



WENATCHEE CITY COUNCIL SPECIAL MEETING

Thursday, December 7, 2023

Wenatchee City Hall Council Chambers

301 Yakima Street

Wenatchee, WA 98801

MINUTES

"To create community through responsive leadership and services for the citizens and visitors of the Apple Capital of the World."

Present: Mayor Frank Kuntz; Councilmember Position 1 Jose Cuevas; Councilmember Position 2 Mike Poirier; Councilmember Position 3 Top Rojanasthien; Councilmember Position 4 Travis Hornby; Councilmember Position 5 Mark Kulaas; Councilmember At-Large "A" Linda Herald; Councilmember At-Large "B" Keith Huffaker

Staff Present: City Administrator Laura Gloria; City Clerk Tammy McCord; City Attorney Danielle Marchant; IT Support Tim McCord; Police Chief Steve Crown; Deputy Public Works Director-Utilities Jessica Shaw; Facilities Manager Elisa Schafer; Planning Manager Stephen Neuenschwander; Senior Planner Matt Parsons; Public Works Director Rob Jammerman; Finance Director Brad Posenjak; Community Development Director Glen DeVries

4:00 p.m. Special Meeting

1. Call to Order, Pledge of Allegiance, and Roll Call. Mayor Frank J. Kuntz called the special meeting to order at 5:15 p.m. Scouts Troop 8 led the Pledge of Allegiance (they were earning their citizenship and society badge). Councilmember Travis Hornby was absent (but joined the meeting shortly after).

2. Citizen Requests/Comments. None.

3. Consent Items

- Motion to approve agenda, vouchers, and minutes from previous meetings.

Vouchers:

Claim checks #209976 through #210050 in the amount of \$1,401,321.54 for November 16, 2023

Claim check #210052 in the amount of \$4,811.46 for November 16, 2023

Payroll distribution in the amount of \$449,595.00 for November 20, 2023

Claim checks #210053 through #210071 in the amount of \$34,746.65 for November 21, 2023

Claim checks #210072 through #210131 in the amount of \$917,586.69 for November 22, 2023

Wires #1607 and #1608 in the amount of \$68,981.55 for November 27, 2023

Payroll distribution in the amount of \$3,329.12 for November 30, 2023

Claim checks #210132 through #210198 in the amount of \$1,202,407.89 for November 30, 2023

Payroll distribution in the amount of \$616,389.08 for December 5, 2023

Motion by Councilmember Mark Kulaas to approve agenda, vouchers, and minutes from previous meetings. Councilmember Top Rojanasthien seconded the motion. Motion carried (6-0).

4. Presentation

- Councilmember Mark Kulaas Recognition and Service Award. Mayor Frank J. Kuntz presented Councilmember Mark Kulaas a 20-year pin and award for his years of service on the City Council. Councilmember Kulaas also said a few words about his years of service.

[4:13 p.m. Councilmember Travis Hornby arrived to the meeting]

5. Action Items

- A. Interagency Agreement between the Washington Traffic Safety Commission and the City of Wenatchee for the purpose of starting a Police Department Traffic Safety Unit

Police Chief Steve Crown presented the staff report. Council asked questions.

Motion by Councilmember Mike Poirier for City Council to approve the interagency agreement with the Washington Traffic Safety Commission and authorize the City Administrator's signature. Councilmember Linda Herald seconded the motion. Motion carried (7-0).

- B. 2023-2025 Biennial Stormwater Capacity Grant

Deputy Public Works Director-Utilities Jessica Shaw presented the staff report.

Motion by Councilmember Keith Huffaker for the City Council to approve the 2023-2025 Biennial Stormwater Capacity Grant agreement with the Washington State Department of Ecology and authorize the City Administrator's signature for this Grant and any other amendments to this Grant. Councilmember Travis Hornby seconded the motion. Motion carried (7-0).

- C. Budget amendment and contract award for City Project No. 2321 – WA State Department of Enterprise Services Tenant Improvement

Facilities Manager Elisa Schafer presented the staff report. Council asked questions.

Motion by Councilmember Top Rojanasthien for City Council to approve the revised Capital Project Budget and authorize the City Administrator to execute the contract with Halme Builders, Inc. for the WA State Department of Enterprise Service Tenant Improvement, City Project No. 2321. Councilmember Jose Cuevas seconded the motion. Motion carried (7-0).

- D. Reappointment of members to the Planning Commission, Historic Preservation Board and Code Enforcement Board

Planning Manager Stephen Neuenschwander presented the staff report.

Motion by Councilmember Top Rojanasthien for City Council to approve Resolution No. 2023-31 reappointing three voting members to the Planning Commission (Josh Jorgensen, Rani Sampson, and Ruby Gaston); Resolution No. 2023-32, reappointing one voting member to the Historic Preservation Board (Mark Seman); and Resolution No. 2023-33, reappointing one voting member to the Code Enforcement Board (Emilka Furmanczyk). Councilmember Travis Hornby seconded the motion. Motion carried (7-0).

- E. Amendment 1 to Purchase and Sale Agreement between City of Wenatchee and Washington Department State of Transportation regarding North Wenatchee Avenue Parcel B

City Administrator Laura Gloria presented the staff report.

Motion by Councilmember Travis Hornby for the City Council to approve Amendment 1 to the Purchase and Sale Agreement between the City of Wenatchee and WSDOT and authorize the City Administrator's signature. Councilmember Top Rojanasthien seconded the motion. Motion carried (7-0).

6. Public Hearing Items

The Mayor called the public hearing to order and stated the process for the public hearing.

- F. Proposed amendments to Titles 10 and 11 of the Wenatchee City Code, the City of Wenatchee Capital Facilities Plan, the Wenatchee Urban Area Comprehensive Plan, and the Official Zoning Map including zone change applications under file numbers CPRZ-23-01 and CPRZ-23-02

Senior Planner Matt Parsons presented the staff report and power point presentation.

The Mayor asked for public comment and there was none.

He then turned the public hearing back over to the City Council.

Motion by Councilmember Mark Kulaas for City Council to approve and adopt the following: Ordinance 2023-25, amending Wenatchee City Code Title 10 Zoning; Ordinance 2023-26, amending Wenatchee City Code Chapter 11.04 Subdivision General Provisions; Ordinance 2023-27, amending the official zoning map of the City of Wenatchee; Resolution 2023-34, amending and restating the City of Wenatchee Capital Facilities Plan; Resolution 2023-35, amending the Wenatchee Urban Area Comprehensive Plan Land Use

Map; and Resolution 2023-36, amending the Wenatchee Urban Area Comprehensive Plan. Councilmember Keith Huffaker seconded the motion. Motion carried (7-0).

7. Reports

- a. Mayor's Report. The Mayor reported on the following:
- (1) The Mayor attended a phone conference today, along with staff, with the S&P rating agency and said the meeting went well and the city will hear back in a couple of weeks about the city's rating as bonds are close to being issued for the Convention Center remodel project.
 - (2) He met with the Wenatchee Downtown Association's incoming Board President Josh Tarr earlier this week and the city is looking forward to continue the good working relationship with the WDA and the board.
 - (3) The Wenatchee Police Department has a new officer, Greg Lee, who was sworn in last week.
 - (4) City Administrator Gloria added that there are two vacancies currently, one on the Code Enforcement Board, and one on the Historic Preservation Board. There are flyers to share on social media.
 - (5) The Mayor also mentioned that Christmas presents that are in the chambers are from city employees who have adopted three families this year.

b. Reports/New Business of Council Committees

Councilmember Keith Huffaker reported that Brenda Blanchfield with Solid Waste has retired after 30 years of service. He also reported that the Department of Ecology was going to have businesses start recycling food waste but it is costly and the DOE has granted an extension and will review again in July 2024.

Councilmember Jose Cuevas reported that he attended the last Homeless Advisory Committee meeting on December 13. He has been invited to be a speaker for "Teen Night" on December 15.

Councilmember Linda Herald reported that the next Homeless Task Force meeting is January 30. She stated that Glen DeVries is working hard on the job description for a new Homeless Services Coordinator.

The Mayor asked Public Works Director Rob Jammerman about any updates to grant applications. Rob announced that the City has received a TIB grant of \$1.2 million for the Ninth Street project which is expected to begin 2025/2026.

Councilmember Travis Hornby reported that the Chamber meeting is now at noon. He also reported that Rivercom is growing in stability of employment with two new supervisors.

8. Announcements

Ruby Gaston, Legislative Aide for Congresswoman Kim Schrier, read a letter from Congresswoman Kim Schrier in honor of Mayor Frank J. Kuntz, which will be read into the Congressional record next week. She then presented a Congressional Flag and certificate to the Mayor.

9. Close of Meeting. With no further business, the meeting closed at 4:16 p.m.



Frank J. Kuntz, Mayor

Attest:



Tammy L. McCord, City Clerk