

Encouraging projects and programs that contribute to the quality of life in Wenatchee by advising the Mayor and City Council on the arts, recreation, parks, and city cultural heritage. We strive to preserve, enhance, and protect open spaces and to enrich the quality of life for present and future generations.

WENATCHEE ARTS, RECREATION AND PARKS COMMISSION MEETING AGENDA

**Tuesday March 19, 2024 4:00-5:00pm
Wenatchee City Hall - Council Chambers
301 Yakima Street, Wenatchee, WA 98801**

ROLL CALL: (At least 4 Commissioners must be present for a quorum)

Board Position	Name	Officer	Term Ends	Term Number
Position 1	Lyle Markhart		December 31, 2025	Term 2
Position 2	Kasey Koski	Secretary	December 31, 2026	Term 2
Position 3	Darci Ronning	Vice Chair	December 31, 2026	Term 2
Position 4	Sean Koester	Chair	December 31, 2024	Term 1
Position 5	Nick Rohrbach		December 31, 2024	Term 1
Position 6	Ryan Harmon		December 31, 2024	Term 1
Position 7	Megan Kassebaum		June 30, 2024	Term 2

PUBLIC COMMENT:

The "Public Comments" period is to provide the opportunity for members of the public to address the Commission on items not on the agenda. The Commission Chair will ask if there are any citizens wishing to make public comments. When recognized, please step up to the microphone, give your name and mailing address, and state the matter of your interest. If your interest is an agenda item, the Chair may suggest that your comments wait until that time. Citizen comments are limited to three minutes.

REGULAR AGENDA:

1.	Minutes from the February 20, 2024 Commission meeting	Action	1 minute
2.	Recreation Division Report	Action	20 minutes
3.	Park Maintenance and Operations Report	Informational/Discuss	20 minutes
4.	Project updates	Informational/Discuss	5 minutes
5.	Grant report	Informational	2 minutes
6.	City Council items	Informational	1 minute
7.	Commissioner Comments	Informational	2 minutes

UPCOMING MEETINGS:

- Tuesday, April 16, 2024, at 4:00pm at City Hall – Regular Meeting
- Tuesday, May 21, 2024, at 4:00pm at City Hall – Regular Meeting
- Tuesday, June 18, 2024 at 4:00pm at City Hall – Regular Meeting

Wenatchee City Hall is open for the public to attend meetings in person. The public may also participate in the meeting via phone by calling: (509) 888-3298, passcode 05239#. If you have questions about participating in the meeting, please contact Cammy Coble at ccoble@wenatcheewa.gov or (509) 888-3284.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Mayor's office at (509) 888-6204 (TTY 711). Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title 1).



MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission
From: David Erickson, Parks, Recreation and Cultural Services Director
Re: February 20, 2024 Meeting Minutes
Date: February 21, 2024

ACTION REQUESTED:

Move approval of the minutes from the February 20, 2024 Commission meeting.

WENATCHEE ARTS, RECREATION AND PARKS COMMISSION MEETING MINUTES

Tuesday February 20, 2024
Wenatchee City Hall – Council Chambers
301 Yakima Street, Wenatchee, WA 98801

CALL TO ORDER: The meeting was called to order at 4:00 p.m. by Chair Koester

IN ATTENDANCE: Harmon, Markhart, Ronning, Koester, Kassebaum, Koski, Rohrbach

ABSENT: None

OTHERS PRESENT: Cammy Coble, Dave Erickson, Laura Gloria, Sydney McElroy, Sarah Fitzgerald, Marriah Thornack, Lindsay Breidenthal, Ellen Bruex, Sara Hasslinger, Terry Valdez and via Teams: Craig Cundiff, Molly Keen, Josh Fisher, Cory Bennett.

PUBLIC COMMENTS: None.

REGULAR AGENDA:

1. Minutes from the January 16, 2024 Commission meeting. ***Commissioner Ronning moved approval of the January 16, 2024 meeting minutes. Commissioner Harmon seconded the motion. The motion passed 7-0.***
2. Pioneer Muralist Finalist Presentations – The final four muralists each made a ten-minute presentation and commissioners scored the proposals. Results will be tabulated by staff with distributed later in the week.
3. Museum Project/Centennial Park Update – Museum Director Marriah Thornack presented an update on the Museum renovation project and proposed changes to Centennial Park.
- 3.5 PUD Sculpture Donation. The Commission reviewed a proposal from the Chelan PUD to donate a sculpture to the City that is located at their former headquarters location. The sculpture would be relocated to Pennsylvania Park. ***Commissioner Koski moved approval to accept the donation, Commissioner Ronning seconded the motion and it passed unanimously.***
4. **Project Updates.** Along with the report provided in the agenda packet, several items were discussed including progress on the P'Squosa Plaza construction bid award, the Riverfront Park Project bid and

construction schedule, and Special Olympics State Winter Games.

6. **Grant report.** A report was included in the agenda packet.
7. **City Council items.** A report was included in the agenda packet. The April 11 meeting will be held at Wenatchee Valley College.
8. **Commissioner Comments.**
Commissioner Harmon reported that the Sports Foundation President is stepping down. He also reported that the Clark Bridge project is scheduled to go to bid in the fall and there will be loop trail impacts during construction.

Commissioner Markhart reported that the Arbor Day seedling distribution is set for April 13th and tree packing will be held on the 11th.

ADJOURN: The meeting adjourned at 5:25 p.m.



MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission
From: Dave Erickson, Parks, Recreation and Cultural Services Director
Re: Recreation Division Report
Date: March 2, 2024

ACTION REQUESTED:

Informational

BACKGROUND:

Recreation Supervisor Caryl Andre, Recreation Coordinator Sydney McElroy and Administrative Assistant Cammy Coble are scheduled to attend the meeting and provide an update on recreation, arts and aquatics programming.



From Left to right, Sydney, Cammy, Caryl



MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission
From: Dave Erickson, Parks, Recreation and Cultural Services Director
Re: Park Maintenance and Operations Annual Report
Date: March 2, 2024

ACTION REQUESTED:
Informational

BACKGROUND:

Parks Maintenance Lead Tim Herdt (below) and Park Maintenance Supervisor Rob Richards (right) are scheduled to attend the meeting to provide information and answer questions about park maintenance and operations.





MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission
From: Dave Erickson, Parks, Recreation and Cultural Services Director
Re: Project Updates
Date: March 2, 2024

ACTION REQUESTED:
Informational.

BACKGROUND:

The following is a list of current departmental activities.

ADMINISTRATION

- Recreation Coordinator hiring. Interviews on March 11.
- Registration/Reservation System.

ARTS

- P'Squosa Tribe Plaza Project – Construction bid awarded. Plaza construction to begin July 1.
- Pioneer Park Murals – Contract being finalized. The goal is to have the mural complete by June 15.
- PUD Artwork Donation – Approved by City Council. Scheduled for relocation at the end of March.

PARKS

- Hale Park Phase III – Project underway. Site visit February 21.
- Upper Saddle Rock Acquisition – Scheduled to close the acquisition on the 28th.
- City Pool Project – Tile installation underway, plaster in April, re-filling May 1, open to use May 20.
- Kiwanis Methow Park Backstop Replacement - Scheduled for June.
- Lincoln Park sidewalk addition - Scheduled for May.

RECREATION

- Special Needs Social Program – ongoing twice a month
- Special Olympics Sports – Basketball, Alpine and Nordic Skiing, Speed and Figure Skating, Cheerleading - Conclude March 3. Cycling, Swimming, Track and Field and Soccer begin thereafter.
- Polar Plunge - March 1.
- Special Olympics State Winter Games – March 1-3.
- Indoor Playground – Concluded March 7.
- Drop-In Volleyball – Ongoing through March.
- Women's Volleyball League – 2/6-3/27.
- Coming in April and May – Gardening seminars, sports camps, youth track, hiking camp. Day Camp registration opens April 1.



MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission
From: Dave Erickson, Parks, Recreation and Cultural Services Director
Re: Grant Update
Date: February 26, 2024

ACTION REQUESTED:
Informational.

BACKGROUND:

The following is an update of current grant-related work. **New information is highlighted in ORANGE.**

Chelan Douglas Developmental Disabilities Grants

The grant provides funding support for the Special Needs Social Program. The \$8,500 request for the 2023/24 program year was awarded.

City Pool RCO Youth Athletic Facilities Grant

The \$700,000 grant project will provide a portion of the funding required to replace the plaster liner and tiles in the pool. Project underway and should conclude in May.

State Capital Budget Request

Received a \$533,500 capital budget request for the pool project. The project is underway and should conclude in May.

Foothills RCO WWRP Local Parks Grant

This project will acquire approximately 650 acres in the foothills for non-motorized recreation, education, and habitat purposes. The final acquisition is scheduled to close on February 28. The project should conclude in May.

RCO WWRP Local Parks Grant (Bighorn Ridge)

This project will acquire approximately 134 acres in the foothills for non-motorized recreation, education, and habitat purposes. The application ranked 3rd statewide. The contract was received and accepted by the City Council. It was executed by the State.

Arbor Day Transformational Habitat Restoration and Coastal Resilience Grant

Applied for a \$310,000 grant for funding to plant almost 100 trees in city areas and also hire an arborist to prepare an updated city tree inventory, management plan, and canopy coverage analysis. Potential funding for shoreline restoration work was included.

Washington Cities Insurance Authority Risk Mitigation Grant

Prepared and submitted a \$15,776 grant to fund half of the Kiwanis Methow Park backstop replacement project.

Washington Invasive Species Council Grant

If successful, the grants would provide boot-cleaning stations at Kenzie's' Landing and Saddlerock.

State Community Outdoor Athletic Facilities Grant

A \$308,500 grant pre-application was prepared and submitted to help support the renovation of the Lincoln Park baseball field playing surfaces. If selected to move on to the next round, final applications would be due in March.

Historic Cemetery Preservation Capital Grant

This project would provide funding to purchase and install section signs and an information kiosk for the Cemetery. The application was for \$23,265. Received notification that the grant was successful.



MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission
From: Dave Erickson, Parks, Recreation and Cultural Services Director
Re: City Council Items
Date: February 26, 2024

ACTION REQUESTED:

Informational.

BACKGROUND:

The following is a report of parks, arts, and recreation-related items that the City Council has, or will be considering soon. The schedule is tentative and is subject to change.

January 11, 2024 City Council Meeting

✓ Consider approval of the Gordanier Purchase Sale Agreement. - **Approved**

February 8, 2024 City Council Meeting

✓ Consider selection of Pacific Engineering for the Hale Park Phase III engineering project. - **Approved**

February 22, 2024 City Council Meeting

✓ Consider award of the P'Squosa Plaza, plaza construction bid to JM Pacific Construction Inc. - **Approved**

March 7, 2024 City Council Meeting

✓ Consider acceptance of the Granite Fern Flower sculpture donation.*

March 28, 2024 City Council Meeting

✓ Consider acceptance of DAHP Historic Cemetery Grant.*

April 11, 2024 City Council Meeting – At Wenatchee Valley College

✓ Arbor Day Proclamation.

* Tentative



MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission
From: Dave Erickson, Parks, Recreation and Cultural Services Director
Re: Commissioner Comments
Date: February 23, 2024

ACTION REQUESTED:

Informational.

BACKGROUND:

This item provides an opportunity for Commissioners to report about Committee assignments or items not included on the agenda.

- Sports Foundation – Ryan
- Arbor Day – Lyle
 - April 13