

Encouraging projects and programs that contribute to the quality of life in Wenatchee by advising the Mayor and City Council on the arts, recreation, parks, and city cultural heritage. We strive to preserve, enhance, and protect open spaces and to enrich quality of life for present and future generations.

WENATCHEE ARTS, RECREATION AND PARKS COMMISSION

MEETING AGENDA

Tuesday July 18, 2023 4:00-5:00pm

Wenatchee City Hall First Floor Council Chambers

301 Yakima Street, Wenatchee, WA 98801

ROLL CALL: (At least 4 Commissioners must be present for a quorum)

Board Position	Name	Officer	Term Ends	Term Number
Position 1	Lyle Markhart		December 31, 2025	Term 2
Position 2	Kasey Koski		December 31, 2023	Term 1
Position 3	Darci Mattioda	Secretary	December 31, 2023	Term 1
Position 4	Sean Koester	Vice Chair	December 31, 2024	Term 1
Position 5	Nick Rohrbach		December 31, 2024	Term 1
Position 6	Ryan Harmon	Chair	December 31, 2024	Term 2
Position 7	Megan Kassebaum		June 30, 2024	Term 1

PUBLIC COMMENT:

The "Public Comments" period is to provide the opportunity for members of the public to address the Commission on items not on the agenda. The Commission Chair will ask if there are any citizens wishing to make public comment. When recognized, please step up to the microphone, give your name and mailing address, and state the matter of your interest. If your interest is an agenda item, the Chair may suggest that your comments wait until that time. Citizen comments are limited to three minutes.

REGULAR AGENDA:

1.	Minutes from the June 20, 2023 Commission meeting	Action	1 minute
2.	PROS Plan Update	Discuss	10 minutes
3.	Project updates	Informational/Discuss	10 minutes
4.	Grant report	Informational	2 minutes
5.	City Council items	Informational	1 minute
6.	Commissioner Comments	Informational	2 minutes

UPCOMING MEETINGS:

- Tuesday August 15, 2023 at 4:00pm - Construction Tour – Meet at City Pool
- Tuesday September 19, 2023 at 4:00pm at City Hall – Regular Meeting

Wenatchee City Hall is open for the public to attend meetings in person. The public may also participate in the meeting via phone by calling: (509) 888-3298, passcode 05239#. If you have questions about participating in the meeting, please contact Cammy Coble at ccoble@wenatcheewa.gov or (509) 888-3284.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Mayor's office at (509) 888-6204 (TTY 711). Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title 1).



MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission
From: David Erickson, Parks, Recreation and Cultural Services Director
Re: June 20, 2023 Meeting Minutes
Date: June 21, 2023

ACTION REQUESTED:

Move approval of the minutes from the June 20, 2023 Commission meeting.

WENATCHEE ARTS, RECREATION AND PARKS COMMISSION MEETING MINUTES

Tuesday June 20, 2023

Wenatchee City Hall – Council Chambers
301 Yakima Street, Wenatchee, WA 98801

CALL TO ORDER: The meeting was called to order at 4:00 p.m. by Chair Harmon

IN ATTENDANCE: Koski, Harmon, Markhart, Mattioda

ABSENT: Koester, Kassebaum, Rohrbach

OTHERS PRESENT: Cammy Coble, Dave Erickson, Cameron Wheeler

PUBLIC COMMENTS: None.

REGULAR AGENDA:

- 1. May 16, 2023 Commission Meeting Minutes.** *Commissioner Markhart moved approval of the May 16, 2023 meeting minutes. Commissioner Koski seconded the motion. The motion passed 4-0.*
- 2. Parks, Recreation and Open Space Plan Update.** Commissioners were provided an overview of the implementation chapter and Appendix B and C and asked to provide comment before the next meeting. Comments that were received previously were incorporated into the document.
- 3. Project Updates.** Along with the report provided in the agenda packet, a YouTube video from Jud Turner was presented on the sculpture update. The Commission approved the idea of having the stove door open to provide opportunity for discovery as long as it could be done safely. The department director provided an overview and the 2024 budget request. A request by Councilmember Cuevas for fencing at Lincoln Park was presented. A request was made for input on locating the Sphere Pilot House sculpture in Chase Park. The Commission was agreeable to the location. There was also discussion about parking on Skyline Drive. The Commission recommended looking at 45-degree angle parking or parallel parking with paint as a first step to limit the size of gatherings. The department director provided additional updates about Rotary Park, the City Pool and Starlight Swim Meet. Cameron Wheeler provided an update about the work he is doing this summer for his internship including assisting with employee health promotion programs.

4. **Grant report.** A report was included in the agenda packet.
5. **City Council items.** The final acceptance of the Saddle Rock Remediation Project is scheduled for June 22.
6. **Commissioner Comments.**

Commissioner Markhart reported that the Arbor Day Committee has met for the last time until September and that the tree distribution event didn't go very well.

Commissioner Harmon reported that the Sports Foundation has been distributing scholarships for sports camps and swimming lessons.

ADJOURN: The meeting adjourned at 4:57 p.m.



MEMO

To: Arts, Recreation and Parks Commission
From: Dave Erickson, Parks, Recreation and Cultural Services Director
Re: Parks, Recreation and Open Space Comprehensive Plan update
Date: June 21, 2023

ACTION REQUESTED:

Provide feedback on Chapter 6 of the document.

BACKGROUND:

The process to update the Parks, Recreation and Open Space (PROS) Plan is continuing. Chapter 6 and Appendix B and C were provided to Commissioners in June for review and comment before the July meeting. Comments that were received were incorporated into the draft.

The preliminary draft was sent to the State for review. They commented: "Everything looks great, meets our Manual 2 requirements, and I would have no issue with approving this for both recreation and conservation grant programs once it comes to me in final form."

The first review of the complete preliminary draft is planned for the Commission in September.



MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission
From: Dave Erickson, Parks, Recreation and Cultural Services Director
Re: Project Updates
Date: July 7, 2023

ACTION REQUESTED:

Informational.

BACKGROUND:

The following is a list of current departmental activity.

ADMINISTRATION

- 2024 Budget
- Security. Videos.

ARTS

- P'squosa Tribe Plaza Project – Plaza out to bid this month. Continue working with Tribe and artists. The Turner sculpture is about 40% complete. A video will be shown at the meeting.
- Highway 2/Easy Street Roundabout – Completed and obtaining landscape maintenance quotes.
- Sphere Pilot House – Scheduled to be installed the week of July 10.
- Summer concerts – July 7 – August 4, Friday nights at 7pm at Lincoln.
- Tardeadas – Begins July 16 and runs through August 20 on the third Sunday of the month at Lincoln.
- Registration for Movie in the Parks/Drive In getting underway.

PARKS

- Riverfront Park – Design refinement is continuing. Bid February 2024.
- Lincoln Park – Still have irrigation and grass issues.
- Lower Castle Rock Conversion – State process still ongoing.
- Rotary Park Sport Court Project – Surface install at the end of the month.
- Upper Saddle Rock Acquisition – One more property in negotiations. Has to be complete by end of 2023.
- City Pool Project – Scheduled to begin July 31 and run through October. The pool closes on July 29.
- Park Electrical and Engineering Support – Washington, Chase, Pioneer, Memorial, Cemetery Projects ongoing.
- Comprehensive Plan Update – Ongoing.
- Saddle Rock Trail Planning – CDLT getting close to completion.

RECREATION

- Special Needs Social Program – ongoing twice a month
- Swimming lessons – Through July 27.
- Doggie Paddle – July 29.
- Day camp – Ends August 25.
- Youth Tennis – July 10-21.
- Wading Pool Program – Ends August 18
- Skyhawks camps – End August 18.
- Special Olympics Sports – Softball and Golf ongoing.



MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission
From: Dave Erickson, Parks, Recreation and Cultural Services Director
Re: Grant Update
Date: July 6, 2023

ACTION REQUESTED:
Informational.

BACKGROUND:

The following is an update of current grant related work. **New information is highlighted in ORANGE.**

Chelan Douglas Developmental Disabilities Grants

The grant provides funding support of the Special Needs Social Program. The \$8,500 request for the 2023/24 program year was awarded.

City Pool RCO Youth Athletic Facilities Grant

The \$700,000 grant project will provide a portion of the funding required to replace the plaster liner and tiles in the pool. **Project set to begin July 31, 2023.**

State Capital Budget Request

Worked with Senator Hawkins, submitted and received a \$533,500 capital budget request for the pool project. **Project set to begin July 31, 2023.**

Foothills RCO WWRP Local Parks Grant

This project will acquire approximately 650 acres in the foothills for non-motorized recreation, education and habitat purposes. **One final property in negotiation.**

RCO WWRP Local Parks Grant

This project will acquire approximately 134 acres in the foothills for non-motorized recreation, education and habitat purposes. The application ranked 3rd statewide and should receive full funding in 2023. The contract is anticipated to be received in July/August.

RCO WWRP Maintenance Grant

This project is anticipated to provide funding for the Lincoln Park Baseball Field Project. Applications will begin in August, due in September and potential award in October.



MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission
From: Dave Erickson, Parks, Recreation and Cultural Services Director
Re: City Council Items
Date: July 5, 2023

ACTION REQUESTED:

Informational.

BACKGROUND:

The following is a report of parks, arts and recreation related items that the City Council has, or will be considering in the near future. The schedule is tentative and is subject to change.

January 12, 2023 City Council Meeting

- ✓ Consider appointment of student member Megan Kassebaum to the Arts, Recreation and Parks Commission. – **Approved**

March 9, 2023 City Council Meeting

- ✓ Consider WMC code amendment to authorize angle parking adjacent to Washington Park on Wilson Street. – **Approved**

April 13, 2023 City Council Meeting

- ✓ Arbor Day Proclamation.
- ✓ Consider approval of the utilities maintenance agreement with WSDOT for the Highway 2 Roundabout Project. – **Approved**
- ✓ Consider approval of the interlocal project agreement with the Chelan PUD for the Highway 2 Roundabout Project. – **Approved**
- ✓ Consider approval of art services agreement with Jud Turner for Native Peoples Project. – **Approved**
- ✓ Consider approval of art services agreement with Kevin Pettelle for Native Peoples Project. – **Approved**
- ✓ Consider approval of art services agreement with Swede Albert for Native Peoples Project. – **Approved**
- ✓ Consider acceptance of the donation of the Rozanne’s Tango sculpture from the Beauty of Bronze. – **Approved**
- ✓ Consider acceptance of the donation of the three Bernard Hosey sculptures. – **Approved**

May 25, 2023 City Council Meeting

- ✓ Consider final acceptance of the Kenzie’s Landing Project. – **Approved**

June 22, 2023 City Council Meeting

- ✓ Consider re-appointment of student member Megan Kassebaum to the Arts, Recreation and Parks Commission. – **Approved**
- ✓ Consider final acceptance of the Saddle Rock Remediation Project. – **Approved**

July 13, 2023 City Council Meeting

- ✓ Parks and Recreation Month Proclamation.

* Tentative



MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission
From: Dave Erickson, Parks, Recreation and Cultural Services Director
Re: Commissioner Comments
Date: July 4, 2023

ACTION REQUESTED:

Informational.

BACKGROUND:

This item provides an opportunity for Commissioners to report about Committee assignments or items not included on the agenda.

- Saddle Rock Trail Planning – Nick
- Sports Foundation - Ryan