



WENATCHEE CITY COUNCIL SPECIAL MEETING

Thursday, November 16, 2023

Wenatchee City Hall Council Chambers

301 Yakima Street

Wenatchee, WA 98801

AGENDA

"To create community through responsive leadership and services for the citizens and visitors of the Apple Capital of the World."

5:15 p.m. Special Meeting

1. Call to Order, Pledge of Allegiance, and Roll Call

2. Citizen Requests/Comments

The "Citizen Comments" period is to provide the opportunity for members of the public to address the Council on any matter, including items on the agenda. Comments on public hearing items will be taken during the public hearing. The Mayor will ask if there are any citizens wishing to address the Council. When recognized, please step up to the microphone, give your name and mailing address, and state the matter of your interest. Citizen comments will be limited to three minutes.

3. Consent Items:

- *Motion to approve agenda and vouchers.*

Vouchers

Claim checks #209881 through #209965 in the amount of \$1,207,514.41 for November 9, 2023

Claim checks #209966 through #209975 in the amount of \$8,234.58 for November 9, 2023

- *Motion for City Council to accept the work completed by the contractor, Matia Contractors, for the Pershing and Poplar Sewer Extension Project, City Project No. 2002, and authorize the City Administrator to sign the Final Contract Voucher on behalf of the City of Wenatchee.*

4. Presentations

- Small Business Saturday Proclamation
- Diabetes Awareness Month Proclamation

5. Action Items

- A. Wastewater Treatment Plant Biosolids Hauling & Beneficial Use Contract for Boulder Park Presented by Deputy Public Works Director-Utilities Jessica Shaw

Action Requested: *Motion requested for the City Council to approve the contract for Biosolids Beneficial Use Services at the Boulder Park Project and authorize the City Administrator to sign the contract document.*

B. Stormwater Rate Ordinance No. 2023-23

Presented by Deputy Public Works Director-Utilities Jessica Shaw

Action Requested: *Motion for City Council to adopt Ordinance No. 2023-23, amending section 9.16.060 "Service charge rates" of the Wenatchee City Code.*

C. City of Wenatchee Project No. 2206 – Parkside Renovation Project Change Order No. 2

Presented by Operations Manager Aaron Kelly

Action Requested: *Motion for City Council to approve the contract Change Order No. 2 with Rudnick and Sons LLC in the amount of \$140,922 and authorize the City Administrator's signature.*

D. 2023 Budget Amendment

Presented by Finance Director Brad Posenjak

Action Requested: *Motion for City Council to adopt Ordinance No. 2023-21, amending the 2023 Budget as adopted by Ordinance No. 2022-28, as amended by Ordinance No. 2023-06, to revoke, recall or decrease all or a portion of total appropriations provided, and entering findings that this Ordinance is in the best interest of the City.*

6. Public Hearing Items

The Mayor will call the Public Hearing to order and state the ground rules, the purpose of the hearing, the action that the hearing body may take on the matter, will address the appearance of fairness doctrine, and will state the manner in which the hearing will proceed. Staff will first give a report, followed by testimony of experts and/or the applicant, followed then by public testimony. All speakers must speak into the microphone and clearly state their names and addresses. All comments should be addressed to the hearing body, should be relevant to the application, and should not be of a personal nature. Public testimony may be limited to three minutes, unless further time is granted by the Mayor. If there are a large number of speakers, a representative may be appointed to speak on behalf of the group.

E. 2024 Budget Adoption Public Hearing

Presented by Finance Director Brad Posenjak

Action Requested: *Motion for City Council to adopt Ordinance No. 2023-22, adopting the Final Budget for the fiscal year ending December 31, 2024.*

7. Reports

- a. Mayor's Report
- b. Reports/New Business of Council Committees

8. Announcements

9. Close of Meeting

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Mayor's office at (509) 888-6204 (TTY 711). Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title 1).



CITY COUNCIL AGENDA REPORT

TO: Frank Kuntz, Mayor
City Council

FROM: Ryan Harmon, Engineering Services Manager
Public Works Department

MEETING DATE: November 16, 2023

I. **SUBJECT**

City Project No. 2002 – Pershing and Poplar Sewer Extension
Final Acceptance

II. **ACTION REQUESTED**

Motion requested for City Council to accept the Work completed by the Contractor, Matia Contractors, for the Pershing and Poplar Sewer Extension Project, City Project No. 2002, and authorize the City Administrator to sign the Final Contract Voucher on behalf of the City of Wenatchee.

III. **OVERVIEW**

This project extended City sewer service to Poplar Ave., Mulberry Ln., and Pershing St. between McKittrick St. and Maple St. The project included approximately 2300-ft of new sewer main, 51 new side sewer services, upgraded pavement and new ADA curb ramps.

The project was awarded to Matia Contractors in December 2021 for \$892,192.49 after tax. Through progression of the work, the size of the trenches greatly increased due to poor existing soils. This resulted in more time and cost associated with digging the trenches and the pavement repair. These items were addressed in Change Orders 5, 9 and 11 bringing the contract amount to \$1,313,966.

IV. **FISCAL IMPACT**

The original project budget was approved in November 2019. The budget was amended in November 2021 to add funds for roadway restoration requirements associated with the work. The costs for this project were fully funded through Fund 405 -Sewer. Project expenditures were within 2% of the approved budget.

Adopted Project Budget	
Task	Amount
Preliminary Engineering	\$ 52,000
Construction Contract	\$ 1,349,000
Construction Engineering	\$ 65,000
Art Fund	\$ 12,500
TOTAL	\$ 1,478,500

Project Expenditures	
Task	Amount
Preliminary Engineering	\$ 67,230
Construction Contract	\$ 1,313,970
Construction Engineering	\$ 113,780
Art Fund	\$ 13,140
TOTAL	\$ 1,508,120

V. PROJECT SCHEDULE

Construction was declared complete on November 7, 2023. All Affidavits of Wages Paid have been filed and approved by L&I.

VI. REFERENCE(S)

1. Final Contract Voucher
2. Capital Project Budget – September 1, 2021

VII. ADMINISTRATIVE ROUTING

Tammy McCord, City Clerk
 Laura Gloria, City Administrator
 Rob Jammerman, Public Works Director
 Brad Posenjak, Finance Director
 Jessica Shaw, Deputy Public Works Director
 Jake Lewing, City Engineer
 Nataliann Tutino, Senior Financial Analyst
 Anna Carr, Administrative Assistant

City of Wenatchee
Pershing and Poplar Sewer Extension

October 2021
Contract Forms



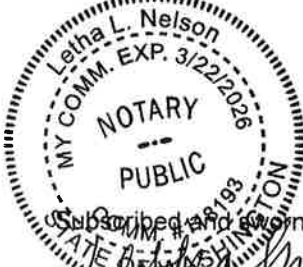
City of Wenatchee
Department of Public Works


Final Contract
Voucher Certificate

Contractor Matia Contractors, Inc.			
Street Address 2112 Buchanan Loop			
City Ferndale	State WA	Zip 98248	Date 11/7/2023
City Project Number 2002	Federal-Aid Project Number N/A	Highway Number N/A	
Job Title Pershing & Poplar Sewer Extension			
Date Work Physically Completed 6/6/2023		Final Amount \$1,313,965.85	

Contractor's Certification

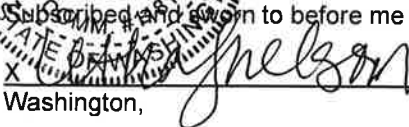
I, The undersigned, having first been duly sworn, certify that I am authorized to sign for the claimant; that in connection with the work performed and to the best of my knowledge no loan, gratuity or gift in any form whatsoever has been extended to any employee of the City of Wenatchee nor have I rented or purchased any equipment or materials from any employee of the City of Wenatchee; I further certify that the attached final estimate is a true and correct statement showing all the monies due me from the City of Wenatchee for work performed and materials furnished under this contract; that I have carefully examined said final estimate and understand the same and that I hereby release the City of Wenatchee from any and all claims of whatsoever nature which I may have, arising out of the performance of said contract, which are not set forth in said estimate.





Contractor Authorized Signature Required
Joel Lawrence

Type Signature Name

Subscribed and sworn to before me this 7th day of November 2023
X  _____ Notary Public in and for the State of
Washington,
residing at Ferndale, Washington

City of Wenatchee

City of Wenatchee hereby accepts the completed contract pursuant to Section 1-05.12 of the contract provisions.

Mayor/or Designee

Date of Acceptance



Capital Project Budget

Date: September 1, 2021 Project Number: 2002

Project Name: Pershing & Poplar Sewer Extension Dept/Category: Public Works - Sewer Project

Project Description:

This project will install new sewer mains in Poplar Avenue north of Maple Street, Pershing Street between Maple Street and McKittrick Street, and Mulberry Lane between Poplar Avenue and Pershing Street.

Project Lead:	Ryan Harmon	Start Year:	2019
Assigned Department:	Public Works	End Year:	2022
Original Project Budget:	\$1,116,000	Total City Funding:	\$1,478,500
Budget Amendment:	\$362,500	Other Funding:	\$0

Project Notes:

The "Original Budget" is based on the adopted 2021 City Budget. The additional funding for construction allows for a full overlay of Poplar Avenue and a half-street overlay of Pershing Street.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2022	2023	2024+	
Design Engineering	90,000	(38,000)	52,000				52,000
Right of Way Acquisition							
Construction Contract	961,000	388,000	-	1,349,000			1,349,000
Construction Engineering	55,000	10,000	-	65,000			65,000
Art Fund	10,000	2,500	-	12,500			12,500
Total Project Expenditures	1,116,000	362,500	52,000	1,426,500			1,478,500

Project Revenues by Category		Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
					2022	2023	2024+	
Fund:	405 - Sewer Utility	1,116,000	362,500	52,000	1,426,500			1,478,500
Fund:								
Fund:								
Fund:								
Fund:								
GRANTS:								
Total Project Revenues		1,116,000	362,500	52,000	1,426,500			1,478,500

Approved by City Council: _____
Date: 11/18/2021

PROCLAMATION

Small Business Saturday

November 25, 2023



Whereas, the City of Wenatchee, Washington, celebrates our local small businesses and the contributions they make to our local economy and community; and

Whereas, according to the U.S. Small Business Administration, there are 33 million small businesses in the United States: small businesses represent 99.7% of firms with paid employees, small businesses are responsible for 62.7% of net new jobs created since 1995, and small businesses employ 46.4% of the employees in the private sector in the United States; and

Whereas, 68 cents of every dollar spent at a small business in the United States stays in the local community and every dollar spent at small businesses creates an additional 48 cents in local business activity as a result of employees and local businesses purchasing local goods and services; and

Whereas, 72% of consumers reported that Small Business Saturday 2022 made them want to shop and dine at small, independently-owned retailers and restaurants all year long; and

Whereas, the City of Wenatchee, Washington, supports our local businesses that create jobs, boost our local economy, and preserve our communities; and

Whereas, advocacy groups, as well as public and private organizations, across the country have endorsed the Saturday after Thanksgiving as Small Business Saturday.

Now, Therefore, I, Frank J. Kuntz, Mayor of the City of Wenatchee, Washington, do hereby proclaim, November 25, 2023, as **SMALL BUSINESS SATURDAY** and urge the residents of our community, and communities across the country, to support small businesses and merchants on Small Business Saturday and throughout the year.



IN WITNESS WHEREOF, I have caused the seal of the City of Wenatchee to be affixed on this 16th day of November, 2023.

A handwritten signature in black ink, appearing to read "Frank J. Kuntz".

Frank J. Kuntz, Mayor



PROCLAMATION

DIABETES AWARENESS MONTH

WHEREAS, diabetes affects over 30 million people in the United States and is a serious disease for which there is no known cure; and

WHEREAS, diabetes is the seventh leading cause of death by disease in the United States; and

WHEREAS, approximately one quarter of the Americans who have diabetes do not know they have the disease and may experience damage to the heart, eyes, kidneys, and limbs without producing any symptoms; and

WHEREAS, Type 1 Diabetes is an incurable, autoimmune disease, not a lifestyle disease. People with Type 1 Diabetes are insulin-dependent for life. Some 1.45 million Americans are living with Type 1 Diabetes, and 64,000 people are diagnosed each year in the U.S.; and

WHEREAS, another 84 million, or 1 in 3 American adults, has pre-diabetes, a condition which puts them at greater risk for developing Type 2 diabetes; and

WHEREAS, diabetes can lead to serious complications such as blindness, kidney failure, and heart disease; and death.

WHEREAS, it is important for all citizens to be aware of diabetes and their risks for the disease.

NOW THEREFORE, be it resolved, that during Diabetes Awareness Month, we renew our dedication to combating this chronic, life-threatening illness by standing with those living with diabetes, honoring the professionals and advocates engaged in fighting diabetes, and working to raise awareness about the symptoms and diagnosis of Type 1 diabetes, prevention of Type 2 diabetes, and treatments for all diabetes, and that the city will advocate and support pro diabetic policies and legislation with state and federal governments and elected officials.

NOW, THEREFORE, I, Frank J. Kuntz, Mayor of the City of Wenatchee, hereby proclaim November 2023 as Diabetes Awareness Month.



IN WITNESS WHEREOF, I have caused the seal of the City of Wenatchee to be affixed on this 16th day of November, 2023.

FRANK J. KUNTZ, Mayor



CITY COUNCIL AGENDA REPORT

TO: Frank Kuntz, Mayor
City Council

FROM: Mike Hodgson, WWTP Supervisor
Public Works Department

MEETING DATE: November 16, 2023

I. SUBJECT

Wastewater Treatment Plant Biosolids Hauling & Beneficial Use Contract for Boulder Park

II. ACTION REQUESTED

Motion requested for the City Council to approve the contract for Biosolids Beneficial Use Services at the Boulder Park Project and authorize the City Administrator to sign the contract document.

III. OVERVIEW

The City of Wenatchee generates 500 to 600 dry tons of biosolids from the wastewater treatment plant each year. On average, two truckloads of wet biosolids are hauled five days a week to the City's drying bed facility located south of Malaga. At the drying beds, the biosolids are dried and further processed to remove harmful pathogens. Once the treatment process is complete, the Class A biosolids are land applied for feed crops. However, the Farm where the City has been hauling the Class A biosolids did not renew their contract this year. Therefore, the City will need to haul all of the biosolids to Boulder Park. Our current contract with Boulder Park ends December 31, 2023. Boulder Park is a biosolids beneficial use facility located near Mansfield in Douglas County. City staff are working on other alternatives for beneficial use of the biosolids.

IV. FISCAL IMPACT

Funding for this project will be from the 405 Sewer Utility Fund operations and maintenance budget. Historically the cost has been roughly \$40,000 per year.

V. PROPOSED PROJECT SCHEDULE

This new contract will be for five years starting January 1, 2024 and continue through December 31, 2028.

VI. REFERENCE(S)

Biosolids Beneficial Use Services for the City of Wenatchee Public Works Department at the Boulder Park Project (DRAFT) Contract.

VII. ADMINISTRATIVE ROUTING

Tammy McCord, City Clerk
Laura Gloria, City Administrator
Brad Posenjak, Finance Director
Rob Jammerman, Public Works Director
Jessica Shaw, Deputy Public Works Director-Utilities

BIOSOLIDS BENEFICIAL USE SERVICES FOR THE CITY OF WENATCHEE PUBLIC WORKS DEPT AT THE BOULDER PARK PROJECT

DRAFT

2024



CONTRACT No.
24-0002X

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ATTACHMENTS:

- A: PROJECT ROLES & RESPONSIBILITIES
- B: EQUIPMENT USE FEE RATE TABLE
- C: SPILL PREVENTION & RESPONSE PLAN
- D: KING COUNTY LETTER OF SELF-INSURANCE

DEFINITION OF WORDS AND TERMS

Words and terms shall be given their ordinary and usual meanings. Where used in the Contract documents, the following words and terms shall have the meanings indicated. The meanings shall be applicable to the singular, plural, masculine, feminine and neuter of the words and terms.

Beneficial Use Facility, or BUF: means a receiving-only facility consisting of a site or sites where biosolids from other treatment works treating domestic sewage are applied to the land for beneficial use, which has been permitted as a treatment works treating domestic sewage in accordance with the provisions of WAC 173-308-310, and that has been designated as a beneficial use facility through the permitting process.

Biosolids: the nutrient-rich product of the wastewater treatment process that meets requirements for beneficial use and used to improve soil characteristics and enhance plant growth and crop yield. Biosolids are not considered a commercial fertilizer. Regulations established two classes of biosolids: Class A, which has no detectable pathogens, and Class B, which is treated, but may have some detectable pathogens.

Boulder Park Inc., or BPI: designates the farmer-owned company with headquarters in Mansfield, Washington, that manages biosolids land application operations.

Boulder Park Project, or BPP: designates the name of the biosolids land application project in Douglas County in operation since 1992. This project is jointly operated and managed as a BUF by BPI and King County as outlined in Attachment A, Project Roles and Responsibilities from Contract #471783.

Contractor: The individual, association, partnership, firm, company, corporation, or combination thereof, including joint ventures, contracting with the Generator for the performance of services or Work under this Contract.

Generator: the city, town, district, municipal corporation or other entity or person who generates biosolids during the treatment of domestic sewage in a treatment works and has as one of its responsibilities the treatment, transport, use or disposal of biosolids. For purposes of this Agreement, the term Generator means the City of Wenatchee Public Works Department.

Party or Parties: City of Wenatchee Public Works Department (Generator), King County (KC), and Boulder Park Inc. (BPI).

Person: Includes individuals, associations, firms, companies, corporations, partnerships, and joint ventures.

Project: Same as Boulder Park Project (BPP).

Project Participants: General term to include the primary people who are involved with the Boulder Park Project (BPP). This would include the local farmers, local government agencies, local residents, Washington State Department of Ecology (Ecology), other public agencies, Washington State University extension service, etc.

Shall or Will: Whenever used to stipulate anything, Shall or Will means mandatory by either BPI, KC or the Generator, as applicable, and means that BPI, KC, or the Generator, as applicable, has thereby entered into a covenant with the other Party or Parties to do or perform the same.

Soil Amendment Value: A monetary value that the farmer agrees to pay BPI for the nutrient, organic matter and other benefits of biosolids to the soil and crop.

Subcontractor: The individual, association, partnership, firm, company, corporation, or joint venture entering into an agreement with BPI and/or KC to perform any portion of the Work covered by this Contract.

Work: Everything to be done and provided by BPI and KC for the fulfillment of the Contract.

This Contract is made and entered into effective as of **January 1, 2024**, by and between the City of Wenatchee Public Works Department, a municipal corporation of the State of Washington, (hereinafter referred to as the "Generator"), Boulder Park Inc., a Washington corporation (hereinafter referred to as "BPI"), and King County, a home rule charter county of the State of Washington (hereinafter referred to as "KC"). The Generator, BPI and KC may also be collectively referred to as the "Parties" and individually as a "Party."

RECITALS

WHEREAS, the Generator produces biosolids as a by-product of its wastewater treatment process and desires to manage and beneficially use such biosolids in accordance with Chapter 173-308 WAC Biosolids Management and 40 CFR Part 503; and

WHEREAS, the Washington State Department of Ecology (Ecology) supports and encourages maximum beneficial use of biosolids per Chapter 173-308-010(2)(a); and

WHEREAS, the state of Washington recognizes biosolids as a valuable commodity and does not classify biosolids as solid waste per Chapter 173-308-060(1) and (2); and

WHEREAS, the Boulder Park Project (BPP), located in Douglas County, Washington, is a Beneficial Use Facility (BUF) that has been permitted by the Washington State Department of Ecology for the application of biosolids; and

WHEREAS, BPI and KC have entered into a contract to jointly manage and operate the BPP in accordance with all applicable local, state and federal laws, regulations and best management practices regarding applying dewatered biosolids to lands for beneficial use; and

WHEREAS, the Generator desires to enter into this Contract with BPI and KC for (a) land application of the Generator's biosolids at the BPP, and (b) for the use of KC's equipment to apply the Generator's biosolids; and

WHEREAS, it is in the best interests of the environment, the public health, safety, and welfare of the citizens served by Generator, and the Generator, that this Contract be entered into; and

WHEREAS, all Parties agree to support and work towards excellence in biosolids management practices and provide meaningful opportunities for public participation.

NOW, THEREFORE, in consideration of the mutual promises and covenants herein contained and for other good and valuable consideration, it is hereby agreed as follows:

SECTION 1 PURPOSE

1.1 The purpose of this Contract is (a) to allow the Generator to purchase BPI's services, which shall include all work necessary for the beneficial utilization of the Generator's Class A or Class B biosolids (hereafter referred to as "biosolids") at the BPP and (b) to allow the Generator to pay a use fee for KC's biosolids application equipment for BPI to use in land application of the Generator's biosolids.

1.2 The further purpose of this Contract is to provide the Generator with a biosolids management and utilization option to complement the Generator's other biosolids management contracts. The Generator has the sole right to allocate the biosolids deliveries among its biosolids contractors.

1.3 The Generator may provide the BPP with biosolids during the months of January through December to ensure year-round responsiveness.

1.4 The Generator will provide BPI with an estimated schedule of deliveries. The Generator in its sole discretion, may adjust its estimated schedule of deliveries upon reasonable notice to BPI. Such schedule shall include estimated quantities and estimated timing of deliveries consistent with the operating plan and distribution needs.

1.5 During the term of the Contract, BPI agrees to accept up to one hundred (100) percent of the Generator's biosolids that have a total solids content of no less than ten (10) percent. Biosolids having a total solids content of less than 10 percent may be accepted at BPI's sole discretion and may be subject to additional charges for any additional work per Section 9.

1.6 All biosolids provided to the BPP by the Generator shall meet all requirements for land application per Chapter 173-308 WAC, Biosolids Management, including Table 3 – Pollutant Concentration Limits contained in WAC 173-308-160 (Biosolids pollutant limits); the pathogen reduction requirements of WAC 173-308-170; and, the vector attraction reduction (VAR) requirements of WAC 173-308-180. The Generator shall immediately notify BPI and KC if the Generator's biosolids do not meet any of the requirements described above.

A. The Generator shall provide analytical results demonstrating biosolids quality and nutrient content appropriate for land application at the BPP. Biosolids analysis data and documentation shall include at a minimum the following parameters:

- Part 503 Metals (arsenic, cadmium, copper, lead, mercury, molybdenum, nickel, selenium, zinc). Refer to WAC 173-308-160.
- Fecal Coliform. Refer to WAC 173-308-170.
- VAR. Refer to WAC 173-308-180.
- Nutrients (total Kjeldahl nitrogen, ammonia-nitrogen, phosphorus, potassium, sulfur).
- Percent total solids.

B. Biosolids that do not meet VAR requirements, and/or that do not have sufficient documentation, will be incorporated into the soil within six hours after being applied to the land to meet the requirements of WAC 173-308-210(4)(b). The six-hour tillage work shall be subject to additional charges per Section 7.2(A) of this Contract.

1.7 Any material that fails to meet all requirements of WAC 173-308 for Class A or Class B biosolids classification cannot be accepted at the BPP for beneficial use and must be properly managed by Generator as solid waste or as determined by Ecology. The Generator shall immediately notify BPP of any material that does not meet any of the requirements in Section 1.6.

A. The Generator shall be fully responsible for removing any material delivered to BPP that does not meet any of the requirements in Section 1.6. This includes all associated costs, arrangements, equipment, and labor needed to remove the material from the site.

SECTION 2 BPI'S RESPONSIBILITIES

2.1 BPI shall be responsible for biosolids management as defined below, including transport and reuse after acceptance of biosolids from the Generator. Biosolids loaded into BPI's method of transport shall be considered accepted by BPI when the method of transport departs the Generator's site. These biosolids management responsibilities shall include, but are not limited to, the following:

- A. Transportation of biosolids loaded into BPI-furnished equipment at the Generator's site, to the location of ultimate disposition. All loads will be covered during transport;
- B. Ultimate disposition of biosolids including management, application, monitoring, permitting, record keeping, and reporting;
- C. Compliance with all local, state and federal laws and regulations applicable to said operations including best management practices;
- D. Payment of employees, Subcontractors, lenders and suppliers associated with BPI's management and beneficial use of biosolids, and all related taxes, fees, charges and all other costs;
- E. Maintenance and operation of all KC-owned equipment per the contractual agreement between KC and BPI (see Attachment A, Project Roles & Responsibilities from Contract #471783); and
- F. Ensure contracted haulers always have a current Spill Prevention & Response Plan in all trucks hauling the Generator's biosolids and that the haul contractor's drivers know who to call in case of a spill, accident, or emergency. The Spill Prevention & Response Plan must meet the requirements of WAC 173-308-100(2). Attachment C of this contract includes a Spill Prevention & Response Plan that may be used;

2.2 BPI warrants and represents that it has the business, professional, and technical expertise necessary to manage, handle and utilize the Generator's biosolids in a safe, prudent, workman-like, and legal manner. Furthermore, BPI warrants and represents that it has the equipment and employee resources required to perform this Contract, and that such equipment shall at all times, relevant to the performance of services hereunder, be maintained in a good and safe condition and fit for the use as required.

2.3 BPI shall keep all equipment and any application sites clean and orderly. No unsightly debris, broken down equipment, trash, garbage or deleterious materials not necessary for the operation shall be allowed to accumulate. BPI shall cooperate fully with the Generator to maintain the highest reasonable image for such services. The Generator shall have no responsibility for the selection or use of an application site by BPI and assumes no responsibility or liability for the adequacy or legality of such site for the beneficial use of biosolids.

2.4 BPI is responsible for assuring that all transportation activities required under this Contract are performed by BPI or BPI's subcontractor in compliance with any applicable federal, state or local environmental or public health laws, codes or regulations. BPI is responsible for obtaining and maintaining all permits and registrations necessary for the transportation of the Generator's biosolids. The Generator and BPI agree KC shall have no responsibility for any transportation or hauling activities related to the Generator's biosolids.

2.5 BPI shall be responsible for maintaining necessary security at application sites to protect public health and safety, and to avoid unauthorized uses of biosolids material. BPI shall not cause a nuisance, as defined in RCW 7.48.120, at any application site.

2.6 BPI shall inform its personnel and/or any subcontractors that biosolids are a product of the wastewater treatment process derived from sewage treatment and that workers may be exposed to pathogens. The workers shall be advised on proper hygienic precautions when handling or being in contact with biosolids.

SECTION 3 KING COUNTY'S RESPONSIBILITIES

KC shall be responsible for the following:

- 3.1 Provide access and use by BPI to project-specific KC-owned equipment, so BPI may use

such equipment to apply the Generator's biosolids as part of the BPP. It shall be known per this Contract that KC shall have first-right of usage as it relates to KC-owned equipment;

3.2 Replace and/or refurbish KC-owned equipment per an equipment replacement schedule, which is part of the Equipment Use Fee Table provided as Attachment B and is incorporated by reference as if fully stated herein;

3.3 Regularly communicate with BPI regarding daily project activities and perform routine site inspections;

3.4 Calculate application rates based on the Generator's current biosolids quality data (these calculations are reviewed by Washington State University research scientists and sent to Ecology for approval);

3.5 Maintain and update the Biosolids Beneficial Use Services Contract and associated costs and price adjustments in accordance with Sections 7 and 8 of this Contract;

3.6 Maintain and update the BPP Site-Specific Land Application Plan, and promptly provide any revisions to the Generator when periodic changes are made; and

3.7 Secure and maintain all necessary state and local permits and/or approvals for biosolids to be applied at the BPP, and comply with all applicable federal, state and local regulations.

SECTION 4 JOINT BPI/KC's RESPONSIBILITIES

4.1 BPI and KC shall be responsible for obtaining and maintaining all permits and registrations necessary for the management of biosolids land application. Costs for required permits and registrations shall be included in the Base Unit Price for biosolids management as described in Section 7.2 of this Contract. Upon request, BPI and KC shall provide the Generator with current copies of all permit applications, permits, registrations, records, and reports required by local, state and federal laws and regulations throughout the life of the Contract. Costs for documentation shall be included in the unit price for biosolids management. The Generator's review of such documents is for its information only, implies no approval of BPI's or KC's compliance with applicable requirements, and in no way relieves BPI or KC of its obligations under this Contract.

4.2 BPI and KC shall be responsible for any public involvement or public information efforts associated with biosolids management outside of the Generator's service area.

SECTION 5 GENERATOR'S RESPONSIBILITIES

Generator shall:

5.1 Provide timely communication of any significant variation in biosolids quantities to be delivered;

5.2 Scale and record wet tons of biosolids loaded into the contractor's biosolids hauling equipment at the Generator site to document the tonnage of biosolids being hauled in accordance with state and federal trucking regulations and to delivered tonnage at location of ultimate disposition. If the Generator does not have access to a certified scale, the Generator will work with BPI to locate a certified scale where tonnage can accurately be weighed and recorded as presented in Section 7.1 of this Contract;

5.3 Provide documentation on a per load basis to BPI for reconciliation purposes that includes at a minimum the delivery date, driver name, delivery site ID or location description, and tonnage delivered. This information will be reconciled on a monthly basis to ensure accuracy and agreement by all Parties;

5.4 Secure and maintain all necessary state and local permits and comply with all applicable

federal, state and local regulations;

5.5 Provide and or approve for use a Spill Prevention & Response Plan as required under WAC 173-308-100(2) and as provided in Attachment C. Ensure the contracted hauler has a current copy of the Spill Prevention & Response Plan in trucks hauling the Generator's biosolids at all times and before leaving the Generator's facility, and that the haul contractor's drivers know who to call in case of a spill, accident, or emergency;

5.6 Test its biosolids in accordance with applicable law; thoroughly review the reported analytical data for accuracy and completeness; provide BPI and KC the biosolids quality data necessary for BPI and KC to use or otherwise manage the biosolids; and, immediately notify BPI and KC if the Generator's biosolids do not meet any of the requirements in Section 1.6. The Generator shall be fully responsible for removing any material delivered to BPP that does not meet any of the requirements in Section 1.6. This includes all associated costs, arrangements, equipment, and labor needed to remove the material from the site;

5.7 Pay BPI and KC the amounts set forth in Sections 7, 8 and 9 of this Contract; and

5.8 Not operate or maintain KC-owned equipment.

SECTION 6 TERMS OF CONTRACT

6.1 The term of this Contract is from the effective date specified above to **December 31, 2028**. Any extension of the term of this Contract shall be in writing, mutually agreeable by BPI, KC and the Generator.

6.2 BPI's and KC's obligations and responsibilities shall commence upon full execution of this Contract.

SECTION 7 BASIS FOR PAYMENT

7.1 BPI shall be paid based on wet weight for biosolids loaded in trucks and/or trailers provided by BPI for the purpose of transporting biosolids from the Generator's treatment plant to BPI's designated application sites.

A. Wet weight shall be determined using a certified scale mutually acceptable to BPI and the Generator. BPI shall be responsible for identifying certified scales and proposing scales to the Generator for acceptance if a certified scale is not available at the Generator's site. BPI shall maintain tare weights of trucks and/or trailers and provide a list of tare weights for each shipment in writing to the Generator prior to use in transporting biosolids. All trucks and trailers shall be readily identified by a unique number. The truck and trailer number shall be recorded at the time of weighing on the trip ticket. The forms and procedures for trip tickets and billing shall be developed by BPI and approved by the Generator prior to hauling biosolids.

7.2 BPI shall submit monthly billings to the Generator in an approved format that has been reconciled with the Generator's records. Payment shall be made based on a cost per delivered wet ton of biosolids transported. Monthly billings received on or before the fifth day of that calendar month will be paid within thirty (30) days after receipt of an invoice. The Generator will pay BPI a Base Unit Price at the billing rate of \$56.45 per wet ton (2023 dollars) for authorized materials accepted and/or services, satisfactorily performed. The billing rate per wet ton shall include KC's equipment maintenance fee of \$3.00 plus KC staff rate of \$0.40 plus tax of \$0.26 (state + local tax rate of 7.8%) for a total fee of \$3.66 as set forth in Attachment B, BPI fees, and all associated taxes (2023 dollars). Acceptance of such payment by BPI shall constitute full compensation for all tasks completed by BPI and KC, including but not limited to supervision, management, labor, supplies, materials, work equipment and the use thereof, and for all other necessary expenses incurred by BPI and KC in performing the services. Adjustments shall be made in billing for errors in measurement discovered within twelve (12) months of the error.

- A. Biosolids that do not meet VAR requirements will be incorporated to meet the requirements of WAC 173-308-210(4)(b). The six-hour tillage work shall be subject to additional charges at the rate of **\$10.37 per wet ton (2023 dollars)**.

7.3 BPI will submit a quarterly statement to KC that clearly shows the Generator's tons applied, the site, and the month application occurred. After receipt and verification of the statement KC will submit an invoice to BPI for payment of the KC Equipment Use Fee. BPI shall pay the invoice and will remit payment to King County Finance, 201 S Jackson St., Ste. 710, Seattle, WA 98104.

7.4 The BPI Base Unit Price shall include everything necessary for the prosecution and completion of the Contract including but not limited to furnishing all transportation costs, materials, application equipment use fee, tools, and all BPI and KC management, superintendence, labor and service, except as may be provided otherwise in the Contract, provided, Washington State sales tax is not included in the price.

7.5 The BPI Base Unit Price shall remain firm throughout the term of the Contract, except for changes allowed in Section 8. Rate changes may also be made at the time this Contract is extended providing BPI and KC supply adequate documentation of the change in its costs acceptable to the Generator. Requests for any such change are to be made in writing to the Generator. Any agreed-to change shall take effect at the time of the Contract extension and shall remain in effect throughout the extension period.

7.6 At the end of the calendar year, BPI will pay the Generator **\$1.00** per dry ton for Soil Amendment Value of biosolids delivered to the BPP. This payment amount is fixed for the term of the Contract and not subject to price adjustments in Section 8.

SECTION 8 PRICE ADJUSTMENTS

8.1 Price adjustments may be made for changes of law or regulatory requirements based on documented cost increases or decreases, or tax increases. The Generator has the right to terminate this Contract, pursuant to Section 17, for changes of law or regulatory requirements if the Generator feels such increases are excessive.

8.2 Annual Adjustments for the Base Unit Price, except the Equipment Use Fee portion, will be adjusted using 100% of the annual percent change to the "All Items" category of the Seattle-Tacoma-Bellevue Consumer Price Index for Urban Wage Earners and Clerical Worker for the previous calendar year in which there was a positive adjustment. In the event the formula results in a negative, the adjustment shall be zero adjustment. Retroactive to each January 1 of each year, changes to the base rate will be calculated as follows:

Example: $\text{new application rate} = \text{previous rate} \times \left[\frac{\text{current Annual CPI value}}{\text{previous Annual CPI value for series ID: CWURS49DSA0}} \right]$

8.3 The Equipment Use Fee will remain fixed throughout the Contract term, unless KC acquires and/or uses equipment not listed in Attachment B. In that case, KC shall modify Attachment B and the BPI Base Unit Price accordingly.

8.4 There will be a fuel surcharge included with the submitted monthly billing defined in Section 7.2 based on an average of the actual diesel fuel costs per gallon paid by BPI, or their subcontractor, in excess of four dollars (\$4.00) per gallon. For the purpose of calculating this surcharge, BPI and the Generator agree that the surcharge will be based on 100 gallons of diesel fuel used per load transported to BPI. The amount of the fuel surcharge will be verified from copies of actual bulk diesel fuel purchase invoices for fuel deliveries to BPI, or their subcontractor, during the affected month.

SECTION 9 ADDITIONAL WORK

Additional work means the furnishing of materials or equipment and/or the doing of work or service not presently contemplated by the Contract. If the Generator requires additional work, it may request BPI in writing to do the additional work at the Base Unit Price (as described in Section 7), or it may request BPI to do the additional work at a mutually agreed upon lump sum or mutually agreed upon unit prices. Performance of additional work without the prior express written consent of the Generator shall be at BPI's sole expense.

SECTION 10 LIABILITY OF THE PARTIES

10.1 BPI, KC, and Generator accept the risks and resulting liabilities of beneficially using biosolids on agricultural lands. These risks potentially include, but are not limited to, the following:

- Contamination of soil, groundwater, or surface water
- Odor issues at the site and mitigating them for surrounding neighbors
- Human health impacts
- Impacts to crops, vegetation or livestock

10.2 BPI shall be responsible for securing conforming biosolids loaded into the means of transport selected by BPI against spillage, leakage or public exposure, and for providing properly designed locations for the safe and secure unloading of biosolids at BPI's designated application sites. For the purposes of this agreement, conforming biosolids shall mean that all the Generator's biosolids shall meet Ecology standards for regulated parameters as specified in Subsection 12.6.

10.3 Generator shall be responsible for compliance with all federal and state laws applicable to generators of biosolids and for compliance with all requirements set forth in this Contract.

SECTION 11 TRANSFER OF MANAGEMENT RESPONSIBILITIES

All biosolids accepted by BPI shall become BPI's responsibility to manage under the terms of this Contract. Acceptance of biosolids is considered to occur when the biosolids depart the Generator's site. BPI shall accept all biosolids which are within the range of "Biosolids Quantities and Characteristics" as specified in Section 13 of the Contract. BPI is solely responsible for the handling and ultimate disposition of all biosolids loaded onto the BPI-provided transportation.

SECTION 12 COMPLIANCE WITH LOCAL, STATE AND FEDERAL LAWS AND REGULATIONS AND BEST MANAGEMENT PRACTICES

12.1 BPI and KC agree to comply with all applicable local, state and federal laws and regulations at all times and obtain and maintain all required permits and registrations necessary for the management of biosolids land application by BPI and KC. Specific laws and regulations specifically applicable to biosolids management include but are not limited to the following:

- 40 CFR 503 Standards for the Use or Disposal of Sewage Sludge
- WAC 173-308 Biosolids Management
- WAC 173-200 Water Quality Standards for Groundwaters of the State of Washington
- WAC 173-201A Water Quality Standards for Surface Waters of the State of Washington

12.2 BPI and KC shall be responsible for contacting all agencies and jurisdictions necessary to obtain any permits necessary for its performance under this Contract. BPI and KC shall contact Ecology for regulations and permits in effect when this Contract is in effect, including, without limitation, permits and

regulations regarding the specific management methods proposed for use by BPI and KC with respect to the Generator's biosolids.

12.3 BPI and KC shall manage biosolids using applicable best management practices. Best management practices may be found in the *Biosolids Management Guidelines for Washington State* published by Ecology. The most recent publication available on or before September 2010 shall be used as best management practices for the Contract. Updated versions of best management practices shall be incorporated into this Contract.

12.4 Other permits and registrations, if any, shall be obtained and maintained by BPI and KC as required for the specific location of biosolids handling, application and disposition sites and specific biosolids management approaches at the project sites. BPI and KC shall be responsible for knowledge of and compliance with all laws, regulations and permits required for operation and maintenance of biosolids management application sites and functions.

12.5 BPI and KC shall be responsible for all environmental compliance and monitoring required for the management of biosolids land application. The costs of this environmental compliance and monitoring shall be included in the Base Unit Price.

12.6 The Generator will make available to BPI and KC all biosolids monitoring and environmental compliance required by its National Pollution Discharge Elimination System (NPDES) permit and its Washington State General Permit for Biosolids Management, sections WAC 173-308-160 (Biosolids pollutant limits), WAC 173-308-170 (Pathogen reduction) and WAC 173-308-180 (Vector attraction reduction). Generator shall also provide BPI and KC with any results of additional testing performed by the Generator, at no cost to BPI and KC, when necessary for BPI and KC to perform under this Contract.

SECTION 13 BIOSOLIDS QUANTITIES AND CHARACTERISTICS

13.1 The Generator may develop other biosolids management options during the term of this Contract, delivering biosolids in quantities in accordance with subsections 5.2 and 5.4. The Generator will provide biosolids on as uniform a basis as possible given influent wastewater variations, treatment process conditions, and solids handling operations. The Generator is responsible for reviewing plant records to determine, estimate and plan for annual, monthly, and weekly averages and variability and informing BPI and KC of substantial changes in biosolids quality.

13.2 The Generator certifies and affirms that its biosolids are produced from domestic, commercial and industrial wastewaters generated in the Generator's wastewater service area.

SECTION 14 INSURANCE

14.1 The Parties shall obtain and maintain the minimum insurance as set forth below covering the operations and activities required by the Contract. By requiring such minimum insurance, the Parties shall not be deemed to have assessed the risks that may be applicable to each Party under this Contract. Each Party shall assess its own risks and, if it deems appropriate and/or prudent, maintain greater limits and/or broader coverage.

Each Party shall also require its subcontractors to maintain the minimum insurance set forth below or such other minimum insurance as is appropriate with respect to the Work to be performed. Each Party shall obtain certificates of insurance for all of its subcontractors and make them available for inspection by the any other Party on request.

14.1.1 **Commercial General Liability.** \$42,000,000 combined single limit per occurrence and for those policies with aggregate limits, a \$2,000,000 aggregate limit.

14.1.2 **Automobile Liability.** \$1,000,000 combined single limit per accident. If the potential exists to release pollutants either as cargo or from the automobile (as defined by the standard

auto policy exclusion of pollution) the auto policy shall be endorsed to include endorsement CA 9948 (or its equivalent).

14.1.3 Workers' Compensation. Statutory requirements of the State of residency. Coverage shall be at least as broad as Workers' Compensation coverage, as required by the Industrial Insurance Act of the State of Washington, as well as any similar coverage required for this work by applicable Federal or "other States" State Law.

14.1.4 Employer's Liability or "Stop Gap". For a limit of \$ 1,000,000 Coverage shall be at least as broad as the protection provided by the Workers Compensation policy Part 2 (Employers Liability) or, in states with monopolistic state funds, the protection provided by the "Stop Gap" endorsement to the general liability policy.

14.1.5 Other Insurance Provisions. The insurance policies required in this Contract are to contain and be endorsed to contain the following provisions:

1. With respect to all Liability Policies except Professional Liability and Workers Compensation:
 - (i) BPI or its subcontractor shall add the other Parties, its officers, officials, employees, and agents to be covered as additional insureds as respects liability arising out of activities performed by or on behalf of BPI or the Subcontractor in connection with this Contract. The Generator shall add the other Parties, their officers, officials, employees and agents as additional insureds as respects liability arising out of activities performed by or on behalf of the Generator in connection with this Contract. The Parties acknowledge that KC maintains a self-insurance program for the handling of its liabilities, and as such, cannot add other parties as additional insureds.
 - (ii) Each Parties' insurance coverage shall be primary insurance as respects the other Parties, its officers, officials, employees, agents, and consultants. Any insurance and/or self-insurance maintained by the other Parties, its officers, officials, employees, agents and consultants shall not contribute with the Parties' insurance or benefit the Party in any way.
 - (iii) BPI or its Subcontractors' insurance shall apply separately to each insured against whom a claim is made and/or lawsuit is brought, except with respect to the limits of the insurer's liability.

14.1.6 In lieu of the aforementioned liability policies, KC, maintains a fully funded Self=Insurance program for the protection and handling of KC's liabilities including injuries to persons and damage to property.

14.1.7 In the alternative, a Party to this Contract may fulfill the insurance obligations contained herein by maintaining membership in a joint self-insurance program or risk pool authorized by applicable law. In this regard, the Parties understand that the Party to this Contract who is a member of such a joint self-insurance program or risk pool is not able to name the other Parties as an "additional insured" under the liability coverage provided by the joint self-insurance program or risk pool.

14.2 Unless otherwise approved by the Parties, all insurance shall be on an "occurrence" basis and shall be maintained through the term of this Contract and for a period of three hundred sixty-five (365) days after termination, expiration, or acceptance of work, as the case may be. All insurance shall be provided on forms and by insurance companies satisfactory to the Parties.

14.3 Except as may be provided in Section 19 of this Contract, no provision in this Contract shall be construed to limit the liability of any Party as provided by law. Each Parties' liability shall extend as far as the appropriate periods of limitation provided by law.

14.4 BPI shall provide the other Parties with certificates and endorsements evidencing insurance from the insurer(s) certifying to the coverage of all insurance required herein within ten (10) days after final execution date of Contract. If BPI neglects to obtain and maintain in force any such insurance or deliver such policy or policies and receipts to the Generator, then the Generator may, at its option, terminate this Contract immediately, purchase required insurance coverage by withholding the premium amounts from payments due BPI, or demand BPI purchase the required insurance within a time frame acceptable to the Generator.

14.5 Failure to provide such required insurance shall entitle any Party to suspend or terminate the other Parties' Work hereunder for default in accordance with Subsection 17.2. Suspension or termination of this Contract shall not relieve any Party from its insurance obligations hereunder.

SECTION 15 COORDINATION WITH THE GENERATOR'S TREATMENT PLANT

The Generator will provide BPI with e-mail notification when the normal weekly delivery schedule changes. The Generator will attempt to keep biosolids availability to BPI as uniform as possible.

SECTION 16 DAMAGES

Except as otherwise provided in this Contract should BPI fail to commence or continue performance of this Contract on the effective date, BPI shall reimburse the Generator for the actual costs incurred by the Generator until other satisfactory arrangements for management of Generator's biosolids up to the remaining term of this Contract can be implemented. The Generator shall have the right to deduct such costs or damages from any amount due, or that may become due BPI. The Generator agrees to make all reasonable and practicable efforts to mitigate its damages.

SECTION 17 TERMINATION OR CONTRACT SUSPENSION

17.1 Any of the Parties may terminate this Contract in whole or in part for any reason or no reason by delivering written notice to each of the other Parties at the mailing addresses stated herein, properly executed, at least ninety (90) days before the proposed termination date. BPI and KC shall be paid any amounts owing, including necessary and reasonable Contract close-out costs, up to the date of termination as specified in the notice, less any deductions provided by this Contract or by law. BPI shall promptly submit its request for the termination payment, together with detailed supporting documentation. If BPI has any property in its possession belonging to the Generator, BPI shall account for the same and handle it in the manner the Generator directs.

17.2 Any Party may terminate the Contract for default in the event of a failure by either of the other two Parties to comply with the provisions of this Contract including, but not limited to, the following:

- (A) failure to perform services or other work as required;
- (B) failure to comply with any material terms or provisions of the Contract;
- (C) failure to comply with laws or regulations;
- (D) failure or delay due to inability to obtain the required employees or equipment;
- (E) failure to provide continuous and solvent business operations;
- (F) failure or delay in making any required payments.

Termination for default may be delivered by mail and shall be effective upon mailing, directed to the defaulting Party (or Parties) at the mailing addresses stated above, setting forth the manner in which the Party is (or Parties are) in default.

17.2.1 In the event the Generator believes BPI is in default, the Generator may include a compliance schedule with the Notice of Termination, which must be met in order to avoid termination. The compliance schedule shall state that within a time period specified by the Generator, BPI shall submit to

the Generator a written detailed plan describing the actions required to achieve compliance that is subject to the Generator's approval.

17.2.2 In the event the Contract is terminated for default, BPI and KC will only be paid the base unit price for services or Work delivered or performed in accordance with the Contract, less any deductions authorized by this Contract.

SECTION 18 RECORDS, REPORTS AND MEETINGS

18.1 BPI shall, for the term of the Contract and six (6) years thereafter, consistently maintain full, complete and accurate books of account and records related to this Contract at its principal place of business. These records shall also include detailed information describing the application rates to all project sites. The Generator shall have the right during reasonable business hours to inspect and audit such books and records. All books and records of account shall be maintained by BPI according to generally accepted accounting principles and applicable requirements of the State of Washington.

18.2 The following books of account and reports may be reviewed by the Generator and shall be made available upon request to the Generator:

- a daily project site log (including generator, field identification, delivery dates and tonnage) during application of biosolids;
- a weekly project site summary of activities and events;
- application logs (including application rate, date, acreage and tonnage) for each project site where biosolids have been applied;
- WAC 173-308 annual report (the Generator shall assist BPI and KC in collecting and documenting the data required for this regulatory report); and
- copies of all written correspondence relating to this project.

18.3 The Generator shall have the right during reasonable business hours to inspect the BPP biosolids management facilities. BPI shall provide the Generator access to perform said inspections.

18.4 The Generator and KC shall maintain records per all applicable state and federal laws. Each Party shall have the right during reasonable business hours to inspect the records of the other Parties.

SECTION 19 INDEMNIFICATION

19.1 BPI agrees that it shall be liable for and shall indemnify, defend, and hold harmless the Generator and KC, and their officers, agents, and employees, from and against any claims, actions, suits, costs, and damages of any nature whatsoever, including reasonable attorney's fees in defense thereof, for injuries or death to persons, or damage to property, (hereinafter "Claim"), arising directly or indirectly out of BPI's intentional or negligent act or omission in the performance of its duties as described in this Contract, BPI's breaches of this Contract, or BPI's acts or omissions in violation of law, including fines, penalties, and judgments. In the event of any Claim arising out of the concurrent negligence of BPI and the Generator, or BPI, the Generator, and KC, BPI's defense and indemnification obligations under this section shall be limited to the extent of BPI's negligence.

19.2 KC agrees that it shall be liable for and shall indemnify, defend, and hold harmless the Generator, and its officers, agents, and employees, from and against any claims, actions, suits, costs, and damages of any nature whatsoever, including reasonable attorney's fees in defense thereof, for injuries or death to persons, or damage to property, (hereinafter "Claim"), arising directly or indirectly out of KC's intentional or negligent act or omission in the performance of its duties as described in this Contract, KC's

breaches of this Contract, or KC's acts or omissions in violation of law, including fines, penalties, and judgments. In the event of any Claim arising out of the concurrent negligence of KC and the Generator, or KC, the Generator, and BPI, KC's defense and indemnification obligations under this section shall be limited to the extent of KC's negligence.

19.3 The Generator agrees that it shall be liable for and shall indemnify, defend, and hold harmless BPI and KC, and its officers, agents, and employees, from and against any claims, actions, suits, costs, and damages of any nature whatsoever, including reasonable attorney's fees in defense thereof, for injuries or death to persons, or damage to property, (hereinafter "Claim"), arising directly or indirectly out of the Generator's intentional or negligent act or omission in the performance of its duties as described in this Contract, the Generator's breaches of this Contract, or the Generator's acts or omissions in violation of law, including fines, penalties, and judgments. In the event of any Claim arising out of the concurrent negligence of the Generator and BPI or the Generator, KC, and BPI, the Generator's defense and indemnification obligations under this section shall be limited to the extent of the Generator's negligence.

19.4 Solely for the purposes of paragraphs 19.1, 19.2, and 19.3 above, each Party, by mutual negotiation hereby waives any immunity that would otherwise be available against such claims under the Industrial Insurance provisions of Title 51 RCW.

19.5 The defense and indemnification obligations under this section shall survive the termination of this Contract.

SECTION 20 DISPUTES UNDER THIS CONTRACT

20.1 In the event that a dispute arises under this Contract, then representatives from the Parties involved in the dispute shall meet and confer in an effort to resolve the dispute. If the Parties' representatives cannot resolve the dispute within fifteen (15) calendar days then any Party involved in the dispute may request that the Parties involved in the dispute engage in mediation, with each such Party to share equally in the costs of mediation. If the dispute is not resolved to the satisfaction of the Parties involved through mediation then any of the involved Parties may take whatever steps it deems appropriate, including but not limited to, bringing a civil action in a court of competent jurisdiction. Nothing in this section shall be construed to prohibit any Party from exercising its right to terminate this Contract as otherwise provided herein or be construed as a precondition to the exercise of such right to terminate.

20.2 Pending final decision of a dispute hereunder, all Parties shall proceed diligently with the performance of the Contract.

SECTION 21 SEVERABILITY

If any part of the Contract is declared to be invalid or unenforceable, the rest of the Contract shall remain binding.

SECTION 22 INDEPENDENT CONTRACTOR

Each Party hereto is and shall perform this Contract as an independent contractor, and as such, shall have and maintain complete control over all of its employees, agents, and operations. None of the Parties nor anyone employed by them shall be, represent, act, purport to act or be deemed to be the agent, representative, employee or servant of any of the other Parties.

SECTION 23 FORCE MAJEURE

Should any of the Parties be prevented wholly, or in part, from performing their respective obligations under this Contract by a cause reasonably outside of and beyond the control of the Party affected thereby, including but not limited to war, government regulation, restriction or action, strike, lockout, accidents, storms, earthquake, fire, acts of God or public enemy or any similar cause beyond the control of the Parties "Force Majeure," then such Party shall be excused hereunder during the time and to the extent

that the performance of such obligation are so prevented, and such Party shall have no liability whatsoever for any damages, consequential or otherwise, resulting therefrom. Force Majeure does not include the Generator's financial inability to pay the required payments set forth in this Contract.

SECTION 24 NON-WAIVER

Failure by any of the Parties to enforce their rights under any provision of this Contract shall not be construed to be a waiver of that provision. No waiver of any breach of this Contract shall be held to be a waiver of any other breach.

SECTION 25 ASSIGNMENT

No Party may assign any interest, obligation or benefit under or in this Contract or transfer any interest in the same, whether by assignment or novation, without the prior written consent of the other Parties. If assignment is approved, this Contract shall be binding upon and inure to the benefit of the successors and/or assigns.

SECTION 26 NOTICES

All notices required under this Contract shall be personally delivered, [sent by nationally recognized overnight delivery service](#), [sent by email](#) or mailed by certified or registered mail, postage prepaid as follows:

If to the Generator, addressed to:

Name Mike Hodgson, Wastewater Treatment Plant Supervisor
Address 201 N. Worthen St.
Wenatchee, WA 98801
(509) 888-3238 / (509) 881-7852 cell
mhodgson@wenatcheewa.gov

If to BPI, addressed to:

Name: David K. Ruud, Operations Manager
Address: Boulder Park, Inc.
P.O. Box 285, Mansfield, WA 98830
(509) 683-1142
ruudbpi@aol.com

If to KC, addressed to:

Name: Jake Finlinson, Biosolids Project Manager
Address: King County Wastewater Treatment Division
201 S. Jackson Street, #KSC-NR-0512, Seattle, WA 98104
(206) 477-3524
jake.finlinson@kingcounty.gov

Or to such other [person or](#) address as any Party shall specify by written notice so given. Notices shall be deemed to have been given and received as of the date [sent](#) so delivered or three (3) business days after being deposited in the US mail.

SECTION 27 ENTIRE CONTRACT; AMENDMENT

This Contract constitutes the entire agreement between the Parties concerning the subject matter hereof and supersedes any and all other communications, representations, proposals, understandings or agreements, either written or oral, between the Parties with respect to such subject matter. This Contract may not be modified or amended, in whole or in part, except in writing signed by all Parties.

SECTION 28 COUNTERPARTS; ELECTRONIC SIGNATURES

This Contract may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. The Parties acknowledge and agree that this document may be executed by electronic signature, which shall be considered as an original signature for all purposes and shall have the same force and effect as an original signature. Without limitation, "electronic signature" shall include those signed via electronic medium or electronically scanned and transmitted versions (e.g., via pdf) of an original signature.

SECTION 29 AUTHORITY

The undersigned represents that they are fully authorized to enter into this Contract on behalf of the Party for whom they sign. Upon full execution of this Contract, this Contract shall be binding on each Party. Each Party has had the opportunity to review this document with an attorney of their choice.

DRAFT

IN WITNESS WHEREOF, the Parties hereto have caused this Contract to be executed as of the date set forth below.

CITY OF WENATCHEE PUBLIC WORKS DEPT.

BOULDER PARK, INC.

By _____
Frank Kuntz, Mayor

By _____
Leroy Thomsen, President

Date _____

Date _____

KING COUNTY

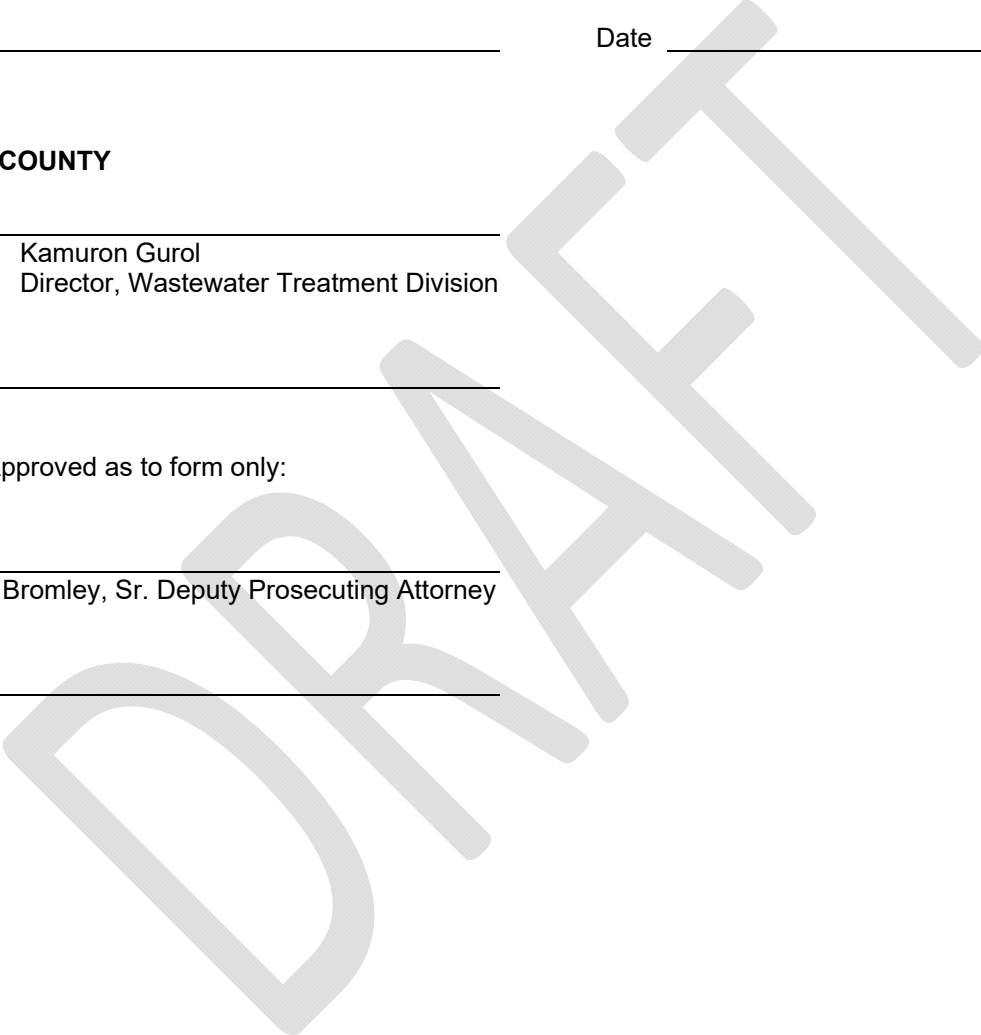
By _____
Kamuron Gurol
Director, Wastewater Treatment Division

Date _____

Approved as to form only:

Verna Bromley, Sr. Deputy Prosecuting Attorney

Date





CITY COUNCIL AGENDA REPORT

TO: Frank Kuntz, Mayor
City Council

FROM: Jessica Shaw, Deputy Public Works Director
Public Works Department

MEETING DATE: November 8, 2023

I. SUBJECT

Stormwater Rate Ordinance No. 2023-23

II. ACTION REQUESTED

Motion requested for the City Council to adopt Ordinance No. 2023-23 regarding the stormwater service charge rates.

III. OVERVIEW

The stormwater utility rates were last reviewed in 2019 and new rates were adopted in 2020 to support the 2020 City of Wenatchee Stormwater Comprehensive Plan. Since then, the cost of construction has increased over 50% according to the U.S. Department of Transportation. Other operations and maintenance costs have also increased more than anticipated in 2019. The current stormwater rate is set to increase at 3.5% each year.

As part of an ongoing effort to regularly review the financial health of the utility funds, City staff hired FCS Group to review the stormwater utility finances. The analysis showed a shortfall starting in 2024. City staff cut the 2024 operations and maintenance budget by \$336,000 and delayed or phased several capital projects. City staff have also been pursuing grant funding for capital project design and construction. FCS Group recommended that the City adopt a 6.5%. City staff are recommending a 6% rate consistent with the current sewer and water utility programmed rate increases.

The City's stormwater utility maintains the roads, ditches, catch basins and pipes to manage stormwater and mitigate flooding. In addition, the City is regulated under the Phase II Municipal Stormwater Permit to implement a stormwater management program which includes education, outreach, illicit discharge detection and elimination, stormwater runoff control and recordkeeping. The Washington Department of Ecology is in the process of issuing a new Phase II Municipal Stormwater Permit which will include increased regulations for development and requirements for the City's stormwater management program. The proposed 6% rate increase will help to provide ongoing capital funding for grant matches and better prepare for the anticipated cost increases associated with the new permit.

IV. FISCAL IMPACT

The increase in the rate by 6.0% instead of 3.5% is equal to an additional \$0.40 per equivalent residential unit per month in 2024. For single family residences, this would be an increase

of \$4.80 on the stormwater fees for the year. For more information, on the impact to the stormwater utility fund and a comparison of regional utility bills please see the attached presentation.

V. PROPOSED PROJECT SCHEDULE

If adopted, the new rate would take effect on January 1, 2024.

VI. REFERENCE(S)

1. Resolution No. 2023-23
2. Stormwater Utility Financial Update Presentation

VII. ADMINISTRATIVE ROUTING

Tammy McCord, City Clerk
Laura Gloria, City Administrator
Rob Jammerman, Public Works Director
Brad Posenjak, Finance Director

ORDINANCE NO. 2023-23

AN ORDINANCE, amending section 9.16.060 “Service charge rates” of the Wenatchee City Code.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WENATCHEE DO ORDAIN as follows:

SECTION 1

That section 9.16.060 “Service charge rates” of the Wenatchee City Code (WCC) shall be and hereby is amended in its entirety to read as follows:

9.16.060 Service charge rates.

In accordance with the rate structure set forth in WCC 9.16.030 and 9.16.040, there are hereby levied upon all developed real property within the boundaries of the utility the following service charges, which shall be collected from the owners of such properties:

- (1) For all parcels classified under WCC 9.16.040(1) and (2), the monthly service charge shall be \$15.43 per equivalent residential unit.
- (2) For all other developed property within the boundaries of the utility, except as set forth in WCC 9.16.070, the monthly service charge shall be \$15.43 multiplied by the number of equivalent residential units determined by the utility to be contained in such parcel pursuant to WCC 9.16.040.
- (3) The service charge per equivalent residential unit as provided in subsections (1) and (2) of this section shall be increased to \$15.43 on December 1, 2022, and to \$15.61 on January 1, 2023. On January 1st of each year, beginning on January 1, 2024, the rates shall be automatically increased by ~~six three and one-half~~ percent.
- (4) Qualifying low income senior or disabled citizens shall receive a discount as established in WCC 9.02.010.

SECTION 2

SEVERABILITY

If any section, sentence, clause or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall have no effect on any other section, sentence, clause, or phrase of this Ordinance.

SECTION 3

Upon approval of the City Attorney, the City Clerk and the Code Reviser are authorized to make necessary corrections to this Ordinance, including the correction of clerical errors; references to other local, state or federal laws, codes, rules or regulations; or ordinance numbering and section/subsection numbering.

SECTION 4

EFFECTIVE DATE

This Ordinance shall take effect on the later of January 1, 2024 or thirty (30) days from and after its passage, approval and publication by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF WENATCHEE at a regular meeting thereof this ____ day of _____, 2023.

CITY OF WENATCHEE, a municipal
Corporation

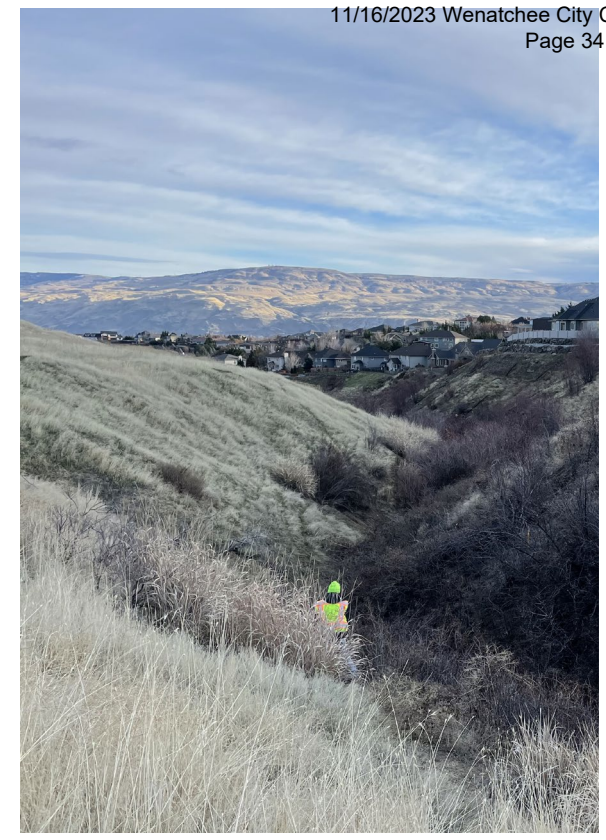
By: _____
FRANK KUNTZ, Mayor

ATTEST:

By: _____
TAMMY MCCORD, City Clerk

APPROVED:

By: _____
STEVE D. SMITH, City Attorney Emeritus



2023 Stormwater Utility Financial Update

Purpose of Financial Update

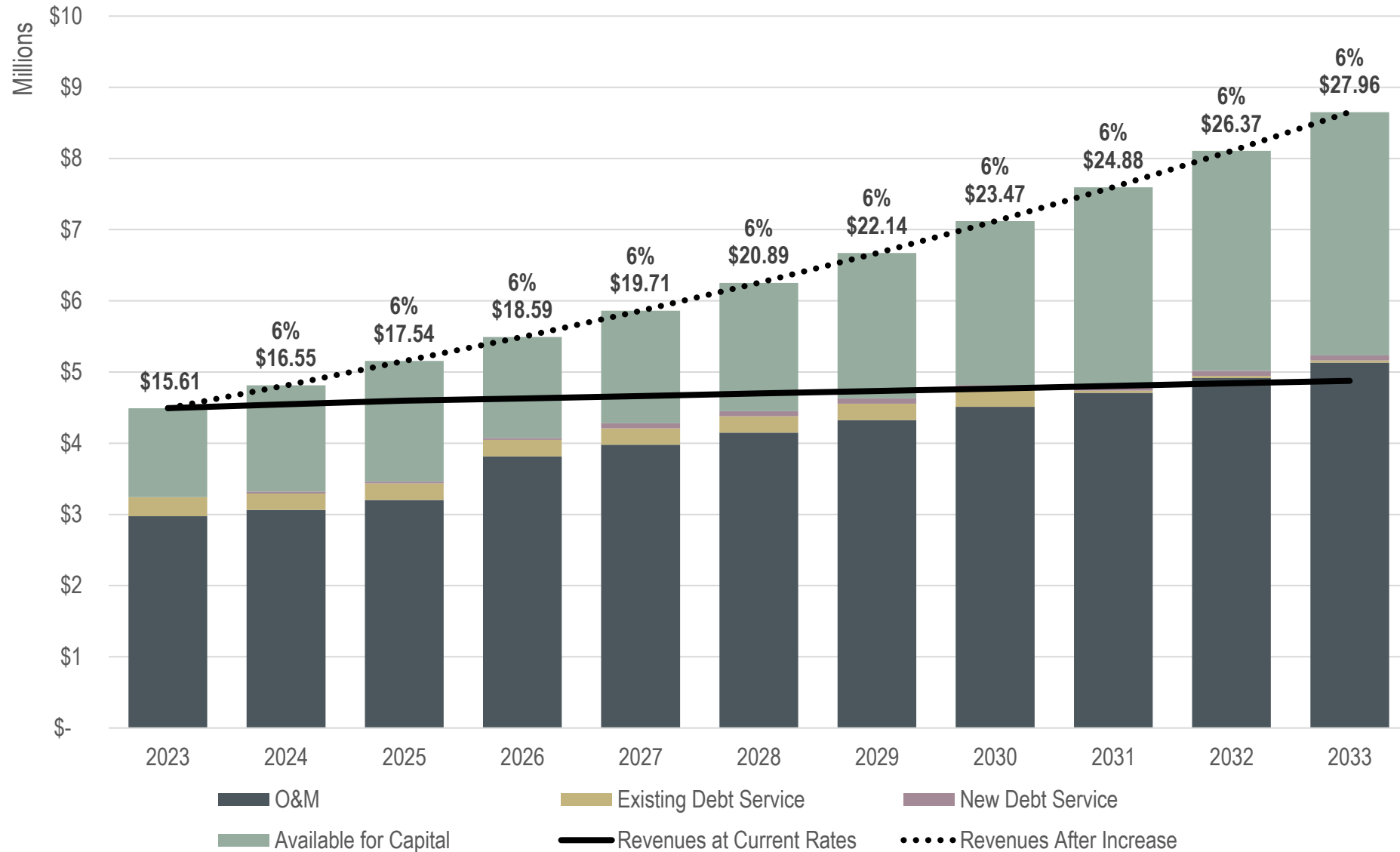
- Stormwater rates were last updated in 2019
- All expenses have increased especially construction
 - Construction costs rose 54% according to USDOT between 2020 and 2023.
- Ecology will be issuing a new Eastern Washington Stormwater Permit in 2024
 - Increased requirements for development review and inspections
 - New requirements for address PFAS, PCBs and tire dust in stormwater
 - Increased regulation of street sweeping
 - Increased education & outreach requirements
 - New requirements for trees and mapping the tree canopy



Current rate increase is set at 3.5% per year. Staff are recommending an increase to 6% per year.

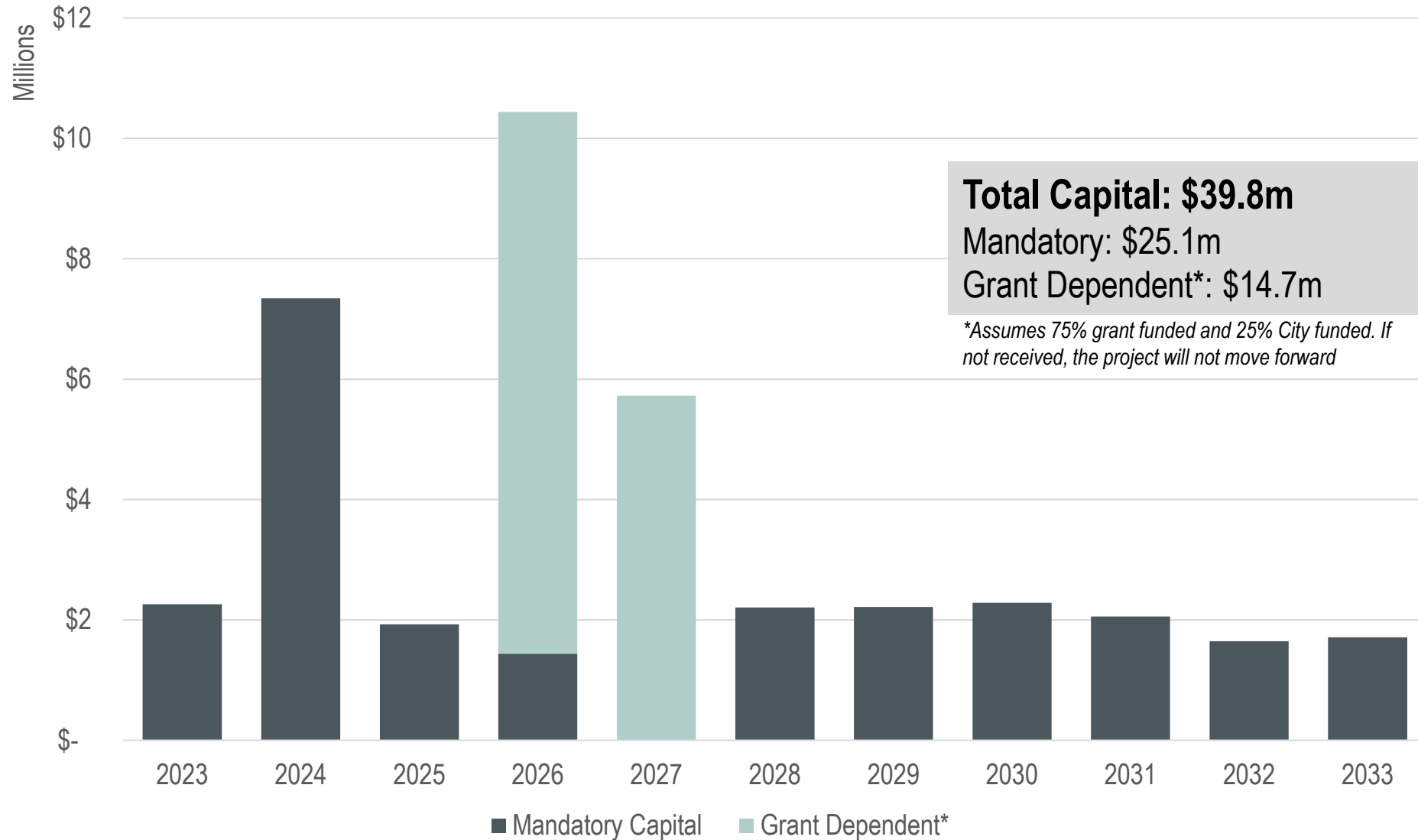


Stormwater Revenue Requirement



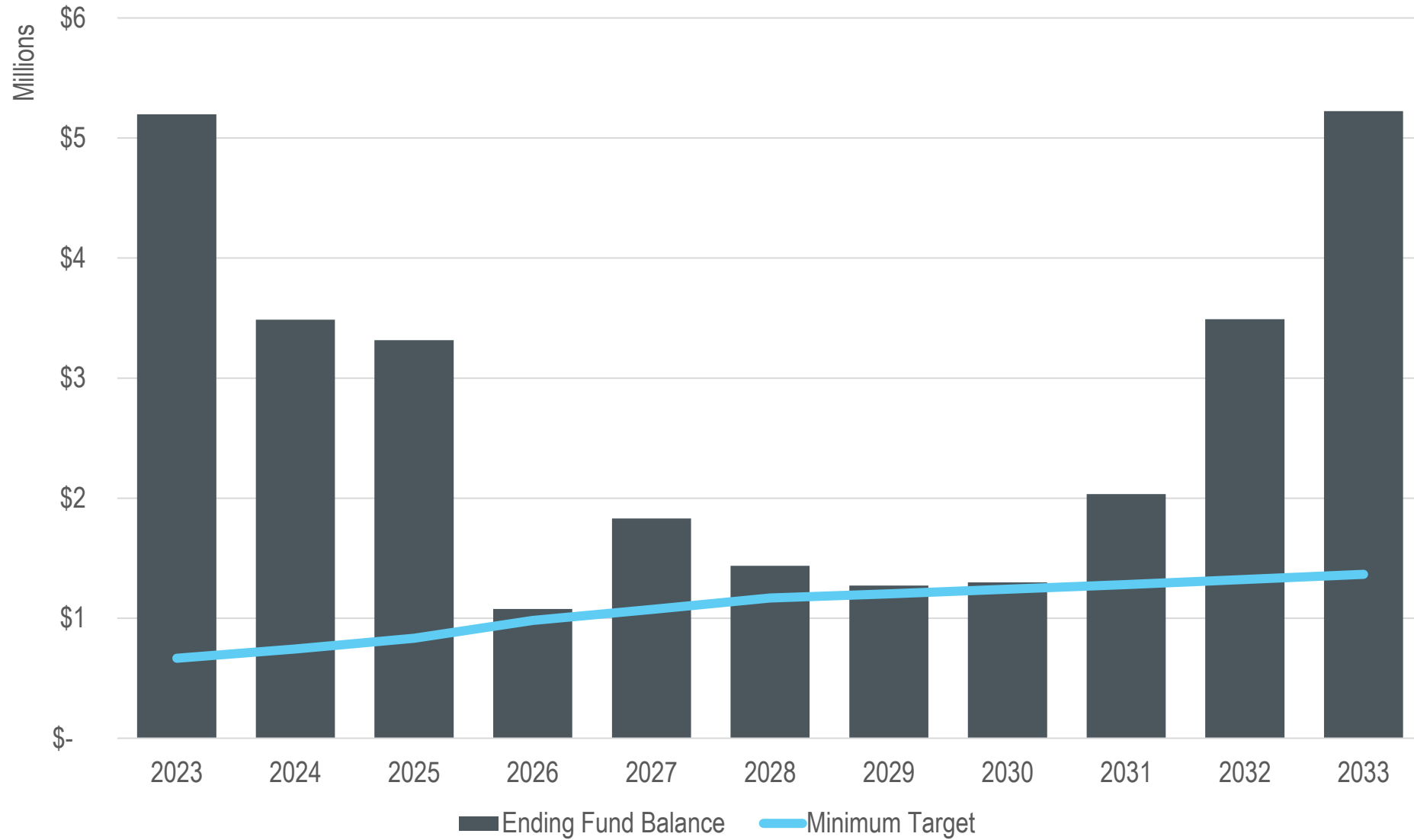


Capital Improvement Plan (Escalated)



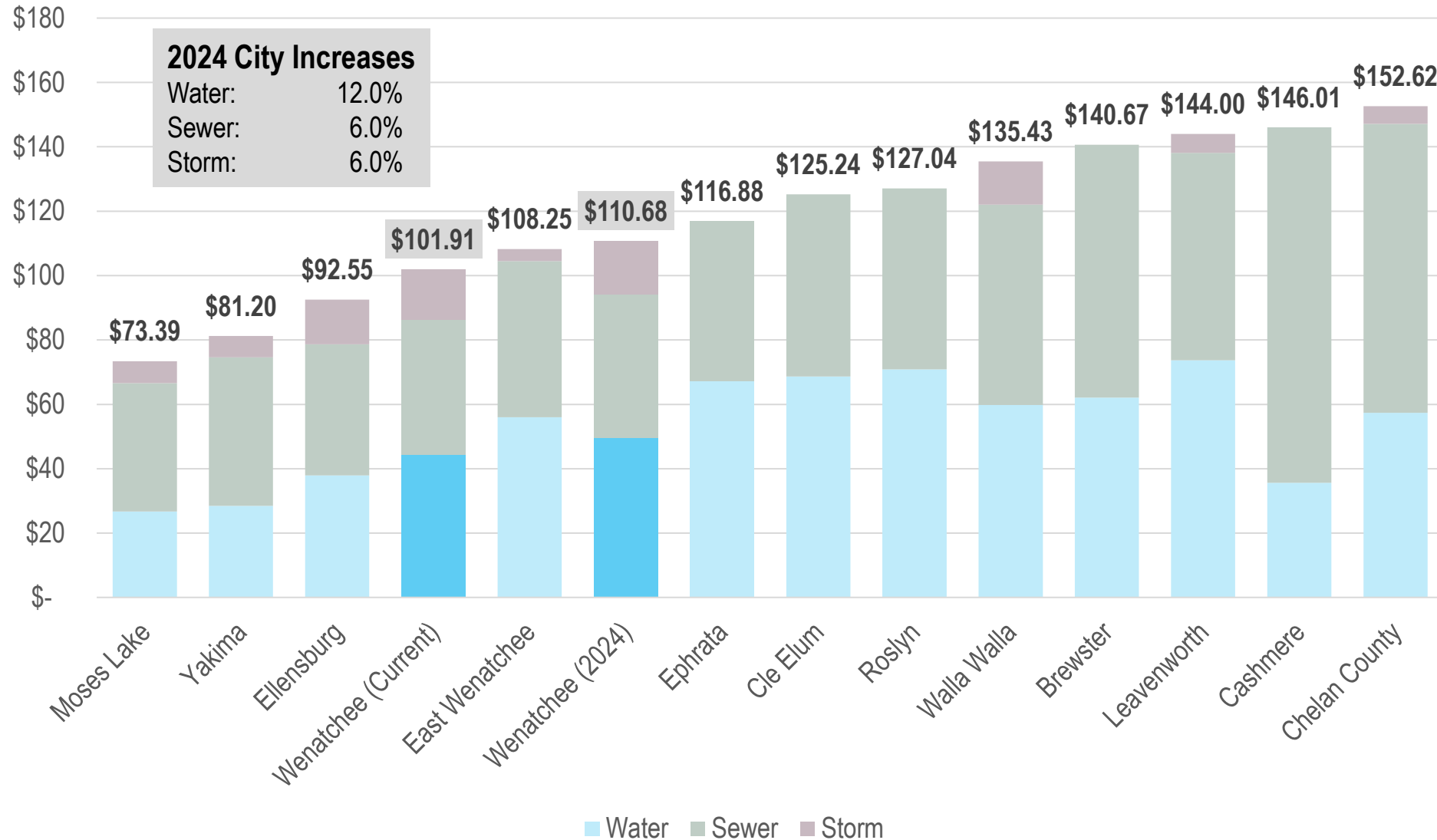


Ending Fund Balances





Monthly Single-Family Bill Comparison





CITY COUNCIL AGENDA REPORT

TO: Frank Kuntz, Mayor
City Council

FROM: Aaron Kelly, Operations Manager
Public Works Department

MEETING DATE: November 16th 2023

I. SUBJECT

City of Wenatchee Project No. 2206 – Parkside Renovation Project construction contract between the City and Rudnick and Sons LLC, change order No. 2 in the amount of \$140,922.

II. ACTION REQUESTED

Staff recommends the City Council approve the contract change order No. 2 with Rudnick and Sons LLC in the amount of \$140,922 and authorize the City Administrator’s signature.

III. OVERVIEW

The City of Wenatchee entered into a contract with Rudnick and Sons LLC in March 2023 for the Renovations at the Parkside Facility. The project started in April and is currently 95% complete. The Renovation Project is funded through a Department of Commerce Grant for Behavioral Health Facilities. The additional costs in change order No. 2 are funded by the grant for installing new heat tape in the gutters, repairing dry rot in the entry way, and additional repairs to the irrigation system.

IV. FISCAL IMPACT

Change Order costs to date have added an additional \$481,231 to the contract, bringing the total contract to \$1,697,344.06. \$270,881 was approved in change order No. 1 that were funded outside of the grant for the Women’s Resource Center’s portion of the roof. \$1,475,285 of the construction contract is funded by the grant. With change order No. 2 the remaining available grant funding is \$125,837.

V. PROPOSED PROJECT SCHEDULE

Construction planned completion December 2023.

VI. REFERENCE(S)

1. Change Order Proposal Log

VII. ADMINISTRATIVE ROUTING

Rob Jammerman, Public Works Director
Tammy Stanger, City Clerk
Laura Gloria, City Administrator
Brad Posenjak, Finance Director

AIA[®] Document **0 – 20**

Change Order

PROJECT: *(Name and address)*
Parkside Renovation Project #2206
Wenatchee, WA 98801

CONTRACT INFORMATION:
Contract For: General Construction
Date: March 30, 2023

CHANGE ORDER INFORMATION:
Change Order Number: 002
Date: 11/09/2023

OWNER: *(Name and address)*
City of Wenatchee
301 Yakima Street
Wenatchee, WA 98801

ENGINEER: *(Name and address)*
Forsgren Associates
285 Technology Center Way #110
Wenatchee, WA 98801

CONTRACTOR: *(Name and address)*
Rudnick & Sons LLC
645 Valley Mall Parkway Suite 200
East Wenatchee, Washington 98801

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Per COP 013 Credit #1 - Skylight Credit, amount deducted: (\$1,428.57)
Per Credit #2 - Roof Membrane, amount deducted: (\$5,250.00)
Per COP 014 - T&M, amount additional: \$36,000.25
Per COW01 - Entry D Hardie Board option 4, amount additional: \$19,500.00
Per COP 016 - Heat Tape, amount additional: \$92,099.94

The original Contract Sum was	\$	1,216,113.13
The net change by previously authorized Change Orders	\$	340,309.31
The Contract Sum prior to this Change Order was	\$	1,556,422.44
The Contract Sum will be increased by this Change Order in the amount of	\$	140,921.62
The new Contract Sum including this Change Order will be	\$	1,697,344.06

The Contract Time will be increased by One Hundred Eighty two (182) days.
The new date of Substantial Completion will be December 29th, 2023

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Forsgren Associates
ENGINEER: *(Firm name)*

Rudnick & Sons LLC
CONTRACTOR *(Firm name)*

City of Wenatchee
OWNER *(Firm name)*

SIGNATURE

Mr. David McCarthy, Division Manager

PRINTED NAME AND TITLE

DATE

SIGNATURE

Ms. Ceinwyn Rudnick, President

PRINTED NAME AND TITLE

DATE

SIGNATURE

MS. Laura Gloria,
City Administrator

PRINTED NAME AND TITLE

DATE



CITY COUNCIL AGENDA REPORT

TO: Frank Kuntz, Mayor
City Council

FROM: Brad Posenjak, Finance Director
Finance Department

MEETING DATE: November 16, 2023

I. SUBJECT

Ordinance 2023-21 – amendments to the 2023 budget.

II. ACTION REQUESTED

Staff recommends the City Council approve Ordinance 2023-21 amending the 2023 Budget as adopted by Ordinance No. 2022-28, as amended by Ordinance No. 2023-06, to revoke, recall or decrease all or a portion of total appropriations provided, and entering findings that this Ordinance is in the best interest of the City.

III. OVERVIEW

When the 2023 budget was adopted in 2022, several projects and budget needs were not anticipated. In May, the Council approved several budget amendments with Ordinance 2023-06 to provide necessary legal authority to make purchases in the middle of the year.

As the end of the year approaches, City departments have worked with the Finance Department to determine which funds require additional budget authority. Each of these budget requests were brought to Finance Committee by City Staff and discussed in detail. The budget amendment will provide the necessary legal authority to complete projects and provide resources already approved by the Finance Committee.

IV. FISCAL IMPACT

This budget amendment ensures several funds of the City do not exceed original budget appropriations, as required by law. These amendments have been reviewed by Finance Committee.

VI. REFERENCE(S)

1. 2nd Half Budget Amendments - Summary
2. Ordinance 2023-21
3. Ordinance 2023-21, Exhibit "A"

VII. ADMINISTRATIVE ROUTING

Tammy McCord, City Clerk
Laura Gloria, City Administrator

2nd Half Budget Amendment - Summary

Purpose	Fund	Amount	F.C. Date
Bluebeam Technology Upgrades	001	4,300	5/11/2023
Springwater Ave Project 2007	109	488,900	5/11/2023
	410	19,800	
Parkside Roofing Project Change Order	117	270,000	5/25/2023
Waterfront Gateway Project Increase	307	34,290	5/25/2023
Sergeant/Corporal Promotional Testing	001	14,020	5/25/2023
Port Flight Guarantee Contribution	001	50,000	5/25/2023
North Wenatchee Redevelopment Proj	001	3,000,000	6/8/2023
City Badge Identification Hardware	001	6,500	6/8/2023
INFRA Grant Cash Flow	001	1,500,000	7/27/2023
City Attorney Contract	001	50,000	11/9/2023
Parks Maintenance Increased Costs	001	70,000	11/9/2023
PFD Sales Tax Transfer	102	300,000	11/9/2023
Hotel Motel Tax Transfer	105	70,000	11/9/2023
Self Insurance Payments to Claimants	502	250,000	11/9/2023
ER&R Vehicle Supply Chain Delays	503	600,000	11/9/2023
		6,727,810	

ORDINANCE NO. 2023-21

AN ORDINANCE, of the City of Wenatchee, Washington, amending the 2023 Budget as adopted by Ordinance No. 2022-28, as amended by Ordinance No. 2023-06, to revoke, recall or decrease all or a portion of total appropriations provided, and entering findings that this Ordinance is in the best interest of the City.

WHEREAS, the City Council previously adopted the 2023 Budget, which is set forth in Ordinance No. 2022-28; and

WHEREAS, RCW 35A.33.120 provides that the City Council may amend the budget that was previously adopted by adopting a subsequent Ordinance that amends the budget; and

WHEREAS, the City Council subsequently amended the 2023 Budget by Ordinance No. 2023-06; and

WHEREAS, the City has identified additional changes in revenues and appropriations that could not have reasonably been foreseen at the time of the passage of the 2023 Budget thereby necessitating another revision to the 2023 Budget; and

WHEREAS, the City Council desires to amend the 2023 Budget as set forth in this Ordinance.

THE CITY COUNCIL OF THE CITY OF WENATCHEE DO
ORDAIN as follows:

SECTION 1

The City Council finds that the 2023 Budget, as adopted by Ordinance No. 2022-28, as amended by Ordinance No. 2023-06, needs to be amended so as to balance the budget and to appropriate funds to maintain the public peace, safety and welfare.

SECTION 2

Ordinance No. 2022-28, as amended by Ordinance No. 2023-06, is hereby further amended by decreasing, revoking or recalling all or a portion of total appropriations and re-appropriating for another purpose or purposes, without limitation to department, division or fund, the use of such monies as is set forth on Exhibit "A," which is attached hereto and incorporated herein by reference.

SECTION 3

The Finance Director is hereby authorized and directed to do the necessary line item adjustments in the 2023 Budget consistent with the provisions of this Ordinance.

SECTION 4

If any section, subsection, sentence, clause or phrase of this Ordinance is declared or judged by a court of competent jurisdiction to be invalid or unconstitutional, such adjudication shall in no manner affect the remaining portions of this Ordinance which shall be in full force and effect as if said section, subsection, sentence, clause or phrase so declared or adjudged invalid or unconstitutional were not originally a part hereof.

SECTION 5

Upon approval of the City Attorney, the City Clerk is authorized to make necessary corrections to this Ordinance, including the correction of clerical errors; references to other local, state or federal laws, codes, rules or regulations; or ordinance numbering and

section/subsection numbering.

SECTION 6

This Ordinance is not subject to referendum as provided by law and shall be in full force five days after this Ordinance or a summary hereof consisting of the title is published in the official newspaper of the City.

PASSED BY AT LEAST A MAJORITY PLUS ONE VOTE OF THE CITY COUNCIL OF THE CITY OF WENATCHEE at a regular meeting thereof this ___ day of November 2023.

CITY OF WENATCHEE, a municipal corporation

By: _____
FRANK J. KUNTZ, Mayor

ATTEST:

By: _____
TAMMY McCORD, City Clerk

APPROVED AS TO FORM:

By: _____
DANIELLE R. MARCHANT, City Attorney

Exhibit A
Ordinance 2023-21

Fund Title	Fund No.	Beginning Fund Balance	Revenue			Appropriations			Ending Fund Balance
			Amended Budget	Ordinance 2023-21	Total Revenue	Amended Budget	Ordinance 2023-21	Total Approp.	
General	001	15,000,000	31,744,600	-	31,744,600	36,828,940	4,694,820	41,523,760	5,220,840
Rainy Day	005	1,615,000	12,000	-	12,000	-	-	-	1,627,000
Public Arts	101	-	32,000	-	32,000	34,000	-	34,000	(2,000)
PFD .2% Sales Tax	102	-	3,000,000	300,000	3,300,000	3,000,000	300,000	3,300,000	-
Paths and Trails	103	4,000	3,100	-	3,100	3,000	-	3,000	4,100
Tourism Promotion Area	104	450,000	603,150	-	603,150	617,970	-	617,970	435,180
Hotel/Motel Tax - Capital Outlay	105	-	430,000	70,000	500,000	430,000	70,000	500,000	-
Convention Center	106	350,000	1,773,000	-	1,773,000	1,907,970	-	1,907,970	215,030
Hotel/Motel - Tourism	107	300,000	863,000	-	863,000	779,320	-	779,320	383,680
Street Maintenance	108	1,700,000	3,553,500	-	3,553,500	4,190,500	-	4,190,500	1,063,000
Arterial Streets	109	500,000	7,217,600	419,050	7,636,650	7,713,810	488,900	8,202,710	(66,060)
LEOFF 1 Long-Term Care	110	235,000	203,000	-	203,000	267,000	-	267,000	171,000
Street Overlay	111	968,500	2,635,000	-	2,635,000	4,144,700	-	4,144,700	(541,200)
Impact Fees	112	270,000	102,000	-	102,000	200,000	-	200,000	172,000
Low Income Housing	113	200,000	86,500	-	86,500	92,640	-	92,640	193,860
Community Center	114	50,000	39,890	-	39,890	26,400	-	26,400	63,490
CDBG Entitlement	115	195,980	391,610	-	391,610	587,590	-	587,590	-
LEOFF 1 Retiree Health Insurance	116	400,000	303,000	-	303,000	303,000	-	303,000	400,000
Homeless Housing	117	1,500,000	2,486,190	-	2,486,190	3,207,410	270,000	3,477,410	508,780
Abatement	118	130,000	31,000	-	31,000	75,000	-	75,000	86,000
ARP Recovery	120	1,000,000	-	-	-	1,000,000	-	1,000,000	-
Councilmanic LTGO Bonds	205	30,000	1,750,300	-	1,750,300	1,748,650	-	1,748,650	31,650
REET Capital Projects	301	800,000	727,000	-	727,000	720,450	-	720,450	806,550
Parks & Recreation Capital Projects	302	500,000	3,098,500	-	3,098,500	3,131,500	-	3,131,500	467,000
Economic Development Projects	304	(6,000,000)	2,190,200	3,000,000	5,190,200	3,734,770	-	3,734,770	(4,544,570)
General Capital Projects	306	-	3,978,000	-	3,978,000	3,978,000	-	3,978,000	-
Local Revitalization Financing	307	3,000,000	625,000	-	625,000	3,143,400	34,290	3,177,690	447,310
New City Hall Remodel	308	375,000	-	-	-	375,000	-	375,000	-
Foothills Streets	309	630,000	-	-	-	-	-	-	630,000
INFRA Grant	310	-	10,798,260	1,500,000	12,298,260	10,798,260	-	10,798,260	1,500,000
Convention Center Capital Projects	312	-	1,033,600	-	1,033,600	1,033,600	-	1,033,600	-
Water Utility	401	2,700,000	9,054,350	-	9,054,350	9,528,600	-	9,528,600	2,225,750
Sewer Utility	405	10,000,000	21,365,340	-	21,365,340	28,168,410	-	28,168,410	3,196,930
Storm Drain Utility	410	5,500,000	5,079,500	-	5,079,500	8,103,630	19,800	8,123,430	2,456,070
Regional Water	415	5,800,000	2,247,070	-	2,247,070	1,280,500	-	1,280,500	6,766,570
Cemetery	430	350,000	452,600	-	452,600	556,820	-	556,820	245,780
Equipment Rental O&M	501	700,000	1,199,260	-	1,199,260	1,394,280	-	1,394,280	504,980
Self Insurance	502	1,700,000	984,000	-	984,000	1,110,000	250,000	1,360,000	1,324,000
Equipment Rental Replacement	503	3,300,000	1,048,270	-	1,048,270	929,260	600,000	1,529,260	2,819,010
Facilities Maintenance	504	100,000	2,901,800	-	2,901,800	2,875,150	-	2,875,150	126,650
Information Systems	505	275,000	1,662,560	-	1,662,560	1,729,980	-	1,729,980	207,580
Cemetery Endowment	610	1,300,000	29,000	-	29,000	-	-	-	1,329,000
Firemen's Pension	611	1,150,000	38,500	-	38,500	138,000	-	138,000	1,050,500
		57,078,480	125,773,250	5,289,050	131,062,300	149,887,510	6,727,810	156,615,320	31,525,460



CITY COUNCIL AGENDA REPORT

TO: Frank Kuntz, Mayor
City Council

FROM: Brad Posenjak, Finance Director
Finance Department

MEETING DATE: November 16, 2023

I. SUBJECT

Ordinance 2023-22, adopting the 2024 Budget

II. ACTION REQUESTED

Staff recommends the City Council approve Ordinance #2023-22 adopting the final budget for the City of Wenatchee for fiscal year 2024.

III. OVERVIEW

The 2024 budget was developed through a group effort of the Mayor, Finance Committee, Department Directors and staff across city departments. The Finance Department worked with the Mayor and Finance Committee to review requests from the department directors. The base 2024 budget was developed by estimating salaries and benefits of existing positions, rolling over recurring supplies and service expenses, updating interfund activity, contract adjustments, and revenue projections. Additional department requests for operating and capital items were reviewed by Finance Committee and added to the budget.

The 2024 budget includes almost \$76 million in capital projects such as, Wenatchee Convention Center, Apple Capital Loop, Confluence Parkway North, McKittrick Street (Pershing to Pine), Waste Water Treatment Plant Digester 4, 9th Street Basin Stormwater, Broadview Stormwater Improvements, and many other parks, facilities, streets and utility projects.

The 2024 budget totals \$164,928,520 in expenses and \$166,884,380 in revenues. The General fund is budgeted for \$35,978,710 in expenses and \$35,183,830 in revenues. More details can be found in the full 2024 budget document.

IV. FISCAL IMPACT

The adoption of the 2024 budget is required for any City expenditure to be incurred in 2024. This has been reviewed by Finance Committee.

V. REFERENCE(S)

1. Ordinance #2023-22
2. Ordinance #2023-22, Exhibit "A"
3. Ordinance #2023-22, Exhibit "B"
4. 2024 Budget Document

VI. ADMINISTRATIVE ROUTING

Tammy McCord, City Clerk
Laura Gloria, City Administrator
All Department Heads

ORDINANCE NO. 2023-22

AN ORDINANCE, of the City of Wenatchee, Washington, adopting the Final Budget for the fiscal year ending December 31, 2024.

WHEREAS, the City of Wenatchee, Washington completed and placed on file with the City Clerk a proposed budget and estimate of the amount of monies required to meet the public expense, bond retirement and interest, reserve funds and expenses of government of the City for the fiscal year ending December 31, 2024 (“2024 Fiscal Year”); and

WHEREAS, a notice was published that the City Council would meet on November 16, 2023, at 5:15 p.m., at the Council Chambers of City Hall for the purpose of making and adopting a budget for the 2024 Fiscal Year, and giving taxpayers within the limits of the City an opportunity to be heard in a public hearing upon the budget; and

WHEREAS, the City Council did hold a public hearing at that time and place and did then consider the matter of the proposed budget for the 2024 Fiscal Year; and

WHEREAS, the proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City for the purposes set forth in the budget, and the estimated expenditures set forth in the budget are all necessary to carry on the government of the City for the 2024 Fiscal Year, and is sufficient to meet the various needs of the City during that period.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WENATCHEE DO ORDAIN as follows:

SECTION 1

The budget for the City of Wenatchee, Washington, for the 2024 Fiscal Year is hereby adopted at the fund level in its final form and content as set forth in the comprehensive budget document entitled, “2024 Budget, City of Wenatchee, Washington,” copies of which are on file in the Office of the City Clerk.

SECTION 2

Estimated resources, including fund balances for each separate fund of the City of Wenatchee, for the year 2024 are set forth in summary form in Exhibit “A,” and are hereby appropriated for expenditure at the fund level during the year 2024 as set forth in the “2024 Budget, City of Wenatchee, Washington.” Exhibit A is attached hereto and incorporated herein by this reference.

SECTION 3

Detailed budgets for each capital project of the City of Wenatchee, for the year 2024 are set forth in Exhibit “B,” and are hereby approved as set forth in the “2024 Budget, City of Wenatchee, Washington.” Exhibit B is attached hereto and incorporated herein by this reference.

SECTION 4

In compliance with RCW 35A.33.075, the City Clerk is hereby directed to transmit a certified copy of the budget adopted by this Ordinance to the State Auditor’s Office and to the Association of Washington Cities.

SECTION 5

Upon approval of the City Attorney, the City Clerk and the Code Reviser are authorized to make necessary corrections to this Ordinance, including the correction of clerical

errors; references to other local, state or federal laws, codes, rules or regulations; or ordinance numbering and section/subsection numbering.

SECTION 6

This Ordinance is not subject to referendum as provided by law and shall be in full force five days after this Ordinance or a summary hereof consisting of the title is published in the official newspaper of the City.

PASSED BY THE CITY COUNCIL OF THE CITY OF WENATCHEE at a regular meeting thereof this 16th day of November, 2023.

CITY OF WENATCHEE, a municipal corporation

By: _____
FRANK J. KUNTZ, Mayor

ATTEST:

By: _____
TAMMY McCORD, City Clerk

APPROVED AS TO FORM:

By: _____
DANIELLE R. MARCHANT, City Attorney

CITY OF WENATCHEE, WA
2024 Budget
Ordinance # 2023-22, Exhibit A

Fund	Fund No.	Estimated Beginning Balance	Budgeted Revenues	Budgeted Expenses	Estimated Ending Balance
General	001	14,000,000	35,183,830	35,978,710	13,205,120
Rainy Day	005	1,665,000	30,000	-	1,695,000
Firemen's Pension	010	1,100,000	55,000	118,000	1,037,000
Public Arts	101	172,000	33,500	15,000	190,500
PFD .2% Sales Tax	102	-	3,600,000	3,600,000	-
Paths and Trails	103	7,000	3,100	3,000	7,100
Tourism Promotion Area	104	600,000	622,000	669,850	552,150
Convention Center	106	450,000	615,000	707,400	357,600
Hotel/Motel - Tourism	107	300,000	2,353,000	2,316,200	336,800
Street Maintenance	108	1,300,000	3,870,500	4,494,550	675,950
Arterial Streets	109	1,000,000	5,360,270	6,282,670	77,600
Street Overlay	111	1,000,000	2,290,000	2,375,350	914,650
Impact Fees	112	380,000	97,500	200,000	277,500
Low Income Housing	113	190,000	89,000	93,990	185,010
CDBG Entitlement	115	435,070	252,350	687,420	-
Homeless Housing	117	2,000,000	2,340,000	3,062,700	1,277,300
Abatement	118	140,000	43,000	75,000	108,000
ARP Recovery	120	100,000	-	100,000	-
Councilmanic LTGO Bonds	205	4,000	2,772,700	2,764,700	12,000
REET Capital Projects	301	800,000	670,000	1,018,900	451,100
Parks & Recreation Capital Projects	302	500,000	1,161,750	1,596,750	65,000
Economic Development Projects	304	(6,500,000)	6,520,000	20,000	-
General Capital Projects	306	-	2,100,000	2,100,000	-
Local Revitalization Financing	307	2,000,000	625,000	2,354,700	270,300
INFRA Grant	310	1,000,000	34,427,770	34,427,770	1,000,000
Convention Center Capital Projects	312	-	15,000,000	7,700,000	7,300,000
Water Utility	401	4,000,000	9,987,090	10,307,870	3,679,220
Sewer Utility	405	9,000,000	15,874,510	18,940,950	5,933,560
Storm Drain Utility	410	5,000,000	9,076,150	11,684,410	2,391,740
Regional Water	415	8,000,000	2,955,070	1,343,230	9,611,840
Cemetery	430	400,000	439,100	595,350	243,750
Equipment Rental O&M	501	500,000	1,444,470	1,751,600	192,870
Self Insurance	502	1,400,000	1,420,000	1,560,000	1,260,000
Equipment Rental Replacement	503	2,500,000	1,898,480	2,007,420	2,391,060
Facilities Maintenance	504	400,000	1,805,100	2,146,350	58,750
Information Technology	505	200,000	1,819,140	1,828,680	190,460
Cemetery Endowment	710	1,380,000	50,000	-	1,430,000
Total Annual Appropriation		55,423,070	166,884,380	164,928,520	57,378,930



Capital Project Budget

Date: August 21, 2023 Project Number: 0623

Project Name: McKittrick and Wenatchee Avenue Signal Dept/Category: Public Works - Street Project

Project Description:
 The project will install a new traffic signal with controllers, pre-emption, detection and radio control equipment. The project will also install ADA compliant curb returns with increased turning radii and new roadway striping.

Project Lead:	Nicole Brockwell	Start Year:	2006
Assigned Department:	Public Works	End Year:	2024
Original Project Budget:	\$3,886,412	Total City Funding:	\$772,074
Budget Amendment:	\$151,851	Other Funding:	\$3,266,189

Project Notes:
 The "Original Budget" is based on the amended Project Budget approved by City Council 1/12/2023 . Prior Years spent is based off the anticipated expenditures through 2023. Project is expected to extend into early 2024 based of the procurement of the traffic signal.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2024	2025	2026+	
Design Engineering	406,000	25,467	431,467				431,467
Right of Way Acquisition	1,427,900	19,843	1,447,743				1,447,743
Construction Contract	1,777,512	77,904	1,413,211	442,205			1,855,416
Construction Engineering	275,000	28,637	232,884	70,753			303,637
Art Fund							
Total Project Expenditures	3,886,412	151,851	3,525,305	512,958			4,038,263

Project Revenues by Category		Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
					2024	2025	2026+	
Fund:	109 - Arterial Streets	620,223	151,851	620,223	151,851			772,074
Fund:								
Fund:								
Fund:								
Fund:								
GRANTS:								
		3,266,189		2,905,082	361,107			3,266,189
Total Project Revenues		3,886,412	151,851	3,525,305	512,958			4,038,263

Approved by City Council: _____ Date _____



Capital Project Budget

Date: August 21, 2023 **Project Number:** 1615
Project Name: N. Wenatchee Ave. Pedestrian & Median Improvements **Dept/Category:** Public Works - Street Project

Project Description: Pedestrian and median improvements on North Wenatchee Avenue in the vicinity of the McKittrick Signal project. Includes highway corridor upgrade and wider sidewalks, landscaping, lighting, streetscape improvements, access consolidation, medians, and frontage roads. Construction will be combined with the McKittrick Signal project to save costs and reduce severity of traffic impacts.

Project Lead:	Nicole Brockwell	Start Year:	2016
Assigned Department:	Public Works	End Year:	2023
Original Project Budget:	\$1,333,306	Total City Funding:	\$196,884
Budget Amendment:	\$130,680	Other Funding:	\$1,267,102

Project Notes:
 The "Original Budget" is based on the amended Project Budget approved by City Council 1/12/2023 . Prior Years spent is based off the anticipated expenditures through 2023. Project is expected to extend into early 2024 based of the procurement of the traffic signal.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2024	2025	2026+	
Design Engineering	118,000	5,818	123,818				123,818
Right of Way Acquisition							
Construction Contract	1,054,506	105,729	1,025,004	135,231			1,160,235
Construction Engineering	160,800	19,133	158,296	21,637			179,933
Art Fund							
Total Project Expenditures	1,333,306	130,680	1,307,118	156,868			1,463,986

Project Revenues by Category		Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
					2024	2025	2026+	
Fund:	109 - Arterial Streets	66,204	130,680	173,353	23,530			196,884
Fund:								
Fund:								
Fund:								
Fund:								
GRANTS:								
		1,267,102		1,133,764	133,338			1,267,102
Total Project Revenues		1,333,306	130,680	1,307,118	156,868			1,463,986

Approved by City Council: _____ Date



Capital Project Budget

Date: August 18, 2023 Project Number: 1801

Project Name: Ninth Street Rail Crossing Dept/Category: Public Works - Street

Project Description: This project will improve safety at the Ninth Street railroad crossing. Improvements will include new sidewalk, curb ramps, signage, pavement markings, and a landscaped median.

Project Lead:	Ryan Harmon	Start Year:	2018
Assigned Department:	Public Works	End Year:	2025
Original Project Budget:	\$1,500,655	Total City Funding:	\$221,530
Budget Amendment:	\$42,040	Other Funding:	\$1,321,165

Project Notes:

The "Original Budget" is based on the adopted 2023 City Budget. Amended numbers adjust the expenditures by category based on current estimates and amounts spent to date.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2024	2025	2026+	
Design Engineering	129,700	-	110,440	19,260	-		129,700
Right of Way Acquisition	84,800	13,200	34,850	63,150	-		98,000
Construction Contract	421,000	22,140	-	-	443,140		443,140
Construction Engineering	55,000	6,700	-	-	61,700		61,700
BNSF - Signal & Gate Design	22,955	-	-	22,955	-		22,955
BNSF - Signal & Gate Construction	786,000	-	-	600,000	186,000		786,000
Art Fund	1,200	-	-		1,200		1,200
Total Project Expenditures	1,500,655	42,040	145,290	705,365	692,040		1,542,695

Project Revenues by Category		Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
					2024	2025	2026+	
Fund:	109 - Arterial Streets	179,490	42,040	75,360	127,370.00	18,800		221,530
Fund:								
Fund:								
Fund:								
Fund:								
GRANTS:								
	Federal - Railway/Highway Crossings (2017)	1,321,165		69,930	577,995	673,240		1,321,165
Total Project Revenues		1,500,655	42,040	145,290	705,365	692,040		1,542,695

Approved by City Council: _____ Date



Capital Project Budget

Date: September 1, 2023 **Project Number:** 1810

Project Name: WWTP Digester 4 **Dept/Category:** Public Works - Sewer Project

Project Description: This project will add a new digester to the city's Wastewater Treatment Plant. The capacity and size of the new digester will be the same as existing Digester 3 and it will have the ability to operate independently of Digester 3. Structural and foundation design, gas handling improvements, boiler and heat exchanger upgrades, electrical and PLC system improvements, as well as mechanical system improvements for the digester system as a whole are all part of the project scope.

Project Lead:	Jeremy Hoover	Start Year:	2018
Assigned Department:	Public Works	End Year:	2023
Original Project Budget:	\$17,745,000	Total City Funding:	\$1,816,394
Budget Amendment:	\$559,980	Other Funding:	\$16,488,586

Project Notes:
 The "Original Budget" is based on the adopted 2023 City Budget. The amended budget is based on current estimates and expenses to date along with change orders including additional work to Digester 1.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2024	2025	2026+	
Design Engineering	1,491,000	(490)	1,490,510				1,490,510
Right of Way Acquisition							
Construction Contract	14,580,000	467,000	11,500,000	3,547,000			15,047,000
Construction Engineering	1,540,000	77,000	1,391,822	225,178			1,617,000
Art Fund	134,000	16,470		150,470			150,470
Total Project Expenditures	17,745,000	559,980	14,382,332	3,922,648			18,304,980

Project Revenues by Category	Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
				2024	2025	2026+	
Fund: 405 - Sewer Utility	1,648,414	167,980	1,490,510	325,884			1,816,394
Fund:							
Fund:							
Fund:							
Fund:							
GRANTS:							
State Revolving Fund Loan	16,096,586	392,000	12,891,822	3,596,764			16,488,586
Total Project Revenues	17,745,000	559,980	14,382,332	3,922,648			18,304,980

Approved by City Council: _____ Date _____



Capital Project Budget

Date: September 1, 2023 **Project Number:** 1918
Project Name: AC Water Main Replacement **Dept/Category:** Public Works - Water Project

Project Description:
 This project will replace the existing asbestos-cement (AC) water main in First Street between Wilson Street and Miller Street and in Chelan north of Marr. The AC mains in the alleys north and south of 8th Street between Miller & Ramona will be abandoned with services transferred to a new main in 8th Street.

Project Lead:	Jeremy Hoover	Start Year:	2019
Assigned Department:	Public Works	End Year:	2025
Original Project Budget:	\$1,484,650	Total City Funding:	\$617,104
Budget Amendment:	\$187,351	Other Funding:	\$1,054,897

Project Notes:
 The project was adopted in 2020 and subsequently put on hold. Designs were completed in 2023. Funding for construction will be from both fund 401 and through a Drinking Water State Revolving Fund (DWSRF) loan package. The "original" budget reflects the budget as amended 11/17/2022. The increase in budget reflects the most recent Engineer's estimate of construction costs.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2024	2025	2026+	
Design Engineering	120,000	17,000	137,000	-			137,000
Right of Way Acquisition							
Construction Contract	1,217,000	163,000		1,380,000	-		1,380,000
Construction Engineering	125,000	16,300		141,300	-		141,300
Loan Fee	10,450			10,450			10,450
Art Fund	12,200	(8,949)		3,251	-		3,251
Total Project Expenditures	1,484,650	187,351	137,000	1,535,001			1,672,001

Project Revenues by Category		Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
					2024	2025	2026+	
Fund:	401 - Water Utility	429,753	187,351	137,000	480,104			617,104
Fund:								
Fund:								
Fund:								
Fund:								
DWSRF Loan (1,75%) - DWL27052		1,054,897			1,054,897			1,054,897
Total Project Revenues		1,484,650	187,351	137,000	1,535,001			1,672,001

Approved by City Council: _____ Date _____



Capital Project Budget

Date: August 21, 2023 Project Number: 1919

Project Name: Columbia Street Dept/Category: Public Works - Street Project

Project Description: This project will extend McKittrick Street east from Wenatchee Avenue and construct a new segment of Columbia Street. The McKittrick Street extension will be graded to allow for a future underpass of the BNSF Railway which will result in significant excavation and utility infrastructure. This project was combined with Projects 1615 & 0623 for bidding and construction purposes.

Project Lead:	Nicole Brockwell	Start Year:	2020
Assigned Department:	Public Works	End Year:	2023
Original Project Budget:	\$5,474,000	Total City Funding:	\$3,508,800
Budget Amendment:		Other Funding:	\$1,965,200

Project Notes:
 The "Original Budget" is based on the amended Project Budget approved by City Council 1/12/2023 . Prior Years spent is based off the anticipated expenditures through 2023.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2024	2025	2026+	
Design Engineering	655,000	37,607	692,607				692,607
Right of Way Acquisition	94,000	9,052	103,052				103,052
Construction Contract	4,100,000	(264,357)	3,835,643				3,835,643
Construction Engineering	600,000	16,284	596,284	20,000			616,284
Art Fund	25,000		25,000				25,000
Total Project Expenditures	5,474,000	(201,414)	5,252,586	20,000			5,272,586

Project Revenues by Category		Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
					2024	2025	2026+	
Fund:	304 - Economic Development	2,483,800	(296,491)	2,167,309	20,000			2,187,309
Fund:	405 - Sewer Utility	625,000	93,000	718,000				718,000
Fund:	410 - Storm Drain Utility	400,000	-	400,000				400,000
Fund:								
Fund:								
GRANTS:								
	Federal - STP/STBG	1,715,200	-	1,715,200				1,715,200
	Chelan County PUD	250,000	2,076	252,076				252,076
Total Project Revenues		5,474,000	(201,414)	5,252,586	20,000			5,272,586

Approved by City Council: _____ Date _____



Capital Project Budget

Date: August 20, 2023

Project Number: 2007

Project Name: Springwater Avenue

Dept/Category: Public Works - Street & Storm

Project Description:

This project will upgrade Springwater Avenue between Woodward Dr and Western Ave with new curb, sidewalk, illumination, and stormwater infrastructure. The project will also install approximately 500' of new stormwater pipe in Western Avenue to the north of Springwater.

Project Lead:	Nicole Brockwell	Start Year:	2020
Assigned Department:	Public Works	End Year:	2024
Original Project Budget:	\$4,082,230	Total City Funding:	\$1,869,730
Budget Amendment:		Other Funding:	\$2,212,500

Project Notes:

The "Original Budget" is based on the amended project budget accepted by council 5/11/2023. Construction may extend to early 2024 due to procurement of illumination materials. Prior Years Spent is the estimated dollars to be spent in 2023.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2024	2025	2026+	
Design Engineering	409,460		409,460				409,460
Right of Way Acquisition	264,860		264,860				264,860
Construction Contract	3,000,000		2,910,000	90,000			3,000,000
Construction Engineering	370,000		350,000	20,000			370,000
Utility Relocation	21,910		21,910				21,910
Art Fund	16,000		16,000				16,000
Total Project Expenditures	4,082,230		3,972,230	110,000			4,082,230

Project Revenues by Category		Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
					2024	2025	2026+	
Fund:	109 - Arterial Streets	931,840		909,840	22,000			931,840
Fund:	301 - Real Estate Excise Tax	500,000		500,000				500,000
Fund:	410 - Storm Drain Utility	437,890		437,890				437,890
Fund:								
Fund:								
GRANTS:								
	Transportation Improvement Board (TIB)	2,185,000		2,097,000	88,000			2,185,000
	Chelan County PUD - Interlocal Agreement	27,500		27,500				27,500
Total Project Revenues		4,082,230		3,972,230	110,000			4,082,230

Approved by City Council: _____ Date _____



Capital Project Budget

Date: August 17, 2023 Project Number: 2010

Project Name: North Wenatchee Avenue Sewer Repair Dept/Category: Public Works - Sewer Project

Project Description:

This project will reroute an existing sewer main in Wenatchee Avenue between Fifth Street and Seventh Street to increase capacity and reduce the potential for backups.

Project Lead:	Donald Nelson	Start Year:	2021
Assigned Department:	Public Works	End Year:	2024
Original Project Budget:	\$350,000	Total City Funding:	\$635,400
Budget Amendment:	\$281,300	Other Funding:	\$0

Project Notes:

The "Original Budget" is based on the adopted 2021 City Budget. The city performed flow monitoring to acknowledge capacity concerns. Revised Budget is based on upsizing sewer main for capacity for two sewer basins tributary to Fifth and North Wenatchee

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2024	2025	2026+	
Design Engineering	53,400	89,500	35,206	107,694			142,900
Right of Way Acquisition				-			
Construction Contract	267,200	137,000			404,200		404,200
Construction Engineering	26,700	57,500			84,200		84,200
Art Fund	2,700	(2,700)			4,100		4,100
Total Project Expenditures	350,000	281,300	35,206	107,694	492,500		635,400

Project Revenues by Category		Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
					2024	2025	2026+	
Fund:	405 - Sewer Utility	350,000	281,300	35,206	107,694	492,500		635,400
Fund:								
Fund:								
Fund:								
Fund:								
GRANTS:								
Total Project Revenues		350,000	281,300	35,206	107,694	492,500		635,400

Approved by City Council: _____ Date _____



Capital Project Budget

Date: August 18, 2023 Project Number: 2012

Project Name: Snomish Street Outfall Improvements Dept/Category: Public Works - Stormwater Project

Project Description:

This project will install new stormwater infrastructure on Crescent Street (South of Marr Street) and Columbia Street (North of Marr Street) to alleviate flooding and erosion.

Project Lead:	Ryan Harmon	Start Year:	2021
Assigned Department:	Public Works	End Year:	2025
Original Project Budget:	\$588,700	Total City Funding:	\$716,470
Budget Amendment:	\$127,770	Other Funding:	\$0

Project Notes:

The "Original Budget" is based on the adopted 2023 City Budget. Amended numbers adjust the expenditures by category based on current estimates and amounts spend to date.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2024	2025	2026+	
Design Engineering	71,000	94,210	139,545	25,665	-		165,210
Right of Way Acquisition	-	-	-	-	-		
Construction Contract	468,000	22,800	-	-	490,800		490,800
Construction Engineering	45,000	10,000	-	-	55,000		55,000
Art Fund	4,700	760			5,460		5,460
Total Project Expenditures	588,700	127,770	139,545	25,665	551,260		716,470

Project Revenues by Category		Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
					2024	2025	2026+	
Fund:	410 - Storm Drain Utility	588,700	127,770	139,545	25,665	551,260		716,470
Fund:								
Fund:								
Fund:								
Fund:								
GRANTS:								
Total Project Revenues		588,700	127,770	139,545	25,665	551,260		716,470

Approved by City Council: _____ Date _____



Capital Project Budget

Date: August 28, 2023 Project Number: 2101

Project Name: 9th Street Basin Stormwater Dept/Category: Public Works/Stormwater

Project Description: This project includes removing the urban stormwater system from the No. 2 Canyon drain and re-routing the stormwater to the stormwater main on 9th Street. The canyon drain will also be piped in Ringold and 7th to help with flooding in this neighborhood. Because of limited capacity on 9th Street, infiltration facilities will installed on the Wenatchee Valley College Campus parking lots.

Project Lead:	Darci Mattioda	Start Year:	2021
Assigned Department:	Stormwater	End Year:	2024
Original Project Budget:	\$148,000	Total City Funding:	\$794,940
Budget Amendment:	\$4,642,340	Other Funding:	\$4,790,340

Project Notes:
 This is an Ecology funded project. The city is required to match the funds at 25 percent equal to \$ 1,125,000 and plans to borrow the match money through Ecology's loan program. Construction will begin Spring of 2024 and will be complete by the end of 2024. Art fund contribution is based on City grant match and loan amount.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2024	2025	2026+	
Design Engineering	148,000		148,000	30,000			178,000
Construction Management				100,000			100,000
Construction				4,500,000			4,500,000
Art Fund	12,340			12,340			12,340
Total Project Expenditures	160,340		148,000	4,642,340			4,790,340

Project Revenues by Category		Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
					2024	2025	2026+	
Fund:	410 - Storm Drain Utility	148,000		148,000	646,940			794,940
Fund:								
Fund:								
Fund:								
Fund:								
GRANTS:					3,396,000			3,396,000
Loan					599,400			
Total Project Revenues		148,000		148,000	4,642,340			4,790,340

Approved by City Council: _____ Date _____



Capital Project Budget

Date: August 7, 2023 Project Number: 2104

Project Name: Pershing Street Stormwater & Water Dept/Category: Public Works/Storm & Water

Project Description: This project will added a municipal stormwater system to Pershing Street between Springwater and Maple. The adjacent neighborhood stormwater systems will be disconnected from the No. 1 Canyon Drain and the canyon drain pipe will be replaced. In addition, approximately 1,000 feet of 1956 cast iron water main will be replaced.

Project Lead:	Darci Mattioda	Start Year:	2023
Assigned Department:	Public Works	End Year:	2025
Original Project Budget:	\$3,983,760	Total City Funding:	\$3,983,760
Budget Amendment:		Other Funding:	\$297,750

Project Notes:
 The city received a grant from the Department of Ecology for the planning efforts and will apply for construction funding as well in 2024. Art fund is based on cost of construction of water and 25% of the cost of stormwater.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2024	2025	2026+	
Planning/Design	437,000		100,000	337,000			437,000
Construction Management	150,000				150,000		150,000
Construction	3,380,250				3,380,250		3,380,250
Art Fund						16,510	16,510
Total Project Expenditures	3,967,250		100,000	337,000	3,530,250	16,510	3,983,760

Project Revenues by Category		Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
					2024	2025	2026+	
Fund:	401 - Water Utility	1,071,000		10,000	30,000	1,047,902	10,510	1,098,412
Fund:	410 - Storm Drain Utility	2,640,000		90,000	9,250	2,482,348	6,000	2,587,598
Fund:								
Fund:								
Fund:								
GRANTS: Ecology Stormwater Planning					297,750			297,750
Total Project Revenues		3,711,000		100,000	337,000	3,530,250	16,510	3,983,760

Approved by City Council: _____ Date _____



Capital Project Budget

Date: September 1, 2023 **Project Number:** 2106

Project Name: WWTP Blower Improvements **Dept/Category:** Public Works - Sewer Project

Project Description: The three air blowers that serve the WWTP aeration basin are antiquated, oversized, single-speed units that are difficult to effectively control and consume vast amounts of energy. The blowers are over 30 years old and repair parts are becoming unavailable. This project will replace the oversized motors and outdated electrical control equipment in the blower building. In addition, the project will include the replacement of the gates between the aeration basins and the secondary clarifiers.

Project Lead:	Jeremy Hoover, P.E.	Start Year:	2021
Assigned Department:	Public Works	End Year:	2024
Original Project Budget:	\$1,389,000	Total City Funding:	\$1,571,998
Budget Amendment:	\$182,998	Other Funding:	\$0

Project Notes:

The "Original Budget" was adopted by City Council on November 17, 2022. Design efforts were completed in February 2023. The project was advertised for bid on February 21, 2023 with bids opened on March 9, 2023. Two contractors, KRCI, LLC & Apollo Inc. submitted bids on the project for \$1,189,178 and \$1,149,503 respectively. Construction is anticipated to be complete in 2024.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2024	2025	2026+	
Design Engineering	264,000	14,000	278,000	-			278,000
Right of Way Acquisition							
Construction Contract	1,000,000	149,503	35,000	1,114,503			1,149,503
Construction Engineering	115,000	18,000	25,000	108,000	-		133,000
Art Fund	10,000	1,495	350	11,145			11,495
Total Project Expenditures	1,389,000	182,998	338,350	1,233,648			1,571,998

Project Revenues by Category		Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
					2024	2025	2026+	
Fund:	405 - Sewer Utility	1,389,000	182,998	338,350	1,233,648			1,571,998
Fund:								
Fund:								
Fund:								
Fund:								
GRANTS:								
Total Project Revenues		1,389,000	182,998	338,350	1,233,648			1,571,998

Approved by City Council: _____ Date _____



Capital Project Budget

Date: September 18, 2023 Project Number: 2107
 Project Name: Broadview Sewer and Stormwater Improvements Dept/Category: Public Works/ Sewer and Storm

Project Description: Sewer and Stormwater Improvements include stormwater improvements for the existing pond and conveyance system in the Broadview neighborhood and a full sewer lift station replacement with relocation 1,000 ft to the north from the cul de sac where it is currently located.

Project Lead:	Darci Mattioda	Start Year:	2022
Assigned Department:	Public Works	End Year:	2025
Original Project Budget:	\$2,112,161	Total City Funding:	\$4,671,086
Budget Amendment:	\$2,558,925	Other Funding:	none

Project Notes:
 Osborn Consulting completed a study of the stormwater pond and conveyance system in 2022. The planning efforts for storm brought forth problems with the 30 year old sewer lift station and the decision was made to move the lift station north, this makes room for the stormwater vault and upgrades the neighborhood lift station. The original project was 2 phases and we have asked teh consultant to combine them into 1 porject for construction in Spring 2024. This is now known as the Broadview Sewer and Stormwater Improvements Project. Doing the sewer at the same time as the stormwater will be more efficient and cost effective as well as increase the sewer lift station capacity and reduce maintenance costs associated with a lift station that is at the end of its life span. Both the sewer and stormwater are planned for maximum build out per the citys current zoning regulations.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2024	2025	2026	
Design Engineering	55,304	86,995	379,975				466,970
Construction Contract				3,890,450			3,890,450
Construction Management				360,000			360,000
Art Fund - Yes 1%				28,900			28,900
Total Project Expenditures	55,304	86,995	379,975	4,279,350			4,746,320

Project Revenues by Category		Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
					2024	2025	2026	
Fund: 72%	410 - Storm Drain Utility	55,304	62,636	379,975	3,076,808			3,428,511
Fund: 28%	405 - Sewer Utility		24,359		1,202,542			1,317,809
Fund:								
Fund:								
Fund:								
GRANTS:								
Total Project Revenues		55,304	86,995	379,975	4,279,350			4,746,320

Approved by City Council: _____ Date _____



Capital Project Budget

Date: August 22, 2023 **Project Number:** 2201.1

Project Name: Apple Capital Loop Segments 1B, 2A (CP South) **Dept/Category:** Public Works - Street Project

Project Description: Design, Right-of-Way acquisition and construction of the McKittrick St. underpass and Confluence Parkway South. This is an INFRA funded project identified as segments 1B and 2A of the Apple Capital Loop. The combined projects will eliminate two at-grade railroad crossings, construct two grade separated crossings, construct and reconstruct existing minor arterial streets, construct and reconstruct traffic signals and other work.

Project Lead:	Lewing	Start Year:	2022
Assigned Department:	Public Works	End Year:	2027
Original Project Budget:	\$107,961,858	Total City Funding:	\$6,699,952
Budget Amendment:	\$97,961,858	Other Funding:	\$91,261,906

Project Notes:
 Federal funding was secured in 2023 via Term Sheet agreement. The two segments are identified as component 3 in the Term Sheet agreement. Segment 2C was included in this project in past years but has been separated and is identified as component 4 in the term sheet and city project number 2201.2. The "Original" Budget is based on the Component 3 portion of the adopted 2023 budget.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2024	2025	2026+	
Preliminary Engineering	15,405,730	(2,138,730)	3,500,000	3,950,000	3,500,000	2,317,000	13,267,000
Right-of-Way	12,631,640	(2,432,640)		6,000,000	4,199,000		10,199,000
Construction/Contingency	79,924,488	(5,428,630)	1,000,000	7,000,000	25,000,000	41,495,858	74,495,858
Art Fund							
Total Project Expenditures	107,961,858	(10,000,000)	4,500,000	16,950,000	32,699,000	43,812,858	97,961,858

Project Revenues by Category		Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
					2024	2025	2026+	
Fund:	109 - Arterial Streets	9,699,952	(3,000,000)	-		938,094	5,761,858	6,699,952
Fund:								
Fund:								
Fund:								
Fund:								
GRANTS:								
	INFRA	92,412,004	(9,325,000)	4,500,000	16,950,000	23,586,004	38,051,000	83,087,004
	PWTF	4,174,902				4,174,902		4,174,902
	BNSF	1,000,000				1,000,000		1,000,000
	FMSIB	-	3,000,000			3,000,000		3,000,000
	East Wenatchee	675,000	(675,000)					
Total Project Revenues		107,961,858	(10,000,000)	4,500,000	16,950,000	32,699,000	43,812,858	97,961,858

Approved by City Council: _____ Date _____



Capital Project Budget

Date: August 18, 2023 **Project Number:** 2201.2
Project Name: Apple Capital Loop (Segment 2C) **Dept/Category:** Public Works - Streets

Project Description: This project will construct two new grade-separated shared use path crossings; one over SR 28 in East Wenatchee and one over BNSF right-of-way near the existing Loop Trail pipeline bridge in Wenatchee.

Project Lead:	Ryan Harmon	Start Year:	2023
Assigned Department:	Public Works	End Year:	2026
Original Project Budget:	\$10,000,000	Total City Funding:	\$0
Budget Amendment:	\$1,500,000	Other Funding:	\$11,500,000

Project Notes:

This project is a segment of the full Apple Capital Loop group of projects. The "Original Budget" is based on the the Segment 2C portion of the adopted 2023 City Budget. Amended numbers adjust the expenditures by category based on current estimates and amounts spent to date.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2024	2025	2026+	
Design Engineering	800,000	200,000	722,230	277,770			1,000,000
Right of Way Acquisition	100,000	-	-	100,000			100,000
Construction Contract	8,200,000	1,200,000			4,700,000	4,700,000	9,400,000
Construction Engineering	900,000	100,000			500,000	500,000	1,000,000
Art Fund	-						
Total Project Expenditures	10,000,000	1,500,000	722,230	377,770	5,200,000	5,200,000	11,500,000

Project Revenues by Category	Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
				2024	2025	2026+	
Fund:							
Fund:							
Fund:							
Fund:							
Fund:							
GRANTS:							
Federal - INFRA/FHWA	9,325,000		722,230	377,770	5,200,000	3,025,000	9,325,000
Federal - Surface Transportation Program Block Grant (STBG)	-	360,092				360,092	360,092
Federal - Transportation Alternatives Program (TA)	-	139,908				139,908	139,908
Federal - Carbon Reduction Program (CRP)	-	1,000,000				1,000,000	1,000,000
East Wenatchee	675,000					675,000	675,000
Total Project Revenues	10,000,000	1,500,000	722,230	377,770	5,200,000	5,200,000	11,500,000

Approved by City Council: _____ Date _____



Capital Project Budget

Date: August 23, 2023 **Project Number:** 2201.3

Project Name: Confluence Parkway North **Dept/Category:** Public Works - Streets Project

Project Description: Design, Right-of-Way acquisition and construction of segment 2B of the Apple Capital Loop project identified in the INFRA grant application. Constructs a new roadway and Wenatchee River bridge crossing. New roadway partially on new alignment and existing street alignments.

Project Lead:	Lewing	Start Year:	2022
Assigned Department:	Public Works	End Year:	2027
Original Project Budget:	\$85,000,000	Total City Funding:	\$0
Budget Amendment:		Other Funding:	\$85,000,000

Project Notes:
 Move Ahead Washington funding available for reimbursement 7/1/2023. Project to be tied to INFRA project number 2201 under PDB delivery. Project number changed from 2023 budget of 2201.1 to 2201.3 for INFRA accounting purposes.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2024	2025	2026+	
Design Engineering	12,600,000		500,000	5,100,000	7,000,000		12,600,000
Right of Way Acquisition	20,500,000			12,000,000	8,500,000		20,500,000
Construction Contract	51,900,000				25,000,000	26,900,000	51,900,000
Construction Engineering				-			
Art Fund							
Total Project Expenditures	85,000,000		500,000	17,100,000	40,500,000	26,900,000	85,000,000

Project Revenues by Category	Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
				2024	2025	2026+	
Fund: 109 - Arterial Streets							
Fund:							
Fund:							
Fund:							
Fund:							
GRANTS:							
MAW	85,000,000		500,000	17,100,000	40,500,000	26,900,000	85,000,000
Total Project Revenues	85,000,000		500,000	17,100,000	40,500,000	26,900,000	85,000,000

Approved by City Council: _____ Date



Capital Project Budget

Date: September 1, 2023 Project Number: 2202

Project Name: Crawford Avenue Water Main Replacement Dept/Category: Public Works - Water Project

Project Description:

This project will replace the existing 1950-era steel water main in Crawford Ave between Miller St and Okanogan Ave.

Project Lead:	Jeremey Hoover	Start Year:	2022
Assigned Department:	Public Works	End Year:	2025
Original Project Budget:	\$1,233,440	Total City Funding:	\$992,980
Budget Amendment:	\$640	Other Funding:	\$241,740

Project Notes:

The Original Budget was adopted as amended by City Council in 2022. Design efforts are ongoing. City Council accepted a Drinking Water State Revolving Fund (DWSRF) loan on April 14, 2022 for pre-construction design related activities. Application for a separate construction loan is anticipated upon completion of design work.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2024	2025	2026+	
Design Engineering	237,000		20,000	217,000			237,000
Right of Way Acquisition							
Construction Contract	894,000				894,000		894,000
Construction Engineering	89,400				89,400		89,400
Loan Fee	4,740			4,740			4,740
Art Fund	8,300	640			8,940	-	8,940
Total Project Expenditures	1,233,440	640	20,000	221,740	992,340		1,234,080

Project Revenues by Category		Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
					2024	2025	2026+	
Fund:	401 - Water Utility	991,700	640			992,340		992,980
Fund:								
Fund:								
Fund:								
Fund:								
GRANTS:								
DWSRF Loan - PCL27077		241,740		20,000	221,740	-		241,740
Total Project Revenues		1,233,440	640	20,000	221,740	992,340		1,234,080

Approved by City Council: _____ Date _____



Capital Project Budget

Date: August 15, 2023 Project Number: 2204

Project Name: North Wenatchee Water Quality Facility Dept/Category: Public Works/Stormwater Project

Project Description: The North Wenatchee Avenue Stormwater Facility is a diversion structure that directs stormwater runoff from the north end of the City of Wenatchee to a series of three ditches running north along the BNSF railroad tracks. The ditches ultimately discharge to the Wenatchee River. This project phase 2 will reduce stormwater pollutants from the M6000 basin and restore the waterways in the Horan Natural Area.

Project Lead:	Donald Nelson	Start Year:	2022
Assigned Department:	Public Works	End Year:	2024
Original Project Budget:	\$253,790	Total City Funding:	\$367,000
Budget Amendment:	\$156,210	Other Funding:	\$43,000

Project Notes:

Consultant Services provided parameters and material estimates for the Design Engineering phase in preparation for 2024 construction.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2024	2025	2026+	
Design Engineering	30,000	25,000	30,000	25,000			55,000
Right of Way Acquisition	-	33,000		33,000			33,000
Construction Contract	223,790	31,210		255,000			255,000
Construction Engineering		64,000		64,000			64,000
Art Fund		3,000		3,000			3,000
Total Project Expenditures	253,790	156,210	30,000	380,000			410,000

Project Revenues by Category		Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
					2024	2025	2026+	
Fund:	410 - Storm Drain Utility	210,790	156,210	30,000	337,000			367,000
Fund:								
Fund:								
Fund:								
Fund:								
GRANTS:								
	Department of Ecology	43,000			43,000			43,000
Total Project Revenues		253,790	156,210	30,000	380,000			410,000

Approved by City Council: _____ Date



Capital Project Budget

Date: August 18, 2023 Project Number: 2208

Project Name: McKittrick Street - Pershing to Pine Dept/Category: Public Works - Street & Storm

Project Description:

This project will rebuild McKittrick Street between Pershing Street and Pine Street. Improvements include curb, gutter, and sidewalk on both sides of the road; illumination; stormwater collection and conveyance; as well as upgraded signing and striping.

Project Lead:	Ryan Harmon	Start Year:	2022
Assigned Department:	Public Works	End Year:	2024
Original Project Budget:	\$2,876,800	Total City Funding:	\$566,490
Budget Amendment:	\$0	Other Funding:	\$2,310,310

Project Notes:

The "Original Budget" is based on the adopted 2022 City Budget. Amended numbers adjust the expenditures by category based on current estimates and amounts spent to date.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2024	2025	2026+	
Design Engineering	307,400		283,010	24,390	-	-	307,400
Right of Way Acquisition	311,400		311,400	-	-	-	311,400
Construction Contract	2,049,000			2,049,000	-	-	2,049,000
Construction Engineering	204,900			204,900			204,900
Art Fund	4,100			4,100			4,100
Total Project Expenditures	2,876,800		594,410	2,282,390			2,876,800

Project Revenues by Category		Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
					2024	2025	2026+	
Fund:	109 - Arterial Streets	566,490		118,882	447,608			566,490
Fund:								
Fund:								
Fund:								
Fund:								
GRANTS:								
Transportation Improvement Board (TIB)		2,298,110		475,528	1,822,582			2,298,110
Property Owner Improvement Agreements		12,200			12,200			12,200
Total Project Revenues		2,876,800		594,410	2,282,390			2,876,800

Approved by City Council: _____ Date _____



Capital Project Budget

Date: August 18, 2023 **Project Number:** 2212
Project Name: Wenatchee Convention Center Renovation **Dept/Category:** LTAC

Project Description: A 2019 E. D. Hovee Market Analysis report identified specific objectives to position the Wenatchee Convention Center (WCC) for continued success as a contributor to the Wenatchee area's economic, cultural and community vitality. The objectives are to renovate and/or expand the WCC in order to accommodate more adequate vendor and ballroom space, provide better access for visitors, facilitate ease of coordination through the design with the attached Performing Arts Center, maximize all indoor and outdoor spaces, and upgrade existing technology.

Project Lead:	Laura Gloria/Elisa Schafer	Start Year:	2022
Assigned Department:	Facilities	End Year:	2025
Original Project Budget:	\$12,100,000	Total City Funding:	\$12,100,000
Budget Amendment:	\$16,140,000	Other Funding:	\$0

Project Notes:

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2024	2025	2026+	
Engineering/Design	1,100,000	1,100,000	1,100,000				1,100,000
Construction	10,000,000	14,000,000		7,500,000	6,500,000		14,000,000
Construction Administration	400,000	400,000		200,000	200,000		400,000
Contingency	500,000	500,000			500,000		500,000
Art Fund	100,000	140,000			140,000		140,000
Total Project Expenditures	12,100,000	16,140,000	1,100,000	7,700,000	7,340,000		16,140,000

Project Revenues by Category	Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
				2024	2025	2026+	
Fund: 105/106/107 - Hotel/Motel Tax	12,100,000	14,140,000	1,100,000	7,700,000	7,340,000		16,140,000
Fund:							
Fund:							
Fund:							
Fund:							
Total Project Revenues	12,100,000	14,140,000	1,100,000	7,700,000	7,340,000		16,140,000

Approved by City Council: _____ Date



Capital Project Budget

Date: August 11, 2023 Project Number: 2213

Project Name: Millerdale Avenue Canal Bridge Dept/Category: Public Works - Street

Project Description:

This project will replace the existing structurally deficient bridge with a new bridge or box culvert structure. It will also widen the roadway at the location of the structure to provide for pedestrian improvements and placement of the bridge rail outside of the clear zone.

Project Lead:	Zachary Horton	Start Year:	2022
Assigned Department:	Public Works	End Year:	2026
Original Project Budget:	\$1,186,000	Total City Funding:	\$10,000
Budget Amendment:	\$511,000	Other Funding:	\$1,687,000

Project Notes:

The existing bridge was in worse condition than originally thought. The City was approved for additional funding and a scope revision to change the project from rehabilitation to full replacement.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2024	2025	2026+	
Design Engineering	170,000	138,000	70,000	180,000	58,000		308,000
Right of Way Acquisition	36,000	43,000		50,000	29,000		79,000
Construction Contract	860,000	240,000			550,000	550,000	1,100,000
Construction Engineering	120,000	90,000			105,000	105,000	210,000
Art Fund							
Total Project Expenditures	1,186,000	511,000	70,000	230,000	742,000	655,000	1,697,000

Project Revenues by Category		Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
					2024	2025	2026+	
Fund:	109 - Arterial Streets	10,000		10,000				10,000
Fund:								
Fund:								
Fund:								
Fund:								
GRANTS:								
Federal - Local Bridge Program		1,176,000	511,000	60,000	230,000	742,000	655,000	1,687,000
Total Project Revenues		1,186,000	511,000	70,000	230,000	742,000	655,000	1,697,000

Approved by City Council: _____ Date _____



Capital Project Budget

Date: August 28, 2023 **Project Number:** 2215

Project Name: Walla Walla Stormwater Outfall Retrofit -Phase 1 **Dept/Category:** Public Works/Stormwater

Project Description: This project will study how the City of Wenatchee can improve water quality to the Columbia River through installation of water quality treatment and will include an option to relocate the existing outfall to a more desirable, accessible location. This study will help the City determine the best course of action for the existing outfall and will allow us to consider the cost to repair the outfall in place, the cost to relocate the outfall and options to add water quality to improve our discharge to the river.

Project Lead:	Darci Mattioda	Start Year:	2022
Assigned Department:	Public Works- Utilities	End Year:	2025
Original Project Budget:	\$298,000	Total City Funding:	\$1,358,000
Budget Amendment:	\$1,060,000	Other Funding:	\$3,000,000

Project Notes:
 City received a grant from the Department of Ecology for the planning process. We will apply for construction funding in 2024 for phase 1 of the stormwater basin improvements through Ecology and will need 25% of the funds for the city's portion of the grant match money. Construction will done in 2025.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2024	2025	2026+	
Design Engineering			10,000	288,000			298,000
Construciton management					50,000		50,000
Construction					1,000,000		1,000,000
Art Fund - 1% of city funds match					10,000		10,000
Total Project Expenditures			10,000	288,000	1,060,000		1,358,000

Project Revenues by Category	Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
				2024	2025	2026+	
Fund: 410 - Storm Drain Utility				74,500	1,060,000		1,134,500
Fund:							
Fund:							
Fund:							
Fund:							
GRANTS: Ecology SFAP Grant					3,000,000		3,000,000
Total Project Revenues				74,500	4,060,000		4,134,500

Approved by City Council: _____ Date



Capital Project Budget

Date: September 11, 2023 Project Number: 2301

Project Name: 2024 Pavement Preservation Dept/Category: Public Works - Street

Project Description:

This project will resurface existing streets in accordance with the City's StreetSaver Pavement Management Program.

Project Lead:	Charlotte Mitchell	Start Year:	2023
Assigned Department:	Public Works	End Year:	2024
Original Project Budget:	\$2,000,000	Total City Funding:	\$2,000,000
Budget Amendment:		Other Funding:	

Project Notes:

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2024	2025	2026+	
Design Engineering	305,000		245,000	60,000			305,000
Right of Way Acquisition							
Construction Contract	1,525,000			1,525,000			1,525,000
Construction Engineering	155,000			155,000			155,000
Art Fund	15,000			15,000			15,000
Total Project Expenditures	2,000,000		245,000	1,755,000			2,000,000

Project Revenues by Category		Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
					2024	2025	2026+	
Fund:	111 - Street Overlay	2,000,000		245,000	1,755,000			2,000,000
Fund:								
Fund:								
Fund:								
Fund:								
GRANTS:								
Total Project Revenues		2,000,000		245,000	1,755,000			2,000,000

Approved by City Council: _____ Date _____



Capital Project Budget

Date: September 29, 2023 Project Number: 2302

Project Name: Worthen Street Trail Improvements Dept/Category: Public Works - Street

Project Description: This project will enhance the Apple Capital Recreation Loop Trail on Worthen Street between Hale Park and Thurston Street by adding illumination, channelization and creating physical separation from the vehicular travel lane by relocating spans of the trail further from the road in select locations.

Project Lead:	Ryan Harmon	Start Year:	2023
Assigned Department:	Public Works	End Year:	2024
Original Project Budget:	\$215,000	Total City Funding:	\$250,000
Budget Amendment:	\$250,000	Other Funding:	\$215,000

Project Notes:

The "Original Budget" is based on the adopted 2023 City Budget. Amended numbers are based on scope adjustments following alternative analysis.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2024	2025	2026+	
Design Engineering	33,000	5,900	24,900	14,000			38,900
Right of Way Acquisition	-		-				
Construction Contract	165,000	219,900	-	384,900			384,900
Construction Engineering	17,000	21,700	-	38,700			38,700
Art Fund	-	2,500		2,500			2,500
Total Project Expenditures	215,000	250,000	24,900	440,100			465,000

Project Revenues by Category		Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
					2024	2025	2026+	
Fund:	301 - REET 1	-	250,000		250,000			250,000
Fund:								
Fund:								
Fund:								
Fund:								
GRANTS:								
TIB Complete Streets		215,000		24,900	190,100			215,000
Total Project Revenues		215,000	250,000	24,900	440,100			465,000

Approved by City Council: _____ Date _____



Capital Project Budget

Date: August 15, 2023 Project Number: 2304

Project Name: Complete Streets Sidewalk Improvements Dept/Category: Public Works - Street

Project Description:

This project will construct sidewalk in coordination with the City's Pedestrian Mater Plan.

Project Lead:	Donald Nelson	Start Year:	2023
Assigned Department:	Public Works	End Year:	2024
Original Project Budget:	\$185,000	Total City Funding:	\$0
Budget Amendment:		Other Funding:	\$185,000

Project Notes:

The "Original Budget" is based on the adopted 2023 City Budget. Design Engineering began 2023.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2024	2025	2026+	
Design Engineering	30,000		22,500	7,500			30,000
Right of Way Acquisition							
Construction Contract	140,000			140,000			140,000
Construction Engineering	15,000			15,000			15,000
Art Fund							
Total Project Expenditures	185,000		22,500	162,500			185,000

Project Revenues by Category	Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
				2024	2025	2026+	
Fund:							
Fund:							
Fund:							
Fund:							
Fund:							
GRANTS:							
TIB Complete Streets	185,000		22,500	162,500			185,000
Total Project Revenues	185,000		22,500	162,500			185,000

Approved by City Council: _____ Date



Capital Project Budget

Date: August 7, 2023 **Project Number:** 2305
Project Name: Digester No. 1 & 3 Improvements **Dept/Category:** Public Works/Sewer

Project Description:
 Digester No. 1 was constructed in the 1950s with improvements last completed in the early 1990s. Digester No. 3 was built in the early 1990s with no changes since that time. The project will install a new mixing system, heater/heat exchangers and safety improvements to the digester gas system for the two digesters.

Project Lead:	Mike Hodgson	Start Year:	2023
Assigned Department:	Public Works	End Year:	2025
Original Project Budget:	\$2,567,600	Total City Funding:	\$3,905,000
Budget Amendment:		Other Funding:	

Project Notes:
 Art fund contribution has been calculated to exclude \$2 Million in equipment costs.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2024	2025	2026+	
Design	250,000	100,000		350,000			350,000
Construction	2,317,600	1,237,400			3,555,000		3,555,000
Art Fund	15,550				15,550		15,550
Total Project Expenditures	2,583,150	1,337,400		350,000	3,570,550		3,920,550

Project Revenues by Category		Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
					2024	2025	2026+	
Fund:	405 - Sewer Utility	2,567,600	1,337,400		350,000	3,570,550		3,920,550
Fund:								
Fund:								
Fund:								
Fund:								
GRANTS:								
Total Project Revenues		2,567,600	1,337,400		350,000	3,570,550		3,920,550

Approved by City Council: _____ Date _____



Capital Project Budget

Date: August 7, 2023 Project Number: 2306

Project Name: 8 MG Reservoir Repairs Dept/Category: Public Works/Water

Project Description:
 The 8 million gallon drinking water reservoir located on Jefferson Street was constructed in 1961. The floor of the tank

Project Lead:	Terry O'Keefe	Start Year:	2023
Assigned Department:	Public Works	End Year:	2025
Original Project Budget:	\$1,300,000	Total City Funding:	\$1,300,000
Budget Amendment:		Other Funding:	

Project Notes:

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2024	2025	2026+	
Design	150,000			150,000			150,000
Construction	1,150,000				1,150,000		1,150,000
Art Fund							
Total Project Expenditures	1,300,000			150,000	1,150,000		1,300,000

Project Revenues by Category		Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
					2024	2025	2026+	
Fund:	401 - Water Utility	1,300,000			150,000	1,150,000		1,300,000
Fund:								
Fund:								
Fund:								
Fund:								
GRANTS:								
Total Project Revenues		1,300,000			150,000	1,150,000		1,300,000

Approved by City Council: _____ Date



Capital Project Budget

Date: August 7, 2023 **Project Number:** 2307
Project Name: Generators for Critical Utility Infrastructure **Dept/Category:** Public Works/Water & Sewer

Project Description: Backup power is essential for maintaining critical utility services during and after natural disasters, such as wildfires, and power failures. City staff have applied for a grant through the Chelan County FEMA Post Fire mitigation program to provide generators for the wastewater treatment plant, two sewer lift stations, and the City's 4 drinking water reservoirs and pump stations.

Project Lead:	Darci Mattioda	Start Year:	2023
Assigned Department:	Public Works	End Year:	2024
Original Project Budget:	\$1,700,000	Total City Funding:	\$214,625
Budget Amendment:		Other Funding:	\$1,487,500

Project Notes:
 The grant will require a 12.5 percent match equal to \$106,250 per utility/\$ 212,500. The city pays a 1 % art fund on the city's dollar match equal to \$ 2,125.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2024	2025	2026+	
Design				75,000			75,000
Construction				1,625,000			1,625,000
Art Fund							2,125
Total Project Expenditures				1,700,000			1,702,125

Project Revenues by Category		Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
					2024	2025	2026+	
Fund:	401 - Water Utility				107,313			107,313
Fund:	405 - Sewer Utility				107,313			107,313
Fund:								
Fund:								
Fund:								
GRANTS: FEMA Hazard Mitigation Grant					1,487,500			1,487,500
Total Project Revenues					1,702,125			1,702,125

Approved by City Council: _____ Date



Capital Project Budget

Date: August 7, 2023 **Project Number:** 2308
Project Name: Grit Removal Upgrade **Dept/Category:** Public Works/Sewer

Project Description:
 Grit in the incoming wastewater is not be being effectively remove and increasing operations and maintenace costs of the wastewater treatment plant. This project will upgrade the grit removal system at the wastewater treatment plant.

Project Lead:	Mike Hodgson	Start Year:	2024
Assigned Department:	Public Works	End Year:	2026
Original Project Budget:	\$3,543,800	Total City Funding:	\$3,543,800
Budget Amendment:		Other Funding:	

Project Notes:
 Preliminary design is anticipated to start in 2024. This project has been delayed since the relocation of the WWTP Administration Building will provide new opportunities for addressing grit at the WWTP.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2024	2025	2026+	
Design	200,000			50,000	150,000		200,000
Construction Management	125,000					125,000	125,000
Construction	3,218,800					3,218,800	3,218,800
Art Fund						32,188	32,188
Total Project Expenditures	3,543,800			50,000	150,000	3,375,988	3,575,988

Project Revenues by Category		Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
					2024	2025	2026+	
Fund:	405 - Sewer Utility				50,000	150,000	3,375,988	3,575,988
Fund:								
Fund:								
Fund:								
Fund:								
GRANTS:								
Total Project Revenues					50,000	150,000	3,375,988	3,575,988

Approved by City Council: _____ Date _____



Capital Project Budget

Date: August 7, 2023 **Project Number:** 2309
Project Name: Pump No. 2 Replacement **Dept/Category:** Public Works/Regional

Project Description: The Eastbank Aquifer wellfield has four pumps. Pump No. 2 is the most used of the pumps and works in tandem with the smaller pumps to ensure the Regional partners can meet peak water demands. The pump was installed in the early 1970s. This project will replace the pump and motor and will require improvements to the pump house, pump platform and electrical system.

Project Lead:	Mike Hodgson	Start Year:	2023
Assigned Department:	Public Works Utilities	End Year:	2025
Original Project Budget:	\$1,200,000	Total City Funding:	\$1,200,000
Budget Amendment:		Other Funding:	

Project Notes:
 No art fund contribution because this is outside the jurisdiction of the City of Wenatchee.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2024	2025	2026+	
Design	150,000			150,000			150,000
Construction	1,050,000				1,050,000		1,050,000
Total Project Expenditures	1,200,000			150,000	1,050,000		1,200,000

Project Revenues by Category	Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
				2024	2025	2026+	
Fund: 415 Regional	120,000			150,000	1,050,000		1,200,000
Fund:							
Fund:							
Fund:							
Fund:							
GRANTS:							
Total Project Revenues	120,000			150,000	1,050,000		1,200,000

Approved by City Council: _____ Date _____



Capital Project Budget

Date: August 28, 2023 Project Number: 2310

Project Name: Roosevelt Utility Improvements Dept/Category: Public Works/Water & Storm

Project Description: Roosevelt Street from Spokane to Kittitas is in need of utility improvements to the stormwater and drinking water systems. The street has an existing stormwater main but lacks curb and catch basins to capture the stormwater. The water system includes lead parts and a cast iron main from 1930. The project will eliminate lead parts from this area of the water system and add infrastructure to manage the stormwater.

Project Lead:	Darci Mattioda	Start Year:	2023
Assigned Department:	Public Works- Utilites	End Year:	2025
Original Project Budget:	\$1,441,000	Total City Funding:	\$1,441,000
Budget Amendment:		Other Funding:	

Project Notes:

In the first year, 2023, the city will study the existing utilities and determine the limitations and challenges of the existing systems and start planning efforts for upgrades and replacement. This could lead to a planning grant and the city may apply for grants to help mitigate the costs of construction.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2024	2025	2026+	
Design				55,000			55,000
Construction Management					50,000		50,000
Construction					1,331,000		1,331,000
Art Fund - 1% of city match funds					13,810		12,500
Total Project Expenditures				55,000	1,394,810		1,448,500

Project Revenues by Category		Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
					2024	2025	2026+	
Fund:	401 - Water Utility	1,185,000			25,000	1,000,000		1,025,000
Fund:	410 - Storm Drain Utility	350,000		5,000	20,000	331,000		356,000
Fund:	405 - Sewer Utility				5,000	50,000		55,000
Fund:								
Fund:								
GRANTS:								
Total Project Revenues		1,535,000		5,000	55,000	1,381,000		1,441,000

Approved by City Council: _____ Date _____



Capital Project Budget

Date: August 16, 2023 Project Number: 2312

Project Name: Fifth and Emerson Pedestrian Crossing Dept/Category: Public Works - Street

Project Description:

This project will construct a rectangular rapid-flashing beacon (RRFB) at the intersection of Fifth Street and Emerson Avenue and install new ADA compliant curb ramps.

Project Lead:	Zachary Horton	Start Year:	2023
Assigned Department:	Public Works	End Year:	2025
Original Project Budget:	\$276,000	Total City Funding:	\$0
Budget Amendment:		Other Funding:	\$276,000

Project Notes:

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2024	2025	2026+	
Design Engineering	37,000		25,000	12,000			37,000
Right of Way Acquisition	26,000			26,000			26,000
Construction Contract	193,000				193,000		193,000
Construction Engineering	20,000				20,000		20,000
Art Fund							
Total Project Expenditures	276,000		25,000	38,000	213,000		276,000

Project Revenues by Category	Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
				2024	2025	2026+	
Fund:							
Fund:							
Fund:							
Fund:							
Fund:							
GRANTS:							
Federal - Highway Safety Improvement Program	276,000		25,000	38,000	213,000		276,000
Total Project Revenues	276,000		25,000	38,000	213,000		276,000

Approved by City Council: _____ Date _____



Capital Project Budget

Date: September 11, 2023 **Project Number:** 2315
Project Name: Red Apple Road - Vista Pl. to Miller St. **Dept/Category:** Public Works - Streets

Project Description:
 This project will improve Red Apple Road between Vista Place and Miller Street.

Project Lead:	Charlotte Mitchell	Start Year:	2023
Assigned Department:	Public Works	End Year:	2025
Original Project Budget:	\$2,402,335	Total City Funding:	\$452,872
Budget Amendment:		Other Funding:	\$1,949,463

Project Notes:

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2024	2025	2026+	
Design Engineering	247,620		100,000	147,620			247,620
Right of Way Acquisition	335,550		75,000	260,550			335,550
Construction Contract	1,650,785				1,650,785		1,650,785
Construction Engineering	165,080				165,080		165,080
Art Fund	3,300				3,300		3,300
Total Project Expenditures	2,402,335		175,000	408,170	1,819,165		2,402,335

Project Revenues by Category	Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
				2024	2025	2026+	
Fund: 109 - Arterial Streets	379,502	73,370	35,000	81,634	336,238		452,872
Fund: 410 - Storm Drain Utility	73,370	(73,370)					
Fund:							
Fund:							
Fund:							
GRANTS:							
Transportation Improvement Board (TIB)	1,919,228		140,000	326,536	1,452,692		1,919,228
Property Owner Improvement Agreements	30,235				30,235		30,235
Total Project Revenues	2,402,335	-	175,000	408,170	1,819,165		2,402,335

Approved by City Council: _____ Date _____



Capital Project Budget

Date: August 9, 2023 **Project Number:** 2318

Project Name: North Wenatchee Avenue Shared-Use Trail - Phase 1 **Dept/Category:** Public Works- Street

Project Description: This project will construct a shared use path/trail between Maiden Ln and Walnut St and include ADA curb ramps at both ends of the path, pedestrian scale illumination and bicycle wayfinding signs/markings. The project was awarded \$2.1M in grant funding through the 2023-2025 Pedestrian & Bicycle Safety Program.

Project Lead:	Nicole Brockwell	Start Year:	2023
Assigned Department:	Public Works	End Year:	2026
Original Project Budget:	\$2,418,570	Total City Funding:	\$283,911
Budget Amendment:		Other Funding:	\$2,134,659

Project Notes:

New project budget.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2024	2025	2026+	
Design Engineering	229,000			160,300	68,700		229,000
Right of Way Acquisition	920,000			276,000	644,000		920,000
Construction Contract	1,142,610					1,142,610	1,142,610
Construction Engineering	126,960					126,960	126,960
Art Fund							
Total Project Expenditures	2,418,570			436,300	712,700	1,269,570	2,418,570

Project Revenues by Category	Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
				2024	2025	2026+	
Fund: 109 - Arterial Streets	283,911			28,414	12,177	243,320	283,911
Fund:							
Fund:							
Fund:							
Fund:							
GRANTS:							
Pedestrian & Bicycle Safety Program	2,134,659			407,886	700,523	1,026,250	2,134,659
Total Project Revenues	2,418,570			436,300	712,700	1,269,570	2,418,570

Approved by City Council: _____ Date _____



Capital Project Budget

Date: August 16, 2023 **Project Number:** 2319
Project Name: Sunset Avenue Pedestrian Improvements **Dept/Category:** Public Works - Street

Project Description: This project will install new sidewalk with curb and gutter, new ADA compliant curb ramps, new marked crosswalks, and a new marked pedestrian route along Sunset Avenue. The project will also construct Rectangular Rapid-Flashing Beacons (RRFB) at the intersection of Fifth Street and Sunset Avenue.

Project Lead:	Zachary Horton	Start Year:	2024
Assigned Department:	Public Works	End Year:	2026
Original Project Budget:	\$628,000	Total City Funding:	\$0
Budget Amendment:		Other Funding:	\$628,000

Project Notes:
 This is a new project budget.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2024	2025	2026+	
Design Engineering	82,800			50,000	22,800	10,000	82,800
Right of Way Acquisition	85,000				70,000	15,000	85,000
Construction Contract	413,800					413,800	413,800
Construction Engineering	46,400					46,400	46,400
Art Fund							
Total Project Expenditures	628,000			50,000	92,800	485,200	628,000

Project Revenues by Category	Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
				2024	2025	2026+	
Fund:							
Fund:							
Fund:							
Fund:							
Fund:							
GRANTS:							
State - Safe Routes to School Program	628,000			50,000	92,800	485,200	628,000
Total Project Revenues	628,000			50,000	92,800	485,200	628,000

Approved by City Council: _____ Date _____



Capital Project Budget

Date: September 22, 2023 Project Number: 2320

Project Name: Crawford and Okanogan Roundabout Dept/Category: Public Works - Street

Project Description:

This project will construct a mini-roundabout at the intersection of Crawford Ave. and Okanogan Ave. The project will also fill in sidewalk gaps to the north and south of the roundabout.

Project Lead:	Zachary Horton	Start Year:	2024
Assigned Department:	Public Works	End Year:	2026
Original Project Budget:	\$1,965,500	Total City Funding:	\$0
Budget Amendment:		Other Funding:	\$1,965,500

Project Notes:

This is a new project budget.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2024	2025	2026+	
Design Engineering	285,500			100,000	185,500		285,500
Right of Way Acquisition	105,000				105,000		105,000
Construction Contract	1,427,200					1,427,200	1,427,200
Construction Engineering	147,800					147,800	147,800
Art Fund							
Total Project Expenditures	1,965,500			100,000	290,500	1,575,000	1,965,500

Project Revenues by Category	Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
				2024	2025	2026+	
Fund:							
Fund:							
Fund:							
Fund:							
Fund:							
GRANTS:							
State - Safe Routes to School Program	1,965,500			100,000	290,500	1,575,000	1,965,500
Total Project Revenues	1,965,500			100,000	290,500	1,575,000	1,965,500

Approved by City Council: _____ Date _____



Capital Project Budget

Date: September 11, 2023 Project Number: 2321

Project Name: DES ATG Remodel Dept/Category: PW / Facilities

Project Description:
 Remodel for the Attorney Generals office. A portion of the remodel costs could be financed by the City. The costs would increase the price per square foot of the lease over the first 10 years.

Project Lead:	Aaron Kelly	Start Year:	2023
Assigned Department:	PW / Facilities	End Year:	2024
Original Project Budget:	\$1,100,000	Total City Funding:	\$20,000
Budget Amendment:		Other Funding:	\$1,080,000

Project Notes:
 We negotiated \$20,000 credit towards the TI. We will be reimbursed \$1,080,000 from DES after the project is completed.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2024	2025	2026+	
Demo	40,000			40,000			40,000
Office/remodel Construction	250,000			250,000			250,000
Plumbing	200,000			200,000			200,000
HVAC	400,000			400,000			400,000
Fire Suppression	35,000			35,000			35,000
Drywall	125,000			125,000			125,000
Flooring	50,000			50,000			50,000
Art Fund							
Total Project Expenditures	1,100,000			1,100,000			1,100,000

Project Revenues by Category		Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
					2024	2025	2026+	
Fund:	504 Facilities / 023	20,000		-	20,000			20,000
Fund:	DES reimbursement	1,080,000			1,080,000			1,080,000
Fund:								
Fund:								
Fund:								
GRANTS:								
Total Project Revenues		1,100,000			1,100,000			1,100,000

Approved by City Council: _____ Date _____



Capital Project Budget

Date: August 23, 2023 **Project Number:** 2322

Project Name: Wenatchee Valley Museum & Cultural Center Facility Upgrades **Dept/Category:** 504

Project Description:
 This project will allow for improvements to the Wenatchee Valley Museum & Cultural Facility as identified in the Facility Condition Assessment Report (McKinstry, 2018) and the Existing Building Condition Report, Mechanical, Electrical & Plumbing (ARUP, 2021).

Project Lead:	Elisa Schafer	Start Year:	2024
Assigned Department:	Facilities	End Year:	2025
Original Project Budget:	\$2,000,000	Total City Funding:	\$2,000,000
Budget Amendment:		Other Funding:	

Project Notes:

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2024	2025	2026+	
Engineering/Design	200,000			200,000			200,000
Construction	1,782,000			800,000	982,000		1,782,000
Art Fund	18,000				18,000		18,000
Total Project Expenditures	2,000,000			1,000,000	1,000,000		2,000,000

Project Revenues by Category		Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
					2024	2025	2026+	
Fund:	001 - General Fund	2,000,000			1,000,000	1,000,000		2,000,000
Fund:								
Fund:								
Fund:								
Fund:								
GRANTS:								
Total Project Revenues		2,000,000			1,000,000	1,000,000		2,000,000

Approved by City Council: _____ Date



Capital Project Budget

Date: August 28, 2023 Project Number: 2323

Project Name: N Wenatchee Ave Corridor Improvements Dept/Category: Engineering

Project Description:

This project is funded by WSDOT through the Connection Washington program. This project provides for safety and mobility improvements along Wenatchee Avenue between Walnut/Hawley and Horselake Rd.

Project Lead:	Emma Honeycutt	Start Year:	2023
Assigned Department:	Engineering	End Year:	2026
Original Project Budget:	\$17,100,000	Total City Funding:	\$0
Budget Amendment:		Other Funding:	\$17,100,000

Project Notes:

This is a new project budget

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2024	2025	2026+	
Design Engineering	1,500,000		100,000	550,000	650,000	200,000	1,500,000
Right of Way Acquisition	3,100,000				1,300,000	1,800,000	3,100,000
Construction Contract	11,210,000					11,210,000	11,210,000
Construction Engineering	1,350,000					1,350,000	1,350,000
Art Fund							
Total Project Expenditures	17,160,000		100,000	550,000	1,950,000	14,560,000	17,160,000

Project Revenues by Category	Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
				2024	2025	2026+	
Fund:							
Fund:							
Fund:							
Fund:							
Fund:							
GRANTS:							
WSDOT - Connecting Washington	17,160,000		100,000	550,000	1,950,000	14,560,000	17,160,000
Total Project Revenues	17,160,000		100,000	550,000	1,950,000	14,560,000	17,160,000

Approved by City Council: _____ Date _____



Capital Project Budget

Date: September 11, 2023 Project Number: 2401

Project Name: 2025 Pavement Preservation Dept/Category: Public Works - Streets

Project Description:

This project will resurface existing streets in accordance with the City's StreetSaver Pavement Management Program.

Project Lead:	Charlotte Mitchell	Start Year:	2024
Assigned Department:	Public Works	End Year:	2025
Original Project Budget:	\$2,000,000	Total City Funding:	\$2,000,000
Budget Amendment:		Other Funding:	

Project Notes:

This is a new project budget.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2024	2025	2026+	
Design Engineering	305,000			305,000			305,000
Right of Way Acquisition							
Construction Contract	1,514,850			235,000	1,279,850		1,514,850
Construction Engineering	165,000			40,000	125,000		165,000
Art Fund	15,150			2,350	12,800		15,150
Total Project Expenditures	2,000,000			582,350	1,417,650		2,000,000

Project Revenues by Category		Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
					2024	2025	2026+	
Fund:	111 - Street Overlay	2,000,000			582,350	1,417,650		2,000,000
Fund:								
Fund:								
Fund:								
Fund:								
GRANTS:								
Total Project Revenues		2,000,000			582,350	1,417,650		2,000,000

Approved by City Council: _____ Date _____



Capital Project Budget

Date: August 31, 2023 Project Number: 2402

Project Name: WWTP South Viewing Area Dept/Category: Public Works/Sewer

Project Description:

The south viewing area at the Wastewater Treatment has settled and caused damage to the fence and public access area. This project will replace the viewing area with landscaping and prevent further settling.

Project Lead:	Mike Hodgson	Start Year:	2024
Assigned Department:	Public Works Utilities	End Year:	2025
Original Project Budget:	\$750,000	Total City Funding:	\$750,000
Budget Amendment:		Other Funding:	

Project Notes:

Art will be included in this project, so no money is allocated to the art fund.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2024	2025	2026+	
Design	110,000			110,000			110,000
Construction	640,000				640,000		640,000
Total Project Expenditures	750,000			110,000	640,000		750,000

Project Revenues by Category		Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
					2024	2025	2026+	
Fund:	405 - Sewer Utility	750,000			110,000	640,000		750,000
Fund:								
Fund:								
Fund:								
Fund:								
GRANTS:								
Total Project Revenues		750,000			110,000	640,000		750,000

Approved by City Council: _____ Date _____



Capital Project Budget

Date: August 7, 2023 Project Number: 2403

Project Name: WWTP Adm Building/PSC Utilities Garage Dept/Category: Public Works/Utilities

Project Description: The wastewater treatment plant (WWTP) administration building was built in the 1950s over the influent pump station. The building is at the end of it's service life and needs to be expanded. This project will build a new building at the WWTP site. The sewer/storm collections equipment will be moved to the public services center(PSC) which is out of space for storing equipment. A new garage will be built for the sewer/storm collections equipment, water utility equipment and two street sweepers.

Project Lead:	Jessica S./Mike H.	Start Year:	2024
Assigned Department:	Public Works-Utilities	End Year:	2026
Original Project Budget:	\$7,023,497	Total City Funding:	\$7,023,497
Budget Amendment:		Other Funding:	

Project Notes:

Art will be included in this project, so no money is allocated to the art fund.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2024	2025	2026+	
Design	400,000			350,000	50,000		400,000
Construction	6,557,918				6,557,918		6,557,918
Total Project Expenditures	6,957,918			350,000	6,607,918		6,957,918

Project Revenues by Category		Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
					2024	2025	2026+	
Fund:	405 - Sewer Utility	4,523,497			200,000	4,323,497		4,523,497
Fund:	410 - Storm Drain Utility	1,500,000			75,000	925,000		1,000,000
Fund:	401 - Water Utility	1,000,000			75,000	1,425,000		1,500,000
Fund:								
Fund:								
GRANTS:								
Total Project Revenues		7,023,497			350,000	6,607,918		6,957,918

Approved by City Council: _____ Date _____



Capital Project Budget

Date: August 29, 2023 Project Number: 2404

Project Name: 4 MG Tank Replacement Dept/Category: Public Works /Water

Project Description: This project will acquire the property and start planning efforts to design and replace the existing 90 year old water reservoir. Planning is expected to take up to 3 years with construction in 2027. This tank will be a precast concrete tank and will be upsized from 4 million gallons to a 6 million gallon tank. We anticipate getting State Drinking Water Funds for the construction.

Project Lead:	Darci Mattioda	Start Year:	2024
Assigned Department:	Public Works Utilities	End Year:	2027
Original Project Budget:		Total City Funding:	
Budget Amendment:		Other Funding:	DWSRF Loan

Project Notes:
 This project will also allow room to relocate the existing Booster Pump Station currently at the corner of Crawford and Okanogan Streets to the new tank site. No allocation has been made to the art fund since this project will include art.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2024	2025	2026+	
Planning and design				250,000	250,000	812,000	1,312,000
Property purchase				150,000			150,000
Construction						14,917,000	14,917,000
Total Project Expenditures				400,000	250,000	15,729,000	16,379,000

Project Revenues by Category	Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
				2024	2025	2026+	
Fund: 401 - Water Utility				400,000	250,000	15,729,000	16,379,000
Fund:							
Fund:							
Fund:							
Fund:							
GRANTS:							
Total Project Revenues				400,000	250,000	15,729,000	16,379,000

Approved by City Council: _____ Date: _____



Capital Project Budget

Date: September 8, 2023 **Project Number:** 2405
Project Name: South Wenatchee Avenue Improvement Study **Dept/Category:** Public Works - Street Project

Project Description: This project will complete traffic and multi-modal analysis for South Wenatchee Avenue between Kittitas St and Ferry St. The project will result in a recommended draft design that identifies potential safety and mobility improvements while also considering multimodal accommodations and economic vitality of the corridor.

Project Lead:	Emma Honeycutt	Start Year:	2023
Assigned Department:	Public Works	End Year:	2024
Original Project Budget:	\$100,000	Total City Funding:	\$100,000
Budget Amendment:	\$0	Other Funding:	\$0

Project Notes:
 The "Original Budget" is based on a one time budget request from the adopted 2023 City Budget. Work is currently underway, but a majority of the expenses are anticipated in 2024.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2024	2025	2026+	
Corridor Study	100,000	-	20,000	80,000			100,000
Art Fund							
Total Project Expenditures	100,000		20,000	80,000			100,000

Project Revenues by Category		Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
					2024	2025	2026+	
Fund:	001 - General Fund	100,000		20,000	80,000			100,000
Fund:								
Fund:								
Fund:								
Fund:								
GRANTS:								
Total Project Revenues		100,000		20,000	80,000			100,000

Approved by City Council: _____ Date _____



Capital Project Budget

Date: October 30, 2023 Project Number: 2406

Project Name: Wenatchee Safe Streets and Roads for All Actior Dept/Category: Public Works - Street Planning

Project Description:
 This project will develop a comprehensive Safety Action Plan for the City of Wenatchee, which will be used to pursue eligible funding for projects within the federal SS4A funding program.

Project Lead:	Emma Honeycutt	Start Year:	2024
Assigned Department:	Public Works	End Year:	2025
Original Project Budget:	\$250,000	Total City Funding:	\$50,000
Budget Amendment:	\$0	Other Funding:	\$20,000

Project Notes:

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2024	2025	2026+	
Planning	250,000	-		100,000	150,000		250,000
Art Fund							
Total Project Expenditures	250,000			100,000	150,000		250,000

Project Revenues by Category		Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
					2024	2025	2026+	
Fund:	109 - Arterial Streets	50,000			20,000	30,000		50,000
Fund:								
Fund:								
Fund:								
Fund:								
GRANTS:								
Total Project Revenues		50,000			20,000	30,000		50,000

Approved by City Council: _____ Date _____



Capital Project Budget

Date: October 1, 2023 **Project Number:** PK2006C1
Project Name: Lincoln Park **Dept./Category:** Parks

Project Description: The project will repair the failing parking lot paving and curb/gutter in the park Methow Street parking area and add a curb gutter and sidewalk along the west side of the Crawford Avenue parking lot to connect the Crawford Avenue sidewalk with the park walkway system. It also adds a fence to help prevent soccer balls from entering the parking lot and cars from entering the field.

Project Lead:	<u>Erickson</u>	Start Year:	<u>2024</u>
Assigned Department:	<u>PRCS</u>	End Year:	<u>2025</u>
Original Project Budget:	<u>\$480,000</u>	Total City Funding:	<u>\$480,000</u>
Budget Amendment:	<u></u>	Other Funding:	<u></u>

Project Notes:

Preliminary engineering is complete. Bid package preparation would be in 2024 with construction in early spring 2025.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2024	2025	2026+	
A & E					10,000		10,000
Development				35,000	435,000		470,000
Art Fund							
Total Project Expenditures				35,000	445,000		480,000

Project Revenues by Category	Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
				2024	2025	2026+	
Fund: General				35,000	445,000		480,000
Fund:							
Fund:							
Fund:							
Fund:							
Grants:							
Total Project Revenues				35,000	445,000		480,000

Approved by City Council: _____ Date _____



Capital Project Budget

Date: August 10, 2023 **Project Number:** PK2006C3

Project Name: City Pool Liner Replacement **Dept./Category:** Parks

Project Description: The City pool plaster liner was last replaced in 1996. Liners for outdoor pools typically last 8-10 years in optimal conditions. Annual required acid washing of the pool also increases the liner wear. The pool has been suffering from areas of liner delamination for years which has required patching. This project will replace the plaster liner and tiles and under pool circulation system.

Project Lead:	Erickson	Start Year:	2020
Assigned Department:	PRCS	End Year:	2024
Original Project Budget:	\$880,000	Total City Funding:	\$930,000
Budget Amendment:	\$2,163,500	Other Funding:	\$1,233,500

Project Notes:
 A State YAF Grant application was submitted in 2020 to help cover the cost of the project. The grant was successful and accepted by the City in early 2022. A \$350,000 scope change was approved that added funding. A \$533,500 Department of Commerce grant was also received in 2022. Construction began at the end of 2023 and so the 2023 and 2024 figures are estimates based on projected work completed. Work is scheduled to be completed by May 2024.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2024	2025	2026+	
A & E	80,000	88,500	68,000	22,500			90,500
Development	800,000	2,100,000	1,380,750	719,250			2,100,000
Art Fund							
Total Project Expenditures	880,000	2,188,500	1,448,750	741,750			2,190,500

Project Revenues by Category	Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
				2024	2025	2026+	
Fund: 302 Parks Capital - Prior 001 Transfer	530,000		500,000	430,000			930,000
Fund:							
Fund:							
Fund:							
Fund:							
GRANTS: RCO YAF	350,000	700,000	657,000	70,000			700,000
GRANTS: DOC		533,500	291,750	241,750			533,500
DONATIONS:							
FORCE ACCOUNT: Labor							
Total Project Revenues	880,000	1,233,500	1,448,750	741,750			2,190,500

Approved by City Council: _____ Date _____



Capital Project Budget

Date: August 15, 2023 Project Number: PK201502

Project Name: Bighorn Ridge Acquisition Dept./Category: Parks

Project Description:

This partnership project would acquire property to provide recreational and educational opportunities and habitat preservation north of the City.

Project Lead:	Erickson	Start Year:	2022
Assigned Department:	PRCS	End Year:	2027
Original Project Budget:	\$1,505,000	Total City Funding:	\$17,000
Budget Amendment:		Other Funding:	\$1,488,000

Project Notes:

City Council authorized grant application in 2022, grant awarded in 2023, cultural resources work in 2024, acquisition would occur most likely in 2025/2026. CDLT providing the match for the acquisition with some incidental costs provided by the City.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2024	2025	2026+	
A & E							
Acquisition				10,000	1,488,000		1,498,000
Development					7,000		7,000
Art Fund							
Total Project Expenditures				10,000	1,495,000		1,505,000

Project Revenues by Category	Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
				2024	2025	2026+	
Fund: 302 Capital Projects	17,000			10,000	7,000		17,000
Fund:							
Fund:							
Fund:							
Fund:							
GRANTS: RCO WWRP					750,000		750,000
GRANTS:							
DONATIONS: Property Value					250,000		250,000
DONATIONS: Labor					38,000		38,000
DONATIONS: CDLT					450,000		450,000
Total Project Revenues	17,000			10,000	1,495,000		1,505,000

Approved by City Council: _____ Date _____



Capital Project Budget

Date: August 4, 2023 Project Number: PK2021C9

Project Name: Riverfront Park Renovation Dept./Category: Parks

Project Description:

This is a partnership project led by the Chelan PUD and implements Phase 1 of master plan improvements created through a public design process in 2021. Improvements include: a play area, splash pad, picnic pavilion, trail and access enhancements, a new restroom, and landscaping enhancements.

Project Lead:	Gloria/Erickson	Start Year:	2021
Assigned Department:	PRCS	End Year:	2037
Original Project Budget:	\$9,790,000	Total City Funding:	\$2,000,000
Budget Amendment:		Other Funding:	\$4,300,000

Project Notes:

The first phase contemplates construction of the splash pad, play area, entry plaza by the train, restroom improvements and some trail work.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2024	2025	2026+	
A & E	1,090,000		607,000	150,000			757,000
Acquisition							
Development	7,900,000			5,543,000			5,543,000
Art Fund							
Total Project Expenditures	8,990,000		607,000	5,693,000			6,300,000

Project Revenues by Category	Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
				2024	2025	2026+	
Fund: LRF	2,000,000		307,000	1,693,000			2,000,000
Fund:							
Fund:							
Fund:							
Fund:							
GRANTS:							
GRANTS:							
GRANTS: ECOLOGY BROWNSFIELD	300,000		136,000	164,000			300,000
GRANTS:							
PARTNER: CHELAN PUD	4,000,000		300,000	3,700,000			4,000,000
Total Project Revenues	6,300,000		743,000	5,557,000			6,300,000

Approved by City Council: _____ Date _____

2024 Budget

City of
WENATCHEE

Washington



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INTRODUCTION

Budget Overview

The 2024 budget was formally adopted by Wenatchee City Council Ordinance 2023-22. This budget document provides additional detail to the ordinance. It is used as a financial management tool and as a method of communicating the financial picture of the City of Wenatchee.

Municipal budgets often focus on the General Fund because it is the chief operating fund. The first section of this budget document focuses on the City's General Fund, starting with a budget summary and then highlighting each department. In addition to the General Fund, the City has many other funds, including streets, utilities, housing, tourism, and capital projects. The pages following the General Fund section describe each stand-alone fund. These funds are supported by specific revenue sources or by transfers-in from the General fund or other funds.

The last section of the budget document presents the City's capital budget. These are typically large projects that can span multiple years. Funding for these projects can come from multiple sources including grants, borrowing, or a spend-down of accumulated reserves. In addition to being listed separately in the capital section, the expenses anticipated for 2024 capital projects have been built into the individual fund budgets.

2024 Budget Priorities

The City has several budget priorities outlined for the development of the 2024 budget. These priorities are developed by the Mayor, Council, Finance Committee, and department directors.

1. The City should develop a budget that maintains a 25% fund balance in the General Fund. This excludes the resources available in the Rainy Day fund.
2. Per City Financial Policies, recurring expenses and recurring revenues in the General Fund must balance. To ensure a continuous level of service into future years, the city should not support recurring expenses with one-time revenues.
3. Ensure each fund is charged accurately for services and staffing that are charged across multiple funds. There are many functions of the City that serve multiple funds. Utility funds should only pay for staff and services that benefit the utility funds, and the General Fund should only pay for staff and services that are not attributable to utilities.
4. Finance economic development and parks project without reducing the current level of service. Several large projects are in process across the City. This requires investments from several City funds. It is important to ensure these projects can be completed without cutting into resources needed for day-to-day operations.
5. Begin regrowing General Fund cash balances to levels that will allow the City to successfully cashflow the delayed grant reimbursement cycle of the Apple Capital Loop Project.
6. Use accumulated General Fund and Real Estate Excise Tax Fund reserves to fill funding shortfalls in several capital projects, including streets, parks and facilities projects.

Financial Policy

The City of Wenatchee has adopted extensive financial policies. The detailed financial policies and goals can be found in City's Financial Management Policies document, last updated by Resolution 2022-04.

There are four principal financial goals detailed in the City's financial policies:

1. Ensure delivery of an adequate level of municipal services by relying on ongoing resources and by maintaining an adequate financial base to withstand changes in volatile revenue sources.
2. Ensure that the City is in a position to respond to changes in the economy or new service requirements without an undue amount of financial stress.
3. Maintain a good credit rating in the financial community and assure taxpayers that City Government is well managed financially and maintained in sound fiscal condition.
4. Maintain City facilities, infrastructure, equipment and fleets in a well-planned and efficient manner to minimize unexpected and preventable expenditures.

The City has a standing Finance Committee that meets at least monthly. The committee members are: Mayor, three Councilmembers, Finance Director, and Executive Services Director. The Finance Committee reviews the budget, monthly financial updates, personnel increases, grant agreements with extended commitments and match requirements, contracts with financial impacts, debt commitments, and other financial topics as needed.

Budget Process


The 2024 Budget was developed through a group effort of the City Council, Mayor, Finance Committee, directors, staff, and Finance Department. In early summer, the Finance Department estimates salaries and benefits position-by-position. For 2024, the city budgeted salary adjustments as per union contracts and adjusted retirement, medical and other benefits as needed. Supplies, services, contracts, and other obligations were also updated. At the beginning of the budget process, all one-time and capital projects are removed from the budget to focus on the operating budget. The Finance Department also analyzes and projects revenues for the upcoming year.

Early in September, department directors provide their operating budget requests, capital project budgets, and any other significant changes to be reviewed by the Finance Committee. The Finance Committee makes recommendations on which budget requests should be included. They must take into consideration whether or not the expenses are recurring or non-recurring, as the recurring revenues should be sufficient to fund recurring expenses. These recommendations are incorporated into the preliminary budget and provided to City Council at the beginning of October.

During October, final adjustments are made to ensure the funds balance and the budget is accurate. It is further reviewed by Finance Committee and then presented to the City Council for adoption in mid-November.

Elected Officials & Department Heads

Mayor



Mike Poirier

Term Ends: December 31, 2027

City Council



Jose Luis Cuevas
District 1
December 31, 2027



Unfilled
District 2
December 31, 2025



Top Rojanasthien
District 3
December 31, 2025



Travis Hornby
District 4
December 31, 2027



**No
Picture
Available**

Charlie Atkinson
District 5
December 31, 2027



Linda Herald
At-Large "A"
December 31, 2027



Keith Huffaker
At-Large "B"
December 31, 2025

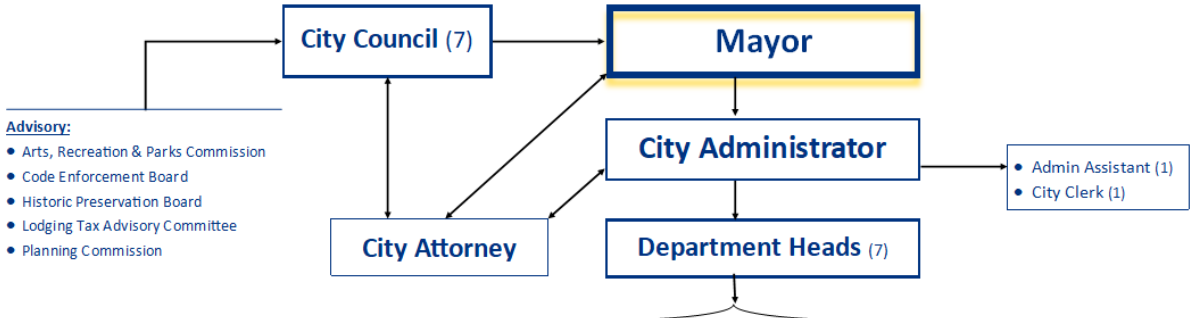
City Administrator Laura Gloria

City Attorney Danielle Marchant

Department Heads

Brad Posenjak	Finance Director
Dale Cantrell	Information Technology Director
David Erickson	Parks, Recreation and Cultural Services Director
Glen DeVries	Community Development Director
Kari Page	Human Resources Director
Rob Jammerman	Public Works Director
Steve Crown	Police Chief

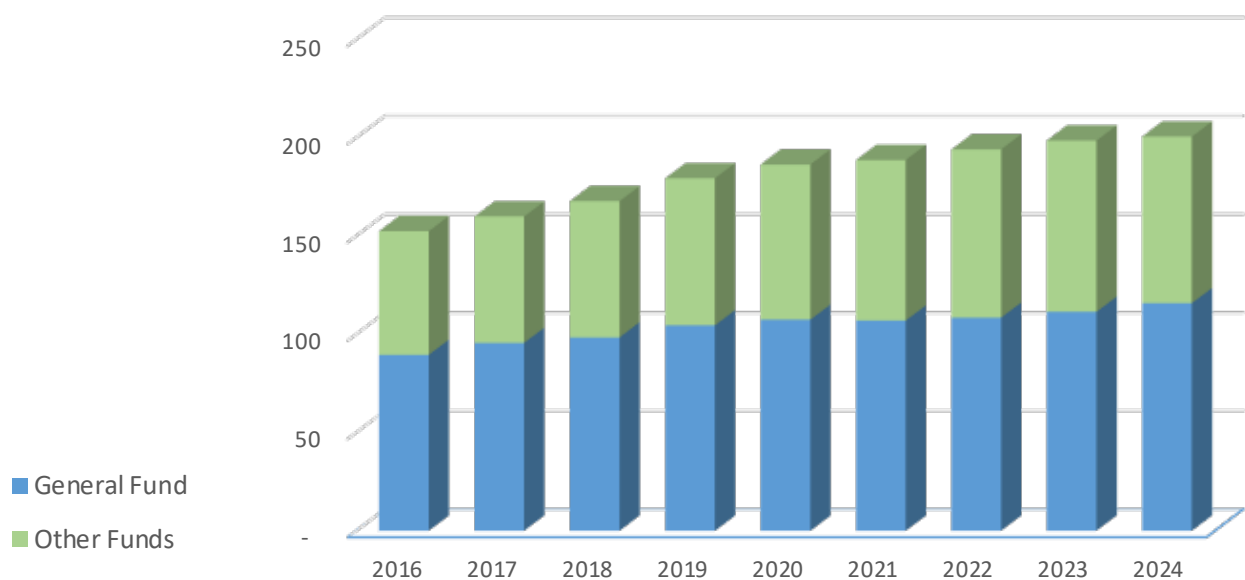
City of Wenatchee Organizational Chart



Director of Community Development	Director of Finance	Director of Human Resources	Director of Information Technology	Director of Parks-Rec-Cultural Svcs	Police Chief	Director of Public Works	
15	12	2	4	17	56	76	
<ul style="list-style-type: none"> • Admin Assistant (1) <u>Planning & Public Services</u> • Assistant Director (1) • Principal Planner (1) • Senior Planner (2) • Associate Planner (1) • Public Services Supervisor (1) • Code Enforcement/Permit Specialist (1) • Permit Specialist (1) <u>Building</u> • Building/Fire Official (1) • Plans Examiner (1) • Bldg/Fire Inspector (1) • Code Compliance Supervisor (1) • Code Compliance Officer (1) • Building Inspector (1) 	<ul style="list-style-type: none"> • Assistant Director (1) • Accountant (1) • Payroll Accounting Specialist (1) • Accounting Technician (2) • Accounting Supervisor (1) • Utility Billing Specialist II (1) • Utility Billing Specialist I (3) • Utility Billing Assistant (2) 	<ul style="list-style-type: none"> • Admin Assistant (1) • Human Resources Generalist (1) 	<ul style="list-style-type: none"> • Network Admin (1) • Sr Technology Specialist (1) • Technology Specialist (2) 	<ul style="list-style-type: none"> • Admin Asst (1) <u>Parks</u> • Parks Maintenance Supervisor (1) • MWII-Parks (7) • MWII-Parks (Cemetery) (2) • MWI-Parks (3) <u>Recreation</u> • Recreation Supervisor (1) • Recreation Coordinator (2) 	<ul style="list-style-type: none"> • Accreditation/Administration Coordinator (1) <u>Operations Bureau</u> • Captain (1) • Sergeant (5) • Corporal (4) • Police Officer (24) • Parking Enforcement Officer (1) • Technical Services Specialist (1) <u>Administrative Bureau</u> • Captain (1) • Sergeant (2) • Detective (4) • Officer/CRDTF (2) • Records Supervisor (1) • Records Specialist II (1) • Records Specialist I (7) • Records Assistant (1) 	<ul style="list-style-type: none"> • Admin Assistant (1) <u>Utilities</u> • Deputy Director (1) • Stormwater Technician (1) • Utility Planner (1) • Utilities Assistant Manager (1) • Water Plant Operator (2) • Water Quality Specialist (1) • Cross/Conn Ctrl Specialist (1) • Water Distribution Supv (1) • UW-Water (6) • Water Services Specialist (1) • MWI-Water Seasonal (1) • Storm/Sewer Collect Supv (1) • UW-Storm/Sewer Collect (4) • WWTP Supervisor (1) • WWTP Maintenance Tech (2) • WWTP Operator (4) • WWTP Lab Tech (1) • Pretreatment Technician (1) • GIS Manager (1) • Asset Mgmt Coord (1) • GIS Analyst (1) Tech (1) 	<ul style="list-style-type: none"> <u>Engineering</u> • City Engineer (1) • Sr Financial Analyst (1) • Traffic/Light Tech (1) Sr (1) • Engineering Svcs Mgr (1) • Asst City Engineer (1) • Sr Utilities Engineer (1) • Sr Project Engineer (1) • Project Engineer (4) • Development Engineer (1) • Staff Engineer (2) • Development Coord (1) • Sr Engineer Tech (1) <u>Operations</u> • Operations Manager (1) • Admin Assistant (1) • Facilities Manager (1) • Facilities Maint Tech (5) • Street Maint Supv (1) • MWII-Streets (10) • Fleet Supervisor (1) • Mechanic (3) • Lube Technician (1)

Staffing Trends – Full Time Equivalents (FTE)

General Fund	2016	2017	2018	2019	2020	2021	2022	2023	2024
Human Resources	1.8	2.0	2.0	2.0	2.0	2.0	2.0	3.0	3.0
Community & Building Safety	6.4	7.7	7.6	7.9	7.9	7.6	7.9	7.9	7.9
Mayor/Council	3.1	3.0	3.0	4.0	4.0	4.0	4.0	4.0	4.0
Engineering	7.3	8.1	8.4	9.5	8.3	7.9	9.6	9.6	11.0
Economic Development	-	1.0	1.0	1.0	2.0	1.0	-	-	-
Finance	5.5	5.4	5.5	5.6	5.4	5.4	5.4	6.4	6.4
Planning & Development	7.1	7.1	7.5	8.1	8.1	8.3	7.0	7.5	7.5
Parks & Recreation	3.1	4.0	4.0	5.0	4.9	5.6	5.5	5.5	4.5
Police	47.0	49.0	51.0	53.0	56.0	56.3	57.0	57.0	61.0
Parks Ground Maintenance	8.2	8.3	8.4	8.4	8.8	8.8	10.0	10.5	10.5
Total General Fund	89.5	95.6	98.4	104.5	107.4	106.9	108.4	111.4	115.8
Convention Center	1.3	1.3	1.1	1.1	1.2	1.2	1.2	1.2	1.2
Streets Maintenance	12.6	12.9	12.6	12.8	14.8	14.6	14.7	14.7	14.6
Homeless Services	-	-	-	-	-	-	1.0	-	-
Water Utility	13.4	14.4	15.7	16.8	16.3	17.1	17.6	17.9	17.1
Sewer Utility	15.3	13.8	15.6	17.2	19.1	20.0	21.0	21.6	20.6
Storm Drain Utility	5.5	5.3	5.0	6.8	6.2	6.6	7.9	8.0	7.5
Regional Water	1.7	2.2	2.2	2.2	2.4	2.4	2.4	2.4	2.4
Cemetery	2.1	2.1	2.1	2.1	2.6	2.6	2.6	3.1	3.1
Equipment Rental - O&M	3.9	3.9	6.4	6.2	6.4	6.4	6.4	6.4	6.4
Equipment Rental - Replacement	0.5	0.6	0.9	0.9	1.1	0.9	0.9	0.9	0.9
Facility Maintenance	2.6	2.8	2.7	3.7	3.8	4.9	4.9	5.9	5.9
Information Technology	4.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0
Total All Funds	152.4	159.9	167.7	179.3	186.3	188.6	194.0	198.5	200.5



2024 Budget Ordinance 2023-22, Exhibit A

Fund	Fund No.	Estimated Beginning Balance	Budgeted Revenues	Budgeted Expenses	Estimated Ending Balance
General	001	14,000,000	35,183,830	35,978,710	13,205,120
Rainy Day	005	1,665,000	30,000	-	1,695,000
Firemen's Pension	010	1,100,000	55,000	118,000	1,037,000
Public Arts	101	172,000	33,500	15,000	190,500
PFD .2% Sales Tax	102	-	3,600,000	3,600,000	-
Paths and Trails	103	7,000	3,100	3,000	7,100
Tourism Promotion Area	104	600,000	622,000	669,850	552,150
Convention Center	106	450,000	615,000	707,400	357,600
Hotel/Motel - Tourism	107	300,000	2,353,000	2,316,200	336,800
Street Maintenance	108	1,300,000	3,870,500	4,494,550	675,950
Arterial Streets	109	1,000,000	5,360,270	6,282,670	77,600
Street Overlay	111	1,000,000	2,290,000	2,375,350	914,650
Impact Fees	112	380,000	97,500	200,000	277,500
Low Income Housing	113	190,000	89,000	93,990	185,010
CDBG Entitlement	115	435,070	252,350	687,420	-
Homeless Housing	117	2,000,000	2,340,000	3,062,700	1,277,300
Abatement	118	140,000	43,000	75,000	108,000
ARP Recovery	120	100,000	-	100,000	-
Councilmanic LTGO Bonds	205	4,000	2,772,700	2,764,700	12,000
REET Capital Projects	301	800,000	670,000	1,018,900	451,100
Parks & Recreation Capital Projects	302	500,000	1,161,750	1,596,750	65,000
Economic Development Projects	304	(6,500,000)	6,520,000	20,000	-
General Capital Projects	306	-	2,100,000	2,100,000	-
Local Revitalization Financing	307	2,000,000	625,000	2,354,700	270,300
INFRA Grant	310	1,000,000	34,427,770	34,427,770	1,000,000
Convention Center Capital Projects	312	-	15,000,000	7,700,000	7,300,000
Water Utility	401	4,000,000	9,987,090	10,307,870	3,679,220
Sewer Utility	405	9,000,000	15,874,510	18,940,950	5,933,560
Storm Drain Utility	410	5,000,000	9,076,150	11,684,410	2,391,740
Regional Water	415	8,000,000	2,955,070	1,343,230	9,611,840
Cemetery	430	400,000	439,100	595,350	243,750
Equipment Rental O&M	501	500,000	1,444,470	1,751,600	192,870
Self Insurance	502	1,400,000	1,420,000	1,560,000	1,260,000
Equipment Rental Replacement	503	2,500,000	1,898,480	2,007,420	2,391,060
Facilities Maintenance	504	400,000	1,805,100	2,146,350	58,750
Information Technology	505	200,000	1,819,140	1,828,680	190,460
Cemetery Endowment	710	1,380,000	50,000	-	1,430,000
Total Annual Appropriation		55,423,070	166,884,380	164,928,520	57,378,930

001 - GENERAL FUND

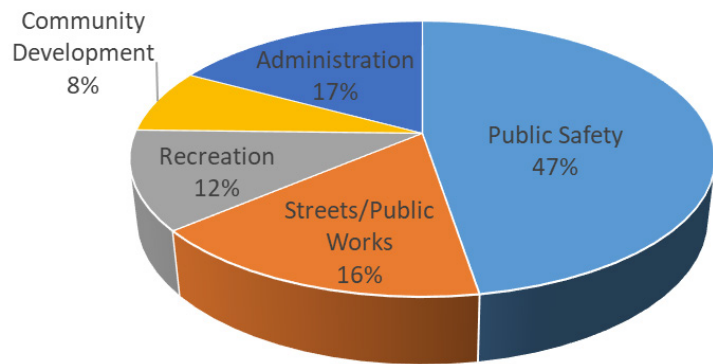
Summary

The General Fund is the principal governmental fund of the City and is used to account for all revenues and expenditures which are not accounted for in any other fund. The City monitors the General Fund budget based on recurring versus non-recurring expenses to analyze the ongoing cost of operations. For the financial sustainability of the City, recurring expenses should not be balanced with non-recurring revenues.

The 2024 budget is presented with 84% of General Fund's recurring revenues coming from property taxes, sales taxes and utility taxes. Recurring revenues of the General Fund pay for the ongoing services provided to the citizens of Wenatchee. The salary and benefits of City employees account for 54% of the General Fund's recurring expenditures.

The General Fund provides the following ongoing services:

- Public safety includes police, jail, prosecution and defense of individuals in Wenatchee's legal system, animal control, and police and fire retiree medical.
- Streets/Public Works includes funding for street construction, street maintenance, and engineering services.
- Recreation Services includes recreation programs, swimming pool, park ground maintenance, and museum support.
- Community Development includes building safety, planning and development.
- Administration provides general services to city departments and citizens and includes functions such as city council, mayor, executive services, public information, city clerk, human resources, finance, city attorney, property liability insurance for all General Fund services and departments, debt service, and cemetery operations support.



Noteworthy General Fund budget matters:

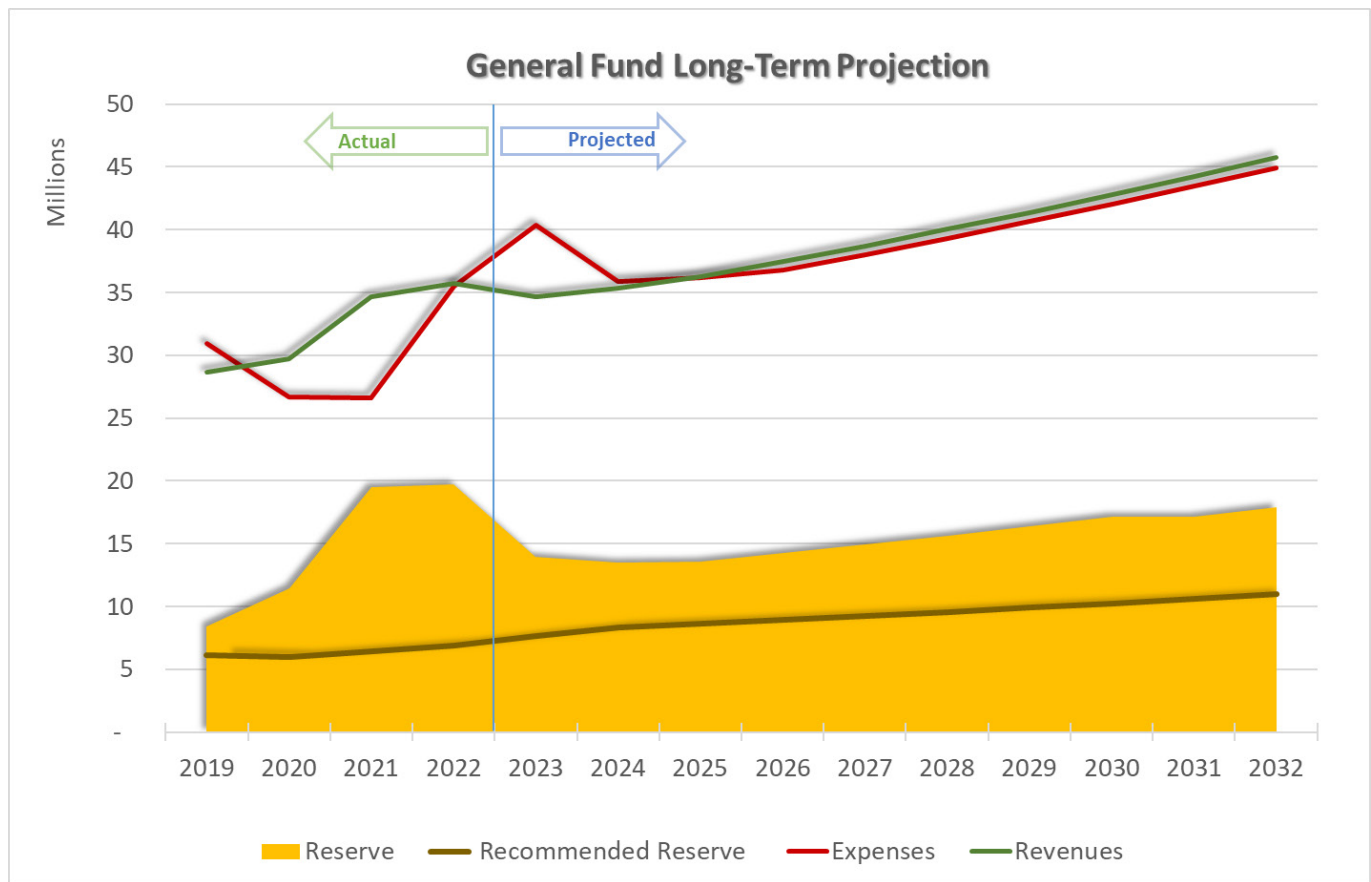
- Effective January 1, 2024, union agreements prescribe a 3.5% increase and medical benefits are expected to increase by 4.1%
- Overall property taxes were increased by 1%, plus new construction. The average property owner will only experience a 1% increase in their property taxes bill for City services.
- Recurring expenses substantially balance with recurring revenues. Minor differences will be made up during the year as revenues typically come in over budget, and by law, expenses must come in under budget.
- Non-recurring expenses have been intentionally budgeted higher than non-recurring revenues. Over the past several years, the City has grown a healthy reserve, which allows flexibility to commit to larger one-time projects such as the Museum Facility Upgrades, various park projects, and street investments. Few recurring requests were granted for 2024 than in either of the past two years.
- One-time General Fund requests are detailed with the Non-Recurring (department 023) expenses at the end of the General Fund section in this budget document.
- The LEOFF 1 Retiree Health program was consolidated into the General Fund beginning in 2024 (see Department 020). In the past, the General Fund would transfer cash to support the program in separate funds.

Long-term Projection

The purpose of projecting the General Fund helps to analyze what commitments the City will be able to make. The chart below shows spikes in expenses (red line) in 2022 and 2023. This is due to intentionally spending down accumulated reserves on one-time projects. Revenues (green line) appear to decline in 2023. However, in 2021 and 2022 the City received federal COVID Relief grant funds which inflated one-time revenues. That program is substantially finished, so the revenue projection returns to the normal trajectory for future years.

The 2024-2032 projection below is based on several assumptions:

- Property taxes will increase at 2.5% per year, sales taxes will increase at 3.0% per year
- Utility taxes will grow at 5.0% per year due to authorized rate increases in the water, sewer and storm drain utilities
- All other revenues are projected to grow 3% per year
- Expenses will generally increase by 3.5% per year overall
- Non-recurring expenses are limited to a few commitments the City expects to incur in future years including the Museum capital, and a development agreement.



Despite the COVID pandemic in 2020, new federal revenue sources and a slowing of expenses allowed significant growth of the fund balance. In 2021, the fund balance (orange) climbed to \$19.5 million. The 2023 budget was strategically designed to spend some of the fund balance, which is also why the red expense line shows a sharp uptick in 2023. The 2024 General Fund budget has been crafted so that overall revenues and expenses should end up balancing and future revenues and expenses are projected to keep pace with each other.

General Fund Revenue and Expense Summary

Revenues	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Property tax	4,126,323	4,224,048	4,649,404	4,861,100	5,074,690	4.4%
Sales tax - recurring	9,699,660	11,425,686	11,962,448	12,100,000	12,940,000	6.9%
Sales tax - one time	660,906	703,238	974,938	650,000	700,000	7.7%
Criminal justice sales tax	929,755	1,093,298	1,239,114	1,160,000	1,340,000	15.5%
Utility tax	6,964,227	7,696,232	8,514,213	8,005,000	8,760,000	9.4%
Other tax	254,442	250,332	355,740	235,000	330,000	40.4%
Building/planning permits	737,252	869,779	686,919	670,000	657,000	-1.9%
Licenses	253,789	350,206	601,221	567,000	594,500	4.9%
Intergovernmental	238,325	294,123	388,973	247,600	257,600	4.0%
Grants - one-time	1,303,149	250,008	117,560	18,000	773,060	4194.8%
Liquor/Marijuana excise tax	578,395	613,295	639,439	625,000	635,000	1.6%
Interfund charges for services	1,087,671	988,183	963,298	984,800	1,186,050	20.4%
Recreation services	5,158	91,033	110,118	101,500	112,000	10.3%
Other charges for services	396,734	502,973	417,867	291,700	296,700	1.7%
Court fines & penalties	719,681	856,474	841,638	868,500	879,500	1.3%
Utility payment in lieu of tax	241,300	262,100	140,200	141,600	131,100	-7.4%
Miscellaneous - recurring	160,034	90,141	190,007	116,000	229,100	97.5%
Miscellaneous - one time	1,366,886	4,132,793	2,894,511	75,000	287,530	283.4%
	29,723,687	34,693,942	35,687,607	31,717,800	35,183,830	10.9%

Expenses	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Defender/Court/Jail	1,996,030	2,988,594	2,803,130	3,198,380	3,123,430	-2.3%
Human Resources	272,346	275,270	349,320	485,880	520,130	7.0%
Community & Building Safety	998,583	960,307	1,079,667	1,211,410	1,285,660	6.1%
Mayor/Council	719,660	713,629	834,883	930,650	1,023,540	10.0%
Civil Service	13,091	13,278	12,918	16,060	34,010	111.8%
Engineering	1,160,220	1,088,470	1,229,346	1,597,200	2,107,260	31.9%
Finance	799,154	824,703	849,500	1,128,040	1,193,480	5.8%
Legal	453,794	458,533	512,123	720,000	850,000	18.1%
Planning & Development	1,057,945	983,279	975,316	1,146,310	1,232,350	7.5%
Parks & Recreation	713,588	957,875	1,064,070	1,232,250	1,172,920	-4.8%
Museum	431,693	429,957	438,655	458,710	756,410	64.9%
Police	8,522,384	8,938,582	9,636,337	10,551,780	11,836,470	12.2%
Other Administration	5,440,685	5,807,121	6,349,985	6,693,520	5,819,650	-13.1%
LEOFF 1 Retiree Health	-	-	-	-	569,000	0.0%
Parks Ground Maintenance	1,291,061	1,361,741	1,501,961	1,701,260	1,960,190	15.2%
Non-Recurring	2,824,981	772,522	7,876,303	4,225,200	2,494,210	-41.0%
	26,695,218	26,573,861	35,513,515	35,296,650	35,978,710	1.9%

Net Income	3,028,469	8,120,081	174,091	(3,578,850)	(794,880)
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Recurring Budget	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Recurring revenues	26,392,746	29,607,903	31,700,597	30,974,800	33,423,240	7.9%
Recurring expenses	23,870,237	25,801,339	27,637,213	31,071,450	33,484,500	7.8%
Net recurring budget	2,522,508	3,806,564	4,063,384	(96,650)	(61,260)	

005 - Defender/Court/Jail

The City of Wenatchee has expenditures related to public safety that are not included in the Police Department budget. Chelan County District Court provides court services by interlocal agreement. The agreement provides for the filing and processing of a number of city infractions and misdemeanors including traffic and non-traffic, photo enforcement, parking, and delinquent tickets. For indigent defense (public defender) services, the City contracts with private attorneys.

The Chelan County Regional Jail provides inmate housing by interlocal agreement. Under the current agreement, the City pays a monthly rate that is based on a proportionate share of the County Jail’s budget. Rivercom is the multijurisdictional agency that provides 911 service and dispatch for the Chelan-Douglas County area. The cost of Rivercom is set annually and the per call assessment is based on the call volume of the prior year.

Expenses	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
District Court Services	245,790	263,652	252,481	433,600	373,800	-13.8%
Public Defender	576,072	614,628	614,759	641,710	645,690	0.6%
Chelan County Jail	464,188	1,392,365	1,469,133	1,558,070	1,624,480	4.3%
Rivercom	709,979	717,949	466,757	565,000	479,460	-15.1%
Total Expenses	1,996,029	2,988,594	2,803,130	3,198,380	3,123,430	-2.3%

2024 Budget Notes: The District Court Services contract was renegotiated for 2023 and included a 20% increase, however, actual costs have been much less. Rivercom’s actual assessment is increasing slightly for 2024, but the 2024 budget has now been updated to reflect the lower assessments that were adopted beginning in 2022.

007 - Human Resources

The Human Resources (HR) Department mission is to provide quality, customer focused internal and external services to increase the City’s operational effectiveness by attracting, developing, motivating and retaining a diverse workforce. Organizational development strategies are geared toward managing with heart, fostering a positive and collaborative work environment, building and maintaining a culture of excellence and positioning the City as an employer of choice. Key functions of the HR Department include: Recruitment, onboarding and retention; Leadership coaching, consulting, training and development; Compensation program administration including job description development and compensation analysis; Benefit program administration; Legal compliance and risk management including legal counsel and personnel policy development; Safety program administration including the City-wide Safety Committee (Motto: “Every Employee Home Safe Every Night”), safety manual development and workers’ compensation claims management; Wellness program administration (the City has earned the prestigious WellCity distinction sixteen consecutive years to date); Employee relations including coaching and counseling; Labor relations including contract administration and negotiations; Employee training and development; and Performance management.

Expenses	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Salaries & Benefits	225,887	239,292	293,896	418,890	432,430	3.2%
Supplies & Services	46,459	35,977	55,425	66,990	87,700	30.9%
Total Expenses	272,346	275,270	349,320	485,880	520,130	7.0%
Staffing FTE	2.0	2.0	2.0	3.0	3.0	

2024 Budget Notes: Beginning with the 2024 budget, the Facilities Maintenance interfund allocation was updated to shift costs from Department 019 to individual General Fund departments. This shifting of costs makes the increase to supplies and services appear significant.

008 - Community & Building Safety

The Community & Building Safety Division’s mission is to protect the citizens and visitors of Wenatchee by effectively and efficiently administering state and local code provisions which provide minimum standards to safeguard life, health, property and public welfare by regulating and controlling the design, construction, quality of materials, use and occupancy, location and maintenance of all buildings, structures and properties within our jurisdiction. This is accomplished through fair and consistent enforcement of these regulations.

The Division provides four distinct services to the citizens of Wenatchee: Permit Services (front counter), Plan Review, Inspection Services and Code Enforcement. Permit Services staff the front counter, field building, development and code enforcement related inquiries, accept permit applications, calculate and collect permit and development fees and issue permits. Plan Review staff is responsible for reviewing plans for new residential, commercial, and industrial construction, non-residential tenant improvements and home improvements. Inspection Services staff spend most of their time in the field conducting inspections of projects under construction to verify compliance with Building, Plumbing, Fire and Mechanical Codes, and also confirm that projects are being built according to the approved plans. Code Compliance activity encompasses broad issues such as inoperable vehicles, poor property maintenance, garbage and debris accumulation and substandard housing conditions.

Expenses	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Salaries & Benefits	853,465	833,814	908,334	1,059,640	1,084,090	2.3%
Supplies & Services	145,119	126,493	171,333	151,770	201,570	32.8%
Total Expenses	998,583	960,307	1,079,667	1,211,410	1,285,660	6.1%
Staffing FTE	7.9	7.6	7.9	7.9	7.9	

2024 Budget Notes: Beginning with the 2024 budget, the Facilities Maintenance interfund allocation was updated to shift costs from Department 019 to individual General Fund departments. This shifting of costs makes the increase to supplies and services appear significant.

009 - Mayor/Council

The Mayor’s Office/Department is staffed by the Mayor, City Administrator and City Clerk. Under the Mayor/Council form of government, the Mayor is the official and ceremonial head of the City. He serves as the chief executive officer and is charged with the responsibility of ensuring that all policies, laws and ordinances enacted by the Council are carried out. The Mayor also manages the day to day operations of the City. The Mayor, in coordination with the Finance Department, is responsible for the creation and presentation of the City’s annual operating and capital budgets.

The Wenatchee City Council consists of seven members (representing five districts and two-at large positions) who have been elected by the residents of Wenatchee to serve staggered terms. The Council is responsible for establishing and prioritizing levels of service for all City operations and for the adoption of the City’s annual operating plan and capital budgets. Council members and the Mayor represent the city in serving on various community boards and councils, including three City Council committees: Finance, Public Safety and Public Works/Economic Development.

The Mayor’s office is the lead for local, state and federal legislative advocacy, media relations and provides staff to the Lodging Tax Advisory Committee, Tourism Promotion Area Board and ad hoc committees as designated by the City Council. The City Clerk is the Public Records Officer for the City.

Expenses	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Salaries & Benefits	577,413	577,958	662,503	707,300	744,220	5.2%
Supplies & Services	142,247	135,670	172,380	223,350	279,320	25.1%
Total Expenses	719,660	713,629	834,883	930,650	1,023,540	10.0%
Staffing FTE	4.0	4.0	4.0	4.0	4.0	

2024 Budget Notes: Beginning with the 2024 budget, the Facilities Maintenance interfund allocation was updated to shift costs from Department 019 to individual General Fund departments. This shifting of costs makes the increase to supplies and services appear significant.

010 - Civil Service

The Civil Service Commission (CSC) is made up of three volunteer city residents appointed by the Mayor. They are governed under Chapter 41.08 and 41.12 of the RCW's. They are an independent entity representing the interest of all civil service employees (Wenatchee Police Department). They are responsible for hiring a Secretary-Examiner to act as their records keeper, etc. Their main functions are to authorize and oversee entry level and promotion exams ensuring fair practices are used.

Expenses	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Total Expenses	13,091	13,278	12,918	16,060	34,010	111.8%

2024 Budget Notes: Civil Service testing was previously requested as a non-recurring budget item because it typically occurs every other year. Beginning in 2024, it has been budgeted in the recurring budget, but may not be fully spent every year.

011 - Engineering

Engineering provides technical services to the public, developers, and other City Departments. Engineering is responsible for right of way management, traffic engineering, infrastructure management, infrastructure comprehensive planning, design and construction of most City capital projects; development project review and permitting; provides engineering services to all City departments; responds to various questions and complaints received via Government Outreach, telephone, e-mail, and walk-ins; obtains grants and low interest loan funding from Federal and State sources; assists in regional transportation planning and coordination; provides GIS mapping/data support for utilities, environmental, planning, cemetery, police, parks and recreation.

Expenses	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Salaries & Benefits	972,434	911,340	1,030,749	1,394,840	1,778,160	27.5%
Supplies & Services	187,786	177,130	198,597	202,360	329,100	62.6%
Total Expenses	1,160,220	1,088,470	1,229,346	1,597,200	2,107,260	31.9%
Staffing FTE	8.3	7.9	9.6	9.6	11.0	

2024 Budget Notes: The increase in Salaries & Benefits is largely due to shifting an engineer from the Parks department back into the Engineering Department. In addition, several engineering positions that were previously allocated to utility funds will now be charge entirely to the Engineering department and then billed out to the utility funds.

Beginning with the 2024 budget, the Facilities Maintenance interfund allocation was updated to shift costs from Department 019 to individual General Fund departments. The Engineering Department was also granted a \$50,000 increase for contractual engineering services. The additional contractual services and the shifting of Facility Maintenance costs increased Supplies & Services.

013 - Finance

The Finance Department assists the Mayor, Council, City staff in financial planning, budgeting, reporting and overall stewardship of the City’s resources. Finance also serves City utility customers in the billing and receipting of water, sewer and storm water utility services.

The Finance Department is responsible for the administration, coordination, supervision and control of the Cities financial activities. The department performs the following activities in compliance with acceptable accounting practices and state, federal, local and contractual guidelines: accounts receivable/payable, payroll, annual budget preparation, annual financial statement reporting, cash management, internal control, utility billing & collection, tracking and reporting on expenses and revenues, managing financial software, and coordinating the annual state audit.

The staff and services expenses related to utility billing and collection are charged directly to the utility funds and are not included in the General Fund budget or staffing totals below.

Expenses	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Salaries & Benefits	641,244	653,196	685,509	860,220	896,880	4.3%
Supplies & Services	157,911	171,507	163,992	267,820	296,600	10.7%
Total Expenses	799,154	824,703	849,500	1,128,040	1,193,480	5.8%
Staffing FTE	5.4	5.4	5.4	6.4	6.4	

2024 Budget Notes: Beginning with the 2024 budget, the Facilities Maintenance interfund allocation was updated to shift costs from Department 019 to individual General Fund departments. This shifting of costs makes the increase to supplies and services appear significant.

014 - Legal

The City contracts with Davis Arneil Law Firm, LLP for City Attorney and Prosecution services. The contract is a flat amount to provide all legal services required by the city.

Expenses	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Total Expenses	453,794	458,533	512,123	720,000	850,000	18.1%

2024 Budget Notes: The City Attorney contract was renegotiated for 2024 and includes a significant increase to cover the amount of hours the City Attorney has been committing to the City.

015 - Community Development & Planning

The Community Development Department includes two divisions, the Planning Division and the Community & Building Safety Division. These divisions provide a wide variety of services to the community and include multiple fund sources.

The Planning Division handles all current and long range planning, historic preservation, neighborhood planning, and oversees low income and homeless funding programs. Staff works with the Planning Commission and City Council on an ongoing basis to develop, monitor and update policies, codes, and neighborhood programs to be relevant to changing community needs. Planning staff coordinate land use and environmental permitting and review. The division strives to implement city policies and development regulations in a fair, efficient and customer oriented manner for applicants and the general public.

The City’s planning staff also administers the City’s Low Income and Housing Fund (see fund 113), Community Development Block Grant Program (see fund 115), and the Homeless Housing Program (see fund 117).

Expenses	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Salaries & Benefits	930,405	855,017	850,077	1,013,410	1,063,720	5.0%
Supplies & Services	127,539	128,263	125,239	132,900	168,630	26.9%
Total Expenses	1,057,945	983,279	975,316	1,146,310	1,232,350	7.5%
Staffing FTE	8.1	8.3	7.0	7.5	7.5	

2024 Budget Notes: Beginning with the 2024 budget, the Facilities Maintenance interfund allocation was updated to shift costs from Department 019 to individual General Fund departments. This shifting of costs makes the increase to supplies and services appear significant.

016 - Parks, Recreation & Cultural Services

The mission of the Parks, Recreation and Cultural Services Department is to build a great community through its people, parks, and programs. This includes a commitment to managing and expanding the community’s arts, recreation, parks and natural resources to support the City’s vitality. The outcome is a consistent effort to create a great community—one that is vibrant, healthy, and strong.

The department has three primary goals. The first is to offer high quality recreation programs and events. These programs emphasize fun, safety, physical fitness, community building, skill development and life enrichment for all ages, interests and abilities. The second goal is to plan, acquire, develop and maintain a high-quality park system for residents and visitors as defined in the Parks, Recreation and Open Space Comprehensive Plan. The third goal is to promote and encourage the development, awareness and interest in the visual and performing arts in connection with the artistic and cultural development of the City of Wenatchee.

Expenses	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Salaries & Benefits	585,471	763,797	850,801	993,010	868,340	-12.6%
Supplies & Services	128,117	194,078	213,269	239,240	304,580	27.3%
Total Expenses	713,588	957,875	1,064,070	1,232,250	1,172,920	-4.8%
Staffing FTE	4.9	5.6	5.5	5.5	4.5	

2024 Budget Notes: The decrease in Salaries & Benefits is largely due to shifting an engineer from the Parks department back into the Engineering Department.

Beginning with the 2024 budget, the Facilities Maintenance interfund allocation was updated to shift costs from Department 019 to individual General Fund departments. This shifting of costs makes the increase to supplies and services appear significant.

017 - Museum

The operation of the Wenatchee Valley Museum and Cultural Center was turned over to the Wenatchee Valley Museum and Cultural Center Association in 2014. The City owns and maintains the property, and provides additional financial support to the Association through a contract for services.

Expenses	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Total Expenses	431,693	429,957	438,655	458,710	756,410	64.9%

2024 Budget Notes: Beginning with the 2024 budget, the Facilities Maintenance interfund allocation was updated to shift costs from Department 019 to individual General Fund departments. This shifting of costs makes the increase to supplies and services appear significant.

018 - Police

The Wenatchee Police Department provides a full range of law enforcement services to the City of Wenatchee and remains committed to building and maintaining public trust in tandem with community engagement. The department is a leading stakeholder in regional partnerships serving Chelan and Douglas Counties, and beyond, as a founding partner in the Columbia River Drug Task Force, the East Cascade SWAT team, Cellular Phone Forensic Team, North Central Washington Special Investigations Unit, and Wenatchee School District School Resource Officers program. Through inter-local agreements, partners are able to work collaboratively to provide enhanced services to our communities.

The department places a strong emphasis on workforce development, focusing on recruiting, hiring, and retaining highly trained, quality professionals. All first-line supervisors have attended West Point Leadership model training, and all supervisory personnel have achieved Washington State Criminal Justice Training Commission certifications for leadership at the appropriate levels. Department personnel also provide training to law enforcement professionals across the state, such as interview and investigation, DUI enforcement, Patrol Tactics, and firearms.

The department upholds a history of operating under industry best practices and standards. In 2023, the department was recognized for achieving re-accreditation by the Washington Association of Sheriffs and Police Chiefs. In 2024, the department will launch a Traffic Enforcement Unit tasked with traffic law enforcement, collision investigation, and public education regarding road safety and traffic law issues. Grant funding for the Unit has been secured through the generous support of the Washington Traffic Safety Commission (WTSC) and National Highway Traffic Safety Administration (NHTSA). Through our strategic planning process, we strive to utilize and maximize all available resources to provide quality services to our community and those visiting our City.

Expenses	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Salaries & Benefits	7,077,261	7,507,519	8,130,389	8,966,220	9,910,110	10.5%
Supplies & Services	1,445,122	1,431,064	1,505,948	1,585,560	1,926,360	21.5%
Total Expenses	8,522,384	8,938,582	9,636,337	10,551,780	11,836,470	12.2%
Staffing FTE	56.0	56.3	57.0	57.0	61.0	

2024 Budget Notes: The Police Department was granted four additional FTE for 2024. Two Officers and a Sergeant will be assigned to the Traffic Enforcement Unit, with a majority of the costs being reimbursed for the next two years. The other added position is a new Records Assistant.

Beginning with the 2024 budget, the Facilities Maintenance interfund allocation was updated to shift costs from Department 019 to individual General Fund departments. This shifting of costs makes the increase to supplies and services appear significant.

019 - Other Admin

The Other Administrative group are services or fees for the general operation of the General Fund that are not allocated to a specific department or expenditures to community organizations as directed by City Council. Below is an overview of the major categories for this funding.

Expenses	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Transfer to Streets	3,000,000	3,000,000	3,100,000	3,100,000	3,400,000	9.7%
Bldg Maint./Insurance	828,930	1,099,290	1,144,370	1,257,800	516,750	-58.9%
Other Transfers	978,200	906,750	1,440,700	1,510,900	1,037,100	-31.4%
Animal Control	210,000	218,000	250,700	258,230	265,970	3.0%
Other Services	423,555	583,081	414,215	566,590	599,830	5.9%
Total Expenses	5,440,685	5,807,121	6,349,985	6,693,520	5,819,650	-13.1%

2024 Budget Notes: The General fund transfers \$3.4 million of property taxes to support street maintenance and capital grant match requirement. This increased to support the increasing costs of snow removal and general street costs. Of all property tax collected by the City, 69% is going to fund streets.

Beginning with the 2024 budget, the Facilities Maintenance interfund allocation was updated to shift costs from Department 019 to individual General Fund departments. This shifting of costs decreases supplies and services in Department 019, but increases the same category in other departments.

The Other Admin department previously recorded transfers required for the General Fund to support the LEOFF retiree health benefits. Beginning in 2024, the LEOFF 1 Retiree Health is being accounted for as a department of the General Fund. See department 020 – LEOFF 1 Retiree Health.

020 – LEOFF 1 Retiree Health

RCW 41.16 and 41.18 require cities in the State of Washington to pay for most health care and long term care costs incurred by pre-LEOFF and LEOFF 1 employees and retirees for as long as they live. The acronym “LEOFF” stands for Law Enforcement Officers and Fire Fighters.

Expenses	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Long Term Care	109,390	201,392	244,876	267,000	230,000	-13.9%
Medical	282,177	267,154	308,240	303,000	339,000	11.9%
Total Expenses	391,567	468,546	553,116	570,000	569,000	-0.2%

2024 Budget Notes: In prior years, the LEOFF 1 Retiree Health function was accounted for as separate funds (110 and 116 in prior budget documents). The General fund would transfer cash each year to support the program. This function is now being reported as a General Fund department as per accounting standards. Years 2020 through 2023 are for reference only and not included in the General Fund Summary.

022 - Parks Ground Maintenance

The Parks and Grounds Maintenance Division of the Parks, Recreation and Cultural Services Department has the responsibility for the operation and maintenance of the City’s park and open space system. This includes 21 City park areas totaling over 1,600 acres of land as well as the landscaping at a variety of locations throughout the City ranging from the landscaping around city buildings and streetscapes to storm water facilities. In the winter, the division is responsible for snow and ice control of walkways within the parks and city buildings as well as all of the sidewalks that adjoin City properties and assisting with street snow plowing.

Expenses	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Salaries & Benefits	917,266	933,497	1,065,137	1,185,820	1,263,230	6.5%
Supplies & Services	373,796	428,244	436,823	515,440	696,960	35.2%
Total Expenses	1,291,061	1,361,741	1,501,961	1,701,260	1,960,190	15.2%
Staffing FTE	8.8	8.8	10	10.5	10.5	

2024 Budget Notes: Beginning with the 2024 budget, the Facilities Maintenance interfund allocation was updated to shift costs from Department 019 to individual General Fund departments. Equipment Rental and Replacement costs also greatly increased for Parks Grounds Maintenance. The increase of ER&R costs and the shifting of Facility Maintenance costs increased Supplies & Services.

023 - Non-Recurring

Nonrecurring activities are one-time expenses that are inconsistent and would distort the city’s ability to determine the regular costs of operations. These activities typically consist of short-term grants, capital purchases, projects, and special transfers to other city funds. Due to the uncertainty of these items, this department often requires yearend budget amendments.

During the budget process, City departments make requests for items beyond their regular operating budget. When the General Fund has a healthy fund balance, the City is able to approve many one-time budget requests to help departments gain efficiencies, improve City services, and spur economic development.

Expenses	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Salary & Benefits	67,767	38,085	12,073	-	-	0.0%
Supplies & Services	1,244,173	367,533	806,227	1,494,200	849,800	-43.1%
Capital Outlay	11,507	38,527	886,414	863,000	529,410	-38.7%
Transfers Out	1,282,155	328,376	6,171,588	1,868,000	1,115,000	-40.3%
Total Expenses	2,605,601	772,522	7,876,303	4,225,200	2,494,210	-41.0%

2024 Budget Notes: See the detailed list of projects below.

Department	Amount	Description
Mayor/Council	10,000	Pathways Contribution
Mayor/Council	75,000	Reimagine Consultant
Mayor/Council	40,000	CDLT Trail Maintenance Contribution
Finance	132,000	Enterprise ERP Software Migration
Police	397,410	BearCat Armored Vehicle (\$284,930 reimbursed)
Parks & Recreation	45,000	Hale Park Shoreline Restoration
Parks & Recreation	95,000	Lincoln Park Improvements
Parks & Recreation	7,800	Work Order Tablets
Parks & Recreation	62,000	Methow Park Sport Court Temp Net Replacement
Community Development	320,000	GMA Updates (fully grant funded)
Public Works	100,000	GMA Updates
Public Works	80,000	South Wenatchee Avenue Improvement Study
Public Works	60,000	Dust Control
Public Works	50,000	Asphalt Planer
Public Works	20,000	WA State DES Attorney General Remodel
Public Works	1,000,000	Museum Facility Upgrades
Total	2,494,210	

RESERVE FUNDS

005 - Rainy Day

The Rainy Day Fund was established by policy to accumulate \$1 million to help withstand minor economic downturns or, if necessary, provide time to review City operations and establish priorities and reduction in levels of service. The Rainy Day fund has been sufficiently funded since 2016. Expenditures from this fund must be approved by Council action. Revenues come from interest earnings or transfers from the General Fund.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	25,589	9,364	21,715	12,000	30,000	150.0%
Expenses	-	-	-	-	-	-
Net income	25,589	9,364	21,715	12,000	30,000	
Beginning fund balance *	1,575,183	1,600,773	1,610,136	1,615,000	1,665,000	
Ending fund balance	1,600,773	1,610,136	1,631,851	1,627,000	1,695,000	4.2%

2024 Budget Notes: As investment interest rates continue to grow, interest earnings across all funds are projected to increase.

010 - Firemen’s Pension

RCW.3.24.380 established the authority to create a Firemen’s Pension Fund to meet the requirement of Washington State Law to provide pension and related benefits to fire department employees hired prior to March 1, 1970. There are less than 10 retirees or beneficiaries eligible for retirement benefits. The State and City share in the costs of providing benefits. The City is required to have a bi-annual actuarial study done. Recent actuarial valuations have indicated the City pension fund is over-funded and may be used to pay other mandatory benefits for the retirees.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	54,061	40,890	51,269	38,500	55,000	42.9%
Expenses	191,291	144,221	140,362	138,000	118,000	-14.5%
Net income	(137,230)	(103,331)	(89,093)	(99,500)	(63,000)	
Beginning fund balance *	1,495,535	1,358,305	1,254,974	1,150,000	1,100,000	
Ending fund balance	1,358,305	1,254,974	1,165,881	1,050,500	1,037,000	-1.3%

2024 Budget Notes: Beginning in 2024, this fund was renumbered from 611 to 010. As the number of retirees decreases, the City’s retirement expenses required also decrease.

*Since budget figures are estimates, the estimated beginning fund balances of 2023 and 2024 may not equal the ending fund balances of 2022 and 2023 respectively.

SPECIAL REVENUE FUNDS

101 - Public Arts

Wenatchee Municipal Code requires that 1% of construction costs of certain construction projects be set aside for public art projects. In 2015, five art policies were adopted which establish allocation guidelines for expenditures including: Visual Arts – For the purchase of non-commissioned visual artwork; Performing Arts – For the sponsorship and underwriting of the performing arts program; Arts Education - For the sponsorship and underwriting of the arts in education program; Administration - Covers general expenditures associated with the administration of the Public Art Program; and Maintenance - An amount for the care and maintenance of the public art collection. In 2019 these policies were incorporated into a capital plan for the fund.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	63,846	45,452	180,727	32,000	33,500	4.7%
Expenses	1,268	1,588	328,437	4,000	15,000	275.0%
Net income	62,578	43,864	(147,709)	28,000	18,500	
Beginning fund balance *	210,775	273,353	317,217	-	172,000	
Ending fund balance	273,353	317,217	169,508	28,000	190,500	580.4%

102 - PFD .2% Sales Tax

This fund was created in 2012 to account for the .2% sales tax that went into effect July 2012. This revenue source is to be used exclusively for Public Facility District (PFD) related expenses and was put into place to help the PFD refinance their 2008 Notes that matured December 1, 2011. All revenues receipted into this fund are immediately transferred to the PFD.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	2,402,178	2,795,924	2,971,331	3,000,000	3,600,000	20.0%
Expenses	2,402,178	2,795,924	2,971,331	3,000,000	3,600,000	20.0%
Net income	-	-	-	-	-	
Beginning fund balance *	-	-	-	-	-	
Ending fund balance	-	-	-	-	-	-

103 - Paths & Trails

The Paths and Trails Fund source of revenue is .42% of the total money received from the Motor Vehicle Fuel Tax (RCW 46.68.090). This money is restricted for the construction or improvement of paths and trails within the City.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	2,955	2,989	2,822	3,100	3,100	0.0%
Expenses	-	23,000	-	3,000	3,000	0.0%
Net income	2,955	(20,011)	2,822	100	100	
Beginning fund balance *	19,991	22,946	2,935	4,000	7,000	
Ending fund balance	22,946	2,935	5,756	4,100	7,100	73.2%

104 - Tourism Promotion Area

In September 2006, the City established a Tourism Promotion Area (TPA) for the City of Wenatchee, at the request of the Wenatchee Hotel-Motel Association, as enabled by RCW 35.101. By establishing a tourism promotion area in the city, all hotels larger than 40 rooms are assessed \$2 per room night which is collected by the Department of Revenue and returned to the City to be utilized for marketing purposes as specified in the RCW and the city formation ordinance. The City created an advisory board to oversee the budget for the TPA. The TPA board approves the expenditures and the City pays the expenses. The budget and accomplishments are reviewed annual by the City Council in December. This fund provides a real time understanding of the number of hotel rooms used on an annual basis.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	187,792	482,179	588,092	583,150	622,000	6.7%
Expenses	160,386	273,606	328,063	580,670	669,850	15.4%
Net income	27,405	208,573	260,030	2,480	(47,850)	
Beginning fund balance *	113,263	140,669	349,242	450,000	600,000	
Ending fund balance	140,669	349,242	609,271	452,480	552,150	22.0%

106 - Convention Center

The Wenatchee Convention Center (WCC) is a City owned facility operated under a management contract with Coast Hotels & Resorts. The contract is managed by the Public Works Department, the Mayor’s Office and the Finance Department collaboratively. The Convention Center is a 50,000+ square foot regional meeting facility which can host any event from a small business meeting to a statewide convention for over 500. The Convention Center is the home of the Washington State Horticultural Convention every three years (Yakima and Tri-Cities host in other years) and frequently hosts state wide labor and government conventions as well as weddings and entertainment events.

The Convention Center was originally constructed in 1979-80 and was operated by the Westerberg Hotel. Since then, Coast Hotels manage and market the building as they see fit and return a percentage of the revenues back to the facility for debt service and long term upkeep. The City is responsible for maintaining the physical building including the HVAC, electrical, plumbing, lighting, and A/V systems. The Convention Center Fund is used to fund all of the City’s activities in the building.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues						
Hotel/motel tax	422,761	695,848	866,704	860,000	-	-100.0%
Commission	-	-	129,994	80,000	-	-100.0%
Transfers-in	278,414	377,565	524,934	830,000	600,000	-27.7%
Other	10,419	828	8,716	3,000	15,000	400.0%
Total Revenues	711,594	1,074,241	1,530,347	1,773,000	615,000	-65.3%
Expenses						
Salaries & benefits	130,037	133,006	108,588	142,500	150,910	5.9%
Supplies & services	225,516	240,360	250,813	351,520	406,490	15.6%
Capital outlay	112,685	97,981	251,176	916,000	150,000	-83.6%
Debt service	400,923	377,915	223,900	230,350	-	-100.0%
Total Expenses	869,161	849,262	834,477	1,640,370	707,400	-56.9%
Net income	(157,567)	224,979	695,871	132,630	(92,400)	
Beginning fund balance *	367,693	210,127	435,106	350,000	450,000	
Ending fund balance	210,127	435,106	1,130,976	482,630	357,600	-25.9%
Staffing FTE	1.2	1.2	1.2	1.2	1.2	

2024 Budget Notes: In 2023, the City Council restructured how the City accounts for lodging taxes. Instead of being split out to three different funds, 100% of the City’s lodging taxes are deposited into the LTAC fund 107. The LTAC Committee approves applications for the spending of the lodging taxes and then distributes the funding for the appropriate use. In prior years, lodging taxes were deposited directly to the Convention Center fund, but now the funds are transferred from the LTAC fund into the Convention Center fund to cover the amount necessary for operations.

Due to the anticipated Convention Center Renovation project, the Commission revenues will be waived during construction, per agreement.

107 - Hotel Motel Tax - Tourism

In 2011, the city reconstituted a Lodging Tax Advisory Committee (LTAC) for the oversight of the lodging tax funds and recommendations for uses to the City Council. The role of the Lodging Tax Advisory Committee (LTAC) was strengthened during the 2013 legislative session and requires uses of hotel motel tax be awarded through an application process carried out by the LTAC and funds provided to those on a list provided to the Wenatchee City Council. The City Council may choose to not fund the entire list, however, what is funded has to be on the list that has gone through the application process with the LTAC.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	424,623	697,179	870,680	863,000	2,353,000	172.7%
Expenses						
Destination Marketing	486,833	460,482	475,000	379,320	466,200	22.9%
Convention Center Ops	-	-	-	-	600,000	100.0%
Convention Ctr. Capital	-	-	334,345	-	-	0.0%
Convention Center Debt	50,000	50,000	100,000	400,000	1,250,000	212.5%
Total Expenses	536,833	510,482	909,345	779,320	2,316,200	197.2%
Net income	(112,210)	186,697	(38,665)	83,680	36,800	
Beginning fund balance *	262,869	150,659	337,356	300,000	300,000	
Ending fund balance	150,659	337,356	298,691	383,680	336,800	-12.2%

2024 Budget Notes: In 2023, the City Council restructured how the City accounts for lodging taxes. Instead of being split out to three different funds, 100% of the City's lodging taxes are deposited into the LTAC fund. The LTAC Committee approves applications for the spending of the lodging taxes and then distributes the funding for the appropriate use.

108 - Street Maintenance

The Street Maintenance Division of the Public Works Department has the responsibility for the maintenance of the City’s streets and alleys and publicly maintained sidewalks. The Street Division maintains over 275 lane miles of streets utilizing nearly 40 pieces of street equipment. The Street Division is responsible for snow and ice control on all City streets along with those sections of the state highways that run through the City. The street crews also sweep and clean all city streets and maintain pavement markings and signage. In addition, the Street Division maintains those portions of the sidewalks that are the responsibility of the City.

Another group within the Street Maintenance Division is the Signals and Lighting group which maintains the City’s 50 traffic signal systems and the hundreds of street lights and electrical systems in the City.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues						
Motor vehicle fuel tax	417,368	449,798	701,175	773,000	773,000	0.0%
Transfers-in	3,000,000	3,000,000	2,300,000	2,500,000	2,900,000	16.0%
Other	447,742	184,399	204,894	180,500	197,500	9.4%
Total Revenues	3,865,111	3,634,197	3,206,069	3,453,500	3,870,500	12.1%
Expenses						
Salaries & benefits	1,626,350	1,689,046	1,941,312	1,892,480	1,980,360	4.6%
Supplies & services	1,722,166	1,555,532	1,714,925	2,177,330	2,484,190	14.1%
Capital outlay	932,573	526,105	-	30,000	30,000	0.0%
Total Expenses	4,281,089	3,770,683	3,656,237	4,099,810	4,494,550	9.6%
Net income	(415,979)	(136,486)	(450,168)	(646,310)	(624,050)	
Beginning fund balance *	2,712,500	2,296,522	2,160,036	1,700,000	1,300,000	
Ending fund balance	2,296,522	2,160,036	1,709,868	1,053,690	675,950	-35.8%
Staffing FTE	14.8	14.6	14.7	14.7	14.6	

2024 Budget Notes: Over the past couple years, unexpected snow removal costs have spent down the Street Maintenance reserve faster than anticipated. This required the General Fund to transfer a larger portion of Property Tax revenues than in 2023. The Street Maintenance fund is also experiencing increases in interfund allocations, which drives up the cost of the Supplies & Services category.

109 - Arterial Streets

The Arterial Streets Fund was developed in 1972 for the purpose of constructing key capital street projects. The revenue from this fund is used to match State and Federal grants. As an example, in the past five years, \$3.2 million of local revenues leveraged \$14.9 Million in state and federal grants. See the capital budget section of this document for details on Arterial Streets projects.

The Engineering Department carries out the project development of these projects including initial scoping and grant application, design, right-of-way activities, construction, and final documentation. The primary grant sources for City street projects are the State Transportation Improvement Board and the Federal Surface Transportation Program. Other grant programs that often do not require a match that are administered through this fund include the Safe Routes to School program, the CDBG program, and the Highway Safety Improvement Programs.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues						
Motor vehicle fuel tax	250,564	275,445	-	-	-	0.0%
Grants	1,360,312	1,624,446	894,530	5,770,080	4,568,070	-20.8%
Transfers-in	-	500,000	1,300,000	600,000	750,000	25.0%
Other	41,965	46,469	45,903	10,000	42,200	322.0%
Total Revenues	1,652,841	2,446,360	2,240,433	6,380,080	5,360,270	-16.0%
Expenses						
Capital outlay	1,706,425	2,277,339	1,051,549	6,753,760	6,282,670	-7.0%
Transfers-out	40,105	-	-	-	-	0.0%
Total Expenses	1,746,530	2,277,339	1,051,549	6,753,760	6,282,670	-7.0%
Net income	(93,689)	169,021	1,188,884	(373,680)	(922,400)	
Beginning fund balance *	560,652	466,963	635,984	500,000	1,000,000	
Ending fund balance	466,963	635,984	1,824,868	126,320	77,600	-38.6%

2024 Budget Notes: Beginning in 2022, all motor vehicle fuel tax revenues were deposited into the Street Maintenance Fund 108. At the same time, a portion of the General Fund property tax transfer was shifted to the Arterial Streets Fund 109. This will help the Arterial Streets fund to accumulate adequate reserves to meet grant match requirements.

Details of the street capital projects administered by this fund can be found in the Capital Budget section toward the end of this document.

111 - Street Overlay

The Street Overlay Fund was developed to dedicate funding to street preservation and repay bonds. In the past, these funds have been used to repave or overlay streets with hot mix asphalt. More recently, staff has explored alternative pavement preservation methods to extend the life of payment at a lower cost. Revenues for this fund are the 2nd ¼ percent of Real Estate Excise Tax (REET) and Transportation Benefit District (TBD) sales tax.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues						
TBD Sales Tax	-	-	-	1,400,000	1,600,000	14.3%
Real estate excise tax	639,997	883,579	685,854	720,000	650,000	-9.7%
Transfers in	40,105	-	2,260,022	-	-	-
Other	51,489	5,894	33,428	15,000	40,000	166.7%
Total Revenues	731,591	889,473	2,979,304	2,135,000	2,290,000	7.3%
Expenses						
Capital outlay	1,064,376	134,805	2,822,095	1,598,500	2,375,350	48.6%
Total Expenses	1,064,376	134,805	2,822,095	1,598,500	2,375,350	48.6%
Net income	(332,785)	754,668	157,209	536,500	(85,350)	
Beginning fund balance *	1,228,597	895,812	1,650,481	968,500	1,000,000	
Ending fund balance	895,812	1,650,481	1,807,690	1,505,000	914,650	-39.2%

2024 Budget Notes: In 2022, the City Council repealed the \$20 TBD vehicle registration fee and implemented a 0.1% TBD sales tax.

Details of the street capital projects administered by this fund can be found in the Capital Budget section toward the end of this document.

112 - Impact Fees

This fund is setup by WCC 15.02.080 to accumulate impact fees that are to be used for public facility improvements that benefit the Broadview and Western Foothills developments.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	102,130	145,045	93,964	102,000	97,500	-4.4%
Expenses	-	40,892	26,649	200,000	200,000	0.0%
Net income	102,130	104,153	67,315	(98,000)	(102,500)	
Beginning fund balance *	34,550	136,680	240,833	270,000	380,000	
Ending fund balance	136,680	240,833	308,147	172,000	277,500	61.3%

113 - Low Income Housing

Revenues supporting this fund are from a State affordable housing sales tax. These funds are limited to projects within the city limits of Wenatchee and are restricted for affordable housing projects meeting specific income requirements.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	137,825	164,430	97,215	86,500	89,000	2.9%
Expenses	68,167	69,913	110,268	92,640	93,990	1.5%
Net income	69,657	94,517	(13,053)	(6,140)	(4,990)	
Beginning fund balance *	78,444	148,101	242,618	200,000	190,000	
Ending fund balance	148,101	242,618	229,564	193,860	185,010	-4.6%

115 - CDBG Entitlement

The City became an entitlement community in 2005. These funds must be used in accordance with HUD regulations and are restricted to the following use percentages (20% Administration and Planning and 15% Public Services). The remaining funds must be used for bricks and mortar projects meeting one of three national objectives, serving low to moderate income individuals.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	182,910	148,304	133,205	391,610	252,350	-35.6%
Expenses	149,731	283,304	130,455	587,590	687,420	17.0%
Net income	33,179	(135,000)	2,749	(195,980)	(435,070)	
Beginning fund balance *	(33,183)	(4)	(135,005)	195,980	435,070	
Ending fund balance	(4)	(135,005)	(132,255)	-	-	-

117 - Homeless

The City manages these funds on behalf of both East Wenatchee and Wenatchee via an interlocal agreement. Revenue from this fund originates from surcharges that are being collected by the Chelan County Auditor’s Office for the City of Wenatchee under RCW 43.185C.080, RCW 36.22.179 and RCW 36.22.1791; funds collected for both cities under RCW 82.14.530; and any additional funds the two cities allocate to the homeless programs to implement the Five-Year Local Homeless Housing Plan. The City manages these funds under the guidance of a task force made up of local governmental officials from each city, community members, and other social service agencies.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues						
Sales Tax	-	741,659	1,512,769	1,400,000	1,600,000	14.3%
Intergovernmental	972,671	710,509	775,044	520,000	700,000	34.6%
Grants	2,196,064	1,927,783	31,232	557,190	-	-100.0%
Other	7,816	30,261	194,381	9,000	40,000	344.4%
Total Revenues	3,176,550	3,410,212	2,513,426	2,486,190	2,340,000	-5.9%
Expenses						
Salaries & benefits	-	38,833	38,888	-	-	0.0%
Services	3,196,374	3,284,816	679,163	1,737,720	2,130,900	22.6%
Capital Outlay	-	-	-	994,690	931,800	-6.3%
Total Expenses	3,196,374	3,323,649	718,051	2,732,410	3,062,700	12.1%
Net income	(19,823)	86,563	1,795,375	(246,220)	(722,700)	
Beginning fund balance *	842,908	823,085	909,648	1,500,000	2,000,000	
Ending fund balance	823,085	909,648	2,705,023	1,253,780	1,277,300	1.9%

2024 Budget Notes: A significant portion of the Services category is to support the Safe Parks and pallet shelters administered by the Wenatchee Rescue Mission.

118 - Abatement

The Abatement fund assists code compliance officers by providing resources for resolving onsite violations such as cleanup activities. The abatement fund is primarily funded by violation fees and at times, assistance from the General Fund.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	27,972	122,818	42,081	31,000	43,000	38.7%
Expenses	31,173	45,450	79,524	75,000	75,000	0.0%
Net income	(3,201)	77,369	(37,443)	(44,000)	(32,000)	
Beginning fund balance *	87,652	84,451	161,820	130,000	140,000	
Ending fund balance	84,451	161,820	124,377	86,000	108,000	25.6%

120 - ARP Recovery

In early 2021, the American Rescue Plan Act (ARPA) was signed into law by the President. This established Coronavirus Local Fiscal Recovery Funds. These funds are to be used to support public health response, replace public sector revenue loss, water and sewer infrastructure, and address negative economic impacts. The City received \$6,191,820 in revenue and this fund tracks the spend-down of those funds.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	-	3,117,919	3,191,811	-	-	0.0%
Expenses	-	3,117,919	2,665,703	1,000,000	100,000	-90.0%
Net income	-	-	526,108	(1,000,000)	(100,000)	
Beginning fund balance *	-	-	73,892	1,000,000	100,000	
Ending fund balance	-	-	600,000	-	-	0.0%

2024 Budget Notes: To date, the City has used the funds to provide economic aid to the Convention Center and Performing Arts Center, COVID cleaning, security, remote working, and recovering General fund revenue loss. Reimbursing General fund revenue loss has allowed the City to complete projects such as Lincoln Park, New City Hall Remodel, and additional pavement preservation. The remaining \$100,000 has been committed to the Chelan-Douglas Community Action Council Food Bank.

DEBT SERVICE FUNDS

205 - Councilmanic Bonds

This fund accumulates resources to make timely payments on the 2015 LTGO, 2016 LTGO, and 2019 LTGO. These bonds were approved by the City Council and were used to finance the Public Services Center, remodel council chambers, museum HVAC upgrades, Convention Center upgrades, projects related to the Local Revitalization Financing district by Pybus Market, the purchase and remodel of the new City Hall facility, and certain street projects.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	1,774,753	1,703,626	1,787,558	1,750,300	2,772,700	58.4%
Expenses	1,764,488	1,702,315	1,817,153	1,748,650	2,764,700	58.1%
Net income	10,265	1,311	(29,594)	1,650	8,000	
Beginning fund balance *	21,214	31,479	32,790	30,000	4,000	
Ending fund balance	31,479	32,790	3,196	31,650	12,000	-62.1%

2024 Budget Notes: As of January 1, 2024, there is \$904,000 outstanding on the 2015 LTGO bonds, \$6,060,000 outstanding on the 2016 LTGO bonds, and \$10,760,000 outstanding on the 2019 LTGO bonds. The City expects to issue an additional \$14 million - \$16 million of debt in early 2024 for the Convention Center Renovation.

* Since budget figures are estimates, the beginning fund balances of 2023 and 2024 may not equal the estimated ending fund balances of 2022 and 2023 respectively.

CAPITAL PROJECT FUNDS

301 - Real Estate Excise Tax Capital Projects

The Real Estate Excise Tax (REET) Fund collects revenues via ¼ of 1% real estate excise tax that is paid by the seller of a piece of real estate. A portion of this revenue currently reserved to pay for a portion of the 2007 Limited Tax General Obligation debt, which matures in 2027. The remaining amount is available for City capital projects.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	683,393	943,905	731,942	727,000	670,000	-7.8%
Expenses	1,019,149	221,250	1,158,673	720,450	1,018,900	41.4%
Net income	(335,756)	722,655	(426,731)	6,550	(348,900)	
Beginning fund balance *	1,035,803	700,047	1,422,702	800,000	800,000	
Ending fund balance	700,047	1,422,702	995,971	806,550	451,100	-44.1%

2024 Budget Notes: The Real Estate Excise Tax Capital Projects fund is funding a few one-time requests including Sidewalk Repair and ADA Ramps, the Memorial Park P’Squosa Plaza project, and the Worthen Street Trail Improvements project. Details of these project are included at the end of this document in the Capital Budget section.

302 - Parks & Recreation Capital Projects

The City’s Parks & Recreation department manages several park construction projects. This fund accounts for the capital project expenses and revenues from grants, donations, and available City funds.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	3,015,924	711,046	5,935,615	3,098,500	1,161,750	-62.5%
Expenses	2,226,316	195,458	4,703,780	3,131,500	1,596,750	-49.0%
Net income	789,608	515,587	1,231,835	(33,000)	(435,000)	
Beginning fund balance *	(541,320)	248,288	763,875	500,000	500,000	
Ending fund balance	248,288	763,875	1,995,710	467,000	65,000	-86.1%

2024 Budget Notes: The 2024 budget includes a placeholder for \$750,000 of budget authority in case the Foothills Regional Recreation Area Project is not completed in 2023 as budgeted. This property may close in 2024, but is fully funded through grants and donations. Details of the other parks capital projects administered by this fund can be found in the Capital Budget section toward the end of this document.

304 - Economic Development Capital Projects

This fund is used to track the expenses and revenues related to economic development capital projects.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	2,521,142	860,646	77,868	2,190,200	6,520,000	197.7%
Expenses	1,494,923	1,826,139	614,864	3,734,770	20,000	-99.5%
Net income	1,026,219	(965,493)	(536,996)	(1,544,570)	6,500,000	
Beginning fund balance *	(5,660,846)	(4,634,627)	(5,600,120)	(6,000,000)	(6,500,000)	
Ending fund balance	(4,634,627)	(5,600,120)	(6,137,116)	(7,544,570)	-	-100.0%

2024 Budget Notes: The Economic Development Capital Projects fund is borrowing from the General fund to finance the North Wenatchee Avenue property development at the old WA State Department of Transportation site. As portions of the property are sold over the next couple years, the interfund loan will be repaid. Details of the economic development capital projects administered by this fund can be found in the Capital Budget section toward the end of this document.

306 - General Capital Projects

This fund is used to track the expenses and revenues related to general City capital projects that are not large enough to warrant their own fund.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	-	-	693,764	3,978,000	2,100,000	-47.2%
Expenses	-	-	745,364	3,978,000	2,100,000	-47.2%
Net income	-	-	(51,599)	-	-	
Beginning fund balance *	-	-	-	-	-	
Ending fund balance	-	-	(51,599)	-	-	0.0%

2024 Budget Notes: The General Capital Projects fund was created in 2022 to account for projects administered by the Facilities Maintenance Department. Details of the facilities capital projects administered by this fund can be found in the Capital Budget section toward the end of this document.

307 - Local Revitalization Financing Program

The City created a Local Revitalization District in 2009 through ordinance 2009-26 under the authority of RCW 39.89.050. Formation of this District allows the City and participating junior taxing districts (Chelan County Port District and the NCW Regional Library District) to dedicate incremental growth in property tax revenues to the financing of capital projects within the District. The City was also awarded the opportunity for a tax rebate from the State of Washington up to \$500,000 annually. This award allows increases in State of Washington tax revenue resulting from development activity to be returned to the City of Wenatchee for financing of public infrastructure providing benefit to the District. The District is generally bounded by the Columbia River to the east, Thurston Street to the south, the railroad tracks and Walla Walla Avenue to the West, and private property located just north of Walla Walla Park to the north.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues						
Property tax	94,344	110,082	119,114	115,000	115,000	0.0%
Sales tax rebate	500,000	500,000	500,000	500,000	500,000	0.0%
Other	20,117	2,678	25,003	10,000	10,000	0.0%
Total Revenues	614,461	612,760	644,117	625,000	625,000	0.0%
Expenses	1,113,542	873,067	2,321,649	2,843,400	2,354,700	-17.2%
Net income	(499,081)	(260,307)	(1,677,532)	(2,218,400)	(1,729,700)	
Beginning fund balance *	4,666,320	4,167,239	3,906,933	3,000,000	2,000,000	
Ending fund balance	4,167,239	3,906,933	2,229,401	781,600	270,300	-65.4%

2024 Budget Notes: The City has committed \$2,000,000 through an interlocal agreement with the Chelan County PUD for redevelopment of the Wenatchee Riverfront Park area. Details of the economic development capital projects administered by this fund can be found in the Capital Budget section toward the end of this document.

310 – INFRA Grant

In 2021, the City was awarded a \$92.4 million Infrastructure for Rebuilding America (INFRA) grant from the U.S. Department of Transportation (DOT) for the Apple Capital Loop. This project will also require leveraging \$123 million in total match commitments from a combination of local, state, and other sources of funds. Due to the extraordinary size of this project, a separate fund was created to manage the revenues and expenses.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	-	-	-	10,798,260	34,427,770	218.8%
Expenses	-	-	47,494	10,798,260	34,427,770	218.8%
Net income	-	-	(47,494)	-	-	
Beginning fund balance *	-	-	-	-	1,000,000	
Ending fund balance	-	-	(47,494)	-	1,000,000	100.0%

2024 Budget Notes: Details of the INFRA Grant Apple Capital Loop capital budget can be found in the streets capital project section toward the end of this document.

312 – Convention Center Capital Outlay

The City has been exploring the idea of a renovation project of the Wenatchee Convention Center. Initial design expenses are coming from lodging tax revenues, but the construction phase will necessitate the issuance of bonds. The debt issuance is anticipated for early 2024. This fund was setup to track the costs of the capital project and the eventual spend-down of bond proceeds.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	-	-	-	766,000	15,000,000	1858.2%
Expenses	-	-	-	766,000	7,700,000	905.2%
Net income	-	-	-	-	7,300,000	
Beginning fund balance *	-	-	-	-	-	
Ending fund balance	-	-	-	-	7,300,000	100.0%

2024 Budget Notes: Bonds are expected to be issued in early 2024 to fund the construction of the Convention Center Renovation. Details of the Convention Center Capital Outlay fund capital budget can be found in the facilities capital project section toward the end of this document.

* Since budget figures are estimates, the beginning fund balances of 2023 and 2024 may not equal the estimated ending fund balances of 2022 and 2023 respectively.

ENTERPRISE FUNDS

401 - Water Utility

The Water Division of the Public Works Department provides water services for the City of Wenatchee. This division is funded through utility rates and fees for miscellaneous services rendered as well as interest revenue generated from invested cash reserves. This division is not supported by any taxes.

The water system service area covers a majority of the corporate City limits, but does not cover west of Western Avenue or north of Maple Street. The water system infrastructure includes two booster pump stations, four reservoirs (totaling 15 million gallons storage) and over 100 miles of pipes spread across three pressure zones.

The Water Division includes two staff positions that assist the operation groups in complying with regulations and providing communication and public outreach with customers and the public. They are also responsible for administering the utility programs, including water quality testing and cross connection control.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues						
Water service fees	5,845,044	6,197,076	6,750,001	7,011,700	7,891,700	12.6%
Grants	-	-	-	743,750	743,750	0.0%
Loan Proceeds	-	-	-	1,276,900	1,276,640	0.0%
Other	156,402	23,132	105,580	22,000	75,000	240.9%
Total Revenues	6,001,446	6,220,208	6,855,581	9,054,350	9,987,090	10.3%
Expenses						
Salaries & benefits	1,691,756	1,706,201	1,763,708	2,202,950	2,192,970	-0.5%
Supplies & services	3,217,668	3,406,820	3,495,859	3,872,110	4,417,200	14.1%
Capital outlay	889,462	10,127	27,440	3,007,010	3,313,900	10.2%
Debt service	450,062	437,021	413,835	409,290	383,800	-6.2%
Total Expenses	6,248,949	5,560,169	5,700,842	9,491,360	10,307,870	8.6%
Net income	(247,504)	660,039	1,154,739	(437,010)	(320,780)	
Beginning working capital	1,809,709	1,562,205	2,222,244	2,700,000	4,000,000	
Ending working capital	1,562,205	2,222,244	3,376,983	2,262,990	3,679,220	62.6%
Staffing FTE	16.3	17.1	17.6	17.9	17.1	

2024 Budget Notes: Salaries and FTE decreased slightly due to shifting engineering staff allocations to the General Fund. These positions will be charged out through interfund billing instead of being charged directly to the utility. The Water Utility rates are currently set to increase by 12% as of January 1, 2024 and then 6% each year thereafter. This will provide funding for necessary improvements to aging infrastructure. The addition of the Loan Proceeds in 2023 is related to two Drinking Water State Revolving Fund Loans for the AC Main Replacement and Crawford Main Replacement Preconstruction projects. Details of the utility capital projects administered by this fund can be found in the Capital Budget section toward the end of this document.

405 - Sewer Utility

The Wastewater Division of the Public Works Department provides sanitary sewer services for the City of Wenatchee. This division is funded through utility rates and fees for miscellaneous services rendered as well as interest revenue generated from invested cash reserves. This division is not supported by any taxes. The wastewater system service area covers the entire City of Wenatchee, plus areas with the urban growth boundary. Some of these areas do not have a conveyance system installed yet, but staff has been working with developers over the last several years to plan and install wastewater infrastructure. The wastewater system includes the Waste Water Treatment Plant (WWTP) with a capacity of 5.5 Million Gallons per Day (MGD), a biosolids drying bed facility, five lift stations, and over 140 miles of gravity wastewater lines.

The utility includes operations and maintenance staff at the wastewater treatment plant, collections maintenance staff and a Pretreatment Technician to implement the City's pretreatment program and wastewater education and outreach.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues						
Sewer service fees	8,853,195	10,227,095	10,489,009	10,780,000	11,184,000	3.7%
Grants	-	-	-	743,750	743,750	0.0%
Loan Proceeds	-	-	3,988,139	9,721,590	3,596,760	-63.0%
Other	380,401	88,579	240,126	120,000	350,000	191.7%
Total Revenues	9,233,596	10,315,674	14,717,274	21,365,340	15,874,510	-25.7%

Expenses						
Salaries & benefits	1,805,162	1,873,292	2,081,923	2,699,940	2,689,470	-0.4%
Supplies & services	3,654,297	4,139,222	4,345,155	4,874,120	5,731,790	17.6%
Capital outlay	1,614,949	615,257	9,627,708	18,081,910	8,134,210	-55.0%
Debt service	2,179,702	2,462,774	2,500,141	2,483,680	2,385,480	-4.0%
Total Expenses	9,254,110	9,090,545	18,554,927	28,139,650	18,940,950	-32.7%

Net income	(20,514)	1,225,129	(3,837,653)	(6,774,310)	(3,066,440)	
Beginning working capital	14,771,018	14,750,504	15,975,633	10,000,000	9,000,000	
Ending working capital	14,750,504	15,975,633	12,137,980	3,225,690	5,933,560	83.9%

Staffing FTE	19.1	20	21.0	21.6	20.6	
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2024 Budget Notes: Salaries and FTE decreased slightly due to shifting engineering staff allocations to the General Fund. These positions will be charged out through interfund billing instead of being charged directly to the utility. The Sewer Utility rates are set to increase by 6% each year. This will provide funding for necessary improvements to aging infrastructure. The addition of Bond/Loan Proceeds in 2022 is related to a State Revolving Fund Loan for the Waste Water Treatment Plant digester project. The majority of this project was completed in 2023, but there is still work to be performed in 2024. Details of the utility capital projects administered by this fund can be found in the Capital Budget section toward the end of this document.

410 - Storm Drain Utility

The purpose of the Storm Drain Utility Fund is to provide funding for operation, maintenance, improvement and expansion of the City’s urban storm sewer system. The revenue for this fund is generated from a flat monthly charge to each single-family residence as well as a monthly charge to commercial and multi-family residences based on an “equivalent residential unit.” The municipal storm water system consists of the complete system of streets, catch basins, curbs, gutters, ditches, manholes, treatment facilities and pipes for collecting, treating and conveying storm water throughout the City. This system does not include the canyon drains which flow through the City in their own channels.

The City operates the system under a NPDES (National Pollutant Discharge Elimination System) Phase II Municipal Stormwater Permit for Eastern Washington communities which regulates the operation of the system including mandating the regulations communities must put in place for citizens to operate under. Compliance with this permit has become an increasingly larger burden for all cities under Phase II requirements. City stormwater staff are responsible for cleaning and inspecting infrastructure, investigating complaints,, and reporting compliance.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues						
Storm drain fees	2,488,219	3,579,413	4,243,788	4,355,000	4,590,000	5.4%
Grants	391,320	88,702	2,210,890	684,500	3,736,750	445.9%
Loan proceeds	-	-	-	-	599,400	100.0%
Other	74,167	21,996	73,035	40,000	150,000	275.0%
Total Revenues	2,953,706	3,690,111	6,527,713	5,079,500	9,076,150	78.7%

Expenses						
Salaries & benefits	667,549	694,549	849,765	1,005,870	993,140	-1.3%
Supplies & services	1,163,440	1,467,126	1,844,256	1,999,600	1,812,820	-9.3%
Capital outlay	512,980	164,093	3,453,701	4,800,260	8,645,820	80.1%
Debt service	285,265	296,639	269,729	265,970	232,630	-12.5%
Transfers-out	-	-	65,000	-	-	0.0%
Total Expenses	2,629,235	2,622,407	6,482,451	8,071,700	11,684,410	44.8%

Net income	324,471	1,067,704	45,262	(2,992,200)	(2,608,260)	
Beginning working capital	4,078,936	4,403,407	5,471,111	5,500,000	5,000,000	
Ending working capital	4,403,407	5,471,111	5,516,373	2,507,800	2,391,740	-4.6%

Staffing FTE	6.2	6.6	7.9	8.0	7.5	
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2024 Budget Notes: Salaries and FTE decreased slightly due to shifting engineering staff allocations to the General Fund. These positions will be charged out through interfund billing instead of being charged directly to the utility. Details of the utility capital projects administered by this fund can be found in the Capital Budget section toward the end of this document.

415 - Regional Water

The Wenatchee Regional Water System supplies water to the City of Wenatchee, Chelan County Public Utility District (PUD), and the East Wenatchee Water District (EWWD). These three water purveyors serve domestic water for the entire Wenatchee Valley. The City operates and maintains the system in cooperation with the PUD and the EWWD through an Advisory Committee. The Advisory Committee is comprised of 3 staff and 3 elected officials who govern the operations of the Regional Water System.

The activities of the Regional Water System include pumping and water delivery, monitoring and maintaining the transmission line, pumps, meters, valves, chlorination equipment, and telemetry equipment.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	1,904,154	2,289,739	2,412,663	2,247,070	2,955,070	31.5%
Expenses						
Salaries & benefits	248,040	285,827	313,403	310,550	324,540	4.5%
Supplies & services	453,818	390,319	396,446	813,670	868,690	6.8%
Capital outlay	89,585	1,417,886	-	150,000	150,000	0.0%
Total Expenses	791,444	2,094,032	709,849	1,274,220	1,343,230	5.4%
Net income	1,112,710	195,707	1,702,814	972,850	1,611,840	
Beginning working capital	3,727,448	4,840,158	5,035,865	5,800,000	8,000,000	
Ending working capital	4,840,158	5,035,865	6,738,679	6,772,850	9,611,840	41.9%
Staffing FTE	2.4	2.4	2.4	2.4	2.4	

2024 Budget Notes: The Regional Water Utility has agreed to increase rates by 10% each year to build a larger reserve in anticipation of a future second-source project. Details of the utility capital projects administered by this fund can be found in the Capital Budget section toward the end of this document.

430 - Cemetery

The Cemetery Division of the Parks, Recreation and Cultural Services Department operates the 34-acre Cemetery and the Home of Peace Mausoleum. Cemetery staff is responsible for overall operations, including landscape installation and maintenance, burial service setup, grave, niche and crypt sales, burials, marker setting and any other operational tasks. Staff works with funeral directors and families to accommodate the needs of those utilizing the Cemetery.

The Cemetery derives its revenues from three primary sources including fees for services; income from the sale of graves, crypts, niches, markers and other items; and from the interest earnings from the Cemetery Endowment Care Fund. For many years, the three traditional revenue sources have not been adequate to fund Cemetery operations. For this reason, the City's General Fund makes recurring transfers to the Cemetery fund.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues						
Operations	211,246	279,687	256,294	182,600	199,100	9.0%
Transfers-in	261,000	261,000	240,000	240,000	240,000	0.0%
Total Revenues	472,246	540,687	496,294	422,600	439,100	3.9%
Expenses						
Salaries & benefits	274,575	263,410	298,319	374,680	394,800	5.4%
Supplies & services	130,860	127,976	109,955	154,580	200,550	29.7%
Total Expenses	405,434	391,386	408,274	529,260	595,350	12.5%
Net income	66,812	149,301	88,020	(106,660)	(156,250)	
Beginning working capital	117,651	184,462	333,763	350,000	400,000	
Ending working capital	184,462	333,763	421,783	243,340	243,750	0.2%
Staffing FTE	2.6	2.6	2.6	3.1	3.1	

* Since budget figures are estimates, the beginning fund balances of 2023 and 2024 may not equal the estimated ending fund balances of 2022 and 2023 respectively.

INTERNAL SERVICE FUNDS

501 - Equipment Rental O&M

The Equipment Operations & Maintenance Division of the Public Works Department is tasked with providing all of the Departments within the City of Wenatchee with high quality fleet management and operations to meet the needs of the end users and citizens of the City of Wenatchee. The Equipment Maintenance staff consists of one supervisor and fleet specialist and four mechanics providing automotive, heavy truck, heavy equipment, emergency vehicle and small engine maintenance.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	1,280,949	1,148,352	1,235,169	1,199,260	1,444,470	20.4%
Expenses						
Salaries & benefits	520,133	464,930	562,725	615,530	649,020	5.4%
Supplies & services	506,933	583,825	902,172	758,970	1,102,580	45.3%
Total Expenses	1,027,066	1,048,755	1,464,897	1,374,500	1,751,600	27.4%
Net income	253,883	99,597	(229,728)	(175,240)	(307,130)	
Beginning working capital	432,792	686,675	786,272	700,000	500,000	
Ending working capital	686,675	786,272	556,544	524,760	192,870	-63.2%
Staffing FTE	6.4	6.4	6.4	6.4	6.4	

2024 Budget Notes: Beginning with the 2024 budget, the Facilities Maintenance interfund allocation was updated to shift costs to additional funds and departments. In addition, repair costs and fuel prices have continued to increase. This increase in vehicle costs and the shifting of Facilities Maintenance interfund are the main drivers to the increase in the Supplies & Services category.

502 - Self Insurance

The Self Insurance Fund provides property/casualty insurance that covers all City assets and programs. The City is a member of the Washington Cities Insurance Authority (WCIA) pool. WCIA has over 165 member municipalities. Members pay an annual assessment to the WCIA. WCIA is responsible for payment of all covered causes of loss against the jurisdiction above stated liability limits. The revenue for this fund are transfers in from the operating funds.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	1,269,638	1,326,442	1,314,057	984,000	1,420,000	44.3%
Expenses	1,142,706	1,418,179	1,328,221	1,110,000	1,560,000	40.5%
Net income	126,932	(91,737)	(14,164)	(126,000)	(140,000)	
Beginning working capital	1,585,300	1,712,232	1,620,495	1,700,000	1,400,000	
Ending working capital	1,712,232	1,620,495	1,606,332	1,574,000	1,260,000	-19.9%

2024 Budget Notes: The Washington Cities Insurance Authority (WCIA) had to increase rates for all members. This resulted in a substantial increase in insurance premiums.

503 - Equipment Rental Replacement

The Equipment Rental & Replacement (ER&R) Division of the Public Works Department is responsible for managing the scheduled replacement of the City’s fleet of vehicles and equipment. The ownership of all City vehicles and heavy equipment (with the exception of the 6 pieces of firefighting apparatus) is held by the ER&R Fund. These vehicles and pieces of equipment are rented back to the end-user department at a rental rate sufficient to cover the cost of replacement at the end of its useful life.

The ER&R staff (Public Works Director – Operations Manager, Fleet Supervisor, Fleet and Facilities Specialist) has developed a 25-year replacement plan which outlines the replacement schedule of all vehicles and equipment and a cash-flow plan to provide adequate funding for those purchases. The ER&R Fund is a revolving account in which current revenues are used to make the scheduled purchases in any given year.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	1,442,557	765,042	1,013,816	1,048,270	1,898,480	81.1%
Expenses						
Salaries & benefits	107,924	97,575	102,495	121,460	125,730	3.5%
Supplies & services	19,633	22,103	11,711	20,400	20,400	0.0%
Capital outlay	931,409	930,548	1,878,666	787,400	1,861,290	136.4%
Total Expenses	1,058,966	1,050,226	1,992,872	929,260	2,007,420	116.0%
Net income	383,591	(285,184)	(979,056)	119,010	(108,940)	
Beginning working capital	3,885,170	4,268,761	3,983,577	3,300,000	2,500,000	
Ending working capital	4,268,761	3,983,577	3,004,521	3,419,010	2,391,060	-30.1%
Staffing FTE	1.1	0.9	0.9	0.9	0.9	

504 - Facility Maintenance

The Public Works Department’s Facility Maintenance Division is responsible for the building maintenance for all of the City’s facilities. This includes City Hall, the Police Station, the Historic Police Station (home of Information Services/Facility Maintenance/Drug Task Force), the Public Services Center Complex, the Museum Complex, the Community Center, Fire Station, the City Pool and Bathhouse and some of the work at the buildings in City parks. This fund primarily derives its revenue from a General Fund transfer in the “other administrative” section of the budget. Other non-General Fund departments also contribute to the Facility Maintenance fund for facility maintenance and upkeep.

The facility maintenance crew also provides tenant improvement services for City departments such as remodels of existing spaces, or expansions to accommodate departmental growth.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	2,680,102	1,121,232	1,759,243	2,043,100	1,805,100	-11.6%
Expenses						
Salaries & benefits	508,476	542,279	645,284	809,160	806,880	-0.3%
Supplies & services	901,187	713,040	886,356	532,990	1,189,470	123.2%
Capital outlay	2,684,213	-	-	700,000	150,000	-78.6%
Total Expenses	4,093,876	1,255,319	1,531,640	2,042,150	2,146,350	5.1%
Net income	(1,413,774)	(134,087)	227,603	950	(341,250)	
Beginning working capital	1,828,930	415,156	281,068	100,000	400,000	
Ending working capital	415,156	281,068	508,671	100,950	58,750	-41.8%
Staffing FTE	3.8	4.9	4.9	5.9	5.9	

505 - Information Technology

The Information Technology department’s mission is to proactively provide cost effective, reliable, standardized, and current information technology tools, systems, and services including customer support to the departments of the City of Wenatchee. The Information Technology department designs, maintains, and monitors the City’s data network. The department orders, delivers, repairs, and maintains all desktop, handheld personal computers and peripheral equipment. They insure the integrity and security of data operations, and oversee and manage the City’s data center. Primary computer applications, such as financial, payroll, utilities, permitting, and public safety and related database systems, are maintained and supported by the Information Technology department. The department manages the City’s Internet and Intranet web sites, council chambers technology operations and support and the City’s telephone systems.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	1,394,523	1,426,633	1,510,356	1,662,560	1,819,140	9.4%
Expenses						
Salaries & benefits	603,926	609,061	623,598	681,480	691,930	1.5%
Supplies & services	639,451	721,595	693,051	828,510	901,750	8.8%
Capital outlay	69,940	225,624	167,295	200,000	235,000	17.5%
Total Expenses	1,313,317	1,556,280	1,483,944	1,709,990	1,828,680	6.9%
Net income	81,206	(129,647)	26,412	(47,430)	(9,540)	
Beginning working capital	320,421	401,627	271,980	275,000	200,000	
Ending working capital	401,627	271,980	298,392	227,570	190,460	-16.3%
Staffing FTE	5.0	5.0	5.0	5.0	5.0	

* Since budget figures are estimates, the beginning fund balances of 2023 and 2024 may not equal the estimated ending fund balances of 2022 and 2023 respectively.

AGENCY FUNDS

710 - Cemetery Endowment

This fund is used to account of trust amounts received through sales of graves, crypts and niches in the Cemetery Enterprise Fund. Currently the interest earnings are reinvested in the fund to maximize the compound earning potential and are meant to provide funding for the operations of the Cemetery when the property is filled and service revenues decline.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	43,664	43,516	44,865	29,000	50,000	72.4%
Expenses	-	-	-	-	-	0.0%
Net income	43,664	43,516	44,865	29,000	50,000	
Beginning fund balance *	1,197,097	1,240,761	1,284,276	1,300,000	1,380,000	
Ending fund balance	1,240,761	1,284,276	1,329,141	1,329,000	1,430,000	7.6%

* Since budget figures are estimates, the beginning fund balances of 2023 and 2024 may not equal the estimated ending fund balances of 2022 and 2023 respectively.

CAPITAL BUDGET

Facilities Capital Projects

Wenatchee Convention Center. A 2019 E. D. Hovee Market Analysis report identified specific objectives to position the Wenatchee Convention Center (WCC) for continued success as a contributor to the Wenatchee area's economic, cultural and community vitality. The objectives are to renovate and/or expand the WCC in order to accommodate more adequate vendor and ballroom space, provide better access for visitors, facilitate ease of coordination through the design with the attached Performing Arts Center, maximize all indoor and outdoor spaces, and upgrade existing technology..

Wenatchee Convention Center		Prior Years	2024 Budget	Future Years	Project Total
Project # 2212 Managing Fund: 312					
Resources					
106 Convention Center	Reserves	1,100,000	-	-	1,100,000
312 Convention Center Capital	Bond Proceeds	-	7,700,000	7,340,000	15,040,000
Total resources		1,100,000	7,700,000	7,340,000	16,140,000

DES ATG Remodel. Remodel for the Attorney General’s office in the New City Hall. A portion of the remodel costs could be financed by the City. The costs would increase the price per square foot of the lease over the first 10 years. Negotiated \$20,000 credit towards the TI and will be reimbursed \$1,080,000 from DES after the project is completed.

DES ATG Remodel		Prior Years	2024 Budget	Future Years	Project Total
Project # 2321 Managing Fund: 306					
Resources					
001 General Fund	Reserves	-	20,000	-	20,000
306 General Capital Projects	DES Reimbursement	-	1,080,000	-	1,080,000
Total resources		-	1,100,000	-	1,100,000

Wenatchee Valley Museum & Cultural Center Facility Upgrades. This project will allow for improvements to the Wenatchee Valley Museum & Cultural Facility as identified in the Facility Condition Assessment Report (McKinstry, 2018) and the Existing Building Condition Report, Mechanical, Electrical & Plumbing (ARUP, 2021).

WVMCC Facility Upgrades		Prior Years	2024 Budget	Future Years	Project Total
Project # 2322 Managing Fund: 306					
Resources					
001 General Fund	Reserves	-	1,000,000	1,000,000	2,000,000
Total resources		-	1,000,000	1,000,000	2,000,000

Parks & Recreation Capital Projects

City Pool Liner Replacement. The City pool plaster liner was last replaced in 1996. Liners for outdoor pools typically last 8-10 years in optimal conditions. Annual required acid washing of the pool also increases the liner wear. The pool has been suffering from areas of liner delamination for years which has required patching. This project will replace the plaster liner and tiles and under pool circulation system.

City Pool Liner Replacement		Prior Years	2024 Budget	Future Years	Project Total
Project # PK2006C3 Managing Fund: 302					
Resources					
001 General Fund	Reserves	930,000	-	-	930,000
302 Park & Rec Capital Projects	Reserves	(430,000)	430,000	-	-
302 Park & Rec Capital Projects	RCO YAF/DOC Grants	948,750	311,750	-	1,260,500
Total resources		1,448,750	741,750	-	2,190,500

Bighorn Ridge Acquisition. This partnership project would acquire property to provide recreational and educational opportunities and habitat preservation north of the City.

Bighorn Ridge Acquisition		Prior Years	2024 Budget	Future Years	Project Total
Project # PK2015O2 Managing Fund: 302					
Resources					
302 Park & Rec Capital Projects	Reserves	-	10,000	7,000	17,000
302 Park & Rec Capital Projects	RCO Grant	-	-	750,000	750,000
302 Park & Rec Capital Projects	Donations	-	-	738,000	738,000
Total resources		-	10,000	1,495,000	1,505,000

Riverfront Park Renovation. This is a partnership project led by the Chelan PUD and implements Phase 1 of master plan improvements created through a public design process in 2021. Improvements include: a play area, splash pad, picnic pavilion, trail and access enhancements, a new restroom, and landscaping enhancements. The first phase contemplates construction of the splash pad, play area, entry plaza by the train, restroom improvements and some trail work.

Riverfront Park Renovation		Prior Years	2024 Budget	Future Years	Project Total
Project # PK2021C9 Managing Fund: 307					
Resources					
307 Park & Rec Capital Projects	Reserves	307,000	1,693,000	-	2,000,000
307 Park & Rec Capital Projects	Ecology Grant	136,000	164,000	-	300,000
Chelan County PUD	CCPUD Investment	300,000	3,700,000	-	4,000,000
Total resources		743,000	5,557,000	-	6,300,000

Street Capital Projects

McKittrick and Wenatchee Avenue Signal. The project will install a new traffic signal with controllers, pre-emption, detection and radio control equipment. The project will also install ADA compliant curb returns with increased turning radii and new roadway striping.

McKittrick and Wenatchee Avenue Signal		Prior Years	2024 Budget	Future Years	Project Total
Project # 0623 Managing Fund: 109					
Resources					
109 Arterial Streets	Reserves	620,223	151,850	-	772,073
109 Arterial Streets	Federal Grant	2,905,082	361,110	-	3,266,192
Total resources		3,525,305	512,960	-	4,038,265

N. Wenatchee Pedestrian & Median Improvements. Pedestrian and median improvements on North Wenatchee Avenue in the vicinity of the McKittrick Signal project. Includes highway corridor upgrade with wider sidewalks, landscaping, lighting, streetscape improvements, access consolidation, and medians. Construction will be combined with the McKittrick Signal and Columbia projects to save costs and reduce severity of traffic impacts.

N. Wenatchee Pedestrian & Median Improvements		Prior Years	2024 Budget	Future Years	Project Total
Project # 1615 Managing Fund: 109					
Resources					
109 Arterial Streets	Reserves	173,353	23,530	-	196,883
109 Arterial Streets	Federal Grant	1,133,764	133,340	-	1,267,104
Total resources		1,307,117	156,870	-	1,463,987

Ninth Street Rail Crossing. This project will improve safety at the Ninth Street railroad crossing. Improvements will include new sidewalk, curb ramps, signage, pavement markings, and a landscaped median.

Ninth Street Rail Crossing		Prior Years	2024 Budget	Future Years	Project Total
Project # 1801 Managing Fund: 109					
Resources					
109 Arterial Streets	Reserves	75,360	127,370	18,800	221,530
109 Arterial Streets	Federal Grant	69,930	578,000	673,240	1,321,170
Total resources		145,290	705,370	692,040	1,542,700

Methow Street Improvements. Install bicycle facilities on Methow Street between Crawford Avenue and Lincoln Street and construct a mini-roundabout at the intersection of Crawford Avenue and Methow Street. Additionally, install a new water main in Methow Street between Marjo Street and Lincoln Street per the Comprehensive Water System Plan. Lastly, install a new sewer main stub from the intersection of Methow Street and Crawford Avenue extending approximately 150 LF south along Methow Street.

Methow Street Improvements		Prior Years	2024 Budget	Future Years	Project Total
Project # 1916 Managing Fund: 109					
Resources					
109 Arterial Streets	Reserves	354,200	-	-	354,200
109 Arterial Streets	Federal Grant	1,351,900	-	-	1,351,900
111 Street Overlay	Reserves	34,200	38,000	-	72,200
401 Water Utility	Reserves	303,800	12,100	-	315,900
405 Sewer Utility	Reserves	52,400	-	-	52,400
Total resources		2,096,500	50,100	-	2,146,600

Columbia Street. This project will extend McKittrick Street east from Wenatchee Avenue and construct a segment of Columbia Street. The McKittrick Street extension will be graded in a manner consistent with the future railroad underpass resulting in significant excavation and utility infrastructure.

Columbia Street		Prior Years	2024 Budget	Future Years	Project Total
Project # 1919 Managing Fund: 304					
Resources					
304 Econ. Dev. Capital Projects	Reserves	2,167,309	20,000	-	2,187,309
304 Econ. Dev. Capital Projects	Federal Grant	1,715,200	-	-	1,715,200
304 Econ. Dev. Capital Projects	Chelan County PUD	252,076	-	-	252,076
405 Sewer Utility	Reserves	718,000	-	-	718,000
410 Storm Drain Utility	Reserves	400,000	-	-	400,000
Total resources		5,252,585	20,000	-	5,272,585

Springwater Avenue. This project will upgrade Springwater Avenue between Woodward Dr and Western Ave with new curb, sidewalk, illumination, and stormwater infrastructure. The project will also install approximately 500' of new stormwater pipe in Western Avenue to the north of Springwater.

Springwater Avenue		Prior Years	2024 Budget	Future Years	Project Total
Project # 2007 Managing Fund: 109					
Resources					
109 Arterial Streets	Reserves	909,840	22,000	-	931,840
109 Arterial Streets	TIB Grant	2,097,000	88,000	-	2,185,000
109 Arterial Streets	Chelan County PUD	27,500	-	-	27,500
301 Real Estate Excise Tax	Reserves	500,000	-	-	500,000
410 Storm Drain Utility	Reserves	437,890	-	-	437,890
Total resources		3,972,230	110,000	-	4,082,230

Apple Capital Loop Segments 1B, 2A. Design, Right-of-Way acquisition and construction of the McKittrick St. underpass and Confluence Parkway South. This is an INFRA funded project identified as segments 1B and 2A of the Apple Capital Loop. The combined projects will eliminate two at-grade railroad crossings, construct two grade separated crossings, construct and reconstruct existing minor arterial streets, construct and reconstruct traffic signals and other work.

Apple Capital Loop: Segments 1B, 2A, (CP South)		Prior Years	2024 Budget	Future Years	Project Total
Project # 2201.1 Managing Fund: 310					
Resources					
109 Arterial Streets	Reserves	-	-	6,699,952	6,699,952
310 INFRA Grant	INFRA Grant	4,500,000	16,950,000	61,637,004	83,087,004
310 INFRA Grant	Other Grants	-	-	8,174,902	8,174,902
Total resources		4,500,000	16,950,000	76,511,858	97,961,858

Apple Capital Loop (Segment 2C). This project is a segment of the full Apple Capital Loop group of projects.

Apple Capital Loop (Segment 2C)		Prior Years	2024 Budget	Future Years	Project Total
Project # 2201.2 Managing Fund: 310					
Resources					
310 INFRA Grant	INFRA Grant	722,230	377,770	8,225,000	9,325,000
310 INFRA Grant	Other Grants	-	-	2,175,000	2,175,000
Total resources		722,230	377,770	10,400,000	11,500,000

Confluence Parkway North. Design, Right-of-Way acquisition and construction of segment 2B of the Apple Capital Loop project identified in the INFRA grant application. Constructs a new roadway and Wenatchee River bridge crossing. New roadway partially on new alignment and existing street alignments.

Confluence Parkway North		Prior Years	2024 Budget	Future Years	Project Total
Project # 2201.3 Managing Fund: 310					
Resources					
310 INFRA Grant	State MAW Grant	500,000	17,100,000	67,400,000	85,000,000
Total resources		500,000	17,100,000	67,400,000	85,000,000

McKittrick Street – Pershing to Pine. This project will rebuild McKittrick Street between Pershing Street and Pine Street. Improvements include curb, gutter, and sidewalk on both sides of the road; illumination; stormwater collection and conveyance; as well as upgraded signing and striping.

McKittrick Street - Pershing to Pine		Prior Years	2024 Budget	Future Years	Project Total
Project # 2208 Managing Fund: 109					
Resources					
109 Arterial Streets	Reserves	118,882	447,610	-	566,492
109 Arterial Streets	TIB Grant	475,528	1,822,580	-	2,298,108
109 Arterial Streets	Other Agreements	-	12,200	-	12,200
Total resources		594,410	2,282,390	-	2,876,800

Millerdale Avenue Canal Bridge. This project will replace the existing structurally deficient bridge with a new bridge or box culvert structure. It will also widen the roadway at the location of the structure to provide for pedestrian improvements and placement of the bridge rail outside of the clear zone.

Millerdale Avenue Canal Bridge		Prior Years	2024 Budget	Future Years	Project Total
Project # 2213 Managing Fund: 109					
Resources					
109 Arterial Streets	Reserves	10,000	-	-	10,000
109 Arterial Streets	Federal Grant	60,000	230,000	1,397,000	1,687,000
Total resources		70,000	230,000	1,397,000	1,697,000

2024 Pavement Preservation. This project will resurface existing streets in accordance with the city's StreetSaver Pavement Management Program.

2024 Pavement Preservation		Prior Years	2024 Budget	Future Years	Project Total
Project # 2301 Managing Fund: 111					
Resources					
111 Street Overlay	Reserves	245,000	1,755,000	-	2,000,000
Total resources		245,000	1,755,000	-	2,000,000

Worthen Street Trail Improvements. This project will enhance channelization on Worthen Street between Hale Park and Thurston Street to better delineate the roadway and Apple Capital Loop Trail.

Worthen Street Trail Improvements		Prior Years	2024 Budget	Future Years	Project Total
Project # 2302 Managing Fund: 109					
Resources					
109 Arterial Streets	TIB Grant	24,900	190,100	-	215,000
301 REET 1	Reserves	-	250,000	-	250,000
Total resources		24,900	440,100	-	465,000

Complete Streets Sidewalk Improvements. This project will construct sidewalk in coordination with the city's Pedestrian Master Plan.

Complete Streets Sidewalk Improvements		Prior Years	2024 Budget	Future Years	Project Total
Project # 2304 Managing Fund: 109					
Resources					
109 Arterial Streets	TIB Grant	22,500	162,500	-	185,000
Total resources		22,500	162,500	-	185,000

Fifth and Emerson Pedestrian Crossing. This project will construct a rectangular rapid-flashing beacon (RRFB) at the intersection of Fifth Street and Emerson Avenue and install new ADA compliant curb ramps.

Fifth and Emerson Pedestrian Crossing		Prior Years	2024 Budget	Future Years	Project Total
Project # 2312 Managing Fund: 109					
Resources					
109 Arterial Streets	Federal Grant	25,000	38,000	213,000	276,000
Total resources		25,000	38,000	213,000	276,000

Red Apple Road - Vista Pl. to Miller St. This project will improve Red Apple Road between Vista Place and Miller Street.

Red Apple Road - Vista Pl. to Miller St.		Prior Years	2024 Budget	Future Years	Project Total
Project # 2315 Managing Fund: 109					
Resources					
109 Arterial Streets	Reserves	35,000	81,630	336,238	452,868
109 Arterial Streets	TIB Grant	140,000	326,540	1,452,692	1,919,232
109 Arterial Streets	Owner Agreements	-	-	30,235	30,235
Total resources		175,000	408,170	1,819,165	2,402,335

North Wenatchee Avenue Shared-Use Trail - Phase 1. This project will construct a shared use path/trail between Maiden Ln and Walnut St and include ADA curb ramps at both ends of the path, pedestrian scale illumination and bicycle wayfinding signs/markings. The project was awarded \$2.1M in grant funding through the 2023-2025 Pedestrian & Bicycle Safety Program.

North Wenatchee Avenue Shared-Use Trail - Phase 1		Prior Years	2024 Budget	Future Years	Project Total
Project # 2318 Managing Fund: 109					
Resources					
109 Arterial Streets	Reserves	-	28,410	255,497	283,907
109 Arterial Streets	Ped & Bicycle Grant	-	407,890	1,726,773	2,134,663
Total resources		-	436,300	1,982,270	2,418,570

Sunset Avenue Pedestrian Improvements. This project will install new sidewalk with curb and gutter, new ADA compliant curb ramps, new marked crosswalks, and a new marked pedestrian route along Sunset Avenue. The project will also construct Rectangular Rapid-Flashing Beacons (RRFB) at the intersection of Fifth Street and Sunset Avenue.

Sunset Avenue Pedestrian Improvements		Prior Years	2024 Budget	Future Years	Project Total
Project # 2319 Managing Fund: 109					
Resources					
109 Arterial Streets	Safe Routes Grant	-	50,000	578,000	628,000
Total resources		-	50,000	578,000	628,000

Crawford and Okanogan Roundabout. This project will construct a mini-roundabout at the intersection of Crawford Ave. and Okanogan Ave. The project will also fill in sidewalk gaps to the north and south of the roundabout.

Crawford and Okanogan Roundabout		Prior Years	2024 Budget	Future Years	Project Total
Project # 2320 Managing Fund: 109					
Resources					
109 Arterial Streets	Safe Routes Grant	-	100,000	1,865,500	1,965,500
Total resources		-	100,000	1,865,500	1,965,500

N Wenatchee Ave Corridor Improvements. This project is funded by WSDOT through the Connection Washington program. This project provides for safety and mobility improvements along Wenatchee Avenue between Walnut/Hawley and Horselake Rd.

N Wenatchee Ave Corridor Improvements		Prior Years	2024 Budget	Future Years	Project Total
Project # 2323 Managing Fund: 109					
Resources					
109 Arterial Streets	WSDOT Grant	100,000	550,000	16,510,000	17,160,000
Total resources		100,000	550,000	16,510,000	17,160,000

2025 Pavement Preservation. This project will resurface existing streets in accordance with the City's StreetSaver Pavement Management Program.

2025 Pavement Preservation		Prior Years	2024 Budget	Future Years	Project Total
Project # 2401 Managing Fund: 111					
Resources					
111 Street Overlay	Reserves	-	582,350	1,417,650	2,000,000
Total resources		-	582,350	1,417,650	2,000,000

South Wenatchee Avenue Improvement Study. This project will complete traffic and multi-modal analysis for South Wenatchee Avenue between Kittitas St and Ferry St. The project will result in a recommended draft design that identifies potential safety and mobility improvements while also considering multimodal accommodations and economic vitality of the corridor.

South Wenatchee Avenue Improvement Study		Prior Years	2024 Budget	Future Years	Project Total
Project # 2405 Managing Fund: 001					
Resources					
001 General Fund	Reserves	20,000	80,000	-	100,000
Total resources		20,000	80,000	-	100,000

Wenatchee Safe Streets and Roads for All Action Plan. This project will develop a comprehensive Safety Action Plan for the City of Wenatchee, which will be used to pursue eligible funding for projects within the federal SS4A funding program.

Wenatchee Safe Streets & Roads for All Action Plan		Prior Years	2024 Budget	Future Years	Project Total
Project # 2406 Managing Fund: 109					
Resources					
109 Arterial Streets	Reserves	-	20,000	30,000	50,000
109 Arterial Streets	Grants	-	80,000	120,000	200,000
Total resources		-	100,000	150,000	250,000

Utility Capital Projects

WWTP Digester 4. This project will add a new digester to the city's Wastewater Treatment Plant. The capacity and size of the new digester will be the same as existing Digester 3 and it will have the ability to operate independently of Digester 3. Structural and foundation design, gas handling improvements, boiler and heat exchanger upgrades, electrical and PLC system improvements, as well as mechanical system improvements for the digester system as a whole are all part of the project scope.

WWTP Digester 4		Prior Years	2024 Budget	Future Years	Project Total
Project # 1810 Managing Fund: 405					
Resources					
405 Sewer Utility	Reserves	1,490,510	387,500	-	1,878,010
405 Sewer Utility	SRF Loan	12,891,822	3,596,760	-	16,488,582
Total resources		14,382,332	3,984,260	-	18,366,592

AC Water Main Replacement. This project will replace the existing asbestos-cement (AC) water main in First Street between Wilson Street and Miller Street and in Chelan north of Marr. The AC mains in the alleys north and south of 8th Street between Miller & Ramona will be abandoned with services transferred to a new main in 8th Street.

AC Water Main Replacement		Prior Years	2024 Budget	Future Years	Project Total
Project # 1918 Managing Fund: 401					
Resources					
401 Water Utility	Reserves	137,000	480,100	-	617,100
401 Water Utility	DWSRF Loan	-	1,054,900	-	1,054,900
Total resources		137,000	1,535,000	-	1,672,000

North Wenatchee Avenue Sewer Repair. This project will reconfigure an existing sewer main in Wenatchee Avenue between Fifth Street and Seventh Street to reduce the potential for sewer backups.

North Wenatchee Avenue Sewer Repair		Prior Years	2024 Budget	Future Years	Project Total
Project # 2010 Managing Fund: 405					
Resources					
405 Sewer Utility	Reserves	35,206	107,700	492,500	635,406
Total resources		35,206	107,700	492,500	635,406

Snohomish Street Outfall Improvements. This project will install new stormwater infrastructure on Crescent Street (South of Marr Street) and Columbia Street (North of Marr Street) to alleviate flooding and erosion.

Snohomish Street Outfall Improvements		Prior Years	2024 Budget	Future Years	Project Total
Project # 2012 Managing Fund: 410					
Resources					
410 Storm Drain Utility	Reserves	139,545	25,670	551,260	716,475
Total resources		139,545	25,670	551,260	716,475

9th Street Basin Stormwater. This project includes removing the urban stormwater system from the No. 2 Canyon drain and re-routing the stormwater to the stormwater main on 9th Street. The canyon drain will also be piped in Ringold and 7th to help with flooding in this neighborhood. Because of limited capacity on 9th Street, infiltration facilities will installed on the Wenatchee Valley College Campus parking lots.

9th Street Basin Stormwater		Prior Years	2024 Budget	Future Years	Project Total
Project # 2101 Managing Fund: 410					
Resources					
410 Storm Drain Utility	Reserves	148,000	646,940	-	794,940
410 Storm Drain Utility	Ecology Grant	-	3,396,000	-	3,396,000
410 Storm Drain Utility	Ecology Loan	-	599,400	-	599,400
Total resources		148,000	4,642,340	-	4,790,340

Pershing Street Stormwater & Water. This project will added a municipal stormwater system to Pershing Street between Springwater and Maple. The adjacent neighborhood stormwater systems will be disconnected from the No. 1 Canyon Drain and the canyon drain pipe will be replaced. In addition, approximately 1,000 feet of 1956 cast iron water main will be replaced.

Pershing Street Stormwater & Water		Prior Years	2024 Budget	Future Years	Project Total
Project # 2104 Managing Funds: 401/410					
Resources					
401 Water Utility	Reserves	10,000	30,000	1,058,412	1,098,412
410 Storm Drain Utility	Reserves	90,000	9,250	2,488,348	2,587,598
410 Storm Drain Utility	Ecology Grant	-	297,750	-	297,750
Total resources		100,000	337,000	3,546,760	3,983,760

WWTP Blower Improvements. The three air blowers that serve the WWTP aeration basin are antiquated, oversized, single-speed units that are difficult to effectively control and consume vast amounts of energy. The blowers are over 30 years old and repair parts are becoming unavailable. This project will replace the oversized motors and outdated electrical control equipment in the blower building. In addition, the project will include the replacement of the gates between the aeration basins and the secondary clarifiers.

WWTP Blower Improvements		Prior Years	2024 Budget	Future Years	Project Total
Project # 2106 Managing Fund: 405					
Resources					
405 Sewer Utility	2018 Bond Proceeds	338,350	1,233,650	-	1,572,000
Total resources		338,350	1,233,650	-	1,572,000

Broadview Stormwater Improvements. Sewer and Stormwater Improvements include stormwater improvements for the existing pond and conveyance system in the Broadview neighborhood and a full sewer lift station replacement with relocation 1,000 ft to the north from the cul de sac where it is currently located.

Broadview Stormwater Improvements		Prior Years	2024 Budget	Future Years	Project Total
Project # 2107 Managing Funds: 405/410					
Resources					
405 Sewer Utility	Reserves	-	1,202,540	-	1,202,540
410 Storm Drain Utility	Reserves	379,975	3,076,810	-	3,456,785
Total resources		379,975	4,279,350	-	4,659,325

Crawford Avenue Water Main Replacement. This project will replace the existing 1950-era steel water main in Crawford Ave between Miller St and Okanogan Ave.

Crawford Avenue Water Main Replacement		Prior Years	2024 Budget	Future Years	Project Total
Project # 2202 Managing Fund: 401					
Resources					
401 Water Utility	Reserves	-	-	992,340	992,340
401 Water Utility	DWSRF Loan	20,000	221,740	-	241,740
Total resources		20,000	221,740	992,340	1,234,080

North Wenatchee Water Quality Facility. The North Wenatchee Avenue Stormwater Facility is a diversion structure that directs stormwater runoff from the north end of the City of Wenatchee to a series of three ditches running north along the BNSF railroad tracks. The ditches ultimately discharge to the Wenatchee River. This project phase 2 will reduce stormwater pollutants from the M6000 basin and restore the waterways in the Horan Natural Area.

North Wenatchee Water Quality Facility		Prior Years	2024 Budget	Future Years	Project Total
Project # 2204 Managing Fund: 410					
Resources					
410 Storm Drain Utility	Reserves	30,000	337,000	-	367,000
410 Storm Drain Utility	Ecology Grant	-	43,000	-	43,000
Total resources		30,000	380,000	-	410,000

Walla Walla Stormwater Outfall Retrofit. This project will study how the City of Wenatchee can improve water quality to the Columbia River through installation of water quality treatment and will include an option to relocate the existing outfall to a more desirable, accessible location. This study will help the City determine the best course of action for the existing outfall and will allow us to consider the cost to repair the outfall in place, the cost to relocate the outfall and options to add water quality to improve our discharge to the river.

Walla Walla Stormwater Outfall Retrofit		Prior Years	2024 Budget	Future Years	Project Total
Project # 2215 Managing Fund: 410					
Resources					
410 Storm Drain Utility	Reserves	-	74,500	1,060,000	1,134,500
410 Storm Drain Utility	Ecology Grant	-	-	3,000,000	3,000,000
Total resources		-	74,500	4,060,000	4,134,500

Digester No. 1 & 3 Improvements. Digester No. 1 was constructed in the 1950s with improvements last completed in the early 1990s. Digester No. 3 was built in the early 1990s with no changes since that time. The project will install a new mixing system, heater/heat exchangers and safety improvements to the digester gas system for the two digesters.

Digester No. 1 & 3 Improvements		Prior Years	2024 Budget	Future Years	Project Total
Project # 2305 Managing Fund: 405					
Resources					
405 Sewer Utility	Reserves	-	350,000	3,570,550	3,920,550
Total resources		-	350,000	3,570,550	3,920,550

8 MG Reservoir Repairs. The 8 million gallon drinking water reservoir located on Jefferson Street was constructed in 1961.

8 MG Reservoir Repairs		Prior Years	2024 Budget	Future Years	Project Total
Project # 2306 Managing Fund: 401					
Resources					
401 Water Utility	Reserves	-	150,000	1,150,000	1,300,000
Total resources		-	150,000	1,150,000	1,300,000

Generators for Critical Utility Infrastructure. Backup power is essential for maintaining critical utility services during and after natural disasters, such as wildfires, and power failures. City staff have applied for a grant through the Chelan County FEMA Post Fire mitigation program to provide generators for the wastewater treatment plant, two sewer lift stations, and the City's 4 drinking water reservoirs and pump stations.

Generators for Critical Utility Infrastructure		Prior Years	2024 Budget	Future Years	Project Total
Project # 2307 Managing Funds: 401/405					
Resources					
401 Water Utility	Reserves	-	107,310	-	107,310
401 Water Utility	FEMA Grant	-	743,750	-	743,750
405 Sewer Utility	Reserves	-	107,310	-	107,310
405 Sewer Utility	FEMA Grant	-	743,750	-	743,750
Total resources		-	1,702,120	-	1,702,120

Grit Removal Upgrade. Grit in the incoming wastewater is not being effectively removed and increasing operations and maintenance costs of the wastewater treatment plant. This project will upgrade the grit removal system at the wastewater treatment plant.

Grit Removal Upgrade		Prior Years	2024 Budget	Future Years	Project Total
Project # 2308 Managing Fund: 405					
Resources					
405 Sewer Utility	Reserves	-	50,000	3,525,988	3,575,988
Total resources		-	50,000	3,525,988	3,575,988

Pump No. 2 Replacement. The Eastbank Aquifer wellfield has four pumps. Pump No. 2 is the most used of the pumps and works in tandem with the smaller pumps to ensure the Regional partners can meet peak water demands. The pump was installed in the early 1970s. This project will replace the pump and motor and will require improvements to the pump house, pump platform and electrical system.

Pump No. 2 Replacement		Prior Years	2024 Budget	Future Years	Project Total
Project # 2309 Managing Fund: 415					
Resources					
415 Regional Water Utility	Reserves	-	150,000	1,050,000	1,200,000
Total resources		-	150,000	1,050,000	1,200,000

Roosevelt Utility Improvements. Roosevelt Street from Spokane to Kittitas is in need of utility improvements to the stormwater and drinking water systems. The street has an existing stormwater main but lacks curb and catch basins to capture the stormwater. The water system includes lead parts and a cast iron main from 1930. The project will eliminate lead parts from this area of the water system and add infrastructure to manage the stormwater.

Roosevelt Utility Improvements		Prior Years	2024 Budget	Future Years	Project Total
Project # 2310 Managing Fund: 401					
Resources					
401 Water Utility	Reserves	-	25,000	1,000,000	1,025,000
405 Sewer Utility	Reserves	-	5,000	50,000	55,000
410 Storm Drain Utility	Reserves	5,000	20,000	331,000	356,000
Total resources		5,000	50,000	1,381,000	1,436,000

WWTP South Viewing Area. The south viewing area at the Wastewater Treatment has settled and caused damage to the fence and public access area. This project will replace the viewing area with landscaping and prevent further settling.

WWTP South Viewing Area		Prior Years	2024 Budget	Future Years	Project Total
Project # 2402 Managing Fund: 405					
Resources					
405 Sewer Utility	Reserves	-	110,000	640,000	750,000
Total resources		-	110,000	640,000	750,000

WWTP Adm Building/PSC Utilities Garage. The wastewater treatment plant (WWTP) administration building was built in the 1950s over the influent pump station. The building is at the end of its service life and needs to be expanded. This project will build a new building at the WWTP site. The sewer/storm collections equipment will be moved to the public services center(PSC) which is out of space for storing equipment. A new garage will be built for the sewer/storm collections equipment, water utility equipment and two street sweepers.

WWTP Adm Building/PSC Utilities Garage		Prior Years	2024 Budget	Future Years	Project Total
Project # 2403 Managing Fund: 405					
Resources					
401 Water Utility	Reserves	-	75,000	1,425,000	1,500,000
405 Sewer Utility	Reserves	-	200,000	4,323,497	4,523,497
410 Storm Drain Utility	Reserves	-	75,000	925,000	1,000,000
Total resources		-	350,000	6,673,497	7,023,497

4 MG Tank Replacement. This project will acquire the property and start planning efforts to design and replace the existing 90 year old water reservoir. Planning is expected to take up to 3 years with construction in 2027. This tank will be a precast concrete tank and will be upsized from 4 million gallons to a 6 million gallon tank. We anticipate getting State Drinking Water Funds for the construction.

4 MG Tank Replacement		Prior Years	2024 Budget	Future Years	Project Total
Project # 2404 Managing Fund: 401					
Resources					
401 Water Utility	Reserves	-	400,000	15,979,000	16,379,000
Total resources		-	400,000	15,979,000	16,379,000

Capital Budget Summary

The capital projects listed on the previous pages are summarized in the chart below. The 2024 budget column of the capital projects are also reflected in the individual department/fund budgets located in previous sections of this document.

Fund		Prior Years	2024 Budget	Future Years
001	General Fund	950,000	1,100,000	1,000,000
106	Convention Center	1,100,000	-	-
109	Arterial Streets	10,729,962	6,032,660	31,906,927
111	Street Overlay	279,200	2,375,350	1,417,650
301	Real Estate Excise Tax	500,000	250,000	-
302	Park & Rec Capital Projects	518,750	751,750	1,495,000
304	Economic Dev Capital Projects	4,134,585	20,000	-
306	General Capital Projects	-	1,080,000	-
307	Local Revitalization Financing	443,000	1,857,000	-
310	INFRA Grant	5,722,230	34,427,770	147,611,906
312	Convention Center Capital	-	7,700,000	7,340,000
401	Water Utility	470,800	3,299,900	21,604,752
405	Sewer Utility	15,526,288	8,094,210	12,602,535
410	Storm Drain Utility	1,630,410	8,601,320	8,355,608
415	Regional Water Utility	-	150,000	1,050,000
		42,005,225	75,739,960	234,384,378