



**WENATCHEE CITY COUNCIL**  
**Thursday, October 13, 2022**  
Wenatchee City Hall Council Chambers  
301 Yakima Street, 2<sup>nd</sup> Floor  
Wenatchee, WA 98801  
**MINUTES**

*"To create community through responsive leadership and services for the citizens and visitors of the Apple Capital of the World."*

**Present:** Mayor Frank Kuntz; Councilmember Position 1 Jose Cuevas; Councilmember Position 2 Mike Poirier; Councilmember Position 3 Top Rojanasthien; Councilmember Position 5 Mark Kulaas; Councilmember At-Large "A" Linda Herald; Councilmember At-Large "B" Keith Huffaker (via phone)

**Staff Present:** Executive Services Director Laura Merrill; City Attorney Steve Smith; City Clerk Tammy Stanger; IS Support Tim McCord; Finance Director Brad Posenjak; Parks, Recreation & Cultural Services Director David Erickson; Deputy Public Works Director-Utilities Jessica Shaw; Community Development Director Glen DeVries; Planning Manager Stephen Neuenschwander; Public Works Director Rob Jammerman; Police Chief Steve Crown; Senior Planner Matt Parsons; Senior Utility Engineer-Utilities Jeremy Hoover

### **5:15 p.m. Regular Meeting**

**1. Call to Order, Pledge of Allegiance, and Roll Call.** The Mayor called the regular meeting to order at 5:15 p.m. City Attorney Steve Smith led the Pledge of Allegiance. The excused absence of Councilmember Travis Hornby was noted for the record. Councilmember Keith Huffaker participated in the meeting via phone conference.

### **2. Citizen Requests/Comments**

Brent and Rachel Madson, 1354 Patsue Place, addressed the Council in support of the pool project.

### **3. Consent Items**

- Motion to approve agenda, vouchers, and minutes from previous meetings.

Vouchers:

Payroll distribution in the amount of \$421,065.00 for September 20, 2022  
Claim checks #204764 through #204878 in the amount of \$1,015,415.47 for September 22, 2022  
Wires #1568 and #1569 in the amount of \$80,437.22 for September 26, 2022  
Claim checks #204879 through #204880 in the amount of \$38,451.89 for September 29, 2022  
Claim checks #204687 through #204688 and #204882 through #204889 in the amount of \$27,202.78 for September 29, 2022  
Payroll distribution (retirees) in the amount of \$11,492.46 for September 30, 2022  
Benefits/deductions in the amount of \$1,133,177.60 for September 30, 2022  
Claim checks #204881, #204890, #204905 in the amount of \$32,113.92 for September 30, 2022  
Claim check #204906 in the amount of \$4,616.00 for October 4, 2022  
Payroll distribution in the amount of \$11,646.86 for October 5, 2022  
Claim checks #204907 through #205014 in the amount of \$2,045,964.52 for October 6, 2022

- Motion for City Council to accept the work performed by the contractor, Black Forest Finishing, on City Project No. SW20-04 – Unit Priced Concrete Flatwork, and further authorize the Mayor to sign the Final Contract Voucher.
- Motion for City Council to adopt Ordinance No. 2022-21, providing for a definition of recreational vehicles, restricting parking of recreational vehicles on all City streets, and providing for an effective date.
- Motion for City Council to adopt Ordinance No. 2022-22, relating to the impound of abandoned, unauthorized and junk vehicles, declaring a public nuisance for junk vehicles, and repealing Ordinance No. 2711 related to abandoned vehicles.

Motion by Councilmember Mark Kulaas to approve agenda, vouchers, and minutes from previous meetings; to accept the work performed by the contractor, Black Forest Finishing, on City Project No. SW20-04 – Unit Priced Concrete Flatwork, and further authorize the Mayor to sign the Final Contract Voucher; to adopt Ordinance No. 2022-21, providing for a definition of recreational vehicles, restricting parking of recreational vehicles on all City streets, and providing for an effective date; and to adopt Ordinance No. 2022-22, relating to the impound of abandoned, unauthorized and junk vehicles, declaring a public nuisance for junk vehicles, and repealing Ordinance No. 2711 related to abandoned vehicles. Councilmember Mike Poirier seconded the motion. Motion carried (6-0).

#### 4. Presentation

- Family History Week Proclamation read by Councilmember Top Rojanasthien. The Mayor presented the proclamation to Jackie Malone who spoke on behalf of WAGS and the local genealogy society inviting everyone to attend the open house of the Family Search Center in East Wenatchee.

#### 5. Action Items

##### A. Pool Plumbing and Liner Repair Project Construction Bid

Parks, Recreation & Cultural Services Director David Erickson presented the staff report.

Council commented.

Motion by Councilmember Linda Herald for City Council to accept the bid from The Pool Company Inc. in the amount of \$1,790,900 and authorize the Mayor to sign a standard construction agreement for the City Pool Liner and Plumbing Project. Councilmember Top Rojanasthien seconded the motion. Motion carried (6-0).

- B. Three Year Agreement for the Use of Lodging Tax and Tourism Promotion Area Funding between the City of Wenatchee and the Wenatchee Valley Chamber of Commerce

Executive Services Director Laura Gloria presented the staff report. Also present was Steve Wilkinson, Executive Director of the Wenatchee Valley Chamber of Commerce.

Motion by Councilmember Mark Kulaas for the City approve the contract with the Wenatchee Valley Chamber of Commerce for a three-year term starting at \$458,630 for 2023 with 3% annual increases and authorize the Mayor's signature. Councilmember Jose Cuevas seconded the motion. Motion carried (6-0).

- C. 2023 Agreement for Emergency Services between the City of Wenatchee and Chelan County Department of Emergency Management

Executive Services Director Laura Gloria presented the staff report.

Motion by Councilmember Top Rojanasthien for City Council to approve the contract between Chelan County Department of Emergency Management and the City of Wenatchee for 2023 Emergency Services for \$108,376.00 and authorize the Mayor's signature. Councilmember Linda Herald seconded the motion. Motion carried (6-0).

- D. Wastewater Treatment Plant Digester #1 Cleaning

Public Works Deputy Director-Utilities Jessica Shaw presented the staff report. The Mayor asked questions.

Motion by Councilmember Mike Poirier for City Council to award the contract to Synagro for the WWTP Cleaning of Digester #1 for \$301,040 (including sales tax) and authorize the Mayor to sign the contract on behalf of the City. Councilmember Mark Kulaas seconded the motion. Motion carried (6-0).

- E. The River Academy Annexation

Senior Planner Matt Parsons presented the staff report.

Motion by Councilmember Linda Herald for City Council to pass Resolution No. 2022-24 fixing time for hearing on petition for annexation of an unincorporated area containing one parcel located on the east side of South Miller Street between Crawford Avenue and Gehr Street also known as The River Academy Annexation. Councilmember Jose Cuevas seconded the staff report. Motion carried (6-0).

- F. Peachey Street Basin Water Quality Retrofit, Project 1903  
Authorization to Sign Change Order No. 5 and Amend the Project Budget

Senior Engineer-Utilities Jeremy Hoover presented the staff report. Council commented.

Motion by Councilmember Top Rojanasthien for City Council to authorize the Mayor to sign the construction Change Order No. 5. Staff further requests council to approve a budget increase to increase the project budget to \$1,768,765 to account for the work associated with storm drain replacement with associated repaving efforts. Councilmember Mark Kulaas seconded the motion. Motion carried (6-0).

**G. Administrative Changes – Utility Rates and Utility Tax**

Finance Director Brad Posenjak presented the staff report.

Motion by Councilmember Mark Kulaas for City Council to adopt Ordinance 2022-23 amending and restating Sections 4.08.035, 5.84.140, 9.02.010, 9.12.530, 9.12.540 and 9.16.060 WCC. Councilmember Mike Poirier seconded the motion. Motion carried (6-0).

**H. Update City Funds List for Budget and Accounting**

Finance Director Brad Posenjak presented the staff report.

Motion by Councilmember Top Rojanasthien for City Council to adopt Ordinance 2022-25 amending and restating section 1.20.010 WCC "Funds defined - Purposes." Councilmember Linda Herald seconded the motion. Motion carried (6-0).

**I. 2023 Preliminary Budget Review**

Finance Director Brad Posenjak presented the 2023 preliminary budget.

*This was an informational presentation and no action was being requested.*

**6. Reports**

**a. Mayor's Report. The Mayor reported on the following:**

- As part of the current audit underway, City Attorney Steve Smith had to request a letter from AWC/RMSA for a letter with any pending claims. We received a letter back that stated the city has no pending claims.
- City Hall will be closed tomorrow for moving to the new space. IS will be moving next week. Public Works will be closed on October 28 for their move to the new city hall space.
- The Revitalize Washington conference is next week, October 19-21.
- The architects for the Convention Center project will present at next week's work session.

- The Mayor has been actively looking to find a second site for the safe-stay area without any luck. Mayor Crawford is also looking in East Wenatchee.
- Last Thursday a delegation that included Congresswoman Schrier, Senators Patty Murray and Maria Cantwell, and Transportation Secretary Pete Buttigieg were in Wenatchee to celebrate the largest INFRA award for the Confluence Parkway project. They will be back for the ribbon cutting.

b. Reports/New Business of Council Committees

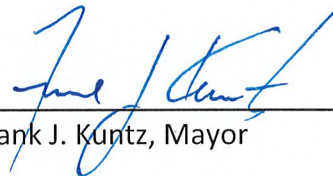
Councilmember Linda Herald reported that both she and Councilmember Mark Kulaas attended the AWC Cities on Tap event this week. She also reported that the Columbia River Homeless Housing Task Force has a meeting on Monday with Scott Johnson/Wenatchee Rescue Mission.

Councilmember Mark Kulaas reported that there will likely be legislation coming forward concerning land use laws.

Councilmember Keith Huffaker reported that even with reduced hours the hazardous waste facility has brought in more material this year than last year. He also asked the Council to review HB1799 that he forwarded to the Council earlier in the day concerning recycling and composting.

**7. Announcements.** The State Auditor's Exit Conference is next Tuesday at 10:00am.

**8. Close of Meeting.** With no further business the meeting ended at 6:32 p.m.



Frank J. Kuntz, Mayor

Attest:



Tammy L. Stanger, City Clerk