



WENATCHEE CITY COUNCIL

Thursday, October 12, 2023

Wenatchee City Hall Council Chambers

301 Yakima Street

Wenatchee, WA 98801

MINUTES

*"To create community through responsive leadership and services for the citizens and visitors of the
Apple Capital of the World."*

Present: Mayor Frank Kuntz; Councilmember Position 1 Jose Cuevas; Councilmember Position 2 Mike Poirier; Councilmember Position 3 Top Rojanasthien; Councilmember Position 4 Travis Hornby; Councilmember Position 5 Mark Kulaas; Councilmember At-Large "A" Linda Herald; Councilmember At-Large "B" Keith Huffaker (via Microsoft Teams)

Staff Present: City Attorney Danielle Marchant, City Clerk Tammy McCord, IS Support Zach Steele, Parks, Recreation & Cultural Services Director David Erickson, Deputy Public Works Director-Utilities Jessica Shaw, WWTP Supervisor Mike Hodgson, Senior Engineer-Utilities Jeremy Hoover, Project Engineer Zachary Horton, Public Works Director Rob Jammerman, Project Engineer Donald Nelson, Engineering Services Manager Ryan Harmon, Planning Manager Stephen Neuenschwander, City Engineer Jake Lewing, Finance Director Brad Posenjak, Police Chief Steve Crown

5:15 p.m. Regular Meeting

1. Call to Order, Pledge of Allegiance, and Roll Call. Mayor Frank J. Kuntz called the regular meeting to order at 5:15 p.m. Councilmember Top Rojanasthien led the Pledge of Allegiance. All Councilmembers were present, with Councilmember Keith Huffaker participating via Microsoft Teams.

2. Citizen Requests/Comments

Sam Mills, 1020 Appleland Drive, Wenatchee, and downtown property owner, addressed the Council with his concerns about vandalism and damages to downtown properties.

Mike Salmon, 919 First Street, Wenatchee, expanded on what Sam Mills said and asked what property owners can do to prevent this from happening and to feel safe?

Rufus Woods, 429 King Street, #333, Wenatchee, addressed the Council in support of appointing Laura Gloria as City Administrator, and she is the right person for the job, providing greater stability and professionalism moving forward.

Bart Clennon, Wenatchee, thanked the Mayor and Council for the work they have done and spoke in support of the City Administrator position and read a brief statement.

Steve Maher, 104 Monroe, Wenatchee, addressed the Council and concurred with Rufus and Bart, appointing Laura Gloria to the City Administrator role.

James McLaughlin, 2020 Center Court, Wenatchee, addressed the Council with his concerns that the city is not going in the right direction, and the need for more transparency and accountability, and his concerns with homeless and crimes, and the need for more officers.

Edwin Fonseca, business owner at 845 South Mission and 300 Stevens Street, stated the problems he is facing at his businesses have gotten 10 times worse since he last addressed the Council.

Denise McBurnie, 930 Wheeler Road, Wenatchee, addressed the Council regarding her missing son and changing policy and procedure with the Wenatchee Police Department. The Mayor mentioned there will be a search conducted next Tuesday, and the Police Chief is working with the State Patrol to see if existing policy meets State guidance and will bring forward to the City Council if changes are necessary.

Steve Wilkinson, 211 Sienna Road, Wenatchee, and Chamber of Commerce Executive Director, spoke in support of the City Administrator position, which he believes will set up the Mayor and Council for greater success. He also mentioned that the Chamber and Our Valley Our Future are also working on homeless and public safety issues and that South Wenatchee is in need of a lot of attention.

3. Consent Items

- *Motion to approve agenda, vouchers, and minutes from previous meetings.*

Vouchers:

Claim checks #209122 through #209170 in the amount of \$1,963,340.99 for September 14, 2023

Claim checks #209171 through #209178 in the amount of \$10,525.34 for September 13, 2023

Payroll distribution in the amount of \$457,325.00 for September 20, 2023

Claim checks #209179 through #209188 in the amount of \$328,666.51 for September 21, 2023

Claim checks #209189 through #209303 in the amount of \$1,849,858.29 for September 21, 2023

Payroll distribution in the amount of \$11,411.63 for September 29, 2023

Wires #1601 and #1602 in the amount of \$77,915.09 for September 25, 2023

Claim checks #209304 through #209399 in the amount of \$274,569.82 for September 28, 2023

Claim checks #209400 through #209402 in the amount of \$50,120.73 for September 28, 2023

Benefits/deductions in the amount of \$1,237,438.57 for September 29, 2023

Claim checks #209417 through #209430 in the amount of \$17,380.08 for September 29, 2023

Claim checks #209431 through #209436 in the amount of \$106,240.00 for October 4, 2023

Payroll distribution in the amount of \$12,964.11 for October 5, 2023

Claim checks #209437 through #209513 in the amount of \$1,669,892.24 for October 5, 2023

Payroll distribution in the amount of \$639,855.66 for October 5, 2023

- *Motion for City Council to accept the Work completed by the Contractor, Pipkin Construction, for the Walla Walla Avenue Stormwater Retrofit & Paving Project, City Project No. 2008, and authorize the Mayor to sign the Final Contract Voucher on behalf of the City of Wenatchee.*
- *Motion for City Council to approve Resolution 2023-22, reappointing Darci Mattioda to position 3 of the Arts, Recreation and Parks Commission with a term expiring December*

31, 2026, and to approve Resolution No. 2023-24, reappointing Kasey Koski to position 2 of the Arts, Recreation and Parks Commission with a term expiring December 31, 2026.

Motion by Councilmember Mark Kulaas to approve agenda, vouchers, and minutes from previous meetings; Motion for City Council to accept the Work completed by the Contractor, Pipkin Construction, for the Walla Walla Avenue Stormwater Retrofit & Paving Project, City Project No. 2008, and authorize the Mayor to sign the Final Contract Voucher on behalf of the City of Wenatchee; and Motion for City Council to approve Resolution 2023-22, reappointing Darci Mattioda to position 3 of the Arts, Recreation and Parks Commission with a term expiring December 31, 2026, and to approve Resolution No. 2023-24, reappointing Kasey Koski to position 2 of the Arts, Recreation and Parks Commission with a term expiring December 31, 2026. Councilmember Travis Hornby seconded the motion. Motion carried (7-0).

4. Action Items

A. Change Order No. 1 with the Pool Company for Bid Alternate 2 for the City Pool Project

Parks, Recreation & Cultural Services Director David Erickson presented the staff report. Council asked questions.

Motion by Councilmember Mike Poirier for City Council to approve Change Order No. 1 with The Pool Company for Bid Alternate 2 for the City Pool Project. Councilmember Travis Hornby seconded the motion. Motion carried (7-0).

B. 2024-2030 Parks, Recreation and Open Space Comprehensive Plan

Parks, Recreation & Cultural Services Director David Erickson presented the staff report. Council asked questions and commended David Erickson for his great work.

Motion by Councilmember Top Rojanasthien for City Council to approve Resolution No. 2023-25, adopting the 2024-2030 Parks, Recreation and Open Space Comprehensive Plan. Councilmember Linda Herald seconded the motion. Motion carried (7-0).

C. Wastewater Treatment Plant Primary Effluent Pipe Emergency Repair Project No. 2324

WWTP Supervisor Mike Hodgson and Deputy Public Works Director-Utilities Jessica Shaw. Council asked questions.

Motion by Councilmember Mark Kulaas for City Council to approve Resolution No. 2023-23 regarding the Wastewater Treatment Plant primary effluent pipe emergency and authorize the Mayor's signature. Councilmember Top Rojanasthien seconded the motion. Motion carried (7-0).

D. Wastewater Treatment Plant Influent Pump Replacement, Project No. SW23-01 Authorization to Award Construction Contract

WWTP Supervisor Mike Hodgson presented the staff report.

Motion by Councilmember Travis Hornby for City Council to award the construction contract for the Wastewater Treatment Plant Influent Pump Replacement, Project No. SW2301, to the lowest responsive bidder and authorize the Mayor to sign the contract documents. Councilmember Jose Cuevas seconded the motion. Motion carried (7-0).

E. Wastewater Treatment Plant Digester 4 – Project No. 1810

Senior Engineer-Utilities Jeremy Hoover presented the staff report.

Motion by Councilmember Linda Herald for City Council to amend the construction contract with Apollo, Inc. to pay for the additional work and further authorize the Mayor to approve the construction change order amount of \$156,655.97. Councilmember Travis Hornby seconded the motion. Motion carried (7-0).

F. City Project No. SW22-02 – 2024 Damaged Luminaire Replacement Project

Project Engineer Zachary Horton presented the staff report. Council asked questions.

Motion by Councilmember Top Rojanasthien for City Council to award the construction contract for the 2024 Damaged Luminaire Replacement Project, City Project No. SW22-02, to Elite Electrical Contracting, in the amount of \$241,800, and authorize the Mayor to sign the contract documents. Councilmember Travis Hornby seconded the motion. Motion carried (7-0).

G. City Project No. 2213 - Millerdale Avenue Canal Bridge - Authorization to Negotiate

Project Engineer Zachary Horton presented the staff report. Council asked questions.

Motion by Councilmember Travis Hornby for City Council to authorize the Mayor to negotiate with KPG Psomas for design services for the Millerdale Avenue Canal Bridge, City Project No. 2213, and authorize the Mayor to sign a contract on behalf of the City of Wenatchee. Councilmember Mike Poirier seconded the motion. Motion carried (7-0).

H. SW22-06 Sidewalk Panel Replacement Project

Public Works Director Rob Jammerman presented the staff report. Council asked questions.

Motion by Councilmember Linda Herald for City Council to award the construction contract for the Sidewalk Panel Replacement Project No. SW22-06, to JM Pacific Construction, LLC in the amount of \$169,934 and authorize the Mayor to sign the contract documents. Councilmember Jose Cuevas seconded the motion. Motion carried (7-0).

I. City Project SW23-06 – Guardrail Replacement Project

Senior Project Engineer Donald Nelson and Engineering Services Manager Ryan Harmon presented the staff report.

Motion by Councilmember Linda Herald for City Council to award the construction contract for the Guardrail Replacement Project, City Project SW23-06, to the lowest responsive bidder and authorize the Mayor to sign the contract documents. Councilmember Top Rojanasthien seconded the motion. Motion carried (7-0).

J. City Project No. 2405 – South Wenatchee Avenue Corridor Study

Public Works Director Rob Jammerman presented the staff report. Council asked questions.

Motion by Councilmember Travis Hornby for City Council to authorize the Mayor to negotiate with Fehr and Peers for services for the South Wenatchee Avenue Corridor Study, City Project No. 2405, and authorize the Mayor to sign a contract on behalf of the City of Wenatchee. Councilmember Jose Cuevas seconded the motion. Motion carried (7-0).

- K. (1) Ordinance No. 2023-12 relating to City personnel and departments by amending Sections 1.06.060 1.10.020, 1.36.020, 1.36.060, 5.104.040 of the Wenatchee City Code, and Chapters 1.07, 1.08 and 1.11 of the Wenatchee City Code; renaming Chapter 1.12 of the Wenatchee City Code; and repealing Sections 1.12.020, 1.12.030, 1.12.040, 1.12.050, and 1.12.400 of the Wenatchee City Code;
- (2) Ordinance No. 2023-13 amending Section 1.06.040 of the Wenatchee City Code related to the salary of the mayor; and
- (3) Ordinance No. 2023-14 amending Sections 1.06.020, 1.07.060 and 1.07.080, and repealing Section 1.06.030 of the Wenatchee City Code relating to administrative functions of the City Council.

City Attorney Danielle Marchant presented the staff report. Council asked questions and commented.

Motion by Councilmember Mark Kulaas for the City Council to approve Ordinance No. 2023-12 relating to City personnel and departments by amending Sections 1.06.060, 1.10.020, 1.36.020, 1.36.060, 5.104.040 of the Wenatchee City Code, and Chapters 1.07, 1.08 and 1.11 of the Wenatchee City Code; renaming Chapter 1.12 of the Wenatchee City Code; and repealing Sections 1.12.020, 1.12.030, 1.12.040, 1.12.050, and 1.12.400 of the Wenatchee City Code. Councilmember Travis Hornby seconded the motion. Motion carried (6-1; Huffaker nay).

Motion by Councilmember Travis Hornby for the City Council to approve Ordinance No. 2023-13 amending Section 1.06.040 of the Wenatchee City Code related to the salary of the mayor. Councilmember Top Rojanasthien seconded the motion. Motion carried (7-0).

Motion by Councilmember Linda Herald for the City Council to approve Ordinance No. 2023-14 amending Sections 1.06.020, 1.07.060 and 1.07.080, and repealing Section 1.06.030 of the Wenatchee City Code relating to administrative functions of the City Council. Councilmember Travis Hornby seconded the motion. Motion carried (7-0).

- L. Employment Agreements for Director of Finance, Police Chief, Director of Public Works, Director of Community Development, Director of Human Resources, Director of Parks, Recreation and Cultural Services, Director of Information Technology, and City Administrator

City Attorney Danielle Marchant presented the staff report. Council asked questions and commented.

Motion by Councilmember Mark Kulaas for City Council to approve the Employment Agreements for the listed positions and authorize the Mayor's signature:

- Director of Finance
- Police Chief
- Director of Public Works
- Director of Community Development
- Director of Human Resources
- Director of Parks, Recreation and Cultural Services
- Director of Information Technology
- City Administrator

Councilmember Travis Hornby seconded the motion. Motion carried (7-0).

The Mayor called for a five-minute recess at 7:07 p.m. The meeting resumed at 7:12 p.m.

[Councilmember Keith Huffaker left the meeting]

5. Public Hearing. Mayor Kuntz called the public hearing to order and explained the public hearing process.

M. Rehearing of the 2023 Community Development Block Grant Annual Action Plan

Planning Manager Stephen Neuenschwander presented the staff report.

Motion by Councilmember Top Rojanasthien for City Council to adopt the 2023 Community Development Block Grant Annual Action Plan and authorize the Mayor to sign associated assurances, certifications and contracts necessary for implementing the 2023 Community Development Block Grant Annual Action Plan. Councilmember Jose Cuevas seconded the motion. Motion carried (6-0).

6. Presentation

(1) Preliminary 2024 Budget Review. Finance Director Brad Posenjak provided a presentation for the preliminary 2024 budget review.

7. Reports

- a. Mayor's Report. None.
- b. Reports/New Business of Council Committees
 - (1) Councilmember Linda Herald reported that she attended the homeless task force meeting this past week where they approved the budget for 2024. She also reported that Misawa will have the Wenatchee delegation visit in October next year to avoid the heat of the summer.
 - (2) Councilmember Jose Cuevas reported that he has been invited to speak at Wenatchee High School next week for a senior class.

8. Announcements. The Mayor announced Rotary's recognition ceremony at Rotary Park tomorrow at 4:00pm and the YMCA unveiling party next week.

9. Close of Meeting. With no further business, the meeting closed at 7:33 p.m.

Frank J. Kuntz

Frank J. Kuntz, Mayor

Attest:

Tammy L. McCord

Tammy L. McCord, City Clerk