

Encouraging projects and programs that contribute to the quality of life in Wenatchee by advising the Mayor and City Council on the arts, recreation, parks, and city cultural heritage. We strive to preserve, enhance, and protect open spaces and to enrich the quality of life for present and future generations.

WENATCHEE ARTS, RECREATION AND PARKS COMMISSION MEETING AGENDA

**Tuesday February 20, 2024 4:00-5:00pm
Wenatchee City Hall - Council Chambers
301 Yakima Street, Wenatchee, WA 98801**

ROLL CALL: (At least 4 Commissioners must be present for a quorum)

Board Position	Name	Officer	Term Ends	Term Number
Position 1	Lyle Markhart		December 31, 2025	Term 2
Position 2	Kasey Koski	Secretary	December 31, 2026	Term 2
Position 3	Darci Ronning	Vice Chair	December 31, 2026	Term 2
Position 4	Sean Koester	Chair	December 31, 2024	Term 1
Position 5	Nick Rohrbach		December 31, 2024	Term 1
Position 6	Ryan Harmon		December 31, 2024	Term 1
Position 7	Megan Kassebaum		June 30, 2024	Term 2

PUBLIC COMMENT:

The "Public Comments" period is to provide the opportunity for members of the public to address the Commission on items not on the agenda. The Commission Chair will ask if there are any citizens wishing to make public comments. When recognized, please step up to the microphone, give your name and mailing address, and state the matter of your interest. If your interest is an agenda item, the Chair may suggest that your comments wait until that time. Citizen comments are limited to three minutes.

REGULAR AGENDA:

1.	Minutes from the January 16, 2024 Commission meeting	Action	1 minute
2.	Pioneer Muralist Finalist Presentations	Action	45 minutes
3.	Museum Project/Centennial Park Update – Marriah Thornack	Informational/Discuss	15 minutes
4.	Project updates	Informational/Discuss	5 minutes
5.	Grant report	Informational	2 minutes
6.	City Council items	Informational	1 minute
7.	Commissioner Comments	Informational	2 minutes

UPCOMING MEETINGS:

- Tuesday, March 19, 2024, at 4:00pm at City Hall – Regular Meeting
 - Recreation Division Report, Park Maintenance and Operations Report
- Tuesday, April 16, 2024, at 4:00pm at City Hall – Regular Meeting
- Tuesday, May 21, 2024, at 4:00pm at City Hall – Regular Meeting

Wenatchee City Hall is open for the public to attend meetings in person. The public may also participate in the meeting via phone by calling: (509) 888-3298, passcode 05239#. If you have questions about participating in the meeting, please contact Cammy Coble at ccoble@wenatcheeva.gov or (509) 888-3284.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Mayor's office at (509) 888-6204 (TTY 711). Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title 1).



MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission
From: David Erickson, Parks, Recreation and Cultural Services Director
Re: January 16, 2024 Meeting Minutes
Date: January 17, 2024

ACTION REQUESTED:

Move approval of the minutes from the January 16, 2024 Commission meeting.

WENATCHEE ARTS, RECREATION AND PARKS COMMISSION MEETING MINUTES

Tuesday January 16, 2024

Wenatchee City Hall – Council Chambers
301 Yakima Street, Wenatchee, WA 98801

CALL TO ORDER: The meeting was called to order at 4:00 p.m. by Chair Koester

IN ATTENDANCE: Harmon, Markhart, Ronning, Koester, Kassebaum, Koski

ABSENT: Rohrbach

OTHERS PRESENT: Cammy Coble, Dave Erickson, Laura Gloria, Jennifer Hadersberger, Eunice Youmens

PUBLIC COMMENTS: None.

REGULAR AGENDA:

- 1. September 19, 2023 Commission Meeting Minutes.** *Commissioner Koski moved approval of the September 19, 2023 meeting minutes. Commissioner Harmon seconded the motion. The motion passed 6-0.*
- 2. Election of Secretary – Commissioner Markhart nominated Commissioner Koski for the position of Secretary.** *Commissioner Harmon seconded the motion and it passed unanimously.*
- 3. Clark Bridge Extension Project** - City Engineering Services Manager Ryan Harmon provided an overview of the project and illustrated the anticipated impacts to Hale Park.
- 4. Chelan Douglas Land Trust Update** – Jennifer Hadersberger and Eunice Youmans from the Chelan Douglas Land Trust provided an overview of their 2024 work plan for city properties in the foothills.
- 5. Project Updates.** Along with the report provided in the agenda packet, several items were discussed including progress on the P’Squosa Plaza bid, City Pool Project, Pioneer Park Mural Project, and Hale Park Phase III request for qualifications.
- 6. Grant report.** A report was included in the agenda packet.
- 7. City Council items.** A report was included in the agenda packet.

8. Commissioner Comments.

The Director provided a report about the Bundle Up Festival. The fun run was postponed until February 3 due to the cold temperatures. The indoor event was well attended despite the weather.

Commissioner Markhart reported that the Arbor Day Committee was to meet on the 17th to discuss the seedling distribution and set a date for 2024.

ADJOURN: The meeting adjourned at 5:07 p.m.



MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission
From: Dave Erickson, Parks, Recreation and Cultural Services Director
Re: Muralist Finalist Presentations
Date: February 2, 2024

ACTION REQUESTED:

Score presentations for the selection of the winner.

BACKGROUND:

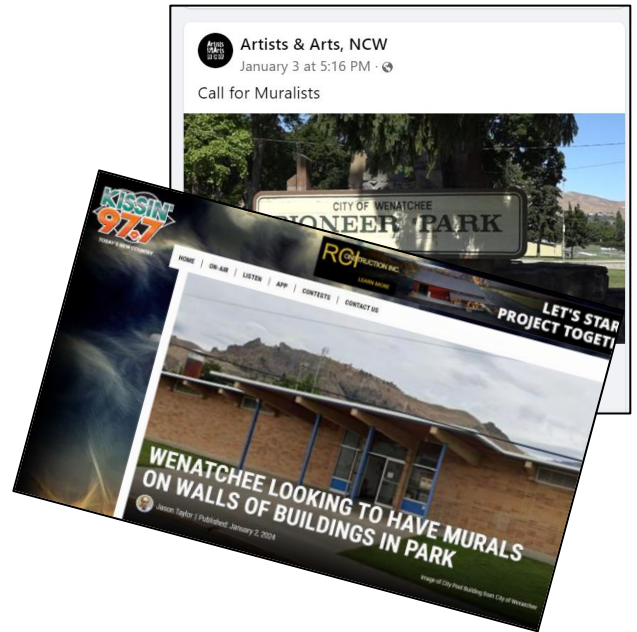
The Pioneer Park Mural Project resumed after it was included in the 2024 budget. On January 2, 2024, a Call to Artists was prepared and distributed to local artists, ArtsWA website, local media, posted on the city website, and sent to several other organizations, artists, and groups. Initial submittals were due on January 25, 2024.

From this, 17 submittals were received. A sub-committee of staff and Commissioners reviewed and ranked the submittals, and based on the scoring criteria selected the top four artists. These artists were invited to make a presentation at the Commission meeting. For the meeting, finalists were requested to provide a short ten-minute presentation so the Commission could get to know them better, describe the process they would utilize to implement the mural, describe their proposed schedule, if they plan on any community engagement or participation, and to present a preliminary concept with the understanding that the final design would likely evolve before it is actually painted. Presentations could be in person or via Teams. The finalists are:

- 4:05-4:15pm Ellen Bruex and Team
- 4:15-4:25pm Craig Cundiff
- 4:25-4:35pm Josh Fisher and Team
- 4:35-4:45pm Molly Keen

The goal of the meeting is to listen to the presentations, ask questions, and score the artists. Score sheets will be provided at the meeting for you to use. Following the meeting, staff will collect the score sheets and tabulate the results to create a ranked list and determine the finalist. Staff will then reach out to the references of the top-ranked muralist.

It is hoped the murals can be completed by the time the pool opens for the regular season in mid-June.





MEMO

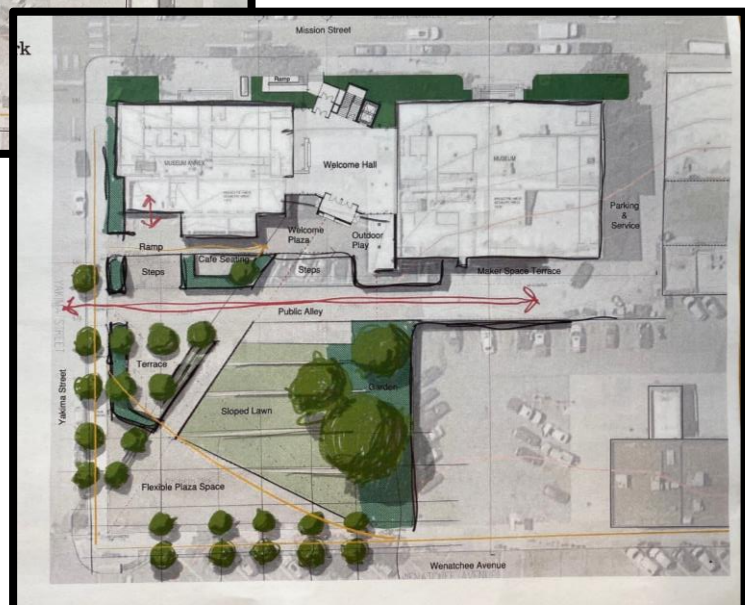
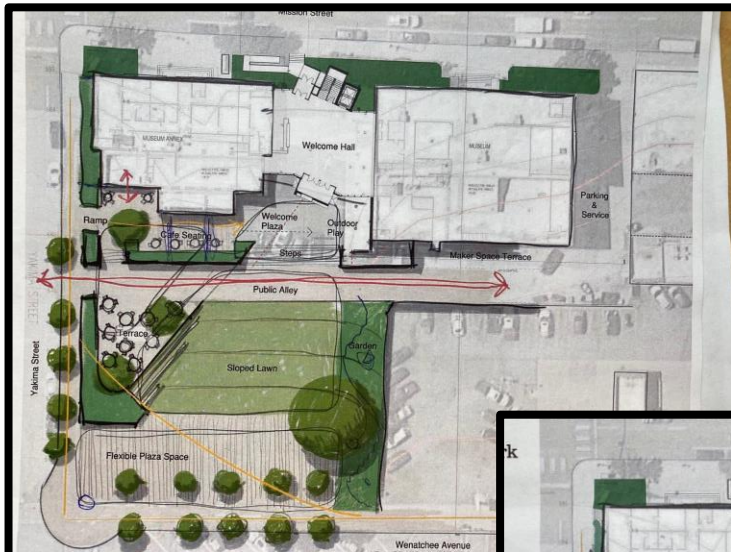
Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission
From: Dave Erickson, Parks, Recreation and Cultural Services Director
Re: Wenatchee Valley Museum and Cultural Center and Centennial Park Project Update
Date: January 22, 2024

ACTION REQUESTED:
Information/Discuss

BACKGROUND:

Museum Director Marriah Thornack is scheduled to attend the meeting to provide an update on the Wenatchee Valley Museum and Cultural Center and Centennial Park project, and answer questions of the Commission.





MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission
From: Dave Erickson, Parks, Recreation and Cultural Services Director
Re: Project Updates
Date: February 2, 2024

ACTION REQUESTED:
Informational.

BACKGROUND:

The following is a list of current departmental activities.

ARTS

- P'Squosa Tribe Plaza Project – Bids were due on February 2. Two bids were received. The low bid is scheduled for Finance Committee discussion on February 6 and City Council consideration on February 22. If approved, construction would begin July 1.
- Pioneer Park Murals - 17 submissions were received. A subcommittee scored and ranked the submittals and narrowed the list to the top four who were invited to present at the February meeting. The goal is to have the mural complete by June 15.

PARKS

- Riverfront Park – PUD bidding soon.
- Hale Park Phase III – Submittals were due on the 22nd. Four were received by the deadline. A subcommittee scored and ranked the submittals with the results presented at the January 25 Public Services Committee. The recommendation of the award is scheduled for City Council consideration on February 8.
- Upper Saddle Rock Acquisition – Scheduled to close the acquisition on the 28th.
- City Pool Project – Should have resumed by the time of the meeting. It should be complete by May 20.
- Kiwanis Methow Park Backstop Replacement - Scheduled for June.
- Lincoln Park sidewalk addition - Scheduled for May.
- Lions Locomotive Park Fence Repair – In the process of scheduling the work.
- Play area fall material arrived.

RECREATION

- Special Needs Social Program – ongoing twice a month
- Special Olympics Sports – Basketball, Alpine and Nordic Skiing, Speed and Figure Skating, Cheerleading - Conclude March 3. Cycling, Swimming, Track and Field and Soccer begin thereafter.
- Polar Plunge - March 1.
- Special Olympics State Winter Games – March 1-3.
- Indoor Playground – Ongoing through March.
- Drop-In Volleyball – Ongoing through March.
- Women's Volleyball League – 2/6-3/27.
- Snowshoe Hikes – January 20 and 27.
- Summer Recreation Guide finalized and printed. Posted online. Distribution beginning.
- Coming in April and May – Gardening seminars, sports camps, youth track, hiking camp.
- Special Needs Social Program – Sweetheart Dance, Movie at the Gateway.



MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission
From: Dave Erickson, Parks, Recreation and Cultural Services Director
Re: Grant Update
Date: February 6, 2024

ACTION REQUESTED:
Informational.

BACKGROUND:

The following is an update of current grant-related work. **New information is highlighted in ORANGE.**

Chelan Douglas Developmental Disabilities Grants

The grant provides funding support for the Special Needs Social Program. The \$8,500 request for the 2023/24 program year was awarded.

City Pool RCO Youth Athletic Facilities Grant

The \$700,000 grant project will provide a portion of the funding required to replace the plaster liner and tiles in the pool. **Project underway and should conclude in May.**

State Capital Budget Request

Worked with Senator Hawkins, submitted and received a \$533,500 capital budget request for the pool project. **Project underway and should conclude in May.**

Foothills RCO WWRP Local Parks Grant

This project will acquire approximately 650 acres in the foothills for non-motorized recreation, education, and habitat purposes. The final acquisition is scheduled to close on February 28. **Project should conclude in May.**

RCO WWRP Local Parks Grant (Bighorn Ridge)

This project will acquire approximately 134 acres in the foothills for non-motorized recreation, education, and habitat purposes. The application ranked 3rd statewide. The contract was received and accepted by the City Council. It was executed by the State.

Arbor Day Transformational Habitat Restoration and Coastal Resilience Grant

Applied for a \$310,000 grant for funding to plant almost 100 trees in city areas and also hire an arborist to prepare an updated city tree inventory, management plan, and canopy coverage analysis. Potential funding for shoreline restoration work was included.

Washington Cities Insurance Authority Risk Mitigation Grant

Prepared and submitted a \$15,776 grant to fund half of the Kiwanis Methow Park backstop replacement project.

Washington Invasive Species Council Grant

If successful, the grants would provide boot-cleaning stations at Kenzie's' Landing and Saddlerock.

State Community Outdoor Athletic Facilities Grant

A \$308,500 grant pre-application was prepared and submitted to help support the renovation of the Lincoln Park baseball field playing surfaces. If selected to move on to the next round, final applications would be due in March.

Historic Cemetery Preservation Capital Grant

This project would provide funding to purchase and install section signs and an information kiosk for the Cemetery. The application was for \$23,265. Received notification that the grant was successful. The contract should arrive in a month or two.



MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission
From: Dave Erickson, Parks, Recreation and Cultural Services Director
Re: City Council Items
Date: January 23, 2024

ACTION REQUESTED:

Informational.

BACKGROUND:

The following is a report of parks, arts, and recreation-related items that the City Council has, or will be considering soon. The schedule is tentative and is subject to change.

January 11, 2024 City Council Meeting

✓ Consider approval of the Gordanier Purchase Sale Agreement. - **Approved**

February 8, 2024 City Council Meeting

✓ Consider selection of Pacific Engineering for the Hale Park Phase III engineering project.

February 22, 2024 City Council Meeting

✓ Consider award of the P'Squosa Plaza, plaza construction bid to JM Pacific Construction Inc.

March 14, 2024 City Council Meeting

✓ Consider acceptance of DAHP Historic Cemetery Grant.*

April 11, 2024 City Council Meeting

✓ Arbor Day Proclamation.

* Tentative



MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission
From: Dave Erickson, Parks, Recreation and Cultural Services Director
Re: Commissioner Comments
Date: January 23, 2024

ACTION REQUESTED:

Informational.

BACKGROUND:

This item provides an opportunity for Commissioners to report about Committee assignments or items not included on the agenda.

- Sports Foundation – Ryan
- Arbor Day – Lyle
 - April 13