



**WENATCHEE CITY COUNCIL**  
**Thursday, November 9, 2023**  
Wenatchee City Hall Council Chambers  
301 Yakima Street  
Wenatchee, WA 98801  
**MINUTES**

*"To create community through responsive leadership and services for the citizens and visitors of the Apple Capital of the World."*

**Present:** Mayor Frank Kuntz; Councilmember Position 1 Jose Cuevas; Councilmember Position 2 Mike Poirier; Councilmember Position 3 Top Rojanasthien; Councilmember Position 5 Mark Kulaas; Councilmember At-Large "A" Linda Herald; Councilmember At-Large "B" Keith Huffaker

**Staff Present:** City Administrator Laura Gloria; City Clerk Tammy McCord; City Attorney Danielle Marchant; IS Support Zach Steele; Human Resources Director Kari Page; Senior Engineer-Utilities Jeremy Hoover; Utility Planner Darci Mattioda; Facilities Manager Elisa Schafer; Storm/Sewer Collections Supervisor Adam Nealy; Community Development Director Glen DeVries; Finance Director Brad Posenjak; Public Works Director Rob Jammerman; Police Chief Steve Crown; Parks, Recreation & Cultural Services Director David Erickson; Deputy Public Works Director-Utilities Jessica Shaw

**4:45 p.m. Executive Session.** The Mayor called the meeting to order at 4:45 p.m. for the purpose of meeting in Executive Session for the following:

Executive session to consider the minimum price at which real estate will be offered for sale when public knowledge regarding such consideration would cause a likelihood of decreased price (RCW 42.30.110(1)(c)).

*Motion by Councilmember Keith Huffaker for City Council to convene in executive session for a time period not to exceed 5:05 p.m., with legal counsel present, to consider the minimum price at which real estate will be offered for sale when public knowledge regarding such consideration would cause a likelihood of decreased price (RCW 42.30.110(1)(c)). Councilmember Mark Kulaas seconded the motion. Motion carried (6-0).*

Council adjourned from executive session at 5:02 p.m.

## 5:15 p.m. Regular Meeting

**1. Call to Order, Pledge of Allegiance, and Roll Call.** Mayor Frank J. Kuntz called the regular meeting to order at 5:15 p.m. Local Girl Scouts led the Pledge of Allegiance. Girl Scout Regional Director Bryan Newberry said a few words about the “Month of the Girl.” The excused absence of Councilmember Travis Hornby was noted for the record.

## 2. Citizen Requests/Comments

- (1) Bryan Campbell, 1837 Jefferson, Wenatchee, read a letter to the Mayor and Council regarding his concerns with some recent code changes, and other concerns he has.
- (2) Craig Day, 600 Riverside Drive, Wenatchee, addressed the Council with his concerns about the election.
- (3) James McLaughlin, 2020 Center Court, addressed his concerns regarding an investigation, and additional matters.
- (4) Denise McBurney, 930 Wheeler Road, Wenatchee, addressed the Council concerning her missing son and programs to help them through the difficult time.

## 3. Consent Items

- *Motion to approve agenda, vouchers, and minutes from previous meetings.*  
Vouchers:  
Wires #1603 through #1606 in the amount of \$74,179.93 for October 25, 2023  
Claim checks #209700 through #209792 in the amount of \$1,237,981.84 for October 26, 2023  
Claim checks #209793 through #209794 in the amount of \$47,277.56 for October 26, 2023  
Benefits/Deductions in the amount of \$1,036,885.01 for October 31, 2023  
Claim checks #209808 through #209816 in the amount of \$9,269.86 for October 31, 2023  
Claim checks #209817 through #209879 in the amount of \$2,437,623.75 for November 2, 2023  
Claim check #209880 in the amount of \$5,949.90 for November 2, 2023  
Payroll distribution in the amount of \$606,635.35 for November 3, 2023  
Payroll distribution in the amount of \$5,894.10 for November 3, 2023
- *Motion to approve Resolution No. 2023-30, declaring certain personal property surplus to the needs of the City of Wenatchee and authorizing the Public Works Department to dispose of the personal property identified herein.*

*Motion by Councilmember Mark Kulaas to approve agenda, vouchers, and minutes from previous meetings. Motion to approve Resolution No. 2023-30, declaring certain personal property surplus to the needs of the City of Wenatchee and authorizing the Public Works Department to dispose of the personal property identified herein. Councilmember Top Rojanasthien seconded the motion. Motion carried (6-0).*

## 4. Presentation

- Veterans Day Proclamation read by Councilmember Linda Herald and presented to Dan Heimbecker who said a few words about the Veterans Day Parade.
- Wenatchee Valley Chamber of Commerce Annual Report – Steve Wilkinson and Ashley Sinner provided an update.

## 5. Action Items

### A. 2024 Temporary Worker Positions and Pay Ranges

Human Resources Director Kari Page presented the staff report.

Motion by Councilmember Linda Herald for City Council to adopt Ordinance 2023-24 establishing pay ranges for temporary workers for the 2024 calendar year, and repealing Ordinance No. 2022-38. Councilmember Jose Cuevas seconded the motion. Motion carried (6-0).

### B. 2024 Management and Administrative Group Classifications and Compensation

Human Resources Director Kari Page presented the staff report and provided an updated Exhibit A.

Motion by Councilmember Mark Kulaas for City Council to adopt Ordinance No. 2023-20, establishing positions for regular status employment within the City of Wenatchee Management/Administrative Group, fixing the compensation to be paid for the 2024 calendar year, and repealing Ordinance No. 2022-37, noting the revised schedule that was provided which revises the Principal Planner from MA13 to MA12. Councilmember Keith Huffaker seconded the motion. Motion carried (6-0).

### C. AC Water Main Replacement Projects – City Project No. 1918 - Authorization to Award Construction Contract to HCON, Inc.

Senior Engineer-Utilities Jeremy Hoover presented the staff report.

Motion by Councilmember Top Rojanasthien for City Council to award the contract for construction of the AC Water Main Replacement Projects – City Project No. 1918 to HCON, Inc., and authorize the City Administrator to sign the construction contract on behalf of the City. Councilmember Linda Herald seconded the motion. Motion carried (6-0).

### D. City Project No. 2107 – Broadview Improvements

Authorization to Award Construction Contract to Strider Construction Co. Inc.

Utility Planner Darci Mattioda presented the staff report.

Motion by Councilmember Keith Huffaker for City Council to award the construction contract for the Broadview Improvements Project, City Project No. 2107, to the lowest responsive bidder and authorize the City Administrator to sign the contract documents. Councilmember Mark Kulaas seconded the motion. Motion carried (6-0).

**E. Ninth Street Stormwater Construction Funding with the Department of Ecology**

Utility Planner Darci Mattioda presented the staff report. Council asked questions.

Motion by Councilmember Mark Kulaas for City Council to pass Resolution No. 2023-28 to negotiate a funding agreement with the State of Washington Department of Ecology for City Project No. 2101 and authorize the City Administrator to sign the agreement. Councilmember Keith Huffaker seconded the motion. Motion carried (6-0).

**F. Small Works City Project No. SW 23-03 – CIPP Project**

Authorization to Award Construction Contract to Allied Trenchless Co. LLC

Storm/Sewer Collections Supervisor Adam Nealy presented the staff report. Council asked questions and commented.

Motion by Councilmember Mike Poirier for City Council to award the Small Works Project for Sewer and Storm CIPP Liner Project No. SW23-03, to the lowest responsive bidder and authorize the City Administrator to sign the contract documents. Councilmember Linda Herald seconded the motion. Motion carried (6-0).

**G. Multi-Family Tax Exemption Agreement with Grandview’s Riverfront Village LLC**

Community Development Director Glen DeVries presented the staff report.

Motion by Councilmember Top Rojanasthien for City Council to adopt Resolution 2023-29 authorizing the execution of an 8-year Multi-Family Housing Limited Property Tax Exemption Agreement with Grandview’s Riverfront Village LLC. Councilmember Jose Cuevas seconded the motion. Motion carried (6-0).

At 6:18 p.m. the Mayor called for a 5-minute recess. The meeting resumed at 8:23 p.m.

**H. Delegation Bond Ordinance for Convention Center Renovation**

Facilities Manager Elisa Schafer and Finance Director Brad Posenjak presented the staff report and Power Point presentation. Councilmember Linda Herald recused herself due to a conflict of interest.

Motion by Top Rojanasthien requested for the City Council adopt Ordinance #2023-18, providing for the issuance and sale of one or more series of limited tax general obligation bonds in the aggregate principal amount of not to exceed \$16,400,000 to finance the design, development, purchase, construction, equipping and furnishing of renovations, expansions and improvements to the City Convention Center, and to pay costs of issuance of the bonds; delegating authority to approve the sale and final terms of the bonds; and

providing for other matters relating thereto. Councilmember Mike Poirier seconded the motion. Motion carried (5-0) (Herald conflict).

**6. Public Hearing Items.** The Mayor explained the public hearing procedures.

**I. 2024 Property Tax Ordinance**

Finance Director Brad Posenjak presented the staff report.

The Mayor asked for public comment. There was none.

He then turned the public hearing back to the Council for additional comments and consideration. Councilmember Keith Huffaker commented.

Motion by Councilmember Mark Kulaas for City Council to adopt Ordinance No. 2023-19, authorizing an increase in the regular property tax levy to be collected in the 2024 tax year. Councilmember Linda Herald seconded the motion. Motion carried (5-1) (Huffaker nay).

**7. Presentation**

- Review Draft 2024 Budget. Finance Director Brad Posenjak presented the draft 2024 budget and Power Point presentation. Council asked questions.

**8. Reports**

a. Mayor's Report. The Mayor reported the following:

- (1) There will be a special council meeting next Thursday. The next regular meeting is December 7, and will begin early at 4:00 p.m.
- (2) There was a "Reimagine Wenatchee" meeting held last week. There was a pre-meeting with the Wenatchee Downtown Association and 20-25 people attended. The consultant is putting together all the information gathered and preparing the draft master plan.
- (3) The annual employee breakfast was yesterday, and it was the largest turnout to-date.

b. Reports/New Business of Council Committees

Councilmember Mark Kulaas attended the Museum Board meeting yesterday, and they continue to work through the capital campaign. He also reported that the LEOFF 1 Disability Board met this week and they reviewed the City Code, the state law, and the current board composition, and will need to select a citizen representative to the board to be in compliance. There are approximately 12 members remaining in the area who can participate on the board.

Councilmember Jose Cuevas reported that he had a great time last week participating in the South Wenatchee Corridor Study with Fehr & Peers. Yesterday he attended the local Homeless Task Force meeting where they appointed two live representatives (one is an alternate). They also reviewed the bylaws, and have requested an ex-officio alternate.

Councilmember Top Rojanasthien reported that he attended the Wenatchee Downtown Association meeting yesterday where Police provided information to downtown business to help defer crime (additional lighting, consistent reporting, cameras). He also attended the NCW Tech Innovation Awards luncheon yesterday.

**9. Announcements.** None.

**10. Close of Meeting.** With no further business, the meeting closed at 7:05 p.m.

*Frank J. Kuntz*

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Frank J. Kuntz, Mayor

Attest:

*Tammy L. McCord*

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Tammy L. McCord, City Clerk