



## **WENATCHEE CITY COUNCIL**

**Thursday, October 10, 2024**

Wenatchee City Hall Council Chambers

301 Yakima Street

Wenatchee, WA 98801

### **MINUTES**

*"To create community through responsive leadership and services for the citizens and visitors of the Apple Capital of the World."*

**Present:** Mayor Mike Poirier; Councilmember District 1 Jose Cuevas; Councilmember District 2 Chelsea Ewer; Councilmember District 3 Top Rojanasthien; Councilmember District 4 Travis Hornby; Councilmember District 5 Charlie Atkinson; Councilmember A-Large B Keith Huffaker; Councilmember A-Large A Linda Herald (via phone)

**Staff Present:** City Administrator Laura Gloria; City Attorney Danielle Marchant; City Clerk Tammy McCord; IT Support Tim McCord; Finance Director Brad Posenjak; Public Works Director Tom Wachholder; Deputy Public Works Director Jessica Shaw; Community Development Director Glen DeVries; IT Director Elizabeth Rossiter; Parks, Recreation & Cultural Services Director David Erickson; Senior Project Engineer Donald Nelson; City Engineer Jake Lewing; Assistant City Engineer Emma Honeycutt

#### **5:15 p.m. Regular Meeting**

**1. Call to Order, Pledge of Allegiance, and Roll Call.** Mayor Mike Poirier called the regular meeting to order at 5:15 p.m. The Girl Scouts led the Pledge of Allegiance. All Councilmembers were present with Councilmember Linda Herald participating via phone.

#### **2. Presentation**

- **Proclamation: Girl Scouts "International Day of the Girl"** – Councilmember Chelsea Ewer read the proclamation and Mayor Mike Poirier presented the proclamation to Brian Newberry, Chief Executive Officer of the Girl Scouts of Eastern Washington and Northern Idaho, who said a few words about the Day of the Girl and the positive impact from the cookie sales in our region. The Girl Scouts also brought cookies to share with everyone!

#### **3. Citizen Requests/Comments**

Joshua James, 614 Okanogan Avenue, Wenatchee, addressed the City Council with his concerns about Planned Parenthood located in his neighborhood at 609 Okanogan Avenue.

Constance Zahuar, 614 Okanogan Avenue, Wenatchee, addressed the City Council with her concerns about Planned Parenthood located in her neighborhood at 609 Okanogan Avenue.

#### 4. Consent Items

- *Motion to approve agenda, vouchers, and minutes from previous meetings.*

Vouchers:

Vouchers in the amount of \$648,465.83 for September 26, 2024

Vouchers in the amount of \$1,285,611.87 for September 30, 2024

Payroll distribution in the amount of \$593,118.43 for October 5, 2024

- *Motion for City Council to accept the work performed by the contractor, Selland Construction, on City Project No. 2410 - Fifth & Emerson Emergency Stormwater Mainline Replacement, and to authorize the City Administrator to sign the Final Contract Voucher.*
- *Motion for City Council to approve Amendment No. 1 to the Wenatchee Valley Decant Facility Use Agreement with Public Utility District No. 1 of Chelan County, and authorize the City Administrator's signature.*
- *Motion for City Council to accept the work completed by the contractor, Pipkin Inc., for the site and utility work at 1450 South Wenatchee Avenue, and authorize the City Administrator to sign the Final Contract Voucher on behalf of the City of Wenatchee.*

*Motion by Councilmember Travis Hornby for City Council to approve agenda, vouchers, and minutes from previous meetings; to accept the work performed by the contractor, Selland Construction, on City Project No. 2410 - Fifth & Emerson Emergency Stormwater Mainline Replacement, and to authorize the City Administrator to sign the Final Contract Voucher; to approve Amendment No. 1 to the Wenatchee Valley Decant Facility Use Agreement with Public Utility District No. 1 of Chelan County, and authorize the City Administrator's signature; and to accept the work completed by the contractor, Pipkin Inc., for the site and utility work at 1450 South Wenatchee Avenue, and authorize the City Administrator to sign the Final Contract Voucher on behalf of the City of Wenatchee. Councilmember Chelsea Ewer seconded the motion. Motion carried (7-0).*

#### 5. Action Items

##### A. Termination of Home Water Use Permit

Parks, Recreation & Cultural Services Director David Erickson presented the staff report.

*Motion by Councilmember Keith Huffaker for City Council to authorize the City Administrator to sign the termination of permit with the Chelan PUD for the Home Water Property. Councilmember Charlie Atkinson seconded the motion. Motion carried (7-0).*

##### B. Balsamroot Fire Restoration Agreement

Parks, Recreation & Cultural Services Director David Erickson presented the staff report. Council asked questions.

*Motion by Councilmember Travis Hornby for City Council to approve the project agreement for the Balsamroot Fire Restoration with the Chelan Douglas Land Trust and authorize the City Administrator's signature. Councilmember Keith Huffaker seconded the motion. Motion carried (7-0).*

C. Continued ESRI GIS Mapping Software Support

IT Director Elizabeth Rossiter presented the staff report. Council asked questions.

Motion by Councilmember Chelsea Ewer for City Council to authorize the City Administrator to enter into a three-year ESRI agreement, with a 2024 budget impact of \$44,499.20 including tax, and approve annual payments over the term. Councilmember Travis Hornby seconded the motion. Motion carried (7-0).

D. Backup Infrastructure Replacement and Licensing Agreement with Ivoxy Consulting

IT Director Elizabeth Rossiter presented the staff report. Council asked questions.

Motion by Councilmember Chelsea Ewer for City Council to approve the Ivoxy Professional Installation Services Agreement for the purchase of new backup infrastructure and first year of software licensing in the amount of \$102,039.83, and authorize the City Administrator's signature. Councilmember Top Rojanasthien seconded the motion. Motion carried (7-0).

E. City Project No. 2302 - Worthen Street Trail Improvements Project

Authorization to Award Construction Project

Senior Project Engineer Donald Nelson presented the staff report. Council asked questions.

Motion by Councilmember Keith Huffaker for City Council to award the construction contract for the Worthen Street Trail Improvements Project, City Project 2302, to the lowest responsive bidder, KRCL, and authorize the City Administrator to sign the contract documents. Councilmember Travis Hornby seconded the motion. Motion carried (7-0).

F. Cascade Public Infrastructure Fund Grant Interlocal Agreement between Chelan County and City of Wenatchee for the Wenatchee Avenue Utilities Project

City Administrator Laura Gloria presented the staff report. Council asked questions.

Motion by Councilmember Top Rojanasthien for City Council to approve the Cascade Public Infrastructure Fund Grant Interlocal Agreement between Chelan County and City of Wenatchee for the Wenatchee Avenue Utilities Project, and authorize the City Administrator's signature. Councilmember Jose Cuevas seconded the motion. Motion carried (7-0).

## 6. Public Hearing Items

The Mayor explained the public hearing process.

### G. Six-Year (2025-2030) Transportation Improvement Program

Assistant City Engineer Emma Honeycutt presented the staff report.

The Mayor then asked for public comment. There was no one who wished to speak.

The Council asked questions and commented.

*Motion by Councilmember Charlie Atkinson for City Council to adopt Ordinance No. 2024-23, adopting the 2025-2030 comprehensive six-year transportation improvement program, and directing the same to be filed with the Washington State Secretary of Transportation. Councilmember Travis Hornby seconded the motion. Motion carried (7-0).*

## 7. Presentation

- 2025 Preliminary Budget – Finance Director Brad Posenjak provided a presentation of the 2025 preliminary budget.

## 8. Reports

- a. Mayor's Report. The Mayor reported on the following:
  - (1) He and Councilmember Atkinson attended the Foothills Fest this past Saturday.
  - (2) He attended the Alatheia fundraising event on Saturday.
  - (3) He and City Administrator Laura Gloria met with Senator Short.
  - (4) There are only four more council meetings this year. He asked the council to think about committee assignments for 2025.
- b. Reports/New Business of Council Committees

Councilmember Travis Hornby reported that he attended a meeting with the PUD and the PUD is looking to demo their former administration building. He also attended the Wenatchee Downtown Association meeting and they are planning for next year.

Councilmember Charlie Atkinson went to the Wenatchee High School Girls Softball game last evening to see the new softball field. The Mayor was also there. The city had helped move the project along by addressing some safety concerns to get the project completed, and it was nice to see the team play on their new field.

**9. Announcements.** It was City Administrator Laura Gloria’s birthday and everyone sang “Happy Birthday” to her.

**10. Close of Meeting.**

*Motion by Councilmember Travis Hornby to adjourn the meeting. Councilmember Keith Huffaker seconded the motion. Motion carried (7-0).*

With no further business, the meeting adjourned at 6:31 p.m.



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Mike Poirier, Mayor



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Tammy L. McCord, City Clerk