



WENATCHEE CITY COUNCIL
Thursday, November 10, 2022
Wenatchee City Hall Council Chambers
301 Yakima Street, 2nd Floor
Wenatchee, WA 98801
AGENDA

"To create community through responsive leadership and services for the citizens and visitors of the Apple Capital of the World."

Wenatchee City Hall is open for the public to attend Council meetings in person. The meetings are also broadcast live on the City's YouTube channel: [Wenatchee TV](#). The public may also participate in the meeting via phone by calling: (509) 888-3298, passcode 66516#.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Mayor's office at (509) 888-6204 (TTY 711). Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title 1).

5:15 p.m. Regular Meeting

1. Call to Order, Pledge of Allegiance, and Roll Call

2. Citizen Requests/Comments

The "Citizen Comments" period is to provide the opportunity for members of the public to address the Council on any matter, including items on the agenda. Comments on public hearing items will be taken during the public hearing. The Mayor will ask if there are any citizens wishing to address the Council. When recognized, please step up to the microphone, give your name and mailing address, and state the matter of your interest. Citizen comments will be limited to three minutes.

3. Consent Items

- Motion to approve agenda, vouchers, and minutes from previous meetings.

Vouchers:

Wires #1570 through #1572 in the amount of \$70,412.20 for October 25, 2022
Payroll distribution (retirees) in the amount of \$11,492.46 for October 31, 2022
Claim checks #205192 through #205280 in the amount of \$1,210,884.49 for October 27, 2022
Claim checks #205295 and #205296 in the amount of \$20.00 for October 31, 2022
Payroll distribution in the amount of \$560,550.15 for November 4, 2022

4. Action Items

A. Arts, Recreation and Parks Commission Member Re-Appointment

Presented by Parks, Recreation & Cultural Services Director David Erickson

Action Requested: Motion for City Council to approve Resolution No. 2022-24, re-appointing Lyle Markhart to position one of the Arts, Recreation & Parks Commission.

B. Code Enforcement Board Reappointments

Presented by Building/Fire Code Official Cliff Burdick

Action Requested: *Motion for City Council to approve Resolution No. 2022-27 designating the reappointments of James Snyder, Amber Hallberg and Luis Gonzalez to the Code Enforcement Board for two-year terms ending December 31, 2024.*

C. Lodging Tax Advisory Committee Reappointments

Presented by Executive Services Director Laura Gloria

Action Requested: *Motion for City Council to approve Resolution No. 2022-28 reappointing Kristin Lodge, Cody Beeson, Mark Miller and Miguel Cuevas to the Lodging Tax Advisory Committee for two-year terms ending December 31, 2024.*

D. Updated Grant Agreement with Wenatchee Rescue Mission

Presented by Community Development Director Glen DeVries

Action Requested: *Motion for City Council to authorize the Mayor to enter into an updated grant agreement with the Wenatchee Rescue Mission extending through the time period of December 2024, in the amount of \$2,090,554.36.*

5. Public Hearing Items

The Mayor will call the Public Hearing to order and state the ground rules, the purpose of the hearing, the action that the hearing body may take on the matter, will address the appearance of fairness doctrine, and will state the manner in which the hearing will proceed. Staff will first give a report, followed by testimony of experts and/or the applicant, followed then by public testimony. All speakers must speak into the microphone and clearly state their names and addresses. All comments should be addressed to the hearing body, should be relevant to the application, and should not be of a personal nature. Public testimony may be limited to three minutes, unless further time is granted by the Mayor. If there are a large number of speakers, a representative may be appointed to speak on behalf of the group.

E. 2023 Property Tax Ordinance

Presented by Finance Director Brad Posenjak

Action Requested: *Motion for City Council to approve Ordinance No. 2022-27, authorizing an increase in the regular property tax levy to be collected in the 2023 tax year.*

6. Presentation

- 2023 Budget Document Overview – Finance Director Brad Posenjak

7. Reports

- a. Mayor’s Report
- b. Reports/New Business of Council Committees

8. Announcements

9. Close of Meeting



DRAFT

WENATCHEE CITY COUNCIL WORK SESSION

Thursday, October 20, 2022

Wenatchee City Hall Council Chambers
301 Yakima Street, 2nd Floor
Wenatchee, WA 98801

MINUTES

"To create community through responsive leadership and services for the citizens and visitors of the Apple Capital of the World."

Present: Mayor Frank Kuntz; Councilmember Position 1 Jose Cuevas; Councilmember Position 3 Top Rojanasthien; Councilmember Position 4 Travis Hornby; Councilmember Position 5 Mark Kulaas; Councilmember At-Large "A" Linda Herald; Councilmember At-Large "B" Keith Huffaker

Staff Present: Executive Services Director Laura Gloria, City Clerk Tammy Stanger, IS Support Jessi Saucedo, Facilities Manager Elisa Schafer, Finance Director Brad Posenjak

A. Schematic Design/Progress for Wenatchee Convention Center

Rustin Hall, Principal in Charge of Projects, and Troy Bishop, Principal and Director of Design, with ALSC Architects, presented a power point presentation with schematic design for the Wenatchee Convention Center showing a new space build design with options at \$8.3 million and additional "ala carte" improvements updating the current space totaling \$1.7 million, all within the \$10 million project budget.

Freyda Stephens, Kyle McCubbin and Linda Herald provided their input, all supportive of the new build pre-function area, updating the lower space that currently does not function well, and the plaza being one level.

J. Woody Lotts, Executive Director of the Performing Arts Center, and Steve Robinson, Performing Arts Center Board Chair, spoke in support of the convention center improvements and were in favor of improvements that would benefit both facilities (i.e. elevators and bathrooms).

Carl Ellard, 1500 Third Street, Wenatchee, addressed the Council about the project and the need for additional bathrooms, enhancing the current entry from the parking lot, and the current issues with the plaza/fountain area.

Facilities Manager Elisa Schafer provided information to the Council of the current state of the building, and critical items which include immediate needs for HVAC upgrades, the current air walls being at the end of their life, and the existing kitchen in need of new flooring, which all in total \$2.6 million is needed, which includes the “ala carte” items as presented.

Councilmember Keith Huffaker asked that the Council be cautious with the current high inflation and materials cost.

Finance Director Brad Posenjak explained the revenue capacity for a project like this and using hotel-motel tax dollars to pay for the bond payments. \$15 million would be the maximum that he suggests if needed for extra capacity after 10 years for additional projects.

ALSC Architects will continue the design work and return to the City Council in December.

With no further discussion, the meeting adjourned at 6:17 p.m.

Frank J. Kuntz, Mayor

Attest:

Tammy L. Stanger, City Clerk



DRAFT

WENATCHEE CITY COUNCIL
Thursday, October 27, 2022
Wenatchee City Hall Council Chambers
301 Yakima Street, 2nd Floor
Wenatchee, WA 98801
MINUTES

"To create community through responsive leadership and services for the citizens and visitors of the Apple Capital of the World."

Present: Mayor Frank Kuntz; Councilmember Position 1 Jose Cuevas; Councilmember Position 2 Mike Poirier; Councilmember Position 3 Top Rojanasthien; Councilmember Position 4 Travis Hornby; Councilmember Position 5 Mark Kulaas; Councilmember At-Large "A" Linda Herald; Councilmember At-Large "B" Keith Huffaker (via phone)

Staff Present: Executive Services Director Laura Merrill; City Attorney Steve Smith; Assistant City Attorney Danielle Marchant; City Clerk Tammy Stanger; IS Support Jessi Saucedo; Finance Director Brad Posenjak; Deputy Public Works Director-Utilities Jessica Shaw; Community Development Director Glen DeVries; Public Works Director Rob Jammerman; Police Chief Steve Crown; Senior Planner Matt Parsons

5:15 p.m. Regular Meeting

1. Call to Order, Pledge of Allegiance, and Roll Call. The Mayor called the regular meeting to order at 5:15 p.m. Local Girl Scouts led the Pledge of Allegiance. Sheli Funderburk, volunteer Service Unit 480 Manager, said a few words about Girl Scouts of Eastern Washington and Northern Idaho and that they have now visited all local City Council meetings to lead the Pledge of Allegiance. All Councilmembers were present.

2. Citizen Requests/Comments

Ellen Karren, 4755 Squilchuck Road, Wenatchee, thanked the Mayor and Council for passing the ordinance regarding RV parking. She also addressed the Mayor and Council with her concerns about the Safe Park RV site on South Wenatchee Avenue.

Chris Wilder, 314 South Western, Wenatchee, addressed the Mayor and Council concerning the speed limit on Western Avenue. The Mayor stated he will forward his concerns to the City Engineer.

3. Consent Items

- Motion to approve agenda, vouchers, and minutes from previous meetings.

Vouchers:

Claim checks #205015 through #205146 in the amount of \$1,965,652.79 for October 13, 2022

Payroll distribution in the amount of \$1,088.49 for October 13, 2022

Payroll distribution in the amount of \$422,885.00 for October 20, 2022

Claim checks #205147 through #205191 in the amount of \$346,820.33 for October 20, 2022

Motion by Councilmember Travis Hornby to approve agenda, vouchers, and minutes from previous meetings. Councilmember Mark Kulaas seconded the motion. Motion carried (7-0).

4. Presentations

- Veterans Day Proclamation read by Councilmember Linda Herald and presented by Mayor Frank J. Kuntz to American Legion Post 10 Commander Skip Atkerson and 1st Vice Commander Dan Heimbecker who invited everyone to attend the Veterans Day Parade on November 11 at 11:00am.

5. Action Items

- A. Motion to authorize the Mayor Pro Tem to negotiate a lease agreement, purchase and sale agreement, and purchase option, with Jimmy and Paula Properties LLC for 3420 US Highway 97A, Wenatchee, WA 98801.

A second Safe Park RV site has been located and site improvements are underway. The City Attorney will be drafting a 90-day lease agreement for use of the property and then negotiations for the purchase of the property will occur.

Motion by Councilmember Keith Huffaker to authorize the Mayor Pro Tem to negotiate a lease agreement, purchase and sale agreement, and purchase option, with Jimmy and Paula Properties LLC for 3420 US Highway 97A, Wenatchee, WA 98801. Councilmember Mike Poirier seconded the motion. Motion carried (7-0).

- B. 2023-2025 Contract for Legal Services between the City of Wenatchee and Davis Arneil Law Firm, LLP

Executive Services Director Laura Gloria presented the staff report.

Motion by Councilmember Linda Herald for City Council to approve a three-year Contract for Legal Services between the City of Wenatchee and Davis Arneil Law Firm, LLP, and authorize the Mayor's signature. Councilmember Travis Hornby seconded the motion. Motion carried (7-0).

- C. Amendment to Stormwater Rates for Olds Station

Deputy Public Works Director-Utilities Jessica Shaw presented the staff report. Council asked questions.

Motion by Councilmember Mike Poirier for City Council to adopt Ordinance No. 2022-24 amending Wenatchee City Code Section 9.16.120 "Service charge rates for Olds Station annexation area." Councilmember Linda Herald seconded the motion. Motion carried (7-0).

D. Contract with Tyler Technologies, Inc. for Finance Software

Finance Director Brad Posenjak presented the staff report. Council asked questions.

Motion by Councilmember Top Rojanasthien for City Council to approve the agreement between the City of Wenatchee and Tyler Technologies, Inc. for financial software and authorize the Mayor's signature. Councilmember Travis Hornby seconded the motion. Motion carried (7-0).

E. Interim Zoning Ordinance

Community Development Director Glen DeVries presented the staff report.

Motion by Councilmember Linda Herald for City of Wenatchee to adopt Ordinance 2022-26, adopting a twelve (12) month interim zoning ordinance within the City of Wenatchee authorizing safe parking areas and temporary emergency low barrier shelter units as a Permitted Use within the City. Councilmember Jose Cuevas seconded the motion. Motion carried (7-0).

6. Public Hearing Item. The Mayor explained the public hearing process.

F. River Academy Annexation

Senior Planner Matt Parsons presented the staff report. Council asked questions.

The Mayor asked for public comment. There was no one who wished to comment.

Motion by Councilmember Mark Kulaas for City Council to pass Resolution No. 2022-26, providing for the Notice of Intent to the Chelan County Boundary Review Board to annex certain property to the City of Wenatchee. Councilmember Keith Huffaker seconded the motion. Motion carried (7-0).

7. Reports

a. Mayor's Report. The Mayor reported on the following:

- Saddlerock was reopened today. He attended the grand re-opening ceremony and hiked to the top after. The trail is amazing and it was a great partnership between the City and Ecology.

- The Rivercom Board is looking to increase the members by 3. In reviewing the bylaws, it will need to be approved by 4 partners. It will come before the City Council and he recommends not approving it. Councilmember Hornby added it has been considered before and was not recommended.
- The Mayor asked the Council to start thinking about what committees they would like to serve for next year. They will discuss at the 12/1 meeting and adopt on 12/8.
- The move to the new City Hall space has been going well, and the PSC will be closed tomorrow for their move. All staff will be at the new space starting Monday, October 31.

b. Reports/New Business of Council Committees

Councilmember Keith Huffaker reported on the Chamber meeting and that some in the car industry are starting to recover and there are concerns about electric vehicles. Apples are down about 100k bushels. The local healthcare system is looking to cut expenses. The airport is down to one flight a day.

Councilmember Linda Herald attended the Chelan-Douglas Regional Port District luncheon yesterday and was impressed by all of the projects they have.

Councilmember Mark Kulaas reported that at a long LTAC/TPA meeting yesterday they approved \$18,000 for the Rails & Ales event. There was a lot of discussion and the board agreed that the funding is not for continuing event support (such as Fourth of July) but rather incubation assistance so the planners can look at ways to expand the event in the future.

Councilmember Travis Hornby reported that the Revitalize Washington conference was a success and that Linda Haglund did a great job with it.

Councilmember Linda Herald added that there are plans for a sister-city delegation to visit Misawa next August. Both the Mayor and Councilmember Kulaas would like to go.

8. Announcements. None.

9. Close of Meeting. With no further business the meeting ended at 6:26 p.m.

Attest:

Frank J. Kuntz, Mayor

Tammy L. Stanger, City Clerk



CITY COUNCIL AGENDA REPORT

TO: Frank Kuntz, Mayor
City Council

FROM: David Erickson, Parks, Recreation and Cultural Services Director

MEETING DATE: November 10, 2022

I. **SUBJECT**

Arts, Recreation and Parks Commission Member Re-Appointment

II. **ACTION REQUESTED**

Move approval of Resolution 2022-25 re-appointing Lyle Markhart to position one of the Arts, Recreation and Parks Commission.

III. **OVERVIEW**

The Arts, Recreation and Parks Commission is a nine-member citizen volunteer commission that serves in an advisory capacity to the Wenatchee City Council. The primary functions of the Commission are to:

- Review and make recommendations concerning recreation program offerings of the City.
- Oversee the City's art collection and comprehensive arts program.
- Provide recommendations regarding the acquisition, development and maintenance of park areas.
- Serve as the City Forestry Board and oversee the Urban Forestry Program.
- Review and make recommendations regarding the implementation of the City Parks, Recreation and Open Space Plan.
- Provide advice and make recommendations concerning the Wenatchee Community Center and Cemetery.
- Review art, recreation and park related proposals.
- Complete regular reviews of fees and charges for services.

Commissioner Markhart is currently completing his first term on the Commission. He has served as Chair for the last two years and is seeking re-appointment to his second term. Position one has a term expiration of December 31, 2025.

Staff recommends his re-appointment to the Commission.

IV. **FISCAL IMPACT**

None.

V. PROPOSED PROJECT SCHEDULE

If City Council approves the agenda item, Lyle would continue serving on the Commission in the new year.

I. REFERENCE(S)

VII. ADMINISTRATIVE ROUTING

Tammy Stanger, City Clerk
Laura Gloria, Executive Services Director
Brad Posenjak, Finance Director



City of Wenatchee
Volunteer Commission and Board Application

COMMISSION/BOARD INFORMATION

Board (s) I would like to be considered for: (If more than one, please rank them in order of preference)

- | | |
|---|---|
| <input checked="" type="checkbox"/> Arts, Recreation & Parks Commission | <input type="checkbox"/> Greater Wenatchee Regional Events Center PFD Board |
| <input type="checkbox"/> Cemetery Advisory Board | <input type="checkbox"/> Historic Preservation Board |
| <input type="checkbox"/> Civil Service Board | <input type="checkbox"/> Lodging Tax Advisory Committee |
| <input type="checkbox"/> Code Enforcement Board | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Diversity Advisory Committee | <input type="checkbox"/> Tourism Promotion Area Board |

APPLICANT INFORMATION

City of Wenatchee Resident Yes No

Residency Requirement: Applicants must reside within the City Limits of Wenatchee except the Arts Commission, Diversity Advisory Committee, Historic Preservation Board, and the Parks & Recreation Advisory Board

Last Name: MARKHART First Name: LYLE Initial: M.

Physical Address: 635 KITITAS ST. City: WENATCHEE Zip: 98801

Mailing Address: SAME AS ABOVE City: _____ Zip: _____

Day Phone: 509-665-0823 Evening Phone: SAME

E-mail: lmarkhart62@charton.net Years lived in Wenatchee Valley: 30+

Occupation: RETIRED LINK OPERATOR Years of Experience: 20

Work Address: N/A City: _____ Zip: _____

Education and Formal Training: B.A. UO&W FILMMAKING

Have you ever been convicted of a felony or released from prison? Yes No

(A conviction record will not necessarily bar you from serving. Factors such as the nature and gravity of the crime, the length of time that has passed since the conviction and/or completion of any sentence, and the nature of the position for which you have applied will be considered.)

Volunteer/Community Experience:

Organization and Duties: WENATCHEE PARK AND REC COMMISSION Length of Service: 2 3/4 YEARS

Organization and Duties: O.V.O.F. HOUSING COMMITTEE Length of Service: 6 YEARS

Organization and Duties: WENATCHEE CENTRAL LIONS Length of Service: 2 1/2 YEARS

Organization and Duties: WENATCHEE VALLEY MUSEUM Length of Service: 6 YEARS

Organization and Duties: WENATCHEE SPORTS FOUNDATION Length of Service: 2 3/4 YEARS

Skills/Special Interests: ANALYTICAL THINKING. HELPING FOLKS TO A BETTER EXPERIENCE.

Experience related to the Commission/Board: 4 YEARS WENATCHEE CITY COUNCIL, 4 YEARS PARKS AND REC. COMMISSION, 4 YEARS WENATCHEE VALLEY MUSEUM BOARD OF DIRECTORS, 3+ YEARS WENATCHEE VALLEY COLLEGE FOUNDATION BOARD, 6 YEARS OVO HOUSING COMMITTEE, RIVERFRONT PARK INITIAL PLANNING MEETINGS, AND LIONS CLUB PRESIDENT.

Why are you seeking this appointment? TO CONTINUE BEING INVOLVED WITH THE PROJECTS THAT THE COMMISSION STARTED OVER THE LAST 4 YEARS. TO BE INVOLVED IN KEEPING OUR PARKS AND FACILITIES IN GREAT CONDITIONS.

Would any conflict of interest be created as a result of your appointment? Yes No

If yes, please explain: _____

REFERENCES

Name: LINDA HAGLAND - EXECUTIVE DIRECTOR Wenatchee D.T. Association
Address: _____ City: _____ Zip: _____
Phone: 1-509-679-7737 Email: linda@wen.downtown.org
Occupation: _____ Years known: 10 YEARS

Name: STEVEN EVITT WPD DETECTIVE
Address: _____ City: _____ Zip: _____
Phone: (509) 670-2527 Email: ~~linda~~@wpdofc20@gmail.com
Occupation: WPD-DETECTIVE Years known: 4 YEARS

Name: MIKE Poirier - City COUNCIL MEMBER
Address: _____ City: _____ Zip: _____
Phone: (509) 888-8007 Email: mpoirier@cityofwenatchee.wa.gov
Occupation: _____ Years known: 30+

AFFIDAVIT OF APPLICANT

I, LYLE M. MARKHART, do hereby certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief. I also understand that this completed application may be made available for public inspection.

Lyle M. Markhart
(Signature)
Date: 10/17/2022



**City of Wenatchee
Volunteer Board, Commission and Committee Responsibilities**

To be selected and serve as a City of Wenatchee volunteer Board, Commission or Committee Member is a high honor and provides an unusual opportunity for genuine public service. Although the specific duties of each of the City's Boards vary widely with the purpose for which they are formed, there are certain responsibilities that are common to all members. As a volunteer Board, Commission or Committee representative of the City of Wenatchee, I agree to:

1. Understand my role and scope of responsibility. I will be informed of the individual group's scope of responsibility and operating procedures.
2. Represent the majority views of the group. Individual "opinions" to the public and press are discouraged, and, if given, must be identified as such.
3. Practice open and accountable government. I will be as open as possible about my decisions and actions, and also protect confidential information.
4. Represent the public interest and not special interest groups.
5. Not make decisions in order to gain financial or other benefits for myself, my family, or friends.
6. Serve as a liaison between the City and its citizens and can help reconcile contradictory viewpoints and to build a consensus around common goals and objectives. I will serve as a communication link between community, staff, and City, representing City programs and recommending and providing a channel for citizen expression.
7. Understand my role as a supportive relationship with the City Council and City staff and to follow the proper channel of communication through the designated staff person providing support for the group.
8. Do my homework and be thorough in recommendations. I will review agenda items under consideration prior to the meeting in order to be fully prepared to discuss, evaluate, and act on all matters scheduled for consideration. My conclusions will be based on careful preparation to strengthen the value of the group's recommendation.
9. Adhere to the highest standards of integrity and honesty in all endeavors and strive to safeguard the public trust. I shall announce any direct or remote conflict of interests prior to the discussion (RCW 42.36).
10. Understand that my authority is limited to decisions made by the group, and that in most cases, the decisions are advisory.
11. Understand that in my role I recommend policy while administrators and staff carry out approved policy.
12. Establish a good working relationship with fellow group members. I will respect individual viewpoints and allow other members time to present their views fully before making comments. I will be open and honest and welcome new members.
13. Not use or involve my membership in the conduct of political activities. However, I am not restricted from participating in political activities outside of my involvement in the group.

I hereby pledge to be positive in my role as a volunteer with the City and accept responsibility for my participation.

Signed: _____

Lyle M. Markhart

Date: _____

10/17/2022

RESOLUTION NO. 2022-25

A RESOLUTION, re-appointing a member to the Arts, Recreation and Parks Commission.

WHEREAS, Lyle Markhart is completing his first term on the Arts, Recreation and Parks Commission,

WHEREAS, Lyle Markhart has served as Commission chair and is desiring to continue his service to the community by serving a second term; and

WHEREAS, Wenatchee Municipal Code section 1.48 allows a member to serve two terms on the Commission;

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF WENATCHEE makes the following re-appointment to Arts, Recreation and Parks Commission Position One with a term ending on December 31, 2025:

NAME & ADDRESS

Lyle Markhart
635 Kittitas Street
Wenatchee, WA 98801

TERM EXPIRES

December 31, 2025

PASSED BY THE CITY COUNCIL OF THE CITY OF WENATCHEE at a regular meeting thereof this 10th day of November, 2022.

CITY OF WENATCHEE, a Municipal Corporation

By: _____
FRANK KUNTZ, Mayor

ATTEST:

By: _____
TAMMY STANGER, City Clerk

APPROVED:

By: _____
STEVE D. SMITH, City Attorney



CITY COUNCIL AGENDA REPORT

TO: Frank Kuntz, Mayor
City Council

FROM: Cliff Burdick, Building/Fire Code Official

MEETING DATE: November 10, 2022

I. SUBJECT

Code Enforcement Board Reappointments: James Snyder, Amber Hallberg and Luis Gonzalez.

II. ACTION REQUESTED

Staff recommends the City Council pass Resolution No. 2022-27 designating the reappointments of James Snyder, Amber Hallberg and Luis Gonzalez to the Code Enforcement Board for two- year terms ending December 31, 2024.

III. OVERVIEW

The City of Wenatchee Code Enforcement Board consists of 5 members appointed by a majority of the Wenatchee City Council. Board members serve two-year terms. Board members James Snyder, Amber Hallberg and Luis Gonzalez terms end on December 31, 2022. All three board members have expressed an interest in serving another term.

IV. FISCAL IMPACT

None

V. REFERENCE(S)

1. Resolution No. 2022-27
2. Board Applications

VI. ADMINISTRATIVE ROUTING

Tammy Stanger, City Clerk
Laura Gloria, Executive Services Director
Brad Posenjak, Finance Director

RESOLUTION NO. 2022-27

A RESOLUTION, reappointing members to the Wenatchee Code Enforcement Board for two (2) year terms.

WHEREAS, James Snyder, Amber Hallberg and Luis Gonzalez expressed an interest in continuing to serve as members of the Wenatchee Code Enforcement Board for two-year terms.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF WENATCHEE makes the following reappointments to the Wenatchee Code Enforcement Board for the term noted:

<u>NAME & ADDRESS</u>	<u>TERM EXPIRES</u>
James Snyder 34 Jennings Street Wenatchee, WA 98801	December 31, 2024
Amber Hallberg 512 Second St., Apt. 4 Wenatchee, WA 98801	December 31, 2024
Luis Gonzalez 1928 Broadview Wenatchee, WA 98801	December 31, 2024

PASSED BY THE CITY COUNCIL OF THE CITY OF WENATCHEE at a regular meeting thereof this 10th day of November, 2022.

CITY OF WENATCHEE, a Municipal
Corporation

By _____
FRANK J. KUNTZ, Mayor

ATTEST:

By _____
TAMMY L. STANGER
City Clerk

APPROVED:

By _____
STEVE D. SMITH
City Attorney



City of Wenatchee
Volunteer Commission and Board Application

CITY OF WENATCHEE
FEB 05 2021

COMMISSION/BOARD INFORMATION

Board (s) I would like to be considered for: (if more than one, please rank them in order of preference)

- | | |
|--|---|
| <input type="checkbox"/> Arts, Recreation & Parks Commission | <input type="checkbox"/> Greater Wenatchee Regional Events Center PFD Board |
| <input type="checkbox"/> Cemetery Advisory Board | <input type="checkbox"/> Historic Preservation Board |
| <input type="checkbox"/> Civil Service Board | <input type="checkbox"/> Lodging Tax Advisory Committee |
| <input checked="" type="checkbox"/> Code Enforcement Board | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Diversity Advisory Committee | <input type="checkbox"/> Tourism Promotion Area Board |

APPLICANT INFORMATION

City of Wenatchee Resident Yes No

Residency Requirement: Applicants must reside within the City Limits of Wenatchee except the Arts Commission, Diversity Advisory Committee, Historic Preservation Board, and the Parks & Recreation Advisory Board

Last Name: Snyder First Name: James Initial: A

Physical Address: 34 Jennings St. City: Wenatchee Zip: 98801

Mailing Address: 34 Jennings St. City: Wenatchee Zip: 98801

Day Phone: 509 860-4985 Evening Phone: same

E-mail: jasnyder34@gmail.com Years lived in Wenatchee Valley: 45

Occupation: Fruit tree nursery sales Years of Experience: 28

Work Address: 34 jennings st. City: Wenatchee Zip: 98801

Education and Formal Training: BS Industrial/Organizational Psych Have sat on other boards (Art on Ave's)

Have you ever been convicted of a felony or released from prison? Yes No

(A conviction record will not necessarily bar you from serving. Factors such as the nature and gravity of the crime, the length of time that has passed since the conviction and/or completion of any sentence, and the nature of the position for which you have applied will be considered.)

Volunteer/Community Experience:

Organization and Duties: Wen. Downtown Assoc. Design Committe Length of Service: 1

Organization and Duties: Initiated updated sign ordinance in Wenatchee Length of Service: 2

Organization and Duties: Beauty of Bronze Program in Wenatchee Help kids learn about art Length of Service: 2

Organization and Duties: Make a Difference day Paint over graffiti on ferry street Length of Service: 4

Organization and Duties: pick up garbage in parks for years Length of Service: ?

Skills/Special Interests: Creating a more appealing environment for our community and visitors

Work very well with business people and public Awarness of existing sign ordinance Ferry street corridor clean up

Experience related to the Commission/Board: I brought the concept of Art on the Avenues to the head of the Arts Commission to Adele Wolford, who took the idea and ran with it. I also initiated the new sign ordinance of 1/21. Beginning In the late nineties, along with another community member Rod Shutt, I worked to limit business sign height and worked to stop new billboards from being erected in the city.
I have on three occasions painted over walls of graffiti on the south end of the city.

Why are you seeking this appointment? I would like to help with the process of determining best practices in managing a contested infraction. I have always enjoyed doing projects for the city. I will continue to do so. I enjoy ways to give back to Weatchee and our citizens, with the intent of making our city environment better for all.

Would any conflict of interest be created as a result of your appointment? Yes No

If yes, please explain: _____

REFERENCES

Name: Linda Haglund
Address: 103 Palouse St. #35 City: Wenatchee Zip: 98801
Phone: 509 662 0059 Email: wendowntown.org
Occupation: _____ Years known: 3

Name: Frank Kuntz
Address: _____ City: Wenatchee Zip: 98801
Phone: 509 888 3600 Email: _____
Occupation: Mayor Years known: 10

Name: Adele Wolford
Address: _____ City: Wenatchee Zip: 98801
Phone: 509 663 9011 Email: artonthavenues.org
Occupation: Home Interior design Years known: 15

AFFIDAVIT OF APPLICANT

I, James Snyder, do hereby certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief. I also understand that this completed application may be made available for public inspection.

James Snyder
(Signature)
Date: 2/4/21



**City of Wenatchee
Volunteer Board, Commission and Committee Responsibilities**

To be selected and serve as a City of Wenatchee volunteer Board, Commission or Committee Member is a high honor and provides an unusual opportunity for genuine public service. Although the specific duties of each of the City’s Boards vary widely with the purpose for which they are formed, there are certain responsibilities that are common to all members. As a volunteer Board, Commission or Committee representative of the City of Wenatchee, I agree to:

1. Understand my role and scope of responsibility. I will be informed of the individual group’s scope of responsibility and operating procedures.
2. Represent the majority views of the group. Individual “opinions” to the public and press are discouraged, and, if given, must be identified as such.
3. Practice open and accountable government. I will be as open as possible about my decisions and actions, and also protect confidential information.
4. Represent the public interest and not special interest groups.
5. Not make decisions in order to gain financial or other benefits for myself, my family, or friends.
6. Serve as a liaison between the City and its citizens and can help reconcile contradictory viewpoints and to build a consensus around common goals and objectives. I will serve as a communication link between community, staff, and City, representing City programs and recommending and providing a channel for citizen expression.
7. Understand my role as a supportive relationship with the City Council and City staff and to follow the proper channel of communication through the designated staff person providing support for the group.
8. Do my homework and be thorough in recommendations. I will review agenda items under consideration prior to the meeting in order to be fully prepared to discuss, evaluate, and act on all matters scheduled for consideration. My conclusions will be based on careful preparation to strengthen the value of the group’s recommendation.
9. Adhere to the highest standards of integrity and honesty in all endeavors and strive to safeguard the public trust. I shall announce any direct or remote conflict of interests prior to the discussion (RCW 42.36).
10. Understand that my authority is limited to decisions made by the group, and that in most cases, the decisions are advisory.
11. Understand that in my role I recommend policy while administrators and staff carry out approved policy.
12. Establish a good working relationship with fellow group members. I will respect individual viewpoints and allow other members time to present their views fully before making comments. I will be open and honest and welcome new members.
13. Not use or involve my membership in the conduct of political activities. However, I am not restricted from participating in political activities outside of my involvement in the group.

I hereby pledge to be positive in my role as a volunteer with the City and accept responsibility for my participation.

Signed: James Snyder Date: 2/4/21



City of Wenatchee
Volunteer Commission and Board Application

COMMISSION/BOARD INFORMATION

Board (s) I would like to be considered for: (If more than one, please rank them in order of preference)

- | | |
|--|---|
| <input type="checkbox"/> Arts, Recreation & Parks Commission | <input type="checkbox"/> Greater Wenatchee Regional Events Center PFD Board |
| <input type="checkbox"/> Cemetery Advisory Board | <input type="checkbox"/> Historic Preservation Board |
| <input type="checkbox"/> Civil Service Board | <input type="checkbox"/> Lodging Tax Advisory Committee |
| <input checked="" type="checkbox"/> Code Enforcement Board | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Diversity Advisory Committee | <input type="checkbox"/> Tourism Promotion Area Board |

APPLICANT INFORMATION

City of Wenatchee Resident Yes No

Residency Requirement: Applicants must reside within the City Limits of Wenatchee except the Arts Commission, Diversity Advisory Committee, Historic Preservation Board, and the Parks & Recreation Advisory Board

Last Name: Gonzalez First Name: Luis Initial: A

Physical Address: 1928 Broadview City: Wenatchee Zip: 98801

Mailing Address: Same as above City: _____ Zip: _____

Day Phone: 509-682-8017 Evening Phone: 509-670-7126

E-mail: luisalexg@aol.com Years lived in Wenatchee Valley: 3

Occupation: Public Employee/ Building Official/ Fire Marshal Years of Experience: Over 10 years

Work Address: 135 E. Johnson Ave. City: Chelan Zip: 98816

Education and Formal Training: Building Engineer, Building Inspection Tech. Plans Examiner, Public Sector Management Service

Have you ever been convicted of a felony or released from prison? Yes No
(A conviction record will not necessarily bar you from serving. Factors such as the nature and gravity of the crime, the length of time that has passed since the conviction and/or completion of any sentence, and the nature of the position for which you have applied will be considered.)

Volunteer/Community Experience:

Organization and Duties: Boy Scouts of America/ Scout Master Length of Service: 3

Organization and Duties: Just Serve Chelan/ Wenatchee Valley Length of Service: 3

Organization and Duties: _____ Length of Service: _____

Organization and Duties: _____ Length of Service: _____

Organization and Duties: _____ Length of Service: _____

Skills/Special Interests: _____

Experience related to the Commission/Board: Over ten years of working with the public on code enforcement issues.

Why are you seeking this appointment? I would like to serve and give back to my community.

Would any conflict of interest be created as a result of your appointment? Yes No

If yes, please explain: _____

REFERENCES

Name: Terry Hinton
Address: 714 Briarwood Dr. City: East Wenatchee Zip: 98802
Phone: 509-669-0919 Email: entiat@aol.com
Occupation: Sales Years known: 20

Name: Kelly Allen
Address: _____ City: Chelan Zip: _____
Phone: _____ Email: kallen@cityofchelan.us
Occupation: City Council member Years known: 3

Name: Mike Cooney
Address: _____ City: Chelan Zip: _____
Phone: 509-393-9652 Email: mcooney@cityofchelan.us
Occupation: Mayor Years known: 3

AFFIDAVIT OF APPLICANT

I, Luis Gonzalez, do hereby certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief. I also understand that this completed application may be made available for public inspection.

Luis Gonzalez
(Signature)
Date: 07-31-2019



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Signed: *Luis Gonzalez* Date: 07-31-2019



CITY COUNCIL AGENDA REPORT

TO: Frank Kuntz, Mayor
City Council

FROM: Laura Gloria, Executive Services Director
Mayor's Office

MEETING DATE: November 10, 2022

- I. **SUBJECT**
Adoption of Resolution No. 2022-28 for the reappointment of members to the Lodging Tax Advisory Committee for two-year terms.
- II. **ACTION REQUESTED**
Staff recommends the City Council pass Resolution No. 2022-28 reappointing Kristin Lodge, Cody Beeson, Mark Miller and Miguel Cuevas to the Lodging Tax Advisory Committee for two-year terms ending December 31, 2024.
- III. **OVERVIEW**
At the regular joint meeting of the Lodging Tax Advisory Committee on September 21, 2022, the LTAC Board recommended reappointment of Kristin Lodge, Cody Beeson, Mark Miller and Miguel Cuevas. These reappointments are for two-year terms valid through December 31, 2024.
- IV. **FISCAL IMPACT**
Not applicable.
- V. **REFERENCE(S)**
 1. Resolution No. 2022-28
- VII. **ADMINISTRATIVE ROUTING**
Tammy Stanger, City Clerk

RESOLUTION NO. 2022-28

A RESOLUTION, reappointing members to the Lodging Tax Advisory Committee for two (2) year terms.

WHEREAS, vacancies exist on the Lodging Tax Advisory Committee;

and

WHEREAS, Kristin Lodge, Cody Beeson, Mark Miller, and Miguel Cuevas were recommended for reappointment to the Lodging Tax Advisory Committee.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF WENATCHEE makes the following reappointments to the Lodging Tax Advisory Committee with terms ending on December 31, 2024:

<u>NAME & ADDRESS</u>	<u>TERM EXPIRES</u>
Kristin Lodge Visitor Services Manager, Chelan PUD P.O. Box 1231 Wenatchee, WA 98807	December 31, 2024
Cody Beeson Hilton Garden Inn 25 North Worthen Wenatchee, WA 98801	December 31, 2024
Mark Miller Town Toyota Center 1300 Walla Walla Avenue Wenatchee, WA 98801	December 31., 2024
Miguel Cuevas Residence Inn 1229 Walla Walla Avenue Wenatchee, WA 98801	December 31, 2024

**PASSED BY THE CITY COUNCIL OF THE CITY OF
WENATCHEE** at a regular meeting thereof this ____ day of _____, 2022.

CITY OF WENATCHEE, a Municipal
Corporation

By _____
FRANK KUNTZ, Mayor

ATTEST:

By _____
TAMMY L. STANGER
City Clerk

APPROVED:

By _____
STEVE D. SMITH, City Attorney



CITY COUNCIL AGENDA REPORT

TO: Frank Kuntz, Mayor
City Council

FROM: Glen DeVries, Community Development Director
Community Development Department

MEETING DATE: November 10, 2022

I. SUBJECT

The cities of East Wenatchee and Wenatchee have entered into an interlocal agreement for affordable housing and housing related services. The Columbia River Local Homeless Housing Task Force adopts funding priorities and programs to implement the Local Homeless Housing Plan for East Wenatchee and Wenatchee. The City of Wenatchee has the administrative responsibility for the joint program and the Wenatchee City Council has the fiduciary authority over budget decisions and authorization of the Mayor to enter into contractual agreements for providers.

On September 22, 2022, the Wenatchee City Council authorized the Mayor to enter into a contract with the Wenatchee Rescue Mission establishing a two phased safe park rv and vehicle program for the unsheltered; a low barrier shelter sleep center with individual detached shelter units of approximately 45 units; an outreach program serving Wenatchee and East Wenatchee; and modification of an existing contract to change funding sources for the existing contract for the 20 bed low barrier shelter administrated by the Wenatchee Rescue Mission.

Since that time a second safe park location has been established. The original proposal began operation of the second phase safe park in the second year. The city was successful in finding and establishing a safe park second phase location this year, in order to meet the emergent need to the communities of East Wenatchee and Wenatchee. Additionally, in developing the contract with the Rescue Mission it was discovered that an error occurred in the staffing model for the second safe park, requiring the addition of one additional housing site manager to complete the shifts for 24-hour coverage. Staff have also reviewed the staffing proposal at the time the 45 Pallet Shelter low barrier units would be installed, and recommended that an additional staff member be added. The revision before the City Council includes an additional outreach position available in the evenings and weekends at the time the low barrier Pallet Shelter Units are operational.

The original proposed budget included estimated soft and hard capital costs in addition to personnel costs. The City of Wenatchee Finance Director has recommended that a simpler and justifiable change to a 12% overhead, calculated from the personnel costs would be advisable instead of trying to list all potential overhead costs that may be required. This change would simplify both the grantor (the City of Wenatchee), and the grantee (the

Wenatchee Rescue Mission), financial process. Oversight and monitoring are still required as a part of the contract.

The requested change in the contract amount would increase to a total amount of \$2,090,554.36, from the original amount of \$1,529,127.29. At the Council Meeting, staff will provide a cash flow projected for the homeless funds, under city fund 117 in the City Budget, that demonstrates all of the combined programs for the Columbia River Homeless Task Force for the two cities and still remain in a healthy position within budget limits maintaining and exceeding required cash reserves.

II. ACTION REQUESTED

Staff recommends that the Wenatchee City Council authorize the Mayor to enter into an updated grant agreement with the Wenatchee Rescue Mission extending through the time period of December 2024, in the amount of \$2,090,554.36.

III. FISCAL IMPACT

City staff and the City of Wenatchee Finance Director have reviewed the proposed contract amount and determined that the cash flow under the city homeless funds, Fund 117, will be within required limits. In 2023, a planning process will begin for the Columbia River Homeless Task Force and the Cities of Wenatchee and East Wenatchee to update their Local Homeless Housing Plan to prioritize and guide the future use of remaining and new funds for community goals to end homelessness.

IV. PROPOSED PROJECT SCHEDULE

Phase I and Phase II of the Safe Park facilities are both operational. The 45 Pallet Shelter Units will be on order this December 2022 and in the development phase for site planning. Opening of these units are anticipated in late Spring or early Summer of 2023.

V. REFERENCE(S)

VI. ADMINISTRATIVE ROUTING

Tammy Stanger, City Clerk
Laura Gloria, Executive Services Director
Brad Posenjak, Finance Director



CITY COUNCIL AGENDA REPORT

TO: Frank Kuntz, Mayor
City Council

FROM: Brad Posenjak, Finance Director
Finance Department

MEETING DATE: November 10, 2022

I. SUBJECT

2023 Property Tax Ordinance

II. ACTION REQUESTED

Staff recommends the City Council approve Ordinance 2022-27 authorizing an increase in the regular property tax levy to be collected in the 2023 tax year.

III. OVERVIEW

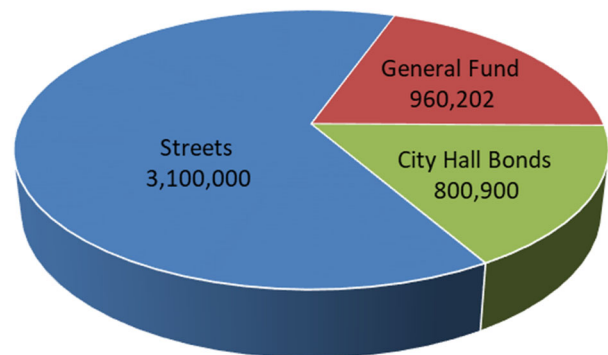
Ordinance 2022-27 authorizes an increase in the City’s regular property tax levy during 2023. With the passage of this ordinance, the City will collect approximately \$4,861,100 in 2023. Of this levy amount, \$3,100,000 is budgeted for Streets, \$800,900 for repaying bonds for the new City Hall remodel, and \$960,200 to support ongoing General fund operations.

Initiative 747 was approved by voters in 2001, and adopted into law by the State Legislature in 2007. Initiative 747 limits the increase in property tax to the lower of 1% or the rate of inflation as measured by the implicit price deflator (IPD). Since the IPD for setting the 2023 property tax levy is 6.457%, the maximum increase that is allowed is 1%.

The average City of Wenatchee property tax payer will see a 1% increase in their property taxes. This will vary between taxpayers. If a taxpayers property value increases faster than other properties, they will see more than a 1% increase. If a taxpayers property value increases slower than other taxpayer properties, they will see less than a 1% increase (and possibly a decrease).

In addition to the 1% maximum, the property tax levy is increased by new construction, annexations, and a refund levy calculated by the County Assessor. The City also has \$1.9 million in banked capacity available, and has chosen to not levy the banked capacity at this time.

City Property Tax Uses



Regular Levy Calculation	
2022 certified levy	4,739,922.20
+ 1.00% increase	47,399.22
2023 regular levy after 1.00% increase	4,787,321.42
+ Estimated new construction	62,198.90
+ Annexations	0.00
+ Banked capacity	0.00
Total 2023 regular levy	4,849,520.32
Refund levy	11,581.73
Total 2023 property taxes	4,861,102.05

IV. FISCAL IMPACT

Ordinance 2022-27 results in a 2.3% increase in the City’s property tax revenue. Approximately 64% of the property tax levy will be transferred to Streets and the rest will be used for General fund and debt service purposes. The property tax ordinance was reviewed by Finance Committee.

VI. REFERENCE(S)

1. Ordinance 2022-27

VII. ADMINISTRATIVE ROUTING

Tammy Stanger, City Clerk
Laura Gloria, Executive Services Director

Regular Levy History					
Year	Regular Levy	Levy Rate /\$1,000	Change in Levy Rate	Taxable Assessed Value	Change in Assessed Value
2023	4,861,102	0.95093	(0.12383)	5,099,787,623	700,845,290
2022	4,739,922	1.07476	(0.01500)	4,398,942,333	447,824,002
2021	4,305,770	1.08976	(0.02135)	3,951,118,331	183,103,992
2020	4,186,669	1.11111	0.04463	3,768,014,339	305,717,857
2019	3,692,463	1.06648	(0.04826)	3,462,296,482	463,241,192
2018	3,343,174	1.11474	0.00159	2,999,055,290	106,364,471
2017	3,220,000	1.11315	(0.04018)	2,892,690,819	482,774,337
2016	2,779,431	1.15333	(1.49557)	2,409,916,482	129,121,241
2015	6,042,144	2.64890	(0.09601)	2,280,795,241	110,621,081
2014	5,880,872	2.74491	0.12185	2,170,174,160	(41,522,987)
2013	5,795,434	2.62306	0.15826	2,211,697,147	(102,927,396)
2012	5,705,089	2.46480	0.11918	2,314,624,543	(53,485,284)
2011	5,554,701	2.34562	(0.11307)	2,368,109,827	162,531,288
2010	5,422,852	2.45869	(0.25853)	2,205,578,539	225,355,608
2009	5,380,695	2.71722	0.01517	1,980,222,931	85,426,030

ORDINANCE NO. 2022-27

AN ORDINANCE, of the City of Wenatchee authorizing an increase in the regular property tax levy to be collected in the 2023 tax year.

WHEREAS, the City Council of the City of Wenatchee has met and considered its budget for the calendar year 2023; and

WHEREAS, the City's actual levy amount from the previous year was \$4,739,922.20; and

WHEREAS, the population of the City is more than 10,000.

NOW, THEREFORE, the City Council of the City of Wenatchee, do ordain that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2023 tax year. The dollar amount of the increase over the actual levy amount from the previous year shall be \$47,399.22 which is a percentage increase of 1.0% from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in the value of state assessed property, any annexations that have occurred and refunds made.

PASSED BY THE CITY COUNCIL OF THE CITY OF WENATCHEE, at a regular meeting thereof, this 10th day of November, 2022.

CITY OF WENATCHEE, a Municipal
Corporation

By: _____
FRANK KUNTZ, Mayor

ATTEST:

By: _____
TAMMY STANGER, City Clerk

APPROVED:

By: _____
STEVE D. SMITH, City Attorney