

2024 Budget

City of
WENATCHEE

Washington



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INTRODUCTION

Budget Overview

The 2024 budget was formally adopted by Wenatchee City Council Ordinance 2023-22. This budget document provides additional detail to the ordinance. It is used as a financial management tool and as a method of communicating the financial picture of the City of Wenatchee.

Municipal budgets often focus on the General Fund because it is the chief operating fund. The first section of this budget document focuses on the City's General Fund, starting with a budget summary and then highlighting each department. In addition to the General Fund, the City has many other funds, including streets, utilities, housing, tourism, and capital projects. The pages following the General Fund section describe each stand-alone fund. These funds are supported by specific revenue sources or by transfers-in from the General fund or other funds.

The last section of the budget document presents the City's capital budget. These are typically large projects that can span multiple years. Funding for these projects can come from multiple sources including grants, borrowing, or a spend-down of accumulated reserves. In addition to being listed separately in the capital section, the expenses anticipated for 2024 capital projects have been built into the individual fund budgets.

2024 Budget Priorities

The City has several budget priorities outlined for the development of the 2024 budget. These priorities are developed by the Mayor, Council, Finance Committee, and department directors.

1. The City should develop a budget that maintains a 25% fund balance in the General Fund. This excludes the resources available in the Rainy Day fund.
2. Per City Financial Policies, recurring expenses and recurring revenues in the General Fund must balance. To ensure a continuous level of service into future years, the city should not support recurring expenses with one-time revenues.
3. Ensure each fund is charged accurately for services and staffing that are charged across multiple funds. There are many functions of the City that serve multiple funds. Utility funds should only pay for staff and services that benefit the utility funds, and the General Fund should only pay for staff and services that are not attributable to utilities.
4. Finance economic development and parks project without reducing the current level of service. Several large projects are in process across the City. This requires investments from several City funds. It is important to ensure these projects can be completed without cutting into resources needed for day-to-day operations.
5. Begin regrowing General Fund cash balances to levels that will allow the City to successfully cashflow the delayed grant reimbursement cycle of the Apple Capital Loop Project.
6. Use accumulated General Fund and Real Estate Excise Tax Fund reserves to fill funding shortfalls in several capital projects, including streets, parks and facilities projects.

Financial Policy

The City of Wenatchee has adopted extensive financial policies. The detailed financial policies and goals can be found in City's Financial Management Policies document, last updated by Resolution 2022-04.

There are four principal financial goals detailed in the City's financial policies:

1. Ensure delivery of an adequate level of municipal services by relying on ongoing resources and by maintaining an adequate financial base to withstand changes in volatile revenue sources.
2. Ensure that the City is in a position to respond to changes in the economy or new service requirements without an undue amount of financial stress.
3. Maintain a good credit rating in the financial community and assure taxpayers that City Government is well managed financially and maintained in sound fiscal condition.
4. Maintain City facilities, infrastructure, equipment and fleets in a well-planned and efficient manner to minimize unexpected and preventable expenditures.

The City has a standing Finance Committee that meets at least monthly. The committee members are: Mayor, three Councilmembers, Finance Director, and Executive Services Director. The Finance Committee reviews the budget, monthly financial updates, personnel increases, grant agreements with extended commitments and match requirements, contracts with financial impacts, debt commitments, and other financial topics as needed.

Budget Process

The 2024 Budget was developed through a group effort of the City Council, Mayor, Finance Committee, directors, staff, and Finance Department. In early summer, the Finance Department estimates salaries and benefits position-by-position. For 2024, the city budgeted salary adjustments as per union contracts and adjusted retirement, medical and other benefits as needed. Supplies, services, contracts, and other obligations were also updated. At the beginning of the budget process, all one-time and capital projects are removed from the budget to focus on the operating budget. The Finance Department also analyzes and projects revenues for the upcoming year.


Early in September, department directors provide their operating budget requests, capital project budgets, and any other significant changes to be reviewed by the Finance Committee. The Finance Committee makes recommendations on which budget requests should be included. They must take into consideration whether or not the expenses are recurring or non-recurring, as the recurring revenues should be sufficient to fund recurring expenses. These recommendations are incorporated into the preliminary budget and provided to City Council at the beginning of October.

During October, final adjustments are made to ensure the funds balance and the budget is accurate. It is further reviewed by Finance Committee and then presented to the City Council for adoption in mid-November.

**** Due to the implementation of a new accounting system on April 1, 2024, some departments and funds on the following pages have been renumbered and rearranged from the original adopted budget. Overall budget appropriations remained unchanged.**

Elected Officials & Department Heads

Mayor



Mike Poirier

Term Ends: December 31, 2027

City Council



Jose Luis Cuevas
District 1
December 31, 2027

No
Picture
Available

Chelsea Ewer
District 2
December 31, 2025



Top Rojanasthien
District 3
December 31, 2025



Travis Hornby
District 4
December 31, 2027



Charlie Atkinson
District 5
December 31, 2027



Linda Herald
At-Large "A"
December 31, 2027



Keith Huffaker
At-Large "B"
December 31, 2025

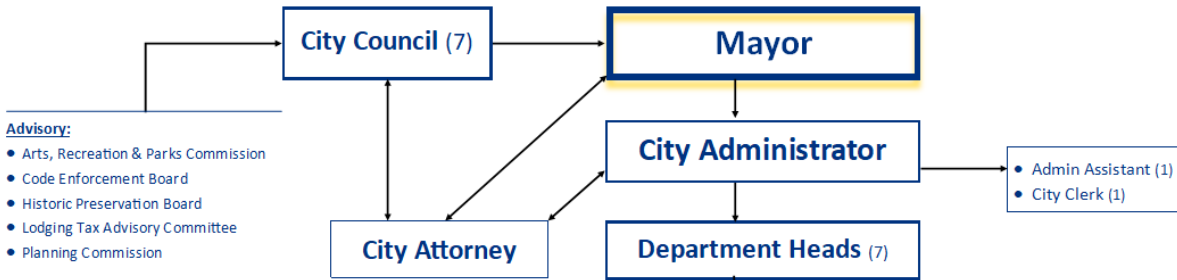
City Administrator Laura Gloria

City Attorney Danielle Marchant

Department Heads

Brad Posenjak	Finance Director
Dale Cantrell	Information Technology Director
David Erickson	Parks, Recreation and Cultural Services Director
Glen DeVries	Community Development Director
Kari Page	Human Resources Director
Rob Jammerman	Public Works Director
Steve Crown	Police Chief

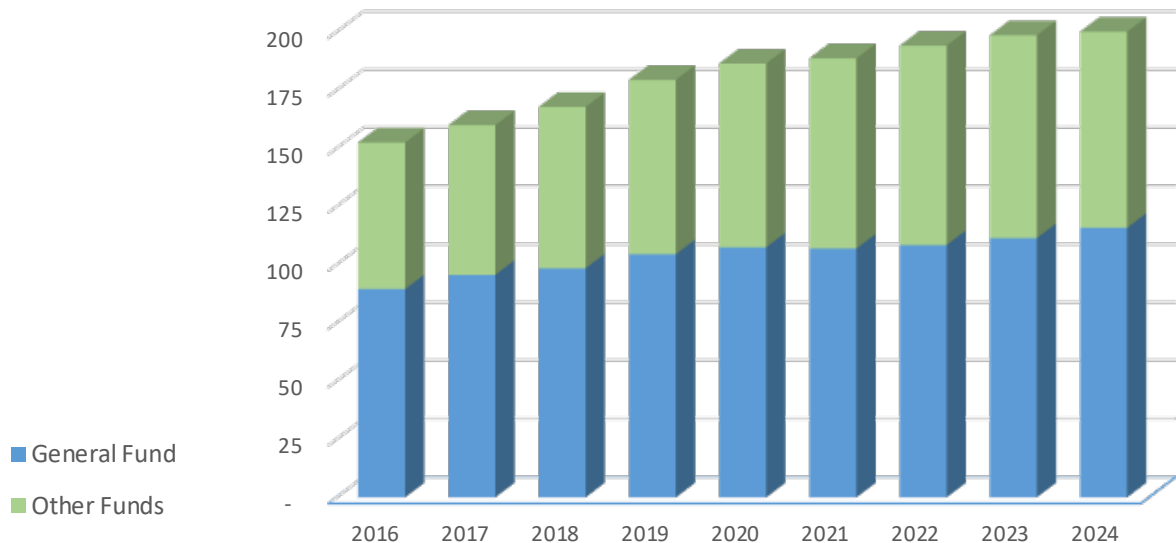
City of Wenatchee Organizational Chart



Director of Community Development	Director of Finance	Director of Human Resources	Director of Information Technology	Director of Parks-Rec-Cultural Svcs	Police Chief	Director of Public Works	
15	12	2	4	17	56	76	
<ul style="list-style-type: none"> • Admin Assistant (1) <u>Planning & Public Services</u> • Assistant Director (1) • Principal Planner (1) • Senior Planner (2) • Associate Planner (1) • Public Services Supervisor (1) • Code Enforcement/Permit Specialist (1) • Permit Specialist (1) <u>Building</u> • Building/Fire Official (1) • Plans Examiner (1) • Bldg/Fire Inspector (1) • Code Compliance Supervisor (1) • Code Compliance Officer (1) • Building Inspector (1) 	<ul style="list-style-type: none"> • Assistant Director (1) • Accountant (1) • Payroll Accounting Specialist (1) • Accounting Technician (2) • Accounting Supervisor (1) • Utility Billing Specialist II (1) • Utility Billing Specialist I (3) • Utility Billing Assistant (2) 	<ul style="list-style-type: none"> • Admin Assistant (1) • Human Resources Generalist (1) 	<ul style="list-style-type: none"> • Network Admin (1) • Sr Technology Specialist (1) • Technology Specialist (2) 	<ul style="list-style-type: none"> • Admin Asst (1) <u>Parks</u> • Parks Maintenance Supervisor (1) • MWII-Parks (7) • MWII-Parks (Cemetery) (2) • MWI-Parks (3) <u>Recreation</u> • Recreation Supervisor (1) • Recreation Coordinator (2) 	<ul style="list-style-type: none"> • Accreditation/Administration Coordinator (1) <u>Operations Bureau</u> • Captain (1) • Sergeant (5) • Corporal (4) • Police Officer (24) • Parking Enforcement Officer (1) • Technical Services Specialist (1) <u>Administrative Bureau</u> • Captain (1) • Sergeant (2) • Detective (4) • Officer/CRDTF (2) • Records Supervisor (1) • Records Specialist II (1) • Records Specialist I (7) • Records Assistant (1) 	<ul style="list-style-type: none"> • Admin Assistant (1) <u>Utilities</u> • Deputy Director (1) • Stormwater Technician (1) • Utility Planner (1) • Utilities Assistant Manager (1) • Water Plant Operator (2) • Water Quality Specialist (1) • Cross/Conn Ctrl Specialist (1) • Water Distribution Supv (1) • UW-Water (6) • Water Services Specialist (1) • MWI-Water Seasonal (1) • Storm/Sewer Collect Supv (1) • UW-Storm/Sewer Collect (4) • WWTP Supervisor (1) • WWTP Maintenance Tech (2) • WWTP Operator (4) • WWTP Lab Tech (1) • Pretreatment Technician (1) • GIS Manager (1) • Asset Mgmt Coord (1) • GIS Analyst (1) Tech (1) 	<ul style="list-style-type: none"> <u>Engineering</u> • City Engineer (1) • Sr Financial Analyst (1) • Traffic/Light Tech (1) Sr (1) • Engineering Svcs Mgr (1) • Asst City Engineer (1) • Sr Utilities Engineer (1) • Sr Project Engineer (1) • Project Engineer (4) • Development Engineer (1) • Staff Engineer (2) • Development Coord (1) • Sr Engineer Tech (1) <u>Operations</u> • Operations Manager (1) • Admin Assistant (1) • Facilities Manager (1) • Facilities Maint Tech (5) • Street Maint Supv (1) • MWII-Streets (10) • Fleet Supervisor (1) • Mechanic (3) • Lube Technician (1)

Staffing Trends – Full Time Equivalents (FTE)

General Fund	2016	2017	2018	2019	2020	2021	2022	2023	2024
Mayor/Council	3.1	3.0	3.0	4.0	4.0	4.0	4.0	4.0	4.0
Finance	5.5	5.4	5.5	5.6	5.4	5.4	5.4	6.4	6.4
Human Resources	1.8	2.0	2.0	2.0	2.0	2.0	2.0	3.0	3.0
Community Development	13.5	14.8	15.1	16.0	16.0	15.9	14.9	15.4	15.4
Engineering	7.3	8.1	8.4	9.5	8.3	7.9	9.6	9.6	11.0
Economic Development	-	1.0	1.0	1.0	2.0	1.0	-	-	-
Parks & Recreation	11.3	12.3	12.4	13.4	13.7	14.4	15.5	16.0	15.0
Police	47.0	49.0	51.0	53.0	56.0	56.3	57.0	57.0	61.0
Total General Fund	89.5	95.6	98.4	104.5	107.4	106.9	108.4	111.4	115.8
Convention Center	1.3	1.3	1.1	1.1	1.2	1.2	1.2	1.2	1.2
Streets Maintenance	12.6	12.9	12.6	12.8	14.8	14.6	14.7	14.7	14.6
Homeless Services	-	-	-	-	-	-	1.0	-	-
Water Utility	13.4	14.4	15.7	16.8	16.3	17.1	17.6	17.9	17.1
Sewer Utility	15.3	13.8	15.6	17.2	19.1	20.0	21.0	21.6	20.6
Storm Drain Utility	5.5	5.3	5.0	6.8	6.2	6.6	7.9	8.0	7.5
Regional Water	1.7	2.2	2.2	2.2	2.4	2.4	2.4	2.4	2.4
Cemetery	2.1	2.1	2.1	2.1	2.6	2.6	2.6	3.1	3.1
Equipment Rental - O&M	3.9	3.9	6.4	6.2	6.4	6.4	6.4	6.4	6.4
Equipment Rental - Replacement	0.5	0.6	0.9	0.9	1.1	0.9	0.9	0.9	0.9
Facility Maintenance	2.6	2.8	2.7	3.7	3.8	4.9	4.9	5.9	5.9
Information Technology	4.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0
Total All Funds	152.4	159.9	167.7	179.3	186.3	188.6	194.0	198.5	200.5



2024 Budget Ordinance 2023-22, Exhibit A

Fund	Fund No.	Estimated Beginning Balance	Budgeted Revenues	Budgeted Expenses	Estimated Ending Balance
General	001	14,000,000	35,183,830	35,978,710	13,205,120
Rainy Day	005	1,665,000	30,000	-	1,695,000
Firemen's Pension	010	1,100,000	55,000	118,000	1,037,000
Public Arts	101	172,000	33,500	15,000	190,500
PFD .2% Sales Tax	102	-	3,600,000	3,600,000	-
Paths and Trails	103	7,000	3,100	3,000	7,100
Tourism Promotion Area	104	600,000	622,000	669,850	552,150
Convention Center	106	450,000	615,000	707,400	357,600
Hotel/Motel - Tourism	107	300,000	2,353,000	2,316,200	336,800
Street Maintenance	108	1,300,000	3,870,500	4,494,550	675,950
Arterial Streets	109	1,000,000	5,360,270	6,282,670	77,600
Street Overlay	111	1,000,000	2,290,000	2,375,350	914,650
Impact Fees	112	380,000	97,500	200,000	277,500
Low Income Housing	113	190,000	89,000	93,990	185,010
CDBG Entitlement	115	435,070	252,350	687,420	-
Homeless Housing	117	2,000,000	2,340,000	3,062,700	1,277,300
Abatement	118	140,000	43,000	75,000	108,000
ARP Recovery	120	100,000	-	100,000	-
Councilmanic LTGO Bonds	205	4,000	2,772,700	2,764,700	12,000
REET Capital Projects	301	800,000	670,000	1,018,900	451,100
Parks & Recreation Capital Projects	302	500,000	1,161,750	1,596,750	65,000
Economic Development Projects	304	(6,500,000)	6,520,000	20,000	-
General Capital Projects	306	-	2,100,000	2,100,000	-
Local Revitalization Financing	307	2,000,000	625,000	2,354,700	270,300
Apple Capital Loop Project	310	1,000,000	34,427,770	34,427,770	1,000,000
Convention Center Capital Projects	312	-	15,000,000	7,700,000	7,300,000
Water Utility	401	4,000,000	9,987,090	10,307,870	3,679,220
Sewer Utility	405	9,000,000	15,874,510	18,940,950	5,933,560
Storm Drain Utility	410	5,000,000	9,076,150	11,684,410	2,391,740
Regional Water	415	8,000,000	2,955,070	1,343,230	9,611,840
Cemetery	430	400,000	439,100	595,350	243,750
Equipment Rental O&M	501	500,000	1,444,470	1,751,600	192,870
Self Insurance	502	1,400,000	1,420,000	1,560,000	1,260,000
Equipment Rental Replacement	503	2,500,000	1,898,480	2,007,420	2,391,060
Facilities Maintenance	504	400,000	1,805,100	2,146,350	58,750
Information Technology	505	200,000	1,819,140	1,828,680	190,460
Cemetery Endowment	710	1,380,000	50,000	-	1,430,000
Total Annual Appropriation		55,423,070	166,884,380	164,928,520	57,378,930

001 - GENERAL FUND

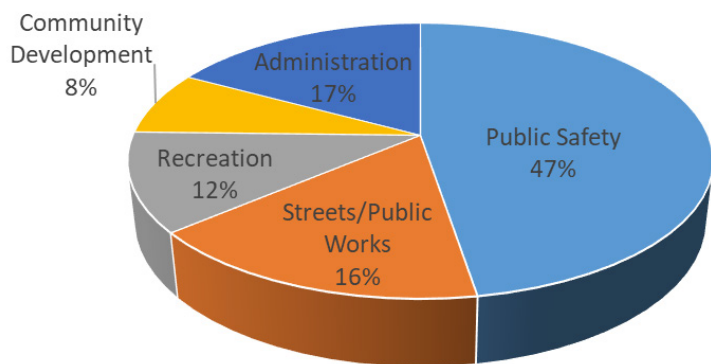
Summary

The General Fund is the principal governmental fund of the City and is used to account for all revenues and expenditures which are not accounted for in any other fund. The City monitors the General Fund budget based on recurring versus non-recurring expenses to analyze the ongoing cost of operations. For the financial sustainability of the City, recurring expenses should not be balanced with non-recurring revenues.

The 2024 budget is presented with 84% of General Fund’s recurring revenues coming from property taxes, sales taxes and utility taxes. Recurring revenues of the General Fund pay for the ongoing services provided to the citizens of Wenatchee. The salary and benefits of City employees account for 54% of the General Fund’s recurring expenditures.

The General Fund provides the following ongoing services:

- Public safety includes police, jail, prosecution and defense of individuals in Wenatchee’s legal system, animal control, and police and fire retiree medical.
- Streets/Public Works includes funding for street construction, street maintenance, and engineering services.
- Recreation Services includes recreation programs, swimming pool, park ground maintenance, and museum support.
- Community Development includes building safety, planning and development.
- Administration provides general services to city departments and citizens and includes functions such as city council, mayor, executive services, public information, city clerk, human resources, finance, city attorney, property liability insurance for all General Fund services and departments, debt service, and cemetery operations support.



Noteworthy General Fund budget matters:

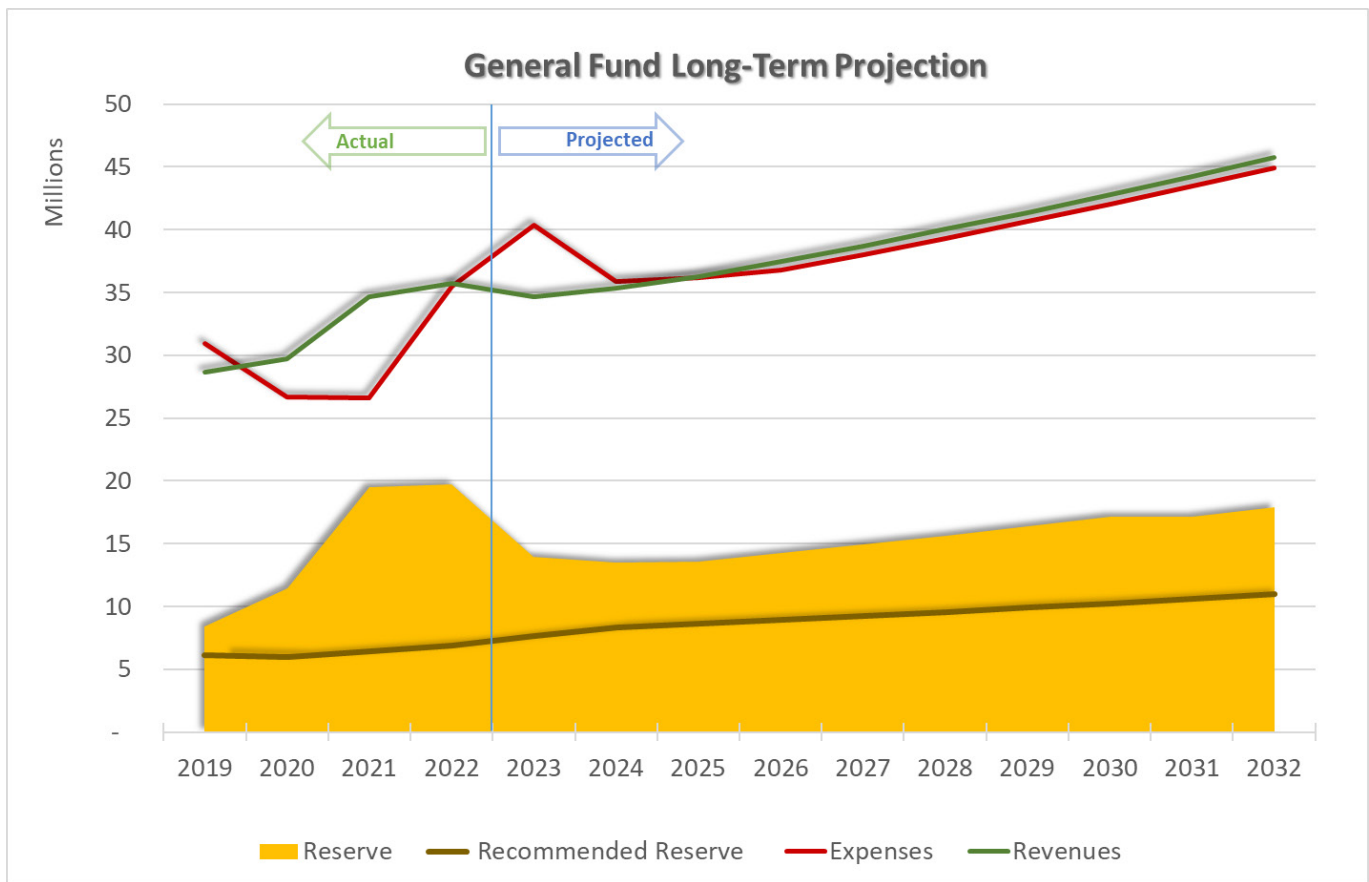
- Effective January 1, 2024, union agreements prescribe a 3.5% increase and medical benefits are expected to increase by 4.1%
- Overall property taxes were increased by 1%, plus new construction. The average property owner will only experience a 1% increase in their property taxes bill for City services.
- Recurring expenses substantially balance with recurring revenues. Minor differences will be made up during the year as revenues typically come in over budget, and by law, expenses must come in under budget.
- Non-recurring expenses have been intentionally budgeted higher than non-recurring revenues. Over the past several years, the City has grown a healthy reserve, which allows flexibility to commit to larger one-time projects such as the Museum Facility Upgrades, various park projects, and street investments. Few recurring requests were granted for 2024 than in either of the past two years.
- One-time General Fund requests are detailed with the Non-Recurring (department 23) expenses at the end of the General Fund section in this budget document.
- The LEOFF 1 Retiree Health program was consolidated into the General Fund beginning in 2024 (see Department 20). In the past, the General Fund would transfer cash to support the program in separate funds.

Long-term Projection

The purpose of projecting the General Fund helps to analyze what commitments the City will be able to make. The chart below shows spikes in expenses (red line) in 2022 and 2023. This is due to intentionally spending down accumulated reserves on one-time projects. Revenues (green line) appear to decline in 2023. However, in 2021 and 2022 the City received federal COVID Relief grant funds which inflated one-time revenues. That program is substantially finished, so the revenue projection returns to the normal trajectory for future years.

The 2024-2032 projection below is based on several assumptions:

- Property taxes will increase at 2.5% per year, sales taxes will increase at 3.0% per year
- Utility taxes will grow at 5.0% per year due to authorized rate increases in the water, sewer and storm drain utilities
- All other revenues are projected to grow 3% per year
- Expenses will generally increase by 3.5% per year overall
- Non-recurring expenses are limited to a few commitments the City expects to incur in future years including the Museum capital, and a development agreement.



Despite the COVID pandemic in 2020, new federal revenue sources and a slowing of expenses allowed significant growth of the fund balance. In 2021, the fund balance (orange) climbed to \$19.5 million. The 2023 budget was strategically designed to spend some of the fund balance, which is also why the red expense line shows a sharp uptick in 2023. The 2024 General Fund budget has been crafted so that overall revenues and expenses should end up balancing and future revenues and expenses are projected to keep pace with each other.

General Fund Revenue and Expense Summary

Revenues	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Property tax	4,126,323	4,224,048	4,649,404	4,861,100	5,074,690	4.4%
Sales tax - recurring	9,699,660	11,425,686	11,962,448	12,100,000	12,940,000	6.9%
Sales tax - one time	660,906	703,238	974,938	650,000	700,000	7.7%
Criminal justice sales tax	929,755	1,093,298	1,239,114	1,160,000	1,340,000	15.5%
Utility tax	6,964,227	7,696,232	8,514,213	8,005,000	8,760,000	9.4%
Other tax	254,442	250,332	355,740	235,000	330,000	40.4%
Building/planning permits	737,252	869,779	686,919	670,000	657,000	-1.9%
Licenses	253,789	350,206	601,221	567,000	594,500	4.9%
Intergovernmental	238,325	294,123	388,973	247,600	257,600	4.0%
Grants - one-time	1,303,149	250,008	117,560	18,000	773,060	4194.8%
Liquor/Marijuana excise tax	578,395	613,295	639,439	625,000	635,000	1.6%
Interfund charges for services	1,087,671	988,183	963,298	984,800	1,186,050	20.4%
Recreation services	5,158	91,033	110,118	101,500	112,000	10.3%
Other charges for services	396,734	502,973	417,867	291,700	296,700	1.7%
Court fines & penalties	719,681	856,474	841,638	868,500	879,500	1.3%
Utility payment in lieu of tax	241,300	262,100	140,200	141,600	131,100	-7.4%
Miscellaneous - recurring	160,034	90,141	190,007	116,000	229,100	97.5%
Miscellaneous - one time	1,366,886	4,132,793	2,894,511	75,000	287,530	283.4%
	29,723,687	34,693,942	35,687,607	31,717,800	35,183,830	10.9%

Expenses	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Mayor/Council	719,660	713,629	834,883	930,650	1,023,540	10.0%
Finance	799,154	824,703	849,500	1,128,040	1,193,480	5.8%
Human Resources	272,346	275,270	349,320	485,880	520,130	7.0%
Community Development	2,056,528	1,943,586	2,054,984	2,357,720	2,518,010	6.8%
Engineering	1,160,220	1,088,470	1,229,346	1,597,200	2,107,260	31.9%
Defender/Court/Jail	2,170,650	3,171,027	2,985,563	3,380,680	3,305,730	-2.2%
City Attorney	453,794	458,533	512,123	720,000	850,000	18.1%
Parks & Recreation	2,004,650	2,319,616	2,566,031	2,933,510	3,133,110	6.8%
Police	8,347,763	8,756,149	9,453,904	10,369,480	11,654,170	12.4%
Civil Service	13,091	13,278	12,918	16,060	34,010	111.8%
LEOFF 1 Retiree Health	-	-	-	-	569,000	0.0%
Museum	431,693	429,957	438,655	458,710	756,410	64.9%
Other Admin	5,440,685	5,807,121	6,349,985	6,693,520	5,819,650	-13.1%
Non-Recurring	2,824,981	772,522	7,876,303	4,225,200	2,494,210	-41.0%
	26,695,217	26,573,861	35,513,515	35,296,650	35,978,710	1.9%

Net Income	3,028,470	8,120,081	174,091	(3,578,850)	(794,880)	
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Recurring Budget	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Recurring revenues	26,392,746	29,607,903	31,700,597	30,974,800	33,423,240	7.9%
Recurring expenses	23,870,237	25,801,339	27,637,213	31,071,450	33,484,500	7.8%
Net recurring budget	2,522,509	3,806,564	4,063,384	(96,650)	(61,260)	

01 - Mayor/Council

The Mayor’s Office/Department is staffed by the Mayor, City Administrator and City Clerk. Under the Mayor/Council form of government, the Mayor is the official and ceremonial head of the City. He serves as the chief executive officer and is charged with the responsibility of ensuring that all policies, laws and ordinances enacted by the Council are carried out. The Mayor also manages the day to day operations of the City. The Mayor, in coordination with the Finance Department, is responsible for the creation and presentation of the City’s annual operating and capital budgets.

The Wenatchee City Council consists of seven members (representing five districts and two-at large positions) who have been elected by the residents of Wenatchee to serve staggered terms. The Council is responsible for establishing and prioritizing levels of service for all City operations and for the adoption of the City’s annual operating plan and capital budgets. Council members and the Mayor represent the city in serving on various community boards and councils, including three City Council committees: Finance, Public Safety and Public Works/Economic Development.

The Mayor’s office is the lead for local, state and federal legislative advocacy, media relations and provides staff to the Lodging Tax Advisory Committee, Tourism Promotion Area Board and ad hoc committees as designated by the City Council. The City Clerk is the Public Records Officer for the City.

Expenses	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Salaries & Benefits	577,413	577,958	662,503	707,300	744,220	5.2%
Supplies & Services	142,247	135,670	172,380	223,350	279,320	25.1%
Total Expenses	719,660	713,629	834,883	930,650	1,023,540	10.0%
Staffing FTE	4.0	4.0	4.0	4.0	4.0	

2024 Budget Notes: Beginning with the 2024 budget, the Facilities Maintenance interfund allocation was updated to shift costs from Department 22 to individual General Fund departments. This shifting of costs makes the increase to supplies and services appear significant.

02 - Finance

The Finance Department assists the Mayor, Council, City staff in financial planning, budgeting, reporting and overall stewardship of the City’s resources. Finance also serves City utility customers in the billing and receipting of water, sewer and storm water utility services.

The Finance Department is responsible for the administration, coordination, supervision and control of the Cities financial activities. The department performs the following activities in compliance with acceptable accounting practices and state, federal, local and contractual guidelines: accounts receivable/payable, payroll, annual budget preparation, annual financial statement reporting, cash management, internal control, utility billing & collection, tracking and reporting on expenses and revenues, managing financial software, and coordinating the annual state audit.

The staff and services expenses related to utility billing and collection are charged directly to the utility funds and are not included in the General Fund budget or staffing totals below.

Expenses	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Salaries & Benefits	641,244	653,196	685,509	860,220	896,880	4.3%
Supplies & Services	157,911	171,507	163,992	267,820	296,600	10.7%
Total Expenses	799,154	824,703	849,500	1,128,040	1,193,480	5.8%
Staffing FTE	5.4	5.4	5.4	6.4	6.4	

2024 Budget Notes: Beginning with the 2024 budget, the Facilities Maintenance interfund allocation was updated to shift costs from Department 22 to individual General Fund departments. This shifting of costs makes the increase to supplies and services appear significant.

07 - Human Resources

The Human Resources (HR) Department mission is to provide quality, customer focused internal and external services to increase the City’s operational effectiveness by attracting, developing, motivating and retaining a diverse workforce. Organizational development strategies are geared toward managing with heart, fostering a positive and collaborative work environment, building and maintaining a culture of excellence and positioning the City as an employer of choice. Key functions of the HR Department include: Recruitment, onboarding and retention; Leadership coaching, consulting, training and development; Compensation program administration including job description development and compensation analysis; Benefit program administration; Legal compliance and risk management including legal counsel and personnel policy development; Safety program administration including the City-wide Safety Committee (Motto: “Every Employee Home Safe Every Night”), safety manual development and workers’ compensation claims management; Wellness program administration (the City has earned the prestigious WellCity distinction sixteen consecutive years to date); Employee relations including coaching and counseling; Labor relations including contract administration and negotiations; Employee training and development; and Performance management.

Expenses	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Salaries & Benefits	225,887	239,292	293,896	418,890	432,430	3.2%
Supplies & Services	46,459	35,977	55,425	66,990	87,700	30.9%
Total Expenses	272,346	275,270	349,320	485,880	520,130	7.0%
Staffing FTE	2.0	2.0	2.0	3.0	3.0	

2024 Budget Notes: Beginning with the 2024 budget, the Facilities Maintenance interfund allocation was updated to shift costs from Department 22 to individual General Fund departments. This shifting of costs makes the increase to supplies and services appear significant.

08 - Community Development

The Community Development Department includes two divisions, the Planning Division and the Community & Building Safety Division. These divisions provide a wide variety of services to the community and include multiple fund sources.

The Building Division’s mission is to protect the citizens and visitors of Wenatchee by effectively and efficiently administering state and local code provisions which provide minimum standards to safeguard life, health, property and public welfare by regulating and controlling the design, construction, quality of materials, use and occupancy, location and maintenance of all buildings, structures and properties within our jurisdiction. This is accomplished through fair and consistent enforcement of these regulations.

The Building Division provides four distinct services to the citizens of Wenatchee: Permit Services (front counter), Plan Review, Inspection Services and Code Enforcement. Permit Services staff the front counter, field building, development and code enforcement related inquiries, accept permit applications, calculate and collect permit and development fees and issue permits. Plan Review staff is responsible for reviewing plans for new residential, commercial, and industrial construction, non-residential tenant improvements and home improvements. Inspection Services staff spend most of their time in the field conducting inspections of projects under construction to verify compliance with Building, Plumbing, Fire and Mechanical Codes, and also confirm that projects are being built according to the approved plans. Code Compliance activity encompasses broad issues such as inoperable vehicles, poor property maintenance, garbage and debris accumulation and substandard housing conditions.

The Planning Division handles all current and long range planning, historic preservation, neighborhood planning, and oversees low income and homeless funding programs. Staff works with the Planning Commission and City Council on an ongoing basis to develop, monitor and update policies, codes, and neighborhood programs to be relevant to changing community needs. Planning staff coordinate land use and environmental permitting and review. The division strives to implement city policies and development regulations in a fair, efficient and customer oriented manner for applicants and the general public.

The City’s planning staff also administers the City’s Low Income and Housing Fund (see fund 113), Community Development Block Grant Program (see fund 115), and the Homeless Housing Program (see fund 117).

Expenses	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Building						
Salaries & Benefits	853,465	833,814	908,334	1,059,640	1,084,090	2.3%
Supplies & Services	145,119	126,493	171,333	151,770	201,570	32.8%
Total Expenses	998,583	960,307	1,079,667	1,211,410	1,285,660	6.1%
Planning						
Salaries & Benefits	930,405	855,017	850,077	1,013,410	1,063,720	5.0%
Supplies & Services	127,539	128,263	125,239	132,900	168,630	26.9%
Total Expenses	1,057,945	983,279	975,316	1,146,310	1,232,350	7.5%
Total	2,056,528	1,943,586	2,054,984	2,357,720	2,518,010	6.8%
Staffing FTE	16	15.9	14.9	15.4	15.4	

2024 Budget Notes: Beginning with the 2024 budget, the Facilities Maintenance interfund allocation was updated to shift costs from Department 22 to individual General Fund departments. This shifting of costs makes the increase to supplies and services appear significant.

11 - Engineering

Engineering provides technical services to the public, developers, and other City Departments. Engineering is responsible for right of way management, traffic engineering, infrastructure management, infrastructure comprehensive planning, design and construction of most City capital projects; development project review and permitting; provides engineering services to all City departments; responds to various questions and complaints received via Government Outreach, telephone, e-mail, and walk-ins; obtains grants and low interest loan funding from Federal and State sources; assists in regional transportation planning and coordination; provides GIS mapping/data support for utilities, environmental, planning, cemetery, police, parks and recreation.

Expenses	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Salaries & Benefits	972,434	911,340	1,030,749	1,394,840	1,778,160	27.5%
Supplies & Services	187,786	177,130	198,597	202,360	329,100	62.6%
Total Expenses	1,160,220	1,088,470	1,229,346	1,597,200	2,107,260	31.9%
Staffing FTE	8.3	7.9	9.6	9.6	11.0	

2024 Budget Notes: The increase in Salaries & Benefits is largely due to shifting an engineer from the Parks department back into the Engineering Department. In addition, several engineering positions that were previously allocated to utility funds will now be charge entirely to the Engineering department and then billed out to the utility funds.

Beginning with the 2024 budget, the Facilities Maintenance interfund allocation was updated to shift costs from Department 22 to individual General Fund departments. The Engineering Department was also granted a \$50,000 increase for contractual engineering services. The additional contractual services and the shifting of Facility Maintenance costs increased Supplies & Services.

13 - Defender/Court/Jail

The City of Wenatchee has expenditures related to public safety that are not included in the Police Department budget. Chelan County District Court provides court services by interlocal agreement. The agreement provides for the filing and processing of a number of city infractions and misdemeanors including traffic and non-traffic, photo enforcement, parking, and delinquent tickets. For indigent defense (public defender) services, the City contracts with private attorneys.

The Chelan County Regional Jail provides inmate housing by interlocal agreement. Under the current agreement, the City pays a monthly rate that is based on a proportionate share of the County Jail’s budget. Rivercom is the multijurisdictional agency that provides 911 service and dispatch for the Chelan-Douglas County area. The cost of Rivercom is set annually and the per call assessment is based on the call volume of the prior year.

Expenses	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
District Court Services	245,790	263,652	252,481	433,600	373,800	-13.8%
Public Defender	576,072	614,628	614,759	641,710	645,690	0.6%
Red Light Camera	174,621	182,433	182,433	182,300	182,300	0.0%
Chelan County Jail	464,188	1,392,365	1,469,133	1,558,070	1,624,480	4.3%
Rivercom	709,979	717,949	466,757	565,000	479,460	-15.1%
Total Expenses	2,170,650	3,171,027	2,985,563	3,380,680	3,305,730	-2.2%

2024 Budget Notes: The District Court Services contract was renegotiated for 2023 and included a 20% increase, however, actual costs have been much less. Rivercom’s actual assessment is increasing slightly for 2024, but the 2024 budget has now been updated to reflect the lower assessments that were adopted beginning in 2022.

14 - City Attorney

The City contracts with Davis Arneil Law Firm, LLP for City Attorney and Prosecution services. The contract is a flat amount to provide all legal services required by the city.

Expenses	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Total Expenses	453,794	458,533	512,123	720,000	850,000	18.1%

2024 Budget Notes: The City Attorney contract was renegotiated for 2024 and includes a significant increase to cover the amount of hours the City Attorney has been committing to the City.

16 - Parks, Recreation & Cultural Services

The mission of the Parks, Recreation and Cultural Services Department is to build a great community through its people, parks, and programs. This includes a commitment to managing and expanding the community’s arts, recreation, parks and natural resources to support the City’s vitality. The outcome is a consistent effort to create a great community—one that is vibrant, healthy, and strong.

The department has three primary goals. The first is to offer high quality recreation programs and events. These programs emphasize fun, safety, physical fitness, community building, skill development and life enrichment for all ages, interests and abilities. The second goal is to plan, acquire, develop and maintain a high-quality park system for residents and visitors as defined in the Parks, Recreation and Open Space Comprehensive Plan. The third goal is to promote and encourage the development, awareness and interest in the visual and performing arts in connection with the artistic and cultural development of the City of Wenatchee.

The Parks and Grounds Maintenance Division of the Parks, Recreation and Cultural Services Department has the responsibility for the operation and maintenance of the City’s park and open space system. This includes 21 City park areas totaling over 1,600 acres of land as well as the landscaping at a variety of locations throughout the City ranging from the landscaping around city buildings and streetscapes to storm water facilities. In the winter, the division is responsible for snow and ice control of walkways within the parks and city buildings as well as all of the sidewalks that adjoin City properties and assisting with street snow plowing.

Expenses	2020	2021	2022	2023	2024	24/23
	Actual	Actual	Actual	Budget	Budget	Change
Parks Admin/Programs						
Salaries & Benefits	585,471	763,797	850,801	993,010	868,340	-12.6%
Supplies & Services	128,117	194,078	213,269	239,240	304,580	27.3%
Total Expenses	713,588	957,875	1,064,070	1,232,250	1,172,920	-4.8%
Maintenance						
Salaries & Benefits	917,266	933,497	1,065,137	1,185,820	1,263,230	6.5%
Supplies & Services	373,796	428,244	436,823	515,440	696,960	35.2%
Total Expenses	1,291,061	1,361,741	1,501,961	1,701,260	1,960,190	15.2%
Total	2,004,650	2,319,616	2,566,031	2,933,510	3,133,110	6.8%
Staffing FTE	13.7	14.4	15.5	16.0	15.0	

2024 Budget Notes: The decrease in Salaries & Benefits is largely due to shifting an engineer from the Parks department back into the Engineering Department.

Beginning with the 2024 budget, the Facilities Maintenance interfund allocation was updated to shift costs from Department 22 to individual General Fund departments. This shifting of costs makes the increase to supplies and services appear significant. Equipment Rental and Replacement costs also greatly increased for Parks Maintenance.

18 - Police

The Wenatchee Police Department provides a full range of law enforcement services to the City of Wenatchee and remains committed to building and maintaining public trust in tandem with community engagement. The department is a leading stakeholder in regional partnerships serving Chelan and Douglas Counties, and beyond, as a founding partner in the Columbia River Drug Task Force, the East Cascade SWAT team, Cellular Phone Forensic Team, North Central Washington Special Investigations Unit, and Wenatchee School District School Resource Officers program. Through inter-local agreements, partners are able to work collaboratively to provide enhanced services to our communities.

The department places a strong emphasis on workforce development, focusing on recruiting, hiring, and retaining highly trained, quality professionals. All first-line supervisors have attended West Point Leadership model training, and all supervisory personnel have achieved Washington State Criminal Justice Training Commission certifications for leadership at the appropriate levels. Department personnel also provide training to law enforcement professionals across the state, such as interview and investigation, DUI enforcement, Patrol Tactics, and firearms.

The department upholds a history of operating under industry best practices and standards. In 2023, the department was recognized for achieving re-accreditation by the Washington Association of Sheriffs and Police Chiefs. In 2024, the department will launch a Traffic Enforcement Unit tasked with traffic law enforcement, collision investigation, and public education regarding road safety and traffic law issues. Grant funding for the Unit has been secured through the generous support of the Washington Traffic Safety Commission (WTSC) and National Highway Traffic Safety Administration (NHTSA). Through our strategic planning process, we strive to utilize and maximize all available resources to provide quality services to our community and those visiting our City.

Expenses	2020	2021	2022	2023	2024	24/23
	Actual	Actual	Actual	Budget	Budget	Change
Salaries & Benefits	7,077,261	7,507,519	8,130,389	8,966,220	9,910,110	10.5%
Supplies & Services	1,270,501	1,248,631	1,323,515	1,403,260	1,744,060	24.3%
Total Expenses	8,347,763	8,756,149	9,453,904	10,369,480	11,654,170	12.4%
Staffing FTE	56.0	56.3	57.0	57.0	61.0	

2024 Budget Notes: The Police Department was granted four additional FTE for 2024. Two Officers and a Sergeant will be assigned to the Traffic Enforcement Unit, with a majority of the costs being reimbursed for the next two years. The other added position is a new Records Assistant.

Beginning with the 2024 budget, the Facilities Maintenance interfund allocation was updated to shift costs from Department 22 to individual General Fund departments. This shifting of costs makes the increase to supplies and services appear significant.

19 - Civil Service

The Civil Service Commission (CSC) is made up of three volunteer city residents appointed by the Mayor. They are governed under Chapter 41.08 and 41.12 of the RCW's. They are an independent entity representing the interest of all civil service employees (Wenatchee Police Department). They are responsible for hiring a Secretary-Examiner to act as their records keeper, etc. Their main functions are to authorize and oversee entry level and promotion exams ensuring fair practices are used.

Expenses	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Total Expenses	13,091	13,278	12,918	16,060	34,010	111.8%

2024 Budget Notes: Civil Service testing was previously requested as a non-recurring budget item because it typically occurs every other year. Beginning in 2024, it has been budgeted in the recurring budget, but may not be fully spent every year.

20 - LEOFF 1 Retiree Health

RCW 41.16 and 41.18 require cities in the State of Washington to pay for most health care and long term care costs incurred by pre-LEOFF and LEOFF 1 employees and retirees for as long as they live. The acronym “LEOFF” stands for Law Enforcement Officers and Fire Fighters.

Expenses	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Long Term Care	109,390	201,392	244,876	267,000	230,000	-13.9%
Medical	282,177	267,154	308,240	303,000	339,000	11.9%
Total Expenses	391,567	468,546	553,116	570,000	569,000	-0.2%

2024 Budget Notes: In prior years, the LEOFF 1 Retiree Health function was accounted for as separate funds (110 and 116 in prior budget documents). The General fund would transfer cash each year to support the program. This function is now being reported as a General Fund department as per accounting standards. Years 2020 through 2023 are for reference only and not included in the General Fund Summary.

21 - Museum

The operation of the Wenatchee Valley Museum and Cultural Center was turned over to the Wenatchee Valley Museum and Cultural Center Association in 2014. The City owns and maintains the property, and provides additional financial support to the Association through a contract for services.

Expenses	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Total Expenses	431,693	429,957	438,655	458,710	756,410	64.9%

2024 Budget Notes: Beginning with the 2024 budget, the Facilities Maintenance interfund allocation was updated to shift costs from Department 22 to individual General Fund departments. This shifting of costs makes the increase to supplies and services appear significant.

22 - Other Admin

The Other Administrative group are services or fees for the general operation of the General Fund that are not allocated to a specific department or expenditures to community organizations as directed by City Council. Below is an overview of the major categories for this funding.

Expenses	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Transfer to Streets	3,000,000	3,000,000	3,100,000	3,100,000	3,400,000	9.7%
Bldg Maint./Insurance	828,930	1,099,290	1,144,370	1,257,800	516,750	-58.9%
Other Transfers	978,200	906,750	1,440,700	1,510,900	1,037,100	-31.4%
Animal Control	210,000	218,000	250,700	258,230	265,970	3.0%
Other Services	423,555	583,081	414,215	566,590	599,830	5.9%
Total Expenses	5,440,685	5,807,121	6,349,985	6,693,520	5,819,650	-13.1%

2024 Budget Notes: The General fund transfers \$3.4 million of property taxes to support street maintenance and capital grant match requirement. This increased to support the increasing costs of snow removal and general street costs. Of all property tax collected by the City, 69% is going to fund streets.

Beginning with the 2024 budget, the Facilities Maintenance interfund allocation was updated to shift costs from Department 22 to individual General Fund departments. This shifting of costs decreases supplies and services in Department 22, but increases the same category in other departments.

The Other Admin department previously recorded transfers required for the General Fund to support the LEOFF retiree health benefits. Beginning in 2024, the LEOFF 1 Retiree Health is being accounted for as a department of the General Fund. See department 020 – LEOFF 1 Retiree Health.

23 - Non-Recurring

Nonrecurring activities are one-time expenses that are inconsistent and would distort the city’s ability to determine the regular costs of operations. These activities typically consist of short-term grants, capital purchases, projects, and special transfers to other city funds. Due to the uncertainty of these items, this department often requires yearend budget amendments.

During the budget process, City departments make requests for items beyond their regular operating budget. When the General Fund has a healthy fund balance, the City is able to approve many one-time budget requests to help departments gain efficiencies, improve City services, and spur economic development.

Expenses	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Salary & Benefits	67,767	38,085	12,073	-	-	0.0%
Supplies & Services	1,244,173	367,533	806,227	1,494,200	849,800	-43.1%
Capital Outlay	11,507	38,527	886,414	863,000	529,410	-38.7%
Transfers Out	1,282,155	328,376	6,171,588	1,868,000	1,115,000	-40.3%
Total Expenses	2,605,601	772,522	7,876,303	4,225,200	2,494,210	-41.0%

2024 Budget Notes: See the detailed list of projects below.

Department	Amount	Description
Mayor/Council	10,000	Pathways Contribution
Mayor/Council	75,000	Reimagine Consultant
Mayor/Council	40,000	CDLT Trail Maintenance Contribution
Finance	132,000	Enterprise ERP Software Migration
Police	397,410	BearCat Armored Vehicle (\$284,930 reimbursed)
Parks & Recreation	45,000	Hale Park Shoreline Restoration
Parks & Recreation	95,000	Lincoln Park Improvements
Parks & Recreation	7,800	Work Order Tablets
Parks & Recreation	62,000	Methow Park Sport Court Temp Net Replacement
Community Development	320,000	GMA Updates (fully grant funded)
Public Works	100,000	GMA Updates
Public Works	80,000	South Wenatchee Avenue Improvement Study
Public Works	60,000	Dust Control
Public Works	50,000	Asphalt Planer
Public Works	20,000	WA State DES Attorney General Remodel
Public Works	1,000,000	Museum Facility Upgrades
Total	2,494,210	

RESERVE FUNDS

005 - Rainy Day

The Rainy Day Fund was established by policy to accumulate \$1 million to help withstand minor economic downturns or, if necessary, provide time to review City operations and establish priorities and reduction in levels of service. The Rainy Day fund has been sufficiently funded since 2016. Expenditures from this fund must be approved by Council action. Revenues come from interest earnings or transfers from the General Fund.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	25,589	9,364	21,715	12,000	30,000	150.0%
Expenses	-	-	-	-	-	-
Net income	25,589	9,364	21,715	12,000	30,000	
Beginning fund balance *	1,575,183	1,600,773	1,610,136	1,615,000	1,665,000	
Ending fund balance	1,600,773	1,610,136	1,631,851	1,627,000	1,695,000	4.2%

2024 Budget Notes: As investment interest rates continue to grow, interest earnings across all funds are projected to increase.

010 - Firemen’s Pension

RCW.3.24.380 established the authority to create a Firemen’s Pension Fund to meet the requirement of Washington State Law to provide pension and related benefits to fire department employees hired prior to March 1, 1970. There are less than 10 retirees or beneficiaries eligible for retirement benefits. The State and City share in the costs of providing benefits. The City is required to have a bi-annual actuarial study done. Recent actuarial valuations have indicated the City pension fund is over-funded and may be used to pay other mandatory benefits for the retirees.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	54,061	40,890	51,269	38,500	55,000	42.9%
Expenses	191,291	144,221	140,362	138,000	118,000	-14.5%
Net income	(137,230)	(103,331)	(89,093)	(99,500)	(63,000)	
Beginning fund balance *	1,495,535	1,358,305	1,254,974	1,150,000	1,100,000	
Ending fund balance	1,358,305	1,254,974	1,165,881	1,050,500	1,037,000	-1.3%

2024 Budget Notes: Beginning in 2024, this fund was renumbered from 611 to 010. As the number of retirees decreases, the City’s retirement expenses required also decrease.

*Since budget figures are estimates, the estimated beginning fund balances of 2023 and 2024 may not equal the ending fund balances of 2022 and 2023 respectively.

SPECIAL REVENUE FUNDS

101 - Public Arts

Wenatchee Municipal Code requires that 1% of construction costs of certain construction projects be set aside for public art projects. In 2015, five art policies were adopted which establish allocation guidelines for expenditures including: Visual Arts – For the purchase of non-commissioned visual artwork; Performing Arts – For the sponsorship and underwriting of the performing arts program; Arts Education - For the sponsorship and underwriting of the arts in education program; Administration - Covers general expenditures associated with the administration of the Public Art Program; and Maintenance - An amount for the care and maintenance of the public art collection. In 2019 these policies were incorporated into a capital plan for the fund.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	63,846	45,452	180,727	32,000	33,500	4.7%
Expenses	1,268	1,588	328,437	4,000	15,000	275.0%
Net income	62,578	43,864	(147,709)	28,000	18,500	
Beginning fund balance *	210,775	273,353	317,217	-	172,000	
Ending fund balance	273,353	317,217	169,508	28,000	190,500	580.4%

102 - PFD .2% Sales Tax

This fund was created in 2012 to account for the .2% sales tax that went into effect July 2012. This revenue source is to be used exclusively for Public Facility District (PFD) related expenses and was put into place to help the PFD refinance their 2008 Notes that matured December 1, 2011. All revenues receipted into this fund are immediately transferred to the PFD.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	2,402,178	2,795,924	2,971,331	3,000,000	3,600,000	20.0%
Expenses	2,402,178	2,795,924	2,971,331	3,000,000	3,600,000	20.0%
Net income	-	-	-	-	-	
Beginning fund balance *	-	-	-	-	-	
Ending fund balance	-	-	-	-	-	-

103 - Paths & Trails

The Paths and Trails Fund source of revenue is .42% of the total money received from the Motor Vehicle Fuel Tax (RCW 46.68.090). This money is restricted for the construction or improvement of paths and trails within the City.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	2,955	2,989	2,822	3,100	3,100	0.0%
Expenses	-	23,000	-	3,000	3,000	0.0%
Net income	2,955	(20,011)	2,822	100	100	
Beginning fund balance *	19,991	22,946	2,935	4,000	7,000	
Ending fund balance	22,946	2,935	5,756	4,100	7,100	73.2%

104 - Tourism Promotion Area

In September 2006, the City established a Tourism Promotion Area (TPA) for the City of Wenatchee, at the request of the Wenatchee Hotel-Motel Association, as enabled by RCW 35.101. By establishing a tourism promotion area in the city, all hotels larger than 40 rooms are assessed \$2 per room night which is collected by the Department of Revenue and returned to the City to be utilized for marketing purposes as specified in the RCW and the city formation ordinance. The City created an advisory board to oversee the budget for the TPA. The TPA board approves the expenditures and the City pays the expenses. The budget and accomplishments are reviewed annual by the City Council in December. This fund provides a real time understanding of the number of hotel rooms used on an annual basis.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	187,792	482,179	588,092	583,150	622,000	6.7%
Expenses	160,386	273,606	328,063	580,670	669,850	15.4%
Net income	27,405	208,573	260,030	2,480	(47,850)	
Beginning fund balance *	113,263	140,669	349,242	450,000	600,000	
Ending fund balance	140,669	349,242	609,271	452,480	552,150	22.0%

106 - Convention Center

The Wenatchee Convention Center (WCC) is a City owned facility operated under a management contract with Coast Hotels & Resorts. The contract is managed by the Public Works Department, the Mayor’s Office and the Finance Department collaboratively. The Convention Center is a 50,000+ square foot regional meeting facility which can host any event from a small business meeting to a statewide convention for over 500. The Convention Center is the home of the Washington State Horticultural Convention every three years (Yakima and Tri-Cities host in other years) and frequently hosts state wide labor and government conventions as well as weddings and entertainment events.

The Convention Center was originally constructed in 1979-80 and was operated by the Westerberg Hotel. Since then, Coast Hotels manage and market the building as they see fit and return a percentage of the revenues back to the facility for debt service and long term upkeep. The City is responsible for maintaining the physical building including the HVAC, electrical, plumbing, lighting, and A/V systems. The Convention Center Fund is used to fund all of the City’s activities in the building.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues						
Hotel/motel tax	422,761	695,848	866,704	860,000	-	-100.0%
Commission	-	-	129,994	80,000	-	-100.0%
Transfers-in	278,414	377,565	524,934	830,000	600,000	-27.7%
Other	10,419	828	8,716	3,000	15,000	400.0%
Total Revenues	711,594	1,074,241	1,530,347	1,773,000	615,000	-65.3%
Expenses						
Salaries & benefits	130,037	133,006	108,588	142,500	150,910	5.9%
Supplies & services	225,516	240,360	250,813	351,520	406,490	15.6%
Capital outlay	112,685	97,981	251,176	916,000	150,000	-83.6%
Debt service	400,923	377,915	223,900	230,350	-	-100.0%
Total Expenses	869,161	849,262	834,477	1,640,370	707,400	-56.9%
Net income	(157,567)	224,979	695,871	132,630	(92,400)	
Beginning fund balance *	367,693	210,127	435,106	350,000	450,000	
Ending fund balance	210,127	435,106	1,130,976	482,630	357,600	-25.9%
Staffing FTE	1.2	1.2	1.2	1.2	1.2	

2024 Budget Notes: In 2023, the City Council restructured how the City accounts for lodging taxes. Instead of being split out to three different funds, 100% of the City’s lodging taxes are deposited into the LTAC fund 107. The LTAC Committee approves applications for the spending of the lodging taxes and then distributes the funding for the appropriate use. In prior years, lodging taxes were deposited directly to the Convention Center fund, but now the funds are transferred from the LTAC fund into the Convention Center fund to cover the amount necessary for operations.

Due to the anticipated Convention Center Renovation project, the Commission revenues will be waived during construction, per agreement.

107 – Lodging Tax Advisory Committee

In 2011, the city reconstituted a Lodging Tax Advisory Committee (LTAC) for the oversight of the lodging tax funds and recommendations for uses to the City Council. The role of the Lodging Tax Advisory Committee (LTAC) was strengthened during the 2013 legislative session and requires uses of hotel motel tax be awarded through an application process carried out by the LTAC and funds provided to those on a list provided to the Wenatchee City Council. The City Council may choose to not fund the entire list, however, what is funded has to be on the list that has gone through the application process with the LTAC.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	424,623	697,179	870,680	863,000	2,353,000	172.7%
Expenses						
Destination Marketing	486,833	460,482	475,000	379,320	466,200	22.9%
Convention Center Ops	-	-	-	-	600,000	100.0%
Convention Ctr. Capital	-	-	334,345	-	-	0.0%
Convention Center Debt	50,000	50,000	100,000	400,000	1,250,000	212.5%
Total Expenses	536,833	510,482	909,345	779,320	2,316,200	197.2%
Net income	(112,210)	186,697	(38,665)	83,680	36,800	
Beginning fund balance *	262,869	150,659	337,356	300,000	300,000	
Ending fund balance	150,659	337,356	298,691	383,680	336,800	-12.2%

2024 Budget Notes: In 2023, the City Council restructured how the City accounts for lodging taxes. Instead of being split out to three different funds, 100% of the City’s lodging taxes are deposited into the LTAC fund. The LTAC Committee approves applications for the spending of the lodging taxes and then distributes the funding for the appropriate use.

108 - Street Maintenance

The Street Maintenance Division of the Public Works Department has the responsibility for the maintenance of the City’s streets and alleys and publicly maintained sidewalks. The Street Division maintains over 275 lane miles of streets utilizing nearly 40 pieces of street equipment. The Street Division is responsible for snow and ice control on all City streets along with those sections of the state highways that run through the City. The street crews also sweep and clean all city streets and maintain pavement markings and signage. In addition, the Street Division maintains those portions of the sidewalks that are the responsibility of the City.

Another group within the Street Maintenance Division is the Signals and Lighting group which maintains the City’s 50 traffic signal systems and the hundreds of street lights and electrical systems in the City.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues						
Motor vehicle fuel tax	417,368	449,798	701,175	773,000	773,000	0.0%
Transfers-in	3,000,000	3,000,000	2,300,000	2,500,000	2,900,000	16.0%
Other	447,742	184,399	204,894	180,500	197,500	9.4%
Total Revenues	3,865,111	3,634,197	3,206,069	3,453,500	3,870,500	12.1%
Expenses						
Salaries & benefits	1,626,350	1,689,046	1,941,312	1,892,480	1,980,360	4.6%
Supplies & services	1,722,166	1,555,532	1,714,925	2,177,330	2,484,190	14.1%
Capital outlay	932,573	526,105	-	30,000	30,000	0.0%
Total Expenses	4,281,089	3,770,683	3,656,237	4,099,810	4,494,550	9.6%
Net income	(415,979)	(136,486)	(450,168)	(646,310)	(624,050)	
Beginning fund balance *	2,712,500	2,296,522	2,160,036	1,700,000	1,300,000	
Ending fund balance	2,296,522	2,160,036	1,709,868	1,053,690	675,950	-35.8%
Staffing FTE	14.8	14.6	14.7	14.7	14.6	

2024 Budget Notes: Over the past couple years, unexpected snow removal costs have spent down the Street Maintenance reserve faster than anticipated. This required the General Fund to transfer a larger portion of Property Tax revenues than in 2023. The Street Maintenance fund is also experiencing increases in interfund allocations, which drives up the cost of the Supplies & Services category.

109 - Arterial Streets

The Arterial Streets Fund was developed in 1972 for the purpose of constructing key capital street projects. The revenue from this fund is used to match State and Federal grants. As an example, in the past five years, \$3.2 million of local revenues leveraged \$14.9 Million in state and federal grants. See the capital budget section of this document for details on Arterial Streets projects.

The Engineering Department carries out the project development of these projects including initial scoping and grant application, design, right-of-way activities, construction, and final documentation. The primary grant sources for City street projects are the State Transportation Improvement Board and the Federal Surface Transportation Program. Other grant programs that often do not require a match that are administered through this fund include the Safe Routes to School program, the CDBG program, and the Highway Safety Improvement Programs.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues						
Motor vehicle fuel tax	250,564	275,445	-	-	-	0.0%
Grants	1,360,312	1,624,446	894,530	5,770,080	4,568,070	-20.8%
Transfers-in	-	500,000	1,300,000	600,000	750,000	25.0%
Other	41,965	46,469	45,903	10,000	42,200	322.0%
Total Revenues	1,652,841	2,446,360	2,240,433	6,380,080	5,360,270	-16.0%
Expenses						
Capital outlay	1,706,425	2,277,339	1,051,549	6,753,760	6,282,670	-7.0%
Transfers-out	40,105	-	-	-	-	0.0%
Total Expenses	1,746,530	2,277,339	1,051,549	6,753,760	6,282,670	-7.0%
Net income	(93,689)	169,021	1,188,884	(373,680)	(922,400)	
Beginning fund balance *	560,652	466,963	635,984	500,000	1,000,000	
Ending fund balance	466,963	635,984	1,824,868	126,320	77,600	-38.6%

2024 Budget Notes: Beginning in 2022, all motor vehicle fuel tax revenues were deposited into the Street Maintenance Fund 108. At the same time, a portion of the General Fund property tax transfer was shifted to the Arterial Streets Fund 109. This will help the Arterial Streets fund to accumulate adequate reserves to meet grant match requirements.

Details of the street capital projects administered by this fund can be found in the Capital Budget section toward the end of this document.

111 - Street Overlay

The Street Overlay Fund was developed to dedicate funding to street preservation and repay bonds. In the past, these funds have been used to repave or overlay streets with hot mix asphalt. More recently, staff has explored alternative pavement preservation methods to extend the life of payment at a lower cost. Revenues for this fund are the 2nd ¼ percent of Real Estate Excise Tax (REET) and Transportation Benefit District (TBD) sales tax.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues						
TBD Sales Tax	-	-	-	1,400,000	1,600,000	14.3%
Real estate excise tax	639,997	883,579	685,854	720,000	650,000	-9.7%
Transfers in	40,105	-	2,260,022	-	-	-
Other	51,489	5,894	33,428	15,000	40,000	166.7%
Total Revenues	731,591	889,473	2,979,304	2,135,000	2,290,000	7.3%
Expenses						
Capital outlay	1,064,376	134,805	2,822,095	1,598,500	2,375,350	48.6%
Total Expenses	1,064,376	134,805	2,822,095	1,598,500	2,375,350	48.6%
Net income	(332,785)	754,668	157,209	536,500	(85,350)	
Beginning fund balance *	1,228,597	895,812	1,650,481	968,500	1,000,000	
Ending fund balance	895,812	1,650,481	1,807,690	1,505,000	914,650	-39.2%

2024 Budget Notes: In 2022, the City Council repealed the \$20 TBD vehicle registration fee and implemented a 0.1% TBD sales tax.

Details of the street capital projects administered by this fund can be found in the Capital Budget section toward the end of this document.

112 - Impact Fees

This fund is setup by WCC 15.02.080 to accumulate impact fees that are to be used for public facility improvements that benefit the Broadview and Western Foothills developments.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	102,130	145,045	93,964	102,000	97,500	-4.4%
Expenses	-	40,892	26,649	200,000	200,000	0.0%
Net income	102,130	104,153	67,315	(98,000)	(102,500)	
Beginning fund balance *	34,550	136,680	240,833	270,000	380,000	
Ending fund balance	136,680	240,833	308,147	172,000	277,500	61.3%

113 - Low Income Housing

Revenues supporting this fund are from a State affordable housing sales tax. These funds are limited to projects within the city limits of Wenatchee and are restricted for affordable housing projects meeting specific income requirements.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	137,825	164,430	97,215	86,500	89,000	2.9%
Expenses	68,167	69,913	110,268	92,640	93,990	1.5%
Net income	69,657	94,517	(13,053)	(6,140)	(4,990)	
Beginning fund balance *	78,444	148,101	242,618	200,000	190,000	
Ending fund balance	148,101	242,618	229,564	193,860	185,010	-4.6%

115 - CDBG Entitlement

The City became an entitlement community in 2005. These funds must be used in accordance with HUD regulations and are restricted to the following use percentages (20% Administration and Planning and 15% Public Services). The remaining funds must be used for bricks and mortar projects meeting one of three national objectives, serving low to moderate income individuals.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	182,910	148,304	133,205	391,610	252,350	-35.6%
Expenses	149,731	283,304	130,455	587,590	687,420	17.0%
Net income	33,179	(135,000)	2,749	(195,980)	(435,070)	
Beginning fund balance *	(33,183)	(4)	(135,005)	195,980	435,070	
Ending fund balance	(4)	(135,005)	(132,255)	-	-	-

117 - Homeless

The City manages these funds on behalf of both East Wenatchee and Wenatchee via an interlocal agreement. Revenue from this fund originates from surcharges that are being collected by the Chelan County Auditor’s Office for the City of Wenatchee under RCW 43.185C.080, RCW 36.22.179 and RCW 36.22.1791; funds collected for both cities under RCW 82.14.530; and any additional funds the two cities allocate to the homeless programs to implement the Five-Year Local Homeless Housing Plan. The City manages these funds under the guidance of a task force made up of local governmental officials from each city, community members, and other social service agencies.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues						
Sales Tax	-	741,659	1,512,769	1,400,000	1,600,000	14.3%
Intergovernmental	972,671	710,509	775,044	520,000	700,000	34.6%
Grants	2,196,064	1,927,783	31,232	557,190	-	-100.0%
Other	7,816	30,261	194,381	9,000	40,000	344.4%
Total Revenues	3,176,550	3,410,212	2,513,426	2,486,190	2,340,000	-5.9%
Expenses						
Salaries & benefits	-	38,833	38,888	-	-	0.0%
Services	3,196,374	3,284,816	679,163	1,737,720	2,130,900	22.6%
Capital Outlay	-	-	-	994,690	931,800	-6.3%
Total Expenses	3,196,374	3,323,649	718,051	2,732,410	3,062,700	12.1%
Net income	(19,823)	86,563	1,795,375	(246,220)	(722,700)	
Beginning fund balance *	842,908	823,085	909,648	1,500,000	2,000,000	
Ending fund balance	823,085	909,648	2,705,023	1,253,780	1,277,300	1.9%

2024 Budget Notes: A significant portion of the Services category is to support the Safe Parks and pallet shelters administered by the Wenatchee Rescue Mission.

118 - Abatement

The Abatement fund assists code compliance officers by providing resources for resolving onsite violations such as cleanup activities. The abatement fund is primarily funded by violation fees and at times, assistance from the General Fund.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	27,972	122,818	42,081	31,000	43,000	38.7%
Expenses	31,173	45,450	79,524	75,000	75,000	0.0%
Net income	(3,201)	77,369	(37,443)	(44,000)	(32,000)	
Beginning fund balance *	87,652	84,451	161,820	130,000	140,000	
Ending fund balance	84,451	161,820	124,377	86,000	108,000	25.6%

120 - ARP Recovery

In early 2021, the American Rescue Plan Act (ARPA) was signed into law by the President. This established Coronavirus Local Fiscal Recovery Funds. These funds are to be used to support public health response, replace public sector revenue loss, water and sewer infrastructure, and address negative economic impacts. The City received \$6,191,820 in revenue and this fund tracks the spend-down of those funds.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	-	3,117,919	3,191,811	-	-	0.0%
Expenses	-	3,117,919	2,665,703	1,000,000	100,000	-90.0%
Net income	-	-	526,108	(1,000,000)	(100,000)	
Beginning fund balance *	-	-	73,892	1,000,000	100,000	
Ending fund balance	-	-	600,000	-	-	0.0%

2024 Budget Notes: To date, the City has used the funds to provide economic aid to the Convention Center and Performing Arts Center, COVID cleaning, security, remote working, and recovering General fund revenue loss. Reimbursing General fund revenue loss has allowed the City to complete projects such as Lincoln Park, New City Hall Remodel, and additional pavement preservation. The remaining \$100,000 has been committed to the Chelan-Douglas Community Action Council Food Bank.

DEBT SERVICE FUNDS

205 - Councilmanic Bonds

This fund accumulates resources to make timely payments on the 2015 LTGO, 2016 LTGO, and 2019 LTGO. These bonds were approved by the City Council and were used to finance the Public Services Center, remodel council chambers, museum HVAC upgrades, Convention Center upgrades, projects related to the Local Revitalization Financing district by Pybus Market, the purchase and remodel of the new City Hall facility, and certain street projects.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	1,774,753	1,703,626	1,787,558	1,750,300	2,772,700	58.4%
Expenses	1,764,488	1,702,315	1,817,153	1,748,650	2,764,700	58.1%
Net income	10,265	1,311	(29,594)	1,650	8,000	
Beginning fund balance *	21,214	31,479	32,790	30,000	4,000	
Ending fund balance	31,479	32,790	3,196	31,650	12,000	-62.1%

2024 Budget Notes: As of January 1, 2024, there is \$904,000 outstanding on the 2015 LTGO bonds, \$6,060,000 outstanding on the 2016 LTGO bonds, and \$10,760,000 outstanding on the 2019 LTGO bonds. The City expects to issue an additional \$14 million - \$16 million of debt in early 2024 for the Convention Center Renovation.

* Since budget figures are estimates, the beginning fund balances of 2023 and 2024 may not equal the estimated ending fund balances of 2022 and 2023 respectively.

CAPITAL PROJECT FUNDS

301 - Real Estate Excise Tax Capital Projects

The Real Estate Excise Tax (REET) Fund collects revenues via ¼ of 1% real estate excise tax that is paid by the seller of a piece of real estate. A portion of this revenue currently reserved to pay for a portion of the 2007 Limited Tax General Obligation debt, which matures in 2027. The remaining amount is available for City capital projects.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	683,393	943,905	731,942	727,000	670,000	-7.8%
Expenses	1,019,149	221,250	1,158,673	720,450	1,018,900	41.4%
Net income	(335,756)	722,655	(426,731)	6,550	(348,900)	
Beginning fund balance *	1,035,803	700,047	1,422,702	800,000	800,000	
Ending fund balance	700,047	1,422,702	995,971	806,550	451,100	-44.1%

2024 Budget Notes: The Real Estate Excise Tax Capital Projects fund is funding a few one-time requests including Sidewalk Repair and ADA Ramps, the Memorial Park P’Squosa Plaza project, and the Worthen Street Trail Improvements project. Details of these project are included at the end of this document in the Capital Budget section.

302 - Parks & Recreation Capital Projects

The City’s Parks & Recreation department manages several park construction projects. This fund accounts for the capital project expenses and revenues from grants, donations, and available City funds.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	3,015,924	711,046	5,935,615	3,098,500	1,161,750	-62.5%
Expenses	2,226,316	195,458	4,703,780	3,131,500	1,596,750	-49.0%
Net income	789,608	515,587	1,231,835	(33,000)	(435,000)	
Beginning fund balance *	(541,320)	248,288	763,875	500,000	500,000	
Ending fund balance	248,288	763,875	1,995,710	467,000	65,000	-86.1%

2024 Budget Notes: The 2024 budget includes a placeholder for \$750,000 of budget authority in case the Foothills Regional Recreation Area Project is not completed in 2023 as budgeted. This property may close in 2024, but is fully funded through grants and donations. Details of the other parks capital projects administered by this fund can be found in the Capital Budget section toward the end of this document.

304 - Economic Development Capital Projects

This fund is used to track the expenses and revenues related to economic development capital projects.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	2,521,142	860,646	77,868	2,190,200	6,520,000	197.7%
Expenses	1,494,923	1,826,139	614,864	3,734,770	20,000	-99.5%
Net income	1,026,219	(965,493)	(536,996)	(1,544,570)	6,500,000	
Beginning fund balance *	(5,660,846)	(4,634,627)	(5,600,120)	(6,000,000)	(6,500,000)	
Ending fund balance	(4,634,627)	(5,600,120)	(6,137,116)	(7,544,570)	-	-100.0%

2024 Budget Notes: The Economic Development Capital Projects fund is borrowing from the General fund to finance the North Wenatchee Avenue property development at the old WA State Department of Transportation site. As portions of the property are sold over the next couple years, the interfund loan will be repaid. Details of the economic development capital projects administered by this fund can be found in the Capital Budget section toward the end of this document.

306 - General Capital Projects

This fund is used to track the expenses and revenues related to general City capital projects that are not large enough to warrant their own fund.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	-	-	693,764	3,978,000	2,100,000	-47.2%
Expenses	-	-	745,364	3,978,000	2,100,000	-47.2%
Net income	-	-	(51,599)	-	-	
Beginning fund balance *	-	-	-	-	-	
Ending fund balance	-	-	(51,599)	-	-	0.0%

2024 Budget Notes: The General Capital Projects fund was created in 2022 to account for projects administered by the Facilities Maintenance Department. Details of the facilities capital projects administered by this fund can be found in the Capital Budget section toward the end of this document.

307 - Local Revitalization Financing Program

The City created a Local Revitalization District in 2009 through ordinance 2009-26 under the authority of RCW 39.89.050. Formation of this District allows the City and participating junior taxing districts (Chelan County Port District and the NCW Regional Library District) to dedicate incremental growth in property tax revenues to the financing of capital projects within the District. The City was also awarded the opportunity for a tax rebate from the State of Washington up to \$500,000 annually. This award allows increases in State of Washington tax revenue resulting from development activity to be returned to the City of Wenatchee for financing of public infrastructure providing benefit to the District. The District is generally bounded by the Columbia River to the east, Thurston Street to the south, the railroad tracks and Walla Walla Avenue to the West, and private property located just north of Walla Walla Park to the north.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues						
Property tax	94,344	110,082	119,114	115,000	115,000	0.0%
Sales tax rebate	500,000	500,000	500,000	500,000	500,000	0.0%
Other	20,117	2,678	25,003	10,000	10,000	0.0%
Total Revenues	614,461	612,760	644,117	625,000	625,000	0.0%
Expenses	1,113,542	873,067	2,321,649	2,843,400	2,354,700	-17.2%
Net income	(499,081)	(260,307)	(1,677,532)	(2,218,400)	(1,729,700)	
Beginning fund balance *	4,666,320	4,167,239	3,906,933	3,000,000	2,000,000	
Ending fund balance	4,167,239	3,906,933	2,229,401	781,600	270,300	-65.4%

2024 Budget Notes: The City has committed \$2,000,000 through an interlocal agreement with the Chelan County PUD for redevelopment of the Wenatchee Riverfront Park area. Details of the economic development capital projects administered by this fund can be found in the Capital Budget section toward the end of this document.

310 – Apple Capital Loop Project

In 2021, the City was awarded a \$92.4 million Infrastructure for Rebuilding America (INFRA) grant from the U.S. Department of Transportation (DOT) for the Apple Capital Loop. This project will also require leveraging \$123 million in total match commitments from a combination of local, state, and other sources of funds. Due to the extraordinary size of this project, a separate fund was created to manage the revenues and expenses.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	-	-	-	10,798,260	34,427,770	218.8%
Expenses	-	-	47,494	10,798,260	34,427,770	218.8%
Net income	-	-	(47,494)	-	-	
Beginning fund balance *	-	-	-	-	1,000,000	
Ending fund balance	-	-	(47,494)	-	1,000,000	100.0%

2024 Budget Notes: Details of the Apple Capital Loop capital budget can be found in the streets capital project section toward the end of this document.

312 – Convention Center Capital Outlay

The City has been exploring the idea of a renovation project of the Wenatchee Convention Center. Initial design expenses are coming from lodging tax revenues, but the construction phase will necessitate the issuance of bonds. The debt issuance is anticipated for early 2024. This fund was setup to track the costs of the capital project and the eventual spend-down of bond proceeds.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	-	-	-	766,000	15,000,000	1858.2%
Expenses	-	-	-	766,000	7,700,000	905.2%
Net income	-	-	-	-	7,300,000	
Beginning fund balance *	-	-	-	-	-	
Ending fund balance	-	-	-	-	7,300,000	100.0%

2024 Budget Notes: Bonds are expected to be issued in early 2024 to fund the construction of the Convention Center Renovation. Details of the Convention Center Capital Outlay fund capital budget can be found in the facilities capital project section toward the end of this document.

* Since budget figures are estimates, the beginning fund balances of 2023 and 2024 may not equal the estimated ending fund balances of 2022 and 2023 respectively.

ENTERPRISE FUNDS

401 - Water Utility

The Water Division of the Public Works Department provides water services for the City of Wenatchee. This division is funded through utility rates and fees for miscellaneous services rendered as well as interest revenue generated from invested cash reserves. This division is not supported by any taxes.

The water system service area covers a majority of the corporate City limits, but does not cover west of Western Avenue or north of Maple Street. The water system infrastructure includes two booster pump stations, four reservoirs (totaling 15 million gallons storage) and over 100 miles of pipes spread across three pressure zones.

The Water Division includes two staff positions that assist the operation groups in complying with regulations and providing communication and public outreach with customers and the public. They are also responsible for administering the utility programs, including water quality testing and cross connection control.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues						
Water service fees	5,845,044	6,197,076	6,750,001	7,011,700	7,891,700	12.6%
Grants	-	-	-	743,750	743,750	0.0%
Loan Proceeds	-	-	-	1,276,900	1,276,640	0.0%
Other	156,402	23,132	105,580	22,000	75,000	240.9%
Total Revenues	6,001,446	6,220,208	6,855,581	9,054,350	9,987,090	10.3%

Expenses						
Salaries & benefits	1,691,756	1,706,201	1,763,708	2,202,950	2,192,970	-0.5%
Supplies & services	3,217,668	3,406,820	3,495,859	3,872,110	4,417,200	14.1%
Capital outlay	889,462	10,127	27,440	3,007,010	3,313,900	10.2%
Debt service	450,062	437,021	413,835	409,290	383,800	-6.2%
Total Expenses	6,248,949	5,560,169	5,700,842	9,491,360	10,307,870	8.6%

Net income	(247,504)	660,039	1,154,739	(437,010)	(320,780)	
Beginning working capital	1,809,709	1,562,205	2,222,244	2,700,000	4,000,000	
Ending working capital	1,562,205	2,222,244	3,376,983	2,262,990	3,679,220	62.6%

Staffing FTE	16.3	17.1	17.6	17.9	17.1	
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2024 Budget Notes: Salaries and FTE decreased slightly due to shifting engineering staff allocations to the General Fund. These positions will be charged out through interfund billing instead of being charged directly to the utility. The Water Utility rates are currently set to increase by 12% as of January 1, 2024 and then 6% each year thereafter. This will provide funding for necessary improvements to aging infrastructure. The addition of the Loan Proceeds in 2023 is related to two Drinking Water State Revolving Fund Loans for the AC Main Replacement and Crawford Main Replacement Preconstruction projects. Details of the utility capital projects administered by this fund can be found in the Capital Budget section toward the end of this document.

405 - Sewer Utility

The Wastewater Division of the Public Works Department provides sanitary sewer services for the City of Wenatchee. This division is funded through utility rates and fees for miscellaneous services rendered as well as interest revenue generated from invested cash reserves. This division is not supported by any taxes. The wastewater system service area covers the entire City of Wenatchee, plus areas with the urban growth boundary. Some of these areas do not have a conveyance system installed yet, but staff has been working with developers over the last several years to plan and install wastewater infrastructure. The wastewater system includes the Waste Water Treatment Plant (WWTP) with a capacity of 5.5 Million Gallons per Day (MGD), a biosolids drying bed facility, five lift stations, and over 140 miles of gravity wastewater lines.

The utility includes operations and maintenance staff at the wastewater treatment plant, collections maintenance staff and a Pretreatment Technician to implement the City’s pretreatment program and wastewater education and outreach.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues						
Sewer service fees	8,853,195	10,227,095	10,489,009	10,780,000	11,184,000	3.7%
Grants	-	-	-	743,750	743,750	0.0%
Loan Proceeds	-	-	3,988,139	9,721,590	3,596,760	-63.0%
Other	380,401	88,579	240,126	120,000	350,000	191.7%
Total Revenues	9,233,596	10,315,674	14,717,274	21,365,340	15,874,510	-25.7%

Expenses						
Salaries & benefits	1,805,162	1,873,292	2,081,923	2,699,940	2,689,470	-0.4%
Supplies & services	3,654,297	4,139,222	4,345,155	4,874,120	5,731,790	17.6%
Capital outlay	1,614,949	615,257	9,627,708	18,081,910	8,134,210	-55.0%
Debt service	2,179,702	2,462,774	2,500,141	2,483,680	2,385,480	-4.0%
Total Expenses	9,254,110	9,090,545	18,554,927	28,139,650	18,940,950	-32.7%

Net income	(20,514)	1,225,129	(3,837,653)	(6,774,310)	(3,066,440)	
Beginning working capital	14,771,018	14,750,504	15,975,633	10,000,000	9,000,000	
Ending working capital	14,750,504	15,975,633	12,137,980	3,225,690	5,933,560	83.9%

Staffing FTE	19.1	20	21.0	21.6	20.6	
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2024 Budget Notes: Salaries and FTE decreased slightly due to shifting engineering staff allocations to the General Fund. These positions will be charged out through interfund billing instead of being charged directly to the utility. The Sewer Utility rates are set to increase by 6% each year. This will provide funding for necessary improvements to aging infrastructure. The addition of Bond/Loan Proceeds in 2022 is related to a State Revolving Fund Loan for the Waste Water Treatment Plant digester project. The majority of this project was completed in 2023, but there is still work to be performed in 2024. Details of the utility capital projects administered by this fund can be found in the Capital Budget section toward the end of this document.

410 - Storm Drain Utility

The purpose of the Storm Drain Utility Fund is to provide funding for operation, maintenance, improvement and expansion of the City’s urban storm sewer system. The revenue for this fund is generated from a flat monthly charge to each single-family residence as well as a monthly charge to commercial and multi-family residences based on an “equivalent residential unit.” The municipal storm water system consists of the complete system of streets, catch basins, curbs, gutters, ditches, manholes, treatment facilities and pipes for collecting, treating and conveying storm water throughout the City. This system does not include the canyon drains which flow through the City in their own channels.

The City operates the system under a NPDES (National Pollutant Discharge Elimination System) Phase II Municipal Stormwater Permit for Eastern Washington communities which regulates the operation of the system including mandating the regulations communities must put in place for citizens to operate under. Compliance with this permit has become an increasingly larger burden for all cities under Phase II requirements. City stormwater staff are responsible for cleaning and inspecting infrastructure, investigating complaints,, and reporting compliance.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues						
Storm drain fees	2,488,219	3,579,413	4,243,788	4,355,000	4,590,000	5.4%
Grants	391,320	88,702	2,210,890	684,500	3,736,750	445.9%
Loan proceeds	-	-	-	-	599,400	100.0%
Other	74,167	21,996	73,035	40,000	150,000	275.0%
Total Revenues	2,953,706	3,690,111	6,527,713	5,079,500	9,076,150	78.7%

Expenses						
Salaries & benefits	667,549	694,549	849,765	1,005,870	993,140	-1.3%
Supplies & services	1,163,440	1,467,126	1,844,256	1,999,600	1,812,820	-9.3%
Capital outlay	512,980	164,093	3,453,701	4,800,260	8,645,820	80.1%
Debt service	285,265	296,639	269,729	265,970	232,630	-12.5%
Transfers-out	-	-	65,000	-	-	0.0%
Total Expenses	2,629,235	2,622,407	6,482,451	8,071,700	11,684,410	44.8%

Net income	324,471	1,067,704	45,262	(2,992,200)	(2,608,260)	
Beginning working capital	4,078,936	4,403,407	5,471,111	5,500,000	5,000,000	
Ending working capital	4,403,407	5,471,111	5,516,373	2,507,800	2,391,740	-4.6%

Staffing FTE	6.2	6.6	7.9	8.0	7.5	
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2024 Budget Notes: Salaries and FTE decreased slightly due to shifting engineering staff allocations to the General Fund. These positions will be charged out through interfund billing instead of being charged directly to the utility. Details of the utility capital projects administered by this fund can be found in the Capital Budget section toward the end of this document.

415 - Regional Water

The Wenatchee Regional Water System supplies water to the City of Wenatchee, Chelan County Public Utility District (PUD), and the East Wenatchee Water District (EWWD). These three water purveyors serve domestic water for the entire Wenatchee Valley. The City operates and maintains the system in cooperation with the PUD and the EWWD through an Advisory Committee. The Advisory Committee is comprised of 3 staff and 3 elected officials who govern the operations of the Regional Water System.

The activities of the Regional Water System include pumping and water delivery, monitoring and maintaining the transmission line, pumps, meters, valves, chlorination equipment, and telemetry equipment.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	1,904,154	2,289,739	2,412,663	2,247,070	2,955,070	31.5%
Expenses						
Salaries & benefits	248,040	285,827	313,403	310,550	324,540	4.5%
Supplies & services	453,818	390,319	396,446	813,670	868,690	6.8%
Capital outlay	89,585	1,417,886	-	150,000	150,000	0.0%
Total Expenses	791,444	2,094,032	709,849	1,274,220	1,343,230	5.4%
Net income	1,112,710	195,707	1,702,814	972,850	1,611,840	
Beginning working capital	3,727,448	4,840,158	5,035,865	5,800,000	8,000,000	
Ending working capital	4,840,158	5,035,865	6,738,679	6,772,850	9,611,840	41.9%
Staffing FTE	2.4	2.4	2.4	2.4	2.4	

2024 Budget Notes: The Regional Water Utility has agreed to increase rates by 10% each year to build a larger reserve in anticipation of a future second-source project. Details of the utility capital projects administered by this fund can be found in the Capital Budget section toward the end of this document.

430 - Cemetery

The Cemetery Division of the Parks, Recreation and Cultural Services Department operates the 34-acre Cemetery and the Home of Peace Mausoleum. Cemetery staff is responsible for overall operations, including landscape installation and maintenance, burial service setup, grave, niche and crypt sales, burials, marker setting and any other operational tasks. Staff works with funeral directors and families to accommodate the needs of those utilizing the Cemetery.

The Cemetery derives its revenues from three primary sources including fees for services; income from the sale of graves, crypts, niches, markers and other items; and from the interest earnings from the Cemetery Endowment Care Fund. For many years, the three traditional revenue sources have not been adequate to fund Cemetery operations. For this reason, the City’s General Fund makes recurring transfers to the Cemetery fund.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues						
Operations	211,246	279,687	256,294	182,600	199,100	9.0%
Transfers-in	261,000	261,000	240,000	240,000	240,000	0.0%
Total Revenues	472,246	540,687	496,294	422,600	439,100	3.9%
Expenses						
Salaries & benefits	274,575	263,410	298,319	374,680	394,800	5.4%
Supplies & services	130,860	127,976	109,955	154,580	200,550	29.7%
Total Expenses	405,434	391,386	408,274	529,260	595,350	12.5%
Net income	66,812	149,301	88,020	(106,660)	(156,250)	
Beginning working capital	117,651	184,462	333,763	350,000	400,000	
Ending working capital	184,462	333,763	421,783	243,340	243,750	0.2%
Staffing FTE	2.6	2.6	2.6	3.1	3.1	

* Since budget figures are estimates, the beginning fund balances of 2023 and 2024 may not equal the estimated ending fund balances of 2022 and 2023 respectively.

INTERNAL SERVICE FUNDS

501 - Equipment Rental - O&M

The Equipment Operations & Maintenance Division of the Public Works Department is tasked with providing all of the Departments within the City of Wenatchee with high quality fleet management and operations to meet the needs of the end users and citizens of the City of Wenatchee. The Equipment Maintenance staff consists of one supervisor and fleet specialist and four mechanics providing automotive, heavy truck, heavy equipment, emergency vehicle and small engine maintenance.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	1,280,949	1,148,352	1,235,169	1,199,260	1,444,470	20.4%
Expenses						
Salaries & benefits	520,133	464,930	562,725	615,530	649,020	5.4%
Supplies & services	506,933	583,825	902,172	758,970	1,102,580	45.3%
Total Expenses	1,027,066	1,048,755	1,464,897	1,374,500	1,751,600	27.4%
Net income	253,883	99,597	(229,728)	(175,240)	(307,130)	
Beginning working capital	432,792	686,675	786,272	700,000	500,000	
Ending working capital	686,675	786,272	556,544	524,760	192,870	-63.2%
Staffing FTE	6.4	6.4	6.4	6.4	6.4	

2024 Budget Notes: Beginning with the 2024 budget, the Facilities Maintenance interfund allocation was updated to shift costs to additional funds and departments. In addition, repair costs and fuel prices have continued to increase. This increase in vehicle costs and the shifting of Facilities Maintenance interfund are the main drivers to the increase in the Supplies & Services category.

502 - Self Insurance

The Self Insurance Fund provides property/casualty insurance that covers all City assets and programs. The City is a member of the Washington Cities Insurance Authority (WCIA) pool. WCIA has over 165 member municipalities. Members pay an annual assessment to the WCIA. WCIA is responsible for payment of all covered causes of loss against the jurisdiction above stated liability limits. The revenue for this fund are transfers in from the operating funds.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	1,269,638	1,326,442	1,314,057	984,000	1,420,000	44.3%
Expenses	1,142,706	1,418,179	1,328,221	1,110,000	1,560,000	40.5%
Net income	126,932	(91,737)	(14,164)	(126,000)	(140,000)	
Beginning working capital	1,585,300	1,712,232	1,620,495	1,700,000	1,400,000	
Ending working capital	1,712,232	1,620,495	1,606,332	1,574,000	1,260,000	-19.9%

2024 Budget Notes: The Washington Cities Insurance Authority (WCIA) had to increase rates for all members. This resulted in a substantial increase in insurance premiums.

503 - Equipment Rental - Replacement

The Equipment Rental & Replacement (ER&R) Division of the Public Works Department is responsible for managing the scheduled replacement of the City’s fleet of vehicles and equipment. The ownership of all City vehicles and heavy equipment (with the exception of the 6 pieces of firefighting apparatus) is held by the ER&R Fund. These vehicles and pieces of equipment are rented back to the end-user department at a rental rate sufficient to cover the cost of replacement at the end of its useful life.

The ER&R staff (Public Works Director – Operations Manager, Fleet Supervisor, Fleet and Facilities Specialist) has developed a 25-year replacement plan which outlines the replacement schedule of all vehicles and equipment and a cash-flow plan to provide adequate funding for those purchases. The ER&R Fund is a revolving account in which current revenues are used to make the scheduled purchases in any given year.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	1,442,557	765,042	1,013,816	1,048,270	1,898,480	81.1%
Expenses						
Salaries & benefits	107,924	97,575	102,495	121,460	125,730	3.5%
Supplies & services	19,633	22,103	11,711	20,400	20,400	0.0%
Capital outlay	931,409	930,548	1,878,666	787,400	1,861,290	136.4%
Total Expenses	1,058,966	1,050,226	1,992,872	929,260	2,007,420	116.0%
Net income	383,591	(285,184)	(979,056)	119,010	(108,940)	
Beginning working capital	3,885,170	4,268,761	3,983,577	3,300,000	2,500,000	
Ending working capital	4,268,761	3,983,577	3,004,521	3,419,010	2,391,060	-30.1%
Staffing FTE	1.1	0.9	0.9	0.9	0.9	

504 - Facility Maintenance

The Public Works Department’s Facility Maintenance Division is responsible for the building maintenance for all of the City’s facilities. This includes City Hall, the Police Station, the Historic Police Station (home of Information Services/Facility Maintenance/Drug Task Force), the Public Services Center Complex, the Museum Complex, the Community Center, Fire Station, the City Pool and Bathhouse and some of the work at the buildings in City parks. This fund primarily derives its revenue from a General Fund transfer in the “other administrative” section of the budget. Other non-General Fund departments also contribute to the Facility Maintenance fund for facility maintenance and upkeep.

The facility maintenance crew also provides tenant improvement services for City departments such as remodels of existing spaces, or expansions to accommodate departmental growth.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	2,680,102	1,121,232	1,759,243	2,043,100	1,805,100	-11.6%
Expenses						
Salaries & benefits	508,476	542,279	645,284	809,160	806,880	-0.3%
Supplies & services	901,187	713,040	886,356	532,990	1,189,470	123.2%
Capital outlay	2,684,213	-	-	700,000	150,000	-78.6%
Total Expenses	4,093,876	1,255,319	1,531,640	2,042,150	2,146,350	5.1%
Net income	(1,413,774)	(134,087)	227,603	950	(341,250)	
Beginning working capital	1,828,930	415,156	281,068	100,000	400,000	
Ending working capital	415,156	281,068	508,671	100,950	58,750	-41.8%
Staffing FTE	3.8	4.9	4.9	5.9	5.9	

505 - Information Technology

The Information Technology department’s mission is to proactively provide cost effective, reliable, standardized, and current information technology tools, systems, and services including customer support to the departments of the City of Wenatchee. The Information Technology department designs, maintains, and monitors the City’s data network. The department orders, delivers, repairs, and maintains all desktop, handheld personal computers and peripheral equipment. They insure the integrity and security of data operations, and oversee and manage the City’s data center. Primary computer applications, such as financial, payroll, utilities, permitting, and public safety and related database systems, are maintained and supported by the Information Technology department. The department manages the City’s Internet and Intranet web sites, council chambers technology operations and support and the City’s telephone systems.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	1,394,523	1,426,633	1,510,356	1,662,560	1,819,140	9.4%
Expenses						
Salaries & benefits	603,926	609,061	623,598	681,480	691,930	1.5%
Supplies & services	639,451	721,595	693,051	828,510	901,750	8.8%
Capital outlay	69,940	225,624	167,295	200,000	235,000	17.5%
Total Expenses	1,313,317	1,556,280	1,483,944	1,709,990	1,828,680	6.9%
Net income	81,206	(129,647)	26,412	(47,430)	(9,540)	
Beginning working capital	320,421	401,627	271,980	275,000	200,000	
Ending working capital	401,627	271,980	298,392	227,570	190,460	-16.3%
Staffing FTE	5.0	5.0	5.0	5.0	5.0	

* Since budget figures are estimates, the beginning fund balances of 2023 and 2024 may not equal the estimated ending fund balances of 2022 and 2023 respectively.

PERMANENT FUNDS

710 - Cemetery Endowment

This fund is used to account of endowment amounts received through sales of graves, crypts and niches in the Cemetery Enterprise Fund. Currently the interest earnings are reinvested in the fund to maximize the compound earning potential and are meant to provide funding for the operations of the Cemetery when the property is filled and service revenues decline.

	2020 Actual	2021 Actual	2022 Actual	2023 Budget	2024 Budget	24/23 Change
Revenues	43,664	43,516	44,865	29,000	50,000	72.4%
Expenses	-	-	-	-	-	0.0%
Net income	43,664	43,516	44,865	29,000	50,000	
Beginning fund balance *	1,197,097	1,240,761	1,284,276	1,300,000	1,380,000	
Ending fund balance	1,240,761	1,284,276	1,329,141	1,329,000	1,430,000	7.6%

* Since budget figures are estimates, the beginning fund balances of 2023 and 2024 may not equal the estimated ending fund balances of 2022 and 2023 respectively.

CAPITAL BUDGET

Facilities Capital Projects

Wenatchee Convention Center. A 2019 E. D. Hovee Market Analysis report identified specific objectives to position the Wenatchee Convention Center (WCC) for continued success as a contributor to the Wenatchee area's economic, cultural and community vitality. The objectives are to renovate and/or expand the WCC in order to accommodate more adequate vendor and ballroom space, provide better access for visitors, facilitate ease of coordination through the design with the attached Performing Arts Center, maximize all indoor and outdoor spaces, and upgrade existing technology..

Wenatchee Convention Center		Prior Years	2024 Budget	Future Years	Project Total
Project # 2212 Managing Fund: 312					
Resources					
106 Convention Center	Reserves	1,100,000	-	-	1,100,000
312 Convention Center Capital	Bond Proceeds	-	7,700,000	7,340,000	15,040,000
Total resources		1,100,000	7,700,000	7,340,000	16,140,000

DES ATG Remodel. Remodel for the Attorney General’s office in the New City Hall. A portion of the remodel costs could be financed by the City. The costs would increase the price per square foot of the lease over the first 10 years. Negotiated \$20,000 credit towards the TI and will be reimbursed \$1,080,000 from DES after the project is completed.

DES ATG Remodel		Prior Years	2024 Budget	Future Years	Project Total
Project # 2321 Managing Fund: 306					
Resources					
001 General Fund	Reserves	-	20,000	-	20,000
306 General Capital Projects	DES Reimbursement	-	1,080,000	-	1,080,000
Total resources		-	1,100,000	-	1,100,000

Wenatchee Valley Museum & Cultural Center Facility Upgrades. This project will allow for improvements to the Wenatchee Valley Museum & Cultural Facility as identified in the Facility Condition Assessment Report (McKinstry, 2018) and the Existing Building Condition Report, Mechanical, Electrical & Plumbing (ARUP, 2021).

WVMCC Facility Upgrades		Prior Years	2024 Budget	Future Years	Project Total
Project # 2322 Managing Fund: 306					
Resources					
001 General Fund	Reserves	-	1,000,000	1,000,000	2,000,000
Total resources		-	1,000,000	1,000,000	2,000,000

Parks & Recreation Capital Projects

City Pool Liner Replacement. The City pool plaster liner was last replaced in 1996. Liners for outdoor pools typically last 8-10 years in optimal conditions. Annual required acid washing of the pool also increases the liner wear. The pool has been suffering from areas of liner delamination for years which has required patching. This project will replace the plaster liner and tiles and under pool circulation system.

City Pool Liner Replacement		Prior Years	2024 Budget	Future Years	Project Total
Project # PK2006C3 Managing Fund: 302					
Resources					
001 General Fund	Reserves	930,000	-	-	930,000
302 Park & Rec Capital Projects	Reserves	(430,000)	430,000	-	-
302 Park & Rec Capital Projects	RCO YAF/DOC Grants	948,750	311,750	-	1,260,500
Total resources		1,448,750	741,750	-	2,190,500

Bighorn Ridge Acquisition. This partnership project would acquire property to provide recreational and educational opportunities and habitat preservation north of the City.

Bighorn Ridge Acquisition		Prior Years	2024 Budget	Future Years	Project Total
Project # PK2015O2 Managing Fund: 302					
Resources					
302 Park & Rec Capital Projects	Reserves	-	10,000	7,000	17,000
302 Park & Rec Capital Projects	RCO Grant	-	-	750,000	750,000
302 Park & Rec Capital Projects	Donations	-	-	738,000	738,000
Total resources		-	10,000	1,495,000	1,505,000

Riverfront Park Renovation. This is a partnership project led by the Chelan PUD and implements Phase 1 of master plan improvements created through a public design process in 2021. Improvements include: a play area, splash pad, picnic pavilion, trail and access enhancements, a new restroom, and landscaping enhancements. The first phase contemplates construction of the splash pad, play area, entry plaza by the train, restroom improvements and some trail work.

Riverfront Park Renovation		Prior Years	2024 Budget	Future Years	Project Total
Project # PK2021C9 Managing Fund: 307					
Resources					
307 Park & Rec Capital Projects	Reserves	307,000	1,693,000	-	2,000,000
307 Park & Rec Capital Projects	Ecology Grant	136,000	164,000	-	300,000
Chelan County PUD	CCPUD Investment	300,000	3,700,000	-	4,000,000
Total resources		743,000	5,557,000	-	6,300,000

Street Capital Projects

McKittrick and Wenatchee Avenue Signal. The project will install a new traffic signal with controllers, pre-emption, detection and radio control equipment. The project will also install ADA compliant curb returns with increased turning radii and new roadway striping.

McKittrick and Wenatchee Avenue Signal		Prior Years	2024 Budget	Future Years	Project Total
Project # 0623 Managing Fund: 109					
Resources					
109 Arterial Streets	Reserves	620,223	151,850	-	772,073
109 Arterial Streets	Federal Grant	2,905,082	361,110	-	3,266,192
Total resources		3,525,305	512,960	-	4,038,265

N. Wenatchee Pedestrian & Median Improvements. Pedestrian and median improvements on North Wenatchee Avenue in the vicinity of the McKittrick Signal project. Includes highway corridor upgrade with wider sidewalks, landscaping, lighting, streetscape improvements, access consolidation, and medians. Construction will be combined with the McKittrick Signal and Columbia projects to save costs and reduce severity of traffic impacts.

N. Wenatchee Pedestrian & Median Improvements		Prior Years	2024 Budget	Future Years	Project Total
Project # 1615 Managing Fund: 109					
Resources					
109 Arterial Streets	Reserves	173,353	23,530	-	196,883
109 Arterial Streets	Federal Grant	1,133,764	133,340	-	1,267,104
Total resources		1,307,117	156,870	-	1,463,987

Ninth Street Rail Crossing. This project will improve safety at the Ninth Street railroad crossing. Improvements will include new sidewalk, curb ramps, signage, pavement markings, and a landscaped median.

Ninth Street Rail Crossing		Prior Years	2024 Budget	Future Years	Project Total
Project # 1801 Managing Fund: 109					
Resources					
109 Arterial Streets	Reserves	75,360	127,370	18,800	221,530
109 Arterial Streets	Federal Grant	69,930	578,000	673,240	1,321,170
Total resources		145,290	705,370	692,040	1,542,700

Methow Street Improvements. Install bicycle facilities on Methow Street between Crawford Avenue and Lincoln Street and construct a mini-roundabout at the intersection of Crawford Avenue and Methow Street. Additionally, install a new water main in Methow Street between Marjo Street and Lincoln Street per the Comprehensive Water System Plan. Lastly, install a new sewer main stub from the intersection of Methow Street and Crawford Avenue extending approximately 150 LF south along Methow Street.

Methow Street Improvements		Prior Years	2024 Budget	Future Years	Project Total
Project # 1916 Managing Fund: 109					
Resources					
109 Arterial Streets	Reserves	354,200	-	-	354,200
109 Arterial Streets	Federal Grant	1,351,900	-	-	1,351,900
111 Street Overlay	Reserves	34,200	38,000	-	72,200
401 Water Utility	Reserves	303,800	12,100	-	315,900
405 Sewer Utility	Reserves	52,400	-	-	52,400
Total resources		2,096,500	50,100	-	2,146,600

Columbia Street. This project will extend McKittrick Street east from Wenatchee Avenue and construct a segment of Columbia Street. The McKittrick Street extension will be graded in a manner consistent with the future railroad underpass resulting in significant excavation and utility infrastructure.

Columbia Street		Prior Years	2024 Budget	Future Years	Project Total
Project # 1919 Managing Fund: 304					
Resources					
304 Econ. Dev. Capital Projects	Reserves	2,167,309	20,000	-	2,187,309
304 Econ. Dev. Capital Projects	Federal Grant	1,715,200	-	-	1,715,200
304 Econ. Dev. Capital Projects	Chelan County PUD	252,076	-	-	252,076
405 Sewer Utility	Reserves	718,000	-	-	718,000
410 Storm Drain Utility	Reserves	400,000	-	-	400,000
Total resources		5,252,585	20,000	-	5,272,585

Springwater Avenue. This project will upgrade Springwater Avenue between Woodward Dr and Western Ave with new curb, sidewalk, illumination, and stormwater infrastructure. The project will also install approximately 500' of new stormwater pipe in Western Avenue to the north of Springwater.

Springwater Avenue		Prior Years	2024 Budget	Future Years	Project Total
Project # 2007 Managing Fund: 109					
Resources					
109 Arterial Streets	Reserves	909,840	22,000	-	931,840
109 Arterial Streets	TIB Grant	2,097,000	88,000	-	2,185,000
109 Arterial Streets	Chelan County PUD	27,500	-	-	27,500
301 Real Estate Excise Tax	Reserves	500,000	-	-	500,000
410 Storm Drain Utility	Reserves	437,890	-	-	437,890
Total resources		3,972,230	110,000	-	4,082,230

Apple Capital Loop Segments 1B, 2A. Design, Right-of-Way acquisition and construction of the McKittrick St. underpass and Confluence Parkway South. This is an INFRA funded project identified as segments 1B and 2A of the Apple Capital Loop. The combined projects will eliminate two at-grade railroad crossings, construct two grade separated crossings, construct and reconstruct existing minor arterial streets, construct and reconstruct traffic signals and other work.

Apple Capital Loop: Segments 1B, 2A, (CP South)		Prior Years	2024 Budget	Future Years	Project Total
Project # 2201.1 Managing Fund: 310					
Resources					
109 Arterial Streets	Reserves	-	-	6,699,952	6,699,952
310 INFRA Grant	INFRA Grant	4,500,000	16,950,000	61,637,004	83,087,004
310 INFRA Grant	Other Grants	-	-	8,174,902	8,174,902
Total resources		4,500,000	16,950,000	76,511,858	97,961,858

Apple Capital Loop (Segment 2C). This project is a segment of the full Apple Capital Loop group of projects.

Apple Capital Loop (Segment 2C)		Prior Years	2024 Budget	Future Years	Project Total
Project # 2201.2 Managing Fund: 310					
Resources					
310 INFRA Grant	INFRA Grant	722,230	377,770	8,225,000	9,325,000
310 INFRA Grant	Other Grants	-	-	2,175,000	2,175,000
Total resources		722,230	377,770	10,400,000	11,500,000

Confluence Parkway North. Design, Right-of-Way acquisition and construction of segment 2B of the Apple Capital Loop project identified in the INFRA grant application. Constructs a new roadway and Wenatchee River bridge crossing. New roadway partially on new alignment and existing street alignments.

Confluence Parkway North		Prior Years	2024 Budget	Future Years	Project Total
Project # 2201.3 Managing Fund: 310					
Resources					
310 INFRA Grant	State MAW Grant	500,000	17,100,000	67,400,000	85,000,000
Total resources		500,000	17,100,000	67,400,000	85,000,000

McKittrick Street – Pershing to Pine. This project will rebuild McKittrick Street between Pershing Street and Pine Street. Improvements include curb, gutter, and sidewalk on both sides of the road; illumination; stormwater collection and conveyance; as well as upgraded signing and striping.

McKittrick Street - Pershing to Pine		Prior Years	2024 Budget	Future Years	Project Total
Project # 2208 Managing Fund: 109					
Resources					
109 Arterial Streets	Reserves	118,882	447,610	-	566,492
109 Arterial Streets	TIB Grant	475,528	1,822,580	-	2,298,108
109 Arterial Streets	Other Agreements	-	12,200	-	12,200
Total resources		594,410	2,282,390	-	2,876,800

Millerdale Avenue Canal Bridge. This project will replace the existing structurally deficient bridge with a new bridge or box culvert structure. It will also widen the roadway at the location of the structure to provide for pedestrian improvements and placement of the bridge rail outside of the clear zone.

Millerdale Avenue Canal Bridge		Prior Years	2024 Budget	Future Years	Project Total
Project # 2213 Managing Fund: 109					
Resources					
109 Arterial Streets	Reserves	10,000	-	-	10,000
109 Arterial Streets	Federal Grant	60,000	230,000	1,397,000	1,687,000
Total resources		70,000	230,000	1,397,000	1,697,000

2024 Pavement Preservation. This project will resurface existing streets in accordance with the city's StreetSaver Pavement Management Program.

2024 Pavement Preservation		Prior Years	2024 Budget	Future Years	Project Total
Project # 2301 Managing Fund: 111					
Resources					
111 Street Overlay	Reserves	245,000	1,755,000	-	2,000,000
Total resources		245,000	1,755,000	-	2,000,000

Worthen Street Trail Improvements. This project will enhance channelization on Worthen Street between Hale Park and Thurston Street to better delineate the roadway and Apple Capital Loop Trail.

Worthen Street Trail Improvements		Prior Years	2024 Budget	Future Years	Project Total
Project # 2302 Managing Fund: 109					
Resources					
109 Arterial Streets	TIB Grant	24,900	190,100	-	215,000
301 REET 1	Reserves	-	250,000	-	250,000
Total resources		24,900	440,100	-	465,000

Complete Streets Sidewalk Improvements. This project will construct sidewalk in coordination with the city's Pedestrian Master Plan.

Complete Streets Sidewalk Improvements		Prior Years	2024 Budget	Future Years	Project Total
Project # 2304 Managing Fund: 109					
Resources					
109 Arterial Streets	TIB Grant	22,500	162,500	-	185,000
Total resources		22,500	162,500	-	185,000

Fifth and Emerson Pedestrian Crossing. This project will construct a rectangular rapid-flashing beacon (RRFB) at the intersection of Fifth Street and Emerson Avenue and install new ADA compliant curb ramps.

Fifth and Emerson Pedestrian Crossing		Prior Years	2024 Budget	Future Years	Project Total
Project # 2312 Managing Fund: 109					
Resources					
109 Arterial Streets	Federal Grant	25,000	38,000	213,000	276,000
Total resources		25,000	38,000	213,000	276,000

Red Apple Road - Vista Pl. to Miller St. This project will improve Red Apple Road between Vista Place and Miller Street.

Red Apple Road - Vista Pl. to Miller St.		Prior Years	2024 Budget	Future Years	Project Total
Project # 2315 Managing Fund: 109					
Resources					
109 Arterial Streets	Reserves	35,000	81,630	336,238	452,868
109 Arterial Streets	TIB Grant	140,000	326,540	1,452,692	1,919,232
109 Arterial Streets	Owner Agreements	-	-	30,235	30,235
Total resources		175,000	408,170	1,819,165	2,402,335

North Wenatchee Avenue Shared-Use Trail - Phase 1. This project will construct a shared use path/trail between Maiden Ln and Walnut St and include ADA curb ramps at both ends of the path, pedestrian scale illumination and bicycle wayfinding signs/markings. The project was awarded \$2.1M in grant funding through the 2023-2025 Pedestrian & Bicycle Safety Program.

North Wenatchee Avenue Shared-Use Trail - Phase 1		Prior Years	2024 Budget	Future Years	Project Total
Project # 2318 Managing Fund: 109					
Resources					
109 Arterial Streets	Reserves	-	28,410	255,497	283,907
109 Arterial Streets	Ped & Bicycle Grant	-	407,890	1,726,773	2,134,663
Total resources		-	436,300	1,982,270	2,418,570

Sunset Avenue Pedestrian Improvements. This project will install new sidewalk with curb and gutter, new ADA compliant curb ramps, new marked crosswalks, and a new marked pedestrian route along Sunset Avenue. The project will also construct Rectangular Rapid-Flashing Beacons (RRFB) at the intersection of Fifth Street and Sunset Avenue.

Sunset Avenue Pedestrian Improvements		Prior Years	2024 Budget	Future Years	Project Total
Project # 2319 Managing Fund: 109					
Resources					
109 Arterial Streets	Safe Routes Grant	-	50,000	578,000	628,000
Total resources		-	50,000	578,000	628,000

Crawford and Okanogan Roundabout. This project will construct a mini-roundabout at the intersection of Crawford Ave. and Okanogan Ave. The project will also fill in sidewalk gaps to the north and south of the roundabout.

Crawford and Okanogan Roundabout		Prior Years	2024 Budget	Future Years	Project Total
Project # 2320 Managing Fund: 109					
Resources					
109 Arterial Streets	Safe Routes Grant	-	100,000	1,865,500	1,965,500
Total resources		-	100,000	1,865,500	1,965,500

N Wenatchee Ave Corridor Improvements. This project is funded by WSDOT through the Connection Washington program. This project provides for safety and mobility improvements along Wenatchee Avenue between Walnut/Hawley and Horselake Rd.

N Wenatchee Ave Corridor Improvements		Prior Years	2024 Budget	Future Years	Project Total
Project # 2323 Managing Fund: 109					
Resources					
109 Arterial Streets	WSDOT Grant	100,000	550,000	16,510,000	17,160,000
Total resources		100,000	550,000	16,510,000	17,160,000

2025 Pavement Preservation. This project will resurface existing streets in accordance with the City's StreetSaver Pavement Management Program.

2025 Pavement Preservation		Prior Years	2024 Budget	Future Years	Project Total
Project # 2401 Managing Fund: 111					
Resources					
111 Street Overlay	Reserves	-	582,350	1,417,650	2,000,000
Total resources		-	582,350	1,417,650	2,000,000

South Wenatchee Avenue Improvement Study. This project will complete traffic and multi-modal analysis for South Wenatchee Avenue between Kittitas St and Ferry St. The project will result in a recommended draft design that identifies potential safety and mobility improvements while also considering multimodal accommodations and economic vitality of the corridor.

South Wenatchee Avenue Improvement Study		Prior Years	2024 Budget	Future Years	Project Total
Project # 2405 Managing Fund: 001					
Resources					
001 General Fund	Reserves	20,000	80,000	-	100,000
Total resources		20,000	80,000	-	100,000

Wenatchee Safe Streets and Roads for All Action Plan. This project will develop a comprehensive Safety Action Plan for the City of Wenatchee, which will be used to pursue eligible funding for projects within the federal SS4A funding program.

Wenatchee Safe Streets & Roads for All Action Plan		Prior Years	2024 Budget	Future Years	Project Total
Project # 2406 Managing Fund: 109					
Resources					
109 Arterial Streets	Reserves	-	20,000	30,000	50,000
109 Arterial Streets	Grants	-	80,000	120,000	200,000
Total resources		-	100,000	150,000	250,000

Utility Capital Projects

WWTP Digester 4. This project will add a new digester to the city's Wastewater Treatment Plant. The capacity and size of the new digester will be the same as existing Digester 3 and it will have the ability to operate independently of Digester 3. Structural and foundation design, gas handling improvements, boiler and heat exchanger upgrades, electrical and PLC system improvements, as well as mechanical system improvements for the digester system as a whole are all part of the project scope.

WWTP Digester 4		Prior Years	2024 Budget	Future Years	Project Total
Project # 1810 Managing Fund: 405					
Resources					
405 Sewer Utility	Reserves	1,490,510	387,500	-	1,878,010
405 Sewer Utility	SRF Loan	12,891,822	3,596,760	-	16,488,582
Total resources		14,382,332	3,984,260	-	18,366,592

AC Water Main Replacement. This project will replace the existing asbestos-cement (AC) water main in First Street between Wilson Street and Miller Street and in Chelan north of Marr. The AC mains in the alleys north and south of 8th Street between Miller & Ramona will be abandoned with services transferred to a new main in 8th Street.

AC Water Main Replacement		Prior Years	2024 Budget	Future Years	Project Total
Project # 1918 Managing Fund: 401					
Resources					
401 Water Utility	Reserves	137,000	480,100	-	617,100
401 Water Utility	DWSRF Loan	-	1,054,900	-	1,054,900
Total resources		137,000	1,535,000	-	1,672,000

North Wenatchee Avenue Sewer Repair. This project will reconfigure an existing sewer main in Wenatchee Avenue between Fifth Street and Seventh Street to reduce the potential for sewer backups.

North Wenatchee Avenue Sewer Repair		Prior Years	2024 Budget	Future Years	Project Total
Project # 2010 Managing Fund: 405					
Resources					
405 Sewer Utility	Reserves	35,206	107,700	492,500	635,406
Total resources		35,206	107,700	492,500	635,406

Snohomish Street Outfall Improvements. This project will install new stormwater infrastructure on Crescent Street (South of Marr Street) and Columbia Street (North of Marr Street) to alleviate flooding and erosion.

Snohomish Street Outfall Improvements		Prior Years	2024 Budget	Future Years	Project Total
Project # 2012 Managing Fund: 410					
Resources					
410 Storm Drain Utility	Reserves	139,545	25,670	551,260	716,475
Total resources		139,545	25,670	551,260	716,475

9th Street Basin Stormwater. This project includes removing the urban stormwater system from the No. 2 Canyon drain and re-routing the stormwater to the stormwater main on 9th Street. The canyon drain will also be piped in Ringold and 7th to help with flooding in this neighborhood. Because of limited capacity on 9th Street, infiltration facilities will installed on the Wenatchee Valley College Campus parking lots.

9th Street Basin Stormwater		Prior Years	2024 Budget	Future Years	Project Total
Project # 2101 Managing Fund: 410					
Resources					
410 Storm Drain Utility	Reserves	148,000	646,940	-	794,940
410 Storm Drain Utility	Ecology Grant	-	3,396,000	-	3,396,000
410 Storm Drain Utility	Ecology Loan	-	599,400	-	599,400
Total resources		148,000	4,642,340	-	4,790,340

Pershing Street Stormwater & Water. This project will added a municipal stormwater system to Pershing Street between Springwater and Maple. The adjacent neighborhood stormwater systems will be disconnected from the No. 1 Canyon Drain and the canyon drain pipe will be replaced. In addition, approximately 1,000 feet of 1956 cast iron water main will be replaced.

Pershing Street Stormwater & Water		Prior Years	2024 Budget	Future Years	Project Total
Project # 2104 Managing Funds: 401/410					
Resources					
401 Water Utility	Reserves	10,000	30,000	1,058,412	1,098,412
410 Storm Drain Utility	Reserves	90,000	9,250	2,488,348	2,587,598
410 Storm Drain Utility	Ecology Grant	-	297,750	-	297,750
Total resources		100,000	337,000	3,546,760	3,983,760

WWTP Blower Improvements. The three air blowers that serve the WWTP aeration basin are antiquated, oversized, single-speed units that are difficult to effectively control and consume vast amounts of energy. The blowers are over 30 years old and repair parts are becoming unavailable. This project will replace the oversized motors and outdated electrical control equipment in the blower building. In addition, the project will include the replacement of the gates between the aeration basins and the secondary clarifiers.

WWTP Blower Improvements		Prior Years	2024 Budget	Future Years	Project Total
Project # 2106 Managing Fund: 405					
Resources					
405 Sewer Utility	2018 Bond Proceeds	338,350	1,233,650	-	1,572,000
Total resources		338,350	1,233,650	-	1,572,000

Broadview Stormwater Improvements. Sewer and Stormwater Improvements include stormwater improvements for the existing pond and conveyance system in the Broadview neighborhood and a full sewer lift station replacement with relocation 1,000 ft to the north from the cul de sac where it is currently located.

Broadview Stormwater Improvements		Prior Years	2024 Budget	Future Years	Project Total
Project # 2107 Managing Funds: 405/410					
Resources					
405 Sewer Utility	Reserves	-	1,202,540	-	1,202,540
410 Storm Drain Utility	Reserves	379,975	3,076,810	-	3,456,785
Total resources		379,975	4,279,350	-	4,659,325

Crawford Avenue Water Main Replacement. This project will replace the existing 1950-era steel water main in Crawford Ave between Miller St and Okanogan Ave.

Crawford Avenue Water Main Replacement		Prior Years	2024 Budget	Future Years	Project Total
Project # 2202 Managing Fund: 401					
Resources					
401 Water Utility	Reserves	-	-	992,340	992,340
401 Water Utility	DWSRF Loan	20,000	221,740	-	241,740
Total resources		20,000	221,740	992,340	1,234,080

North Wenatchee Water Quality Facility. The North Wenatchee Avenue Stormwater Facility is a diversion structure that directs stormwater runoff from the north end of the City of Wenatchee to a series of three ditches running north along the BNSF railroad tracks. The ditches ultimately discharge to the Wenatchee River. This project phase 2 will reduce stormwater pollutants from the M6000 basin and restore the waterways in the Horan Natural Area.

North Wenatchee Water Quality Facility		Prior Years	2024 Budget	Future Years	Project Total
Project # 2204 Managing Fund: 410					
Resources					
410 Storm Drain Utility	Reserves	30,000	337,000	-	367,000
410 Storm Drain Utility	Ecology Grant	-	43,000	-	43,000
Total resources		30,000	380,000	-	410,000

Walla Walla Stormwater Outfall Retrofit. This project will study how the City of Wenatchee can improve water quality to the Columbia River through installation of water quality treatment and will include an option to relocate the existing outfall to a more desirable, accessible location. This study will help the City determine the best course of action for the existing outfall and will allow us to consider the cost to repair the outfall in place, the cost to relocate the outfall and options to add water quality to improve our discharge to the river.

Walla Walla Stormwater Outfall Retrofit		Prior Years	2024 Budget	Future Years	Project Total
Project # 2215 Managing Fund: 410					
Resources					
410 Storm Drain Utility	Reserves	-	74,500	1,060,000	1,134,500
410 Storm Drain Utility	Ecology Grant	-	-	3,000,000	3,000,000
Total resources		-	74,500	4,060,000	4,134,500

Digester No. 1 & 3 Improvements. Digester No. 1 was constructed in the 1950s with improvements last completed in the early 1990s. Digester No. 3 was built in the early 1990s with no changes since that time. The project will install a new mixing system, heater/heat exchangers and safety improvements to the digester gas system for the two digesters.

Digester No. 1 & 3 Improvements		Prior Years	2024 Budget	Future Years	Project Total
Project # 2305 Managing Fund: 405					
Resources					
405 Sewer Utility	Reserves	-	350,000	3,570,550	3,920,550
Total resources		-	350,000	3,570,550	3,920,550

8 MG Reservoir Repairs. The 8 million gallon drinking water reservoir located on Jefferson Street was constructed in 1961.

8 MG Reservoir Repairs		Prior Years	2024 Budget	Future Years	Project Total
Project # 2306 Managing Fund: 401					
Resources					
401 Water Utility	Reserves	-	150,000	1,150,000	1,300,000
Total resources		-	150,000	1,150,000	1,300,000

Generators for Critical Utility Infrastructure. Backup power is essential for maintaining critical utility services during and after natural disasters, such as wildfires, and power failures. City staff have applied for a grant through the Chelan County FEMA Post Fire mitigation program to provide generators for the wastewater treatment plant, two sewer lift stations, and the City's 4 drinking water reservoirs and pump stations.

Generators for Critical Utility Infrastructure		Prior Years	2024 Budget	Future Years	Project Total
Project # 2307 Managing Funds: 401/405					
Resources					
401 Water Utility	Reserves	-	107,310	-	107,310
401 Water Utility	FEMA Grant	-	743,750	-	743,750
405 Sewer Utility	Reserves	-	107,310	-	107,310
405 Sewer Utility	FEMA Grant	-	743,750	-	743,750
Total resources		-	1,702,120	-	1,702,120

Grit Removal Upgrade. Grit in the incoming wastewater is not being effectively removed and increasing operations and maintenance costs of the wastewater treatment plant. This project will upgrade the grit removal system at the wastewater treatment plant.

Grit Removal Upgrade		Prior Years	2024 Budget	Future Years	Project Total
Project # 2308 Managing Fund: 405					
Resources					
405 Sewer Utility	Reserves	-	50,000	3,525,988	3,575,988
Total resources		-	50,000	3,525,988	3,575,988

Pump No. 2 Replacement. The Eastbank Aquifer wellfield has four pumps. Pump No. 2 is the most used of the pumps and works in tandem with the smaller pumps to ensure the Regional partners can meet peak water demands. The pump was installed in the early 1970s. This project will replace the pump and motor and will require improvements to the pump house, pump platform and electrical system.

Pump No. 2 Replacement		Prior Years	2024 Budget	Future Years	Project Total
Project # 2309 Managing Fund: 415					
Resources					
415 Regional Water Utility	Reserves	-	150,000	1,050,000	1,200,000
Total resources		-	150,000	1,050,000	1,200,000

Roosevelt Utility Improvements. Roosevelt Street from Spokane to Kittitas is in need of utility improvements to the stormwater and drinking water systems. The street has an existing stormwater main but lacks curb and catch basins to capture the stormwater. The water system includes lead parts and a cast iron main from 1930. The project will eliminate lead parts from this area of the water system and add infrastructure to manage the stormwater.

Roosevelt Utility Improvements		Prior Years	2024 Budget	Future Years	Project Total
Project # 2310 Managing Fund: 401					
Resources					
401 Water Utility	Reserves	-	25,000	1,000,000	1,025,000
405 Sewer Utility	Reserves	-	5,000	50,000	55,000
410 Storm Drain Utility	Reserves	5,000	20,000	331,000	356,000
Total resources		5,000	50,000	1,381,000	1,436,000

WWTP South Viewing Area. The south viewing area at the Wastewater Treatment has settled and caused damage to the fence and public access area. This project will replace the viewing area with landscaping and prevent further settling.

WWTP South Viewing Area		Prior Years	2024 Budget	Future Years	Project Total
Project # 2402 Managing Fund: 405					
Resources					
405 Sewer Utility	Reserves	-	110,000	640,000	750,000
Total resources		-	110,000	640,000	750,000

WWTP Adm Building/PSC Utilities Garage. The wastewater treatment plant (WWTP) administration building was built in the 1950s over the influent pump station. The building is at the end of its service life and needs to be expanded. This project will build a new building at the WWTP site. The sewer/storm collections equipment will be moved to the public services center(PSC) which is out of space for storing equipment. A new garage will be built for the sewer/storm collections equipment, water utility equipment and two street sweepers.

WWTP Adm Building/PSC Utilities Garage		Prior Years	2024 Budget	Future Years	Project Total
Project # 2403 Managing Fund: 405					
Resources					
401 Water Utility	Reserves	-	75,000	1,425,000	1,500,000
405 Sewer Utility	Reserves	-	200,000	4,323,497	4,523,497
410 Storm Drain Utility	Reserves	-	75,000	925,000	1,000,000
Total resources		-	350,000	6,673,497	7,023,497

4 MG Tank Replacement. This project will acquire the property and start planning efforts to design and replace the existing 90 year old water reservoir. Planning is expected to take up to 3 years with construction in 2027. This tank will be a precast concrete tank and will be upsized from 4 million gallons to a 6 million gallon tank. We anticipate getting State Drinking Water Funds for the construction.

4 MG Tank Replacement		Prior Years	2024 Budget	Future Years	Project Total
Project # 2404 Managing Fund: 401					
Resources					
401 Water Utility	Reserves	-	400,000	15,979,000	16,379,000
Total resources		-	400,000	15,979,000	16,379,000

Capital Budget Summary

The capital projects listed on the previous pages are summarized in the chart below. The 2024 budget column of the capital projects are also reflected in the individual department/fund budgets located in previous sections of this document.

Fund		Prior Years	2024 Budget	Future Years
001	General Fund	950,000	1,100,000	1,000,000
106	Convention Center	1,100,000	-	-
109	Arterial Streets	10,729,962	6,032,660	31,906,927
111	Street Overlay	279,200	2,375,350	1,417,650
301	Real Estate Excise Tax	500,000	250,000	-
302	Park & Rec Capital Projects	518,750	751,750	1,495,000
304	Economic Dev Capital Projects	4,134,585	20,000	-
306	General Capital Projects	-	1,080,000	-
307	Local Revitalization Financing	443,000	1,857,000	-
310	INFRA Grant	5,722,230	34,427,770	147,611,906
312	Convention Center Capital	-	7,700,000	7,340,000
401	Water Utility	470,800	3,299,900	21,604,752
405	Sewer Utility	15,526,288	8,094,210	12,602,535
410	Storm Drain Utility	1,630,410	8,601,320	8,355,608
415	Regional Water Utility	-	150,000	1,050,000
		42,005,225	75,739,960	234,384,378