



**WENATCHEE CITY COUNCIL**  
**Thursday, Thursday, March 28, 2024**

Wenatchee City Hall Council Chambers  
301 Yakima Street  
Wenatchee, WA 98801

**MINUTES**

*"To create community through responsive leadership and services for the citizens and visitors of the Apple Capital of the World."*

**Present:** Mayor Mike Poirier; Councilmember District 2 Chelsea Ewer; Councilmember District 3 Top Rojanasthien; Councilmember District 4 Travis Hornby; Councilmember District 5 Charlie Atkinson; Councilmember At-Large "A" Linda Herald; Councilmember At-Large "B" Keith Huffaker

**Staff Present:** City Administrator Laura Gloria; City Attorney Danielle Marchant; City Clerk Tammy McCord, IT Support Tim McCord; Finance Director Brad Posenjak; Police Chief Steve Crown; Community Development Director Glen DeVries; Public Works Director Rob Jammerman; Facilities Manager Elisa Schafer; Operations Manager Aaron Kelly; Senior Engineer-Utilities Jeremy Hoover; Police Officer Brian Hewitt

**5:15 p.m. Regular Meeting**

**1. Call to Order, Pledge of Allegiance, and Roll Call.** Mayor Mike Poirier called the regular meeting to order at 5:15 p.m. Councilmember Travis Hornby led the Pledge of Allegiance. Councilmember Jose Cuevas was absent.

*Motion by Councilmember Keith Huffaker to excuse the absence of Councilmember Jose Cuevas. Councilmember Linda Herald seconded the motion. Motion carried (6-0).*

**2. Executive Session**

Executive session to consider: (a) the acquisition of real estate when public knowledge regarding such consideration would cause a likelihood of increased price. RCW 42.30.110(1)(b); and (b) the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. RCW 42.30.110(1)(c).

The City Council is not expected to take further action following the executive session.

At 5:18 p.m. the Council met in executive session.

*Motion by Councilmember Keith Huffaker for City Council to meet in executive session for a time period not to exceed 25 minutes, with legal counsel present, to consider: (a) the acquisition of real estate when public knowledge regarding such consideration would cause a likelihood of increased price. RCW 42.30.110(1)(b); and (b) the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. RCW 42.30.110(1)(c). Councilmember Travis Hornby seconded the motion. Motion carried (6-0).*

Council adjourned from executive session at 5:38 p.m. The regular meeting resumed at 5:43 p.m.

### 3. Citizen Requests/Comments

- (1) Cindy Bolen, 60 Sage View Lane, Wenatchee, requested the city ban circus animals.
- (2) Kris Cameron, Wenatchee, requested the city ban circus animals.
- (3) Saxton Spillman, 3209 Squilchuck Road, Wenatchee, read a resolution against the war in Israel.
- (4) Jacob Specht, Pool to Spa Services, 160 South Worthen Street, addressed the Council about safety and parking concerns near his business on Worthen Street.
- (5) Josh Tarr, current President of the Wenatchee Downtown Business Association, and downtown business owner, thanked the Council for the continued partnership with the WDA, and also requested the Council take a stand to give law enforcement and code enforcement the resources to make our community safer and to hold accountable those organizations that are part of the problem.
- (6) Denise McBurnie, 930 Wheeler Road, Wenatchee, requested the Council review Wenatchee Police Department Policy 316 and shared some of her suggested changes.

### 4. Consent Items

- *Motion to approve agenda, vouchers, and minutes from previous meetings.*  
Vouchers:
  - Claim checks #211290 through #211291 in the amount of \$34,469.84 for February 29, 2024
  - Payroll distribution in the amount of \$675,616.99 for February 29, 2024
  - Benefits/deductions in the amount of \$1,104,810.68 for February 29, 2024
  - Payroll distribution in the amount of \$8,985.46 for March 5, 2024
  - Claim checks #211304 through #211388 in the amount of \$835,564.33 for March 7, 2024
  - Claim checks #211389 through #211394 in the amount of \$7,286.19 for March 7, 2024
  - Claim checks #211395 through #211480 in the amount of \$1,200,156.92 for March 14, 2024
  - Claim checks #211481 through #211496 in the amount of \$11,056.71 for March 14, 2024
  - Payroll distribution in the amount of \$12,705.45 for March 19, 2024
  - Payroll distribution in the amount of \$455,990.00 for March 20, 2024
  - Claim checks #211497 through #211640 in the amount of \$1,058,745.19 for March 21, 2024
  - Claim checks #211641 through #211648 in the amount of \$15,924.28 for March 21, 2024
  - Claim checks #211649 through #211658 in the amount of \$59,132.43 for March 22, 2024
- *Motion to approve the Final Contract Voucher with Nordvind Sewer Service, LLC, for City of Wenatchee Project No. SW23-01, Wastewater Treatment Plant Influent Pumps, and authorize the City Administrator's signature.*

- *Motion to approve the Final Contract Voucher with Hurst Construction LLC, for City of Wenatchee Project No. 2211, Wastewater Treatment Plant Drying Beds Expansion, and authorize the City Administrator's signature.*

*Motion by Councilmember Chelsea Ewer to approve agenda, vouchers, and minutes from previous meetings; to approve the Final Contract Voucher with Nordvind Sewer Service, LLC, for City of Wenatchee Project No. SW23-01, Wastewater Treatment Plant Influent Pumps, and authorize the City Administrator's signature; to approve the Final Contract Voucher with Hurst Construction LLC, for City of Wenatchee Project No. 2211, Wastewater Treatment Plant Drying Beds Expansion, and authorize the City Administrator's signature; and to remove Item F from the agenda. Councilmember Top Rojanasthien seconded the motion. Motion carried (6-0).*

## 5. Presentations

- Senior Center Update – Wenatchee Valley Senior Center Executive Director David Tosch provided a Power Point Presentation with an update about the programs offered at the Senior Center and plans to expand the facility.

## 6. Action Items

- A. Contract Award for City Project No. 2212 – Wenatchee Convention Center Expansion Project

Facilities Manager Elisa Schafer presented the staff report and a Power Point Presentation. Councilmember Linda Herald recused herself from this agenda item due to a conflict of interest. Council asked questions.

*Motion by Councilmember Top Rojanasthien for City Council to approve the revised Capital Project Budget and to authorize the City Administrator to execute the contract with Absher Construction Company for the Wenatchee Convention Center Expansion Project, City Project No. 2212. Councilmember Travis Hornby seconded the motion. Motion carried (5-0) (Herald conflict).*

- B. Contract Amendment No. 4 to the Professional Service Agreement with ALSC Architects for the Wenatchee Convention Center Expansion Project, City Project No. 2212

Facilities Manager Elisa Schafer presented the staff report and a Power Point Presentation. Councilmember Linda Herald recused herself from this agenda item due to a conflict of interest.

*Motion by Councilmember Top Rojanasthien for City Council to authorize the City Administrator to sign Contract Amendment No. 4 to the Professional Services Agreement with ALSC Architects for Construction Administration and Project Closeout services for the*

Wenatchee Convention Center Expansion Project, City Project No. 2212. Councilmember Travis Hornby seconded the motion. Motion carried (5-0) (Herald conflict).

- C. Wastewater Treatment Plant Digester #4 - Project No. 1810  
SCADA Programming Services Contract with RH2 Engineering & Project Budget Amendment  
Ecology Loan Agreement No. WQC-2022-Wenatc-0023 - Amendment No. 2

Senior Engineer-Utilities Jeremy Hoover presented the staff report and Power Point Presentation. Council commented.

Motion by Councilmember Keith Huffaker for City Council to approve the amended project budget for the Wastewater Treatment Plant Digester Project No. 1810 and authorize the City Administrator to sign both the SCADA Programming Services agreement with RH2 Engineering, Inc and Amendment No. 2 to the Clean Water State Revolving Fund Loan Agreement with the Department of Ecology. Councilmember Charlie Atkinson seconded the motion. Motion carried (6-0).

- D. Resolution No. 2024-07 declaring certain real property surplus to the needs of the City of Wenatchee

City Administrator Laura Gloria presented the staff report. Council asked questions.

Motion by Councilmember Linda Herald for the City Council to pass Resolution No. 2024-07 declaring the real property located at 135 South Chelan Avenue as surplus to the needs of the City of Wenatchee. Councilmember Chelsea Ewer seconded the motion. Motion carried (6-0).

- E. Final Mylar for Federal Building Condominium Survey and Binding Site Plan Alteration, BSP-23-02

Community Development Director Glen DeVries presented the staff report. Council asked questions.

Motion by Councilmember Keith Huffaker for City Council authorize the Mayor to sign the final mylar for the Federal Building Condominium Survey and Binding Site Plan Alteration, BSP-23-02. Councilmember Charlie Atkinson seconded the motion. Motion carried (6-0).

## 7. Public Hearing Items

The Mayor will call the Public Hearing to order and state the ground rules, the purpose of the hearing, the action that the hearing body may take on the matter, will address the appearance of fairness doctrine, and will state the manner in which the hearing will proceed. Staff will first give a report, followed by testimony of experts and/or the applicant, followed then by public testimony. All speakers must speak into the microphone and clearly state their names and addresses. All comments should be addressed to the hearing body, should be relevant to the application, and should not be of a personal nature. Public testimony may be limited to three minutes, unless further time is granted by the Mayor. If there are a large number of speakers, a representative may be appointed to speak on behalf of the group.

The Mayor explained the public hearing process.

*Item F removed from the agenda*

~~F. North Columbia Street Right of Way Vacation~~

~~Presented by Public Works Director Rob Jammerman~~

~~**Action Requested:** Motion for City Council to approve Ordinance No. 2024-04, vacating a portion of North Columbia Street located in the City of Wenatchee and reserving a perpetual easement to the City of Wenatchee for utility purposes.~~

G. Amendment to Section 13.01.010 of the Wenatchee City Code

Community Development Director Glen DeVries presented the staff report. Council asked questions.

The Mayor asked for public comment. There was none.

Motion by Councilmember Charlie Atkinson for City Council to approve Ordinance No. 2024-03, amending Chapter 13.01 of the Wenatchee City Code related to Administration of Development Regulations. Councilmember Travis Hornby seconded the motion. Motion carried (6-0).

## 8. Reports

a. Mayor's Report. The Mayor reported on the following:

- (1) He reminded the Council there is still a need for a representative on the Housing Authority Board.
- (2) He attended a Regional Port update event today.
- (3) He and City Administrator Laura Gloria met with Congresswoman Kim Schrier today. The city received the term sheet today for Confluence Parkway. Their meeting in Washington D.C. was a big success for the city.
- (4) He reminded everyone that the next Council meeting on April 11 will be held at Wenatchee Valley College. There will be a "meet and greet" will begin at 4:15 p.m. and the meeting at 5:15 p.m.
- (5) City Administrator Laura Gloria mentioned that staff and the Wenatchee Downtown Association and businesses met to address the Convention Center remodel and impacts during construction.

b. Reports/New Business of Council Committees

Councilmember Linda Herald reported that the Misawa Sister City Association will be hosting a delegation from Misawa during Apple Blossom. They are looking for host families. Please plan to attend the Welcome on Wednesday, May 1 at East Wenatchee

City Hall followed by a dinner she is catering at the Senior Center that evening. On September 27 a delegation from Wenatchee will go to Misawa. The deadline is fast approaching for those wanting to participate. She is planning to go and she hopes another Councilmember will consider going as well.

Councilmember Charlie Atkinson reported that Chelan County will be overseeing the Coordinated Entry program. Everyone received an email for a re-entry training coming up on April 16, and he plans to attend that training.

Councilmember Top Rojanasthien reported that at the recent LTAC/TPA meeting, several funding awards were made. He was impressed to see that Tour de Bloom is anticipating about 500 racers. He also attended the Chelan Douglas Community Action ribbon cutting ceremony today for their new food distribution center.

**9. Announcements.** None.

**10. Close of Meeting.**

*Motion by Councilmember Keith Huffaker to adjourn the meeting. Councilmember Top Rojanasthien seconded the motion. Motion carried (6-0).*

Meeting adjourned at 7:17 p.m.

*Mike Poirier*

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Mike Poirier, Mayor

*Tammy McCord*

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Tammy McCord, City Clerk