



WENATCHEE CITY COUNCIL SPECIAL MEETING

Thursday, March 7, 2024

Wenatchee City Hall Council Chambers
301 Yakima Street
Wenatchee, WA 98801

AGENDA

"To create community through responsive leadership and services for the citizens and visitors of the Apple Capital of the World."

5:15 p.m. Special Meeting

1. Call to Order, Pledge of Allegiance, and Roll Call

2. Citizen Requests/Comments

The "Citizen Comments" period is to provide the opportunity for members of the public to address the Council on any matter, including items on the agenda. Comments on public hearing items will be taken during the public hearing. The Mayor will ask if there are any citizens wishing to address the Council. When recognized, please step up to the microphone, give your name and mailing address, and state the matter of your interest. Citizen comments will be limited to three minutes.

3. Consent Items

- Motion to approve agenda, vouchers, and minutes from previous meetings.

Vouchers:

Claim checks #211062 through #211147 in the amount of \$813,823.45 for February 15, 2024
Claim checks #211148 through #211217 in the amount of \$763,232.42 for February 22, 2024
Claim checks #211218 through #211219 in the amount of \$65,513.78 for February 22, 2024
Payroll distribution (retirees) in the amount of \$12,734.85 for February 29, 2024
Wires #1614 through #1616 in the amount of \$27,585.69 for February 26, 2024
Claim checks #211220 through #211283 in the amount of \$493,550.63 for February 21, 2024
Claim checks #211284 through #211289 in the amount of \$4,460.55 for February 29, 2024

4. Presentations

- Red Cross Month Proclamation

5. Action Items

- A.** Donation of the Granite Fern Flower Sculpture to the Public Art Collection
Presented by Parks, Recreation & Cultural Services Director David Erickson

Action Requested: *Motion for City Council to accept the donation of the Granite Fern Flower sculpture from the Chelan PUD and include the sculpture in the Public Art Collection.*

- B.** Contract Amendment 4 with Osborn Consulting for Development of a Draft and Final Plan for Pump Replacement of the Sewer Lift Station at the Wenatchee Rescue Mission Presented by Community Development Director Glen DeVries

Action Requested: *Motion for City Council to authorize the City Administrator to enter into an agreement with Osborn Consulting for the development of a draft and final plan for the pump replacement of the existing lift station for the Wenatchee Rescue Mission as described in Exhibit A "Scope of Services" in an amount not to exceed \$52,833.00 as shown in Exhibit B "Fee Estimate."*

- C.** Appointment of Amber Bollinger to the Planning Commission Presented by Community Development Assistant Director Stephen Neuenschwander

Action Requested: *Motion for City Council to adopt Resolution No. 2024-06, appointing Amber Bollinger to the Planning Commission for a four-year term.*

6. Reports

- a. Mayor's Report
- b. Reports/New Business of Council Committees

7. Announcements

8. Close of Meeting

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Mayor's office at (509) 888-6204 (TTY 711). Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title 1).



DRAFT

WENATCHEE CITY COUNCIL
Thursday, February 22, 2024
Wenatchee City Hall Council Chambers
301 Yakima Street
Wenatchee, WA 98801
MINUTES

"To create community through responsive leadership and services for the citizens and visitors of the Apple Capital of the World."

Present: Mayor Mike Poirier; Councilmember District 1 Jose Cuevas, Councilmember District 2 Chelsea Ewer; Councilmember District 4 Travis Hornby; Councilmember District 5 Charlie Atkinson; Councilmember At-Large "A" Linda Herald; Councilmember At-Large "B" Keith Huffaker

Staff Present: City Administrator Laura Gloria; City Attorney Danielle Marchant; City Clerk Tammy McCord, IT Support Tim McCord; Finance Director Brad Posenjak; Police Chief Steve Crown; Parks and Recreation Director Dave Erickson; Project Engineer Nicole Brockwell; Deputy Public Works Director Jessica Shaw; Waste Water Treatment Plant Operator Mike Hodgson; Senior Utility Engineer Jeremy Hoover

5:15 p.m. Regular Meeting

1. Call to Order, Pledge of Allegiance, and Roll Call. Mayor Mike Poirier called the regular meeting to order at 5:00 p.m. Councilmember Keith Huffaker led the Pledge of Allegiance.

Motion by Councilmember Keith Huffaker to excuse Councilmember Top Rojanasthien. Councilmember Travis Hornby seconded the motion. Motion carried (6-0).

2. Citizen Requests/Comments

- (1) Emily Bjork, 518 Okanogan, Wenatchee, organized the Columbia Elementary School Advocate Group, provided a letter to the Council and addressed the Council with her concerns about safe routes to school if Columbia Elementary School closes and students are moved to Lincoln Elementary.
- (2) Dorothy Ferguson, 1650 Concord Place, Wenatchee, provided a map to the Council and addressed the Council about her concerns about safe routes to school and requested that the City of Wenatchee conduct a traffic assessment for safety routes from Columbia Elementary to Lincoln Elementary. The Mayor stated he will reach out to Superintendent Kory Kalahar regarding the concerns.

- (3) Josh Tarr, 946 Highland Drive, Wenatchee, and downtown business owner, thanked the city for coming to the Wenatchee Downtown Association's annual dinner last evening and a special shout out to Rob Richards, David Erickson and Jered Gardner for their work keeping downtown looking good. He addressed the Council about his concerns about drug-related issues that have been occurring in downtown. The incidents have been increasing and there is a need for increased patrols, surveillance, and better funding for law enforcement.
- (4) Tom Irvin and Dave Herald announced that the annual St. Patrick's Day parade is set for Sunday, March 17, 2024, to begin at 5'ish. They invited the Mayor to lead the parade. They will be sure to have a new scepter for the new Mayor.

3. Consent Items

- *Motion to approve agenda, vouchers, and minutes from previous meetings.*

Vouchers:

Claim checks #210923 through #210891 in the amount of \$700,863.18 for February 1, 2024
Payroll distribution in the amount of \$10,095.07 for February 5, 2024
Claim checks #210982 through #211041 in the amount of \$1,038,955.23 for February 8, 2024
Claim checks #211042 through #211054 in the amount of \$6,288.83 for February 8, 2024
Payroll distribution in the amount of \$458,495.00 for February 20, 2024
Claim checks #211055 through #211061 in the amount of \$12,899.00 for February 15, 2024

- *Motion for City Council to accept the work performed by the contractor, Jones Concrete, LLC, for the Unit Priced Concrete Flatwork Project No. SW22-05, and further authorize the City Administrator to sign the Final Contract Voucher.*
- *Motion for City Council to approve Resolution No. 2024-05, amending the 2024 designations of voting representatives to various community boards, councils and organizations, and authorizing the representatives to vote on the City's behalf.*

Motion by Councilmember Keith Huffaker to approve agenda, vouchers, and minutes from previous meetings; for City Council to accept the work performed by the contractor, Jones Concrete, LLC, for the Unit Priced Concrete Flatwork Project No. SW22-05, and further authorize the City Administrator to sign the Final Contract Voucher; and for City Council to approve Resolution No. 2024-05, amending the 2024 designations of voting representatives to various community boards, councils and organizations, and authorizing the representatives to vote on the City's behalf. Councilmember Jose Cuevas seconded the motion. Motion carried (6-0).

4. Presentations

- Link Transit – Link Transit General Manager Nick Covey and Planning and Development Manager Christina Barone presented an update to the Council and a Power Point Presentation. The Mayor and Council commented and asked questions and thanked them for their presentation.

5. Action Items

A. City Project No. 2323 – North Wenatchee Avenue Corridor Improvements Project

Project Engineer Nicole Brockwell presented the staff report and Power Point Presentation. Council commented.

Motion by Councilmember Travis Hornby for City Council to authorize the City Administrator to negotiate with Jacobs for design services for the North Wenatchee Avenue Corridor Improvements Project, City Project No. 2323, and authorize the City Administrator to sign a contract on behalf of the City of Wenatchee pending WSDOT concurrence. Councilmember Charlie Atkinson seconded the motion. Motion carried (6-0).

B. P'Squosa Plaza Project

Parks, Recreation & Cultural Services Director David Erickson presented the staff report. Council asked questions and commented.

Motion by Councilmember Keith Huffaker for City Council to accept the bid from JM Pacific construction, Inc. in the amount of \$223,581.83 for the P'Squosa Plaza Project, and authorize the City Administrator to sign the standard city project agreement. Councilmember Chelsea Ewer seconded the motion. Motion carried (6-0).

C. Wastewater Treatment Plant – Influent Pump Project No. SW23-01

Wastewater Treatment Plant Supervisor Mike Hodgson presented the staff report.

Motion by Councilmember Linda Herald for City Council to approve Amendment No. 2 to the construction contract with Nordvind Sewer Service, LLC and further authorize the City Administrator to sign the construction change order. Councilmember Travis Hornby seconded the motion. Motion carried (6-0).

D. Mitigated Permit Deposit Agreement between Crown Columbia Water Resources, LLC and the Regional Water System

Deputy Public Works Director Jessica Shaw presented the staff report. Council asked questions.

Motion by Councilmember Keith Huffaker for City Council to approve the Mitigated Permit Deposit Agreement between Crown Columbia Water Resources, LLC and the Regional Water System and authorize the City Administrator's signature. Councilmember Linda Herald seconded the motion. Motion carried (6-0).

E. Amendment No. 2 to the Regional Water Technical Support for Confluence Parkway Agreement

Public Works Director Jessica Shaw presented the staff report.

Motion by Councilmember Charlie Atkinson for City Council to approve Amendment No. 2 to the Regional Water Technical Support for Confluence Parkway Agreement with Stantec Consulting Services, Inc. and authorize the City Administrator's signature. Councilmember Travis Hornby seconded the motion. Motion carried (6-0).

F. Wastewater Treatment Plant Blower Building Improvements – Project No. 2106

Senior Engineer Jeremy Hoover presented the staff report. Council asked questions.

Motion by Councilmember Travis Hornby for City Council to negotiate with RH2 Engineering for SCADA Programming Services for the Wastewater Treatment Plant Blower Building Improvements - Project No. 2106 and further authorize the City Administrator to sign a contract on behalf of the City. Staff further recommends the City Council authorize an amendment to the project budget as detailed below. Councilmember Chelsea Ewer seconded the motion.

Motion by Councilmember Keith Huffaker to amend the motion for City Council to authorize the Mayor to negotiate with RH2 Engineering for SCADA Programming Services for the Wastewater Treatment Plant Blower Building Improvements - Project No. 2106 and further authorize the City Administrator to sign a contract on behalf of the City. Councilmember Travis Hornby seconded the motion. Motion carried (6-0).

Motion by Councilmember Charlie Atkinson for City Council to authorize an amendment to the project budget as detailed in the agenda packet. Councilmember Travis Hornby seconded the motion. Motion carried (6-0).

6. Reports

- a. Mayor's Report. The Mayor reported on the following:
 - (1) The Mayor attended the Wenatchee Downtown Association's annual banquet last evening and it was a very nice and positive evening;
 - (2) He and East Wenatchee Mayor Jerrilea Crawford presented the "State of the Cities" last week as part of the Chamber's Coffee & Commerce program; and
 - (3) The Mayor also reminded everyone that the next meeting is March 7, due to the Chamber Banquet being scheduled on March 14.

b. Reports/New Business of Council Committees

Councilmember Linda Herald reported that she has been asked to serve on the AWC Legislative Priorities Board representing District 3, and asked that everyone share their ideas with her. She also reported that plans are underway for the Misawa visit during the Apple Blossom Festival and she is coordinating the welcoming dinner.

Councilmember Keith Huffaker reported that he attended a retirement party today for Solid Waste Coordinator Brenda Blanchfield who is retiring after 30 years of service.

Councilmember Charlie Atkinson reported that yesterday he attended a strategic planning meeting of the Chelan Douglas Homeless Housing Task Force.

7. Announcements. None.

8. Close of Meeting. With no further business, the meeting adjourned at 6:40 p.m.

Mike Poirier, Mayor

Tammy McCord, City Clerk



AMERICAN RED CROSS MONTH, 2024 A Proclamation

WHEREAS, during American Red Cross Month in March, we celebrate Wenatchee, Washington's humanitarian spirit, reaffirming our commitment to help ensure no one faces a crisis alone. Caring for one another is at the heart of our community and exemplified by the people whose simple acts of kindness through the Red Cross provide help and hope in people's most difficult moments — continuing the lifesaving legacy of Clara Barton, who founded the organization more than 140 years ago to prevent and alleviate human suffering.

WHEREAS, every day, these ordinary individuals lend a helping hand to make an extraordinary difference for neighbors in need — whether it's providing emergency shelter, food, and comfort for families displaced by home fires and other disasters, donating lifesaving blood for cancer patients, accident victims, and people with sickle cell disease and other life-threatening conditions; supporting military members and veterans, along with their families and caregivers, through the unique challenges of service; using vital skills like first aid and CPR to help others survive medical emergencies; or delivering international humanitarian aid and reconnecting loved ones separated by crises around the world.

WHEREAS, their support, volunteerism, and generous donations are critical to our community's resilience. We hereby recognize this month of March in honor of all who fulfill Clara Barton's noble words, "You must never think of anything except the need and how to meet it," and ask everyone to join in this commitment.

NOW, THEREFORE, I, Mayor Mike Poirier, hereby proclaim **March 2024** as **Red Cross Month**. I encourage all citizens of Wenatchee to reach out and support its humanitarian mission.



IN WITNESS WHEREOF, I have caused the seal of the City of Wenatchee to be affixed on this 7th day of March, 2024.

MIKE POIRIER, Mayor



CITY COUNCIL AGENDA REPORT

TO: Mike Poirier, Mayor
City Council

FROM: David Erickson, Parks, Recreation and Cultural Services Director

MEETING DATE: March 7, 2024

I. SUBJECT

Donation of the Granite Fern Flower Sculpture to the Public Art Collection.

II. ACTION REQUESTED

Move approval to accept the donation of the Granite Fern Flower sculpture from the Chelan PUD and include the sculpture in the Public Art Collection.

III. OVERVIEW

The PUD is in the process of selling its former headquarters building. Located on the grounds of the building is a sculpture titled "Granite Fern Flower."

The PUD is interested in donating the sculpture to the City for inclusion in the public art collection. The City would be responsible for relocating the sculpture and ongoing annual maintenance.

The donation, addition to the art collection, and relocation to a neighborhood park is consistent with the goals and objectives contained in the 2024-30 Parks, Recreation, and Open Space Comprehensive Plan.

The Arts, Recreation, and Parks Commission reviewed the donation and unanimously recommended acceptance. If accepted, the sculpture would be relocated to Pennsylvania Park.

Staff recommends accepting the donation.

IV. FISCAL IMPACT

Minimal, within operations budget – staff and equipment time to move the sculpture.



V. PROPOSED PROJECT SCHEDULE

If approved, the sculpture would be relocated to Pennsylvania Park at the end of the month.

VI. REFERENCE(S)


VII. ADMINISTRATIVE ROUTING

Tammy McCord, City Clerk
Laura Gloria, City Administrator
Brad Posenjak, Finance Director



CITY COUNCIL AGENDA REPORT

TO: Mike Poirier, Mayor
City Council

FROM:  Glen DeVries, Community Development Director

MEETING DATE: March 7, 2024

I. SUBJECT

A contract amendment with Osborn Consulting for the development of a draft and final plan for the pump replacement of the sewer lift station at the Wenatchee Rescue Mission at 1450 S Wenatchee Ave, Wenatchee.

II. ACTION REQUESTED

Motion for the City Council to authorize the City Administrator to enter into an agreement with Osborn Consulting for the development of a draft and final plan for the pump replacement of the existing lift station for the Wenatchee Rescue Mission as described in the attached Exhibit A scope of services in an amount not to exceed \$52,833.00 as shown in the fee estimate, Exhibit B.

III. OVERVIEW

The City of Wenatchee has contracted with Pipkin Construction Inc. for site development and installation of 43 Pallet Shelters at the Wenatchee Rescue Mission. To facilitate and support the development of the shelters and shower/bathroom trailer and maintain the existing contracted 65 bed low barrier shelter, a system replacement is necessary for the pumps and electrical panel of the lift station.

Osborn Consulting and their sub-consultants have designed and overseen site engineering for the emergency low barrier shelter project. The proposed services are necessary for the oversight and design of the lift station. Installation of the updated lift system is necessary for the project to be completed.

IV. FISCAL IMPACT

Capital funds within fund 117 of the Homeless Program are sufficient to cover the engineering costs.

V. PROPOSED PROJECT SCHEDULE

Design and installation of the improvements would occur concurrent with ongoing construction. It is anticipated that the project will be complete for the Pallet Shelters by June 2024.

Agenda Report to Mayor and City Council
March 7, 2024
Page #2

VI. REFERENCE(S)

1. Exhibit A, Scope of Services Osborn Consulting, Amendment 4.
2. Exhibit B, Fee Estimate for Amendment 4, Osborn Consulting.

VII. ADMINISTRATIVE ROUTING

Tammy McCord, City Clerk
Laura Gloria, City Administrator
Brad Posenjak, Finance Director

Exhibit A - Scope of Services

Project:	City of Wenatchee Low Barrier Shelter – Amendment 4
Consultant:	Osborn Consulting (Osborn)
Contract No.:	

Amendment 4

This amendment includes development of a draft and final PS&E set for the pump and control panel replacement at the Wenatchee Rescue Mission sewage lift station.

The project team consisting of Osborn Consulting (Osborn) and Century West will complete the following tasks as part of this amendment.

- Complete design calculations to develop pump sizing and control panel requirements.
- Develop a draft and final PS&E set for the pump replacement for the existing lift station.
- Provide construction support for a contractor selected from Wenatchee’s Small Works Roster.

SCOPE OF SERVICES

Task 1 Project Management & Administration

Objective

This task covers the management, administration, and coordination of the work by Osborn defined in this Contract including project management, preparation of monthly invoices, project schedule maintenance, and overall coordination with the City.

Consultant Services

- Set up and close out the contract amendment.
- Coordinate and manage the project team.
 - Coordinate with electrical/controls subconsultant.
 - Prepare and manage the project schedule.

Client Responsibilities

- Process payment of invoices within 30 calendar days of invoice.
- Review project deliverables and provide one consolidated list of review comments for Osborn within an agreed-upon schedule.

Assumptions

- The project duration will be four months from the date this contract is executed.

Deliverables

- Monthly Invoices and Status Report (emailed to client in a PDF format).

Task 5 Develop PS&E

Objective

Osborn will design and create draft and final plans for the pump replacement for the existing lift station. The following subtasks are added to Task 5.

Task 5A Draft Plan Set – Lift Station

Consultant Services

- Site Visit – Conduct one (1) site visit to confirm site conditions for pump replacement.
- Complete lift station design calculations including verification of fixture counts, design flow rates, pump sizing, and existing force main capacity.
- Develop technical memo documenting design calculations. Memo will be up to three (3) pages plus appendices.
- Develop up to ten (10) draft plan sheets. Plan sheets will include the following:
 - Cover Sheet – 1 sheet
 - Existing conditions site plan – 1 sheet
 - Site plan including TESC and demolition – 1 sheet

- Pump mechanical detail sheet – 1 sheet
- Pump electrical and controls – 6 sheets
- Develop draft small works specifications
- Develop draft cost estimate

Client Responsibilities

- Submit permit applications and acquire any necessary construction and/or environmental permits.
- Arrange for access to existing facilities if City staff is required to be present during field visits.
- Coordinate with property owner for site visit access and design decisions.
- Provide review comments on the plans within the agreed upon schedule.

Assumptions

- Site specific drawings will be provided after coordination with pump station supplier and pump station electrical engineer.
- Additional data collection, plan sets deliverables and construction will not be required for creation of plan set.
- Design assumes that a new wet well and valve vault will be installed as a part of the project.
- Design assumes force main will not be replaced.
- CCTV Inspection is not included at this time.

Deliverables

- Draft plans – up to ten (10) sheets (PDF)

Task 5B Final Plan Set – Lift Station

Consultant Services

- Develop Final plan sheets. See Task 5A for plan sheet list.
- Provide construction support:
 - Review and response to contractor questions, Requests for Information (RFI), and submittals.
 - OCI will review contractor questions, RFI's, and/or submittals and provide recommended responses to the District's Construction Manager. Fee estimate assumes up to 5 RFIs, 5 submittals,
 - Attendance at construction meetings
 - The consultant team will attend construction meetings. Anticipated meetings include a pre-construction meeting and up to 2 virtual meetings for coordination.
 - Review and response to up to 1 change order request.

Client Responsibilities

- Provide review comments on the plans within the agreed upon schedule.

Assumptions

- Final plans will be ready for contractor selection from the small works roster. Comments received after the Final plan set submittal will be considered additional work.
- The City will self-perform or retain a Construction Manager. Construction manager is assumed to

complete all other contract administration items not in this scope of work and all on-site work.

- Time preparing change orders will be limited to the hours specified in the fee estimate. If additional time is needed for engineering design for a change order it can be added through an amendment.

Deliverables

- Final plans – up to ten (10) sheets (PDF)

Task 5C Electrical Design – Lift Station

Subconsultant Services

- Preparation of bid drawings for the project work described above signed by a professional Engineer in the State of Washington. Drawings will include the following:
 - Electrical symbol and legend sheet
 - Electrical site plan (existing)
 - Electrical site plan (revised)
 - Electrical one-line diagrams and schedules
 - Electrical wiring diagrams
 - Electrical details
- Preparation of electrical specifications.
- Preparation of an estimate for electrical construction costs.
- Provide construction support:
 - Review and response to contractor questions, Requests for Information (RFI), and submittals.
 - Subconsultant will review contractor questions, RFI's, and/or submittals and provide recommended responses to the District's Construction Manager. Fee estimate assumes up to 5 RFIs, 2 submittals.

Client Responsibilities

- City will provide review comments on the plans within the agreed upon schedule.

Assumptions

- Osborn Consulting will provide base AutoCAD files for electrical site plan drawings.
- Osborn Consulting will provide coordination with the City of Wenatchee regarding any design requirements and information about existing systems.
- The new pumps will be the same horsepower as the pumps being replaced.
- Alarming and monitoring for the system will be local to the site.
- One (1) site visit is included.
- **Work not included:**
 - Design of a SCADA interface panel.
 - Design of a standby power system.
 - No site visit or punch list inspection during/after construction phase.

Deliverables

- Deliverables will be incorporated with draft and final plan sets (Tasks 3A and 3B)

2/16/2024

Exhibit B - Fee Estimate

Osborn Consulting, Inc. - Wenatchee Homeless Shelter - Pump Design
Amendment 4

Project Tasks	Osborn Consulting			Century West	Total Fee Estimate
	Hours	Expenses ¹	Mileage ¹	Osborn Fee	
			\$0.65		
Task 1 Project Management and Administration					
Contract Setup/Close out	4				
Coordinate and Manage the Project Team	6				
Task Hours	10	\$ -	\$ -	\$ 1,546	\$ -
Task 5 Develop Plan Sheets					
Task 5A Draft Plan Set - Lift Station	-				
Site Visit	16				
Plan Sheets - Pump	84				
QA/QC Review	8				
Task 5B: Final Plan Set - Lift Station	-				
Plan Sheets - Pump	56				
QA/QC Review	8				
Construction Support	28				
Task 2C: Electrical and Control Design	-				\$ 20,000
Task Hours	200	\$ -	\$ -	\$ 30,886	\$ 20,000
Project Total Hours	210				\$ 50,886

1. A mark-up of 5% is applied to Osborn's expenses and mileage for site visits.

Osborn Consulting Subtotal	\$ 32,433
Century West Subtotal	\$ 20,000
Subconsultant Markup (2%)	\$ 400.00
TOTAL FEE ESTIMATE	\$ 52,833

CITY COUNCIL AGENDA REPORT

TO: Mike Poirier, Mayor
City Council

FROM: Stephen Neuenschwander, Community Development Department Assistant Director

MEETING DATE: March 7, 2024

I. SUBJECT

Appointment of Amber Bollinger to the Planning Commission.

II. ACTION REQUESTED

A motion to adopt Resolution 2024-06 appointing Amber Bollinger to the Planning Commission for a 4-year term.

III. OVERVIEW

In accordance with the City of Wenatchee Zoning Code, the Planning Commission consists of 7 members appointed by a majority of the City Council. The term of each planning commissioner shall be for a period of four years. There is currently one vacant, unfilled position on the planning commission.

Two applications were received by the city to fill the vacant position. A panel consisting of Councilmember Charlie Atkinson, Planning Commission Chair Rani Sampson, and Community Development Assistant Director Stephen Neuenschwander interviewed both candidates and recommends that Amber Bollinger be appointed to a 4-year term beginning immediately.

IV. FISCAL IMPACT

None

V. PROPOSED PROJECT SCHEDULE

Adoption of Resolution 2024-06 on March 7, 2024

VI. REFERENCE(S)

Resolution 2024-06

VII. ADMINISTRATIVE ROUTING

Laura Gloria, City Administrator
Tammy McCord, City Clerk

RESOLUTION NO. 2024-06

A RESOLUTION, of the City of Wenatchee, Washington appointing Amber M. Bollinger as a voting member to the Planning Commission to fill a vacant position.

WHEREAS, the City of Wenatchee has created a Planning Commission (“Commission”) with powers and duties as stated in Chapter 10.74 of the Wenatchee City Code; and

WHEREAS, there is a vacant position on the Commission, which has a term expiring on December 31, 2027; and

WHEREAS, Amber M. Bollinger has expressed a desire to be appointed to the vacant position on the Commission; and

WHEREAS, Ms. Bollinger qualifies to serve on the Commission; and

WHEREAS, the Department of Community Development is the “responsible department,” as that term is used in Resolution 2009-34, for the Commission; and

WHEREAS, the Director of the Department of Community Development recommends that Ms. Bollinger be appointed to the Commission.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WENATCHEE HEREBY RESOLVES AS FOLLOWS:

Section 1. Appointment. The City Council makes the following appointment to the Planning Commission with a term as stated below:

NAME and ADDRESS

Amber M. Bollinger
500 Surry Rd.
Wenatchee, WA 98801

TERM BEGINS

Immediately

TERM EXPIRES

December 31, 2027

Section 2. Effective Date. This Resolution shall take effect upon adoption.

ADOPTED by the City Council of the City of Wenatchee, Washington, this ___ day of March, 2024.

CITY OF WENATCHEE, a Municipal Corporation

By: _____
MIKE POIRIER, Mayor

ATTEST:

By: _____
TAMMY McCORD, City Clerk

APPROVED AS TO FORM:

By: _____
DANIELLE R. MARCHANT, City Attorney