

*Encouraging projects and programs that contribute to the quality of life in Wenatchee by advising the Mayor and City Council on the arts, recreation, parks, and city cultural heritage. We strive to preserve, enhance, and protect open spaces and to enrich quality of life for present and future generations.*

## **WENATCHEE ARTS, RECREATION AND PARKS COMMISSION MEETING AGENDA**

**Tuesday September 19, 2023 4:00-5:00pm  
Wenatchee City Hall First Floor Council Chambers  
301 Yakima Street, Wenatchee, WA 98801**

**ROLL CALL:** (At least 4 Commissioners must be present for a quorum)

<b>Board Position</b>	<b>Name</b>	<b>Officer</b>	<b>Term Ends</b>	<b>Term Number</b>
Position 1	Lyle Markhart		December 31, 2025	Term 2
Position 2	Kasey Koski		December 31, 2023	Term 1
Position 3	Darci Mattioda	Secretary	December 31, 2023	Term 1
Position 4	Sean Koester	Vice Chair	December 31, 2024	Term 1
Position 5	Nick Rohrbach		December 31, 2024	Term 1
Position 6	Ryan Harmon	Chair	December 31, 2024	Term 1
Position 7	Megan Kassebaum		June 30, 2024	Term 1

### **PUBLIC COMMENT:**

The "Public Comments" period is to provide the opportunity for members of the public to address the Commission on items not on the agenda. The Commission Chair will ask if there are any citizens wishing to make public comment. When recognized, please step up to the microphone, give your name and mailing address, and state the matter of your interest. If your interest is an agenda item, the Chair may suggest that your comments wait until that time. Citizen comments are limited to three minutes.

### **REGULAR AGENDA:**

1.	Minutes from the July 18, 2023 Commission meeting	Action	1 minute
2.	Homeless Activity in Parks – Captain Edgar Reinfeld	Informational/Discuss	20 minutes
3.	PROS Plan Update	Action	8 minutes
4.	Convention Center Artwork – Elisa Schafer	Informational/Discuss	10 minutes
5.	Project updates	Informational/Discuss	10 minutes
6.	Grant report	Informational	2 minutes
7.	City Council items	Informational	1 minute
8.	Commissioner Comments	Informational	2 minutes

### **UPCOMING MEETINGS:**

- Tuesday October 17, 2023 at 4:00pm at City Hall – Regular Meeting
- Tuesday November 21, 2023 at 4:00pm at City Hall – Regular Meeting
- Tuesday January 16, 2024 at 4:00pm at City Hall – Regular Meeting

*Wenatchee City Hall is open for the public to attend meetings in person. The public may also participate in the meeting via phone by calling: (509) 888-3298, passcode 05239#. If you have questions about participating in the meeting, please contact Cammy Coble at ccoble@wenatcheewa.gov or (509) 888-3284.*

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Mayor's office at (509) 888-6204 (TTY 711). Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title 1).*



# MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission  
From: David Erickson, Parks, Recreation and Cultural Services Director  
Re: July 18, 2023 Meeting Minutes  
Date: July 19, 2023

***ACTION REQUESTED:***

***Move approval of the minutes from the July 18, 2023 Commission meeting.***

## WENATCHEE ARTS, RECREATION AND PARKS COMMISSION MEETING MINUTES

Tuesday July 18, 2023

Wenatchee City Hall – Council Chambers  
301 Yakima Street, Wenatchee, WA 98801

**CALL TO ORDER:** The meeting was called to order at 4:07 p.m. by Chair Harmon

**IN ATTENDANCE:** Harmon, Markhart, Mattioda, Rohrbach

**ABSENT:** Koester, Kassebaum, Koski

**OTHERS PRESENT:** Cammy Coble, Dave Erickson

**PUBLIC COMMENTS:** None.

**REGULAR AGENDA:**

- 1. June 20, 2023 Commission Meeting Minutes.** *Commissioner Markhart moved approval of the June 20, 2023 meeting minutes. Commissioner Mattioda seconded the motion. The motion passed 4-0.*
- 2. Parks, Recreation and Open Space Plan Update.** Commissioners were provided an update on the planning process. The final draft is scheduled to be reviewed at the September meeting. Comments that were received previously were incorporated into the document.
- 3. Project Updates.** Along with the report provided in the agenda packet, a YouTube video from Jud Turner was presented on the sculpture update. The Sphere Pilot House sculpture installation was delayed until next week in Chase Park. There was also discussion about potential community garden locations on city property on Russell and 9<sup>th</sup> Streets. The department director provided additional updates about the Rotary Park sport courts, the City Pool project, the P'squosa Plaza Project, Lincoln Park sod, pump park and splash pad. Videos were presented of a large fight in Kiwanis Methow Park. The draft Saddle Rock trail plan was provided for comment. Cammy Coble presented information about Tardeadas.
- 4. Grant report.** A report was included in the agenda packet.
- 5. City Council items.** A report was included in the agenda packet.

**6. Commissioner Comments.**

Commissioner Harmon reported that the Sports Foundation is looking for a new member.

Commissioner Rohrbach reported that the Saddle Rock plan had good public input on the preparation.

**ADJOURN:** The meeting adjourned at 4:27 p.m.



# MEMO

To: Arts, Recreation and Parks Commission  
From: Dave Erickson, Parks, Recreation and Cultural Services Director  
Re: Transient activity in the parks  
Date: August 28, 2023

***ACTION REQUESTED:***  
***Informational and Discuss.***

***BACKGROUND:***  
Captain Edgar Reinfeld with the Wenatchee Police Department is scheduled to attend the meeting to provide information about transient activity in the parks, the challenges for enforcement and to answer questions from the Commissioners.



# MEMO

To: Arts, Recreation and Parks Commission  
From: Dave Erickson, Parks, Recreation and Cultural Services Director  
Re: Parks, Recreation and Open Space Comprehensive Plan update  
Date: July 21, 2023

***ACTION REQUESTED:***

***Move approval of the 2024 Parks, Recreation and Open Space Plan and forward the recommendation to the City Council for consideration.***

***BACKGROUND:***

For the past 10 months the Parks, Recreation and Cultural Services Department has worked to prepare an update of the six-year Parks, Recreation and Open Space (PROS) Plan. The process to update the plan included a community wide survey, City Council workshop, review of existing plans and documents and eight public meetings.

The PROS plan establishes a framework to guide the acquisition, development and improvement of park areas and facilities and the provision of recreational services throughout the City of Wenatchee. The plan is for the 2024-2030 time period.

The City is required to have an adopted plan which is approved by the State to be eligible for a number of grant programs. Grant eligibility is scheduled to expire at the end of this year.

The draft was sent to the State for review. They commented: "Everything looks great, meets our Manual 2 requirements, and I would have no issue with approving this for both recreation and conservation grant programs once it comes to me in final form."

Upon adoption by City Council, staff would prepare and submit the checklists and other documents that are required by the State.



# MEMO

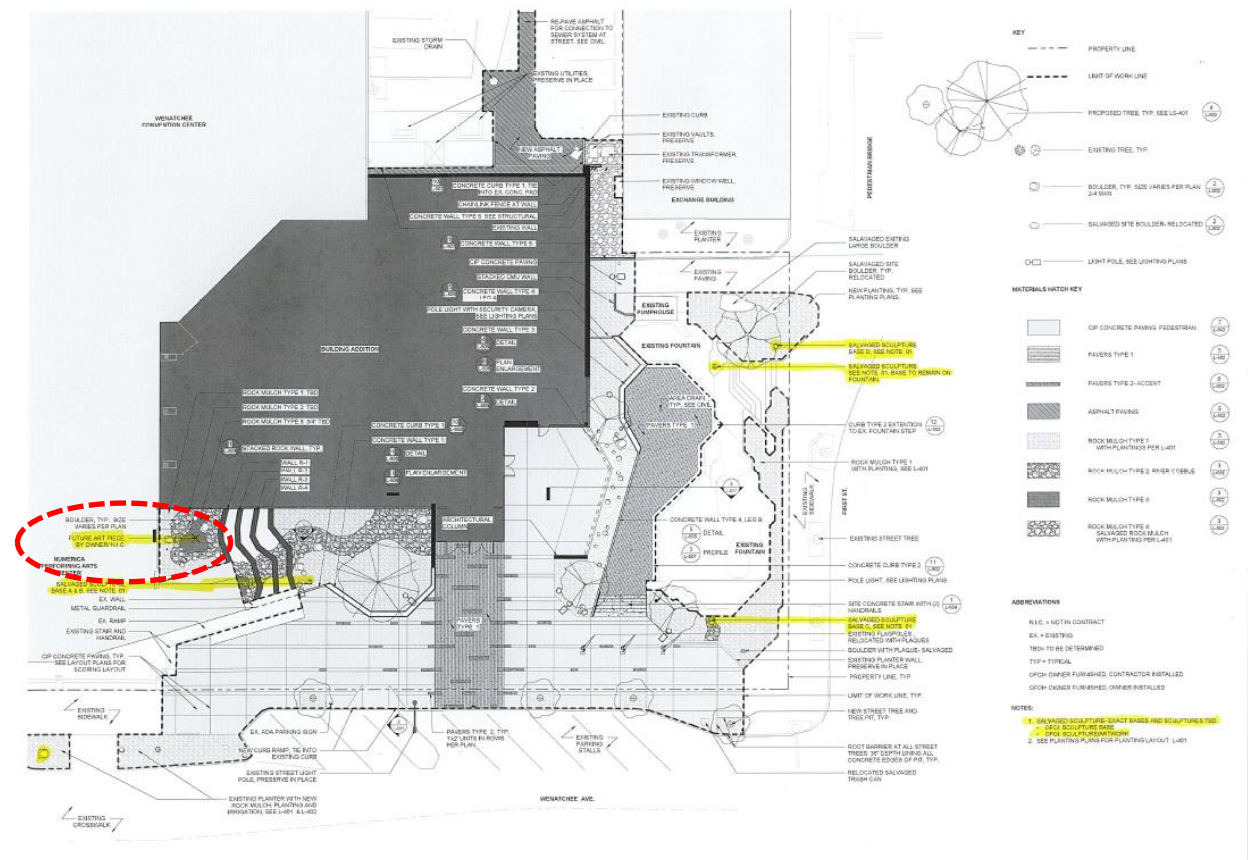
To: Arts, Recreation and Parks Commission  
 From: Dave Erickson, Parks, Recreation and Cultural Services Director  
 Re: Convention Center Renovation Project Artwork  
 Date: August 28, 2023

**ACTION REQUESTED:**

*Discuss.*

**BACKGROUND:**

Public Works Facilities Manager Elisa Schafer is scheduled to attend the meeting to present information about the Convention Center Project and the potential of commissioning a new sculpture to be installed after the construction is completed. The location is shown below and outlined by the red dashed oval.





# MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission  
From: Dave Erickson, Parks, Recreation and Cultural Services Director  
Re: Project Updates  
Date: September 6, 2023

***ACTION REQUESTED:***  
***Informational.***

***BACKGROUND:***

The following is a list of current departmental activity.

**ADMINISTRATION**

- 2024 Budget

**ARTS**

- P'squosa Tribe Plaza Project – No bids received for plaza construction. Sculpture modeling begins Sept. 9.
- Summer Concerts – Concluded August 4.
- Tardeadas – Concludes September 17 in Lincoln Park. August 20 was cancelled due to air quality.
- Movie in the Park – September 9 and 16 in Lincoln Park.
- Convention Center and Riverfront Park Art.

**PARKS**

- Riverfront Park – Design refinement is continuing. Bid February 2024.
- Lincoln Park – Sod planted August 31.
- Lower Castle Rock Conversion – Deed of right number one recorded and sent to State, waiting on number two. The grant amendment also still to complete.
- Upper Saddle Rock Acquisition – Final property in negotiations. New requirements for cultural resources - underway. Must be complete by end of 2023.
- City Pool Project – Demolition finished August 26. Plumbing install scheduled to be underway September 11.
- Park Electrical and Engineering Support – Washington, Chase, Pioneer, Memorial, Cemetery Projects ongoing. 90% electrical plans by end of month.
- Comprehensive Plan Update – Ongoing.
- **Vandalism - Video**
- **Rainbow Bridge idea from Firehouse Pets – Youtube Video.**
- **Pickleball Court reservation, fee?**
- **Community Garden season? – Cammy Coble**

**RECREATION**

- Special Needs Social Program – ongoing twice a month
- Day camp – Ended August 25
- Wading Pool Program – Ended August 18
- Skyhawks sports camps – Ended August 18
- Special Olympics Sports – Softball and Golf finished. Bowling underway
- Youth Basketball – Registration September 1- October 12
- Pinnacles After School Program
- Indoor Playground
- Hike Series
- Halloween Carnival



# MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission  
From: Dave Erickson, Parks, Recreation and Cultural Services Director  
Re: Grant Update  
Date: August 22, 2023

***ACTION REQUESTED:***  
***Informational.***

***BACKGROUND:***

The following is an update of current grant related work. **New information is highlighted in ORANGE.**

**Chelan Douglas Developmental Disabilities Grants**

The grant provides funding support of the Special Needs Social Program. The \$8,500 request for the 2023/24 program year was awarded.

**City Pool RCO Youth Athletic Facilities Grant**

The \$700,000 grant project will provide a portion of the funding required to replace the plaster liner and tiles in the pool. **Project underway.**

**State Capital Budget Request**

Worked with Senator Hawkins, submitted and received a \$533,500 capital budget request for the pool project. **Project underway.**

**Foothills RCO WWRP Local Parks Grant**

This project will acquire approximately 650 acres in the foothills for non-motorized recreation, education and habitat purposes. **One final property in negotiation. Must be completed by December 31, 2023.**

**RCO WWRP Local Parks Grant**

This project will acquire approximately 134 acres in the foothills for non-motorized recreation, education and habitat purposes. The application ranked 3<sup>rd</sup> statewide and should receive full funding in 2023. **The contract was received and accepted by the City Council. It was executed by the State.**

**RCO WWRP Maintenance Grant**

**This project is anticipated to provide \$100,000 funding for the Lincoln Park Baseball Field Project. Applications are due September 18 and potential award in October.**

**Historic Cemetery Preservation Capital Grant**

**This project would provide funding to purchase and install section signs and an information kiosk and sign for the Cemetery. The application would be for less than \$50,000. Applications are due in October with potential award in January 2024.**





# MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission  
From: Dave Erickson, Parks, Recreation and Cultural Services Director  
Re: City Council Items  
Date: September 5, 2023

**ACTION REQUESTED:**

**Informational.**

**BACKGROUND:**

The following is a report of parks, arts and recreation related items that the City Council has, or will be considering in the near future. The schedule is tentative and is subject to change.

**January 12, 2023 City Council Meeting**

- ✓ Consider appointment of student member Megan Kassebaum to the Arts, Recreation and Parks Commission. – **Approved**

**March 9, 2023 City Council Meeting**

- ✓ Consider WMC code amendment to authorize angle parking adjacent to Washington Park on Wilson Street. – **Approved**

**April 13, 2023 City Council Meeting**

- ✓ Arbor Day Proclamation.
- ✓ Consider approval of the utilities maintenance agreement with WSDOT for the Highway 2 Roundabout Project. – **Approved**
- ✓ Consider approval of the interlocal project agreement with the Chelan PUD for the Highway 2 Roundabout Project. – **Approved**
- ✓ Consider approval of art services agreement with Jud Turner for Native Peoples Project. – **Approved**
- ✓ Consider approval of art services agreement with Kevin Pettelle for Native Peoples Project. – **Approved**
- ✓ Consider approval of art services agreement with Swede Albert for Native Peoples Project. – **Approved**
- ✓ Consider acceptance of the donation of the Rozanne’s Tango sculpture from the Beauty of Bronze. – **Approved**
- ✓ Consider acceptance of the donation of the three Bernard Hosey sculptures. – **Approved**

**May 25, 2023 City Council Meeting**

- ✓ Consider final acceptance of the Kenzie’s Landing Project. – **Approved**

**June 22, 2023 City Council Meeting**

- ✓ Consider re-appointment of student member Megan Kassebaum to the Arts, Recreation and Parks Commission. – **Approved**
- ✓ Consider final acceptance of the Saddle Rock Remediation Project. – **Approved**

**July 13, 2023 City Council Meeting**

- ✓ Parks and Recreation Month Proclamation.

**August 17, 2023      Special City Council Meeting**

- ✓ Agreement with the Washington State Department of Transportation for encampment cleanup by George Sellar Bridge Right of Way. – **Approved.**
- ✓ Washington State Recreation Conservation Office Grant Agreement for the Bighorn Ridge Project. – **Approved.**

**September 14, 2023      City Council Meeting**

- ✓ RCO Maintenance Grant Application Authorization.

**September 28, 2023      City Council Meeting**

- ✓ City Pool Project Change Order Number 1. \*

**October 12, 2023      City Council Meeting**

- ✓ Consider adoption of the 2024-30 Parks, Recreation and Open Space Comprehensive Plan. \*
- ✓ Castle Rock RCO Grant Contract Amendment. \*

**November 9, 2023      City Council Meeting**

- ✓ Commissioner Appointments and/or Re-Appointments. \*

**November 16, 2023      City Council Meeting**

- ✓ 2024 City Budget Adoption. \*

\* Tentative



# MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission  
From: Dave Erickson, Parks, Recreation and Cultural Services Director  
Re: Commissioner Comments  
Date: August 22, 2023

***ACTION REQUESTED:***

***Informational.***

***BACKGROUND:***

This item provides an opportunity for Commissioners to report about Committee assignments or items not included on the agenda.

- Sports Foundation – Ryan
- Arbor Day - Lyle