



## WENATCHEE CITY COUNCIL

Thursday, October 26, 2023

Wenatchee City Hall Council Chambers

301 Yakima Street

Wenatchee, WA 98801

### MINUTES

*"To create community through responsive leadership and services for the citizens and visitors of the Apple Capital of the World."*

**Present:** Mayor Frank Kuntz; Councilmember Position 1 Jose Cuevas; Councilmember Position 2 Mike Poirier; Councilmember Position 3 Top Rojanasthien; Councilmember Position 4 Travis Hornby; Councilmember Position 5 Mark Kulaas; Councilmember At-Large "A" Linda Herald; Councilmember At-Large "B" Keith Huffaker

**Staff Present:** City Administrator Laura Gloria; City Clerk Tammy McCord; City Attorney Danielle Marchant; IS Support Tim McCord; Parks, Recreation & Cultural Services Director David Erickson; Police Chief Steve Crown; Project Engineer Charlotte Mitchell; Finance Director Brad Posenjak; City Engineer Jake Lewing; Project Engineer Nicole Brockwell; Community Development Director Glen DeVries; Deputy Public Works Director-Utilities Jessica Shaw

**4:45 p.m. Executive Session.** The Mayor called the meeting to order at 4:45 p.m. for the purpose of meeting in Executive Session for the following:

Executive session to consider the minimum price at which real estate will be offered for sale when public knowledge regarding such consideration would cause a likelihood of decreased price (RCW 42.30.110(1)(c)).

*Motion by Councilmember Travis Hornby for Council to convene in executive session with legal counsel present and for a time period not to exceed 5:10 p.m. to consider the minimum price at which real estate will be offered for sale when public knowledge regarding such consideration would cause a likelihood of decreased price (RCW 42.30.110(1)(c)). Councilmember Mark Kulaas seconded the motion. Motion carried (7-0).*

Council adjourned from executive session at 5:10 p.m.

### 5:15 p.m. Regular Meeting

**1. Call to Order, Pledge of Allegiance, and Roll Call.** Mayor Frank J. Kuntz called the regular meeting to order at 5:15 p.m. Councilmember Jose Cuevas led the Pledge of Allegiance. All Councilmembers were present.

## 2. Citizen Requests/Comments

1. Jack Eaton, 1216 First Street, addressed the Council regarding multi-family housing tax exemptions and would like more financial details about the program. The Mayor stated he will explain this when they get to that agenda item.
2. Teresa Zepeda, 420 Walker Avenue, Wenatchee, addressed the Council and would like to see the restrooms at Methow Park open regularly. She said there are a lot of events and activities at the park and the restrooms are often not open. Parks, Recreation & Cultural Services Director provided information about restroom hours in parks and in the off-season the city does not have temporary workers to manage the restrooms in parks. Currently the parks restrooms are open Monday-Thursday, and during scheduled events.
3. Armando Bendito, 420 Walker Avenue, Wenatchee, concurred with Teresa Zepeda's comments.
4. James McLaughlin addressed the Council and praised Teresa Bendito for her work in the community, and spoke about his concerns with the safe parks, and other issues.
5. Chris Souvey, 102 North Mission Street, Wenatchee, addressed the Council with concerns about the parking change where he lives. He would like the City to take a look at the boundaries of the new parking time limits and come to a solution with residents who live in his neighborhood who park on the street.

## 3. Consent Items:

- *Motion to approve agenda, vouchers, and minutes from previous meetings.*  
Vouchers:  
Claim checks #209514 through #209594 in the amount of \$1,705,887.09 for October 12, 2023  
Claim checks #209595 through #209605 in the amount of \$15,084.60 for October 12, 2023  
Payroll distribution in the amount of \$452,800.00 for October 20, 2023  
Payroll distribution (retirees) in the amount of \$11,411.63 for October 31, 2023  
Claim checks #209606 through #209672 in the amount of \$289,683.21 for October 19, 2023  
Claim checks #209673 through #209699 in the amount of \$34,907.15 for October 19, 2023
- *Motion for City Council to authorize the City Administrator to sign the Interagency Data Sharing Agreement between the City of Wenatchee and the Office of the Washington State Department of Revenue.*
- *Motion for City Council to approve Resolution No. 2023-26, confirming the appointment of Lorna Klemanski to the City's Civil Service Commission to fill the remaining term of Position 1, which expires March 31, 2024.*

*Motion by Councilmember Mark Kulaas to approve agenda, vouchers, and minutes from previous meetings; for City Council to authorize the City Administrator to sign the Interagency Data Sharing Agreement between the City of Wenatchee and the Office of the Washington State Department of Revenue; and for City Council to approve Resolution No. 2023-26, confirming the appointment of Lorna Klemanski to the City's Civil Service Commission to fill the remaining term of Position 1, which expires March 31, 2024. Councilmember Keith Huffaker seconded the motion. Motion carried (7-0).*

#### 4. Presentations

- Columbia Valley Community Health – Columbia Valley Community Health CEO Manuel Navarro provided a presentation to the City Council with an overview of the services that CVCH provides to the community.
- Parks, Recreation & Cultural Services Director David Erickson provided a Power Point presentation of this week's 3-day clean-up of Hale Park and shoreline area. Police Chief Steve Crown also provided information. The Mayor asked Chief Crown about current issues with jail bookings and he indicated that the jail is restricting space for those arrested for fentanyl and other drug use at this time.

#### 5. Action Items

##### A. ADA Transition Plan

Project Engineer Charlotte Mitchell and Al King, PE, King Technologies, PLLC presented the staff report and a Power Point Presentation. Council commented and asked questions.

Motion by Councilmember Travis Hornby for City Council to adopt the ADA Transition Plan. Councilmember Jose Cuevas seconded the motion. Motion carried (7-0).

##### B. 2024 Agreement for Emergency Services between the City of Wenatchee and Chelan County Department of Emergency Management

City Administrator Laura Gloria presented the staff report.

Motion by Councilmember Keith Huffaker for the City Council to approve the contract between Chelan County Department of Emergency Management and the City of Wenatchee for 2024 Emergency Services in the amount of \$110,418 and authorize the Mayor's signature. Councilmember Top Rojanasthien seconded the motion. Motion carried (7-0).

##### C. Lodging Tax Accounting Changes

Finance Director Brad Posenjak presented the staff report. Councilmember Linda Herald recused herself from this agenda item due to a conflict of interest.

Motion by Councilmember Mark Kulaas for City to adopt Ordinance No. 2023-16, amending Section 5.99.050 of the Wenatchee City Code relating to the lodging tax administration. Councilmember Travis Hornby seconded the motion. Motion carried 6-0 (Herald conflict).

**D. Update City Funds List for Budget and Accounting**

Finance Director Brad Posenjak presented the staff report.

Motion by Councilmember Travis Hornby for City Council to adopt Ordinance No. 2023-15, amending and restating Chapter 1.20 of the Wenatchee City Code relating to the funds of the City. Councilmember Top Rojanasthien seconded the motion. Motion carried (7-0).

**E. City Project No. 2201.1 – Confluence Parkway South – BNSF PE Agreement**

City Engineer Jake Lewing presented the staff report. Council asked questions.

Motion by Councilmember Top Rojanasthien for the City Council to authorize the City Administrator to execute the Agreement between the City of Wenatchee and BNSF, providing for the reimbursement of costs incurred with design reviews of the Miller Street and McKittrick Street railroad grade separations as part of the Confluence Parkway project. Councilmember Travis Hornby seconded the motion. Motion carried (7-0).

**F. City Project No. 2201 – Confluence Parkway – Authorization to Negotiate and Execute Agreement**

City Engineer Jake Lewing presented the staff report.

Motion by Councilmember Linda Herald for City Council to authorize the City Administrator to negotiate with Kraemer-Scarsella Brothers Joint Venture for Design Build Services for Confluence Parkway (Project No. 2201) and further authorize the City Administrator to sign a contract (pending WSDOT concurrence) on behalf of the City. Councilmember Mark Kulaas seconded the motion. Motion carried (7-0).

**G. City Project 0623/1615/1919 – McKittrick Street (North Wenatchee Ave to BNSF) Authorization to approve Construction Change Order No. 4.**

Project Engineer Nicole Brockwell presented the staff report. Council asked questions.

Motion by Councilmember Top Rojanasthien for City Council to amend the construction contract with J&K Earthworks and further authorize the City Administrator to approve the construction Change Order #04 for the McKittrick (North Wenatchee Ave to BNSF) Project pending WSDOT Concurrence. Councilmember Jose Cuevas seconded the motion. Motion carried (7-0).

At 6:40 p.m. the Mayor called for a short break. The meeting resumed at 6:46 p.m.

**H. Multi-Family Tax Exemption Agreement with Tom Cash**

Community Development Director Glen DeVries presented the staff report and a Power Point presentation. Council asked questions.

*Motion by Councilmember Travis Hornby for City Council to approve Resolution 2023-27 authorizing the execution of an 8-year Multi-Family Housing Limited Property Tax Exemption Agreement with Tom Cash. Councilmember Mike Poirier seconded the motion. Motion carried (7-0).*

**I. Amendments to Wenatchee City Code Chapter 5.88 Property Tax Exemptions for Eligible Improvements in Residentially Deficient Urban Centers (Multi-Family Tax Exemption)**

Community Development Director Glen DeVries presented the staff report. Council asked questions and commented. The Mayor explained the financial aspect of the tax exemption.

*Motion by Councilmember Mark Kulaas for City Council to adopt Ordinance 2023-17 adopting amendments to WCC Chapter 5.88. Councilmember Travis Hornby seconded the motion. Motion carried (7-0).*

**J. Contract Amendment with Wenatchee Rescue Mission**

Community Development Director Glen DeVries presented the staff report. Council commented.

*Motion by Councilmember Linda Herald for City Council to authorize the City Administrator to sign a contract amendment with the Wenatchee Rescue Mission authorizing the funding for onsite security for Safe Park 1, the temporary low-barrier shelter unit complex and low barrier shelter; a custodian to serve the low barrier shelter and shelter unit complex; and a case manager/desk position coordinating with agencies and the public, providing professional communication, engaging with and entering new households into the system and coordinated entry. Councilmember Jose Cuevas seconded the motion. Motion carried (7-0).*

**K. Wenatchee Valley Regional Decant Facility Use Agreement with Public Utility District No. 1 of Chelan County**

Deputy Public Works Director-Utilities Jessica Shaw presented the staff report.

*Motion by Councilmember Mike Poirier for City Council to approve the Wenatchee Valley Regional Decant Facility Use Agreement with Public Utility District No. 1 of Chelan County and authorize the Mayor's signature. Councilmember Linda Herald seconded the motion. Motion carried (7-0).*

## 6. Reports

- a. Mayor's Report. The Mayor reported on the following:
  - (1) He attended the YMCA "unveiling" event last Thursday.
  - (2) He and staff met with Richard Evans, Senator Cantwell's representative.
  - (3) He attended the Apple Blossom Gala event last weekend.
  - (4) The Mayor gave a speech at Cascade Christian Academy.
  - (5) He was invited to attend an event at Methow Park on Sunday afternoon where he will be receiving an award.
  - (6) City Administrator Laura Gloria added that the remaining meetings for the year are November 9, November 16 and December 7. There is also a special meeting on December 28 for the swearing-in ceremony; on December 7 the Council will discuss next year's committee assignments and in the meantime she asked the Council to think about what committees they would like to serve on (considering the heavy lift of Councilmember Mark Kulaas who will retire at the end of the year) – the Mayor added we will formally adopt committee assignments at the special meeting on December 28.; City Administrator Laura Gloria also announced the Reimagine workshop on November 1 at Pybus.
  
- b. Reports/New Business of Council Committees

Councilmember Travis Hornby reported that the WDA is still excited that parking enforcement is going well. He also reminded Council of the dinner with WDA on November 14.

Councilmember Keith Huffaker commented about the Maple and Wenatchee Avenue intersection, and that the McKittrick Street project has exasperated the problem at that intersection, and causing more people to drive through the neighborhoods.

Councilmember Jose Cuevas reported that he attended a forum at the college last Tuesday regarding youth prevention. He also attended the Chelan-Douglas Homeless Housing Task Force meeting last evening where they held interviews for live experience representatives; they also worked on revising the bylaws and strategic plan.

Councilmember Linda Herald reported that she attended a follow up meeting for Misawa last week and Misawa will come for Apple Blossom next year, and the dates for the Wenatchee delegation to Misawa will be September 27-October 3 (when it's not so hot).

## 7. Announcements. None.

**8. Close of Meeting.** With no further business, the meeting closed at 7:33 p.m.

*Frank J. Kuntz*

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Frank J. Kuntz, Mayor

Attest:

*Tammy L. McCord*

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Tammy L. McCord, City Clerk