

Encouraging projects and programs that contribute to the quality of life in Wenatchee by advising the Mayor and City Council on the arts, recreation, parks, and city cultural heritage. We strive to preserve, enhance, and protect open spaces and to enrich quality of life for present and future generations.

WENATCHEE ARTS, RECREATION AND PARKS COMMISSION

MEETING AGENDA

Tuesday April 18, 2023 4:00-5:00pm

Wenatchee City Hall First Floor Council Chambers

301 Yakima Street, Wenatchee, WA 98801

ROLL CALL: (At least 4 Commissioners must be present for a quorum)

Board Position	Name	Officer	Term Ends	Term Number
Position 1	Lyle Markhart		December 31, 2025	Term 2
Position 2	Kasey Koski		December 31, 2023	Term 1
Position 3	Darci Mattioda	Secretary	December 31, 2023	Term 1
Position 4	Sean Koester	Vice Chair	December 31, 2024	Term 1
Position 5	Nick Rohrbach		December 31, 2024	Term 1
Position 6	Ryan Harmon	Chair	December 31, 2024	Term 2
Position 7	Megan Kassebaum		June 30, 2023	Term 1

PUBLIC COMMENT:

The "Public Comments" period is to provide the opportunity for members of the public to address the Commission on items not on the agenda. The Commission Chair will ask if there are any citizens wishing to make public comment. When recognized, please step up to the microphone, give your name and mailing address, and state the matter of your interest. If your interest is an agenda item, the Chair may suggest that your comments wait until that time. Citizen comments are limited to three minutes.

REGULAR AGENDA:

1.	Minutes from the March 21, 2023 Commission meeting	Action	1 minute
2.	PROS Plan Update	Discuss	45 minutes
3.	Project updates	Informational/Discuss	10 minutes
4.	Grant report	Informational	2 minutes
5.	City Council items	Informational	1 minute
6.	Commissioner Comments	Informational	2 minutes

UPCOMING MEETINGS:

- Friday April 21, 2023 at 4:00pm at Kenzie's Landing – Trailhead Dedication/Opening
- Tuesday May 16, 2023 at 4:00pm at City Hall – Regular Commission Meeting
- Tuesday May 23, 2023 at 4:00pm at Lincoln Park – Park re-opening (tentative)

Wenatchee City Hall is open for the public to attend meetings in person. The public may also participate in the meeting via phone by calling: (509) 888-3298, passcode 05239#. If you have questions about participating in the meeting, please contact Cammy Coble at ccoble@wenatcheewa.gov or (509) 888-3284.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Mayor's office at (509) 888-6204 (TTY 711). Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title 1).



MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission
From: David Erickson, Parks, Recreation and Cultural Services Director
Re: March 21, 2023 Meeting Minutes
Date: March 22, 2023

ACTION REQUESTED:

Move approval of the minutes from the March 21, 2023 Commission meeting.

WENATCHEE ARTS, RECREATION AND PARKS COMMISSION MEETING MINUTES

Tuesday March 21, 2023

Wenatchee City Hall – Council Chambers
301 Yakima Street, Wenatchee, WA 98801

CALL TO ORDER: The meeting was called to order at 4:01 p.m. by Chair Harmon

IN ATTENDANCE: Koski, Rohrbach, Harmon, Koester, Mattioda, Kassebaum,

ABSENT: Rohrbach (ex), Markhart (un ex)

OTHERS PRESENT: Cammy Coble, Dave Erickson, Caryl Andre, Sydney McElroy, Rob Jammerman

PUBLIC COMMENTS: None.

REGULAR AGENDA:

- 1. February 21, 2023 Commission Meeting Minutes.** *Commissioner Koski moved approval of the February 21, 2023 meeting minutes. Commissioner Mattioda seconded the motion. The motion passed 5-0.*
- 2. North Wenatchee Avenue Banners.** Heather Dappen presented the five refined banners for the project via Zoom. The Commissioners were supportive of the banners presented. The banners will go to the fabricators for final design and cost estimating and also be presented at the upcoming Public Works Committee meeting.
- 3. Recreation Program Report.** Caryl Andre from the Recreation Division presented a summary report describing recreation programs that are offered to the community.
- 3. Parks, Recreation and Open Space Plan Update.** Commissioners were asked to provide comment on the second and third chapters of the plan. Comments that were received were incorporated into the document. Next month, the survey results and chapter four are planned to be presented.
- 4. Project Updates.** Along with the report provided in the agenda packet, the department director provided additional updates about the Lincoln Park Project, Kenzie's Landing Project, Rotary Park Project, Native Peoples Project, Highway 2/Easy Street Roundabout Art work.

Five additional items were presented for discussion and possible action. The first item was informational regarding the Saddle Rock Trail planning process led by CDLT. Appleatchee raised concerns over mountain bike use and the need for horse trailer parking at Saddle Rock. Horse trailer parking was included in the original plans for the parking area however it was removed based on Appleatchee objections to having horse trailer parking there. Evergreen/CDLT would like to see additional parking to accommodate peak time uses. Two parking options were discussed. One option shows an overflow parking loop with 17 spots and the option includes two horse trailer parking spaces. The item will be brought back to the Commission for further discussion at a later date.

The second item was the potential donation of the sculpture Rozanne's Tango to the City collection by the artist Kevin Pettelle. Following a presentation and discussion, ***Commissioner Koski moved with Koester seconding that the sculpture donation be accepted and to forward the recommendation to the City Council for consideration. The motion passed unanimously.***

Item three was a discussion about the potential donation of up to nine sculptures from artist Bernard Hosey. The artist passed away and the sculptures were made available by the estate. Following a discussion, consensus was reached on a ranked list of the sculptures. The top three included: Sphere Pilot House, Slab Gate and Ironworks. Staff will work with the donor to finalize the potential donation and schedule it for City Council consideration.

The fourth item was the potential short-term display of a sculpture that would be on loan from artist Robert Wicks. The sculpture is currently located on 9th street and would be on loan for one to two years. With the high volume of the public art collection that will need to be relocated over the next two years from the Riverfront and Convention Center projects, the Commission elected to not pursue the loan.

The final item was the potential donation of the former Junior Ridge to River Obstacle Course equipment. Staff was contacted by one of the former organizers of the event who would like to donate the tires, rope swings and other homemade equipment to the City for potential location in Hale Park. The Commission appreciated the gesture, however following a discussion and concern over liability, the Commission decided to not pursue the donation. Staff will follow up.

5. **Grant report.** A report was included in the agenda packet. The Lincoln Park grants will be closed out in May, Kenzie's Landing grant is closed and a new DNR Community Forestry Grant application was prepared and submitted.
6. **City Council items.** A list of City Council items was provided. Several items are scheduled for the April 13 meeting.
7. **Commissioner Comments.** There were no comments.

ADJOURN: The meeting adjourned at 5:18 p.m.



MEMO

To: Arts, Recreation and Parks Commission
From: Dave Erickson, Parks, Recreation and Cultural Services Director
Re: Parks, Recreation and Open Space Comprehensive Plan update
Date: April 5, 2023

ACTION REQUESTED:

Review survey results and receive an orientation to the next chapter of the document.

BACKGROUND:

The process to update the Parks, Recreation and Open Space (PROS) Plan is continuing. The survey went live on February 24 and closed March 24. The results of the survey have been tabulated and will be presented at the meeting in a PowerPoint presentation and handout.

An overview of chapter four of the plan will be provided to Commissioners at the meeting for review and comment by the May meeting.





MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission
From: Dave Erickson, Parks, Recreation and Cultural Services Director
Re: Project Updates
Date: March 29, 2023

ACTION REQUESTED:
Informational.

BACKGROUND:

The following is a list of current departmental activity. Additional information will be provided at the meeting for highlighted items.

ADMINISTRATION

- Recruiting and hiring seasonal staff.

ARTS

- Native Peoples Project – The art agreements are scheduled for City Council consideration on April 13.
- Highway 2/Easy Street Roundabout – Maintenance agreements are scheduled for City Council consideration on April 13.
- Art Donations – The art donations discussed in March are scheduled for City Council consideration on April 13.

PARKS

- Kenzie's Landing – Dedication 4pm April 21, 2023. Construction is concluding.
- Okanogan Street Community Garden – Raised beds, water, shed installation, sign ordered, interest list, sidewalk, fall material.
- Riverfront Park – Design refinement is continuing. Bid this fall and construct phase 1 in 2024.
- Lincoln Park – Construction concluding. May 23 re-opening.
- Lower Castle Rock Conversion – State process still ongoing.
- Rotary Park Pickleball Court Project – April 10 Pre-construction meeting. Finish by mid-June.
- Upper Saddle Rock Acquisition – One more property in negotiations. Has to be complete by end of 2023.
- Lions Locomotive Park Landscaping Project – West side of interchange. Scheduled for April.
- City Pool Project – Scheduled to begin July 31 and run through October.
- Tree Planting – April planting in Washington, Lincoln, Pioneer, Cemetery, Downtown. Riverside Drive.
- Park Electrical Plans and Engineering – Washington, Chase, Pioneer, Memorial, Cemetery Projects ongoing.
- Comprehensive Plan Update – Ongoing.
- Downtown Landscaping – Flowers out in April.
- Saddle Rock Trail Planning – CDLT leading trail planning process.

RECREATION

- Special Olympics Sports – Soccer, Cycling, Swimming and Track and Field.
- Special Needs Social Program – Twice per month.
- Adult Co-Ed Drop in Volleyball – Finishing.
- Women's Volleyball League – Finished.
- Youth Track and Field, Youth Tennis, Skyhawks Camps and registration underway. Day Camp is full.
- Spring Break Hiking Camp held first week of April.



MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission
From: Dave Erickson, Parks, Recreation and Cultural Services Director
Re: Grant Update
Date: March 28, 2023

ACTION REQUESTED:
Informational.

BACKGROUND:

The following is an update of current grant related work. **New information is highlighted in ORANGE.**

RCO = State of Washington Recreation Conservation Office

YAF = Youth Athletic Facility Account

WWRP = Washington Wildlife and Recreation Program

LWCF = Land and Water Conservation Fund

Chelan Douglas Developmental Disabilities Grants

The grant provides funding support of the Special Needs Social Program. The \$8,500 request for the 2022/23 program year was awarded.

Lincoln Park RCO Youth Athletic Facilities Grant

The \$263,192 grant would construct the full-size soccer/lacrosse field, new restrooms and safety fencing in Lincoln Park. **Construction ongoing. Closing out the grant next month.**

Lincoln Park Improvement RCO WWRP Local Parks Grant

The \$500,000 grant will replace the stage and play area; add a water play area, second picnic shelter, bmx pump park, trees and upgrade utilities and parking in Lincoln Park. **Construction ongoing. Closing out the grant next month.**

Lincoln Park Improvement RCO LWCF Grant

The \$500,000 grant application will replace the stage and play area; add a water play area, second picnic shelter, bmx pump park, trees and upgrade utilities and parking in Lincoln Park. **Construction ongoing. Closing out the grant next month.**

Department of Ecology Remedial Action Grant

A second \$1,244,170 grant for the second phase of the Saddle Rock remediation project was approved. **Awaiting the release of the Agreed Order.**

City Pool RCO Youth Athletic Facilities Grant

The \$350,000 grant application to provide a portion of the funding required to replace the plaster liner and tiles in the pool. **Finalized construction contract. Project set to begin July 31, 2023.**

State Capital Budget Request

Worked with Senator Hawkins, submitted and received a \$533,500 capital budget request for the pool project. **Finalized construction contract. Project set to begin July 31, 2023.**

Foothills RCO WWRP Local Parks Grant

This project will acquire approximately 650 acres in the foothills for non-motorized recreation, education and habitat purposes. **Two properties finished one final property in negotiation. Requested and received an extension through the end of 2023.**

RCO WWRP Local Parks Grant

This project will acquire approximately 134 acres in the foothills for non-motorized recreation, education and habitat purposes. The application ranked 3rd statewide and should receive full funding in 2023. The contract is anticipated to be received in July/August. **With CDLT, prepared and submitted the certification of match form.**

DNR Community Forestry Assistance Grant

Applied for a \$20,000 grant to assist with the funding of updating the City tree inventory and assessment. Notification should be made in late April/early May.



MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission
From: Dave Erickson, Parks, Recreation and Cultural Services Director
Re: City Council Items
Date: March 29, 2023

ACTION REQUESTED:

Informational.

BACKGROUND:

The following is a report of parks, arts and recreation related items that the City Council has, or will be considering in the near future. The schedule is tentative and is subject to change.

January 12, 2023 City Council Meeting

- ✓ Consider appointment of student member Megan Kassebaum to the Arts, Recreation and Parks Commission. – **Approved**

March 9, 2023 City Council Meeting

- ✓ Consider WMC code amendment to authorize angle parking adjacent to Washington Park on Wilson Street. – **Approved**

April 13, 2023 City Council Meeting

- ✓ Arbor Day Proclamation.
- ✓ Velocity Presentation.
- ✓ Consider approval of the utilities maintenance agreement with WSDOT for the Highway 2 Roundabout Project.
- ✓ Consider approval of the interlocal project agreement with the Chelan PUD for the Highway 2 Roundabout Project.
- ✓ Consider approval of art services agreement for Native Peoples Project. (Pettelle)
- ✓ Consider approval of art services agreement for Native Peoples Project. (Turner)
- ✓ Consider approval of art services agreement for Native Peoples Project. (Albert)
- ✓ Consider acceptance of the donation of the Rozanne’s Tango sculpture from the Beauty of Bronze.
- ✓ Consider acceptance of the donation of the three Bernard Hosey sculptures.

July 13, 2023 City Council Meeting

- ✓ Parks and Recreation Month Proclamation.

* Tentative

Agenda Item 6



MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission
From: Dave Erickson, Parks, Recreation and Cultural Services Director
Re: Commissioner Comments
Date: April 5, 2023

ACTION REQUESTED:

Informational.

BACKGROUND:

This item provides an opportunity for Commissioners to report about Committee assignments or items not included on the agenda.

- Arbor Day – Lyle
- Saddle Rock Trail Planning – Nick
- Sports Foundation - Ryan