



WENATCHEE CITY COUNCIL
Thursday, October 12, 2023

Wenatchee City Hall Council Chambers
301 Yakima Street
Wenatchee, WA 98801

AGENDA

"To create community through responsive leadership and services for the citizens and visitors of the Apple Capital of the World."

5:15 p.m. Regular Meeting

1. Call to Order, Pledge of Allegiance, and Roll Call

2. Citizen Requests/Comments

The "Citizen Comments" period is to provide the opportunity for members of the public to address the Council on any matter, including items on the agenda. Comments on public hearing items will be taken during the public hearing. The Mayor will ask if there are any citizens wishing to address the Council. When recognized, please step up to the microphone, give your name and mailing address, and state the matter of your interest. Citizen comments will be limited to three minutes.

3. Consent Items

- *Motion to approve agenda, vouchers, and minutes from previous meetings.*

Vouchers:

Claim checks #209122 through #209170 in the amount of \$1,963,340.99 for September 14, 2023
Claim checks #209171 through #209178 in the amount of \$10,525.34 for September 13, 2023
Payroll distribution in the amount of \$457,325.00 for September 20, 2023
Claim checks #209179 through #209188 in the amount of \$328,666.51 for September 21, 2023
Claim checks #209189 through #209303 in the amount of \$1,849,858.29 for September 21, 2023
Payroll distribution in the amount of \$11,411.63 for September 29, 2023
Wires #1601 and #1602 in the amount of \$77,915.09 for September 25, 2023
Claim checks #209304 through #209399 in the amount of \$274,569.82 for September 28, 2023
Claim checks #209400 through #209402 in the amount of \$50,120.73 for September 28, 2023
Benefits/deductions in the amount of \$1,237,438.57 for September 29, 2023
Claim checks #209417 through #209430 in the amount of \$17,380.08 for September 29, 2023
Claim checks #209431 through #209436 in the amount of \$106,240.00 for October 4, 2023
Payroll distribution in the amount of \$12,964.11 for October 5, 2023
Claim checks #209437 through #209513 in the amount of \$1,669,892.24 for October 5, 2023
Payroll distribution in the amount of \$639,855.66 for October 5, 2023

- *Motion for City Council to accept the Work completed by the Contractor, Pipkin Construction, for the Walla Walla Avenue Stormwater Retrofit & Paving Project, City Project No. 2008, and authorize the Mayor to sign the Final Contract Voucher on behalf of the City of Wenatchee.*
- *Motion for City Council to approve Resolution 2023-22, reappointing Darci Mattioda to position 3 of the Arts, Recreation and Parks Commission with a term expiring December 31, 2026, and to approve Resolution No. 2023-24, reappointing Kasey Koski to position 2 of the Arts, Recreation and Parks Commission with a term expiring December 31, 2026.*

4. Action Items

- A. Change Order No. 1 with the Pool Company for Bid Alternate 2 for the City Pool Project Presented by Parks, Recreation & Cultural Services Director David Erickson
Action Requested: *Motion for City Council to approve Change Order No. 1 with The Pool Company for Bid Alternate 2 for the City Pool Project.*

- B.** 2024-2030 Parks, Recreation and Open Space Comprehensive Plan
Presented by Parks, Recreation & Cultural Services Director David Erickson
Action Requested: *Motion for City Council to approve Resolution No. 2023-25, adopting the 2024-2030 Parks, Recreation and Open Space Comprehensive Plan.*
- C.** Wastewater Treatment Plant Primary Effluent Pipe Emergency Repair Project No. 2324
Presented by WWTP Supervisor Mike Hodgson
Action Requested: *Motion for City Council to approve Resolution No. 2023-23 regarding the Wastewater Treatment Plant primary effluent pipe emergency and authorize the Mayor's signature.*
- D.** Wastewater Treatment Plant Influent Pump Replacement, Project No. SW23-01 Authorization to Award Construction Contract
Presented by WWTP Supervisor Mike Hodgson
Action Requested: *Motion for City Council to award the construction contract for the Wastewater Treatment Plant Influent Pump Replacement, Project No. SW2301, to the lowest responsive bidder and authorize the Mayor to sign the contract documents.*
- E.** Wastewater Treatment Plant Digester 4 – Project No. 1810
Presented by Senior Engineer-Utilities Jeremy Hoover
Action Requested: *Motion for City Council to amend the construction contract with Apollo, Inc. to pay for the additional work and further authorize the Mayor to approve the construction change order amount of \$156,655.97.*
- F.** City Project No. SW22-02 – 2024 Damaged Luminaire Replacement Project
Presented by Project Engineer Zachary Horton
Action Requested: *Motion for City Council to award the construction contract for the 2024 Damaged Luminaire Replacement Project, City Project No. SW22-02, to the lowest responsive bidder and authorize the Mayor to sign the contract documents.*
- G.** City Project No. 2213 - Millerdale Avenue Canal Bridge - Authorization to Negotiate
Presented by Project Engineer Zachary Horton
Action Requested: *Motion for City Council to authorize the Mayor to negotiate with KPG Psomas for design services for the Millerdale Avenue Canal Bridge, City Project No. 2213, and authorize the Mayor to sign a contract on behalf of the City of Wenatchee pending WSDOT concurrence.*
- H.** SW22-06 Sidewalk Panel Replacement Project
Presented by Operations Manager Aaron Kelly
Action Requested: *Motion for City Council to award the construction contract for the Sidewalk Panel Replacement Project No. SW22-06, to JM Pacific Construction, LLC in the amount of \$169,934 and authorize the Mayor to sign the contract documents.*
- I.** City Project SW23-06 – Guardrail Replacement Project
Presented by Sr. Project Engineer Donald Nelson and Engineering Services Manager Ryan Harmon
Action Requested: *Motion for City Council to award the construction contract for the Guardrail Replacement Project, City Project SW23-06, to the lowest responsive bidder and authorize the Mayor to sign the contract documents.*

- J. City Project No. 2405 – South Wenatchee Avenue Corridor Study
Presented by Transportation Planning & Development Engineer Emma Honeycutt
Action Requested: *Motion for City Council to authorize the Mayor to negotiate with Fehr and Peers for services for the South Wenatchee Avenue Corridor Study, City Project No. 2405, and authorize the Mayor to sign a contract on behalf of the City of Wenatchee.*
- K. (1) Ordinance No. 2023-12 relating to City personnel and departments by amending Sections 1.06.060 1.10.020, 1.36.020, 1.36.060, 5.104.040 of the Wenatchee City Code, and Chapters 1.07, 1.08 and 1.11 of the Wenatchee City Code; renaming Chapter 1.12 of the Wenatchee City Code; and repealing Sections 1.12.020, 1.12.030, 1.12.040, 1.12.050, and 1.12.400 of the Wenatchee City Code;
(2) Ordinance No. 2023-13 amending Section 1.06.040 of the Wenatchee City Code related to the salary of the mayor; and
(3) Ordinance No. 2023-14 amending Sections 1.06.020, 1.07.060 and 1.07.080, and repealing Section 1.06.030 of the Wenatchee City Code relating to administrative functions of the City Council.
Presented by City Attorney Danielle Marchant
Action Requested:
Motion 1: *Motion requested for the City Council to approve Ordinance No. 2023-12 relating to City personnel and departments by amending Sections 1.06.060 1.10.020, 1.36.020, 1.36.060, 5.104.040 of the Wenatchee City Code, and Chapters 1.07, 1.08 and 1.11 of the Wenatchee City Code; renaming Chapter 1.12 of the Wenatchee City Code; and repealing Sections 1.12.020, 1.12.030, 1.12.040, 1.12.050, and 1.12.400 of the Wenatchee City Code.*
Motion 2: *Motion requested for the City Council to approve Ordinance No. 2023-13 amending Section 1.06.040 of the Wenatchee City Code related to the salary of the mayor.*
Motion 3: *Motion requested for the City Council to approve Ordinance No. 2023-14 amending Sections 1.06.020, 1.07.060 and 1.07.080, and repealing Section 1.06.030 of the Wenatchee City Code relating to administrative functions of the City Council.*
- L. Employment Agreements for Director of Finance, Police Chief, Director of Public Works, Director of Community Development, Director of Human Resources, Director of Parks, Recreation and Cultural Services, Director of Information Technology, and City Administrator
Presented by City Attorney Danielle Marchant
Action Requested: *Motion for City Council to approve the Employment Agreements for the listed positions and authorize the Mayor's signature:*
- *Director of Finance*
 - *Police Chief*
 - *Director of Public Works*
 - *Director of Community Development*
 - *Director of Human Resources*
 - *Director of Parks, Recreation and Cultural Services*
 - *Director of Information Technology*
 - *City Administrator*

5. Public Hearing

The Mayor will call the Public Hearing to order and state the ground rules, the purpose of the hearing, the action that the hearing body may take on the matter, will address the appearance of fairness doctrine, and will state the manner in which the hearing will proceed. Staff will first give a report, followed by testimony of experts and/or the applicant, followed then by public testimony. All speakers must speak into the microphone and clearly state their names and addresses. All comments should be addressed to the hearing body, should be relevant to the application, and should not be of a personal nature. Public testimony may be limited to three minutes, unless further time is granted by the Mayor. If there are a large number of speakers, a representative may be appointed to speak on behalf of the group.

M. Rehearing of the 2023 Community Development Block Grant Annual Action Plan

Presented by Planning Manager Stephen Neuenschwander and Community Development Director Glen DeVries

Action Requested: *Motion for City Council to adopt the 2023 Community Development Block Grant Annual Action Plan and authorize the Mayor to sign associated assurances, certifications and contracts necessary for implementing the 2023 Community Development Block Grant Annual Action Plan.*

6. Presentation

(1) Preliminary 2024 Budget Review

Presented by Finance Director Brad Posenjak

7. Reports

- a. Mayor's Report
- b. Reports/New Business of Council Committees

8. Announcements

9. Close of Meeting

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Mayor's office at (509) 888-6204 (TTY 711). Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title 1).