Sales Tax	102	-	4,200,000	4,200,000	-
Paths & Trails	103	10,000	3,100	3,000	10,100
Tourism Promotion Area	104	650,000	665,000	737,980	577,020
Convention Center	106	1,600,000	530,000	880,400	1,249,600
Lodging Tax Advisory Committee	107	600,000	2,615,000	2,344,780	870,220
Street Maintenance	108	1,200,000	4,322,500	4,768,090	754,410
Arterial Streets	109	500,000	5,525,990	5,953,770	72,220
Street Overlay	111	1,000,000	2,280,000	2,223,750	1,056,250
Impact Fees	112	500,000	100,000	200,000	400,000
Low Income Housing	113	190,000	89,000	101,900	177,100
CDBG Entitlement	115	-	715,450	715,450	-
Homeless Services	117	1,400,000	2,360,000	2,210,330	1,549,670
Abatement	118	140,000	28,000	77,000	91,000
General Obligation Bonds	205	4,000	2,830,590	2,822,590	12,000
Real Estate Excise Tax Capital Proj.	301	600,000	670,000	369,200	900,800
Parks & Recreation Capital Projects	302	800,000	1,610,000	1,982,000	428,000
Economic Development Capital Proj.	304	(6,500,000)	6,520,000	20,000	-
General Capital Projects	306	1,000,000	1,000,000	2,000,000	-
Local Revitalization Financing Prgm.	307	500,000	625,000	1,091,000	34,000
Apple Capital Loop Project	310	1,000,000	63,451,840	63,451,840	1,000,000
Convention Center Capital Projects	312	11,240,000	-	11,240,000	-
Water Utility	401	3,700,000	13,153,830	14,230,480	2,623,350
Sewer Utility	405	9,000,000	13,482,250	13,914,080	8,568,170
Storm Drain Utility	410	6,000,000	5,835,500	4,771,390	7,064,110
Regional Water System	415	10,000,000	3,363,000	1,376,850	11,986,150
Cemetery	430	375,000	365,100	659,890	80,210
Equipment Rental O&M	501	500,000	1,607,040	1,779,060	327,980
Insurance	502	1,500,000	2,005,000	1,887,740	1,617,260
Equipment Rental Replacement	503	2,500,000	1,410,460	1,181,500	2,728,960
Facility Maintenance	504	1,000,000	2,233,200	2,318,850	914,350
Information Technology	505	250,000	2,025,000	1,968,270	306,730
Cemetery Endowment	710	1,400,000	70,000	-	1,470,000
Total Annual Appropriation		71,784,000	181,747,650	188,638,910	64,892,740

001 - GENERAL FUND

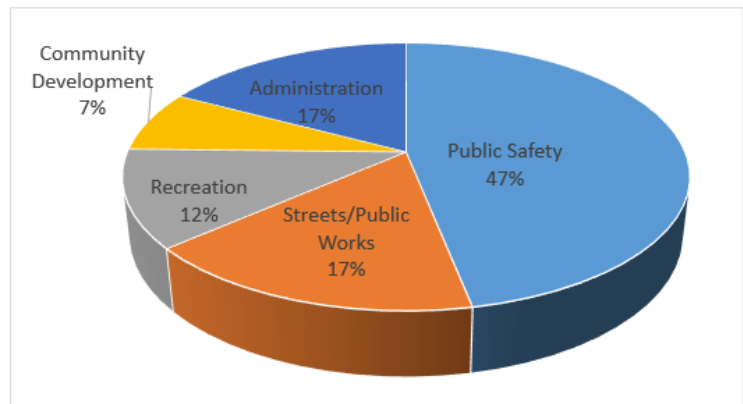
Summary

The General Fund is the principal governmental fund of the City and is used to account for all revenues and expenditures which are not accounted for in any other fund. The City monitors the General Fund budget based on recurring versus non-recurring expenses to analyze the ongoing cost of operations. For the financial sustainability of the City, recurring expenses should not be balanced with non-recurring revenues.

The 2025 budget is presented with 84% of General Fund’s recurring revenues coming from property taxes, sales taxes and utility taxes. Recurring revenues of the General Fund pay for the ongoing services provided to the citizens of Wenatchee. The salary and benefits of City employees account for 52% of the General Fund’s recurring expenditures.

The General Fund provides the following ongoing services:

- Public safety includes police, jail, prosecution and defense of individuals in Wenatchee’s legal system, animal control, and police and fire retiree medical.
- Streets/Public Works includes funding for street construction, street maintenance, and engineering services.
- Recreation Services includes recreation programs, swimming pool, park ground maintenance, and museum support.
- Community Development includes building safety, planning and development.
- Administration provides general services to city departments and citizens and includes functions such as City Council, Mayor’s Office, City Clerk, Human Resources, Finance, City Attorney, property liability insurance for all General Fund services and departments, debt service, and Cemetery operations support.



Noteworthy General Fund budget matters:

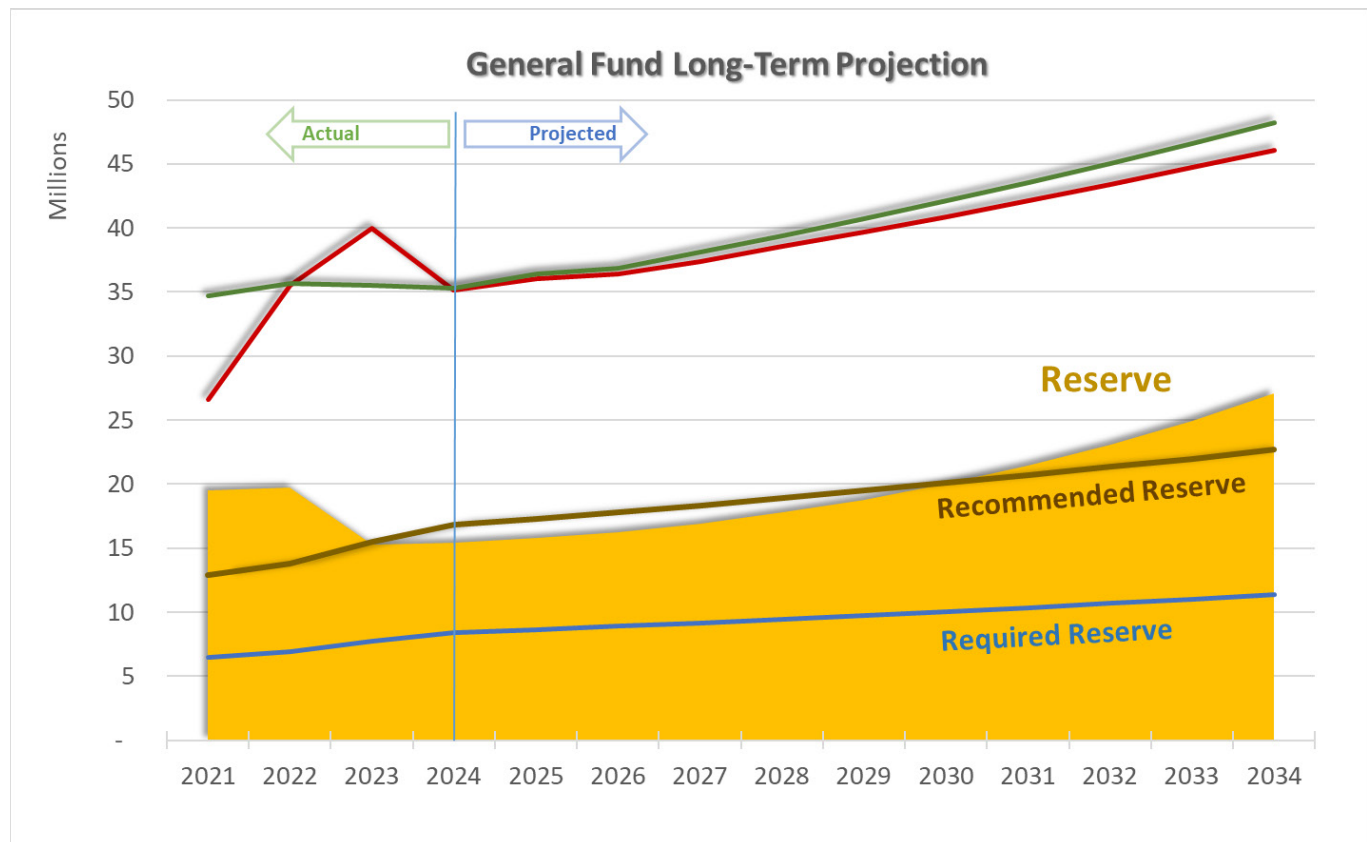
- Effective January 1, 2025, union agreements prescribe a 2.0% increase to wages. Medical benefits are expected to increase by 7.3%
- Overall property taxes were increased by 1%, plus new construction. The average property owner will only experience a 1% increase in their property taxes bill for City services.
- Recurring expenses have been budgeted almost \$497,050 more than recurring revenues. This difference is expected to be made up during the year as revenues typically come in over budget, and by law, expenses must come in under budget.
- As the economy has slowed, so has the City’s sales tax revenue. This impacts the City’s ability build reserve funds. In response to this, very few new budget requests were approved for the 2025 budget. Although sales tax is down, utility tax and building permit revenues show promise.
- As of the date the budget was adopted, the inmate housing contract was not finalized with Chelan County. It is anticipated that the current contract terms and amount will carryover until an agreement is reached. This will impact the general fund in the foreseeable future.

Long-term Projection

The purpose of projecting the General Fund helps to analyze what commitments the City will be able to make. The chart below shows spikes in expenses (red line) in 2022 and 2023. This is due to intentionally spending accumulated reserves and Federal COVID Relief funds on one-time projects. Revenues (green line) appear to have leveled off in 2023 and 2024. Some of this is due to the one-time federal COVID Relief grant funds going away combined with the fact that sales tax revenues slowed in 2024. Due to the current economic slow-down, the City may dip below the *recommended* reserve balance, but will remain comfortably above the *required* reserve balance.

The 2025-2034 projection below is based on several assumptions:

- Property taxes will increase at 2.5% per year, sales taxes will increase at 3.0% per year
- Utility taxes will grow at 5.0% per year due to authorized rate increases in the water, sewer and storm drain utilities
- All other revenues are projected to grow 3% per year
- Expenses are generally projected to increase by 3% per year
- Non-recurring expenses are limited to the amount of non-recurring revenues.



General Fund Revenue and Expense Summary

Revenues	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Property tax	4,224,048	4,649,404	4,746,296	5,074,690	5,164,180	1.8%
Sales tax - recurring	11,425,686	11,962,448	12,517,839	12,940,000	12,800,000	-1.1%
Sales tax - one time	703,238	974,938	1,094,952	700,000	700,000	0.0%
Criminal justice sales tax	1,093,298	1,239,114	1,268,739	1,340,000	1,340,000	0.0%
Utility tax	7,696,232	8,514,213	9,014,620	8,760,000	9,610,000	9.7%
Other tax	250,332	355,740	343,868	330,000	310,000	-6.1%
Building/planning permits	869,779	686,919	441,758	657,000	587,000	-10.7%
Licenses	350,206	601,221	631,792	594,500	664,500	11.8%
Intergovernmental	294,123	388,973	257,590	257,600	686,660	166.6%
Grants - one-time	250,008	117,560	108,397	773,060	302,800	-60.8%
Liquor/Marijuana excise tax	613,295	639,439	633,819	635,000	629,000	-0.9%
Interfund charges for services	988,183	963,298	1,167,511	1,186,050	1,201,580	1.3%
Recreation services	91,033	110,118	126,764	112,000	131,300	17.2%
Other charges for services	502,973	417,867	336,163	296,700	314,500	6.0%
Court fines & penalties	856,474	841,638	1,008,853	879,500	928,500	5.6%
Utility payment in lieu of tax	262,100	140,200	141,600	131,100	154,400	17.8%
Miscellaneous - recurring	90,141	190,007	398,965	229,100	380,780	66.2%
Miscellaneous - one time	4,132,793	2,894,511	1,295,890	287,530	2,600	-99.1%
	34,693,942	35,687,607	35,535,417	35,183,830	35,907,800	2.1%

Expenses	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Mayor/Council	713,629	834,883	912,929	1,023,540	1,043,040	1.9%
Finance	824,703	849,500	1,094,500	1,193,480	1,169,470	-2.0%
Human Resources	275,270	349,320	453,797	520,130	545,510	4.9%
Community Development	1,943,586	2,054,984	2,402,695	2,518,010	2,616,950	3.9%
Engineering	1,088,470	1,229,346	1,483,852	2,107,260	2,091,300	-0.8%
Defender/Court/Jail	2,988,594	2,803,130	3,193,089	3,305,730	3,875,060	17.2%
City Attorney	458,533	512,123	789,325	850,000	892,500	5.0%
Parks & Recreation	2,319,616	2,566,031	2,888,217	3,133,110	3,345,080	6.8%
Police	8,938,582	9,636,337	10,610,988	11,654,170	11,870,970	1.9%
Civil Service	13,278	12,918	30,070	34,010	33,060	-2.8%
LEOFF 1 Retiree Health	-	-	453,448	569,000	491,000	-13.7%
Museum	429,957	438,655	605,514	756,410	824,480	9.0%
Other Admin	5,807,121	6,349,985	6,038,294	5,819,650	6,588,400	13.2%
Non-Recurring	772,522	7,876,303	9,047,057	2,494,210	1,497,400	-40.0%
	26,573,861	35,513,515	40,003,774	35,978,710	36,884,220	2.5%

Net Income	8,120,081	174,091	(4,468,357)	(794,880)	(976,420)	
------------	-----------	---------	-------------	-----------	-----------	--

Recurring Budget	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Recurring revenues	29,607,903	31,700,597	33,036,178	33,423,240	34,902,400	4.4%
Recurring expenses	25,801,339	27,637,213	30,956,717	33,484,500	35,386,820	5.7%
Net recurring budget	3,806,564	4,063,384	2,079,462	(61,260)	(484,420)	

01 - Mayor/Council

The Mayor’s Office/Department is staffed by the Mayor, City Administrator and City Clerk. Under the Mayor/Council form of government, the Mayor is the official and ceremonial head of the City. He serves as the chief executive officer and is charged with the responsibility of ensuring that all policies, laws and ordinances enacted by the Council are carried out. The Mayor, in coordination with the Finance Department, is responsible for the creation and presentation of the City’s annual operating and capital budgets.

The City Administrator, under the Mayor's direction, oversees all city daily operations, implements City policy direction established by the Mayor and City Council, and manages daily operations of the City to ensure that city services are provided effectively and efficiently.

The Wenatchee City Council consists of seven members (representing five districts and two-at large positions) who have been elected by the residents of Wenatchee to serve staggered terms. The Council is responsible for establishing and prioritizing levels of service for all City operations and for the adoption of the City’s annual operating plan and capital budgets. Council members and the Mayor represent the city in serving on various community boards and councils, including three City Council committees: Finance, Public Safety and Public Works/Economic Development.

The Mayor’s office is the lead for local, state and federal legislative advocacy, media relations and provides staff to the Lodging Tax Advisory Committee, Tourism Promotion Area Board and ad hoc committees as designated by the City Council. The City Clerk is the Public Records Officer for the City.

Expenses	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Salaries & Benefits	577,958	662,503	698,864	744,220	747,910	0.5%
Supplies & Services	135,670	172,380	214,065	279,320	295,130	5.7%
Total Expenses	713,629	834,883	912,929	1,023,540	1,043,040	1.9%
Staffing FTE	4.0	4.0	4.0	4.0	4.0	

02 - Finance

The Finance Department assists the Mayor, Council, City staff in financial planning, budgeting, reporting and overall stewardship of the City’s resources. Finance also serves City utility customers in the billing and receipting of water, sewer and storm water utility services.

The Finance Department is responsible for the administration, coordination, supervision and control of the Cities financial activities. The department performs the following activities in compliance with acceptable accounting practices and state, federal, local and contractual guidelines: accounts receivable/payable, payroll, annual budget preparation, annual financial statement reporting, cash management, internal control, utility billing & collection, tracking and reporting on expenses and revenues, managing financial software, and coordinating the annual state audit.

The staff and services expenses related to utility billing and collection are charged directly to the utility funds and are not included in the General Fund budget or staffing totals below.

Expenses	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Salaries & Benefits	653,196	685,509	833,416	896,880	917,410	2.3%
Supplies & Services	171,507	163,992	261,085	296,600	252,060	-15.0%
Total Expenses	824,703	849,500	1,094,500	1,193,480	1,169,470	-2.0%
Staffing FTE	5.4	5.4	6.4	6.4	6.4	

2025 Budget Notes: The decrease in Supplies & Services is due to changes in the way Information Technology service are allocated to all departments.

07 - Human Resources

The Human Resources (HR) Department mission is to provide quality, customer focused internal and external services to increase the City’s operational effectiveness by attracting, developing, motivating and retaining a diverse workforce. Organizational development strategies are geared toward managing with heart, fostering a positive and collaborative work environment, building and maintaining a culture of excellence and positioning the City as an employer of choice. Key department functions include: Recruitment, onboarding and retention; Leadership coaching, consulting, training and development; Compensation program administration including job description development and compensation analysis; Benefit program administration; Legal compliance and risk management including legal counsel and personnel policy development; Safety program administration including the City-wide Safety Committee (Motto: “Every Employee Home Safe Every Night”), Safety Manual and workers’ compensation claims management; Wellness Program administration (the City has earned the prestigious WellCity distinction seventeen consecutive years to date); Employee relations including coaching and counseling; Labor relations including contract administration and negotiations; Employee training and development; and Performance management.

Expenses	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Salaries & Benefits	239,292	293,896	385,853	432,430	451,240	4.3%
Supplies & Services	35,977	55,425	67,944	87,700	94,270	7.5%
Total Expenses	275,270	349,320	453,797	520,130	545,510	4.9%
Staffing FTE	2.0	2.0	3.0	3.0	3.0	

08 - Community Development

The Community Development Department includes two divisions, the Planning Division and the Community & Building Safety Division. These divisions provide a wide variety of services to the community and include multiple fund sources.

The Building Division’s mission is to protect the citizens and visitors of Wenatchee by effectively and efficiently administering state and local code provisions which provide minimum standards to safeguard life, health, property and public welfare by regulating and controlling the design, construction, quality of materials, use and occupancy, location and maintenance of all buildings, structures and properties within our jurisdiction. This is accomplished through fair and consistent enforcement of these regulations.

The Building Division provides four distinct services to the citizens of Wenatchee: Permit Services (front counter), Plan Review, Inspection Services and Code Enforcement. Permit Services staff the front counter, field building, development and code enforcement related inquiries, accept permit applications, calculate and collect permit and development fees and issue permits. Plan Review staff is responsible for reviewing plans for new residential, commercial, and industrial construction, non-residential tenant improvements and home improvements. Inspection Services staff spend most of their time in the field conducting inspections of projects under construction to verify compliance with Building, Plumbing, Fire and Mechanical Codes, and also confirm that projects are being built according to the approved plans. Code Compliance activity encompasses broad issues such as inoperable vehicles, poor property maintenance, garbage and debris accumulation and substandard housing conditions.

The Planning Division handles all current and long range planning, historic preservation, neighborhood planning, and oversees low income and homeless funding programs. Staff works with the Planning Commission and City Council on an ongoing basis to develop, monitor and update policies, codes, and neighborhood programs to be relevant to changing community needs. Planning staff coordinate land use and environmental permitting and review. The division strives to implement city policies and development regulations in a fair, efficient and customer oriented manner for applicants and the general public.

The City’s planning staff also administers the City’s Low Income and Housing Fund (see fund 113), Community Development Block Grant Program (see fund 115), and the Homeless Housing Program (see fund 117).

Expenses	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Building						
Salaries & Benefits	833,814	908,334	1,032,209	1,084,090	1,112,510	2.6%
Supplies & Services	126,493	171,333	222,000	201,570	218,160	8.2%
Total Expenses	960,307	1,079,667	1,254,209	1,285,660	1,330,670	3.5%
Planning						
Salaries & Benefits	855,017	850,077	1,003,478	1,063,720	1,101,720	3.6%
Supplies & Services	128,263	125,239	145,008	168,630	184,560	9.4%
Total Expenses	983,279	975,316	1,148,486	1,232,350	1,286,280	4.4%
Total	1,943,586	2,054,984	2,402,695	2,518,010	2,616,950	3.9%
Staffing FTE	15.9	14.9	15.4	15.4	15.6	

11 - Engineering

Engineering provides technical services to the public, developers, and other City Departments. Engineering is responsible for right of way management, traffic engineering, infrastructure management, infrastructure comprehensive planning, design and construction of most City capital projects; development project review and permitting; provides engineering services to all City departments; responds to various questions and complaints received via Government Outreach, telephone, e-mail, and walk-ins; obtains grants and low interest loan funding from Federal and State sources; assists in regional transportation planning and coordination; provides GIS mapping/data support for utilities, environmental, planning, cemetery, police, parks and recreation.

Expenses	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Salaries & Benefits	911,340	1,030,749	1,240,175	1,778,160	1,742,370	-2.0%
Supplies & Services	177,130	198,597	243,677	329,100	348,930	6.0%
Total Expenses	1,088,470	1,229,346	1,483,852	2,107,260	2,091,300	-0.8%
Staffing FTE	7.9	9.6	9.6	11	10.4	

2025 Budget Notes: The decrease in Salaries & Benefits is due to Engineering positions that were previously charged to the Engineering department will now have portions of their salary charged directly to the utility funds.

13 - Defender/Court/Jail

The City of Wenatchee has expenditures related to public safety that are not included in the Police Department budget. Chelan County District Court provides court services by interlocal agreement. The agreement provides for the filing and processing of a number of city infractions and misdemeanors including traffic and non-traffic, photo enforcement, parking, and delinquent tickets. For indigent defense (public defender) services, the City contracts with private attorneys.

The Chelan County Regional Jail provides inmate housing by interlocal agreement. Under the current agreement, the City pays a monthly rate that is based on a proportionate share of the County Jail’s budget. Rivercom is the multijurisdictional agency that provides 911 service and dispatch for the Chelan-Douglas County area. The cost of Rivercom is set annually and the per call assessment is based on the call volume of the prior year.

Expenses	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
District Court Services	263,652	252,481	350,203	373,800	392,800	5.1%
Public Defender	614,628	614,759	626,363	645,690	661,560	2.5%
Red Light Camera	182,433	182,433	182,433	182,300	185,000	1.5%
Chelan County Jail	1,392,365	1,469,133	1,570,677	1,624,480	2,140,000	31.7%
Rivercom	717,949	466,757	463,414	479,460	495,700	3.4%
Total Expenses	3,171,027	2,985,563	3,193,089	3,305,730	3,875,060	17.2%

2025 Budget Notes: As of the date the budget was adopted, the Chelan County Jail inmate housing contract was not finalized. It is anticipated that the current contract terms and amount will carryover until an agreement is reached. This will impact the general fund in the foreseeable future.

14 - City Attorney

The City contracts with Davis Arneil Law Firm, LLP for City Attorney and Prosecution services. The contract is a flat amount to provide all legal services required by the city.

Expenses	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Total Expenses	458,533	512,123	789,325	850,000	892,500	5.0%

16 - Parks, Recreation & Cultural Services

The mission of the Parks, Recreation and Cultural Services Department is to build a great community through its people, parks, and programs. This includes a commitment to managing and expanding the community’s arts, recreation, parks and natural resources to support the City’s vitality. The outcome is a consistent effort to create a great community—one that is vibrant, healthy, and strong.

The department has three primary goals. The first is to offer high-quality recreation programs and events. These programs emphasize fun, safety, physical fitness, community building, skill development and life enrichment for all ages, interests, and abilities. The second goal is to plan, acquire, develop and maintain a high-quality park system for residents and visitors as defined in the Parks, Recreation and Open Space Comprehensive Plan. This includes 24 City park areas totaling over 1,600 acres of land as well as the landscaping at a variety of locations throughout the City ranging from the landscaping around city buildings and streetscapes to stormwater facilities. The third goal is to promote and encourage the development, awareness and interest in the visual and performing arts in connection with the artistic and cultural development of the City of Wenatchee.

Expenses	2021	2022	2023	2024	2025	25/24
	Actual	Actual	Actual	Budget	Budget	Change
Parks Admin/Programs						
Salaries & Benefits	763,797	850,801	778,609	868,340	873,200	0.6%
Supplies & Services	194,078	213,269	276,308	304,580	351,060	15.3%
Total Expenses	957,875	1,064,070	1,054,917	1,172,920	1,224,260	4.4%
Maintenance						
Salaries & Benefits	933,497	1,065,137	1,212,784	1,263,230	1,376,180	8.9%
Supplies & Services	428,244	436,823	620,516	696,960	744,640	6.8%
Total Expenses	1,361,741	1,501,961	1,833,300	1,960,190	2,120,820	8.2%
Total	2,319,616	2,566,031	2,888,217	3,133,110	3,345,080	6.8%
Staffing FTE	14.4	15.5	16.0	15.0	15.0	

2025 Budget Notes: The increase in Parks Admin/Programs Salaries & Benefits is largely due to higher utility costs and increased charges for Facilities Maintenance services.

18 - Police

The Wenatchee Police Department provides a full range of law enforcement services to the City of Wenatchee and remains committed to building and maintaining public trust in tandem with community engagement. The department is a leading stakeholder in regional partnerships serving Chelan and Douglas Counties, and beyond, as a founding partner in the Columbia River Drug Task Force, the East Cascade SWAT team, Cellular Phone Forensic Team, North Central Washington Special Investigations Unit, and Wenatchee School District School Resource Officers program. Through inter-local agreements, partners are able to work collaboratively to provide enhanced services to our communities.

The department places a strong emphasis on workforce development, focusing on recruiting, hiring, and retaining highly trained, quality professionals. All first-line supervisors have attended West Point Leadership model training, and all supervisory personnel have achieved Washington State Criminal Justice Training Commission certifications for leadership at the appropriate levels. Department personnel also provide training to law enforcement professionals across the state, such as interview and investigation, DUI enforcement, Patrol Tactics, and firearms.

The department upholds a history of operating under industry best practices and standards. In 2023, the department was recognized for achieving re-accreditation by the Washington Association of Sheriffs and Police Chiefs. In 2024, the department will launch a Traffic Enforcement Unit tasked with traffic law enforcement, collision investigation, and public education regarding road safety and traffic law issues. Grant funding for the Unit has been secured through the generous support of the Washington Traffic Safety Commission (WTSC) and National Highway Traffic Safety Administration (NHTSA). Through our strategic planning process, we strive to utilize and maximize all available resources to provide quality services to our community and those visiting our City.

Expenses	2021	2022	2023	2024	2025	25/24
	Actual	Actual	Actual	Budget	Budget	Change
Salaries & Benefits	7,507,519	8,130,389	8,984,546	9,910,110	9,972,040	0.6%
Supplies & Services	1,248,631	1,323,515	1,626,442	1,744,060	1,898,930	8.9%
Total Expenses	8,756,149	9,453,904	10,610,988	11,654,170	11,870,970	1.9%
Staffing FTE	56.3	57.0	57.0	60.0	60.0	

19 - Civil Service

The Civil Service Commission (CSC) is made up of three volunteer city residents appointed by the Mayor. They are governed under Chapter 41.08 and 41.12 of the RCW's. They are an independent entity representing the interest of all civil service employees (Wenatchee Police Department). They are responsible for hiring a Secretary-Examiner to act as their records keeper, etc. Their main functions are to authorize and oversee entry level and promotion exams ensuring fair practices are used.

Expenses	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Total Expenses	13,278	12,918	30,070	34,010	33,060	-2.8%

2025 Budget Notes: The decrease in Civil Service expenses is due to changes in the way Information Technology service are allocated to all departments.

20 - LEOFF 1 Retiree Health

RCW 41.16 and 41.18 require cities in the State of Washington to pay for most health care and long term care costs incurred by pre-LEOFF and LEOFF 1 employees and retirees for as long as they live. The acronym "LEOFF" stands for Law Enforcement Officers and Fire Fighters.

Expenses	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Medical	267,154	308,240	285,110	339,000	306,000	-9.7%
Long Term Care	201,392	244,876	168,338	230,000	185,000	-19.6%
Total Expenses	468,546	553,116	453,448	569,000	491,000	-13.7%

2025 Budget Notes: In prior years, the LEOFF 1 Retiree Health function was accounted for as separate funds (110 and 116 in prior budget documents). The General fund would transfer cash each year to support the program. This function is now being reported as a General Fund department as per accounting standards. Years 2021 through 2023 are for reference only and not included in the General Fund Summary.

Decreases in LEOFF 1 Retiree costs are due to fewer retirees needing long-term care or medical services in 2025.

21 - Museum

The operation of the Wenatchee Valley Museum and Cultural Center was turned over to the Wenatchee Valley Museum and Cultural Center Association in 2014. The City owns and maintains the property, and provides additional financial support to the Association through a contract for services.

Expenses	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Total Expenses	429,957	438,655	605,514	756,410	824,480	9.0%

22 - Other Admin

The Other Administrative group are services or fees for the general operation of the General Fund that are not allocated to a specific department or expenditures to community organizations as directed by City Council. Below is an overview of the major categories for this funding.

Expenses	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Transfer to Streets	3,000,000	3,100,000	3,200,000	3,400,000	3,820,000	12.4%
Bldg Maint./Insurance	1,099,290	1,144,370	418,050	516,750	735,620	42.4%
Other Transfers	906,750	1,440,700	1,540,900	1,037,100	1,037,900	0.1%
Animal Control	218,000	250,700	258,221	265,970	319,170	20.0%
Other Services	583,081	414,215	621,122	599,830	675,710	12.7%
Total Expenses	5,807,121	6,349,985	6,038,293	5,819,650	6,588,400	13.2%

2025 Budget Notes: The General fund transfers \$3.8 million of property taxes to support street maintenance and capital grant match requirement. This transfer increased to support the increasing costs street maintenance and fund an additional street lighting position. Of all property tax collected by the City, 73% is going to fund streets.

The City’s 2025 insurance pool assessment increased significantly. The Other Admin department pays for a large portion of this annual premium that provides property and liability insurance coverage.

As of the date the budget was adopted, the 2025 Animal Control contract had not been finalized, so a placeholder amount is being used. The costs to maintain the current level of Animal Control services have greatly increased.

The main reason for the increase in Other Services is due to the City budgeting to begin use the Opioid Abatement funds in 2025.

23 - Non-Recurring

Nonrecurring activities are one-time expenses that are inconsistent and would distort the city’s ability to determine the regular costs of operations. These activities typically consist of short-term grants, capital purchases, projects, and special transfers to other city funds. Due to the uncertainty of these items, this department often requires yearend budget amendments.

During the budget process, City departments make requests for items beyond their regular operating budget. When the General Fund has a healthy fund balance, the City is able to approve many one-time budget requests to help departments gain efficiencies, improve City services, and spur economic development.

Expenses	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Salary & Benefits	38,085	12,073	-	-	-	-
Supplies & Services	367,533	806,227	1,114,866	849,800	439,800	-48.2%
Capital Outlay	38,527	886,414	1,015,884	529,410	57,600	-89.1%
Transfers Out	328,376	6,171,588	6,916,308	1,115,000	1,000,000	-10.3%
Total Expenses	772,522	7,876,303	9,047,057	2,494,210	1,497,400	-40.0%

2025 Budget Notes: The slowing of the economy slowed some of the General fund revenues. Due to this, the City has greatly decreased the amount of one-time budget requests that use General fund reserves. See the detailed list of projects below.

Department	Amount	Description
Mayor/Council	76,300	Energy Efficiency and Conservation Block Grant
Mayor/Council	20,000	Aquatic Center Study
Mayor/Council	1,000,000	Museum Facility Upgrades
Finance	57,600	Enterprise ERP Software Migration
Human Resources	17,000	Contract Negotiation Legal
Community Development	313,500	GMA Updates
Public Works	13,000	Project Management Training
Total	1,497,400	

RESERVE FUNDS

005 - Rainy Day

The Rainy Day Fund was established by policy to accumulate \$1.5 million to help withstand minor economic downturns or, if necessary, provide time to review City operations and establish priorities and reduction in levels of service. Expenditures from this fund must be approved by Council action. Revenues come from interest earnings or transfers from the General Fund.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues	9,364	21,715	61,782	30,000	50,000	66.7%
Expenses	-	-	-	-	-	-
Net income	9,364	21,715	61,782	30,000	50,000	
Beginning fund balance *	1,600,773	1,610,136	1,631,851	1,665,000	1,725,000	
Ending fund balance	1,610,136	1,631,851	1,693,634	1,695,000	1,775,000	4.7%

2025 Budget Notes: Investment interest rates have increased over the past two years. Interest earnings in most funds are projected to increase.

010 - Firemen’s Pension

RCW 3.24.380 established the authority to create a Firemen’s Pension Fund to meet the requirement of Washington State Law to provide pension and related benefits to fire department employees hired prior to March 1, 1970. There are less than 10 retirees or beneficiaries eligible for retirement benefits. The State and City share in the costs of providing benefits. The City is required to have a bi-annual actuarial study done. Recent actuarial valuations have indicated the City pension fund is fully-funded and any excess could be used to pay other mandatory benefits for the retirees.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues	40,890	51,269	73,822	55,000	63,000	14.5%
Expenses	144,221	140,362	130,362	118,000	118,000	0.0%
Net income	(103,331)	(89,093)	(56,539)	(63,000)	(55,000)	
Beginning fund balance *	1,358,305	1,254,974	1,165,881	1,100,000	1,000,000	
Ending fund balance	1,254,974	1,165,881	1,109,341	1,037,000	945,000	-8.9%

*Since budget figures are estimates, the estimated beginning fund balances of 2024 and 2025 may not equal the ending fund balances of 2023 and 2024 respectively.

SPECIAL REVENUE FUNDS

101 - Public Arts

Wenatchee Municipal Code requires that 1% of construction costs of certain construction projects be set aside for public art projects. In 2015, five art policies were adopted which establish allocation guidelines for expenditures including: Visual Arts – For the purchase of non-commissioned visual artwork; Performing Arts – For the sponsorship and underwriting of the performing arts program; Arts Education - For the sponsorship and underwriting of the arts in education program; Administration - Covers general expenditures associated with the administration of the Public Art Program; and Maintenance - An amount for the care and maintenance of the public art collection. In 2019 these policies were incorporated into a capital plan for the fund which is updated annually.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues	45,452	180,727	187,066	33,500	35,000	4.5%
Expenses	1,588	328,437	11,385	15,000	155,500	936.7%
Net income	43,864	(147,709)	175,680	18,500	(120,500)	
Beginning fund balance *	273,353	317,217	169,508	172,000	400,000	
Ending fund balance	317,217	169,508	345,188	190,500	279,500	46.7%

2025 Budget Notes: The Public Arts fund is budgeted to contribute \$145,000 toward the P’Squosa Plaza project in 2025.

102 - PFD Sales Tax

This fund was created in 2012 to account for the .2% sales tax that went into effect July 2012. This revenue source is to be used exclusively for Public Facility District (PFD) related expenses and was put into place to help the PFD refinance their 2008 Notes that matured December 1, 2011. All revenues receipted into this fund are immediately transferred to the PFD.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues	2,795,924	2,971,331	3,118,604	3,600,000	4,200,000	16.7%
Expenses	2,795,924	2,971,331	3,118,604	3,600,000	4,200,000	16.7%
Net income	-	-	-	-	-	
Beginning fund balance *	-	-	-	-	-	
Ending fund balance	-	-	-	-	-	-

103 - Paths & Trails

The Paths and Trails Fund source of revenue is .42% of the total money received from the Motor Vehicle Fuel Tax (RCW 46.68.090). This money is restricted for the construction or improvement of paths and trails within the City.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues	2,989	2,822	3,033	3,100	3,100	0.0%
Expenses	23,000	-	-	3,000	3,000	0.0%
Net income	(20,011)	2,822	3,033	100	100	
Beginning fund balance *	22,946	2,935	5,756	7,000	10,000	
Ending fund balance	2,935	5,756	8,789	7,100	10,100	42.3%

104 - Tourism Promotion Area

In September 2006, the City established a Tourism Promotion Area (TPA) for the City of Wenatchee, at the request of the Wenatchee Hotel-Motel Association, as enabled by RCW 35.101. By establishing a tourism promotion area in the city, all hotels larger than 40 rooms are assessed \$2 per room night which is collected by the Department of Revenue and returned to the City to be utilized for marketing purposes as specified in the RCW and the city formation ordinance. The City created an advisory board to oversee the budget for the TPA. The TPA board approves the expenditures and the City pays the expenses. The budget and accomplishments are reviewed annual by the City Council in December. This fund provides a real time understanding of the number of hotel rooms used on an annual basis.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues	482,179	588,092	697,439	622,000	665,000	6.9%
Expenses	273,606	328,063	653,605	669,850	737,980	10.2%
Net income	208,573	260,030	43,834	(47,850)	(72,980)	
Beginning fund balance *	140,669	349,242	609,271	600,000	650,000	
Ending fund balance	349,242	609,271	653,105	552,150	577,020	4.5%

106 - Convention Center

The Wenatchee Convention Center (WCC) is a City owned facility operated under a management contract with Coast Hotels & Resorts. The contract is managed by the Public Works Department, the Mayor’s Office and the Finance Department collaboratively. The Convention Center is a 50,000+ square foot regional meeting facility which can host any event from a small business meeting to a statewide convention for over 500. The Convention Center is the home of the Washington State Horticultural Convention every three years (Yakima and Tri-Cities host in other years) and frequently hosts state wide labor and government conventions as well as weddings and entertainment events.

The Convention Center was originally constructed in 1979-80 and was operated by the Westerberg Hotel. Since then, Coast Hotels manage and market the building as they see fit and return a percentage of the revenues back to the facility for debt service and long term upkeep. The City is responsible for maintaining the physical building including the HVAC, electrical, plumbing, lighting, and A/V systems. The Convention Center Fund is used to fund all of the City’s activities in the building.

The Convention Center fund receives the majority of its funding through transfers from the Lodging Tax Advisory Committee (LTAC) fund.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues						
Hotel/motel tax	695,848	866,704	1,013,675	-	-	-
Commission	-	129,994	183,246	-	-	-
Transfers-in	377,565	524,934	890,868	600,000	500,000	-16.7%
Other	828	8,716	33,378	15,000	30,000	100.0%
Total Revenues	1,074,241	1,530,347	2,121,167	615,000	530,000	-13.8%

Expenses						
Salaries & benefits	133,006	108,588	134,529	150,910	236,200	56.5%
Supplies & services	240,360	250,813	196,793	406,490	494,200	21.6%
Capital outlay	97,981	251,176	1,385,499	150,000	150,000	0.0%
Debt service	377,915	223,900	-	-	-	-
Total Expenses	849,262	834,477	1,716,822	707,400	880,400	24.5%

Net income	224,979	695,871	404,346	(92,400)	(350,400)	
Beginning fund balance *	210,127	435,106	1,130,976	450,000	1,600,000	
Ending fund balance	435,106	1,130,976	1,535,322	357,600	1,249,600	249.4%

Staffing FTE	1.2	1.2	1.2	1.2	1.7	
---------------------	------------	------------	------------	------------	------------	--

2025 Budget Notes: The Convention Center fund has accumulated a significant fund balance, so the transfer from the LTAC fund was reduced for 2025.

Due to the Convention Center Renovation project, the Commission revenues will be waived during construction, per agreement. During the Convention Center Renovation project, a larger portion of the Facilities Manager salary is being allocated to the Convention Center fund to account for the increased staff efforts required.

The City’s 2025 insurance pool assessment increased significantly and the Convention Center’s portion of the liability insurance coverage also increased significantly. This is the main reason for the increase to Supplies & Services.

107 – Lodging Tax Advisory Committee

In 2011, the city reconstituted a Lodging Tax Advisory Committee (LTAC) for the oversight of the lodging tax funds and recommendations for uses to the City Council. The role of the Lodging Tax Advisory Committee (LTAC) was strengthened during the 2013 legislative session and requires uses of hotel motel tax be awarded through an application process carried out by the LTAC and funds provided to those on a list provided to the Wenatchee City Council. The City Council may choose to not fund the entire list, however, what is funded has to be on the list that has gone through the application process with the LTAC. The main ongoing LTAC commitments include supporting the Convention Center operations, Convention Center debt payments, and the Wenatchee Valley Chamber of Commerce for destination marketing services.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues	697,179	870,680	1,022,634	2,353,000	2,615,000	11.1%
Expenses						
Destination Marketing	460,482	475,000	338,890	466,200	538,290	15.5%
Convention Center Ops	-	-	-	600,000	500,000	-16.7%
Convention Ctr. Capital	-	334,345	-	-	-	0.0%
Convention Center Debt	50,000	100,000	400,000	1,250,000	1,306,490	4.5%
Total Expenses	510,482	909,345	738,890	2,316,200	2,344,780	1.2%
Net income	186,697	(38,665)	283,744	36,800	270,220	
Beginning fund balance *	150,659	337,356	298,691	300,000	600,000	
Ending fund balance	337,356	298,691	582,435	336,800	870,220	158.4%

2025 Budget Notes: Destination Market expenses increased in the 2025 budget. This is due to the LTAC proposing additional sports marketing grants.

The Convention Center fund has accumulated a significant fund balance, so the transfer from the LTAC fund was reduced for 2025.

108 - Street Maintenance

The Street Maintenance Division of the Public Works Department has the responsibility for the maintenance of the City’s streets and alleys and publicly maintained sidewalks. The Street Division maintains over 275 lane miles of streets utilizing nearly 40 pieces of street equipment. The Street Division is responsible for snow and ice control on all City streets along with those sections of the state highways that run through the City. The street crews also sweep and clean all city streets and maintain pavement markings and signage. In addition, the Street Division maintains those portions of the sidewalks that are the responsibility of the City.

Another group within the Street Maintenance Division is the Signals and Lighting group, overseen by the City Engineer, which maintains the City’s 55 traffic signal systems and approximately 1,700 street lights and electrical systems in the City.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues						
Motor vehicle fuel tax	449,798	701,175	703,585	773,000	705,000	-8.8%
Transfers-in	3,000,000	2,300,000	2,600,000	2,900,000	3,420,000	17.9%
Other	184,399	204,894	311,553	197,500	197,500	0.0%
Total Revenues	3,634,197	3,206,069	3,615,138	3,870,500	4,322,500	11.7%
Expenses						
Salaries & benefits	1,689,046	1,941,312	1,838,979	1,980,360	2,082,040	5.1%
Supplies & services	1,555,532	1,714,925	2,034,452	2,484,190	2,656,050	6.9%
Capital outlay	526,105	-	-	30,000	30,000	0.0%
Total Expenses	3,770,683	3,656,237	3,873,431	4,494,550	4,768,090	6.1%
Net income	(136,486)	(450,168)	(258,293)	(624,050)	(445,590)	
Beginning fund balance *	2,296,522	2,160,036	1,709,868	1,300,000	1,200,000	
Ending fund balance	2,160,036	1,709,868	1,451,574	675,950	754,410	11.6%
Staffing FTE	14.6	14.7	14.7	14.6	15.4	

2025 Budget Notes: Over the past couple years, increased street maintenance and unexpected snow removal costs have spent down the Street Maintenance reserve faster than anticipated. This has required the General Fund to transfer a larger portion of Property Tax revenues than in 2024. A portion of the increased General Fund transfer is going to pay for a new Street Lighting position.

109 - Arterial Streets

The Arterial Streets Fund was developed in 1972 for the purpose of constructing key capital street projects. The revenue from this fund is used to match State and Federal grants. As an example, in the past five years, \$3.2 million of local revenues leveraged \$14.9 Million in state and federal grants. See the capital budget section of this document for details on Arterial Streets projects.

The Engineering Division carries out the project development of these projects including initial scoping and grant application, design, right-of-way activities, construction, and final documentation. The primary grant sources for City street projects are the State Transportation Improvement Board and the Federal Surface Transportation Block Grant Program. Other grant programs that often do not require a match that are administered through this fund include the Safe Routes to School program, the CDBG program, and the Highway Safety Improvement Programs.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues						
Motor vehicle fuel tax	275,445	-	-	-	-	0.0%
Grants	1,624,446	894,530	5,232,600	4,568,070	4,990,990	9.3%
Transfers-in	500,000	1,300,000	1,100,000	750,000	500,000	-33.3%
Other	46,469	45,903	57,072	42,200	35,000	-17.1%
Total Revenues	2,446,360	2,240,433	6,389,672	5,360,270	5,525,990	3.1%
Expenses						
Capital outlay	2,277,339	1,051,549	7,117,759	6,282,670	5,953,770	-5.2%
Total Expenses	2,277,339	1,051,549	7,117,759	6,282,670	5,953,770	-5.2%
Net income	169,021	1,188,884	(728,088)	(922,400)	(427,780)	
Beginning fund balance *	466,963	635,984	1,824,868	1,000,000	500,000	
Ending fund balance	635,984	1,824,868	1,096,781	77,600	72,220	-6.9%

2025 Budget Notes: The decrease in Transfers-In is due to a specific project funded by Real Estate Excise Taxes. The transfer will occur in 2024 and will not be needed in 2025.

Details of the street capital projects administered by this fund can be found in the Capital Budget section toward the end of this document.

111 - Street Overlay

The Street Overlay Fund was developed to dedicate funding to street preservation and repay bonds. In the past, these funds have been used to repave or overlay streets with hot mix asphalt. More recently, staff has explored alternative pavement preservation methods to extend the life of payment at a lower cost. Revenues for this fund are the 2nd ¼ percent of Real Estate Excise Tax (REET) and Transportation Benefit District (TBD) sales tax.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues						
TBD Sales Tax	-	-	1,569,555	1,600,000	1,600,000	0.0%
Real estate excise tax	883,579	685,854	545,486	650,000	650,000	0.0%
Transfers in	-	2,260,022	500,000	-	-	-
Other	5,894	33,428	79,510	40,000	30,000	-25.0%
Total Revenues	889,473	2,979,304	2,694,551	2,290,000	2,280,000	-0.4%
Expenses						
Capital outlay	134,805	2,822,095	3,676,565	2,375,350	2,223,750	-6.4%
Total Expenses	134,805	2,822,095	3,676,565	2,375,350	2,223,750	-6.4%
Net income	754,668	157,209	(982,014)	(85,350)	56,250	
Beginning fund balance *	895,812	1,650,481	1,807,690	1,000,000	1,000,000	
Ending fund balance	1,650,481	1,807,690	825,676	914,650	1,056,250	15.5%

2025 Budget Notes: In 2022, the City Council repealed the \$20 TBD vehicle registration fee and implemented a 0.1% TBD sales tax.

Details of the street capital projects administered by this fund can be found in the Capital Budget section toward the end of this document.

112 - Impact Fees

This fund is setup by WCC 15.02.080 to accumulate impact fees that are to be used for public facility improvements that benefit the Broadview and Western Foothills developments.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues	145,045	93,964	125,240	97,500	100,000	2.6%
Expenses	40,892	26,649	-	200,000	200,000	0.0%
Net income	104,153	67,315	125,240	(102,500)	(100,000)	
Beginning fund balance *	136,680	240,833	308,147	380,000	500,000	
Ending fund balance	240,833	308,147	433,387	277,500	400,000	44.1%

113 - Low Income Housing

Revenues supporting this fund are from a State affordable housing sales tax. These funds are limited to projects within the city limits of Wenatchee and are restricted for affordable housing projects meeting specific income requirements.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues	164,430	97,215	96,549	89,000	89,000	0.0%
Expenses	69,913	110,268	69,026	93,990	101,900	8.4%
Net income	94,517	(13,053)	27,523	(4,990)	(12,900)	
Beginning fund balance *	148,101	242,618	229,564	190,000	190,000	
Ending fund balance	242,618	229,564	257,087	185,010	177,100	-4.3%

115 - CDBG Entitlement

The City became an entitlement community in 2005. These funds must be used in accordance with HUD regulations and are restricted to the following use percentages (20% Administration and Planning and 15% Public Services). The remaining funds must be used for bricks and mortar projects meeting one of three national objectives, serving low to moderate income individuals.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues	148,304	133,205	161,812	252,350	715,450	183.5%
Expenses	283,304	130,455	306,941	687,420	715,450	4.1%
Net income	(135,000)	2,749	(145,129)	(435,070)	-	
Beginning fund balance *	(4)	(135,005)	(132,255)	435,070	-	
Ending fund balance	(135,005)	(132,255)	(277,384)	-	-	-

2025 Budget Notes: For 2025, the CDBG funds will be used to fund the 1st Street Curb Ramps – Miller Ave. to Chelan Ave. project. Details of the capital project administered by this fund can be found in the Capital Budget section toward the end of this document.

117 - Homeless Services

The City manages these funds on behalf of both East Wenatchee and Wenatchee via an interlocal agreement. Revenue from this fund originates from surcharges that are being collected by the Chelan County Auditor’s Office for the City of Wenatchee under RCW 43.185C.080, RCW 36.22.179 and RCW 36.22.1791; funds collected for both cities under RCW 82.14.530; and any additional funds the two cities allocate to the homeless programs to implement the Five-Year Local Homeless Housing Plan. The City manages these funds under the guidance of a task force made up of local governmental officials from each city, community members, and other social service agencies.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues						
Sales Tax	741,659	1,512,769	1,598,584	1,600,000	1,600,000	0.0%
Intergovernmental	710,509	775,044	695,734	700,000	700,000	0.0%
Grants	1,927,783	31,232	972,715	-	-	-
Other	30,261	194,381	84,380	40,000	60,000	50.0%
Total Revenues	3,410,212	2,513,426	3,351,412	2,340,000	2,360,000	0.9%
Expenses						
Salaries & benefits	38,833	38,888	-	-	157,620	100.0%
Supplies & services	3,284,816	679,163	1,521,767	2,130,900	2,052,710	-3.7%
Capital Outlay	-	-	2,221,593	931,800	-	-100.0%
Total Expenses	3,323,649	718,051	3,743,360	3,062,700	2,210,330	-27.8%
Net income	86,563	1,795,375	(391,948)	(722,700)	149,670	
Beginning fund balance *	823,085	909,648	2,705,023	2,000,000	1,400,000	
Ending fund balance	909,648	2,705,023	2,313,075	1,277,300	1,549,670	21.3%
Staffing FTE	-	1.0	-	-	1.0	

2025 Budget Notes: During the last half of 2024, the Homeless Services fund was authorized to hire a new Homeless Response Administrator position. Capital Outlay expenses related to the Safe Park and Pallet Shelters in 2024 will no longer be needed in the 2025 budget. Instead, costs to maintain these capital items will come from the Supplies & Services category.

118 - Abatement

The Abatement fund assists code compliance officers by providing resources for resolving onsite violations such as cleanup activities. The abatement fund is primarily funded by violation fees and at times, assistance from the General Fund.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues	122,818	42,081	89,334	43,000	28,000	-34.9%
Expenses	45,450	79,524	30,431	75,000	77,000	2.7%
Net income	77,369	(37,443)	58,904	(32,000)	(49,000)	
Beginning fund balance *	84,451	161,820	124,377	140,000	140,000	
Ending fund balance	161,820	124,377	183,280	108,000	91,000	-15.7%

DEBT SERVICE FUNDS

205 – General Obligation Bonds

This fund accumulates resources to make timely payments on the 2015 LTGO, 2016 LTGO, 2019 LTGO and 2024 LTGO (Limited Tax General Obligation Bonds). These bonds were approved by the City Council and were used to finance the Public Services Center, remodel council chambers, museum HVAC upgrades, Convention Center upgrades, projects related to the Local Revitalization Financing district by Pybus Market, the purchase and remodel of the new City Hall facility, and certain street projects.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues	1,703,626	1,787,558	1,764,426	2,772,700	2,830,590	2.1%
Expenses	1,702,315	1,817,153	1,747,796	2,764,700	2,822,590	2.1%
Net income	1,311	(29,594)	16,630	8,000	8,000	
Beginning fund balance *	31,479	32,790	3,196	4,000	4,000	
Ending fund balance	32,790	3,196	19,826	12,000	12,000	0.0%

2025 Budget Notes: The City issued \$16.4 million of debt in early 2024 for the Convention Center Renovation. This increased the debt service requirements from 2023 to 2024. As of January 1, 2025, there is \$686,000 outstanding on the 2015 LTGO bonds, \$5,580,000 outstanding on the 2016 LTGO bonds, \$10,405,000 outstanding on the 2019 LTGO bonds, and \$16,130,000 outstanding on the 2024 LTGO bonds.

*Since budget figures are estimates, the estimated beginning fund balances of 2024 and 2025 may not equal the ending fund balances of 2023 and 2024 respectively.

CAPITAL PROJECT FUNDS

301 - Real Estate Excise Tax Capital Projects

The Real Estate Excise Tax (REET) Fund collects revenues via ¼ of 1% real estate excise tax that is paid by the seller of a piece of real estate. A portion of this revenue currently reserved to pay for a portion of the 2016 Limited Tax General Obligation debt, which matures in 2027. The remaining amount is available for City capital projects.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues	943,905	731,942	694,571	670,000	670,000	0.0%
Expenses	221,250	1,158,673	720,450	1,018,900	369,200	-63.8%
Net income	722,655	(426,731)	(25,879)	(348,900)	300,800	
Beginning fund balance *	700,047	1,422,702	995,971	800,000	600,000	
Ending fund balance	1,422,702	995,971	970,092	451,100	900,800	99.7%

2025 Budget Notes: The Real Estate Excise Tax Capital Projects fund is funding a few one-time requests including the ADA Transition Plan and supporting grant-match requirements in the Arterial Street fund 109.

302 - Parks & Recreation Capital Projects

The City’s Parks & Recreation department manages several park construction projects. This fund accounts for the capital project expenses and revenues from grants, donations, and available City funds.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues	711,046	5,935,615	1,666,088	1,161,750	1,610,000	38.6%
Expenses	195,458	4,703,780	2,481,665	1,596,750	1,982,000	24.1%
Net income	515,587	1,231,835	(815,577)	(435,000)	(372,000)	
Beginning fund balance *	248,288	763,875	1,995,710	500,000	800,000	
Ending fund balance	763,875	1,995,710	1,180,133	65,000	428,000	558.5%

2025 Budget Notes: The Parks & Recreation Capital Projects fund is managing the Bighorn Ridge Acquisition, Hale Park Shoreline Restoration, and Pioneer Park projects. Details of the parks capital projects administered by this fund can be found in the Capital Budget section toward the end of this document.

304 - Economic Development Capital Projects

This fund is used to track the expenses and revenues related to economic development capital projects.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues	860,646	77,868	4,592,689	6,520,000	6,520,000	0.0%
Expenses	1,826,139	614,864	3,479,944	20,000	20,000	0.0%
Net income	(965,493)	(536,996)	1,112,745	6,500,000	6,500,000	
Beginning fund balance *	(4,634,627)	(5,600,120)	(6,137,116)	(6,500,000)	(6,500,000)	
Ending fund balance	(5,600,120)	(6,137,116)	(5,024,372)	-	-	0.0%

2025 Budget Notes: The Economic Development Capital Projects fund is borrowing from the General fund to finance the North Wenatchee Avenue property development at the old WA State Department of Transportation site. As portions of the property are sold over the next couple years, the interfund loan will be repaid. Details of the economic development capital projects administered by this fund can be found in the Capital Budget section toward the end of this document.

306 - General Capital Projects

This fund is used to track the expenses and revenues related to general City capital projects that are not large enough to warrant their own fund.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues	-	693,764	3,267,284	2,100,000	1,000,000	-52.4%
Expenses	-	745,364	3,484,788	2,100,000	2,000,000	-4.8%
Net income	-	(51,599)	(217,504)	-	(1,000,000)	
Beginning fund balance *	-	-	(51,599)	-	1,000,000	
Ending fund balance	-	(51,599)	(269,103)	-	-	0.0%

2025 Budget Notes: The General Capital Projects fund was created in 2022 to account for projects administered by the Facilities Maintenance Department. For 2025, this fund is accumulating General Fund contributions that are committed to fund Museum facility upgrades.

307 - Local Revitalization Financing Program

The City created a Local Revitalization District in 2009 through ordinance 2009-26 under the authority of RCW 39.89.050. Formation of this District allows the City and participating junior taxing districts (Chelan County Port District and the NCW Regional Library District) to dedicate incremental growth in property tax revenues to the financing of capital projects within the District. The City was also awarded the opportunity for a tax rebate from the State of Washington up to \$500,000 annually. This award allows increases in State of Washington tax revenue resulting from development activity to be returned to the City of Wenatchee for financing of public infrastructure providing benefit to the District. The District is generally bounded by the Columbia River to the east, Thurston Street to the south, the railroad tracks and Walla Walla Avenue to the West, and private property located just north of Walla Walla Park to the north.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues						
Property tax	110,082	119,114	91,929	115,000	115,000	0.0%
Sales tax rebate	500,000	500,000	500,000	500,000	500,000	0.0%
Other	2,678	25,003	46,293	10,000	10,000	0.0%
Total Revenues	612,760	644,117	638,222	625,000	625,000	0.0%
Expenses	873,067	2,321,649	1,519,611	2,354,700	1,091,000	-53.7%
Net income	(260,307)	(1,677,532)	(881,389)	(1,729,700)	(466,000)	
Beginning fund balance *	4,167,239	3,906,933	2,229,401	2,000,000	500,000	
Ending fund balance	3,906,933	2,229,401	1,348,012	270,300	34,000	-87.4%

2025 Budget Notes: The original bond proceeds have been completely spent down. The LRF district and remaining debt balance will end in 2037. Between now and the closure of the LRF district, this fund will generate minimal revenues that can be used for minor LRF projects.

310 – Apple Capital Loop Project

In 2021, the City was awarded a \$92.4 million Infrastructure for Rebuilding America (INFRA) grant from the U.S. Department of Transportation (DOT) for the Apple Capital Loop. This project will also require leveraging \$123 million in total match commitments from a combination of local, state, and other sources of funds. Due to the extraordinary size of this project, a separate fund was created to manage the revenues and expenses.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues	-	-	4,675,105	34,427,770	63,451,840	84.3%
Expenses	-	47,494	3,996,781	34,427,770	63,451,840	84.3%
Net income	-	(47,494)	678,324	-	-	
Beginning fund balance *	-	-	(47,494)	1,000,000	1,000,000	
Ending fund balance	-	(47,494)	630,830	1,000,000	1,000,000	0.0%

2025 Budget Notes: Details of the Apple Capital Loop capital budget can be found in the streets capital project section toward the end of this document.

312 – Convention Center Capital Outlay

In 2024, the City issued \$16.4 million in debt to finance a renovation project of the Wenatchee Convention Center. The bonds are being repaid using lodging taxes. This fund was setup to track the costs of the capital project and the eventual spend-down of bond proceeds.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues	-	-	1,043,499	15,000,000	-	-100.0%
Expenses	-	-	1,053,521	7,700,000	11,240,000	46.0%
Net income	-	-	(10,021)	7,300,000	(11,240,000)	
Beginning fund balance *	-	-	-	-	11,240,000	
Ending fund balance	-	-	(10,021)	7,300,000	-	-100.0%

2025 Budget Notes: The Convention Center Renovation project began in early 2024 and is expected to be completed in Fall 2025. Details of the Convention Center Capital Outlay fund capital budget can be found in the facilities capital project section toward the end of this document.

*Since budget figures are estimates, the estimated beginning fund balances of 2024 and 2025 may not equal the ending fund balances of 2023 and 2024 respectively.

ENTERPRISE FUNDS

401 - Water Utility

The Water Division of the Public Works Department provides water services for the City of Wenatchee. This division is funded through utility rates and fees for miscellaneous services rendered as well as interest revenue generated from invested cash reserves. This division is not supported by any taxes.

The water system service area covers a majority of the corporate City limits, but does not cover west of Western Avenue or north of Maple Street. The water system infrastructure includes two booster pump stations, four reservoirs (totaling 15 million gallons storage) and over 100 miles of pipes spread across three pressure zones.

The Water Division includes two staff positions that assist the operation groups in complying with regulations and providing communication and public outreach with customers and the public. They are also responsible for administering the utility programs, including water quality testing and cross connection control.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues						
Water service fees	6,197,076	6,750,001	7,549,531	7,891,700	8,884,700	12.6%
Grants	-	-	-	743,750	473,250	-36.4%
Loan Proceeds	-	-	-	1,276,640	3,660,880	186.8%
Other	23,132	105,580	103,052	75,000	135,000	80.0%
Total Revenues	6,220,208	6,855,581	7,652,583	9,987,090	13,153,830	31.7%
Expenses						
Salaries & benefits	1,706,201	1,763,708	1,933,457	2,192,970	2,443,320	11.4%
Supplies & services	3,406,820	3,495,859	4,130,876	4,417,200	4,998,770	13.2%
Capital outlay	10,127	27,440	436,224	3,313,900	6,404,400	93.3%
Debt service	437,021	413,835	409,290	383,800	383,990	0.0%
Total Expenses	5,560,169	5,700,842	6,909,847	10,307,870	14,230,480	38.1%
Net income	660,039	1,154,739	742,736	(320,780)	(1,076,650)	
Beginning working capital	1,475,550	2,135,589	3,290,328	4,000,000	3,700,000	
Ending working capital	2,135,589	3,290,328	4,033,064	3,679,220	2,623,350	-28.7%
Staffing FTE	17.1	17.6	17.9	17.1	18.8	

2025 Budget Notes: Salaries and FTE increased slightly due to the addition of a second Water Service Specialist, moving a seasonal employee to full time, and shifting some engineering salary allocations. Adjustment to utility tax expense and the cost of purchasing water from Regional Water led to an increase in the Supplies & Services category.

The Water Utility rates are set to increase by 6% each year. This will provide funding for necessary improvements to aging infrastructure. The addition of the Loan Proceeds in 2023 is related to two Drinking Water State Revolving Fund Loans for the AC Main Replacement and Crawford Main Replacement Preconstruction projects. Details of the utility capital projects administered by this fund can be found in the Capital Budget section toward the end of this document.

405 - Sewer Utility

The Wastewater Division of the Public Works Department provides sanitary sewer services for the City of Wenatchee. This division is funded through utility rates and fees for miscellaneous services rendered as well as interest revenue generated from invested cash reserves. This division is not supported by any taxes. The wastewater system service area covers the entire City of Wenatchee, plus areas with the urban growth boundary. Some of these areas do not have a conveyance system installed yet, but staff has been working with developers over the last several years to plan and install wastewater infrastructure. The wastewater system includes the Waste Water Treatment Plant (WWTP) with a capacity of 5.5 Million Gallons per Day (MGD), a biosolids drying bed facility, five lift stations, and over 140 miles of gravity wastewater lines.

The utility includes operations and maintenance staff at the wastewater treatment plant, collections maintenance staff and a Pretreatment Technician to implement the City’s pretreatment program and wastewater education and outreach.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues						
Sewer service fees	10,227,095	10,489,009	11,417,755	11,184,000	12,499,000	11.8%
Grants	-	-	-	743,750	473,250	-36.4%
Loan Proceeds	-	3,988,139	7,270,801	3,596,760	-	-100.0%
Other	88,579	240,126	570,613	350,000	510,000	45.7%
Total Revenues	10,315,674	14,717,274	19,259,169	15,874,510	13,482,250	-15.1%

Expenses						
Salaries & benefits	1,873,292	2,081,923	3,514,128	2,689,470	2,786,790	3.6%
Supplies & services	4,139,222	4,345,155	3,733,066	5,731,790	6,551,560	14.3%
Capital outlay	615,257	9,627,708	12,881,761	8,134,210	1,825,340	-77.6%
Debt service	2,462,774	2,500,141	2,483,680	2,385,480	2,750,390	15.3%
Total Expenses	9,090,545	18,554,927	22,612,635	18,940,950	13,914,080	-26.5%

Net income	1,225,129	(3,837,653)	(3,353,466)	(3,066,440)	(431,830)	
Beginning working capital	15,802,141	17,027,270	13,189,617	9,000,000	9,000,000	
Ending working capital	17,027,270	13,189,617	9,836,151	5,933,560	8,568,170	44.4%

Staffing FTE	20	21	21.6	20.6	20.5	
--------------	----	----	------	------	------	--

2025 Budget Notes: Supplies & Services increased due to adjustments to utility tax expense and the addition of a Wastewater Comp Plan update. The Sewer Utility rates are set to increase by 6% each year. This will provide funding for necessary improvements to aging infrastructure. The addition of Bond/Loan Proceeds in 2022 is related to a State Revolving Fund Loan for the Waste Water Treatment Plant digester project. The majority of this project was completed in 2024. Details of the utility capital projects administered by this fund can be found in the Capital Budget section toward the end of this document.

410 - Storm Drain Utility

The purpose of the Storm Drain Utility Fund is to provide funding for operation, maintenance, improvement and expansion of the City’s urban storm sewer system. The revenue for this fund is generated from a flat monthly charge to each single-family residence as well as a monthly charge to commercial and multi-family residences based on an “equivalent residential unit.” The municipal storm water system consists of the complete system of streets, catch basins, curbs, gutters, ditches, manholes, treatment facilities and pipes for collecting, treating and conveying storm water throughout the City. This system does not include the canyon drains which flow through the City in their own channels.

The City operates the system under a NPDES (National Pollutant Discharge Elimination System) Phase II Municipal Stormwater Permit for Eastern Washington communities which regulates the operation of the system including mandating the regulations communities must put in place for citizens to operate under. Compliance with this permit has become an increasingly larger burden for all cities under Phase II requirements. City stormwater staff are responsible for cleaning and inspecting infrastructure, investigating complaints, and reporting compliance.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues						
Storm drain fees	3,579,413	4,243,788	4,369,744	4,590,000	4,952,000	7.9%
Grants	88,702	2,210,890	311,312	3,736,750	547,500	-85.3%
Loan proceeds	-	-	-	599,400	136,000	-77.3%
Other	21,996	73,035	240,157	150,000	200,000	33.3%
Total Revenues	3,690,111	6,527,713	4,921,213	9,076,150	5,835,500	-35.7%
Expenses						
Salaries & benefits	694,549	849,765	1,007,257	993,140	1,061,180	6.9%
Supplies & services	1,467,126	1,909,256	1,597,162	1,812,820	2,325,100	28.3%
Capital outlay	164,093	3,453,701	1,273,033	8,645,820	916,870	-89.4%
Debt service	296,639	269,729	265,970	232,630	468,240	101.3%
Total Expenses	2,622,407	6,482,451	4,143,422	11,684,410	4,771,390	-59.2%
Net income	1,067,704	45,262	777,790	(2,608,260)	1,064,110	
Beginning working capital	4,400,749	5,468,453	5,513,715	5,000,000	6,000,000	
Ending working capital	5,468,453	5,513,715	6,291,505	2,391,740	7,064,110	195.4%
Staffing FTE	6.6	7.9	8.0	7.5	7.7	

2025 Budget Notes: Supplies & Services increased due to adjustments to utility tax expense. The debt service payments in the Storm Drain fund increased due to a State Loan for the Ninth Street Basin Water Quality Retrofit project. The Sewer Utility rates are set to increase by 6% each year. This will provide funding for necessary improvements to aging infrastructure. Details of the utility capital projects administered by this fund can be found in the Capital Budget section toward the end of this document.

415 - Regional Water System

The Wenatchee Regional Water System supplies water to the City of Wenatchee, Chelan County Public Utility District (PUD), and the East Wenatchee Water District (EWWD). These three water purveyors serve domestic water for the entire Wenatchee Valley. The City operates and maintains the system in cooperation with the PUD and the EWWD through an Advisory Committee. The Advisory Committee is comprised of 3 staff and 3 elected officials who govern the operations of the Regional Water System.

The activities of the Regional Water System include pumping and water delivery, monitoring and maintaining the transmission line, pumps, meters, valves, chlorination equipment, and telemetry equipment.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues	2,289,739	2,412,663	3,001,688	2,955,070	3,363,000	13.8%
Expenses						
Salaries & benefits	285,827	313,403	313,111	324,540	332,450	2.4%
Supplies & services	390,319	396,446	449,211	868,690	1,029,400	18.5%
Capital outlay	1,417,886	-	-	150,000	15,000	-90.0%
Total Expenses	2,094,032	709,849	762,322	1,343,230	1,376,850	2.5%
Net income	195,707	1,702,814	2,239,366	1,611,840	1,986,150	
Beginning working capital	4,859,295	5,055,001	6,757,815	8,000,000	10,000,000	
Ending working capital	5,055,001	6,757,815	8,997,182	9,611,840	11,986,150	24.7%
Staffing FTE	2.4	2.4	2.4	2.4	2.4	

2025 Budget Notes: The Regional Water Utility has agreed to increase rates by 10% each year to build a larger reserve in anticipation of a future second-source project. Details of the utility capital projects administered by this fund can be found in the Capital Budget section toward the end of this document.

430 - Cemetery

The Cemetery Division of the Parks, Recreation and Cultural Services Department operates the 34-acre Cemetery and the Home of Peace Mausoleum. Cemetery staff is responsible for overall operations, including landscape installation and maintenance, burial service setup, grave, niche and crypt sales, burials, marker setting and any other operational tasks. Staff works with funeral directors and families to accommodate the needs of those utilizing the Cemetery.

The Cemetery derives its revenues from three primary sources including fees for services; income from the sale of graves, crypts, niches, markers and other items; and from the interest earnings from the Cemetery Endowment Care Fund. For many years, the three traditional revenue sources have not been adequate to fund Cemetery operations. For this reason, the City’s General Fund makes recurring transfers to the Cemetery fund.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues						
Operations	279,687	256,294	245,988	199,100	125,100	-37.2%
Transfers-in	261,000	240,000	270,000	240,000	240,000	0.0%
Total Revenues	540,687	496,294	515,988	439,100	365,100	-16.9%
Expenses						
Salaries & benefits	263,410	298,319	354,023	394,800	406,190	2.9%
Supplies & services	127,976	109,955	157,198	200,550	253,700	26.5%
Total Expenses	391,386	408,274	511,221	595,350	659,890	10.8%
Net income	149,301	88,020	4,766	(156,250)	(294,790)	
Beginning working capital	187,510	336,811	424,831	400,000	375,000	
Ending working capital	336,811	424,831	429,597	243,750	80,210	-67.1%
Staffing FTE	2.6	2.6	3.1	3.1	3.1	

2025 Budget Notes: Operations revenue has been estimated lower for 2025 because the Cemetery has run out of developed area for plot sales. A Cemetery expansion project will be necessary before the fund can generate similar levels of revenue as in prior years.

*Since budget figures are estimates, the estimated beginning fund balances of 2024 and 2025 may not equal the ending fund balances of 2023 and 2024 respectively.

INTERNAL SERVICE FUNDS

501 - Equipment Rental O&M

The Equipment Operations & Maintenance Division of the Public Works Department is tasked with providing all of the Departments within the City of Wenatchee with high quality fleet management and operations to meet the needs of the end users and citizens of the City of Wenatchee. The Equipment Maintenance staff consists of one supervisor, Operations Administrative Assistant, and four mechanics providing automotive, heavy truck, heavy equipment, emergency vehicle and small engine maintenance.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues	1,148,352	1,235,169	1,325,888	1,444,470	1,607,040	11.3%
Expenses						
Salaries & benefits	464,930	562,725	596,793	649,020	668,890	3.1%
Supplies & services	583,825	902,172	832,379	1,102,580	1,110,170	0.7%
Total Expenses	1,048,755	1,464,897	1,429,172	1,751,600	1,779,060	1.6%
Net income	99,597	(229,728)	(103,283)	(307,130)	(172,020)	
Beginning working capital	693,632	793,229	563,501	500,000	500,000	
Ending working capital	793,229	563,501	460,218	192,870	327,980	70.1%
Staffing FTE	6.4	6.4	6.4	6.4	6.4	

502 - Insurance

The Insurance Fund provides property/casualty insurance that covers all City assets and programs. The City is a member of the Washington Cities Insurance Authority (WCIA) pool. WCIA has over 165 member municipalities. Members pay an annual assessment to the WCIA. WCIA is responsible for payment of all covered causes of loss against the jurisdiction above stated liability limits. The revenues for this fund come from transfers from the various operating funds.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues	1,326,442	1,314,057	1,263,650	1,420,000	2,005,000	41.2%
Expenses	1,418,179	1,328,221	1,125,140	1,560,000	1,887,740	21.0%
Net income	(91,737)	(14,164)	138,510	(140,000)	117,260	
Beginning working capital	1,712,232	1,620,495	1,606,332	1,400,000	1,500,000	
Ending working capital	1,620,495	1,606,332	1,744,842	1,260,000	1,617,260	28.4%

2025 Budget Notes: The City experienced a sharp increase in the assessment rate charged by the Washington Cities Insurance Authority (WCIA). This impacts all funds that contribute to the Insurance fund.

503 - Equipment Rental Replacement

The Equipment Rental & Replacement (ER&R) Division of the Public Works Department is responsible for managing the scheduled replacement of the City’s fleet of vehicles and equipment. The ownership of all City vehicles and heavy equipment is held by the ER&R Fund. These vehicles and pieces of equipment are rented back to the end-user department at a rental rate sufficient to cover the cost of replacement at the end of its useful life.

The ER&R staff (Public Works Director, Deputy Public Works Director - Operations, Fleet Supervisor, and Operations Administrative Assistant) has developed a 25-year replacement plan which outlines the replacement schedule of all vehicles and equipment and a cash-flow plan to provide adequate funding for those purchases. The ER&R Fund is a revolving account in which current revenues are used to make the scheduled purchases in any given year.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues	765,042	1,013,816	1,231,784	1,898,480	1,410,460	-25.7%
Expenses						
Salaries & benefits	97,575	102,495	116,687	125,730	130,920	4.1%
Supplies & services	22,103	11,711	397	20,400	20,400	0.0%
Capital outlay	930,548	1,878,666	1,356,302	1,861,290	1,030,180	-44.7%
Total Expenses	1,050,226	1,992,872	1,473,385	2,007,420	1,181,500	-41.1%
Net income	(285,184)	(979,056)	(241,602)	(108,940)	228,960	
Beginning working capital	4,330,041	4,044,857	3,065,801	2,500,000	2,500,000	
Ending working capital	4,044,857	3,065,801	2,824,199	2,391,060	2,728,960	14.1%
Staffing FTE	0.9	0.9	0.9	0.9	0.9	

504 - Facility Maintenance

The Public Works Department’s Facility Maintenance Division is responsible for the building maintenance for all of the City’s facilities. This includes City Hall, the Police Station, the Historic Police Station, the Public Services Center Complex, the Museum Complex, the Community Center, Convention Center, Fire Station, the City Pool and Bathhouse and some of the work at the buildings in City parks, Parkside, and the Carnegie Building. This fund primarily derives its facility maintenance and upkeep revenue from interfund transfers from other departments and funds.

The facility maintenance crew also provides tenant improvement services for City departments such as remodels of existing spaces, or expansions to accommodate departmental growth.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues						
Interfund Services	632,870	713,948	1,458,905	1,400,000	1,500,000	7.1%
Leases	418,471	461,833	491,077	390,100	703,200	80.3%
Transfers In	17,945	460,898	1,036,841	-	-	-
Other	51,946	122,563	43,641	15,000	30,000	100.0%
Total Revenues	1,121,232	1,759,243	3,030,464	1,805,100	2,233,200	23.7%
Expenses						
Salaries & benefits	542,279	645,284	726,030	806,880	758,140	-6.0%
Supplies & services	713,040	886,356	1,798,095	1,189,470	1,410,710	18.6%
Capital outlay	-	-	99,424	150,000	150,000	0.0%
Total Expenses	1,255,319	1,531,640	2,623,549	2,146,350	2,318,850	8.0%
Net income	(134,087)	227,603	406,915	(341,250)	(85,650)	
Beginning working capital	478,855	344,768	572,370	400,000	1,000,000	
Ending working capital	344,768	572,370	979,285	58,750	914,350	1456.3%

2025 Budget Notes: Facilities Maintenance has taken on several new leases in the past year. Salaries & benefits decreased due to a temporarily shifting some salaries to the Convention Center fund during the renovation project.

505 - Information Technology

The Information Technology (IT) Department provides the technology services essential for serving the residents and businesses of our vibrant community. IT collaborates with all City departments to implement technologies that align with Council priorities, uphold City values, and enhance operations.

IT is focused on leveraging enterprise solutions, supporting a growing mobile workforce, providing sound infrastructure, creating efficiencies and implementing innovative services. IT prioritizes a robust infrastructure, effective policies, proactive disaster planning, and strong information security programs to ensure that all departments have the necessary tools to serve the public while keeping data secure.

Mission: *Provide secure, accessible & reliable services through exceptional customer service, innovation, and fiscally responsible technology*

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues	1,426,633	1,510,356	1,670,783	1,819,140	2,025,000	11.3%
Expenses						
Salaries & benefits	609,061	623,598	651,622	691,930	758,450	9.6%
Supplies & services	721,595	693,051	1,071,549	901,750	1,209,820	34.2%
Capital outlay	225,624	167,295	-	235,000	-	-100.0%
Total Expenses	1,556,280	1,483,944	1,723,172	1,828,680	1,968,270	7.6%
Net income	(129,647)	26,412	(52,388)	(9,540)	56,730	
Beginning working capital	460,828	331,181	357,593	200,000	250,000	
Ending working capital	331,181	357,593	305,205	190,460	306,730	61.0%
Staffing FTE	5.0	5.0	5.0	5.0	5.0	

*Since budget figures are estimates, the estimated beginning fund balances of 2024 and 2025 may not equal the ending fund balances of 2023 and 2024 respectively.

PERMANENT FUNDS

710 - Cemetery Endowment

This fund is used to account of endowment amounts received through sales of graves, crypts and niches in the Cemetery Enterprise Fund. Currently the interest earnings are reinvested in the fund to maximize the compound earning potential and are meant to provide funding for the operations of the Cemetery when the property is filled and service revenues decline.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues	43,516	44,865	72,002	50,000	70,000	40.0%
Expenses	-	-	-	-	-	0.0%
Net income	43,516	44,865	72,002	50,000	70,000	
Beginning fund balance *	1,240,761	1,284,276	1,329,141	1,380,000	1,400,000	
Ending fund balance	1,284,276	1,329,141	1,401,143	1,430,000	1,470,000	2.8%

*Since budget figures are estimates, the estimated beginning fund balances of 2024 and 2025 may not equal the ending fund balances of 2023 and 2024 respectively.

CAPITAL BUDGET

Facilities Capital Projects

Wenatchee Convention Center. A 2019 E. D. Hovee Market Analysis report identified specific objectives to position the Wenatchee Convention Center (WCC) for continued success as a contributor to the Wenatchee area's economic, cultural and community vitality. The objectives are to renovate and/or expand the WCC in order to accommodate more adequate vendor and ballroom space, provide better access for visitors, facilitate ease of coordination through the design with the attached Performing Arts Center, maximize all indoor and outdoor spaces, and upgrade existing technology.

Wenatchee Convention Center		Prior Years	2025 Budget	Future Years	Project Total
Project # 2212 Managing Fund: 312					
Resources					
106 Convention Center	Reserves	1,100,000	-	-	1,100,000
312 Convention Center Capital	Bond Proceeds	5,195,000	11,240,000	-	16,435,000
Total resources		6,295,000	11,240,000	-	17,535,000

Parks & Recreation Capital Projects

Pioneer Park. This project fills a sidewalk gap along Fuller Street, adds ADA parking spaces to meet code for the City Pool and park, creates ADA accessible routes of travel to park features, replaces light poles, increases security lighting, undergrounds power to lessen liability to the City and brings the electrical system up to code. A future phase would add a small 20' x 30' picnic shelter to better serve park guests.

Pioneer Park		Prior Years	2025 Budget	Future Years	Project Total
Project # PK2006C3 Managing Fund: 302					
Resources					
302 Park & Rec Capital Projects	Reserves	-	350,000	350,000	700,000
Total resources		-	350,000	350,000	700,000

Bighorn Ridge Acquisition. This partnership project would acquire property to provide recreational and educational opportunities and habitat preservation north of the City.

Bighorn Ridge Acquisition		Prior Years	2025 Budget	Future Years	Project Total
Project # PK2015O2 Managing Fund: 302					
Resources					
302 Park & Rec Capital Projects	Reserves	-	30,000	7,000	37,000
302 Park & Rec Capital Projects	RCO Grant	-	750,000	-	750,000
302 Park & Rec Capital Projects	Donations	-	840,000	-	840,000
Total resources		-	1,620,000	7,000	1,627,000

Street Capital Projects

McKittrick and Wenatchee Avenue Signal. The project will install a new traffic signal with controllers, pre-emption, detection and radio control equipment. The project will also install ADA compliant curb returns with increased turning radii and new roadway striping.

McKittrick and Wenatchee Avenue Signal		Prior Years	2025 Budget	Future Years	Project Total
Project # 0623 Managing Fund: 109					
Resources					
109 Arterial Streets	Reserves	880,563	208,000	-	1,088,563
109 Arterial Streets	Federal Grant	3,240,620	-	-	3,240,620
Total resources		4,121,183	208,000	-	4,329,183

N. Wenatchee Pedestrian & Median Improvements. Pedestrian and median improvements on North Wenatchee Avenue in the vicinity of the McKittrick Signal project. Includes highway corridor upgrade and wider sidewalks, landscaping, lighting, streetscape improvements, access consolidation, medians, and frontage roads. Construction will be combined with the McKittrick Signal project to save costs and reduce severity of traffic impacts.

N. Wenatchee Pedestrian & Median Improvements		Prior Years	2025 Budget	Future Years	Project Total
Project # 1615 Managing Fund: 109					
Resources					
109 Arterial Streets	Reserves	134,859	5,000	-	139,859
109 Arterial Streets	Federal Grant	1,257,778	-	-	1,257,778
Total resources		1,392,637	5,000	-	1,397,637

Ninth Street Rail Crossing. This project will improve safety at the Ninth Street railroad crossing. Improvements will include new sidewalk, curb ramps, signage, pavement markings, and a landscaped median.

Ninth Street Rail Crossing		Prior Years	2025 Budget	Future Years	Project Total
Project # 1801 Managing Fund: 109					
Resources					
109 Arterial Streets	Reserves	126,677	146,050	-	272,727
109 Arterial Streets	Federal Grant	89,053	1,188,945	-	1,277,998
Total resources		215,730	1,334,995	-	1,550,725

Columbia Street. This project will extend McKittrick Street east from Wenatchee Avenue and construct a new segment of Columbia Street. The McKittrick Street extension will be graded to allow for a future underpass of the BNSF Railway which will result in significant excavation and utility infrastructure. This project was combined with Projects 1615 & 0623 for bidding and construction purposes.

Columbia Street		Prior Years	2025 Budget	Future Years	Project Total
Project # 1919 Managing Fund: 304					
Resources					
304 Econ. Dev. Capital Projects	Reserves	2,267,410	5,000	-	2,272,410
304 Econ. Dev. Capital Projects	Federal Grant	1,715,200	-	-	1,715,200
304 Econ. Dev. Capital Projects	Chelan County PUD	252,076	-	-	252,076
405 Sewer Utility	Reserves	646,536	-	-	646,536
410 Storm Drain Utility	Reserves	169,098	-	-	169,098
Total resources		5,050,320	5,000	-	5,055,320

Springwater Avenue. This project will upgrade Springwater Avenue between Woodward Dr and Western Ave with new curb, sidewalk, illumination, and stormwater infrastructure. The project will also install approximately 500' of new stormwater pipe in Western Avenue to the north of Springwater.

Springwater Avenue		Prior Years	2025 Budget	Future Years	Project Total
Project # 2007 Managing Fund: 109					
Resources					
109 Arterial Streets	Reserves	1,617,479	14,816	-	1,632,295
109 Arterial Streets	TIB Grant	1,902,161	20,184	-	1,922,345
109 Arterial Streets	Chelan County PUD	27,500	-	-	27,500
410 Storm Drain Utility	Reserves	259,822	-	-	259,822
Total resources		3,806,962	35,000	-	3,841,962

Confluence Parkway Phase 1. Design, Right-of-Way acquisition and construction of the McKittrick St. underpass and Confluence Parkway South. This is an INFRA funded project identified as segments 1B and 2A of the Apple Capital Loop. The combined projects will eliminate two at-grade railroad crossings, construct two grade separated crossings, construct and reconstruct existing minor arterial streets, construct and reconstruct traffic signals and other work.

Confluence Parkway Phase 1		Prior Years	2025 Budget	Future Years	Project Total
Project # 2201.1 Managing Fund: 310					
Resources					
310 Apple Capital Loop Projects	INFRA Grant	20,000,000	21,826,030	38,820,863	80,646,893
310 Apple Capital Loop Projects	Other Grants	-	15,174,900	35,027,737	50,202,637
Total resources		20,000,000	37,000,930	73,848,600	130,849,530

Apple Capital Loop (Segment 2C). This project will construct two new grade-separated shared use path crossings; one over SR 28 in East Wenatchee and one over BNSF right-of-way near the existing Loop Trail pipeline bridge in Wenatchee.

Apple Capital Loop (Segment 2C)		Prior Years	2025 Budget	Future Years	Project Total
Project # 2201.2 Managing Fund: 310					
Resources					
310 Apple Capital Loop Projects	INFRA Grant	1,768,620	6,928,250	5,428,246	14,125,116
310 Apple Capital Loop Projects	Other Grants	-	-	1,500,000	1,500,000
Total resources		1,768,620	6,928,250	6,928,246	15,625,116

Confluence Parkway North. Design, Right-of-Way acquisition and construction of portions of Segment 2B of the Apple Capital Loop project identified in the INFRA grant application. Segment 2B constructs Phases 2-3 of Confluence Parkway, including a new roadway and Wenatchee River bridge crossing. New roadway partially on new alignment and existing street alignments.

Confluence Parkway North		Prior Years	2025 Budget	Future Years	Project Total
Project # 2201.3 Managing Fund: 310					
Resources					
310 Apple Capital Loop Projects	State MAW Grant	10,000,000	17,183,240	23,789,025	50,972,265
Total resources		10,000,000	17,183,240	23,789,025	50,972,265

Millerdale Avenue Canal Bridge. This project will replace the existing structurally deficient bridge with a new bridge or box culvert structure. It will also widen the roadway at the location of the structure to provide for pedestrian improvements and placement of the bridge rail outside of the clear zone.

Millerdale Avenue irrigation Canal Bridge		Prior Years	2025 Budget	Future Years	Project Total
Project # 2213 Managing Fund: 109					
Resources					
109 Arterial Streets	Federal Grant	262,000	808,355	623,100	1,693,455
Total resources		262,000	808,355	623,100	1,693,455

Worthen Street Trail Improvements. This project will enhance the Apple Capital Recreation Loop Trail on Worthen Street between Hale Park and Thurston Street by adding illumination, channelization and creating physical separation from the vehicular travel lane by relocating spans of the trail further from the road in select locations.

Worthen Street Trail Improvements		Prior Years	2025 Budget	Future Years	Project Total
Project # 2302 Managing Fund: 109					
Resources					
109 Arterial Streets	TIB Grant	38,900	176,100	-	215,000
301 REET 1	Reserves	250,000	-	-	250,000
Total resources		288,900	176,100	-	465,000

Fifth and Emerson Pedestrian Crossing. This project will construct a rectangular rapid-flashing beacon (RRFB) at the intersection of Fifth Street and Emerson Avenue and install new ADA compliant curb ramps.

Fifth and Emerson Pedestrian Crossing		Prior Years	2025 Budget	Future Years	Project Total
Project # 2312 Managing Fund: 109					
Resources					
109 Arterial Streets	Federal Grant	232,900	59,300	-	292,200
109 Arterial Streets	TIB Grant	40,100	-	-	40,100
Total resources		273,000	59,300	-	332,300

Red Apple Road - Vista Pl. to Miller St. This project will improve Red Apple Road between Vista Place and Miller Street.

Red Apple Road - Vista Pl. to Miller St.		Prior Years	2025 Budget	Future Years	Project Total
Project # 2315 Managing Fund: 109					
Resources					
109 Arterial Streets	Reserves	47,200	614,070	-	661,270
109 Arterial Streets	TIB Grant	188,350	1,730,880	-	1,919,230
109 Arterial Streets	Owner Agreements	-	110,620	-	110,620
Total resources		235,550	2,455,570	-	2,691,120

Pybus South Parking Lot. Public Parking lot south of Pybus on Worthen Street at Orondo Avenue.

Pybus South Parking Lot		Prior Years	2025 Budget	Future Years	Project Total
Project # 2317 Managing Fund: 307					
Resources					
307 LRF	Reserves	50,000	-	-	50,000
307 LRF	EV Charger Grant	-	92,000	571,000	663,000
307 LRF	Other Grants	-	-	1,730,500	1,730,500
Total resources		50,000	92,000	2,301,500	2,443,500

North Wenatchee Avenue Shared-Use Trail - Phase 1. This project will construct a shared use path/trail between Maiden Ln and Walnut St and include ADA curb ramps at both ends of the path, pedestrian scale illumination and bicycle wayfinding signs/markings. The project was awarded \$2.1M in grant funding through the 2023-2025 Pedestrian & Bicycle Safety Program.

North Wenatchee Avenue Shared-Use Trail - Phase 1		Prior Years	2025 Budget	Future Years	Project Total
Project # 2318 Managing Fund: 109					
Resources					
109 Arterial Streets	Reserves	9,977	48,130	225,792	283,899
109 Arterial Streets	Ped & Bicycle Grant	75,023	361,870	1,697,778	2,134,671
Total resources		85,000	410,000	1,923,570	2,418,570

Sunset Avenue Pedestrian Improvements. This project will install new sidewalk with curb and gutter, new ADA compliant curb ramps, new marked crosswalks, and a new marked pedestrian route along Sunset Avenue. The project will also construct Rectangular Rapid-Flashing Beacons (RRFB) at the intersection of Fifth Street and Sunset Avenue.

Sunset Avenue Pedestrian Improvements		Prior Years	2025 Budget	Future Years	Project Total
Project # 2319 Managing Fund: 109					
Resources					
109 Arterial Streets	Safe Routes Grant	61,800	81,000	485,200	628,000
Total resources		61,800	81,000	485,200	628,000

Crawford and Okanogan Intersection Improvements. This project will construct a mini/compact roundabout at the intersection of Crawford Avenue and Okanogan Avenue. The project will also fill in sidewalk gaps along Okanogan Avenue north and south of the intersection.

Crawford and Okanogan Intersection Improvements		Prior Years	2025 Budget	Future Years	Project Total
Project # 2320 Managing Fund: 109					
Resources					
109 Arterial Streets	Safe Routes Grant	100,000	290,500	1,575,000	1,965,500
401 Water Utility	Reserves	2,500	2,500	20,000	25,000
Total resources		102,500	293,000	1,595,000	1,990,500

N Wenatchee Ave Corridor Improvements. This project is funded by WSDOT through the Connection Washington program. This project provides for safety and mobility improvements along Wenatchee Avenue between Walnut/Hawley and Horselake Rd.

N Wenatchee Ave Corridor Improvements		Prior Years	2025 Budget	Future Years	Project Total
Project # 2323 Managing Fund: 310					
Resources					
310 Apple Capital Loop Projects	WSDOT Grant	800,000	2,339,420	14,234,580	17,374,000
Total resources		800,000	2,339,420	14,234,580	17,374,000

2025 Pavement Preservation. This project will resurface existing streets in accordance with the City's StreetSaver Pavement Management Program.

2025 Pavement Preservation		Prior Years	2025 Budget	Future Years	Project Total
Project # 2401 Managing Fund: 111					
Resources					
111 Street Overlay	Reserves	25,000	1,763,750	-	1,788,750
Total resources		25,000	1,763,750	-	1,788,750

Wenatchee Safe Streets and Roads for All Action Plan. This project will develop a comprehensive Safety Action Plan for the City of Wenatchee, which will be used to pursue eligible funding for projects within the federal SS4A funding program.

Wenatchee Safe Streets & Roads for All Action Plan		Prior Years	2025 Budget	Future Years	Project Total
Project # 2406 Managing Fund: 109					
Resources					
109 Arterial Streets	Reserves	-	30,000	20,000	50,000
109 Arterial Streets	Grants	-	120,000	80,000	200,000
Total resources		-	150,000	100,000	250,000

9th Street Corridor Improvements. This project will improve 9th Street between Miller Street to the west and the existing railroad crossing to the east by reconfiguring the traffic signals, updating ADA curb ramps, and altering the roadway to a three lane section with bike lanes.

9th Street Corridor Improvements		Prior Years	2025 Budget	Future Years	Project Total
Project # 2407 Managing Fund: 109					
Resources					
109 Arterial Streets	Reserves	11,820	27,990	272,179	311,989
109 Arterial Streets	Grants	47,280	111,960	1,039,760	1,199,000
Total resources		59,100	139,950	1,311,939	1,510,989

1st Street Curb Ramps - Miller Ave. to Chelan Ave. This is a multi-phase project that will replace all existing non-compliant curb ramps with new ADA compliant curb ramps. This project will also remove and replace all of the asphalt at each intersection to address existing issues with low utility castings, steep cross slopes, etc. Completion of this project would improve safety and accessibility for pedestrians, motorists, and bicyclists of all ages and ability.

1st Street Curb Ramps - Miller Ave. to Chelan Ave.		Prior Years	2025 Budget	Future Years	Project Total
Project # 2408 Managing Fund: 115					
Resources					
111 Street Overlay	Reserves	-	85,000	-	85,000
115 CDBG Entitlement	Grants	120,000	720,000	825,000	1,665,000
Total resources		120,000	805,000	825,000	1,750,000

2026 Pavement Preservation. This project will resurface existing streets in accordance with the City's StreetSaver Pavement Management Program.

2026 Pavement Preservation		Prior Years	2025 Budget	Future Years	Project Total
Project # 2501 Managing Fund: 111					
Resources					
111 Street Overlay	Reserves	-	305,000	1,695,000	2,000,000
Total resources		-	305,000	1,695,000	2,000,000

2025-2027 Pavement Condition Survey. This project will provide one citywide pavement condition survey including updating StreetSaver Pavement Management Software and providing technical support to City staff for running budget scenarios, project planning and reporting.

2025-2027 Pavement Condition Survey		Prior Years	2025 Budget	Future Years	Project Total
Project # 2504 Managing Fund: 111					
Resources					
111 Street Overlay	Reserves	-	70,000	-	70,000
Total resources		-	70,000	-	70,000

Utility Capital Projects

Crawford Avenue Water Main Replacement. This project will replace the existing 1950-era steel water main in Crawford Ave between Miller St and Okanogan Ave.

Crawford Avenue Water Main Replacement		Prior Years	2025 Budget	Future Years	Project Total
Project # 2202 Managing Fund: 401					
Resources					
401 Water Utility	Reserves	25,800	-	-	25,800
401 Water Utility	DWSRF Loan	178,940	3,660,880	-	3,839,820
Total resources		204,740	3,660,880	-	3,865,620

Walla Walla Stormwater Outfall Retrofit. This project will study how the City of Wenatchee can improve water quality to the Columbia River through installation of water quality treatment and will include an option to relocate the existing outfall to a more desirable, accessible location. This study will help the City determine the best course of action for the existing outfall and will allow us to consider the cost to repair the outfall in place, the cost to relocate the outfall and options to add water quality to improve our discharge to the river.

Walla Walla Stormwater Outfall Retrofit		Prior Years	2025 Budget	Future Years	Project Total
Project # 2215 Managing Fund: 410					
Resources					
410 Storm Drain Utility	Reserves	15,390	59,110	450,000	524,500
410 Storm Drain Utility	Ecology Grant	-	223,500	1,350,000	1,573,500
Total resources		15,390	282,610	1,800,000	2,098,000

Digester Improvements. Digesters No. 1 and No. 2 were constructed in the 1950s with improvements last completed in the early 1990s. Digester No. 3 was built in the early 1990s with no changes since that time. The project will install a new mixing system, heater/heat exchangers and safety improvements to the digester gas systems. In addition, the roof on Digester No. 2 will be replaced.

Digester Improvements		Prior Years	2025 Budget	Future Years	Project Total
Project # 2305 Managing Fund: 405					
Resources					
405 Sewer Utility	Reserves	150,000	500,000	-	650,000
405 Sewer Utility	State Loan	-	-	6,740,000	6,740,000
Total resources		150,000	500,000	6,740,000	7,390,000

8 Million Gallon Reservoir Repairs. The 8 million gallon drinking water reservoir located on Jefferson Street was constructed in 1961. The City's distribution system leakage is over 20% annually and this tank was identified a major source of the leakage. The repairs will help reduce the leakage and make safety improvements to the tank..

8 Million Gallon Reservoir Repairs		Prior Years	2025 Budget	Future Years	Project Total
Project # 2306 Managing Fund: 401					
Resources					
401 Water Utility	Reserves	202,600	1,161,500	-	1,364,100
Total resources		202,600	1,161,500	-	1,364,100

Generators for Critical Utility Infrastructure. Backup power is essential for maintaining critical utility services during and after natural disasters, such as wildfires, and power failures. City staff applied for a grant through the Chelan County FEMA Post Fire mitigation program to provide generators for the wastewater treatment plant, two sewer lift stations, and the City's 4 drinking water reservoirs and pump stations. FEMA awarded the funds.

Generators for Critical Utility Infrastructure		Prior Years	2025 Budget	Future Years	Project Total
Project # 2307 Managing Funds: 401/405					
Resources					
401 Water Utility	Reserves	-	132,090	-	132,090
401 Water Utility	FEMA Grant	-	473,250	-	473,250
405 Sewer Utility	Reserves	-	132,090	-	132,090
405 Sewer Utility	FEMA Grant	-	473,250	-	473,250
Total resources		-	1,210,680	-	1,210,680

Pump #2 Replacement. The Eastbank Aquifer wellfield has four pumps. Pump No. 2 is the most used of the pumps and works in tandem with the smaller pumps to ensure the Regional partners can meet peak water demands. The pump was installed in the early 1970s. This project will replace the pump and motor and will require improvements to the pump house, pump platform and electrical system.

Pump #2 Replacement		Prior Years	2025 Budget	Future Years	Project Total
Project # 2309 Managing Fund: 415					
Resources					
415 Regional Water System	Reserves	387,203	15,000	-	402,203
Total resources		387,203	15,000	-	402,203

Roosevelt Utility Improvements. Roosevelt Street from Spokane to Kittitas is in need of utility improvements to the stormwater and drinking water systems. The street has an existing stormwater main but lacks curb and catch basins to capture the stormwater. The water system includes lead parts and a cast iron main from 1930. The project will eliminate lead parts from this area of the water system and add infrastructure to manage stormwater.

Roosevelt Utility Improvements		Prior Years	2025 Budget	Future Years	Project Total
Project # 2310 Managing Fund: 410					
Resources					
401 Water Utility	Reserves	-	-	1,103,630	1,103,630
405 Sewer Utility	Reserves	-	-	51,215	51,215
410 Storm Drain Utility	Reserves	3,432	-	322,465	325,897
410 Water Utility	State Grant	1,500	24,000	4,500	30,000
410 Water Utility	State Loan	8,500	136,000	25,500	170,000
Total resources		13,432	160,000	1,507,310	1,680,742

WWTP South Viewing Area. The south viewing area at the Wastewater Treatment has settled and caused damage to the fence and public access area. This project will replace the viewing area with landscaping and prevent further settling.

WWTP South Viewing Area		Prior Years	2025 Budget	Future Years	Project Total
Project # 2402 Managing Fund: 405					
Resources					
405 Sewer Utility	Reserves	-	110,000	640,000	750,000
Total resources		-	110,000	640,000	750,000

WWTP Administration & PSC Building. The wastewater treatment plant (WWTP) administration building was built in the 1950s over the influent pump station. The building is at the end of its service life and needs to be expanded. This project will build a new building at the WWTP site. The sewer/storm collections equipment will be moved to the public services center(PSC) which is out of space for storing equipment. A new garage will be built for the sewer/storm collections equipment, water utility equipment and two street sweepers.

WWTP Administration & PSC Building		Prior Years	2025 Budget	Future Years	Project Total
Project # 2403 Managing Fund: 405					
Resources					
401 Water Utility	Reserves	17,500	174,260	1,750,000	1,941,760
405 Sewer Utility	Reserves	40,000	450,000	4,082,920	4,572,920
410 Storm Drain Utility	Reserves	17,500	174,260	875,000	1,066,760
Total resources		75,000	798,520	6,707,920	7,581,440

4 Million Gallon Reservoir Replacement. This project will acquire the property and start planning efforts to design and replace the existing 90 year old water reservoir. Planning is expected to take up to 3 years with construction in 2027. This tank will be a precast concrete tank and will be upsized from 4 million gallons to a 6 million gallon tank. We anticipate getting State Drinking Water Funds for the construction. City would be responsible for the 25% match of costs.

4 Million Gallon Reservoir Replacement		Prior Years	2025 Budget	Future Years	Project Total
Project # 2404 Managing Fund: 401					
Resources					
401 Water Utility	Reserves	150,000	800,000	812,000	1,762,000
401 Water Utility	State Grant	-	-	14,917,000	14,917,000
Total resources		150,000	800,000	15,729,000	16,679,000

Euclid Sewer Extension - Gunn to Penny. To accommodate future expansion of sewer along Ohme Gardens Road and North Highway 97A, this project will re-route the existing 8" sewer line at Euclid Ave and Gunn Road south on Euclid to Penny Road. This project would install approximately 1,050 lineal feet of 15" diameter gravity sewer main.

Euclid Sewer Extension - Gunn to Penny		Prior Years	2025 Budget	Future Years	Project Total
Project # 2502 Managing Fund: 405					
Resources					
405 Sewer Utility	Reserves	-	160,000	796,400	956,400
Total resources		-	160,000	796,400	956,400

Olds Station Stormwater Pond Remediation. The Olds Station Stormwater pond has a contaminated soils issue and does not meet current design standards for stormwater ponds. This project will remediate the contamination and improve the function of the pond.

Olds Station Stormwater Pond Remediation		Prior Years	2025 Budget	Future Years	Project Total
Project # 2503 Managing Fund: 410					
Resources					
410 Storm Drain Utility	Reserves	-	-	151,500	151,500
410 Storm Drain Utility	Toxics Cleanup Prgm	-	300,000	1,500,000	1,800,000
Total resources		-	300,000	1,651,500	1,951,500

Capital Budget Summary

The capital projects listed on the previous pages are summarized in the chart below. The 2025 budget column of the capital projects are also reflected in the individual department/fund budgets located in previous sections of this document.

Fund		Prior Years	2025 Budget	Future Years
106	Convention Center	1,100,000	-	-
109	Arterial Streets	10,392,040	6,153,770	6,018,809
111	Street Overlay	25,000	2,223,750	1,695,000
115	CDGB Entitlement	120,000	720,000	825,000
301	Real Estate Excise Tax	250,000	-	-
302	Park & Rec Capital Projects	-	1,970,000	357,000
304	Economic Dev Capital Projects	4,234,686	5,000	-
307	Local Revitalization Financing	50,000	92,000	2,301,500
310	Apple Capital Loop Project	32,568,620	63,451,840	118,800,451
312	Convention Center Capital	5,195,000	11,240,000	-
401	Water Utility	577,340	6,404,480	18,602,630
405	Sewer Utility	836,536	1,825,340	12,310,535
410	Storm Drain Utility	475,242	916,870	4,678,965
415	Regional Water System	387,203	15,000	-
		56,211,667	95,018,050	165,589,890