



WENATCHEE CITY COUNCIL
Thursday, December 8, 2022
Wenatchee City Hall Council Chambers
301 Yakima Street
Wenatchee, WA 98801
MINUTES

"To create community through responsive leadership and services for the citizens and visitors of the Apple Capital of the World."

Present: Mayor Frank Kuntz; Councilmember Position 1 Jose Cuevas; Councilmember Top Rojanasthien; Councilmember Position 4 Travis Hornby; Councilmember Position 5 Mark Kulaas; Councilmember At-Large "A" Linda Herald; Councilmember At-Large "B" Keith Huffaker

Staff Present: Executive Services Director Laura Gloria; City Attorney Steve Smith; Assistant City Attorney Danielle Marchant; City Clerk Tammy Stanger; IS Support Tim McCord; IS Support Zach Steele; Police Chief Steve Crown; Operations Manager Aaron Kelly; Parks, Recreation & Cultural Services Director David Erickson; Public Works Director Rob Jammerman; Finance Director Brad Posenjak; Planning Manager Stephen Neuenschwander; Senior Planner Matt Parsons; Human Resources Director Kari Page

5:15 p.m. Regular Meeting

1. Call to Order, Pledge of Allegiance, and Roll Call. Mayor Frank J. Kuntz called the special meeting to order at 5:15 p.m. The excused absence of Councilmember Mike Poirier was noted for the record.

2. Citizen Requests/Comments. None

3. Consent Items

- *Motion to approve agenda, vouchers and minutes from previous meetings.*

Vouchers:

Benefits/deductions in the amount of \$1,007,433.21 for November 30, 2022

Payroll distribution in the amount of \$568,734.06 for December 5, 2022

LEOFF Medical Claims in the amount of \$22,648.27 for November 30, 2022

Claim checks #205638 through #205716 in the amount of \$2,496,199.61 for December 1, 2022

- *Motion to approve Resolution No. 2022-33, designating voting representatives on behalf of the City to various community boards, councils and organizations.*
- *Motion to approve Resolution No. 2022-34, appointing Jose Cuevas as Mayor Pro Tempore for 2023.*

Motion by Councilmember Mark Kulaas to approve agenda, vouchers and minutes from previous meetings, to approve Resolution No. 2022-33, designating voting representatives on behalf of the City to various community boards, councils and organizations, and to approve Resolution No. 2022-34, appointing Jose Cuevas as Mayor Pro Tempore for 2023. Councilmember Travis Hornby seconded the motion. Motion carried (6-0).

4. Action Items

A. 2023 Management/Administrative Group Classifications and Compensation

Director of Human Resources Kari Page presented the staff report.

Motion by Councilmember Travis Hornby for City Council to approve Ordinance No. 2022-37, establishing positions for regular status employment within the City of Wenatchee Management/Administrative Group, fixing compensation to be paid for the calendar year 2023, and repealing Ordinance No. 2021-32. Councilmember Jose Cuevas seconded the motion. Motion carried (6-0).

B. Temporary Employee Hiring, Positions and Wages

Director of Human Resources Kari Page presented the staff report.

Motion by Councilmember Keith Huffaker for City Council to approve Ordinance No. 2022-38, establishing pay ranges for temporary employees for the calendar year 2023, and repealing Ordinance No. 2021-33. Councilmember Top Rojanasthien seconded the motion. Motion carried (6-0).

C. Jacoby Annexation

Senior Planner Matt Parsons presented the staff report. Council asked questions.

Motion by Councilmember Linda Herald for City Council to adopt Ordinance No. 2022-32, providing for the annexation of an unincorporated area containing one parcel located south of Maple Street between Pershing Street and Princeton Avenue also known as the Jacoby Annexation, subject to the provisions of Ordinance No. 2007-34, and all subsequent amendments thereto. Councilmember Top Rojanasthien seconded the motion. Motion carried (6-0).

D. Agreement with Pallet PBC

Planning Manager Stephen Neuenschwander presented the staff report. Council asked questions. Scott Johnson, Executive Director of the Wenatchee Rescue Mission, was also present and addressed the Council and answered questions.

Motion by Councilmember Linda Herald for City Council to enter into a contract with Pallet PBC for the purchase of 45 Pallet Shelters. The shelters would each be 64 square feet in area and include insulation, heating and cooling, and sleeping bunks at a total cost of \$643,460.46. Councilmember Jose Cuevas seconded the motion. Motion carried (6-0).

E. Compost Procurement Requirements

City Attorney Steve Smith presented the staff report.

Motion by Councilmember Mark Kulaas for City Council to approve Ordinance No. 2022-36 adopting compost procurement requirements. Councilmember Travis Hornby seconded the motion. Motion carried (6-0).

F. Confluence Parkway, Project #2201 – Authorization to Negotiate and Execute Agreement

Senior Project Engineer Jake Lewing presented the staff report.

Motion by Councilmember Travis Hornby for City Council to authorize the Mayor to negotiate with Jacobs for Owner Advisor Services for Confluence Parkway (Project No. 2201), and further authorize the Mayor to sign a contract on behalf of the City. Councilmember Top Rojanasthien seconded the motion. Motion carried (6-0).

G. Department of Enterprise Services Letter of Intent to Lease

Operations Manager Aaron Kelly presented the staff report. Council asked questions.

Motion by Councilmember Keith Huffaker for City Council to approve the Letter of Intent from the Department of Enterprise Services to lease a portion of the third floor of City Hall and authorize the Mayor to sign and negotiate the agreement. Councilmember Mark Kulaas seconded the motion. Motion carried (6-0).

5. Public Hearing Items

The Mayor explained the public hearing process.

H. Interim Zoning Ordinance

Planning Manager Stephen Neuenschwander presented the staff report. The purpose of the public hearing is to take public testimony on Ordinance 2022-26. The Mayor asked for public comment. There was no one who wished to comment.

I. Proposed Amendments to Title 10 and Title 11 of the Wenatchee City Code, the City of Wenatchee Residential Design Guidelines, the City of Wenatchee Capital Facilities Plan, the Wenatchee Urban Area Comprehensive Plan, and the Official Zoning Map.

Senior Planner Matt Parsons presented a Power Point presentation and staff report. Council asked questions. The Mayor asked for public comment. There was no one who wished to comment.

Motion for City Council to Conduct a Public Hearing on all of the requested actions listed below:

Motion by Councilmember Keith Huffaker for the City Council to adopt Ordinance 2022-33, amending Wenatchee City Code Title 10 Zoning. Councilmember Travis Hornby seconded the motion. Motion carried (6-0).

Motion by Councilmember Top Rojanasthien for the City Council to adopt Ordinance 2022-34, amending Wenatchee City Code Chapter 11.20 Subdivision Design Standards. Councilmember Travis Hornby seconded the motion. Motion carried (6-0).

Motion by Councilmember Travis Hornby for the City Council to adopt Ordinance 2022-35, amending the official zoning map of the City of Wenatchee. Councilmember Jose Cuevas seconded the motion. Motion carried (6-0).

Motion by Councilmember Mark Kulaas for the City Council to pass Resolution 2022-30, amending and restating the City of Wenatchee Capital Facilities Plan. Councilmember Travis Hornby seconded the motion. Motion carried (6-0).

Motion by Councilmember Jose Cuevas for the City Council to pass Resolution 2022-31, amending the Wenatchee Urban Area Comprehensive Plan. Councilmember Linda Herald seconded the motion. Motion carried (6-0).

Motion by Councilmember Linda Herald or the City Council to pass Resolution 2022-32, amending the City of Wenatchee Residential Design Guidelines. Councilmember Keith Huffaker seconded the motion. Motion carried (6-0).

6. Reports

a. Mayor's Report.

1. The Mayor announced that the City has received a TIB grant for the Red Apple Road project. He asked Public Works Director Rob Jammerman to provide the details to the Council. Also, Public Works Director Rob Jammerman will be serving on the state's Public Works Board for a 1 ½ year term. A great representation for the City of Wenatchee!
2. The Mayor then took a moment to recognize City Attorney Steve Smith and presented a plaque to him. City Attorney Steve Smith has been serving for 19 years as City Attorney and tonight was his last meeting as City Attorney. Steve said a few

words about his time as City Attorney and the great work that has been accomplished over those 19 years. His law partner, Danielle Marchant, will take over as City Attorney beginning January 1, 2023.

b. Reports/New Business of Council Committees. None

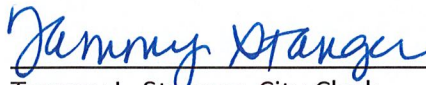
7. Announcements. None

8. Close of Meeting. With no further business, the meeting ended at 6:30 p.m.



Frank J. Kuntz, Mayor

Attest:



Tammy L. Stanger, City Clerk