

# Columbia River Local Homeless Housing Task Force

Special Meeting

October 11, 2022

3:00 p.m. – 5:00 p.m.

Location: Wenatchee City Council Chambers (301 Yakima Street, 2<sup>nd</sup> Floor)

## AGENDA

### I) CALL TO ORDER & ATTENDANCE

### II) EXECUTIVE SESSION, IF APPLICABLE

### III) APPROVAL OF AGENDA

Motion to approve and/or amend agenda

*Glen DeVries, City of Wenatchee*

### IV) PUBLIC COMMENTS/INPUT

The "Public Comment" period provides an opportunity for members of the public to address the Task Force on items either not on the agenda or not listed as a public hearing. The Task Force Chairperson will ask if there are any residents wishing to address the Task Force. When recognized, please provide your name and address and state the matter of your interest. Public comments will be limited to three minutes.

### V) APPROVAL OF MINUTES FROM PREVIOUS MEETING

Motion to approve and/or amend minutes from the September 14, 2022 meeting

*Glen DeVries, City of Wenatchee*

### VI) UNFINISHED BUSINESS

A. Low-barrier shelter site visits: Wenatchee Rescue Mission & the People's Foundation

B. New member orientation schedule

*Glen DeVries, City of Wenatchee*

### VII) NEW BUSINESS

A. Low-barrier shelter project updates

B. Grant award and amendment recommendations:

i. Wenatchee Rescue Mission: Nullification of Task Force's previous approval for a State CDBG-CV grant award & amendments to the existing low-barrier shelter grant

ii. Wenatchee Rescue Mission: Comprehensive low-barrier shelter grant revisions

iii. Wenatchee Rescue Mission: Termination of existing low-barrier shelter grant & incorporation under comprehensive low-barrier shelter grant

C. Low-barrier shelter community/educational outreach

D. Homeless plan updates

*Glen DeVries, City of Wenatchee*

### VIII) ANNOUNCEMENTS

### IX) ADJOURNMENT

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Mayor's office at (509) 888-6204 (TTY 711). Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title 1.)*

## VIRTUAL MEETING INFORMATION

There is no virtual option for this meeting.

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MINUTES

**I. CALL TO ORDER**

Member Shayne Magdoff called the meeting to order at 3:03p.m., with the following voting members in attendance: Chief Steve Crown, Steve Clem, Shayne Magdoff, Jackie Weber, Billy Bilderback. Members Linda Herald, Alicia McRae, and Tracey Kasnic were absent.

Non-voting members in attendance: Shawn Delancy and Chris Tippett

City staff in attendance: Glen DeVries, Laura Gloria, Eva Osburn

Other attendees in attendance: Mayor Frank Kuntz; Councilman Jose Cuevas; Sandra Van Osten, Homeless Consultant; Gary and Sue Steele with People's Foundation; Scott Johnson with Wenatchee Rescue Mission; and other members of the public

**II. ADMINISTRATIVE AFFAIRS**

A. Approval of the minutes from the regular meeting on June 16, 2022.

**Member Steve Clem moved to approve the minutes from the June 16 regular meeting. Member Jackie Weber seconded the motion. The motion carried unanimously.**

**III. PUBLIC COMMENT PERIOD**

There was no public comment.

**IV. OLD BUSINESS**

A. New member orientations

**Member Billy Bilderback moved to start orientation at next month's special meeting and continue over the next couple of meetings. Member Steve Clem seconded the motion. The motion carried unanimously.**

B. Community Development Director Glen DeVries presented finalization/approval of Task Force reserve fund policy

**Member Steve Clem moved to approve the proposed 15% reserve as it is consistent with City policy. Chief Crown seconded the motion. The motion carried unanimously.**

**V. NEW BUSINESS (See attached PowerPoint)**

A. Appointment of new non-voting member, Allen Larsen, business owner & Wenatchee Downtown Association member

**Member Jackie Weber moved to approve Allen Larsen to the Task Force as a non-voting member. Member Billy Bilderback seconded the motion. The motion carried unanimously.**

B. PowerHouse Ministries' contract has officially been terminated due to agency closure.

- C. Community Development Director gave an update on low-barrier shelter projects.
- D. It was agreed to hold a special Task Force meeting will be held on October 11, 2022, 3:00 pm – 5:00 pm. The members of the Task Force all agreed that they would like to visit WRM and People’s Foundation. Glen will coordinate and arrange site visits.
- E. Community Development Director Glen DeVries gave a status of other homeless projects in work.
- F. Community Development Director Glen DeVries gave a budget review on the homeless programs.
- G. Grant award recommendations:
  - i. Community Development Director Glen DeVries introduced Gary and Sue Steele from The People’s Foundation: Low-Barrier Adult Emergency Shelter. Gary and Sue answered questions. They have the capacity for 34 low barrier beds and request \$15,000 for payroll only. They do not take directors fees and money for overhead, insurance, repairs etc come from the Foundation.

**Member Billy Bilderback moved to approve the grant award to the People’s Foundation as presented in the attached presentation. Member Jackie Weber seconded the motion. The motion carried unanimously.**

- ii. Wenatchee Rescue Mission: Commercial food freezer. Community Development Director Glen DeVries introduced Wenatchee Rescue Mission’s Director, Scott Johnson. Scott presented and answered questions.

**Jose Cuevas, who was representing the City Council in Linda Herald’s absence, moved to approve the grant as presented. Member Steve Clem seconded the motion. The motion passed unanimously.**

- iii. Wenatchee Rescue Mission: Comprehensive low-barrier program (tiny shelter compound, homeless outreach program, RV Safe Park Program). Community Development Director Glen DeVries presented and Wenatchee Rescue Mission’s Director Scott Johnson answered questions.

**Member Steve Clem moved to approve the grant up to \$1,260,853 for a two-year contract for a comprehensive low barrier program and the City award as presented in the attached PowerPoint handout and as outlined in the WRM proposal. Also to include authorization to use the balance of the City’s low-barrier shelter grant to purchase Pallet Shelter units up to \$536,695. Also to include additional costs reimbursable to the City for site and construction, purchase of remaining Pallet Shelter units, annual maintenance and utilities for low barrier shelters for a two year cost of \$958,000. Jose Cuevas seconded the motion. The motion passed unanimously.**

- iv. Wenatchee Rescue Mission: State CDBG-CV grant award of \$58,523 and amending of WRM’s existing low-barrier contract as presented in the attached PowerPoint.

**Member Jackie Weber moved to approve the State CDBG-CV award and amendment as presented. Jose Cuevas seconded the motion. The motion passed unanimously.**

## VI. OTHER

There was no other business.

**VII. ADJOURNMENT**

With no further business to come before the Task Force Member Shayne Magdoff adjourned the meeting at 4:50p.m.

Respectfully submitted,  
CITY OF WENATCHEE  
DEPARTMENT OF COMMUNITY DEVELOPMENT  
*Eva Osburn, Administrative Assistant*