

Encouraging projects and programs that contribute to the quality of life in Wenatchee by advising the Mayor and City Council on the arts, recreation, parks, and city cultural heritage. We strive to preserve, enhance, and protect open spaces and to enrich the quality of life for present and future generations.

WENATCHEE ARTS, RECREATION AND PARKS COMMISSION MEETING AGENDA

**Tuesday April 16, 2024 4:00-5:00pm
Wenatchee City Hall - Council Chambers
301 Yakima Street, Wenatchee, WA 98801**

ROLL CALL: (At least 4 Commissioners must be present for a quorum)

Board Position	Name	Officer	Term Ends	Term Number
Position 1	Lyle Markhart		December 31, 2025	Term 2
Position 2	Kasey Koski	Secretary	December 31, 2026	Term 2
Position 3	Darci Ronning	Vice Chair	December 31, 2026	Term 2
Position 4	Sean Koester	Chair	December 31, 2024	Term 1
Position 5	Nick Rohrbach		December 31, 2024	Term 1
Position 6	Ryan Harmon		December 31, 2024	Term 1
Position 7	Megan Kassebaum		June 30, 2024	Term 2

PUBLIC COMMENT:

The "Public Comments" period is to provide the opportunity for members of the public to address the Commission on items not on the agenda. The Commission Chair will ask if there are any citizens wishing to make public comments. When recognized, please step up to the microphone, give your name and mailing address, and state the matter of your interest. If your interest is an agenda item, the Chair may suggest that your comments wait until that time. Citizen comments are limited to three minutes.

REGULAR AGENDA:

1.	Minutes from the March 19, 2024 Commission meeting	Action	1 minute
2.	Recreation Division Report	Informational/Discuss	20 minutes
3.	Project updates	Informational/Discuss	5 minutes
4.	Grant report	Informational	2 minutes
5.	City Council items	Informational	1 minute
6.	Commissioner Comments	Informational	2 minutes

UPCOMING MEETINGS:

- Tuesday, May 21, 2024, at 4:00pm at City Hall – Regular Meeting
- Tuesday, June 18, 2024 at 4:00pm at City Pool – Regular Meeting
 - Possibly mural painting at Pioneer Park
- Tuesday, July 16, 2024 at 4:00pm at City Hall – Regular Meeting

Wenatchee City Hall is open for the public to attend meetings in person. The public may also participate in the meeting via phone by calling: (509) 888-3298, passcode 05239#. If you have questions about participating in the meeting, please contact Cammy Coble at ccoble@wenatcheeewa.gov or (509) 888-3284.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Mayor's office at (509) 888-6204 (TTY 711). Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title 1).



MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission
From: David Erickson, Parks, Recreation and Cultural Services Director
Re: March 19, 2024 Meeting Minutes
Date: March 21, 2024

ACTION REQUESTED:

Move approval of the minutes from the March 19, 2024 Commission meeting.

WENATCHEE ARTS, RECREATION AND PARKS COMMISSION MEETING MINUTES

Tuesday March 19, 2024

Wenatchee City Hall – Council Chambers
301 Yakima Street, Wenatchee, WA 98801

CALL TO ORDER: The meeting was called to order at 4:00 p.m. by Chair Koester

IN ATTENDANCE: Harmon, Markhart, Ronning, Koester, Kassebaum, Koski (via Teams), Rohrbach

ABSENT: None

OTHERS PRESENT: Cammy Coble, Dave Erickson, Tim Herdt.

PUBLIC COMMENTS: None.

REGULAR AGENDA:

1. Minutes from the February 20, 2024 Commission meeting. ***Commissioner Markhart moved approval of the February 20, 2024 meeting minutes. Commissioner Rohrbach seconded the motion. The motion passed 7-0.***
2. **Recreation Division Report** – The report was postponed until April due to staff illnesses.
3. **Park Maintenance and Operations Report** – Park Maintenance Lead Tim Herdt provided an overview of park operations services and upcoming projects.
4. **Project Updates.** Along with the report provided in the agenda packet, the following updates were provided: the Upper Saddle Rock Acquisition Project is finished, the Granite Fern Flower sculpture is scheduled to be moved next week, the pool project is continuing, extended an offer of employment to the top Recreation Coordinator candidate.
6. **Grant report.** A report was included in the agenda packet. Additional information was provided on the following: The Foothills WWRP grant final report was submitted to the State, staff is waiting for the Cemetery grant contract, and also waiting on a decision from the State to see if the Lincoln baseball field grant will move ahead in the application process.

7. **City Council items.** A report was included in the agenda packet. The April 11 meeting will be held at Wenatchee Valley College in the conference center located in Mish ee twie (MET), building G.

8. **Commissioner Comments.**

Commissioner Harmon provided a letter from the Sports Foundation to promote the scholarship program and fundraising campaign.

Commissioner Markhart reported that the Arbor Day proclamation will be read on April 11th.

ADJOURN: The meeting adjourned at 4:34 p.m.



MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission
From: Dave Erickson, Parks, Recreation and Cultural Services Director
Re: Recreation Division Report
Date: March 22, 2024

ACTION REQUESTED:
Informational

BACKGROUND:

Recreation Supervisor Caryl Andre, Recreation Coordinators Sydney McElroy and Catie Hoffmann, and Administrative Assistant Cammy Coble are scheduled to attend the meeting and provide an update on recreation, arts, and aquatics programming.



From Left to right, Sydney, Cammy, Caryl, Catie



MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission
From: Dave Erickson, Parks, Recreation and Cultural Services Director
Re: Project Updates
Date: March 22, 2024

ACTION REQUESTED:

Informational.

BACKGROUND:

The following is a list of current departmental activities.

ADMINISTRATION

- Recreation Coordinator – Selected Catie Hoffmann. She begins work with the City on April 15.
- Summer Temporary staff – hiring almost complete.

ARTS

- P’Squosa Tribe Plaza Project –Plaza construction to begin July 1. Met with Kevin Petelle to review site and finalize the sculpture. The clay maquette is in the Director’s office if anyone wants to view it. Meeting with the WAG on April 9 to begin planning the dedication ceremony.
- Pioneer Park Murals – The goal is to have the mural complete by June 15. Ongoing work with Molly. Press releases and community coordination coming in May.
- Granite Fern Flower – Moved to Pennsylvania Park.
- Riverfront and Convention Center Sculpture move – Relocate to PSC during construction. Move by April 29.
- Slab Gate installation – April/May.

PARKS

- Hale Park Phase III – Project underway.
- City Pool Project – Tile installation and plaster in April, re-filling May 1, open to use May 20.
- Kiwanis Methow Park Backstop Replacement - Scheduled for June.
- Lincoln Park sidewalk addition - Scheduled for May.
- Pennsylvania Park – Added a fence behind restroom to aid in reducing ongoing issues.
- Responding to usual maintenance issues.

RECREATION

- Special Needs Social Program – ongoing twice a month
- Special Olympics Sports – Cycling, Swimming, Track and Field and Soccer underway.
- Skyhawks Sports Camps in April – Multi-Sport, Cheertots, Cheerleading, Soccer, Soccertots.
- Day Camp registration began April 1.
- Drop-In Volleyball – Concluding soon.
- Women’s Volleyball League – Concluded.
- Youth Track – Registration ongoing. Begins May 6.
- Hiking and Nature Camp – April 1-5.



MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission
From: Dave Erickson, Parks, Recreation and Cultural Services Director
Re: Grant Update
Date: April 3, 2024

ACTION REQUESTED:
Informational.

BACKGROUND:

The following is an update of current grant-related work. **New information is highlighted in ORANGE.**

Chelan Douglas Developmental Disabilities Grants

The grant provides funding support for the Special Needs Social Program. The \$8,500 request for the 2023/24 program year was awarded.

City Pool RCO Youth Athletic Facilities Grant

The \$700,000 grant project will provide a portion of the funding required to replace the plaster liner and tiles in the pool. **Prepared and submitted a grant billing.** Project underway and should conclude in May.

State Capital Budget Request

Received a \$533,500 capital budget request for the pool project. The project is underway and should conclude in May.

RCO WWRP Local Parks Grant (Bighorn Ridge)

This project will acquire approximately 134 acres in the foothills for non-motorized recreation, education, and habitat purposes. The application ranked 3rd statewide. The contract was received and accepted by the City Council. It was executed by the State.

Arbor Day Transformational Habitat Restoration and Coastal Resilience Grant

Applied for a \$310,000 grant for funding to plant almost 100 trees in city areas and also hire an arborist to prepare an updated city tree inventory, management plan, and canopy coverage analysis. Potential funding for shoreline restoration work was included.

Washington Cities Insurance Authority Risk Mitigation Grant

Prepared and submitted a \$15,776 grant to fund half of the Kiwanis Methow Park backstop replacement project.

Washington Invasive Species Council Grant

If successful, the grants would provide boot-cleaning stations at Kenzie's' Landing and Saddlerock.

State Community Outdoor Athletic Facilities Grant

A \$308,500 grant pre-application was prepared and submitted to help support the renovation of the Lincoln Park baseball field playing surfaces. If selected to move on to the next round, final applications would be due in March.

Historic Cemetery Preservation Capital Grant

This project would provide funding to purchase and install section signs and an information kiosk for the Cemetery. The application was for \$23,265. Received notification that the grant was successful.



MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission
From: Dave Erickson, Parks, Recreation and Cultural Services Director
Re: City Council Items
Date: March 26, 2024

ACTION REQUESTED:

Informational.

BACKGROUND:

The following is a report of parks, arts, and recreation-related items that the City Council has, or will be considering soon. The schedule is tentative and is subject to change.

January 11, 2024 City Council Meeting

✓ Consider approval of the Gordanier Purchase Sale Agreement. - **Approved**

February 8, 2024 City Council Meeting

✓ Consider selection of Pacific Engineering for the Hale Park Phase III engineering project. - **Approved**

February 22, 2024 City Council Meeting

✓ Consider award of the P'Squosa Plaza, plaza construction bid to JM Pacific Construction Inc. - **Approved**

March 7, 2024 City Council Meeting

✓ Consider acceptance of the Granite Fern Flower sculpture donation. - **Approved**

April 11, 2024 City Council Meeting – At Wenatchee Valley College

✓ Arbor Day Proclamation.

May 29, 2024 City Council Meeting

✓ Consider acceptance of DAHP Historic Cemetery Grant.*

* Tentative



MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission
From: Dave Erickson, Parks, Recreation and Cultural Services Director
Re: Commissioner Comments
Date: April 3, 2024

ACTION REQUESTED:

Informational.

BACKGROUND:

This item provides an opportunity for Commissioners to report about Committee assignments or items not included on the agenda.

- Sports Foundation – Ryan
- Arbor Day – Lyle
 - April 13