



WENATCHEE CITY COUNCIL SPECIAL MEETING

Thursday, November 7, 2024

Wenatchee City Hall Council Chambers
301 Yakima Street
Wenatchee, WA 98801

AGENDA

"To create community through responsive leadership and services for the citizens and visitors of the Apple Capital of the World."

5:15 p.m. Special Meeting

1. Call to Order, Pledge of Allegiance, and Roll Call

2. Citizen Requests/Comments

The "Citizen Comments" period is to provide the opportunity for members of the public to address the Council on any matter, including items on the agenda. Comments on public hearing items will be taken during the public hearing. The Mayor will ask if there are any citizens wishing to address the Council. When recognized, please step up to the microphone, give your name and mailing address, and state the matter of your interest. Citizen comments will be limited to three minutes.

3. Consent Items

- *Motion to approve agenda, vouchers, and minutes from previous meetings.*
Vouchers:
Vouchers/Accounts Payable in the amount of \$4,314,300.04 for 10/17/2024
Vouchers/Accounts Payable in the amount of \$536,480.69 for 10/25/2024
Payroll distribution (retirees) in the amount of \$12,113.09 for 10/31/2024
Benefits/deductions in the amount of \$1,089,447.95 for 10/31/2024
Payroll distribution in the amount of \$658,321.05 for 11/5/2024
- *Motion to ratify Resolution No. 2024-27, appointing Laura Jaecks to the Housing Authority Board of Commissioners.*
- *Motion to approve Resolution No. 2024-28, appointing Kendall Long as a member to the Lodging Tax Advisory Committee for a two-year term.*

4. Presentations

- Veterans Day Proclamation
- Stormwater Week Proclamation and Presentation
- RiverCom

5. Action Items

- A. Fifth Addendum to Temporary Water Right Mitigation Agreement
Presented by Deputy Public Works Director-Utilities Jessica Shaw

Action Requested: *Motion for City Council to approve the Fifth Addendum to Temporary Water Right Mitigation Agreement with Crown Columbia Water Resources, LLC and authorize the City Administrator's signature.*

6. Public Hearing Items

The Mayor will call the Public Hearing to order and state the ground rules, the purpose of the hearing, the action that the hearing body may take on the matter, and will state the manner in which the hearing will proceed. Staff will first give a report, followed then by public comment. All speakers must speak into the microphone and clearly state their names and addresses. All comments should be addressed to the hearing body, should be relevant to the public hearing, and should not be of a personal nature. Public comment is limited to three minutes.

- B. 2025 Property Tax Ordinance

Presented by Finance Director Brad Posenjak

Action Requested: *Motion for City Council to approve Ordinance No. 2024-26 authorizing an increase in the regular property tax levy to be collected in the 2025 tax year.*

7. Discussion

- Review Draft 2025 Budget
- 2025 Boards and Committees

8. Reports

- a. Mayor's Report
- b. Reports/New Business of Council Committees

9. Announcements

10. Close of Meeting



DRAFT

**WENATCHEE CITY COUNCIL
Thursday, October 24, 2024**

Wenatchee City Hall Council Chambers
301 Yakima Street
Wenatchee, WA 98801

MINUTES

"To create community through responsive leadership and services for the citizens and visitors of the Apple Capital of the World."

Present: Mayor Mike Poirier; Councilmember District 1 Jose Cuevas; Councilmember District 2 Chelsea Ewer; Councilmember District 3 Top Rojanasthien; Councilmember District 5 Charlie Atkinson; Councilmember A-Large A Linda Herald

Staff Present: City Administrator Laura Gloria; City Attorney Danielle Marchant; City Clerk Tammy McCord; IT Support Zach Steele; Finance Director Brad Posenjak; Public Works Director Tom Wachholder; Deputy Public Works Director Jessica Shaw; Assistant Community Development Director Stephen Neuenschwander; IT Director Elizabeth Rossiter; Operations Manager Aaron Kelly; Utilities Planner Darci Ronning; Associate Planner Mia Bretz; Senior Planner Matt Parsons

5:15 p.m. Regular Meeting

1. Call to Order, Pledge of Allegiance, and Roll Call. Mayor Mike Poirier called the regular meeting to order at 5:15 p.m. Councilmember Top Rojanasthien led the Pledge of Allegiance. Councilmember Travis Hornby and Councilmember Keith Huffaker were absent.

Motion by Councilmember Chelsea Ewer to excuse the absences of Councilmembers Travis Hornby and Keith Huffaker. Councilmember Top Rojanasthien seconded the motion. Motion carried (5-0).

2. Presentation

- 2024 Sister City Delegation Visit to Misawa – Annaleah Castro shared a presentation to the Mayor and Council about her recent trip with the Wenatchee Sister-City delegation to Misawa, and shared treats from Misawa for everyone.

3. Citizen Requests/Comments

Lois Ferguson thanked the city staff and volunteers, Mayor and Council, for the city pool renovations.

Dorothy Ferguson provided a letter addressing her concerns about the proposed aquatic/sports complex.

Joshua James, 614 Okanogan, Wenatchee, addressed his concerns regarding Planned Parenthood in his neighborhood.

Constance Zahaur, 614 Okanogan, Wenatchee, addressed her concerns regarding Planned Parenthood in her neighborhood.

Glen Wilson voiced his concerns about the tiny home rules.

Jeff Tontini, 1014 Canyonside, Wenatchee, addressed the Council with his concerns about the increased costs he has cleaning up trash around his property left by transients.

4. Consent Items

- *Motion to approve agenda, vouchers, and minutes from previous meetings.*

Vouchers:

Vouchers/Accounts Payable in the amount of \$2,189,421.46 dated 9/28/2024-10/4/2024

Payroll in the amount of \$15,073.95 dated 10/4/2024

Vouchers/Accounts Payable in the amount of \$839,955.05 dated 10/10/2024

Payroll in the amount of \$467,335.00 for 10/18/2024

- *Motion for City Council to approve Resolution No. 2024-24, appointing Laura Jaecks to the Housing Authority Board of Commissioners.*
- *Motion for City Council to accept the work performed by the contractor, Rudnick and Sons, LLC, for the Parkside Renovation Project, City Project No. 2206, in the amount of \$1,845,105.10, and authorize the City Administrator's signature.*

Motion by Councilmember Top Rojanasthien to approve agenda, vouchers, and minutes from previous meetings; to approve Resolution No. 2024-24, appointing Laura Jaecks to the Housing Authority Board of Commissioners; and to accept the work performed by the contractor, Rudnick and Sons, LLC, for the Parkside Renovation Project, City Project No. 2206, in the amount of \$1,845,105.10, and authorize the City Administrator's signature. Councilmember Charlie Atkinson seconded the motion. Motion carried (5-0).

The Mayor then asked Laura Jaecks to say a few words. She has been very involved in the community over the years and was pleased to be appointed to the Housing Authority Board.

5. Action Items

- A. City Project No. 2404 – 4MG Tank Replacement Project
Professional Services Agreement with Stantec Consulting Services, Inc.

Utility Planner Darci Ronning presented the staff report.

Motion by Councilmember Linda Herald for City Council to approve the Professional Services Agreement with Stantec Consulting Services, Inc. to start design efforts for replacement of the city's 4-million gallon water reservoir, and authorize the City Administrator to sign the agreement. Councilmember Jose Cuevas seconded the motion. Motion carried (5-0).

**B. City Project No. 2307 – Critical Water Infrastructure Resiliency Project
Professional Services Agreement with RH2 Engineering**

Utility Planner Darci Ronning presented the staff report.

Motion by Councilmember Chelsea Ewer for City Council to approve the Professional Services Agreement for RH2 to assist with electrical engineering and support the Hazard Mitigation Grant for Generators for Critical Water Infrastructure Resiliency, and authorize the City Administrator to sign the agreement. Councilmember Linda Herald seconded the motion. Motion carried (5-0).

C. Water and Sewer Code Revisions

Deputy Public Works Director-Utilities Jessica Shaw presented the staff report. The Mayor asked questions.

Motion by Councilmember Top Rojanasthien for City Council to adopt Ordinance No. 2024-24, amending Chapter 9.12 WCC relating to water – rules and regulations, and Ordinance No. 2024-25, amending Chapter 4.08 WCC relating to sewers – rates and charges. Councilmember Charlie Atkinson seconded the motion. Motion carried (5-0).

**D. City Project No. SW24-04 – Unit-Priced Concrete Flatwork
Authorization to Award Construction Contract**

Public Works Operations Manager Aaron Kelly presented the staff report. The Mayor asked questions.

Motion by Councilmember Charlie Atkinson for City Council to award the construction contract for the Unit-Priced Concrete Flatwork, Project No. SW24-04, to Black Forest Foundation, Inc. in the amount of \$144,250.00, and authorize the City Administrator to sign the contract documents. Councilmember Jose Cuevas seconded the motion. Motion carried (5-0).

6. Work Session

- Legislative Changes to Accessory Dwelling Unit and Middle Housing Regulations and Proposed Amendments to the Wenatchee City Code – Assistant Community Development Director Stephen Neuenschwander introduced Associate Planner Mia Bretz and Senior Planner Matt Parsons who presented a Power Point Presentation on the Wenatchee housing code update. The code updates are expected to come before the City Council on December 5 for adoption.

7. Reports

- a. Mayor’s Report. The Mayor reported on the following:

- (1) He attended an event yesterday at the Housing Authority office where USDA Rural Development's Rural Housing Service Administrator Joaquin Altoro visited Wenatchee from Washington DC to highlight the significant local investments being made in off-farm worker housing. The event was attended by Congresswoman Kim Schrier and other elected leaders.
- (2) The Council is invited to participate in the downtown Trick or Treat event next Thursday.
- (3) The Police Department is hiring and going through the recruitment process.

b. Reports/New Business of Council Committees

Councilmember Linda Herald reported that the trip to Misawa was really great. She encouraged everyone to think about going, it really is a trip of a lifetime.

Councilmember Jose Cuevas reported that he attended the Wenatchee Police Department promotional ceremony last. He also attended CAFÉ's leadership academy yesterday to speak and answer questions about local government.

Councilmember Chelsea Ewer reported that she also attended the Wenatchee Police Department promotional ceremony last week.

Councilmember Charlie Atkinson reported that he attended the Chelan Douglas Homeless Housing Task Force meeting yesterday and the strategic subcommittee has started on the 5-year plan.

8. Announcements

The Mayor asked everyone to consider their board/committee assignments for next year. They will discuss those at the next meeting.

9. Close of Meeting.

The meeting adjourned at 6:59 p.m.

Motion by Councilmember Jose Cuevas to adjourn the meeting. Councilmember Charlie Atkinson seconded the motion. Motion carried (5-0).

Mike Poirier, Mayor

Tammy L. McCord, City Clerk

RESOLUTION NO. 2024-27

A RESOLUTION, of the City of Wenatchee, Washington appointing Laura Jaecks as a member to the Board of Commissioners for the Housing Authority of Chelan County and the City of Wenatchee to fill an unexpired three-year term.

WHEREAS, pursuant to Ordinance 98-1 of the City of Wenatchee and Resolution 98-1 of the County of Chelan (codified as Chapter 1.284 of the Chelan County Code), the Housing Authority of Chelan County and the City of Wenatchee was created; and

WHEREAS, the Housing Authority of Chelan County and the City of Wenatchee has a Board of Commissioners where the City of Wenatchee is authorized to appoint members to such Board; and

WHEREAS, a vacancy exists on the Board of Commissioners for the Housing Authority of Chelan County and the City of Wenatchee, which is a position filled by the City; and

WHEREAS, Laura Jaecks was recommended for appointment to the Board of Commissioners for the Housing Authority of Chelan County and the City of Wenatchee; and

WHEREAS, Laura Jaecks is qualified to serve on the Board of Commissioners for the Housing Authority of Chelan County and the City of Wenatchee.

**NOW, THEREFORE, CITY COUNCIL OF THE CITY OF
WENATCHEE HEREBY RESOLVES AS FOLLOWS:**

Section 1. Appointment. The City Council makes the following appointment to the Board of Commissioners for the Housing Authority of Chelan County and the City of Wenatchee with a term as stated below:

<u>NAME & ADDRESS</u>	<u>TERM BEGINS</u>	<u>TERM EXPIRES</u>
Laura Jaecks 402 Castleview Place Wenatchee, WA 98801	January 1, 2025	April 21, 2026

Section 2. Effective Date. This Resolution shall take effect upon adoption.

ADOPTED by the City Council of the City of Wenatchee, Washington, this 24th day of October, 2024.

CITY OF WENATCHEE,
a Municipal Corporation

By: 
MIKE POIRIER, Mayor

ATTEST:

By: 
TAMMY McCORD, City Clerk

APPROVED AS TO FORM:

By: 
DANIELLE R. MARCHANT, City Attorney

RESOLUTION NO. 2024-28

A RESOLUTION, of the City of Wenatchee, appointing Kendall Long as a member to the Lodging Tax Advisory Committee for a two-year term.

WHEREAS, the City of Wenatchee has created a Lodging Tax Advisory Committee (“Committee”) with powers and duties as stated in Resolution 2010-71; and

WHEREAS, a vacancy exists on the Committee; and

WHEREAS, Kendall Long, a representative of Residence Inn, has applied for appointment to the vacant position on the Committee; and

WHEREAS, Kendall Long qualifies to serve on the Committee; and

WHEREAS, Kendall Long is recommended for appointment to the Committee.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WENATCHEE HEREBY RESOLVES AS FOLLOWS:

Section 1. Appointment. The City Council makes the following appointment to the Lodging Tax Advisory Committee with terms as stated below:

<u>NAME and ADDRESS</u>	<u>TERM BEGINS</u>	<u>TERM EXPIRES</u>
Kendall Long Residence Inn 1229 Walla Walla Ave. Wenatchee, WA 98801	January 1, 2025	December 31, 2026

Section 2. Effective Date. This Resolution shall take effect upon adoption.

ADOPTED by the City Council of the City of Wenatchee, Washington, this
7th day of November, 2024.

CITY OF WENATCHEE,
a Municipal Corporation

By: _____
MIKE POIRIER, Mayor

ATTEST:

By: _____
TAMMY McCORD, City Clerk

APPROVED AS TO FORM:

By: _____
DANIELLE R. MARCHANT, City Attorney



VOLUNTEER COMMISSION/BOARD APPLICATION

COMMISSION/BOARD INFORMATION

Board(s) I would like to be considered for: (if more than one, please rank them in order of preference)

- | | |
|--|---|
| <input type="checkbox"/> Arts, Recreation & Parks Commission | <input type="checkbox"/> Housing Authority |
| <input type="checkbox"/> Cemetery Advisory Board | <input checked="" type="checkbox"/> Lodging Tax Advisory Committee |
| <input type="checkbox"/> Civil Service Board | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Code Enforcement Board | <input type="checkbox"/> Salary Commission for Councilmember Compensation |
| <input type="checkbox"/> Historic Preservation Board | <input type="checkbox"/> Tourism Promotion Area Board |

APPLICANT INFORMATION

City of Wenatchee Resident Yes No

Residency Requirement: Applicants must reside within the City Limits of Wenatchee except the Historic Preservation Board, and the Arts, Recreation & Parks Commission

Last Name: Long First Name: Kendall Initial: R

Physical Address: 510 Fairfield Lane City: Wenatchee Zip: 98801

Mailing Address: 510 Fairfield Lane City: Wenatchee Zip: 98801

Day Phone: (509) 470 - 3144 Evening Phone: (425) 894 - 5284

E-mail: klong@riwenatchee.com Years lived in Wenatchee Valley: 4

Occupation: Director of Sales at Residence Inn Wenatchee Years of Experience: 4

Work Address: 1229 Walla Walla Ave City: Wenatchee Zip: 98801

Education and Formal Training: Washington State University with Degree in Hospitality Business Management

Have you ever been convicted of a felony or released from prison? Yes No

(A conviction record will not necessarily bar you from serving. Factors such as the nature and gravity of the crime, the length of time that has passed since the conviction and/or completion of any sentence, and the nature of the position for which you have applied will be considered.)

Volunteer/Community Experience:

Organization and Duties: Volunteered at a Therapeutic Horse Riding Barn Length of Service: 4

Organization and Duties: _____ Length of Service: _____

Organization and Duties: _____ Length of Service: _____

Organization and Duties: _____ Length of Service: _____

Organization and Duties: _____ Length of Service: _____

Skills/Special Interests: I am interested in event planning and making people's vision come to life! I enjoy getting to know new people and exploring new places!

Experience related to the Commission/Board: I have no previous experience being on a board.

Why are you seeking this appointment? I am very interested in becoming more involved in the Wenatchee Valley. I want to network and connect with people from all backgrounds and see how we can be stronger as a community!

Would any conflict of interest be created as a result of your appointment? Yes No

If yes, please explain: _____

REFERENCES

Name: Charlotte Mayo
Address: 627 Sheri Crt. City: East Wenatchee Zip: 98802
Phone: (509) 470 - 3141 Email: cmayo@thehotelgroup.com
Occupation: General Manager at Residence Inn Wenatchee Years known: 3

Name: Joseph Nagy
Address: 1901 Leavenworth Place City: Wenatchee Zip: 98801
Phone: (509) 470 - 3143 Email: jnagy@riwenatchee.com
Occupation: Executive Food and Beverage Director at Residence Inn Wenatchee Years known: 4

Name: Melinda Chasteen
Address: PO Box 21 City: Leavenworth Zip: 98826
Phone: N/A Email: cherokeegal30@gmail.com
Occupation: Retired Years known: 2

AFFIDAVIT OF APPLICANT

I, Kendall Long, do hereby certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief. I also understand that this completed application may be made available for public inspection.



(Signature)
Date: September 30, 2024



Volunteer Board, Commission and Committee Responsibilities

To be selected and serve as a City of Wenatchee volunteer Board, Commission or Committee Member is a high honor and provides an unusual opportunity for genuine public service. Although the specific duties of each of the City's Boards vary widely with the purpose for which they are formed, there are certain responsibilities that are common to all members. As a volunteer Board, Commission or Committee representative of the City of Wenatchee, I agree to:

1. Understand my role and scope of responsibility. I will be informed of the individual group's scope of responsibility and operating procedures.
2. Represent the majority views of the group. Individual "opinions" to the public and press are discouraged, and, if given, must be identified as such.
3. Practice open and accountable government. I will be as open as possible about my decisions and actions, and also protect confidential information.
4. Represent the public interest and not special interest groups.
5. Not make decisions in order to gain financial or other benefits for myself, my family, or friends.
6. Serve as a liaison between the City and its citizens and can help reconcile contradictory viewpoints and to build a consensus around common goals and objectives. I will serve as a communication link between community, staff, and City, representing City programs and recommending and providing a channel for citizen expression.
7. Understand my role as a supportive relationship with the City Council and City staff and to follow the proper channel of communication through the designated staff person providing support for the group.
8. Do my homework and be thorough in recommendations. I will review agenda items under consideration prior to the meeting in order to be fully prepared to discuss, evaluate, and act on all matters scheduled for consideration. My conclusions will be based on careful preparation to strengthen the value of the group's recommendation.
9. Adhere to the highest standards of integrity and honesty in all endeavors and strive to safeguard the public trust. I shall announce any direct or remote conflict of interests prior to the discussion (RCW 42.36).
10. Understand that my authority is limited to decisions made by the group, and that in most cases, the decisions are advisory.
11. Understand that in my role I recommend policy while administrators and staff carry out approved policy.
12. Establish a good working relationship with fellow group members. I will respect individual viewpoints and allow other members time to present their views fully before making comments. I will be open and honest and welcome new members.
13. Not use or involve my membership in the conduct of political activities. However, I am not restricted from participating in political activities outside of my involvement in the group.

I hereby pledge to be positive in my role as a volunteer with the City and accept responsibility for my participation.

Signed: Kendall Long Date: September 30, 2024

PROCLAMATION

WHEREAS, On November 11 of each year we honor our Veterans, men and women who have served our country with honor and distinction. On Veterans Day we show them our deepest thanks. Their sacrifices have helped secure more than two centuries of American progress, and their legacy affirms that no matter what confronts us or what trials we face, there is no challenge we cannot overcome, and our best days are still ahead.

WHEREAS, Although much has changed since Americans first took up arms to advance freedom's cause, the spirit that moved our forebears is the same spirit that has defined each generation of our service members. Our men and women in uniform have taught us about strength, duty, devotion, resolve – cornerstones of a commitment to protect and defend that has kept our country safe for over 200 years. In war and in peace, their service has been selfless and their accomplishments have been extraordinary.

WHEREAS, Even after our Veterans take off the uniform, they never stop serving. Many apply the skills and experience they developed on the battlefield to a life of service here at home. They take on roles in their communities as doctors and police officers, engineers and entrepreneurs, mothers and fathers. As a grateful Nation, it is our task to make that transition possible – to ensure our returning heroes can share the opportunities they have given so much to defend. The freedoms we cherish endure because of their service and sacrifice, and our country must strive to honor our Veterans by fulfilling our responsibilities to them and upholding the sacred trust we share with all who have served.

WHEREAS, On days like this, we are called to reflect on immeasurable burdens that have been borne by so few. We pay tribute to our wounded, our missing, our fallen, and their families – men and women who have known the true costs of conflict and deserve our deepest respect, now and forever.

NOW, THEREFORE, I, Mike Poirier, Mayor of the City of Wenatchee, with respect for and in recognition of the contributions our service members have made to the cause of peace and freedom around the world, do hereby proclaim November 11, 2024, as Veterans Day in the City of Wenatchee, and encourage all citizens to recognize the valor and sacrifice of our Veterans through appropriate public ceremonies and private prayers.



IN WITNESS WHEREOF, I have caused the seal of the City of Wenatchee to be affixed on this 7th day of November, 2024.

Mike Poirier
 MIKE POIRIER, Mayor

PROCLAMATION

Stormwater Awareness Week November 9-16, 2024

WHEREAS, stormwater originates from precipitation that falls on hard surfaces becoming runoff. Stormwater runoff becomes polluted with tire wear particles, vehicle fluids, fertilizers, litter, and pet waste as it travels along roads, sidewalks, parking lots, and driveways; and

WHEREAS, stormwater runoff flows into pipes that eventually flow into the Columbia River, Wenatchee River, and Squilchuck Creek. Onsite improvements, such as porous pavement, stormwater ponds, bioswales, and other best management practices help with pollution prevention and treatment of stormwater runoff; and

WHEREAS, Washington State is a leader in promoting pollution prevention and treatment of our stormwater discharges. City of Wenatchee staff serve on the front line maintaining the stormwater system, inspecting facilities, reviewing plans, responding to spills, and providing education and outreach; and

WHEREAS, by focusing attention on pollution prevention in stormwater runoff, Washington State will continue to meet the challenges associated with polluted runoff. Stormwater Awareness Week is an opportunity for local government, industry, and environmental organizations to recognize the potential of stormwater pollution prevention within our rivers, lakes, streams, and other water bodies.

NOW, THEREFORE, I, Mike Poirier, Mayor of Wenatchee, do hereby proclaim the week of November 9-16, 2024, as **Stormwater Awareness Week**, and urge all residents to recognize the importance of water quality and its impacts on our community health, safety, welfare and quality of life.

IN WITNESS WHEREOF, I have caused the seal of the City of Wenatchee to be affixed on this 7th day of November, 2024.



MIKE POIRIER, Mayor





CITY COUNCIL AGENDA REPORT

TO: Mike Poirier, Mayor
City Council

FROM: Jessica Shaw, Deputy Public Works Director-Utilities
Public Works Department

MEETING DATE: November 7, 2024

I. SUBJECT

Fifth Addendum to Temporary Water Right Mitigation Agreement

II. ACTION REQUESTED

Motion requested for the City Council to approve the Fifth Addendum to Temporary Water Right Mitigation with Crown Columbia Water Resources, LLC and authorize the City Administrator's signature.

III. OVERVIEW

The Regional Water partners, City of Wenatchee, Public Utility District No. 1 of Chelan County, and East Wenatchee Water District, entered into an agreement in 2016 with Crown Columbia Water Resources, LLC (Crown) to allow for the temporary use of a portion of the Regional water rights, specifically the Pioneer water right. No uses were found until March of 2020. The first addendum approved in December 2020 allowed Crown to work with Granite Farms to use a portion of the water rights for irrigating crops. The seasonal change application included in the third addendum signed in December 2022 was declined by the Department of Ecology (Ecology). In 2023, a fourth addendum was approved by the parties to pursue a temporary change application to replace the seasonal change application. The fourth addendum also included a temporary use agreement which allowed Crown to use the water until the temporary change application was approved.

At this time, the temporary change application has not moved forward. The proposed fifth addendum would allow the water right to continue to be used on a temporary basis through the 2025 irrigation season.

IV. FISCAL IMPACT

Earlier this year, a mitigated permit deposit agreement was approved that revised the terms of the agreement with regards to cost sharing and fees. This addendum includes the same terms as the mitigated permit deposit agreement. Crown will reimburse Regional for 25% of the fees and costs incurred related to or arising out of this addendum and the processing of any applications with Ecology.

V. PROPOSED PROJECT SCHEDULE

The Regional Water Committee voted on October 22, 2024 to move the proposed addendum forward to their respective boards for consideration. If approved, the addendum would allow Granite Farms to use the water right to irrigate crops in 2025.

VI. REFERENCE(S)

1. Fifth Addendum to Temporary Water Right Mitigation Agreement

VII. ADMINISTRATIVE ROUTING

Tammy McCord, City Clerk
Laura Gloria, City Administrator
Tom Wachholder, Public Works Director
Brad Posenjak, Finance Director

FIFTH ADDENDUM TO TEMPORARY WATER RIGHT MITIGATION AGREEMENT

THIS FIFTH ADDENDUM TO TEMPORARY WATER RIGHT MITIGATION AGREEMENT (“Fifth Addendum”) is entered into this date by and between the Regional Water System (formed by Interlocal Agreement among the Chelan County Public Utility District No. 1, the East Wenatchee Water District, and the City of Wenatchee), a municipal water purveyor (hereafter, “Regional”), and Crown Columbia Water Resources, LLC, a Delaware limited liability company (hereafter “Crown”), sometimes collectively referred to as the “Parties” or individually a “Party”.

RECITALS

- A. The Parties entered a Temporary Water Right Mitigation Agreement on May 17, 2016 (the “Temporary Agreement”).
- B. The Parties entered the Addendum to Temporary Water Right Mitigation Agreement on January 14, 2021 (the “First Addendum”). The Parties entered a Second Addendum to Temporary Water Right Mitigation Agreement on February 11, 2022 (the “Second Addendum”). The Parties entered a Third Addendum to Temporary Water Right Mitigation Agreement on December 27, 2022 (the “Third Addendum”). The Parties entered a Fourth Addendum to Temporary Water Right Mitigation Agreement on March 24, 2023 (the “Fourth Addendum”).
- C. As set forth in the First Addendum, Crown has entered a Mitigation Loan Agreement with Granite Farms, LLC (“Granite Farms”), effective March 20, 2020, which is attached to the First Addendum (the “Mitigation Agreement”). Crown desires to use Regional’s water right identified in the Temporary Agreement that is currently in trust (the “Trust Right”) to meet a portion of Granite Farms water use demands.
- D. Crown entered a Trust Water Right Agreement with Ecology, dated April 18, 2016 (“Trust Agreement”), which will also be utilized to provide additional irrigation water to Granite Farms.
- E. The request by Crown would utilize the following attributes of the Trust Right: 2,082 acre feet of the Trust Right comprised of 1,770 acre feet designated as consumptive use and 312 acre feet as non-consumptive (based on an 85% consumptive use anticipated by the agricultural uses undertaken by Granite Farms). The balance of the Trust Right, or approximately 4,104.7 acre feet, shall remain in trust pursuant to the terms of the 2012 change authorization (CS4-022119CL(B)).
- F. Crown and Granite submitted a Temporary Change Application for use of the above portion of the Trust Right described in Recital E which was approved by Ecology on October 20, 2023. The Parties agree to pursue an extension of the temporary change application (Exhibit A) for the 2025 irrigation season, an option not anticipated by the Fourth Addendum (the “Temporary Change Extension”).

- G. The Parties entered into a Mitigation Permit Deposit Agreement (“Term Sheet”) on May 1, 2024 setting forth the terms governing Regional’s pursuit of a trust agreement with Ecology for the Trust Right.

AGREEMENT

Now therefore, in light of the above Recitals, which are incorporated herein by this reference as part of the agreement of the Parties, and in consideration of the mutual covenants set out below, the Parties agree as follows:

1. **Definitions.** The definitions and defined terms in the Temporary Agreement, as amended, are incorporated herein by this reference.
2. **Termination.** The Parties agree that the Temporary Agreement, as amended, shall terminate at the end of the 2025 irrigation season, unless expressly otherwise agreed by the Parties in a fully signed Addendum to the Temporary Agreement. In the event that Ecology denies the Temporary Change Extension request by the Parties, the Temporary Agreement shall terminate at the end of the 2024 irrigation season.
3. **Temporary Change Application.** The extension request, attached to this Fifth Addendum, was submitted to Ecology to extend the use authorization of that portion of the Trust Right described in Recital E by Granite Farms (at the location described in the Seasonal Change Application approved by Ecology) for the 2025 irrigation seasons subject to the following terms and conditions:
 - 3.1 Crown shall record a Notice to Title regarding the temporary nature of the use of the Trust Right during the 2025 irrigation seasons on all property that is privately owned on which the Trust Right is used (this would exclude property leased from the Port of Walla Walla).
 - 3.2 It is expressly understood and agreed that Crown shall not allow Granite Farms to irrigate in reliance on the Trust Right during the 2025 irrigation season unless authorized by Ecology.
 - 3.3 The annual fee for 2025 shall be made consistent with the Term Sheet and shall be due March 15, 2025, provided Ecology formally approves the extension of the Temporary Change Application.
4. **Cost Recovery.** As a condition of this Fifth Addendum, Crown shall reimburse Regional 25% of all fees and costs (including, but not limited to, attorney fees) incurred related to or arising out of the Fifth Addendum (including the negotiating and drafting of the Fifth Addendum) and the review and processing of documents related thereto, consistent with, and as limited by, the Term Sheet. Crown shall be solely responsible for all fees and costs incurred through Ecology or the Walla Walla Water Conservancy Board and for the attorney and consultant fees it incurs. Any reimbursement owed by Crown shall be paid within ten (10) days of Crown’s receipt of a written invoice from Regional. The reimbursement obligation set forth herein is due whether or not the Temporary Change Extension is processed or approved and shall survive the termination of the Temporary Agreement. In the event any sum owed to Regional is not paid when due, the outstanding sum shall

immediately begin to accrue interest, without notice to Crown, at the rate of twelve percent (12%) per annum until all outstanding amounts plus interest is paid.

5. Security Deposit. The Parties affirm that Crown has previously deposited a \$20,000 security deposit with Regional for the full and faithful performance of the Temporary Agreement and agree that the security deposit shall also apply to the full and faithful performance by Crown of the terms of this Fifth Addendum. In addition, any payment from Crown not paid when due shall be governed by the Temporary Agreement, including but not limited to Section 3(e) of the Temporary Agreement. Upon the termination of the Temporary Agreement, absent a default by Crown, the security deposit will be returned to Crown consistent with the provisions of the Temporary Agreement.

6. Indemnity; Insurance. As a condition of this Fifth Addendum, Crown shall provide a certificate of insurance confirming the obligations set forth in Section 10 of the Temporary Agreement, as amended. Crown hereby affirms each and every indemnification set forth in the Temporary Agreement, the First Addendum, the Second Addendum, the Third Addendum, and the Fourth Addendum as if set forth here in full. The terms and conditions of this Paragraph 6 shall survive the termination of the Temporary Agreement.

7. Interpretation. The terms and conditions of the Fifth Addendum reflect a new and different option for use of the Trust Right under the Temporary Agreement. The Parties agree that the extension of the Temporary Change set forth in this Fifth Addendum is the sole option available to Crown and that all other options described in the Temporary Agreement, as amended, are of no further force or effect (e.g. seasonal change applicants, WBN, etc.) unless expressly agreed otherwise. In the event of a conflict between the terms of the Temporary Agreement, as amended, the terms and conditions associated with this Fourth Addendum shall control. The Parties further agree as follows:

7.1 Nothing herein shall be construed or interpreted as creating a right to further extend the term of the Temporary Agreement beyond the 2025 irrigation season.

7.2 The Parties hereby affirm that Regional has not participated in the Trust Agreement between Crown and Ecology.

7.3 The Parties hereby affirm that Regional is not a party to or bound by any of the terms and conditions of the Mitigation Agreement between Crown and Granite Farms, and that Crown shall indemnify and hold Regional harmless consistent with Paragraph 5, above.

7.4 This is an agreement between Regional and Crown. It is expressly understood that nothing herein shall make Granite Farms a third-party beneficiary arising under the Temporary Agreement, as amended, or this Fifth Addendum.

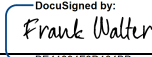
REGIONAL WATER SYSTEM:

CROWN:

CITY OF WENATCHEE

CROWN COLUMBIA WATER RESOURCES, LLC

By: _____
Name: _____
Title: _____
Date: _____

By:  _____
Name: Frank Walter
Title: Managing Director
Date: 10/17/2024

EAST WENATCHEE WATER DISTRICT

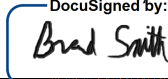
By: _____
Name: _____
Title: _____
Date: _____

PUBLIC UTILITY DISTRICT NO. 1 OF CHELAN COUNTY

By: _____
Name: _____
Title: _____
Date: _____

Granite Farms hereby acknowledges and agrees that the Trust Right, as defined herein, is subject to the terms and conditions of the Temporary Agreement, and this Fifth Addendum.

GRANITE FARMS, LLC

By:  _____
Name: Brad Smith
Title: Authorized Signatory
Date: 10/17/2024



CITY COUNCIL AGENDA REPORT

TO: Mike Poirier, Mayor
City Council

FROM: Brad Posenjak, Finance Director
Finance Department

MEETING DATE: November 7, 2024

I. SUBJECT

2025 Property Tax Ordinance

II. ACTION REQUESTED

Staff recommends the City Council approve Ordinance 2024-26 authorizing an increase in the regular property tax levy to be collected in the 2025 tax year.

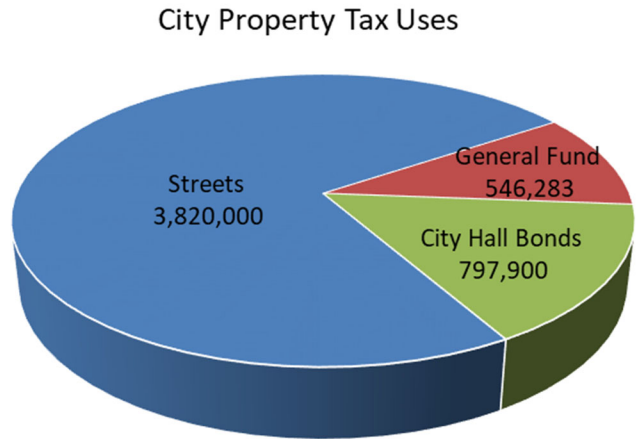
III. OVERVIEW

Ordinance 2024-26 authorizes an increase in the City’s regular property tax levy during 2025. With the passage of this ordinance, the City will collect approximately \$5,164,183 in 2025. Of this levy amount, \$3,820,000 is budgeted for Streets, \$797,900 for repaying bonds for the new City Hall remodel, and \$546,283 to support ongoing General fund operations.

In 2007, the WA State Legislature limited the increase in property tax levy to the lower of 1% or the rate of inflation as measured by the implicit price deflator (IPD). The IPD for setting the 2025 property tax levy is 2.57%, so the maximum increase that is allowed is 1%.

In addition to the 1% maximum set by legislature, the property tax levy may be increased by the value of new construction, annexations, banked capacity, and a refund levy calculated by the County Assessor. The proposed levy amount includes the 1%, new construction, annexations and refund levy, but does not include the utilization of any banked capacity.

As per the County Assessor, the City could levy up to \$7,007,581, but is choosing to only levy \$5,164,183 for 2025. The difference in the amount is referred to as banked capacity. The



Regular Levy Calculation	
2024 certified levy	5,074,693.09
+ 1.00% increase	50,746.93
2025 regular levy after 1.00% increase	5,125,440.02
+ Estimated new construction	26,833.40
+ Annexations	0.00
+ Banked capacity	0.00
Total 2025 regular levy	5,152,273.42
Refund levy	11,909.77
Total 2025 property taxes	5,164,183.19

City has \$1.8 million in banked capacity available but has chosen to not levy the banked capacity at this time.

The resulting levy rate increases by 2.8%. This means that on average, a City property values were assessed 2.8% lower than 2024. Therefore, if a City resident’s assessed property value decreased by the average 2.8%, they will see a 1.0% increase in the City portion of their property tax.

The property tax ordinance must be approved with a majority plus one vote.

IV. FISCAL IMPACT

Ordinance 2024-26 results in a 1.8% increase in the City’s property tax revenue. Approximately 74% of the property tax levy will be transferred to Streets and the rest will be used for General fund and debt service purposes. The 2025 property tax proposal was reviewed by Finance Committee.

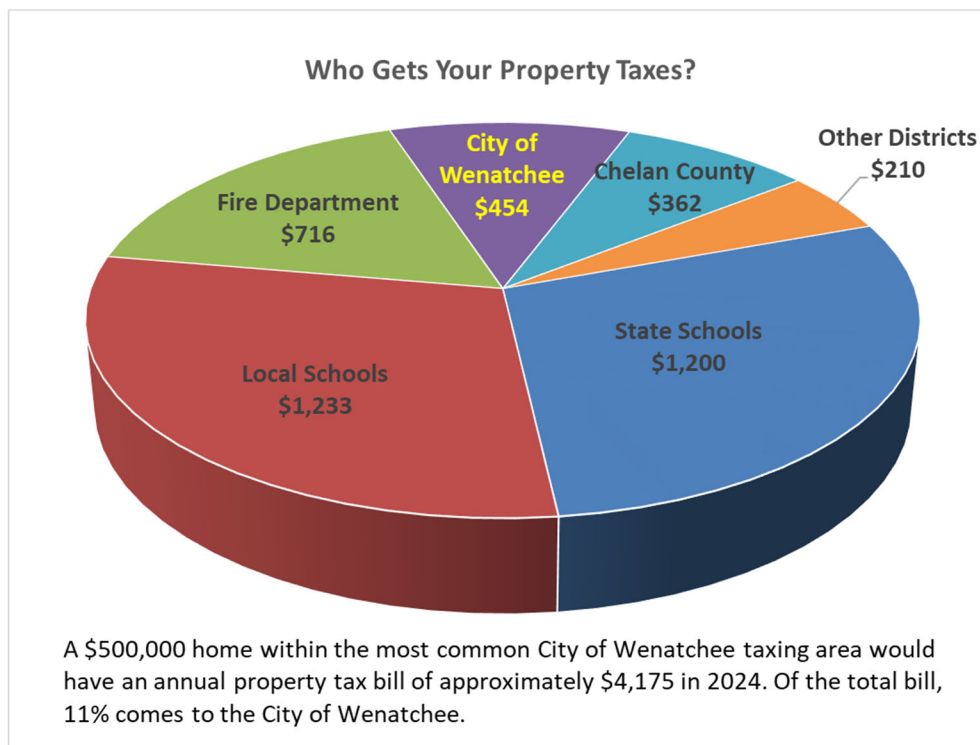
VI. REFERENCES

1. Ordinance 2024-26

VII. ADMINISTRATIVE ROUTING

Tammy McCord, City Clerk
Laura Gloria, City Administrator

Regular Levy History					
Year	Regular Levy	Levy Rate /\$1,000	Change in Levy Rate	Taxable Assessed Value	Change in Assessed Value
2025	5,152,273	0.93270	2.8%	5,524,030,921	(67,631,022)
2024	5,074,693	0.90755	-4.2%	5,591,661,943	491,874,320
2023	4,861,102	0.94715	-11.9%	5,099,787,623	700,845,290
2022	4,739,922	1.07476	-1.4%	4,398,942,333	447,824,002
2021	4,305,770	1.08976	-1.9%	3,951,118,331	183,103,992
2020	4,186,669	1.11111	4.2%	3,768,014,339	305,717,857
2019	3,692,463	1.06648	-4.3%	3,462,296,482	463,241,192
2018	3,343,174	1.11474	0.1%	2,999,055,290	106,364,471
2017	3,220,000	1.11315	-3.5%	2,892,690,819	482,774,337
2016	2,779,431	1.15333	-56.5%	2,409,916,482	129,121,241
2015	6,042,144	2.64890	-3.5%	2,280,795,241	110,621,081
2014	5,880,872	2.74491	4.6%	2,170,174,160	(41,522,987)
2013	5,795,434	2.62306	6.4%	2,211,697,147	(102,927,396)
2012	5,705,089	2.46480	5.1%	2,314,624,543	(53,485,284)
2011	5,554,701	2.34562	-4.6%	2,368,109,827	162,531,288



ORDINANCE NO. 2024-26

AN ORDINANCE, of the City of Wenatchee, Washington authorizing an increase in the regular property tax levy to be collected in the 2025 tax year.

WHEREAS, the City Council has met and considered its budget for the 2024 calendar year for the City of Wenatchee, which has a population of more than 10,000; and

WHEREAS, the City Council is required to determine and fix by ordinance the amount to be raised by the regular property tax levy; and

WHEREAS, RCW 84.55.120 requires that the increase in the regular property tax levy over the prior tax year to be stated both as to the dollar increase and percentage change; and

WHEREAS, the City's actual levy amount from the 2024 tax year was \$5,074,693.09.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WENATCHEE DO ORDAIN as follows:

SECTION 1

An increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2025 tax year. The dollar amount of the increase over the actual levy amount from the previous tax year shall be \$50,746.93 which is a percentage increase of 1.0% from the previous tax year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in the value of state assessed property, any annexations that have occurred and refunds made.

SECTION 2

Upon approval of the City Attorney, the City Clerk and the Code Reviser are authorized to make necessary corrections to this Ordinance, including the correction of clerical errors; references to other local, state or federal laws, codes, rules or regulations; or ordinance numbering and section/subsection numbering.

SECTION 3

This Ordinance is not subject to referendum as provided by law and shall be in full force five days after this Ordinance or a summary hereof consisting of the title is published in the official newspaper of the City.

PASSED BY THE CITY COUNCIL OF THE CITY OF WENATCHEE, at a regular meeting thereof, this 7th day of November, 2024.

CITY OF WENATCHEE, a municipal corporation

By: _____
MIKE POIRIER, Mayor

ATTEST:

By: _____
TAMMY McCORD, City Clerk

APPROVED AS TO FORM:

By: _____
DANIELLE R. MARCHANT, City Attorney



City of

WENATCHEE

Washington

2025 Budget



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INTRODUCTION

Budget Overview

The 2025 budget was formally adopted by Wenatchee City Council Ordinance 2024-28. This budget document provides additional detail to the ordinance. It is used as a financial management tool and as a method of communicating the financial picture of the City of Wenatchee.

Municipal budgets often focus on the General Fund because it is the chief operating fund. The first section of this budget document focuses on the City's General Fund, starting with a budget summary and then highlighting each department. In addition to the General Fund, the City has many other funds, including streets, utilities, housing, tourism, and capital projects. The pages following the General Fund section describe each stand-alone fund. These funds are supported by specific revenue sources or by transfers-in from the General fund or other funds.

The last section of the budget document presents the City's capital budget. These are typically large projects that can span multiple years. Funding for these projects can come from multiple sources including grants, borrowing, or a spend-down of accumulated reserves. In addition to being listed separately in the capital section, the expenses anticipated for 2025 capital projects have been built into the individual fund budgets.

2025 Budget Priorities

The City has several budget priorities outlined for the development of the 2025 budget. These priorities are developed by the Mayor, Council, Finance Committee, and department directors.

1. Maintain a consistent level of service while navigating rising expenses and declining revenues. Due to the economy slowing in 2024, sales tax revenues were down and uncertainty continues for 2025.
2. The City should develop a budget that strives to maintain a 50% fund balance in the General Fund. This excludes the resources available in the Rainy Day fund.
3. Work to develop future Pavement Preservation revenue sources to address the increasing amount of City street deferred maintenance.
4. Per City Financial Policies, recurring expenses and recurring revenues in the General Fund must balance. To ensure a continuous level of service into future years, the city should not support recurring expenses with one-time revenues.
5. Ensure each fund is charged accurately for services and staffing that are charged across multiple funds. There are many functions of the City that serve multiple funds. Utility funds should only pay for staff and services that benefit the utility funds, and the General Fund should only pay for staff and services that are not attributable to utilities.
6. Finance economic development and parks project without reducing the current level of service. Several large projects are in process across the City. This requires investments from several City funds. It is important to ensure these projects can be completed without cutting into resources needed for day-to-day operations.
7. Maintain General Fund cash balances in 2025 and then grow to levels that will allow the City to successfully cashflow the delayed grant reimbursement cycle of the Apple Capital Loop Project.

Financial Policy

The City of Wenatchee has adopted extensive financial policies. The detailed financial policies and goals can be found in City's Financial Management Policies document, last updated by Resolution 2024-14.

There are four principal financial goals detailed in the City's financial policies:

1. Ensure delivery of an adequate level of municipal services by relying on ongoing resources and by maintaining an adequate financial base to withstand changes in volatile revenue sources.
2. Ensure that the City is in a position to respond to changes in the economy or new service requirements without an undue amount of financial stress.
3. Maintain a good credit rating in the financial community and assure taxpayers that City Government is well managed financially and maintained in sound fiscal condition.
4. Maintain City facilities, infrastructure, equipment and fleets in a well-planned and efficient manner to minimize unexpected and preventable expenditures.

The City has a standing Finance Committee that meets at least monthly. The committee members are: Mayor, three Councilmembers, City Administrator, and Finance Director. The Finance Committee reviews the budget, monthly financial updates, personnel increases, grant agreements with extended commitments and match requirements, contracts with financial impacts, debt commitments, and other financial topics as needed.

Budget Process


The 2025 Budget was developed through a group effort of the City Council, Mayor, City Administrator, Finance Committee, directors, staff, and Finance Department. In early summer, the Finance Department estimates salaries and benefits position-by-position. For 2025, the city budgeted salary adjustments as per union contracts and adjusted retirement, medical and other benefits as needed. Supplies, services, contracts, and other obligations were also updated. At the beginning of the budget process, all one-time and capital projects are removed from the budget to focus on the operating budget. The Finance Department also analyzes and projects revenues for the upcoming year.

Early in September, department directors provide their operating budget requests, capital project budgets, and any other significant changes to be reviewed by the Finance Committee. The Finance Committee makes recommendations on which budget requests should be included. They must take into consideration whether or not the expenses are recurring or non-recurring, as the recurring revenues should be sufficient to fund recurring expenses. These recommendations are incorporated into the preliminary budget and provided to City Council at the beginning of October.

During October, final adjustments are made to ensure the funds balance and the budget is accurate. It is further reviewed by Finance Committee and then presented to the City Council for adoption in mid-November.

Elected Officials & Department Heads

Mayor



Mike Poirier

Term Ends: December 31, 2027

City Council



Jose Luis Cuevas
District 1
December 31, 2027



Chelsea Ewer
District 2
December 31, 2025



Top Rojanasthien
District 3
December 31, 2025



Travis Hornby
District 4
December 31, 2027



Charlie Atkinson
District 5
December 31, 2027



Linda Herald
At-Large "A"
December 31, 2027



Keith Huffaker
At-Large "B"
December 31, 2025

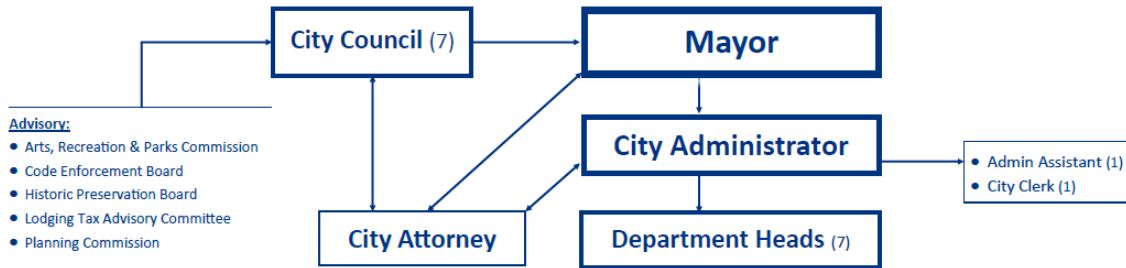
City Administrator Laura Gloria

City Attorney Danielle Marchant

Department Heads

Brad Posenjak	Finance Director
David Erickson	Parks, Recreation and Cultural Services Director
Edgar Reinfeld	Police Chief
Elizabeth Rossiter	Information Technology Director
Glen DeVries	Community Development Director
Kari Page	Human Resources Director
Tom Wachholder	Public Works Director

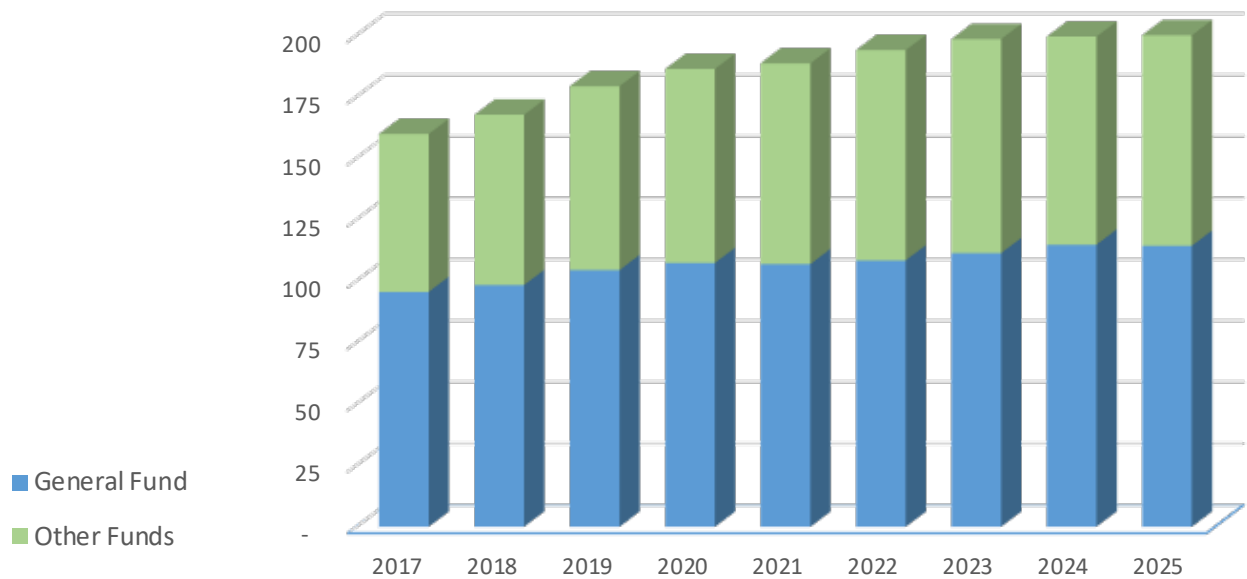
City of Wenatchee Organizational Chart



Director of Community Development	Director of Finance	Director of Human Resources	Director of Information Technology	Director of Parks-Rec-Cultural Svcs	Police Chief	Director of Public Works	
16	12	2	4	17	61	80	
<ul style="list-style-type: none"> • Admin Assistant (1) • Homeless Response Administrator (1) <u>Planning & Public Services</u> • Assistant Director (1) • Principal Planner (1) • Senior Planner (2) • Associate Planner (1) • Public Services Supervisor (1) • Code Enforcement/Permit Specialist (1) • Permit Specialist (1) <u>Building</u> • Building/Fire Official (1) • Plans Examiner (1) • Bldg/Fire Inspector (1) • Code Compliance Supervisor (1) • Code Compliance Officer (1) • Building Inspector (1) 	<ul style="list-style-type: none"> • Assistant Director (1) • Accountant (1) • Payroll Accounting Specialist (1) • Accounting Technician (2) • Accounting Supervisor (1) • Utility Billing Specialist II (1) • Utility Billing Specialist I (3) • Utility Billing Assistant (2) 	<ul style="list-style-type: none"> • Admin Assistant (1) • Human Resources Generalist (1) 	<ul style="list-style-type: none"> • Network Admin (1) • Systems Admin (1) • Sr Technology Specialist (1) • Technology Specialist (1) 	<ul style="list-style-type: none"> • Admin Asst (1) <u>Parks</u> • Parks Maintenance Supervisor (1) • MWII-Parks (8) • MWII-Parks (Cemetery) (2) • MWI-Parks (2) <u>Recreation</u> • Recreation Supervisor (1) • Recreation Coordinator (2) 	<ul style="list-style-type: none"> • Accreditation/Administration Coordinator (1) <u>Operations Bureau</u> • Captain (1) • Sergeant (5) • Corporal (4) • Police Officer (27) • Parking Enforcement Officer (1) • Technical Services Specialist (1) <u>Administrative Bureau</u> • Captain (1) • Sergeant (3) • Corporal (1) • Detective (4) • Police Officer (2) • Records Supervisor (1) • Records Specialist II (2) • Records Specialist I (6) • Records Assistant (1) 	<ul style="list-style-type: none"> • Admin Assistant (1) <u>Utilities</u> • Deputy Director-Utilities(1) • Stormwater Technician (1) • Utility Project Manager (1) • Water & Collections Mgr (1) • Water Plant Operator (2) • Water Quality Specialist (1) • Cross/Conn Ctrl Specialist (1) • Water Distribution Supv (1) • UW-Water (7) • Water Services Specialist (2) • Storm/Sewer Collect Supv (1) • UW-Storm/Sewer Collect (4) • WWTP Supervisor (1) • WWTP Maintenance Tech (2) • WWTP Operator (4) • WWTP Lab Tech (1) • Pretreatment Technician (1) • GIS & Asset Manager (1) • Asset Mgmt Coord (1) • GIS Analyst (1) Tech (1) 	<ul style="list-style-type: none"> <u>Engineering</u> • City Engineer (1) • Sr Financial Analyst (1) • Traffic/Light Tech (2) Sr (1) • Engineering Svcs Mgr (1) • Asst City Engineer (1) • Sr Utilities Engineer (1) • Sr Project Engineer (2) • Project Engineer (4) • Development Engineer (1) • Staff Engineer (2) • Permit Specialist (1) • Sr Engineering Tech (1) <u>Operations</u> • Deputy Director-Operations (1) • Admin Assistant (1) • Facilities Manager (1) • Facilities Maint Tech (5) • Street Maint Supv (1) • MWII-Streets (10) • Fleet Supervisor (1) • Mechanic (3) • Lube Technician (1)

Staffing Trends – Full Time Equivalents (FTE)

General Fund	2017	2018	2019	2020	2021	2022	2023	2024	2025
Mayor/Council	3.0	3.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0
Finance	5.4	5.5	5.6	5.4	5.4	5.4	6.4	6.4	6.4
Human Resources	2.0	2.0	2.0	2.0	2.0	2.0	3.0	3.0	3.0
Community Development	14.8	15.1	16.0	16.0	15.9	14.9	15.4	15.4	15.6
Engineering	8.1	8.4	9.5	8.3	7.9	9.6	9.6	11.0	10.4
Economic Development	1.0	1.0	1.0	2.0	1.0	-	-	-	-
Parks & Recreation	12.3	12.4	13.4	13.7	14.4	15.5	16.0	15.0	15.0
Police	49.0	51.0	53.0	56.0	56.3	57.0	57.0	60.0	60.0
Total General Fund	95.6	98.4	104.5	107.4	106.9	108.4	111.4	114.8	114.4
Convention Center	1.3	1.1	1.1	1.2	1.2	1.2	1.2	1.2	1.7
Streets Maintenance	12.9	12.6	12.8	14.8	14.6	14.7	14.7	14.6	15.4
Homeless Services	-	-	-	-	-	1.0	-	-	1.0
Water Utility	14.4	15.7	16.8	16.3	17.1	17.6	17.9	17.1	18.8
Sewer Utility	13.8	15.6	17.2	19.1	20.0	21.0	21.6	20.6	20.5
Storm Drain Utility	5.3	5.0	6.8	6.2	6.6	7.9	8.0	7.5	7.7
Regional Water System	2.2	2.2	2.2	2.4	2.4	2.4	2.4	2.4	2.4
Cemetery	2.1	2.1	2.1	2.6	2.6	2.6	3.1	3.1	3.1
Equipment Rental O&M	3.9	6.4	6.2	6.4	6.4	6.4	6.4	6.4	6.4
Equipment Rental Replacement	0.6	0.9	0.9	1.1	0.9	0.9	0.9	0.9	0.9
Facility Maintenance	2.8	2.7	3.7	3.8	4.9	4.9	5.9	5.9	5.4
Information Technology	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0
Total All Funds	159.9	167.7	179.3	186.3	188.6	194.0	198.5	199.5	202.7



2025 Budget Ordinance 2024-28, Exhibit A

Fund	Fund No.	Estimated Beginning Balance	Budgeted Revenues	Budgeted Expenses	Estimated Ending Balance
General	001	16,000,000	35,907,800	36,884,220	15,023,580
Rainy Day	005	1,725,000	50,000	-	1,775,000
Firemen's Pension	010	1,000,000	63,000	118,000	945,000
Public Arts	101	400,000	35,000	155,500	279,500
PFD Sales Tax	102	-	4,200,000	4,200,000	-
Paths & Trails	103	10,000	3,100	3,000	10,100
Tourism Promotion Area	104	650,000	665,000	737,980	577,020
Convention Center	106	1,600,000	530,000	880,400	1,249,600
Lodging Tax Advisory Committee	107	600,000	2,615,000	2,344,780	870,220
Street Maintenance	108	1,200,000	4,322,500	4,768,090	754,410
Arterial Streets	109	500,000	5,525,990	5,953,770	72,220
Street Overlay	111	1,000,000	2,280,000	2,223,750	1,056,250
Impact Fees	112	500,000	100,000	200,000	400,000
Low Income Housing	113	190,000	89,000	101,900	177,100
CDBG Entitlement	115	-	715,450	715,450	-
Homeless Services	117	1,400,000	2,360,000	2,210,330	1,549,670
Abatement	118	140,000	28,000	77,000	91,000
General Obligation Bonds	205	4,000	2,830,590	2,822,590	12,000
Real Estate Excise Tax Capital Proj.	301	600,000	670,000	369,200	900,800
Parks & Recreation Capital Projects	302	800,000	1,610,000	1,982,000	428,000
Economic Development Capital Proj.	304	(6,500,000)	6,520,000	20,000	-
General Capital Projects	306	1,000,000	1,000,000	2,000,000	-
Local Revitalization Financing Prgm.	307	500,000	625,000	1,091,000	34,000
Apple Capital Loop Project	310	1,000,000	63,451,840	63,451,840	1,000,000
Convention Center Capital Projects	312	11,240,000	-	11,240,000	-
Water Utility	401	3,700,000	13,153,830	14,230,480	2,623,350
Sewer Utility	405	9,000,000	13,482,250	13,914,080	8,568,170
Storm Drain Utility	410	6,000,000	5,835,500	4,771,390	7,064,110
Regional Water System	415	10,000,000	3,363,000	1,376,850	11,986,150
Cemetery	430	375,000	365,100	659,890	80,210
Equipment Rental O&M	501	500,000	1,607,040	1,779,060	327,980
Insurance	502	1,500,000	2,005,000	1,887,740	1,617,260
Equipment Rental Replacement	503	2,500,000	1,410,460	1,181,500	2,728,960
Facility Maintenance	504	1,000,000	2,233,200	2,318,850	914,350
Information Technology	505	250,000	2,025,000	1,968,270	306,730
Cemetery Endowment	710	1,400,000	70,000	-	1,470,000
Total Annual Appropriation		71,784,000	181,747,650	188,638,910	64,892,740

001 - GENERAL FUND

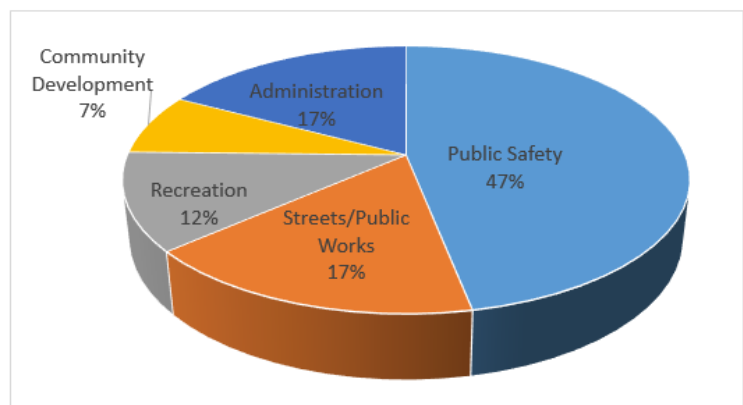
Summary

The General Fund is the principal governmental fund of the City and is used to account for all revenues and expenditures which are not accounted for in any other fund. The City monitors the General Fund budget based on recurring versus non-recurring expenses to analyze the ongoing cost of operations. For the financial sustainability of the City, recurring expenses should not be balanced with non-recurring revenues.

The 2025 budget is presented with 84% of General Fund's recurring revenues coming from property taxes, sales taxes and utility taxes. Recurring revenues of the General Fund pay for the ongoing services provided to the citizens of Wenatchee. The salary and benefits of City employees account for 52% of the General Fund's recurring expenditures.

The General Fund provides the following ongoing services:

- Public safety includes police, jail, prosecution and defense of individuals in Wenatchee's legal system, animal control, and police and fire retiree medical.
- Streets/Public Works includes funding for street construction, street maintenance, and engineering services.
- Recreation Services includes recreation programs, swimming pool, park ground maintenance, and museum support.
- Community Development includes building safety, planning and development.
- Administration provides general services to city departments and citizens and includes functions such as City Council, Mayor's Office, City Clerk, Human Resources, Finance, City Attorney, property liability insurance for all General Fund services and departments, debt service, and Cemetery operations support.



Noteworthy General Fund budget matters:

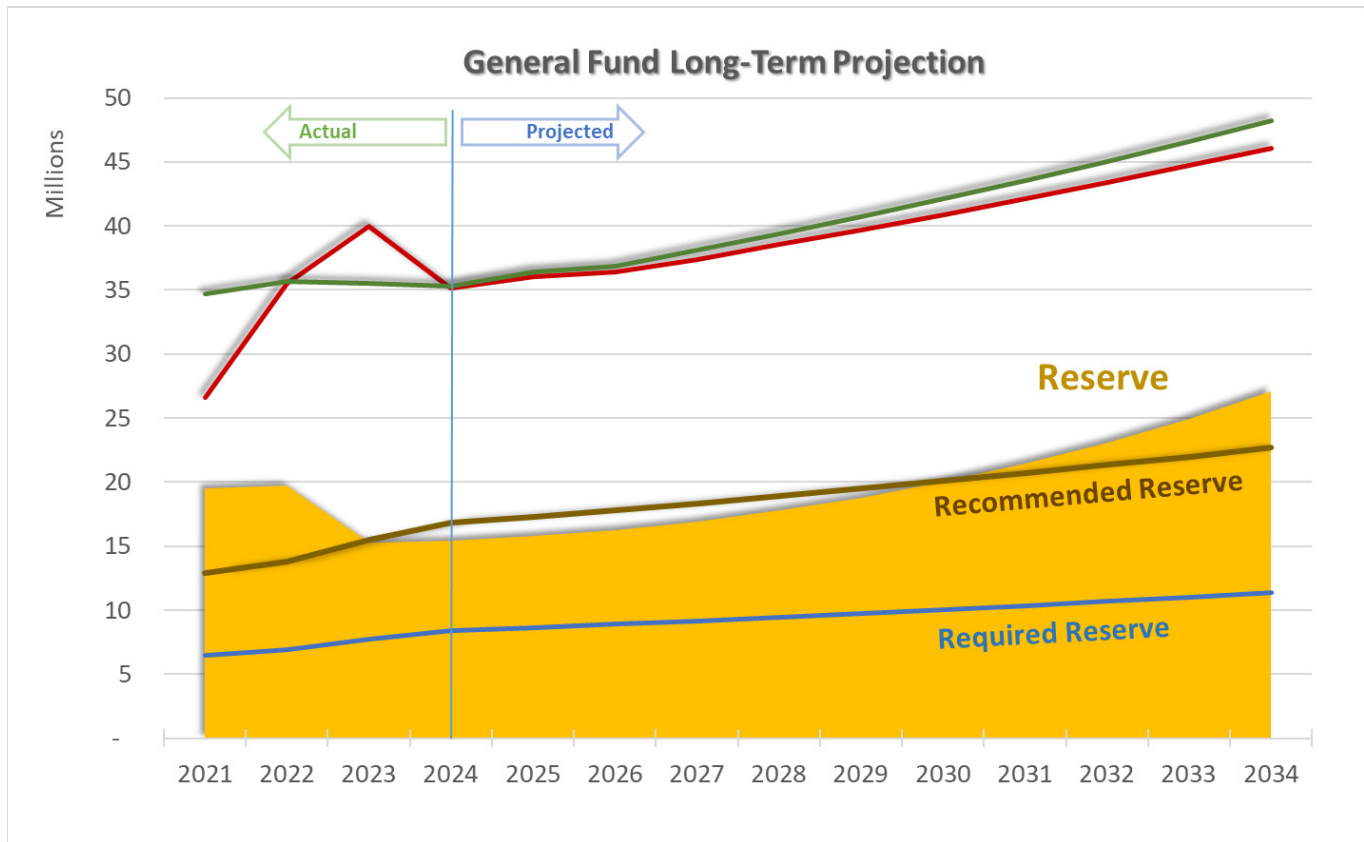
- Effective January 1, 2025, union agreements prescribe a 2.0% increase to wages. Medical benefits are expected to increase by 7.3%
- Overall property taxes were increased by 1%, plus new construction. The average property owner will only experience a 1% increase in their property taxes bill for City services.
- Recurring expenses have been budgeted almost \$497,050 more than recurring revenues. This difference is expected to be made up during the year as revenues typically come in over budget, and by law, expenses must come in under budget.
- As the economy has slowed, so has the City's sales tax revenue. This impacts the City's ability build reserve funds. In response to this, very few new budget requests were approved for the 2025 budget. Although sales tax is down, utility tax and building permit revenues show promise.
- As of the date the budget was adopted, the inmate housing contract was not finalized with Chelan County. It is anticipated that the current contract terms and amount will carryover until an agreement is reached. This will impact the general fund in the foreseeable future.

Long-term Projection

The purpose of projecting the General Fund helps to analyze what commitments the City will be able to make. The chart below shows spikes in expenses (red line) in 2022 and 2023. This is due to intentionally spending accumulated reserves and Federal COVID Relief funds on one-time projects. Revenues (green line) appear to have leveled off in 2023 and 2024. Some of this is due to the one-time federal COVID Relief grant funds going away combined with the fact that sales tax revenues slowed in 2024. Due to the current economic slow-down, the City may dip below the *recommended* reserve balance, but will remain comfortably above the *required* reserve balance.

The 2025-2034 projection below is based on several assumptions:

- Property taxes will increase at 2.5% per year, sales taxes will increase at 3.0% per year
- Utility taxes will grow at 5.0% per year due to authorized rate increases in the water, sewer and storm drain utilities
- All other revenues are projected to grow 3% per year
- Expenses are generally projected to increase by 3% per year
- Non-recurring expenses are limited to the amount of non-recurring revenues.



General Fund Revenue and Expense Summary

Revenues	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Property tax	4,224,048	4,649,404	4,746,296	5,074,690	5,164,180	1.8%
Sales tax - recurring	11,425,686	11,962,448	12,517,839	12,940,000	12,800,000	-1.1%
Sales tax - one time	703,238	974,938	1,094,952	700,000	700,000	0.0%
Criminal justice sales tax	1,093,298	1,239,114	1,268,739	1,340,000	1,340,000	0.0%
Utility tax	7,696,232	8,514,213	9,014,620	8,760,000	9,610,000	9.7%
Other tax	250,332	355,740	343,868	330,000	310,000	-6.1%
Building/planning permits	869,779	686,919	441,758	657,000	587,000	-10.7%
Licenses	350,206	601,221	631,792	594,500	664,500	11.8%
Intergovernmental	294,123	388,973	257,590	257,600	686,660	166.6%
Grants - one-time	250,008	117,560	108,397	773,060	302,800	-60.8%
Liquor/Marijuana excise tax	613,295	639,439	633,819	635,000	629,000	-0.9%
Interfund charges for services	988,183	963,298	1,167,511	1,186,050	1,201,580	1.3%
Recreation services	91,033	110,118	126,764	112,000	131,300	17.2%
Other charges for services	502,973	417,867	336,163	296,700	314,500	6.0%
Court fines & penalties	856,474	841,638	1,008,853	879,500	928,500	5.6%
Utility payment in lieu of tax	262,100	140,200	141,600	131,100	154,400	17.8%
Miscellaneous - recurring	90,141	190,007	398,965	229,100	380,780	66.2%
Miscellaneous - one time	4,132,793	2,894,511	1,295,890	287,530	2,600	-99.1%
	34,693,942	35,687,607	35,535,417	35,183,830	35,907,800	2.1%

Expenses	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Mayor/Council	713,629	834,883	912,929	1,023,540	1,043,040	1.9%
Finance	824,703	849,500	1,094,500	1,193,480	1,169,470	-2.0%
Human Resources	275,270	349,320	453,797	520,130	545,510	4.9%
Community Development	1,943,586	2,054,984	2,402,695	2,518,010	2,616,950	3.9%
Engineering	1,088,470	1,229,346	1,483,852	2,107,260	2,091,300	-0.8%
Defender/Court/Jail	2,988,594	2,803,130	3,193,089	3,305,730	3,875,060	17.2%
City Attorney	458,533	512,123	789,325	850,000	892,500	5.0%
Parks & Recreation	2,319,616	2,566,031	2,888,217	3,133,110	3,345,080	6.8%
Police	8,938,582	9,636,337	10,610,988	11,654,170	11,870,970	1.9%
Civil Service	13,278	12,918	30,070	34,010	33,060	-2.8%
LEOFF 1 Retiree Health	-	-	453,448	569,000	491,000	-13.7%
Museum	429,957	438,655	605,514	756,410	824,480	9.0%
Other Admin	5,807,121	6,349,985	6,038,294	5,819,650	6,588,400	13.2%
Non-Recurring	772,522	7,876,303	9,047,057	2,494,210	1,497,400	-40.0%
	26,573,861	35,513,515	40,003,774	35,978,710	36,884,220	2.5%

Net Income	8,120,081	174,091	(4,468,357)	(794,880)	(976,420)	
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Recurring Budget	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Recurring revenues	29,607,903	31,700,597	33,036,178	33,423,240	34,902,400	4.4%
Recurring expenses	25,801,339	27,637,213	30,956,717	33,484,500	35,386,820	5.7%
Net recurring budget	3,806,564	4,063,384	2,079,462	(61,260)	(484,420)	

01 - Mayor/Council

The Mayor’s Office/Department is staffed by the Mayor, City Administrator and City Clerk. Under the Mayor/Council form of government, the Mayor is the official and ceremonial head of the City. He serves as the chief executive officer and is charged with the responsibility of ensuring that all policies, laws and ordinances enacted by the Council are carried out. The Mayor, in coordination with the Finance Department, is responsible for the creation and presentation of the City’s annual operating and capital budgets.

The City Administrator, under the Mayor's direction, oversees all city daily operations, implements City policy direction established by the Mayor and City Council, and manages daily operations of the City to ensure that city services are provided effectively and efficiently.

The Wenatchee City Council consists of seven members (representing five districts and two-at large positions) who have been elected by the residents of Wenatchee to serve staggered terms. The Council is responsible for establishing and prioritizing levels of service for all City operations and for the adoption of the City’s annual operating plan and capital budgets. Council members and the Mayor represent the city in serving on various community boards and councils, including three City Council committees: Finance, Public Safety and Public Works/Economic Development.

The Mayor’s office is the lead for local, state and federal legislative advocacy, media relations and provides staff to the Lodging Tax Advisory Committee, Tourism Promotion Area Board and ad hoc committees as designated by the City Council. The City Clerk is the Public Records Officer for the City.

Expenses	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Salaries & Benefits	577,958	662,503	698,864	744,220	747,910	0.5%
Supplies & Services	135,670	172,380	214,065	279,320	295,130	5.7%
Total Expenses	713,629	834,883	912,929	1,023,540	1,043,040	1.9%
Staffing FTE	4.0	4.0	4.0	4.0	4.0	

02 - Finance

The Finance Department assists the Mayor, Council, City staff in financial planning, budgeting, reporting and overall stewardship of the City’s resources. Finance also serves City utility customers in the billing and receipting of water, sewer and storm water utility services.

The Finance Department is responsible for the administration, coordination, supervision and control of the Cities financial activities. The department performs the following activities in compliance with acceptable accounting practices and state, federal, local and contractual guidelines: accounts receivable/payable, payroll, annual budget preparation, annual financial statement reporting, cash management, internal control, utility billing & collection, tracking and reporting on expenses and revenues, managing financial software, and coordinating the annual state audit.

The staff and services expenses related to utility billing and collection are charged directly to the utility funds and are not included in the General Fund budget or staffing totals below.

Expenses	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Salaries & Benefits	653,196	685,509	833,416	896,880	917,410	2.3%
Supplies & Services	171,507	163,992	261,085	296,600	252,060	-15.0%
Total Expenses	824,703	849,500	1,094,500	1,193,480	1,169,470	-2.0%
Staffing FTE	5.4	5.4	6.4	6.4	6.4	

2025 Budget Notes: The decrease in Supplies & Services is due to changes in the way Information Technology service are allocated to all departments.

07 - Human Resources

The Human Resources (HR) Department mission is to provide quality, customer focused internal and external services to increase the City’s operational effectiveness by attracting, developing, motivating and retaining a diverse workforce. Organizational development strategies are geared toward managing with heart, fostering a positive and collaborative work environment, building and maintaining a culture of excellence and positioning the City as an employer of choice. Key department functions include: Recruitment, onboarding and retention; Leadership coaching, consulting, training and development; Compensation program administration including job description development and compensation analysis; Benefit program administration; Legal compliance and risk management including legal counsel and personnel policy development; Safety program administration including the City-wide Safety Committee (Motto: “Every Employee Home Safe Every Night”), Safety Manual and workers’ compensation claims management; Wellness Program administration (the City has earned the prestigious WellCity distinction seventeen consecutive years to date); Employee relations including coaching and counseling; Labor relations including contract administration and negotiations; Employee training and development; and Performance management.

Expenses	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Salaries & Benefits	239,292	293,896	385,853	432,430	451,240	4.3%
Supplies & Services	35,977	55,425	67,944	87,700	94,270	7.5%
Total Expenses	275,270	349,320	453,797	520,130	545,510	4.9%
Staffing FTE	2.0	2.0	3.0	3.0	3.0	

08 - Community Development

The Community Development Department includes two divisions, the Planning Division and the Community & Building Safety Division. These divisions provide a wide variety of services to the community and include multiple fund sources.

The Building Division’s mission is to protect the citizens and visitors of Wenatchee by effectively and efficiently administering state and local code provisions which provide minimum standards to safeguard life, health, property and public welfare by regulating and controlling the design, construction, quality of materials, use and occupancy, location and maintenance of all buildings, structures and properties within our jurisdiction. This is accomplished through fair and consistent enforcement of these regulations.

The Building Division provides four distinct services to the citizens of Wenatchee: Permit Services (front counter), Plan Review, Inspection Services and Code Enforcement. Permit Services staff the front counter, field building, development and code enforcement related inquiries, accept permit applications, calculate and collect permit and development fees and issue permits. Plan Review staff is responsible for reviewing plans for new residential, commercial, and industrial construction, non-residential tenant improvements and home improvements. Inspection Services staff spend most of their time in the field conducting inspections of projects under construction to verify compliance with Building, Plumbing, Fire and Mechanical Codes, and also confirm that projects are being built according to the approved plans. Code Compliance activity encompasses broad issues such as inoperable vehicles, poor property maintenance, garbage and debris accumulation and substandard housing conditions.

The Planning Division handles all current and long range planning, historic preservation, neighborhood planning, and oversees low income and homeless funding programs. Staff works with the Planning Commission and City Council on an ongoing basis to develop, monitor and update policies, codes, and neighborhood programs to be relevant to changing community needs. Planning staff coordinate land use and environmental permitting and review. The division strives to implement city policies and development regulations in a fair, efficient and customer oriented manner for applicants and the general public.

The City’s planning staff also administers the City’s Low Income and Housing Fund (see fund 113), Community Development Block Grant Program (see fund 115), and the Homeless Housing Program (see fund 117).

Expenses	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Building						
Salaries & Benefits	833,814	908,334	1,032,209	1,084,090	1,112,510	2.6%
Supplies & Services	126,493	171,333	222,000	201,570	218,160	8.2%
Total Expenses	960,307	1,079,667	1,254,209	1,285,660	1,330,670	3.5%
Planning						
Salaries & Benefits	855,017	850,077	1,003,478	1,063,720	1,101,720	3.6%
Supplies & Services	128,263	125,239	145,008	168,630	184,560	9.4%
Total Expenses	983,279	975,316	1,148,486	1,232,350	1,286,280	4.4%
Total	1,943,586	2,054,984	2,402,695	2,518,010	2,616,950	3.9%
Staffing FTE	15.9	14.9	15.4	15.4	15.6	

11 - Engineering

Engineering provides technical services to the public, developers, and other City Departments. Engineering is responsible for right of way management, traffic engineering, infrastructure management, infrastructure comprehensive planning, design and construction of most City capital projects; development project review and permitting; provides engineering services to all City departments; responds to various questions and complaints received via Government Outreach, telephone, e-mail, and walk-ins; obtains grants and low interest loan funding from Federal and State sources; assists in regional transportation planning and coordination; provides GIS mapping/data support for utilities, environmental, planning, cemetery, police, parks and recreation.

Expenses	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Salaries & Benefits	911,340	1,030,749	1,240,175	1,778,160	1,742,370	-2.0%
Supplies & Services	177,130	198,597	243,677	329,100	348,930	6.0%
Total Expenses	1,088,470	1,229,346	1,483,852	2,107,260	2,091,300	-0.8%
Staffing FTE	7.9	9.6	9.6	11	10.4	

2025 Budget Notes: The decrease in Salaries & Benefits is due to Engineering positions that were previously charged to the Engineering department will now have portions of their salary charged directly to the utility funds.

13 - Defender/Court/Jail

The City of Wenatchee has expenditures related to public safety that are not included in the Police Department budget. Chelan County District Court provides court services by interlocal agreement. The agreement provides for the filing and processing of a number of city infractions and misdemeanors including traffic and non-traffic, photo enforcement, parking, and delinquent tickets. For indigent defense (public defender) services, the City contracts with private attorneys.

The Chelan County Regional Jail provides inmate housing by interlocal agreement. Under the current agreement, the City pays a monthly rate that is based on a proportionate share of the County Jail’s budget. Rivercom is the multijurisdictional agency that provides 911 service and dispatch for the Chelan-Douglas County area. The cost of Rivercom is set annually and the per call assessment is based on the call volume of the prior year.

Expenses	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
District Court Services	263,652	252,481	350,203	373,800	392,800	5.1%
Public Defender	614,628	614,759	626,363	645,690	661,560	2.5%
Red Light Camera	182,433	182,433	182,433	182,300	185,000	1.5%
Chelan County Jail	1,392,365	1,469,133	1,570,677	1,624,480	2,140,000	31.7%
Rivercom	717,949	466,757	463,414	479,460	495,700	3.4%
Total Expenses	3,171,027	2,985,563	3,193,089	3,305,730	3,875,060	17.2%

2025 Budget Notes: As of the date the budget was adopted, the Chelan County Jail inmate housing contract was not finalized. It is anticipated that the current contract terms and amount will carryover until an agreement is reached. This will impact the general fund in the foreseeable future.

14 - City Attorney

The City contracts with Davis Arneil Law Firm, LLP for City Attorney and Prosecution services. The contract is a flat amount to provide all legal services required by the city.

Expenses	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Total Expenses	458,533	512,123	789,325	850,000	892,500	5.0%

16 - Parks, Recreation & Cultural Services

The mission of the Parks, Recreation and Cultural Services Department is to build a great community through its people, parks, and programs. This includes a commitment to managing and expanding the community’s arts, recreation, parks and natural resources to support the City’s vitality. The outcome is a consistent effort to create a great community—one that is vibrant, healthy, and strong.

The department has three primary goals. The first is to offer high-quality recreation programs and events. These programs emphasize fun, safety, physical fitness, community building, skill development and life enrichment for all ages, interests, and abilities. The second goal is to plan, acquire, develop and maintain a high-quality park system for residents and visitors as defined in the Parks, Recreation and Open Space Comprehensive Plan. This includes 24 City park areas totaling over 1,600 acres of land as well as the landscaping at a variety of locations throughout the City ranging from the landscaping around city buildings and streetscapes to stormwater facilities. The third goal is to promote and encourage the development, awareness and interest in the visual and performing arts in connection with the artistic and cultural development of the City of Wenatchee.

Expenses	2021	2022	2023	2024	2025	25/24
	Actual	Actual	Actual	Budget	Budget	Change
Parks Admin/Programs						
Salaries & Benefits	763,797	850,801	778,609	868,340	873,200	0.6%
Supplies & Services	194,078	213,269	276,308	304,580	351,060	15.3%
Total Expenses	957,875	1,064,070	1,054,917	1,172,920	1,224,260	4.4%
Maintenance						
Salaries & Benefits	933,497	1,065,137	1,212,784	1,263,230	1,376,180	8.9%
Supplies & Services	428,244	436,823	620,516	696,960	744,640	6.8%
Total Expenses	1,361,741	1,501,961	1,833,300	1,960,190	2,120,820	8.2%
Total	2,319,616	2,566,031	2,888,217	3,133,110	3,345,080	6.8%
Staffing FTE	14.4	15.5	16.0	15.0	15.0	

2025 Budget Notes: The increase in Parks Admin/Programs Salaries & Benefits is largely due to higher utility costs and increased charges for Facilities Maintenance services.

18 - Police

The Wenatchee Police Department provides a full range of law enforcement services to the City of Wenatchee and remains committed to building and maintaining public trust in tandem with community engagement. The department is a leading stakeholder in regional partnerships serving Chelan and Douglas Counties, and beyond, as a founding partner in the Columbia River Drug Task Force, the East Cascade SWAT team, Cellular Phone Forensic Team, North Central Washington Special Investigations Unit, and Wenatchee School District School Resource Officers program. Through inter-local agreements, partners are able to work collaboratively to provide enhanced services to our communities.

The department places a strong emphasis on workforce development, focusing on recruiting, hiring, and retaining highly trained, quality professionals. All first-line supervisors have attended West Point Leadership model training, and all supervisory personnel have achieved Washington State Criminal Justice Training Commission certifications for leadership at the appropriate levels. Department personnel also provide training to law enforcement professionals across the state, such as interview and investigation, DUI enforcement, Patrol Tactics, and firearms.

The department upholds a history of operating under industry best practices and standards. In 2023, the department was recognized for achieving re-accreditation by the Washington Association of Sheriffs and Police Chiefs. In 2024, the department will launch a Traffic Enforcement Unit tasked with traffic law enforcement, collision investigation, and public education regarding road safety and traffic law issues. Grant funding for the Unit has been secured through the generous support of the Washington Traffic Safety Commission (WTSC) and National Highway Traffic Safety Administration (NHTSA). Through our strategic planning process, we strive to utilize and maximize all available resources to provide quality services to our community and those visiting our City.

Expenses	2021	2022	2023	2024	2025	25/24
	Actual	Actual	Actual	Budget	Budget	Change
Salaries & Benefits	7,507,519	8,130,389	8,984,546	9,910,110	9,972,040	0.6%
Supplies & Services	1,248,631	1,323,515	1,626,442	1,744,060	1,898,930	8.9%
Total Expenses	8,756,149	9,453,904	10,610,988	11,654,170	11,870,970	1.9%
Staffing FTE	56.3	57.0	57.0	60.0	60.0	

19 - Civil Service

The Civil Service Commission (CSC) is made up of three volunteer city residents appointed by the Mayor. They are governed under Chapter 41.08 and 41.12 of the RCW's. They are an independent entity representing the interest of all civil service employees (Wenatchee Police Department). They are responsible for hiring a Secretary-Examiner to act as their records keeper, etc. Their main functions are to authorize and oversee entry level and promotion exams ensuring fair practices are used.

Expenses	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Total Expenses	13,278	12,918	30,070	34,010	33,060	-2.8%

2025 Budget Notes: The decrease in Civil Service expenses is due to changes in the way Information Technology service are allocated to all departments.

20 - LEOFF 1 Retiree Health

RCW 41.16 and 41.18 require cities in the State of Washington to pay for most health care and long term care costs incurred by pre-LEOFF and LEOFF 1 employees and retirees for as long as they live. The acronym "LEOFF" stands for Law Enforcement Officers and Fire Fighters.

Expenses	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Medical	267,154	308,240	285,110	339,000	306,000	-9.7%
Long Term Care	201,392	244,876	168,338	230,000	185,000	-19.6%
Total Expenses	468,546	553,116	453,448	569,000	491,000	-13.7%

2025 Budget Notes: In prior years, the LEOFF 1 Retiree Health function was accounted for as separate funds (110 and 116 in prior budget documents). The General fund would transfer cash each year to support the program. This function is now being reported as a General Fund department as per accounting standards. Years 2021 through 2023 are for reference only and not included in the General Fund Summary.

Decreases in LEOFF 1 Retiree costs are due to fewer retirees needing long-term care or medical services in 2025.

21 - Museum

The operation of the Wenatchee Valley Museum and Cultural Center was turned over to the Wenatchee Valley Museum and Cultural Center Association in 2014. The City owns and maintains the property, and provides additional financial support to the Association through a contract for services.

Expenses	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Total Expenses	429,957	438,655	605,514	756,410	824,480	9.0%

22 - Other Admin

The Other Administrative group are services or fees for the general operation of the General Fund that are not allocated to a specific department or expenditures to community organizations as directed by City Council. Below is an overview of the major categories for this funding.

Expenses	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Transfer to Streets	3,000,000	3,100,000	3,200,000	3,400,000	3,820,000	12.4%
Bldg Maint./Insurance	1,099,290	1,144,370	418,050	516,750	735,620	42.4%
Other Transfers	906,750	1,440,700	1,540,900	1,037,100	1,037,900	0.1%
Animal Control	218,000	250,700	258,221	265,970	319,170	20.0%
Other Services	583,081	414,215	621,122	599,830	675,710	12.7%
Total Expenses	5,807,121	6,349,985	6,038,293	5,819,650	6,588,400	13.2%

2025 Budget Notes: The General fund transfers \$3.8 million of property taxes to support street maintenance and capital grant match requirement. This transfer increased to support the increasing costs street maintenance and fund an additional street lighting position. Of all property tax collected by the City, 73% is going to fund streets.

The City's 2025 insurance pool assessment increased significantly. The Other Admin department pays for a large portion of this annual premium that provides property and liability insurance coverage.

As of the date the budget was adopted, the 2025 Animal Control contract had not been finalized, so a placeholder amount is being used. The costs to maintain the current level of Animal Control services have greatly increased.

The main reason for the increase in Other Services is due to the City budgeting to begin use the Opioid Abatement funds in 2025.

23 - Non-Recurring

Nonrecurring activities are one-time expenses that are inconsistent and would distort the city’s ability to determine the regular costs of operations. These activities typically consist of short-term grants, capital purchases, projects, and special transfers to other city funds. Due to the uncertainty of these items, this department often requires yearend budget amendments.

During the budget process, City departments make requests for items beyond their regular operating budget. When the General Fund has a healthy fund balance, the City is able to approve many one-time budget requests to help departments gain efficiencies, improve City services, and spur economic development.

Expenses	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Salary & Benefits	38,085	12,073	-	-	-	-
Supplies & Services	367,533	806,227	1,114,866	849,800	439,800	-48.2%
Capital Outlay	38,527	886,414	1,015,884	529,410	57,600	-89.1%
Transfers Out	328,376	6,171,588	6,916,308	1,115,000	1,000,000	-10.3%
Total Expenses	772,522	7,876,303	9,047,057	2,494,210	1,497,400	-40.0%

2025 Budget Notes: The slowing of the economy slowed some of the General fund revenues. Due to this, the City has greatly decreased the amount of one-time budget requests that use General fund reserves. See the detailed list of projects below.

Department	Amount	Description
Mayor/Council	76,300	Energy Efficiency and Conservation Block Grant
Mayor/Council	20,000	Aquatic Center Study
Mayor/Council	1,000,000	Museum Facility Upgrades
Finance	57,600	Enterprise ERP Software Migration
Human Resources	17,000	Contract Negotiation Legal
Community Development	313,500	GMA Updates
Public Works	13,000	Project Management Training
Total	1,497,400	

RESERVE FUNDS

005 - Rainy Day

The Rainy Day Fund was established by policy to accumulate \$1.5 million to help withstand minor economic downturns or, if necessary, provide time to review City operations and establish priorities and reduction in levels of service. Expenditures from this fund must be approved by Council action. Revenues come from interest earnings or transfers from the General Fund.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues	9,364	21,715	61,782	30,000	50,000	66.7%
Expenses	-	-	-	-	-	-
Net income	9,364	21,715	61,782	30,000	50,000	
Beginning fund balance *	1,600,773	1,610,136	1,631,851	1,665,000	1,725,000	
Ending fund balance	1,610,136	1,631,851	1,693,634	1,695,000	1,775,000	4.7%

2025 Budget Notes: Investment interest rates have increased over the past two years. Interest earnings in most funds are projected to increase.

010 - Firemen’s Pension

RCW.3.24.380 established the authority to create a Firemen’s Pension Fund to meet the requirement of Washington State Law to provide pension and related benefits to fire department employees hired prior to March 1, 1970. There are less than 10 retirees or beneficiaries eligible for retirement benefits. The State and City share in the costs of providing benefits. The City is required to have a bi-annual actuarial study done. Recent actuarial valuations have indicated the City pension fund is fully-funded and any excess could be used to pay other mandatory benefits for the retirees.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues	40,890	51,269	73,822	55,000	63,000	14.5%
Expenses	144,221	140,362	130,362	118,000	118,000	0.0%
Net income	(103,331)	(89,093)	(56,539)	(63,000)	(55,000)	
Beginning fund balance *	1,358,305	1,254,974	1,165,881	1,100,000	1,000,000	
Ending fund balance	1,254,974	1,165,881	1,109,341	1,037,000	945,000	-8.9%

*Since budget figures are estimates, the estimated beginning fund balances of 2024 and 2025 may not equal the ending fund balances of 2023 and 2024 respectively.

SPECIAL REVENUE FUNDS

101 - Public Arts

Wenatchee Municipal Code requires that 1% of construction costs of certain construction projects be set aside for public art projects. In 2015, five art policies were adopted which establish allocation guidelines for expenditures including: Visual Arts – For the purchase of non-commissioned visual artwork; Performing Arts – For the sponsorship and underwriting of the performing arts program; Arts Education - For the sponsorship and underwriting of the arts in education program; Administration - Covers general expenditures associated with the administration of the Public Art Program; and Maintenance - An amount for the care and maintenance of the public art collection. In 2019 these policies were incorporated into a capital plan for the fund which is updated annually.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues	45,452	180,727	187,066	33,500	35,000	4.5%
Expenses	1,588	328,437	11,385	15,000	155,500	936.7%
Net income	43,864	(147,709)	175,680	18,500	(120,500)	
Beginning fund balance *	273,353	317,217	169,508	172,000	400,000	
Ending fund balance	317,217	169,508	345,188	190,500	279,500	46.7%

2025 Budget Notes: The Public Arts fund is budgeted to contribute \$145,000 toward the P’Squosa Plaza project in 2025.

102 - PFD Sales Tax

This fund was created in 2012 to account for the .2% sales tax that went into effect July 2012. This revenue source is to be used exclusively for Public Facility District (PFD) related expenses and was put into place to help the PFD refinance their 2008 Notes that matured December 1, 2011. All revenues receipted into this fund are immediately transferred to the PFD.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	2,402,178	2,795,924	2,971,331	3,000,000	3,600,000	20.0%
Expenses	2,402,178	2,795,924	2,971,331	3,000,000	3,600,000	20.0%
Net income	-	-	-	-	-	
Beginning fund balance *	-	-	-	-	-	
Ending fund balance	-	-	-	-	-	-

103 - Paths & Trails

The Paths and Trails Fund source of revenue is .42% of the total money received from the Motor Vehicle Fuel Tax (RCW 46.68.090). This money is restricted for the construction or improvement of paths and trails within the City.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues	2,989	2,822	3,033	3,100	3,100	0.0%
Expenses	23,000	-	-	3,000	3,000	0.0%
Net income	(20,011)	2,822	3,033	100	100	
Beginning fund balance *	22,946	2,935	5,756	7,000	10,000	
Ending fund balance	2,935	5,756	8,789	7,100	10,100	42.3%

104 - Tourism Promotion Area

In September 2006, the City established a Tourism Promotion Area (TPA) for the City of Wenatchee, at the request of the Wenatchee Hotel-Motel Association, as enabled by RCW 35.101. By establishing a tourism promotion area in the city, all hotels larger than 40 rooms are assessed \$2 per room night which is collected by the Department of Revenue and returned to the City to be utilized for marketing purposes as specified in the RCW and the city formation ordinance. The City created an advisory board to oversee the budget for the TPA. The TPA board approves the expenditures and the City pays the expenses. The budget and accomplishments are reviewed annual by the City Council in December. This fund provides a real time understanding of the number of hotel rooms used on an annual basis.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues	482,179	588,092	697,439	622,000	665,000	6.9%
Expenses	273,606	328,063	653,605	669,850	737,980	10.2%
Net income	208,573	260,030	43,834	(47,850)	(72,980)	
Beginning fund balance *	140,669	349,242	609,271	600,000	650,000	
Ending fund balance	349,242	609,271	653,105	552,150	577,020	4.5%

106 - Convention Center

The Wenatchee Convention Center (WCC) is a City owned facility operated under a management contract with Coast Hotels & Resorts. The contract is managed by the Public Works Department, the Mayor’s Office and the Finance Department collaboratively. The Convention Center is a 50,000+ square foot regional meeting facility which can host any event from a small business meeting to a statewide convention for over 500. The Convention Center is the home of the Washington State Horticultural Convention every three years (Yakima and Tri-Cities host in other years) and frequently hosts state wide labor and government conventions as well as weddings and entertainment events.

The Convention Center was originally constructed in 1979-80 and was operated by the Westerberg Hotel. Since then, Coast Hotels manage and market the building as they see fit and return a percentage of the revenues back to the facility for debt service and long term upkeep. The City is responsible for maintaining the physical building including the HVAC, electrical, plumbing, lighting, and A/V systems. The Convention Center Fund is used to fund all of the City’s activities in the building.

The Convention Center fund receives the majority of its funding through transfers from the Lodging Tax Advisory Committee (LTAC) fund.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues						
Hotel/motel tax	695,848	866,704	1,013,675	-	-	-
Commission	-	129,994	183,246	-	-	-
Transfers-in	377,565	524,934	890,868	600,000	500,000	-16.7%
Other	828	8,716	33,378	15,000	30,000	100.0%
Total Revenues	1,074,241	1,530,347	2,121,167	615,000	530,000	-13.8%

Expenses						
Salaries & benefits	133,006	108,588	134,529	150,910	236,200	56.5%
Supplies & services	240,360	250,813	196,793	406,490	494,200	21.6%
Capital outlay	97,981	251,176	1,385,499	150,000	150,000	0.0%
Debt service	377,915	223,900	-	-	-	-
Total Expenses	849,262	834,477	1,716,822	707,400	880,400	24.5%

Net income	224,979	695,871	404,346	(92,400)	(350,400)	
Beginning fund balance *	210,127	435,106	1,130,976	450,000	1,600,000	
Ending fund balance	435,106	1,130,976	1,535,322	357,600	1,249,600	249.4%

Staffing FTE	1.2	1.2	1.2	1.2	1.7	
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2025 Budget Notes: The Convention Center fund has accumulated a significant fund balance, so the transfer from the LTAC fund was reduced for 2025.

Due to the Convention Center Renovation project, the Commission revenues will be waived during construction, per agreement. During the Convention Center Renovation project, a larger portion of the Facilities Manager salary is being allocated to the Convention Center fund to account for the increased staff efforts required.

The City’s 2025 insurance pool assessment increased significantly and the Convention Center’s portion of the liability insurance coverage also increased significantly. This is the main reason for the increase to Supplies & Services.

107 – Lodging Tax Advisory Committee

In 2011, the city reconstituted a Lodging Tax Advisory Committee (LTAC) for the oversight of the lodging tax funds and recommendations for uses to the City Council. The role of the Lodging Tax Advisory Committee (LTAC) was strengthened during the 2013 legislative session and requires uses of hotel motel tax be awarded through an application process carried out by the LTAC and funds provided to those on a list provided to the Wenatchee City Council. The City Council may choose to not fund the entire list, however, what is funded has to be on the list that has gone through the application process with the LTAC. The main ongoing LTAC commitments include supporting the Convention Center operations, Convention Center debt payments, and the Wenatchee Valley Chamber of Commerce for destination marketing services.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues	697,179	870,680	1,022,634	2,353,000	2,615,000	11.1%
Expenses						
Destination Marketing	460,482	475,000	338,890	466,200	538,290	15.5%
Convention Center Ops	-	-	-	600,000	500,000	-16.7%
Convention Ctr. Capital	-	334,345	-	-	-	0.0%
Convention Center Debt	50,000	100,000	400,000	1,250,000	1,306,490	4.5%
Total Expenses	510,482	909,345	738,890	2,316,200	2,344,780	1.2%
Net income	186,697	(38,665)	283,744	36,800	270,220	
Beginning fund balance *	150,659	337,356	298,691	300,000	600,000	
Ending fund balance	337,356	298,691	582,435	336,800	870,220	158.4%

2025 Budget Notes: Destination Market expenses increased in the 2025 budget. This is due to the LTAC proposing additional sports marketing grants.

The Convention Center fund has accumulated a significant fund balance, so the transfer from the LTAC fund was reduced for 2025.

108 - Street Maintenance

The Street Maintenance Division of the Public Works Department has the responsibility for the maintenance of the City’s streets and alleys and publicly maintained sidewalks. The Street Division maintains over 275 lane miles of streets utilizing nearly 40 pieces of street equipment. The Street Division is responsible for snow and ice control on all City streets along with those sections of the state highways that run through the City. The street crews also sweep and clean all city streets and maintain pavement markings and signage. In addition, the Street Division maintains those portions of the sidewalks that are the responsibility of the City.

Another group within the Street Maintenance Division is the Signals and Lighting group, overseen by the City Engineer, which maintains the City’s 55 traffic signal systems and approximately 1,700 street lights and electrical systems in the City.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues						
Motor vehicle fuel tax	449,798	701,175	703,585	773,000	705,000	-8.8%
Transfers-in	3,000,000	2,300,000	2,600,000	2,900,000	3,420,000	17.9%
Other	184,399	204,894	311,553	197,500	197,500	0.0%
Total Revenues	3,634,197	3,206,069	3,615,138	3,870,500	4,322,500	11.7%
Expenses						
Salaries & benefits	1,689,046	1,941,312	1,838,979	1,980,360	2,082,040	5.1%
Supplies & services	1,555,532	1,714,925	2,034,452	2,484,190	2,656,050	6.9%
Capital outlay	526,105	-	-	30,000	30,000	0.0%
Total Expenses	3,770,683	3,656,237	3,873,431	4,494,550	4,768,090	6.1%
Net income	(136,486)	(450,168)	(258,293)	(624,050)	(445,590)	
Beginning fund balance *	2,296,522	2,160,036	1,709,868	1,300,000	1,200,000	
Ending fund balance	2,160,036	1,709,868	1,451,574	675,950	754,410	11.6%
Staffing FTE	14.6	14.7	14.7	14.6	15.4	

2025 Budget Notes: Over the past couple years, increased street maintenance and unexpected snow removal costs have spent down the Street Maintenance reserve faster than anticipated. This has required the General Fund to transfer a larger portion of Property Tax revenues than in 2024. A portion of the increased General Fund transfer is going to pay for a new Street Lighting position.

109 - Arterial Streets

The Arterial Streets Fund was developed in 1972 for the purpose of constructing key capital street projects. The revenue from this fund is used to match State and Federal grants. As an example, in the past five years, \$3.2 million of local revenues leveraged \$14.9 Million in state and federal grants. See the capital budget section of this document for details on Arterial Streets projects.

The Engineering Division carries out the project development of these projects including initial scoping and grant application, design, right-of-way activities, construction, and final documentation. The primary grant sources for City street projects are the State Transportation Improvement Board and the Federal Surface Transportation Block Grant Program. Other grant programs that often do not require a match that are administered through this fund include the Safe Routes to School program, the CDBG program, and the Highway Safety Improvement Programs.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues						
Motor vehicle fuel tax	275,445	-	-	-	-	0.0%
Grants	1,624,446	894,530	5,232,600	4,568,070	4,990,990	9.3%
Transfers-in	500,000	1,300,000	1,100,000	750,000	500,000	-33.3%
Other	46,469	45,903	57,072	42,200	35,000	-17.1%
Total Revenues	2,446,360	2,240,433	6,389,672	5,360,270	5,525,990	3.1%
Expenses						
Capital outlay	2,277,339	1,051,549	7,117,759	6,282,670	5,953,770	-5.2%
Total Expenses	2,277,339	1,051,549	7,117,759	6,282,670	5,953,770	-5.2%
Net income	169,021	1,188,884	(728,088)	(922,400)	(427,780)	
Beginning fund balance *	466,963	635,984	1,824,868	1,000,000	500,000	
Ending fund balance	635,984	1,824,868	1,096,781	77,600	72,220	-6.9%

2025 Budget Notes: The decrease in Transfers-In is due to a specific project funded by Real Estate Excise Taxes. The transfer will occur in 2024 and will not be needed in 2025.

Details of the street capital projects administered by this fund can be found in the Capital Budget section toward the end of this document.

111 - Street Overlay

The Street Overlay Fund was developed to dedicate funding to street preservation and repay bonds. In the past, these funds have been used to repave or overlay streets with hot mix asphalt. More recently, staff has explored alternative pavement preservation methods to extend the life of payment at a lower cost. Revenues for this fund are the 2nd ¼ percent of Real Estate Excise Tax (REET) and Transportation Benefit District (TBD) sales tax.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues						
TBD Sales Tax	-	-	1,569,555	1,600,000	1,600,000	0.0%
Real estate excise tax	883,579	685,854	545,486	650,000	650,000	0.0%
Transfers in	-	2,260,022	500,000	-	-	-
Other	5,894	33,428	79,510	40,000	30,000	-25.0%
Total Revenues	889,473	2,979,304	2,694,551	2,290,000	2,280,000	-0.4%
Expenses						
Capital outlay	134,805	2,822,095	3,676,565	2,375,350	2,223,750	-6.4%
Total Expenses	134,805	2,822,095	3,676,565	2,375,350	2,223,750	-6.4%
Net income	754,668	157,209	(982,014)	(85,350)	56,250	
Beginning fund balance *	895,812	1,650,481	1,807,690	1,000,000	1,000,000	
Ending fund balance	1,650,481	1,807,690	825,676	914,650	1,056,250	15.5%

2025 Budget Notes: In 2022, the City Council repealed the \$20 TBD vehicle registration fee and implemented a 0.1% TBD sales tax.

Details of the street capital projects administered by this fund can be found in the Capital Budget section toward the end of this document.

112 - Impact Fees

This fund is setup by WCC 15.02.080 to accumulate impact fees that are to be used for public facility improvements that benefit the Broadview and Western Foothills developments.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues	145,045	93,964	125,240	97,500	100,000	2.6%
Expenses	40,892	26,649	-	200,000	200,000	0.0%
Net income	104,153	67,315	125,240	(102,500)	(100,000)	
Beginning fund balance *	136,680	240,833	308,147	380,000	500,000	
Ending fund balance	240,833	308,147	433,387	277,500	400,000	44.1%

113 - Low Income Housing

Revenues supporting this fund are from a State affordable housing sales tax. These funds are limited to projects within the city limits of Wenatchee and are restricted for affordable housing projects meeting specific income requirements.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues	164,430	97,215	96,549	89,000	89,000	0.0%
Expenses	69,913	110,268	69,026	93,990	101,900	8.4%
Net income	94,517	(13,053)	27,523	(4,990)	(12,900)	
Beginning fund balance *	148,101	242,618	229,564	190,000	190,000	
Ending fund balance	242,618	229,564	257,087	185,010	177,100	-4.3%

115 - CDBG Entitlement

The City became an entitlement community in 2005. These funds must be used in accordance with HUD regulations and are restricted to the following use percentages (20% Administration and Planning and 15% Public Services). The remaining funds must be used for bricks and mortar projects meeting one of three national objectives, serving low to moderate income individuals.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues	148,304	133,205	161,812	252,350	715,450	183.5%
Expenses	283,304	130,455	306,941	687,420	715,450	4.1%
Net income	(135,000)	2,749	(145,129)	(435,070)	-	
Beginning fund balance *	(4)	(135,005)	(132,255)	435,070	-	
Ending fund balance	(135,005)	(132,255)	(277,384)	-	-	-

2025 Budget Notes: For 2025, the CDBG funds will be used to fund the 1st Street Curb Ramps – Miller Ave. to Chelan Ave. project. Details of the capital project administered by this fund can be found in the Capital Budget section toward the end of this document.

117 - Homeless Services

The City manages these funds on behalf of both East Wenatchee and Wenatchee via an interlocal agreement. Revenue from this fund originates from surcharges that are being collected by the Chelan County Auditor’s Office for the City of Wenatchee under RCW 43.185C.080, RCW 36.22.179 and RCW 36.22.1791; funds collected for both cities under RCW 82.14.530; and any additional funds the two cities allocate to the homeless programs to implement the Five-Year Local Homeless Housing Plan. The City manages these funds under the guidance of a task force made up of local governmental officials from each city, community members, and other social service agencies.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues						
Sales Tax	741,659	1,512,769	1,598,584	1,600,000	1,600,000	0.0%
Intergovernmental	710,509	775,044	695,734	700,000	700,000	0.0%
Grants	1,927,783	31,232	972,715	-	-	-
Other	30,261	194,381	84,380	40,000	60,000	50.0%
Total Revenues	3,410,212	2,513,426	3,351,412	2,340,000	2,360,000	0.9%
Expenses						
Salaries & benefits	38,833	38,888	-	-	157,620	100.0%
Supplies & services	3,284,816	679,163	1,521,767	2,130,900	2,052,710	-3.7%
Capital Outlay	-	-	2,221,593	931,800	-	-100.0%
Total Expenses	3,323,649	718,051	3,743,360	3,062,700	2,210,330	-27.8%
Net income	86,563	1,795,375	(391,948)	(722,700)	149,670	
Beginning fund balance *	823,085	909,648	2,705,023	2,000,000	1,400,000	
Ending fund balance	909,648	2,705,023	2,313,075	1,277,300	1,549,670	21.3%
Staffing FTE	-	1.0	-	-	1.0	

2025 Budget Notes: During the last half of 2024, the Homeless Services fund was authorized to hire a new Homeless Response Administrator position. Capital Outlay expenses related to the Safe Park and Pallet Shelters in 2024 will no longer be needed in the 2025 budget. Instead, costs to maintain these capital items will come from the Supplies & Services category.

118 - Abatement

The Abatement fund assists code compliance officers by providing resources for resolving onsite violations such as cleanup activities. The abatement fund is primarily funded by violation fees and at times, assistance from the General Fund.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues	122,818	42,081	89,334	43,000	28,000	-34.9%
Expenses	45,450	79,524	30,431	75,000	77,000	2.7%
Net income	77,369	(37,443)	58,904	(32,000)	(49,000)	
Beginning fund balance *	84,451	161,820	124,377	140,000	140,000	
Ending fund balance	161,820	124,377	183,280	108,000	91,000	-15.7%

DEBT SERVICE FUNDS

205 – General Obligation Bonds

This fund accumulates resources to make timely payments on the 2015 LTGO, 2016 LTGO, 2019 LTGO and 2024 LTGO (Limited Tax General Obligation Bonds). These bonds were approved by the City Council and were used to finance the Public Services Center, remodel council chambers, museum HVAC upgrades, Convention Center upgrades, projects related to the Local Revitalization Financing district by Pybus Market, the purchase and remodel of the new City Hall facility, and certain street projects.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues	1,703,626	1,787,558	1,764,426	2,772,700	2,830,590	2.1%
Expenses	1,702,315	1,817,153	1,747,796	2,764,700	2,822,590	2.1%
Net income	1,311	(29,594)	16,630	8,000	8,000	
Beginning fund balance *	31,479	32,790	3,196	4,000	4,000	
Ending fund balance	32,790	3,196	19,826	12,000	12,000	0.0%

2025 Budget Notes: The City issued \$16.4 million of debt in early 2024 for the Convention Center Renovation. This increased the debt service requirements from 2023 to 2024. As of January 1, 2025, there is \$686,000 outstanding on the 2015 LTGO bonds, \$5,580,000 outstanding on the 2016 LTGO bonds, \$10,405,000 outstanding on the 2019 LTGO bonds, and \$16,130,000 outstanding on the 2024 LTGO bonds.

*Since budget figures are estimates, the estimated beginning fund balances of 2024 and 2025 may not equal the ending fund balances of 2023 and 2024 respectively.

CAPITAL PROJECT FUNDS

301 - Real Estate Excise Tax Capital Projects

The Real Estate Excise Tax (REET) Fund collects revenues via ¼ of 1% real estate excise tax that is paid by the seller of a piece of real estate. A portion of this revenue currently reserved to pay for a portion of the 2016 Limited Tax General Obligation debt, which matures in 2027. The remaining amount is available for City capital projects.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues	943,905	731,942	694,571	670,000	670,000	0.0%
Expenses	221,250	1,158,673	720,450	1,018,900	369,200	-63.8%
Net income	722,655	(426,731)	(25,879)	(348,900)	300,800	
Beginning fund balance *	700,047	1,422,702	995,971	800,000	600,000	
Ending fund balance	1,422,702	995,971	970,092	451,100	900,800	99.7%

2025 Budget Notes: The Real Estate Excise Tax Capital Projects fund is funding a few one-time requests including the ADA Transition Plan and supporting grant-match requirements in the Arterial Street fund 109.

302 - Parks & Recreation Capital Projects

The City’s Parks & Recreation department manages several park construction projects. This fund accounts for the capital project expenses and revenues from grants, donations, and available City funds.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues	711,046	5,935,615	1,666,088	1,161,750	1,610,000	38.6%
Expenses	195,458	4,703,780	2,481,665	1,596,750	1,982,000	24.1%
Net income	515,587	1,231,835	(815,577)	(435,000)	(372,000)	
Beginning fund balance *	248,288	763,875	1,995,710	500,000	800,000	
Ending fund balance	763,875	1,995,710	1,180,133	65,000	428,000	558.5%

2025 Budget Notes: The Parks & Recreation Capital Projects fund is managing the Bighorn Ridge Acquisition, Hale Park Shoreline Restoration, and Pioneer Park projects. Details of the parks capital projects administered by this fund can be found in the Capital Budget section toward the end of this document.

304 - Economic Development Capital Projects

This fund is used to track the expenses and revenues related to economic development capital projects.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues	860,646	77,868	4,592,689	6,520,000	6,520,000	0.0%
Expenses	1,826,139	614,864	3,479,944	20,000	20,000	0.0%
Net income	(965,493)	(536,996)	1,112,745	6,500,000	6,500,000	
Beginning fund balance *	(4,634,627)	(5,600,120)	(6,137,116)	(6,500,000)	(6,500,000)	
Ending fund balance	(5,600,120)	(6,137,116)	(5,024,372)	-	-	0.0%

2025 Budget Notes: The Economic Development Capital Projects fund is borrowing from the General fund to finance the North Wenatchee Avenue property development at the old WA State Department of Transportation site. As portions of the property are sold over the next couple years, the interfund loan will be repaid. Details of the economic development capital projects administered by this fund can be found in the Capital Budget section toward the end of this document.

306 - General Capital Projects

This fund is used to track the expenses and revenues related to general City capital projects that are not large enough to warrant their own fund.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues	-	693,764	3,267,284	2,100,000	1,000,000	-52.4%
Expenses	-	745,364	3,484,788	2,100,000	2,000,000	-4.8%
Net income	-	(51,599)	(217,504)	-	(1,000,000)	
Beginning fund balance *	-	-	(51,599)	-	1,000,000	
Ending fund balance	-	(51,599)	(269,103)	-	-	0.0%

2025 Budget Notes: The General Capital Projects fund was created in 2022 to account for projects administered by the Facilities Maintenance Department. For 2025, this fund is accumulating General Fund contributions that are committed to fund Museum facility upgrades.

307 - Local Revitalization Financing Program

The City created a Local Revitalization District in 2009 through ordinance 2009-26 under the authority of RCW 39.89.050. Formation of this District allows the City and participating junior taxing districts (Chelan County Port District and the NCW Regional Library District) to dedicate incremental growth in property tax revenues to the financing of capital projects within the District. The City was also awarded the opportunity for a tax rebate from the State of Washington up to \$500,000 annually. This award allows increases in State of Washington tax revenue resulting from development activity to be returned to the City of Wenatchee for financing of public infrastructure providing benefit to the District. The District is generally bounded by the Columbia River to the east, Thurston Street to the south, the railroad tracks and Walla Walla Avenue to the West, and private property located just north of Walla Walla Park to the north.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues						
Property tax	110,082	119,114	91,929	115,000	115,000	0.0%
Sales tax rebate	500,000	500,000	500,000	500,000	500,000	0.0%
Other	2,678	25,003	46,293	10,000	10,000	0.0%
Total Revenues	612,760	644,117	638,222	625,000	625,000	0.0%
Expenses	873,067	2,321,649	1,519,611	2,354,700	1,091,000	-53.7%
Net income	(260,307)	(1,677,532)	(881,389)	(1,729,700)	(466,000)	
Beginning fund balance *	4,167,239	3,906,933	2,229,401	2,000,000	500,000	
Ending fund balance	3,906,933	2,229,401	1,348,012	270,300	34,000	-87.4%

2025 Budget Notes: The original bond proceeds have been completely spent down. The LRF district and remaining debt balance will end in 2037. Between now and the closure of the LRF district, this fund will generate minimal revenues that can be used for minor LRF projects.

310 – Apple Capital Loop Project

In 2021, the City was awarded a \$92.4 million Infrastructure for Rebuilding America (INFRA) grant from the U.S. Department of Transportation (DOT) for the Apple Capital Loop. This project will also require leveraging \$123 million in total match commitments from a combination of local, state, and other sources of funds. Due to the extraordinary size of this project, a separate fund was created to manage the revenues and expenses.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues	-	-	4,675,105	34,427,770	63,451,840	84.3%
Expenses	-	47,494	3,996,781	34,427,770	63,451,840	84.3%
Net income	-	(47,494)	678,324	-	-	
Beginning fund balance *	-	-	(47,494)	1,000,000	1,000,000	
Ending fund balance	-	(47,494)	630,830	1,000,000	1,000,000	0.0%

2025 Budget Notes: Details of the Apple Capital Loop capital budget can be found in the streets capital project section toward the end of this document.

312 – Convention Center Capital Outlay

In 2024, the City issued \$16.4 million in debt to finance a renovation project of the Wenatchee Convention Center. The bonds are being repaid using lodging taxes. This fund was setup to track the costs of the capital project and the eventual spend-down of bond proceeds.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues	-	-	1,043,499	15,000,000	-	-100.0%
Expenses	-	-	1,053,521	7,700,000	11,240,000	46.0%
Net income	-	-	(10,021)	7,300,000	(11,240,000)	
Beginning fund balance *	-	-	-	-	11,240,000	
Ending fund balance	-	-	(10,021)	7,300,000	-	-100.0%

2025 Budget Notes: The Convention Center Renovation project began in early 2024 and is expected to be completed in Fall 2025. Details of the Convention Center Capital Outlay fund capital budget can be found in the facilities capital project section toward the end of this document.

*Since budget figures are estimates, the estimated beginning fund balances of 2024 and 2025 may not equal the ending fund balances of 2023 and 2024 respectively.

ENTERPRISE FUNDS

401 - Water Utility

The Water Division of the Public Works Department provides water services for the City of Wenatchee. This division is funded through utility rates and fees for miscellaneous services rendered as well as interest revenue generated from invested cash reserves. This division is not supported by any taxes.

The water system service area covers a majority of the corporate City limits, but does not cover west of Western Avenue or north of Maple Street. The water system infrastructure includes two booster pump stations, four reservoirs (totaling 15 million gallons storage) and over 100 miles of pipes spread across three pressure zones.

The Water Division includes two staff positions that assist the operation groups in complying with regulations and providing communication and public outreach with customers and the public. They are also responsible for administering the utility programs, including water quality testing and cross connection control.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues						
Water service fees	6,197,076	6,750,001	7,549,531	7,891,700	8,884,700	12.6%
Grants	-	-	-	743,750	473,250	-36.4%
Loan Proceeds	-	-	-	1,276,640	3,660,880	186.8%
Other	23,132	105,580	103,052	75,000	135,000	80.0%
Total Revenues	6,220,208	6,855,581	7,652,583	9,987,090	13,153,830	31.7%

Expenses						
Salaries & benefits	1,706,201	1,763,708	1,933,457	2,192,970	2,443,320	11.4%
Supplies & services	3,406,820	3,495,859	4,130,876	4,417,200	4,998,770	13.2%
Capital outlay	10,127	27,440	436,224	3,313,900	6,404,400	93.3%
Debt service	437,021	413,835	409,290	383,800	383,990	0.0%
Total Expenses	5,560,169	5,700,842	6,909,847	10,307,870	14,230,480	38.1%

Net income	660,039	1,154,739	742,736	(320,780)	(1,076,650)	
Beginning working capital	1,475,550	2,135,589	3,290,328	4,000,000	3,700,000	
Ending working capital	2,135,589	3,290,328	4,033,064	3,679,220	2,623,350	-28.7%

Staffing FTE	17.1	17.6	17.9	17.1	18.8	
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2025 Budget Notes: Salaries and FTE increased slightly due to the addition of a second Water Service Specialist, moving a seasonal employee to full time, and shifting some engineering salary allocations. Adjustment to utility tax expense and the cost of purchasing water from Regional Water led to an increase in the Supplies & Services category.

The Water Utility rates are set to increase by 6% each year. This will provide funding for necessary improvements to aging infrastructure. The addition of the Loan Proceeds in 2023 is related to two Drinking Water State Revolving Fund Loans for the AC Main Replacement and Crawford Main Replacement Preconstruction projects. Details of the utility capital projects administered by this fund can be found in the Capital Budget section toward the end of this document.

405 - Sewer Utility

The Wastewater Division of the Public Works Department provides sanitary sewer services for the City of Wenatchee. This division is funded through utility rates and fees for miscellaneous services rendered as well as interest revenue generated from invested cash reserves. This division is not supported by any taxes. The wastewater system service area covers the entire City of Wenatchee, plus areas with the urban growth boundary. Some of these areas do not have a conveyance system installed yet, but staff has been working with developers over the last several years to plan and install wastewater infrastructure. The wastewater system includes the Waste Water Treatment Plant (WWTP) with a capacity of 5.5 Million Gallons per Day (MGD), a biosolids drying bed facility, five lift stations, and over 140 miles of gravity wastewater lines.

The utility includes operations and maintenance staff at the wastewater treatment plant, collections maintenance staff and a Pretreatment Technician to implement the City's pretreatment program and wastewater education and outreach.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues						
Sewer service fees	10,227,095	10,489,009	11,417,755	11,184,000	12,499,000	11.8%
Grants	-	-	-	743,750	473,250	-36.4%
Loan Proceeds	-	3,988,139	7,270,801	3,596,760	-	-100.0%
Other	88,579	240,126	570,613	350,000	510,000	45.7%
Total Revenues	10,315,674	14,717,274	19,259,169	15,874,510	13,482,250	-15.1%

Expenses						
Salaries & benefits	1,873,292	2,081,923	3,514,128	2,689,470	2,786,790	3.6%
Supplies & services	4,139,222	4,345,155	3,733,066	5,731,790	6,551,560	14.3%
Capital outlay	615,257	9,627,708	12,881,761	8,134,210	1,825,340	-77.6%
Debt service	2,462,774	2,500,141	2,483,680	2,385,480	2,750,390	15.3%
Total Expenses	9,090,545	18,554,927	22,612,635	18,940,950	13,914,080	-26.5%

Net income	1,225,129	(3,837,653)	(3,353,466)	(3,066,440)	(431,830)	
Beginning working capital	15,802,141	17,027,270	13,189,617	9,000,000	9,000,000	
Ending working capital	17,027,270	13,189,617	9,836,151	5,933,560	8,568,170	44.4%

Staffing FTE	20	21	21.6	20.6	20.5	
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2025 Budget Notes: Supplies & Services increased due to adjustments to utility tax expense and the addition of a Wastewater Comp Plan update. The Sewer Utility rates are set to increase by 6% each year. This will provide funding for necessary improvements to aging infrastructure. The addition of Bond/Loan Proceeds in 2022 is related to a State Revolving Fund Loan for the Waste Water Treatment Plant digester project. The majority of this project was completed in 2024. Details of the utility capital projects administered by this fund can be found in the Capital Budget section toward the end of this document.

410 - Storm Drain Utility

The purpose of the Storm Drain Utility Fund is to provide funding for operation, maintenance, improvement and expansion of the City’s urban storm sewer system. The revenue for this fund is generated from a flat monthly charge to each single-family residence as well as a monthly charge to commercial and multi-family residences based on an “equivalent residential unit.” The municipal storm water system consists of the complete system of streets, catch basins, curbs, gutters, ditches, manholes, treatment facilities and pipes for collecting, treating and conveying storm water throughout the City. This system does not include the canyon drains which flow through the City in their own channels.

The City operates the system under a NPDES (National Pollutant Discharge Elimination System) Phase II Municipal Stormwater Permit for Eastern Washington communities which regulates the operation of the system including mandating the regulations communities must put in place for citizens to operate under. Compliance with this permit has become an increasingly larger burden for all cities under Phase II requirements. City stormwater staff are responsible for cleaning and inspecting infrastructure, investigating complaints, and reporting compliance.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues						
Storm drain fees	3,579,413	4,243,788	4,369,744	4,590,000	4,952,000	7.9%
Grants	88,702	2,210,890	311,312	3,736,750	547,500	-85.3%
Loan proceeds	-	-	-	599,400	136,000	-77.3%
Other	21,996	73,035	240,157	150,000	200,000	33.3%
Total Revenues	3,690,111	6,527,713	4,921,213	9,076,150	5,835,500	-35.7%
Expenses						
Salaries & benefits	694,549	849,765	1,007,257	993,140	1,061,180	6.9%
Supplies & services	1,467,126	1,909,256	1,597,162	1,812,820	2,325,100	28.3%
Capital outlay	164,093	3,453,701	1,273,033	8,645,820	916,870	-89.4%
Debt service	296,639	269,729	265,970	232,630	468,240	101.3%
Total Expenses	2,622,407	6,482,451	4,143,422	11,684,410	4,771,390	-59.2%
Net income	1,067,704	45,262	777,790	(2,608,260)	1,064,110	
Beginning working capital	4,400,749	5,468,453	5,513,715	5,000,000	6,000,000	
Ending working capital	5,468,453	5,513,715	6,291,505	2,391,740	7,064,110	195.4%
Staffing FTE	6.6	7.9	8.0	7.5	7.7	

2025 Budget Notes: Supplies & Services increased due to adjustments to utility tax expense. The debt service payments in the Storm Drain fund increased due to a State Loan for the Ninth Street Basin Water Quality Retrofit project. The Sewer Utility rates are set to increase by 6% each year. This will provide funding for necessary improvements to aging infrastructure. Details of the utility capital projects administered by this fund can be found in the Capital Budget section toward the end of this document.

415 - Regional Water System

The Wenatchee Regional Water System supplies water to the City of Wenatchee, Chelan County Public Utility District (PUD), and the East Wenatchee Water District (EWWD). These three water purveyors serve domestic water for the entire Wenatchee Valley. The City operates and maintains the system in cooperation with the PUD and the EWWD through an Advisory Committee. The Advisory Committee is comprised of 3 staff and 3 elected officials who govern the operations of the Regional Water System.

The activities of the Regional Water System include pumping and water delivery, monitoring and maintaining the transmission line, pumps, meters, valves, chlorination equipment, and telemetry equipment.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues	2,289,739	2,412,663	3,001,688	2,955,070	3,363,000	13.8%
Expenses						
Salaries & benefits	285,827	313,403	313,111	324,540	332,450	2.4%
Supplies & services	390,319	396,446	449,211	868,690	1,029,400	18.5%
Capital outlay	1,417,886	-	-	150,000	15,000	-90.0%
Total Expenses	2,094,032	709,849	762,322	1,343,230	1,376,850	2.5%
Net income	195,707	1,702,814	2,239,366	1,611,840	1,986,150	
Beginning working capital	4,859,295	5,055,001	6,757,815	8,000,000	10,000,000	
Ending working capital	5,055,001	6,757,815	8,997,182	9,611,840	11,986,150	24.7%
Staffing FTE	2.4	2.4	2.4	2.4	2.4	

2025 Budget Notes: The Regional Water Utility has agreed to increase rates by 10% each year to build a larger reserve in anticipation of a future second-source project. Details of the utility capital projects administered by this fund can be found in the Capital Budget section toward the end of this document.

430 - Cemetery

The Cemetery Division of the Parks, Recreation and Cultural Services Department operates the 34-acre Cemetery and the Home of Peace Mausoleum. Cemetery staff is responsible for overall operations, including landscape installation and maintenance, burial service setup, grave, niche and crypt sales, burials, marker setting and any other operational tasks. Staff works with funeral directors and families to accommodate the needs of those utilizing the Cemetery.

The Cemetery derives its revenues from three primary sources including fees for services; income from the sale of graves, crypts, niches, markers and other items; and from the interest earnings from the Cemetery Endowment Care Fund. For many years, the three traditional revenue sources have not been adequate to fund Cemetery operations. For this reason, the City's General Fund makes recurring transfers to the Cemetery fund.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues						
Operations	279,687	256,294	245,988	199,100	125,100	-37.2%
Transfers-in	261,000	240,000	270,000	240,000	240,000	0.0%
Total Revenues	540,687	496,294	515,988	439,100	365,100	-16.9%
Expenses						
Salaries & benefits	263,410	298,319	354,023	394,800	406,190	2.9%
Supplies & services	127,976	109,955	157,198	200,550	253,700	26.5%
Total Expenses	391,386	408,274	511,221	595,350	659,890	10.8%
Net income	149,301	88,020	4,766	(156,250)	(294,790)	
Beginning working capital	187,510	336,811	424,831	400,000	375,000	
Ending working capital	336,811	424,831	429,597	243,750	80,210	-67.1%
Staffing FTE	2.6	2.6	3.1	3.1	3.1	

2025 Budget Notes: Operations revenue has been estimated lower for 2025 because the Cemetery has run out of developed area for plot sales. A Cemetery expansion project will be necessary before the fund can generate similar levels of revenue as in prior years.

*Since budget figures are estimates, the estimated beginning fund balances of 2024 and 2025 may not equal the ending fund balances of 2023 and 2024 respectively.

INTERNAL SERVICE FUNDS

501 - Equipment Rental O&M

The Equipment Operations & Maintenance Division of the Public Works Department is tasked with providing all of the Departments within the City of Wenatchee with high quality fleet management and operations to meet the needs of the end users and citizens of the City of Wenatchee. The Equipment Maintenance staff consists of one supervisor, Operations Administrative Assistant, and four mechanics providing automotive, heavy truck, heavy equipment, emergency vehicle and small engine maintenance.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues	1,148,352	1,235,169	1,325,888	1,444,470	1,607,040	11.3%
Expenses						
Salaries & benefits	464,930	562,725	596,793	649,020	668,890	3.1%
Supplies & services	583,825	902,172	832,379	1,102,580	1,110,170	0.7%
Total Expenses	1,048,755	1,464,897	1,429,172	1,751,600	1,779,060	1.6%
Net income	99,597	(229,728)	(103,283)	(307,130)	(172,020)	
Beginning working capital	693,632	793,229	563,501	500,000	500,000	
Ending working capital	793,229	563,501	460,218	192,870	327,980	70.1%
Staffing FTE	6.4	6.4	6.4	6.4	6.4	

502 - Insurance

The Insurance Fund provides property/casualty insurance that covers all City assets and programs. The City is a member of the Washington Cities Insurance Authority (WCIA) pool. WCIA has over 165 member municipalities. Members pay an annual assessment to the WCIA. WCIA is responsible for payment of all covered causes of loss against the jurisdiction above stated liability limits. The revenues for this fund come from transfers from the various operating funds.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues	1,326,442	1,314,057	1,263,650	1,420,000	2,005,000	41.2%
Expenses	1,418,179	1,328,221	1,125,140	1,560,000	1,887,740	21.0%
Net income	(91,737)	(14,164)	138,510	(140,000)	117,260	
Beginning working capital	1,712,232	1,620,495	1,606,332	1,400,000	1,500,000	
Ending working capital	1,620,495	1,606,332	1,744,842	1,260,000	1,617,260	28.4%

2025 Budget Notes: The City experienced a sharp increase in the assessment rate charged by the Washington Cities Insurance Authority (WCIA). This impacts all funds that contribute to the Insurance fund.

503 - Equipment Rental Replacement

The Equipment Rental & Replacement (ER&R) Division of the Public Works Department is responsible for managing the scheduled replacement of the City’s fleet of vehicles and equipment. The ownership of all City vehicles and heavy equipment is held by the ER&R Fund. These vehicles and pieces of equipment are rented back to the end-user department at a rental rate sufficient to cover the cost of replacement at the end of its useful life.

The ER&R staff (Public Works Director, Deputy Public Works Director - Operations, Fleet Supervisor, and Operations Administrative Assistant) has developed a 25-year replacement plan which outlines the replacement schedule of all vehicles and equipment and a cash-flow plan to provide adequate funding for those purchases. The ER&R Fund is a revolving account in which current revenues are used to make the scheduled purchases in any given year.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues	765,042	1,013,816	1,231,784	1,898,480	1,410,460	-25.7%
Expenses						
Salaries & benefits	97,575	102,495	116,687	125,730	130,920	4.1%
Supplies & services	22,103	11,711	397	20,400	20,400	0.0%
Capital outlay	930,548	1,878,666	1,356,302	1,861,290	1,030,180	-44.7%
Total Expenses	1,050,226	1,992,872	1,473,385	2,007,420	1,181,500	-41.1%
Net income	(285,184)	(979,056)	(241,602)	(108,940)	228,960	
Beginning working capital	4,330,041	4,044,857	3,065,801	2,500,000	2,500,000	
Ending working capital	4,044,857	3,065,801	2,824,199	2,391,060	2,728,960	14.1%
Staffing FTE	0.9	0.9	0.9	0.9	0.9	

504 - Facility Maintenance

The Public Works Department’s Facility Maintenance Division is responsible for the building maintenance for all of the City’s facilities. This includes City Hall, the Police Station, the Historic Police Station, the Public Services Center Complex, the Museum Complex, the Community Center, Convention Center, Fire Station, the City Pool and Bathhouse and some of the work at the buildings in City parks, Parkside, and the Carnegie Building. This fund primarily derives its facility maintenance and upkeep revenue from interfund transfers from other departments and funds.

The facility maintenance crew also provides tenant improvement services for City departments such as remodels of existing spaces, or expansions to accommodate departmental growth.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues						
Interfund Services	632,870	713,948	1,458,905	1,400,000	1,500,000	7.1%
Leases	418,471	461,833	491,077	390,100	703,200	80.3%
Transfers In	17,945	460,898	1,036,841	-	-	-
Other	51,946	122,563	43,641	15,000	30,000	100.0%
Total Revenues	1,121,232	1,759,243	3,030,464	1,805,100	2,233,200	23.7%
Expenses						
Salaries & benefits	542,279	645,284	726,030	806,880	758,140	-6.0%
Supplies & services	713,040	886,356	1,798,095	1,189,470	1,410,710	18.6%
Capital outlay	-	-	99,424	150,000	150,000	0.0%
Total Expenses	1,255,319	1,531,640	2,623,549	2,146,350	2,318,850	8.0%
Net income	(134,087)	227,603	406,915	(341,250)	(85,650)	
Beginning working capital	478,855	344,768	572,370	400,000	1,000,000	
Ending working capital	344,768	572,370	979,285	58,750	914,350	1456.3%

2025 Budget Notes: Facilities Maintenance has taken on several new leases in the past year. Salaries & benefits decreased due to a temporarily shifting some salaries to the Convention Center fund during the renovation project.

505 - Information Technology

The Information Technology (IT) Department provides the technology services essential for serving the residents and businesses of our vibrant community. IT collaborates with all City departments to implement technologies that align with Council priorities, uphold City values, and enhance operations.

IT is focused on leveraging enterprise solutions, supporting a growing mobile workforce, providing sound infrastructure, creating efficiencies and implementing innovative services. IT prioritizes a robust infrastructure, effective policies, proactive disaster planning, and strong information security programs to ensure that all departments have the necessary tools to serve the public while keeping data secure.

Mission: *Provide secure, accessible & reliable services through exceptional customer service, innovation, and fiscally responsible technology*

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues	1,426,633	1,510,356	1,670,783	1,819,140	2,025,000	11.3%
Expenses						
Salaries & benefits	609,061	623,598	651,622	691,930	758,450	9.6%
Supplies & services	721,595	693,051	1,071,549	901,750	1,209,820	34.2%
Capital outlay	225,624	167,295	-	235,000	-	-100.0%
Total Expenses	1,556,280	1,483,944	1,723,172	1,828,680	1,968,270	7.6%
Net income	(129,647)	26,412	(52,388)	(9,540)	56,730	
Beginning working capital	460,828	331,181	357,593	200,000	250,000	
Ending working capital	331,181	357,593	305,205	190,460	306,730	61.0%
Staffing FTE	5.0	5.0	5.0	5.0	5.0	

*Since budget figures are estimates, the estimated beginning fund balances of 2024 and 2025 may not equal the ending fund balances of 2023 and 2024 respectively.

PERMANENT FUNDS

710 - Cemetery Endowment

This fund is used to account of endowment amounts received through sales of graves, crypts and niches in the Cemetery Enterprise Fund. Currently the interest earnings are reinvested in the fund to maximize the compound earning potential and are meant to provide funding for the operations of the Cemetery when the property is filled and service revenues decline.

	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	25/24 Change
Revenues	43,516	44,865	72,002	50,000	70,000	40.0%
Expenses	-	-	-	-	-	0.0%
Net income	43,516	44,865	72,002	50,000	70,000	
Beginning fund balance *	1,240,761	1,284,276	1,329,141	1,380,000	1,400,000	
Ending fund balance	1,284,276	1,329,141	1,401,143	1,430,000	1,470,000	2.8%

*Since budget figures are estimates, the estimated beginning fund balances of 2024 and 2025 may not equal the ending fund balances of 2023 and 2024 respectively.

CAPITAL BUDGET

Facilities Capital Projects

Wenatchee Convention Center. A 2019 E. D. Hovee Market Analysis report identified specific objectives to position the Wenatchee Convention Center (WCC) for continued success as a contributor to the Wenatchee area's economic, cultural and community vitality. The objectives are to renovate and/or expand the WCC in order to accommodate more adequate vendor and ballroom space, provide better access for visitors, facilitate ease of coordination through the design with the attached Performing Arts Center, maximize all indoor and outdoor spaces, and upgrade existing technology.

Wenatchee Convention Center		Prior Years	2025 Budget	Future Years	Project Total
Project # 2212 Managing Fund: 312					
Resources					
106 Convention Center	Reserves	1,100,000	-	-	1,100,000
312 Convention Center Capital	Bond Proceeds	5,195,000	11,240,000	-	16,435,000
Total resources		6,295,000	11,240,000	-	17,535,000

Parks & Recreation Capital Projects

Pioneer Park. This project fills a sidewalk gap along Fuller Street, adds ADA parking spaces to meet code for the City Pool and park, creates ADA accessible routes of travel to park features, replaces light poles, increases security lighting, undergrounds power to lessen liability to the City and brings the electrical system up to code. A future phase would add a small 20' x 30' picnic shelter to better serve park guests.

Pioneer Park		Prior Years	2025 Budget	Future Years	Project Total
Project # PK2006C3 Managing Fund: 302					
Resources					
302 Park & Rec Capital Projects	Reserves	-	350,000	350,000	700,000
Total resources		-	350,000	350,000	700,000

Bighorn Ridge Acquisition. This partnership project would acquire property to provide recreational and educational opportunities and habitat preservation north of the City.

Bighorn Ridge Acquisition		Prior Years	2025 Budget	Future Years	Project Total
Project # PK2015O2 Managing Fund: 302					
Resources					
302 Park & Rec Capital Projects	Reserves	-	30,000	7,000	37,000
302 Park & Rec Capital Projects	RCO Grant	-	750,000	-	750,000
302 Park & Rec Capital Projects	Donations	-	840,000	-	840,000
Total resources		-	1,620,000	7,000	1,627,000

Street Capital Projects

McKittrick and Wenatchee Avenue Signal. The project will install a new traffic signal with controllers, pre-emption, detection and radio control equipment. The project will also install ADA compliant curb returns with increased turning radii and new roadway striping.

McKittrick and Wenatchee Avenue Signal		Prior Years	2025 Budget	Future Years	Project Total
Project # 0623 Managing Fund: 109					
Resources					
109 Arterial Streets	Reserves	880,563	8,000	-	888,563
109 Arterial Streets	Federal Grant	3,240,620	-	-	3,240,620
Total resources		4,121,183	8,000	-	4,129,183

N. Wenatchee Pedestrian & Median Improvements. Pedestrian and median improvements on North Wenatchee Avenue in the vicinity of the McKittrick Signal project. Includes highway corridor upgrade and wider sidewalks, landscaping, lighting, streetscape improvements, access consolidation, medians, and frontage roads. Construction will be combined with the McKittrick Signal project to save costs and reduce severity of traffic impacts.

N. Wenatchee Pedestrian & Median Improvements		Prior Years	2025 Budget	Future Years	Project Total
Project # 1615 Managing Fund: 109					
Resources					
109 Arterial Streets	Reserves	134,859	5,000	-	139,859
109 Arterial Streets	Federal Grant	1,257,778	-	-	1,257,778
Total resources		1,392,637	5,000	-	1,397,637

Ninth Street Rail Crossing. This project will improve safety at the Ninth Street railroad crossing. Improvements will include new sidewalk, curb ramps, signage, pavement markings, and a landscaped median.

Ninth Street Rail Crossing		Prior Years	2025 Budget	Future Years	Project Total
Project # 1801 Managing Fund: 109					
Resources					
109 Arterial Streets	Reserves	126,677	146,050	-	272,727
109 Arterial Streets	Federal Grant	89,053	1,188,945	-	1,277,998
Total resources		215,730	1,334,995	-	1,550,725

Columbia Street. This project will extend McKittrick Street east from Wenatchee Avenue and construct a new segment of Columbia Street. The McKittrick Street extension will be graded to allow for a future underpass of the BNSF Railway which will result in significant excavation and utility infrastructure. This project was combined with Projects 1615 & 0623 for bidding and construction purposes.

Columbia Street		Prior Years	2025 Budget	Future Years	Project Total
Project # 1919 Managing Fund: 304					
Resources					
304 Econ. Dev. Capital Projects	Reserves	2,267,410	5,000	-	2,272,410
304 Econ. Dev. Capital Projects	Federal Grant	1,715,200	-	-	1,715,200
304 Econ. Dev. Capital Projects	Chelan County PUD	252,076	-	-	252,076
405 Sewer Utility	Reserves	646,536	-	-	646,536
410 Storm Drain Utility	Reserves	169,098	-	-	169,098
Total resources		5,050,320	5,000	-	5,055,320

Springwater Avenue. This project will upgrade Springwater Avenue between Woodward Dr and Western Ave with new curb, sidewalk, illumination, and stormwater infrastructure. The project will also install approximately 500' of new stormwater pipe in Western Avenue to the north of Springwater.

Springwater Avenue		Prior Years	2025 Budget	Future Years	Project Total
Project # 2007 Managing Fund: 109					
Resources					
109 Arterial Streets	Reserves	1,617,479	14,816	-	1,632,295
109 Arterial Streets	TIB Grant	1,902,161	20,184	-	1,922,345
109 Arterial Streets	Chelan County PUD	27,500	-		27,500
410 Storm Drain Utility	Reserves	259,822	-	-	259,822
Total resources		3,806,962	35,000	-	3,841,962

Confluence Parkway Phase 1. Design, Right-of-Way acquisition and construction of the McKittrick St. underpass and Confluence Parkway South. This is an INFRA funded project identified as segments 1B and 2A of the Apple Capital Loop. The combined projects will eliminate two at-grade railroad crossings, construct two grade separated crossings, construct and reconstruct existing minor arterial streets, construct and reconstruct traffic signals and other work.

Confluence Parkway Phase 1		Prior Years	2025 Budget	Future Years	Project Total
Project # 2201.1 Managing Fund: 310					
Resources					
310 Apple Capital Loop Projects	INFRA Grant	20,000,000	21,826,030	38,820,863	80,646,893
310 Apple Capital Loop Projects	Other Grants	-	15,174,900	35,027,737	50,202,637
Total resources		20,000,000	37,000,930	73,848,600	130,849,530

Apple Capital Loop (Segment 2C). This project will construct two new grade-separated shared use path crossings; one over SR 28 in East Wenatchee and one over BNSF right-of-way near the existing Loop Trail pipeline bridge in Wenatchee.

Apple Capital Loop (Segment 2C)		Prior Years	2025 Budget	Future Years	Project Total
Project # 2201.2 Managing Fund: 310					
Resources					
310 Apple Capital Loop Projects	INFRA Grant	1,768,620	6,928,250	5,428,246	14,125,116
310 Apple Capital Loop Projects	Other Grants	-	-	1,500,000	1,500,000
Total resources		1,768,620	6,928,250	6,928,246	15,625,116

Confluence Parkway North. Design, Right-of-Way acquisition and construction of portions of Segment 2B of the Apple Capital Loop project identified in the INFRA grant application. Segment 2B constructs Phases 2-3 of Confluence Parkway, including a new roadway and Wenatchee River bridge crossing. New roadway partially on new alignment and existing street alignments.

Confluence Parkway North		Prior Years	2025 Budget	Future Years	Project Total
Project # 2201.3 Managing Fund: 310					
Resources					
310 Apple Capital Loop Projects	State MAW Grant	10,000,000	17,183,240	23,789,025	50,972,265
Total resources		10,000,000	17,183,240	23,789,025	50,972,265

Millerdale Avenue Canal Bridge. This project will replace the existing structurally deficient bridge with a new bridge or box culvert structure. It will also widen the roadway at the location of the structure to provide for pedestrian improvements and placement of the bridge rail outside of the clear zone.

Millerdale Avenue irrigation Canal Bridge		Prior Years	2025 Budget	Future Years	Project Total
Project # 2213 Managing Fund: 109					
Resources					
109 Arterial Streets	Federal Grant	262,000	808,355	623,100	1,693,455
Total resources		262,000	808,355	623,100	1,693,455

Worthen Street Trail Improvements. This project will enhance the Apple Capital Recreation Loop Trail on Worthen Street between Hale Park and Thurston Street by adding illumination, channelization and creating physical separation from the vehicular travel lane by relocating spans of the trail further from the road in select locations.

Worthen Street Trail Improvements		Prior Years	2025 Budget	Future Years	Project Total
Project # 2302 Managing Fund: 109					
Resources					
109 Arterial Streets	TIB Grant	38,900	176,100	-	215,000
301 REET 1	Reserves	250,000	-	-	250,000
Total resources		288,900	176,100	-	465,000

Fifth and Emerson Pedestrian Crossing. This project will construct a rectangular rapid-flashing beacon (RRFB) at the intersection of Fifth Street and Emerson Avenue and install new ADA compliant curb ramps.

Fifth and Emerson Pedestrian Crossing		Prior Years	2025 Budget	Future Years	Project Total
Project # 2312 Managing Fund: 109					
Resources					
109 Arterial Streets	Federal Grant	232,900	59,300	-	292,200
109 Arterial Streets	TIB Grant	40,100	-	-	40,100
Total resources		273,000	59,300	-	332,300

Red Apple Road - Vista Pl. to Miller St. This project will improve Red Apple Road between Vista Place and Miller Street.

Red Apple Road - Vista Pl. to Miller St.		Prior Years	2025 Budget	Future Years	Project Total
Project # 2315 Managing Fund: 109					
Resources					
109 Arterial Streets	Reserves	47,200	614,070	-	661,270
109 Arterial Streets	TIB Grant	188,350	1,730,880	-	1,919,230
109 Arterial Streets	Owner Agreements	-	110,620	-	110,620
Total resources		235,550	2,455,570	-	2,691,120

Pybus South Parking Lot. Public Parking lot south of Pybus on Worthen Street at Orondo Avenue.

Pybus South Parking Lot		Prior Years	2025 Budget	Future Years	Project Total
Project # 2317 Managing Fund: 307					
Resources					
307 LRF	Reserves	50,000	-	-	50,000
307 LRF	EV Charger Grant	-	92,000	571,000	663,000
307 LRF	Other Grants	-	-	1,730,500	1,730,500
Total resources		50,000	92,000	2,301,500	2,443,500

North Wenatchee Avenue Shared-Use Trail - Phase 1. This project will construct a shared use path/trail between Maiden Ln and Walnut St and include ADA curb ramps at both ends of the path, pedestrian scale illumination and bicycle wayfinding signs/markings. The project was awarded \$2.1M in grant funding through the 2023-2025 Pedestrian & Bicycle Safety Program.

North Wenatchee Avenue Shared-Use Trail - Phase 1		Prior Years	2025 Budget	Future Years	Project Total
Project # 2318 Managing Fund: 109					
Resources					
109 Arterial Streets	Reserves	9,977	48,130	225,792	283,899
109 Arterial Streets	Ped & Bicycle Grant	75,023	361,870	1,697,778	2,134,671
Total resources		85,000	410,000	1,923,570	2,418,570

Sunset Avenue Pedestrian Improvements. This project will install new sidewalk with curb and gutter, new ADA compliant curb ramps, new marked crosswalks, and a new marked pedestrian route along Sunset Avenue. The project will also construct Rectangular Rapid-Flashing Beacons (RRFB) at the intersection of Fifth Street and Sunset Avenue.

Sunset Avenue Pedestrian Improvements		Prior Years	2025 Budget	Future Years	Project Total
Project # 2319 Managing Fund: 109					
Resources					
109 Arterial Streets	Safe Routes Grant	61,800	81,000	485,200	628,000
Total resources		61,800	81,000	485,200	628,000

Crawford and Okanogan Intersection Improvements. This project will construct a mini/compact roundabout at the intersection of Crawford Avenue and Okanogan Avenue. The project will also fill in sidewalk gaps along Okanogan Avenue north and south of the intersection.

Crawford and Okanogan Intersection Improvements		Prior Years	2025 Budget	Future Years	Project Total
Project # 2320 Managing Fund: 109					
Resources					
109 Arterial Streets	Safe Routes Grant	100,000	290,500	1,575,000	1,965,500
401 Water Utility	Reserves	2,500	2,500	20,000	25,000
Total resources		102,500	293,000	1,595,000	1,990,500

N Wenatchee Ave Corridor Improvements. This project is funded by WSDOT through the Connection Washington program. This project provides for safety and mobility improvements along Wenatchee Avenue between Walnut/Hawley and Horselake Rd.

N Wenatchee Ave Corridor Improvements		Prior Years	2025 Budget	Future Years	Project Total
Project # 2323 Managing Fund: 310					
Resources					
310 Apple Capital Loop Projects	WSDOT Grant	800,000	2,339,420	14,234,580	17,374,000
Total resources		800,000	2,339,420	14,234,580	17,374,000

2025 Pavement Preservation. This project will resurface existing streets in accordance with the City's StreetSaver Pavement Management Program.

2025 Pavement Preservation		Prior Years	2025 Budget	Future Years	Project Total
Project # 2401 Managing Fund: 111					
Resources					
111 Street Overlay	Reserves	25,000	1,763,750	-	1,788,750
Total resources		25,000	1,763,750	-	1,788,750

Wenatchee Safe Streets and Roads for All Action Plan. This project will develop a comprehensive Safety Action Plan for the City of Wenatchee, which will be used to pursue eligible funding for projects within the federal SS4A funding program.

Wenatchee Safe Streets & Roads for All Action Plan		Prior Years	2025 Budget	Future Years	Project Total
Project # 2406 Managing Fund: 109					
Resources					
109 Arterial Streets	Reserves	-	30,000	20,000	50,000
109 Arterial Streets	Grants	-	120,000	80,000	200,000
Total resources		-	150,000	100,000	250,000

9th Street Corridor Improvements. This project will improve 9th Street between Miller Street to the west and the existing railroad crossing to the east by reconfiguring the traffic signals, updating ADA curb ramps, and altering the roadway to a three lane section with bike lanes.

9th Street Corridor Improvements		Prior Years	2025 Budget	Future Years	Project Total
Project # 2407 Managing Fund: 109					
Resources					
109 Arterial Streets	Reserves	11,820	27,990	272,179	311,989
109 Arterial Streets	Grants	47,280	111,960	1,039,760	1,199,000
Total resources		59,100	139,950	1,311,939	1,510,989

1st Street Curb Ramps - Miller Ave. to Chelan Ave. This is a multi-phase project that will replace all existing non-compliant curb ramps with new ADA compliant curb ramps. This project will also remove and replace all of the asphalt at each intersection to address existing issues with low utility castings, steep cross slopes, etc. Completion of this project would improve safety and accessibility for pedestrians, motorists, and bicyclists of all ages and ability.

1st Street Curb Ramps - Miller Ave. to Chelan Ave.		Prior Years	2025 Budget	Future Years	Project Total
Project # 2408 Managing Fund: 115					
Resources					
111 Street Overlay	Reserves	-	85,000	-	85,000
115 CDBG Entitlement	Grants	120,000	720,000	825,000	1,665,000
Total resources		120,000	805,000	825,000	1,750,000

2026 Pavement Preservation. This project will resurface existing streets in accordance with the City's StreetSaver Pavement Management Program.

2026 Pavement Preservation		Prior Years	2025 Budget	Future Years	Project Total
Project # 2501 Managing Fund: 111					
Resources					
111 Street Overlay	Reserves	-	305,000	1,695,000	2,000,000
Total resources		-	305,000	1,695,000	2,000,000

2025-2027 Pavement Condition Survey. This project will provide one citywide pavement condition survey including updating StreetSaver Pavement Management Software and providing technical support to City staff for running budget scenarios, project planning and reporting.

2025-2027 Pavement Condition Survey		Prior Years	2025 Budget	Future Years	Project Total
Project # 2504 Managing Fund: 111					
Resources					
111 Street Overlay	Reserves	-	70,000	-	70,000
Total resources		-	70,000	-	70,000

Utility Capital Projects

Crawford Avenue Water Main Replacement. This project will replace the existing 1950-era steel water main in Crawford Ave between Miller St and Okanogan Ave.

Crawford Avenue Water Main Replacement		Prior Years	2025 Budget	Future Years	Project Total
Project # 2202 Managing Fund: 401					
Resources					
401 Water Utility	Reserves	25,800	-	-	25,800
401 Water Utility	DWSRF Loan	178,940	3,660,880	-	3,839,820
Total resources		204,740	3,660,880	-	3,865,620

Walla Walla Stormwater Outfall Retrofit. This project will study how the City of Wenatchee can improve water quality to the Columbia River through installation of water quality treatment and will include an option to relocate the existing outfall to a more desirable, accessible location. This study will help the City determine the best course of action for the existing outfall and will allow us to consider the cost to repair the outfall in place, the cost to relocate the outfall and options to add water quality to improve our discharge to the river.

Walla Walla Stormwater Outfall Retrofit		Prior Years	2025 Budget	Future Years	Project Total
Project # 2215 Managing Fund: 410					
Resources					
410 Storm Drain Utility	Reserves	15,390	59,110	450,000	524,500
410 Storm Drain Utility	Ecology Grant	-	223,500	1,350,000	1,573,500
Total resources		15,390	282,610	1,800,000	2,098,000

Digester Improvements. Digesters No. 1 and No. 2 were constructed in the 1950s with improvements last completed in the early 1990s. Digester No. 3 was built in the early 1990s with no changes since that time. The project will install a new mixing system, heater/heat exchangers and safety improvements to the digester gas systems. In addition, the roof on Digester No. 2 will be replaced.

Digester Improvements		Prior Years	2025 Budget	Future Years	Project Total
Project # 2305 Managing Fund: 405					
Resources					
405 Sewer Utility	Reserves	150,000	500,000	-	650,000
405 Sewer Utility	State Loan	-	-	6,740,000	6,740,000
Total resources		150,000	500,000	6,740,000	7,390,000

8 Million Gallon Reservoir Repairs. The 8 million gallon drinking water reservoir located on Jefferson Street was constructed in 1961. The City's distribution system leakage is over 20% annually and this tank was identified a major source of the leakage. The repairs will help reduce the leakage and make safety improvements to the tank..

8 Million Gallon Reservoir Repairs		Prior Years	2025 Budget	Future Years	Project Total
Project # 2306 Managing Fund: 401					
Resources					
401 Water Utility	Reserves	202,600	1,161,500	-	1,364,100
Total resources		202,600	1,161,500	-	1,364,100

Generators for Critical Utility Infrastructure. Backup power is essential for maintaining critical utility services during and after natural disasters, such as wildfires, and power failures. City staff applied for a grant through the Chelan County FEMA Post Fire mitigation program to provide generators for the wastewater treatment plant, two sewer lift stations, and the City's 4 drinking water reservoirs and pump stations. FEMA awarded the funds.

Generators for Critical Utility Infrastructure		Prior Years	2025 Budget	Future Years	Project Total
Project # 2307 Managing Funds: 401/405					
Resources					
401 Water Utility	Reserves	-	132,090	-	132,090
401 Water Utility	FEMA Grant		473,250	-	473,250
405 Sewer Utility	Reserves	-	132,090	-	132,090
405 Sewer Utility	FEMA Grant	-	473,250	-	473,250
Total resources		-	1,210,680	-	1,210,680

Pump #2 Replacement. The Eastbank Aquifer wellfield has four pumps. Pump No. 2 is the most used of the pumps and works in tandem with the smaller pumps to ensure the Regional partners can meet peak water demands. The pump was installed in the early 1970s. This project will replace the pump and motor and will require improvements to the pump house, pump platform and electrical system.

Pump #2 Replacement		Prior Years	2025 Budget	Future Years	Project Total
Project # 2309 Managing Fund: 415					
Resources					
415 Regional Water System	Reserves	387,203	15,000	-	402,203
Total resources		387,203	15,000	-	402,203

Roosevelt Utility Improvements. Roosevelt Street from Spokane to Kittitas is in need of utility improvements to the stormwater and drinking water systems. The street has an existing stormwater main but lacks curb and catch basins to capture the stormwater. The water system includes lead parts and a cast iron main from 1930. The project will eliminate lead parts from this area of the water system and add infrastructure to manage stormwater.

Roosevelt Utility Improvements		Prior Years	2025 Budget	Future Years	Project Total
Project # 2310 Managing Fund: 410					
Resources					
401 Water Utility	Reserves	-	-	1,103,630	1,103,630
405 Sewer Utility	Reserves	-	-	51,215	51,215
410 Storm Drain Utility	Reserves	3,432	-	322,465	325,897
410 Water Utility	State Grant	1,500	24,000	4,500	30,000
410 Water Utility	State Loan	8,500	136,000	25,500	170,000
Total resources		13,432	160,000	1,507,310	1,680,742

WWTP South Viewing Area. The south viewing area at the Wastewater Treatment has settled and caused damage to the fence and public access area. This project will replace the viewing area with landscaping and prevent further settling.

WWTP South Viewing Area		Prior Years	2025 Budget	Future Years	Project Total
Project # 2402 Managing Fund: 405					
Resources					
405 Sewer Utility	Reserves	-	110,000	640,000	750,000
Total resources		-	110,000	640,000	750,000

WWTP Administration & PSC Building. The wastewater treatment plant (WWTP) administration building was built in the 1950s over the influent pump station. The building is at the end of its service life and needs to be expanded. This project will build a new building at the WWTP site. The sewer/storm collections equipment will be moved to the public services center(PSC) which is out of space for storing equipment. A new garage will be built for the sewer/storm collections equipment, water utility equipment and two street sweepers.

WWTP Administration & PSC Building		Prior Years	2025 Budget	Future Years	Project Total
Project # 2403 Managing Fund: 405					
Resources					
401 Water Utility	Reserves	17,500	174,260	1,750,000	1,941,760
405 Sewer Utility	Reserves	40,000	450,000	4,082,920	4,572,920
410 Storm Drain Utility	Reserves	17,500	174,260	875,000	1,066,760
Total resources		75,000	798,520	6,707,920	7,581,440

4 Million Gallon Reservoir Replacement. This project will acquire the property and start planning efforts to design and replace the existing 90 year old water reservoir. Planning is expected to take up to 3 years with construction in 2027. This tank will be a precast concrete tank and will be upsized from 4 million gallons to a 6 million gallon tank. We anticipate getting State Drinking Water Funds for the construction. City would be responsible for the 25% match of costs.

4 Million Gallon Reservoir Replacement		Prior Years	2025 Budget	Future Years	Project Total
Project # 2404 Managing Fund: 401					
Resources					
401 Water Utility	Reserves	150,000	800,000	812,000	1,762,000
401 Water Utility	State Grant	-	-	14,917,000	14,917,000
Total resources		150,000	800,000	15,729,000	16,679,000

Euclid Sewer Extension - Gunn to Penny. To accommodate future expansion of sewer along Ohme Gardens Road and North Highway 97A, this project will re-route the existing 8" sewer line at Euclid Ave and Gunn Road south on Euclid to Penny Road. This project would install approximately 1,050 lineal feet of 15" diameter gravity sewer main.

Euclid Sewer Extension - Gunn to Penny		Prior Years	2025 Budget	Future Years	Project Total
Project # 2502 Managing Fund: 405					
Resources					
405 Sewer Utility	Reserves	-	160,000	796,400	956,400
Total resources		-	160,000	796,400	956,400

Olds Station Stormwater Pond Remediation. The Olds Station Stormwater pond has a contaminated soils issue and does not meet current design standards for stormwater ponds. This project will remediate the contamination and improve the function of the pond.

Olds Station Stormwater Pond Remediation		Prior Years	2025 Budget	Future Years	Project Total
Project # 2503 Managing Fund: 410					
Resources					
410 Storm Drain Utility	Reserves	-	-	151,500	151,500
410 Storm Drain Utility	Toxics Cleanup Prgm	-	300,000	1,500,000	1,800,000
Total resources		-	300,000	1,651,500	1,951,500

Capital Budget Summary

The capital projects listed on the previous pages are summarized in the chart below. The 2025 budget column of the capital projects are also reflected in the individual department/fund budgets located in previous sections of this document.

Fund		Prior Years	2025 Budget	Future Years
106	Convention Center	1,100,000	-	-
109	Arterial Streets	10,392,040	5,953,770	6,018,809
111	Street Overlay	25,000	2,223,750	1,695,000
115	CDGB Entitlement	120,000	720,000	825,000
301	Real Estate Excise Tax	250,000	-	-
302	Park & Rec Capital Projects	-	1,970,000	357,000
304	Economic Dev Capital Projects	4,234,686	5,000	-
307	Local Revitalization Financing	50,000	92,000	2,301,500
310	Apple Capital Loop Project	32,568,620	63,451,840	118,800,451
312	Convention Center Capital	5,195,000	11,240,000	-
401	Water Utility	577,340	6,404,480	18,602,630
405	Sewer Utility	836,536	1,825,340	12,310,535
410	Storm Drain Utility	475,242	916,870	4,678,965
415	Regional Water System	387,203	15,000	-
		56,211,667	94,818,050	165,589,890