

Encouraging projects and programs that contribute to the quality of life in Wenatchee by advising the Mayor and City Council on the arts, recreation, parks, and city cultural heritage. We strive to preserve, enhance, and protect open spaces and to enrich quality of life for present and future generations.

WENATCHEE ARTS, RECREATION AND PARKS COMMISSION

MEETING AGENDA

Tuesday March 21, 2023 4:00-5:00pm

Wenatchee City Hall First Floor Council Chambers

301 Yakima Street, Wenatchee, WA 98801

ROLL CALL: (At least 4 Commissioners must be present for a quorum)

Board Position	Name	Officer	Term Ends	Term Number
Position 1	Lyle Markhart		December 31, 2025	Term 2
Position 2	Kasey Koski		December 31, 2023	Term 1
Position 3	Darci Mattioda	Secretary	December 31, 2023	Term 1
Position 4	Sean Koester	Vice Chair	December 31, 2024	Term 1
Position 5	Nick Rohrbach		December 31, 2024	Term 1
Position 6	Ryan Harmon	Chair	December 31, 2024	Term 2
Position 7	Megan Kassebaum		June 30, 2023	Term 1

PUBLIC COMMENT:

The "Public Comments" period is to provide the opportunity for members of the public to address the Commission on items not on the agenda. The Commission Chair will ask if there are any citizens wishing to make public comment. When recognized, please step up to the microphone, give your name and mailing address, and state the matter of your interest. If your interest is an agenda item, the Chair may suggest that your comments wait until that time. Citizen comments are limited to three minutes.

Katja Rowell – Kindness Counts Movement

REGULAR AGENDA:

1.	Minutes from the February 21, 2022 Commission meeting	Action	1 minute
2.	Heather Dappen – North Wenatchee Avenue Banners Update	Informational/Discuss	10 minutes
3.	Recreation Division Annual Report	Presentation	10 minutes
4.	PROS Plan Update	Discuss	15 minutes
5.	Project updates	Informational/Discuss	10 minutes
6.	Grant report	Informational	2 minutes
7.	City Council items	Informational	1 minute
8.	Commissioner Comments	Informational	2 minutes

UPCOMING MEETINGS:

- Tuesday April 18, 2023 at 4:00pm at City Hall – Regular Commission Meeting
- Friday April 21, 2023 at 4:00pm at Kenzie's Landing – Trailhead Dedication/Opening
- Tuesday May 16, 2023 at 4:00pm at City Hall – Regular Commission Meeting

Wenatchee City Hall is open for the public to attend meetings in person. The public may also participate in the meeting via phone by calling: (509) 888-3298, passcode 05239#. If you have questions about participating in the meeting, please contact Cammy Coble at ccoble@wenatcheeva.gov or (509) 888-3284.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Mayor's office at (509) 888-6204 (TTY 711). Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title 1).



MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission
From: David Erickson, Parks, Recreation and Cultural Services Director
Re: February 21, 2023 Meeting Minutes
Date: February 22, 2023

ACTION REQUESTED:

Move approval of the minutes from the February 21, 2023 Commission meeting.

WENATCHEE ARTS, RECREATION AND PARKS COMMISSION MEETING MINUTES

Tuesday February 21, 2023
Wenatchee City Hall – Council Chambers
301 Yakima Street, Wenatchee, WA 98801

CALL TO ORDER: The meeting was called to order at 4:00 p.m. by Chair Harmon
IN ATTENDANCE: Koski, Rohrbach, Harmon, Koester, Mattioda, Kassebaum, Markhart
ABSENT: Rohrbach
OTHERS PRESENT: Cammy Coble, Dave Erickson, Tim Herdt, Rob Richards
PUBLIC COMMENTS: None.

REGULAR AGENDA:

- 1. January 17, 2023 Commission Meeting Minutes.** *Commissioner Markhart moved approval of the January 17, 2023 meeting minutes. Commissioner Koski seconded the motion. The motion passed 7-0.*
- 2. Park Maintenance and Operations Report.** Rob Richards and Tim Herdt from the Parks Maintenance Division presented a report describing park maintenance activities from 2022 and upcoming in 2023. It was followed up with a presentation highlighting vandalism over the last month.
- 3. Parks, Recreation and Open Space Plan Update.** The first chapter and survey were presented for comment by the department director. He provided copies of the draft second and third chapters for review and comment for the next meeting.
- 4. Project Updates.** Along with the report provided in the agenda packet, the department director provided additional updates about the Lincoln Park Project, Summer Recreation Guide, Okanogan Street Community Garden, Special Olympics State Winter Games, Native Peoples Project, Park Electrical Plan Preparation, City Pool Project and the Highway 2/Easy Street Roundabout Art work.
- 5. Grant report.** A report was included in the agenda packet.

6. **City Council items.** A list of City Council items was provided. A code change to allow angled parking adjacent to Washington Park is scheduled for City Council consideration on March 9.

7. **Commissioner Comments:**

- Commissioner Markhart provided an update about Arbor Day activities.
- Commissioner Harmon provided an overview of the Wenatchee Sports Foundation and scholarships.
- Commissioner Mattioda asked about the status of the Skookum sign.
- Commissioner Markhart asked about the status of the old bank mural.

ADJOURN: The meeting adjourned at 5:06 p.m.



MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission
From: Dave Erickson, Parks, Recreation and Cultural Services Director
Re: SR 285 Banner Art
Date: February 28, 2023

ACTION REQUESTED:

Presentation/Discussion

BACKGROUND:

The North Wenatchee Avenue Project construction is getting underway. This project has been before the Commission previously at the March 2017, September 2018, June 2020 and the September 2022 meetings.

One of the project elements is decorative metal banners that will be installed on the light poles along the roadway. There will be a series of different themed banners that will be repeated along the route.

Artist Heather Dappen is scheduled to attend the meeting to provide an update on the banner portion of the project.



MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission
From: Dave Erickson, Parks, Recreation and Cultural Services Director
Re: Recreation Division Annual Report
Date: February 8, 2023

ACTION REQUESTED:

Informational

BACKGROUND:

Recreation Supervisor Caryl Andre and Recreation Coordinators Sydney McElroy and Sarah Fitzgerald are scheduled to attend the meeting and provide an update on recreation, arts and aquatics programming.



From Left to right, Sydney, Cammy, Caryl and Sarah



MEMO

To: Arts, Recreation and Parks Commission
From: Dave Erickson, Parks, Recreation and Cultural Services Director
Re: Parks, Recreation and Open Space Comprehensive Plan update
Date: February 22, 2023

ACTION REQUESTED:

Provide comment on the next two chapters of the document.

BACKGROUND:

The process to update the Parks, Recreation and Open Space (PROS) Plan is continuing. Last month, the first chapter and survey were provided and Commissioners were asked to review and provide comment. The survey went live on February 24 and will remain active until March 31.

At this meeting, Chapters 2 and 3 will be discussed. An overview of the next draft chapter(s) of the plan will be provided to Commissioners at the meeting for review and comment by next month's meeting.



MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission
From: Dave Erickson, Parks, Recreation and Cultural Services Director
Re: Project Updates
Date: February 26, 2023

ACTION REQUESTED:

Informational.

BACKGROUND:

The following is a list of current departmental activity.

ADMINISTRATION

ARTS

- Native Peoples Project – Update provided at meeting.
- Highway 2/Easy Street Roundabout–Update provided at the meeting. Construction starts April 3.

PARKS

- Kenzie’s Landing – Dedication 4pm April 21, 2023. Striping, wheel stops, signs and a few details left to complete March 30.
- Okanogan Street Community Garden – Raised beds ordered and are being installed. Updating program.
- Riverfront Park – Design refinement is continuing. Bid this fall and construct phase 1 in 2024.
- Lincoln Park – Construction ongoing. Update provided at meeting.
- Lower Castle Rock Conversion – State process still ongoing.
- Rotary Park Pickleball Court Project – Scheduled to be completed in May. Arrow Construction and City crew.
- Upper Saddle Rock Acquisition – One more property in negotiations. Has to be complete by end of 2023.
- Lions Locomotive Park Landscaping Project –West side of interchange. Scheduled for early spring.
- City Pool Project – Scheduled to begin July 31 and run through October. Early project coordination underway.
- Trash Receptacle Project – New for Centennial, Pennsylvania, Chase and Washington. Install when weather warms.
- Tree Planting – Ordered trees for spring planting in Washington, Lincoln, Pioneer, Cemetery, Downtown. Riverside Drive.
- Park Electrical Plans and Engineering Support – Washington, Chase, Pioneer, Memorial, Cemetery Projects underway.
- Comprehensive Plan Update – Ongoing
- Downtown Landscaping – Pots in 2023
- Saddle Rock Trail Planning – CDLT leading trail planning process.
- Mining Partners Property – Refining Mountain Bike Park Concept.

RECREATION

- Special Olympics Sports –Basketball, Cheerleading, Nordic Skiing, Snowboarding, Alpine Skiing, Figure Skating and Speed Skating conclude March 3.
- Special Olympics State Winter Games – March 3-5.
- Special Needs Social Program – Twice per month.
- Indoor Playground – City Hall second floor – Wraps up at the end of March.
- Adult Co-Ed Drop in Volleyball – Concludes at the end of March.
- Women’s Volleyball League – Nearing completion.
- Spring Break Hiking Camp – Registration underway.
- Summer Recreation Guide – Finalized programs and printed. Distributed to schools the week of March 13. Available online.



MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission
From: Dave Erickson, Parks, Recreation and Cultural Services Director
Re: Grant Update
Date: March 2, 2023

ACTION REQUESTED:
Informational.

BACKGROUND:

The following is an update of current grant related work. **New information is highlighted in ORANGE.**

RCO = State of Washington Recreation Conservation Office

YAF = Youth Athletic Facility Account

WWRP = Washington Wildlife and Recreation Program

LWCF = Land and Water Conservation Fund

Chelan Douglas Developmental Disabilities Grants

The grant provides funding support of the Special Needs Social Program. The \$8,500 request for the 2022/23 program year was awarded.

Lincoln Park RCO Youth Athletic Facilities Grant

The \$263,192 grant would construct the full-size soccer/lacrosse field, new restrooms and safety fencing in Lincoln Park. **Construction ongoing.**

Lincoln Park Improvement RCO WWRP Local Parks Grant

The \$500,000 grant will replace the stage and play area; add a water play area, second picnic shelter, bmx pump park, trees and upgrade utilities and parking in Lincoln Park. **Construction ongoing.**

Lincoln Park Improvement RCO LWCF Grant

The \$500,000 grant application will replace the stage and play area; add a water play area, second picnic shelter, bmx pump park, trees and upgrade utilities and parking in Lincoln Park. **Construction ongoing.**

Kenzie's Landing RCO WWRP Local Parks Grant

The \$1,000,000 acquisition/development grant application acquires approximately 60 acres, construct an access road, improve fire protection and construct trailhead in the northwest foothills **Construction on hold until the end of March. The final grant report and billings were accepted by the State and closed out.**

Department of Ecology Remedial Action Grant

A second \$1,244,170 grant for the second phase of the Saddle Rock remediation project was approved. **Awaiting the release of the Agreed Order.**

City Pool RCO Youth Athletic Facilities Grant

The \$350,000 grant application to provide a portion of the funding required to replace the plaster liner and tiles in the pool. **Finalized construction contract. Project set to begin July 31, 2023.**

State Capital Budget Request

Worked with Senator Hawkins, submitted and received a \$533,500 capital budget request for the pool project. **Finalized construction contract. Project set to begin July 31, 2023.**

Foothills RCO WWRP Local Parks Grant

This project will acquire approximately 650 acres in the foothills for non-motorized recreation, education and habitat purposes. **Two properties finished one final property in negotiation. Requested an extension through the end of 2023.**

RCO WWRP Local Parks Grant

This project will acquire approximately 134 acres in the foothills for non-motorized recreation, education and habitat purposes. The application ranked 3rd statewide and should receive full funding in 2023.



MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission
From: Dave Erickson, Parks, Recreation and Cultural Services Director
Re: City Council Items
Date: February 2, 2023

ACTION REQUESTED:

Informational.

BACKGROUND:

The following is a report of parks, arts and recreation related items that the City Council has, or will be considering in the near future. The schedule is tentative and is subject to change.

January 12, 2023 City Council Meeting

- ✓ Consider appointment of student member Megan Kassebaum to the Arts, Recreation and Parks Commission. – **Approved**

March 9, 2023 City Council Meeting

- ✓ Consider WMC code amendment to authorize angle parking adjacent to Washington Park on Wilson Street.

April 13, 2023 City Council Meeting

- ✓ Arbor Day Proclamation.

April 27, 2023 City Council Meeting

- ✓ Consider approval of art services agreement for Native Peoples Project.*
- ✓ Consider approval of art services agreement for Native Peoples Project.*
- ✓ Consider approval of art services agreement for Native Peoples Project.*

* Tentative

Agenda Item 8



MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission
From: Dave Erickson, Parks, Recreation and Cultural Services Director
Re: Commissioner Comments
Date: February 22, 2023

ACTION REQUESTED:

Informational.

BACKGROUND:

This item provides an opportunity for Commissioners to report about Committee assignments or items not included on the agenda.

- Arbor Day – Lyle
- Saddle Rock Trail Planning – Nick
- Sports Foundation - Ryan