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**WCC Expansion and Renovation Project – Stakeholder Meeting Notes**

**Minutes from March 21, 2024 Meeting**

Meeting Notes:

* City Council to consider awarding the contract to Absher Construction at 03/28 City Council meeting. If approved, the Contractor is scheduled to begin mobilization the week of May 8th.
* Once approved, City staff will work with Contractor to get a “Construction Sequence Schedule” to share with the WDA.
* Contractor work schedule is Monday through Thursday, generally from 6am to 4:30pm, with Fridays and Weekends only as needed.
* Contractor will be expected to minimize parking closures along the avenue.
* Request to use a consistent method of communication i.e. a specific page with ongoing updates or an email blast. Would prefer weekly updates and/or progression updates.

City Action Items:

* Map of pedestrian detours
* Map of staging areas
* Construction Sequence Schedule
* Follow up monthly meetings - hybrid option.
* Create FAQ
* Posters on the fencing with project information
* City to setup specific project email

WDA Action Items:

* Implement Block Captain program for the avenue – determine how to route, track and prioritize questions.
* Add contacts to the stakeholder contact list