

Encouraging projects and programs that contribute to the quality of life in Wenatchee by advising the Mayor and City Council on the arts, recreation, parks, and city cultural heritage. We strive to preserve, enhance, and protect open spaces and to enrich quality of life for present and future generations.

WENATCHEE ARTS, RECREATION AND PARKS COMMISSION MEETING AGENDA

Tuesday June 20, 2023 4:00-5:00pm
Wenatchee City Hall First Floor Council Chambers
301 Yakima Street, Wenatchee, WA 98801

ROLL CALL: (At least 4 Commissioners must be present for a quorum)

Board Position	Name	Officer	Term Ends	Term Number
Position 1	Lyle Markhart		December 31, 2025	Term 2
Position 2	Kasey Koski		December 31, 2023	Term 1
Position 3	Darci Mattioda	Secretary	December 31, 2023	Term 1
Position 4	Sean Koester	Vice Chair	December 31, 2024	Term 1
Position 5	Nick Rohrbach		December 31, 2024	Term 1
Position 6	Ryan Harmon	Chair	December 31, 2024	Term 2
Position 7	Megan Kassebaum		June 30, 2023	Term 1

PUBLIC COMMENT:

The "Public Comments" period is to provide the opportunity for members of the public to address the Commission on items not on the agenda. The Commission Chair will ask if there are any citizens wishing to make public comment. When recognized, please step up to the microphone, give your name and mailing address, and state the matter of your interest. If your interest is an agenda item, the Chair may suggest that your comments wait until that time. Citizen comments are limited to three minutes.

REGULAR AGENDA:

1.	Minutes from the May 16, 2023 Commission meeting	Action	1 minute
2.	PROS Plan Update	Discuss	15 minutes
3.	Project updates	Informational/Discuss	10 minutes
4.	Grant report	Informational	2 minutes
5.	City Council items	Informational	1 minute
6.	Commissioner Comments	Informational	2 minutes

UPCOMING MEETINGS:

- Tuesday July 18, 2023 at 4:00pm at City Hall – Regular Meeting
- Tuesday August 15, 2023 at 4:00pm - Construction Tour
- Tuesday September 19, 2023 at 4:00pm at City Hall – Regular Meeting

Wenatchee City Hall is open for the public to attend meetings in person. The public may also participate in the meeting via phone by calling: (509) 888-3298, passcode 05239#. If you have questions about participating in the meeting, please contact Cammy Coble at ccoble@wenatcheewa.gov or (509) 888-3284.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Mayor's office at (509) 888-6204 (TTY 711). Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title 1).



MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission
From: David Erickson, Parks, Recreation and Cultural Services Director
Re: May 16, 2023 Meeting Minutes
Date: May 17, 2023

ACTION REQUESTED:

Move approval of the minutes from the May 16, 2023 Commission meeting.

WENATCHEE ARTS, RECREATION AND PARKS COMMISSION MEETING MINUTES

Tuesday May 16, 2023

Wenatchee City Hall – Council Chambers
301 Yakima Street, Wenatchee, WA 98801

CALL TO ORDER: The meeting was called to order at 4:05 p.m. by Chair Harmon

IN ATTENDANCE: Koski, Rohrbach, Harmon, Kassebaum, Markhart, Mattioda (via Teams)

ABSENT: Koester

OTHERS PRESENT: Cammy Coble, Dave Erickson, Jud Turner (via Teams)

PUBLIC COMMENTS: None.

REGULAR AGENDA:

- 1. April 18, 2023 Commission Meeting Minutes.** *Commissioner Markhart moved approval of the April 18, 2023 meeting minutes with a correction. Commissioner Kassebaum seconded the motion. The motion passed 6-0.*
- 2. Cascadia Conservation District Garden Agreement.** Cascadia requested the permission to enhance the demonstration garden at Saddle Rock. Following a presentation by the Parks, Recreation and Cultural Services Director, *Commissioner Koski moved approval of the facility use agreement. Commissioner Kassebaum seconded the motion and it passed unanimously.*
- 2. Parks, Recreation and Open Space Plan Update.** Commissioners were provided an overview of the goals and objectives chapter and asked to provide comment before the next meeting. Comments that were received previously were incorporated into the document.
- 3. Project Updates.** Along with the report provided in the agenda packet, Jud Turner who is creating the center feature of the Native Peoples Project joined the meeting via Teams to obtain input, talk about the collection event on the 24th and also show the progress made to date on the sculpture. The department director provided additional updates about the Lincoln Park Project, Kenzie's Landing Project, the City Pool, Art Donations, Okanogan Street Community Garden, Rotary Park Project, Native Peoples Project, Highway 2/Easy Street Roundabout Art work and Special Olympics.

4. **Grant report.** A report was included in the agenda packet. The DNR Community Forestry Grant was not successful.
5. **City Council items.** The final acceptance of the Kenzie's Landing Project is scheduled for May 25.
6. **Commissioner Comments.**

Commissioner Markhart reported that he accepted the Arbor Day proclamation at the City Council meeting and East Wenatchee and that the tree distribution event didn't go very well.

ADJOURN: The meeting adjourned at 4:53 p.m.



MEMO

To: Arts, Recreation and Parks Commission
From: Dave Erickson, Parks, Recreation and Cultural Services Director
Re: Parks, Recreation and Open Space Comprehensive Plan update
Date: May 30, 2023

ACTION REQUESTED:

Provide feedback on Chapter 5 and receive an orientation to Chapter 6 of the document.

BACKGROUND:

The process to update the Parks, Recreation and Open Space (PROS) Plan is continuing. Chapter 5 was provided to Commissioners in May for review and comment before the June meeting. Comments that were received were incorporated into the draft.

An overview of Chapter 6 and Appendix B and C will be introduced at this meeting in a PowerPoint presentation and handout for review and comment by the July meeting.

The full plan draft will be sent to the State for preliminary review in August.

The first review of the complete preliminary draft is planned for the Commission in September.





MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission
From: Dave Erickson, Parks, Recreation and Cultural Services Director
Re: Project Updates
Date: June 6, 2023

ACTION REQUESTED:

Informational.

BACKGROUND:

The following is a list of current departmental activity.

ADMINISTRATION

- Recruiting and hiring summer seasonal staff is ongoing and almost finished.
- 2024 Budget

ARTS

- Native Peoples Project – Plaza out to bid this month. Continue working with Tribe and artists.
- Highway 2/Easy Street Roundabout – Installation and completion June 19-21.
- Rozanne Tango - Installed June 1, dedication June 3
- **Sphere Pilot House - HANDOUT**

PARKS

- Okanogan Street Community Garden – Opened May 25.
- Riverfront Park – Design refinement is continuing. Bid February 2024.
- Lincoln Park – Re-opened May 23. Hydroseed, pump park, splash pad, disc golf.
- Lower Castle Rock Conversion – State process still ongoing.
- Rotary Park Sport Court Project – Paving June 6/7, Fence posts week of June 12.
- Upper Saddle Rock Acquisition – One more property in negotiations. Has to be complete by end of 2023.
- City Pool Project – Scheduled to begin July 31 and run through October. The pool is open with regular operations beginning June 17. The Apple Capital Meet was June 2-4.
- Park Electrical and Engineering Support – Washington, Chase, Pioneer, Memorial, Cemetery Projects ongoing.
- Comprehensive Plan Update – Ongoing.
- **Skyline Drive Overlook - HANDOUT**
- Saddle Rock - Trail Planning – CDLT leading trail planning process. Silt fence removal week of June 12.

RECREATION

- Special Needs Social Program – ongoing twice a month
- Swimming lessons - Start on the 19th.
- End of Season Track Meet on June 3.
- Day camp - Starts June 19
- Wading Pool Program - Starts June 26
- Summer concerts - Start July 7.
- Skyhawks camps - Start June 19.
- Postponed Tardeadas from June 18 to July 16 at Lincoln.
- Special Olympics Sports – Softball and Golf start the 26th and 28th.



MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission
From: Dave Erickson, Parks, Recreation and Cultural Services Director
Re: Grant Update
Date: June 9, 2023

ACTION REQUESTED:
Informational.

BACKGROUND:

The following is an update of current grant related work. **New information is highlighted in ORANGE.**

Chelan Douglas Developmental Disabilities Grants

The grant provides funding support of the Special Needs Social Program. **The \$8,500 request for the 2023/24 program year was awarded.**

Department of Ecology Remedial Action Grant

A second \$1,244,170 grant for the second phase of the Saddle Rock remediation project was approved. **Received the No Further Action letter and grant is being closed out.**

City Pool RCO Youth Athletic Facilities Grant

The \$700,000 grant project will provide a portion of the funding required to replace the plaster liner and tiles in the pool. **Project set to begin July 31, 2023.**

State Capital Budget Request

Worked with Senator Hawkins, submitted and received a \$533,500 capital budget request for the pool project. **Project set to begin July 31, 2023.**

Foothills RCO WWRP Local Parks Grant

This project will acquire approximately 650 acres in the foothills for non-motorized recreation, education and habitat purposes. **One final property in negotiation.**

RCO WWRP Local Parks Grant

This project will acquire approximately 134 acres in the foothills for non-motorized recreation, education and habitat purposes. The application ranked 3rd statewide and should receive full funding in 2023. The contract is anticipated to be received in July/August.



MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission
From: Dave Erickson, Parks, Recreation and Cultural Services Director
Re: City Council Items
Date: June 9, 2023

ACTION REQUESTED:

Informational.

BACKGROUND:

The following is a report of parks, arts and recreation related items that the City Council has, or will be considering in the near future. The schedule is tentative and is subject to change.

January 12, 2023 City Council Meeting

- ✓ Consider appointment of student member Megan Kassebaum to the Arts, Recreation and Parks Commission. – **Approved**

March 9, 2023 City Council Meeting

- ✓ Consider WMC code amendment to authorize angle parking adjacent to Washington Park on Wilson Street. – **Approved**

April 13, 2023 City Council Meeting

- ✓ Arbor Day Proclamation.
- ✓ Consider approval of the utilities maintenance agreement with WSDOT for the Highway 2 Roundabout Project. – **Approved**
- ✓ Consider approval of the interlocal project agreement with the Chelan PUD for the Highway 2 Roundabout Project. – **Approved**
- ✓ Consider approval of art services agreement with Jud Turner for Native Peoples Project. – **Approved**
- ✓ Consider approval of art services agreement with Kevin Pettelle for Native Peoples Project. – **Approved**
- ✓ Consider approval of art services agreement with Swede Albert for Native Peoples Project. – **Approved**
- ✓ Consider acceptance of the donation of the Rozanne's Tango sculpture from the Beauty of Bronze. – **Approved**
- ✓ Consider acceptance of the donation of the three Bernard Hosey sculptures. – **Approved**

May 25, 2023 City Council Meeting

- ✓ Consider final acceptance of the Kenzie's Landing Project. – **Approved**

June 22, 2023 City Council Meeting

- ✓ Consider re-appointment of student member Megan Kassebaum to the Arts, Recreation and Parks Commission.
- ✓ Consider final acceptance of the Saddle Rock Remediation Project.

July 13, 2023 City Council Meeting

- ✓ Parks and Recreation Month Proclamation.

* Tentative



MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission
From: Dave Erickson, Parks, Recreation and Cultural Services Director
Re: Commissioner Comments
Date: May 31, 2023

ACTION REQUESTED:

Informational.

BACKGROUND:

This item provides an opportunity for Commissioners to report about Committee assignments or items not included on the agenda.

- Saddle Rock Trail Planning – Nick
- Sports Foundation - Ryan