



WENATCHEE CITY COUNCIL

Thursday, May 9, 2024

Wenatchee City Hall Council Chambers
301 Yakima Street
Wenatchee, WA 98801

MINUTES

"To create community through responsive leadership and services for the citizens and visitors of the Apple Capital of the World."

Present: Mayor Mike Poirier; Councilmember District 1 Jose Cuevas; Councilmember District 2 Chelsea Ewer; Councilmember District 3 Top Rojanasthien; Councilmember District 4 Travis Hornby; Councilmember District 5 Charlie Atkinson; Councilmember At-Large "A" Linda Herald; Councilmember At-Large "B" Keith Huffaker (via phone)

Staff Present: City Administrator Laura Gloria; Assistant City Attorney Steve Smith; City Clerk Tammy McCord; IT Support Zach Steele; Human Resources Director Kari Page; Community Development Director Glen DeVries; Finance Director Brad Posenjak; Public Works Director Rob Jammerman; Utility Planner Darci Ronning; Police Chief Steve Crown

5:15 p.m. Regular Meeting

1. Call to Order, Pledge of Allegiance, and Roll Call. Mayor Mike Poirier called the meeting to order at 5:16 p.m. The Cub Scouts led the Pledge of Allegiance. All Councilmembers were present, with Councilmember Keith Huffaker participating via phone.

2. Citizen Requests/Comments. The Mayor asked for citizen comments. There was no one who wished to speak.

3. Consent Items

- *Motion to approve agenda and vouchers, and minutes from previous meetings.*

Vouchers:

Payroll distribution (retirees) in the amount of \$11,589.26 dated 4/19/2024

Claim checks #300001 through #300179 in the amount of \$2,441,598.22 dated 4/4/2024 – 4/19/2024

Wires #1-3 and claim checks #300180 through #300275 in the amount of \$1,488,834.52 dated 4/20/2024 – 4/25/2024

Claim checks #300276 through #300362 in the amount of \$558,568.64 dated 4/26/2024 – 5/3/2024

Benefits/deductions in the amount of \$1,099,406.19 dated 4/30/2024

Payroll distribution in the amount of \$16,749.86 dated 5/2/2024

Payroll distribution in the amount of \$653,170.88 dated 5/3/2024

- *Motion for City Council to accept the work performed by the contractor, Allied Trenchless, LLC, on the small works CIPP Project No. SW23-03, and further authorize the City Administrator to sign the Final Contract Voucher Certification on behalf of the City of Wenatchee.*

Motion by Councilmember Travis Hornby to approve agenda and vouchers, and minutes from previous meetings, and for City Council to accept the work performed by the contractor, Allied Trenchless, LLC, on the small works CIPP Project No. SW23-03, and further authorize the City Administrator to sign the Final Contract Voucher Certification on behalf of the City of Wenatchee. Councilmember Charlie Atkinson seconded the motion. Motion carried (7-0).

4. Presentations

- Employee Years of Service Milestone Awards. Human Resources Director Kari Page recognized the Years of Service Milestone Awards for the following employees:

Tina Erwert	30 years
Edgar Reinfeld	25 years
Gary Bryant	10 years
Brian Smiddy	10 years
Ruth Traxler	5 years
Lorenzo Cornelio	5 years
Lukas Lee	5 years
Kelly Weatherman	5 years

Edgar Reinfeld and Kelly Weatherman were present to accept their awards from Mayor Poirier.

- Police Week Proclamation read by Councilmember Linda Herald and presented to Wenatchee Police Department staff who were present. Chief Crown said a few words about Police Week and the planned vigil and other activities.
- Public Works Week Proclamation read by Councilmember Chelsea Ewer and presented to Public Works staff who were present. Public Works Director Rob Jammerman said a few words about Public Works Week and the planned activities.
- Historic Preservation Month Proclamation read by Councilmember Top Rojanasthien and presented to City Planner Kirstin Larsen and Historic Preservation Board Vice Chair Blythe Kelly who said a few words about the upcoming Historic Home Tour.
- Common Ground Update – Common Ground Executive Director Thom Nees presented an update and overview (Power Point Presentation) of Community Housing Trust projects underway.

5. Action Items

- A. Introduction of Current Salary Commission Members and Resolution to Reappoint Lorna Klemanski

Human Resources Director Kari Page introduced the current Salary Commission members, Lorna Klemanski, Darrell Dickeson and Craig Larsen. She then presented the staff report for Resolution 2024-08.

Motion by Councilmember Top Rojanasthien for City Council to pass Resolution No. 2024-08, confirming the reappointment of Lorna Klemanski to Position One on the Salary Commission. Councilmember Travis Hornby seconded the motion. Motion carried (7-0).

B. Subordination agreement for property located at 1101 and 1105 Red Apple Road

Community Development Director Glen DeVries presented the staff report.

Motion by Councilmember Charlie Atkinson for City Council to authorize the City Administrator to sign a subordination agreement between the City and requestors GCP ELEVEN01 LLC, a Delaware limited liability company, ACV WENATCHEE, LLC, a Delaware limited liability company, and ACV LA ROSA, LLC, a California limited liability company. Councilmember Travis Hornby seconded the motion. Motion carried (7-0).

C. Financial Policy Updates

Finance Director Brad Posenjak presented the staff report.

Motion by Councilmember Travis Hornby for City Council to adopt Resolution 2024-14 amending Section 1.2.01 of the City Financial Policy and Procedure Manual. Councilmember Jose Cuevas seconded the motion. Motion carried (7-0).

D. Resolution 2024-15 Emergency Declaration for Fifth and Emerson Stormwater Main Repair

Public Works Director Rob Jammerman presented the staff report.

Motion by Councilmember Top Rojanasthien for the City Council to pass Resolution No. 2024-15 declaring an emergency to repair the stormwater main in Fifth Street and authorize the Mayor's signature. Councilmember Chelsea Ewer seconded the motion. Motion carried (7-0).

**E. City Project 2310– Roosevelt Utility Improvements
Legal Contract Agreement and Authorization to Sign Funding Agreement**

Utility Planner Darci Ronning presented the staff report.

Motion by Councilmember Top Rojanasthien for City Council to approve the Public Works Board Legal Contract Agreement for the Roosevelt Utility Improvements project, project

number 2310 and authorize the City Administrator to sign the agreement. Councilmember Travis Hornby seconded the motion. Motion carried (7-0).

F. City Project 2101 – Ninth Street Basin Water Quality Retrofit Authorization to Award Construction Contract

Utility Planner Darci Ronning presented the staff report. Council asked questions.

Motion by Councilmember Travis Hornby for City Council to award the construction contract for the Ninth Street Basin Water Quality Retrofit, City Project No. 2101, to the lowest responsive bidder J & K Earthworks, LLC and authorize the Mayor to sign the contract documents. Councilmember Charlie Atkinson seconded the motion. Motion carried (7-0).

6. Public Hearing Items. The Mayor explained the public hearing procedures.

G. Right-of-Way Vacation of a Portion of North Columbia Street

Public Works Director Rob Jammerman presented the staff report. The Mayor asked for public comment. There was none.

Motion by Councilmember Charlie Atkinson for City Council to approve Ordinance No. 2024-07, vacating a portion of North Columbia Street. Councilmember Linda Herald seconded the motion. Motion carried (7-0).

7. Executive Session.

Executive session to consider the acquisition of real estate by purchase when public knowledge regarding such consideration would cause a likelihood of increased price (RCW 42.30.110(1)(b)); the minimum price for which real estate will be offered for sale when public knowledge regarding such consideration would cause a likelihood of decreased price (RCW 42.30.110(1)(c)); and to evaluate the qualifications of applicants for public employment (RCW 42.30.110(g));

The Council met in executive session starting at 6:07 p.m. Councilmember Keith Huffaker participated via phone.

Motion by Councilmember Linda Herald for City Council to meet in executive session for a time period not to exceed 30 minutes, with legal counsel present, to consider the acquisition of real estate by purchase when public knowledge regarding such consideration would cause a likelihood of increased price (RCW 42.30.110(1)(b)); the minimum price for which real estate will be offered for sale when public knowledge regarding such consideration would cause a likelihood of decreased price (RCW 42.30.110(1)(c)); and to evaluate the qualifications of applicants for public employment (RCW 42.30.110(q)). Councilmember Travis Hornby seconded the motion. Motion carried (7-0).

An additional 10 minutes was requested at 6:37 p.m. Council adjourned from executive session at 6:47 p.m.

[Councilmember Keith Huffaker left the meeting]

H. Action Requested: *Motion for the City Council to authorize the City Administrator to execute purchase and sale agreement for property at 135 S Chelan after review of documents by City Attorney.*

Motion by Councilmember Chelsea Ewer for the City Council to authorize the City Administrator to execute purchase and sale agreement for property at 135 S Chelan after review of documents by City Attorney. Councilmember Jose Cuevas seconded the motion. Motion carried (6-0).

8. Reports

- a. Mayor's Report. The Mayor reported on the following:
- (1) He attended last evening's Law Enforcement Recognition Ceremony;
 - (2) He participated in the Apple Blossom festivities;
 - (3) The groundbreaking ceremony was on Monday for the Wenatchee Convention Center project;
 - (4) The city was successful in obtaining an additional \$1,000,000 allocation from the Chelan Douglas Transportation Council.

b. Reports/New Business of Council Committees

Councilmember Linda Herald reported that the pallet shelters are all in place; however, there are some sewage issues that need to be addressed before they can open. She is proud of the city for doing this work and having a place to help those people who really need the help for them to succeed.

Councilmember Jose Cuevas reported that he has been participating in the South Wenatchee Corridor Study project and gathering surveys.

Councilmember Chelsea Ewer reported that she attended finance committee, a very busy Apple Blossom and wonderful Misawa celebration.

Councilmember Charlie Atkinson reported that the Chelan Douglas Homeless Housing Advisory Committee is working on a rental assistance program.

Councilmember Travis Hornby reported that the Wenatchee Downtown Association is working on a block captain program to keep downtown clean. Also, they were very appreciative of the criterium and how it was run and efforts to clean up afterwards. It was a larger event this year, and is expected to be even larger next year.

9. Close of Meeting. With no further business, the meeting adjourned at 6:55 p.m.

Mike Poirier

Mike Poirier, Mayor

Tammy McCord

Tammy McCord, City Clerk