

Encouraging projects and programs that contribute to the quality of life in Wenatchee by advising the Mayor and City Council on the arts, recreation, parks, and city cultural heritage. We strive to preserve, enhance, and protect open spaces and to enrich quality of life for present and future generations.

WENATCHEE ARTS, RECREATION AND PARKS COMMISSION

MEETING AGENDA

Tuesday September 20, 2022 4:00-5:00pm

Wenatchee City Hall Second Floor Council Chambers

301 Yakima Street, Wenatchee, WA 98801

ROLL CALL: (At least 5 Commissioners must be present for a quorum)

Board Position	Name	Officer	Term Ends	Term Number
Position 1	Lyle Markhart	Chair	December 31, 2022	Term 1
Position 2	Lisa Adan		December 31, 2022	Term 2
Position 3	Kasey Koski		December 31, 2023	Term 1
Position 4	Darci Mattioda		December 31, 2023	Term 1
Position 5	Morgan Mott		December 31, 2023	Term 2
Position 6	Sean Koester	Secretary	December 31, 2024	Term 1
Position 7	Nick Rohrbach		December 31, 2024	Term 1
Position 8	Ryan Harmon	Vice Chair	December 31, 2024	Term 2
Position 9	Student (vacant)		June 30, 2023	Term 1

PUBLIC COMMENT:

The "Public Comments" period is to provide the opportunity for members of the public to address the Commission on items not on the agenda. The Commission Chair will ask if there are any citizens wishing to make public comment. When recognized, please step up to the microphone, give your name and mailing address, and state the matter of your interest. If your interest is an agenda item, the Chair may suggest that your comments wait until that time. Citizen comments are limited to three minutes.

REGULAR AGENDA:

1.	Minutes from the July 19, 2022 Commission meeting	Action	1 minute
2.	SR 285 Banner Art (Heather Dappen)	Discussion	15 minutes
3.	Habitat Mitigation Code Change (Stephen Neuenschwander)	Informational	15 minutes
4.	Project updates	Informational	10 minutes
5.	Grant report	Informational	2 minutes
6.	City Council items	Informational	1 minute

EXECUTIVE SESSION (Not to exceed 15 minutes):

NOTICE IS HEREBY GIVEN that the Wenatchee Arts, Recreation and Parks Commission will meet in Executive Session on Tuesday September 20, 2022, following the conclusion of regular business items at Wenatchee City Hall, 301 Yakima Street, Wenatchee, Washington, to consider the acquisition of real estate when public knowledge regarding such consideration would cause a likelihood of increased price. RCW 42.30.110(1)(b). No action will be taken following the Executive Session.

NEXT REGULAR MEETING: Tuesday October 18, 2022 at 4:00pm at City Hall

October 18 – Pinnacles Prep Presentation, 2023 Budget
November 15 – 2023 Budget, Native Peoples Project

Wenatchee City Hall is open for the public to attend meetings in person. The public may also participate in the meeting via phone by calling: (509) 888-3298, passcode 05239#. If you have questions about participating in the meeting, please contact Cammy Coble at ccoble@wenatcheewa.gov or (509) 888-3284.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Mayor's office at (509) 888-6204 (TTY 711). Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title 1).



MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission
From: David Erickson, Parks, Recreation and Cultural Services Director
Re: July 19, 2022 Meeting Minutes
Date: July 20, 2022

ACTION REQUESTED:

Move approval of the minutes from the July 19, 2022 Commission meeting.

WENATCHEE ARTS, RECREATION AND PARKS COMMISSION

MEETING MINUTES

Tuesday July 19, 2022

Wenatchee City Hall – Council Chambers
301 Yakima Street, Wenatchee, WA 98801

CALL TO ORDER: The meeting was called to order at 4:01 p.m. by Chair Markhart

IN ATTENDANCE: Markhart, Rohrbach, Harmon, Koester, Mattioda

ABSENT: Koski (ex), Adan (ex), Mott (unex)

OTHERS PRESENT: Cammy Coble, Dave Erickson

PUBLIC COMMENTS: None.

REGULAR AGENDA:

- 1. June 21, 2022 Commission Meeting Minutes.** *Commissioner Harmon moved approval of the June 21, 2022 meeting minutes. Commissioner Koester seconded the motion. The motion passed 5-0.*
- 2. Project Updates.** The department director provided additional updates about the projects contained in the agenda report. Commissioner Rohrbach provided an update on the Saddle Rock Remediation Project.
- 3. Grant report.** A report was included in the agenda packet.
- 4. City Council items.** A list of City Council items was provided.

ADJOURN: The meeting adjourned at 4:35 p.m.



MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission
From: Dave Erickson, Parks, Recreation and Cultural Services Director
Re: SR 285 Banner Art
Date: September 4, 2022

ACTION REQUESTED:

Discussion

BACKGROUND:

The City is finalizing construction plans for the North Wenatchee Avenue Project with the first segment by McKittrick Street getting ready to go out to bid. This project has been before the Commission previously at the March 2017, September 2018 and June 2020 meetings.

One of the project elements are decorative metal banners that will be installed on the light poles along the roadway. There will be a series of different themed banners that will be repeated along the route.

Artist Heather Dappen is scheduled to attend the meeting to obtain feedback and input on the project. The following is additional information about the banners and questions she has for the Commission.

Material: Aluminum, laser cut with design

Dimensions: 2.5' wide; 7' tall (*quite oblong*)

Need to consider a 2" border along the sides for stability, and ~5" along top/bottom so the banners can be mounted by brackets.

Limitations/Things to Keep in Mind:

1. Design needs to be comprehensible from both directions (therefore there can't be any typography because it would be backwards from one direction)
2. Compelling shapes/composition to be seen at speed (35mph), and interesting upon further inspection (reward multiple types of viewers). Perhaps narrative and textural.
3. Negative space needs to be considered (the part that's getting punched out)
4. Ensure that all metal shapes within the banner are properly affixed and attached in a way that will be secure.
5. Design needs to be legible as a single color, won't have color or texture to differentiate shapes

Technical Questions

1. What is our light pole aesthetic? What color of metal? This might dictate the coating and varnish that gets used on the banners. Otherwise, I might just do a dark, almost black color for contrast against negative space. This will be classy and timeless.
2. What sort of bracket mounting system will we use? Color? Shape?
3. What border dimensions will be necessary for mounting the banners with brackets?

Theme Ponderings

1. Who visits Wenatchee? What are our major tourist draws? ... *Natural beauty. River recreation in summer, hiking/wildflowers in spring and fall, skiing in winter*
2. Where have we been? *Chapters of history: geologic, native times, industry times: steamboat era, railroad, dams, agriculture*
3. Where is Wenatchee headed? Which aesthetics demonstrate this?
4. How does Wenatchee want to brand itself? Audience: residents and tourists.
5. How is Wenatchee differentiate itself from Chelan, Ellensburg, Seattle, Spokane, etc.?
6. What are some unifying symbols that could be portrayed in a new an interesting way?
7. Does Wenatchee have an existing visual language or an aesthetic precedent?

Aesthetic Considerations

1. Formality vs Familiarity
2. Traditional vs Modern
3. Linear/blocky vs flowery/flowy
4. Adding Latino design elements (i.e. papel picado) or native design elements (i.e. Rock Island petroglyphs or “the Brothers”)

Wenatchee Specific Themes

1. Fertility (agricultural and cultural; prosperity for future)
 - a. Wenatchee is an arid desert, YET we are able to provide the world with so much produce. This beautiful paradox is due to modern technology plus the natural gift of the river. Bountiful, fecundity, flourishing, fruitful.
2. Natural Beauty-- Interconnectedness of people with our environment
3. Confluence (meeting of rivers, a meeting/fishing spot from history)
4. Roots (history, family, and natural i.e.sagebrush must reach deep for water)
5. Coyote (a main god-like character and theme in local native lore)
 - a. Ancient local myth of Coyote creating the Columbia River corresponds to actual geology and the Bretz floods. Coyote was said to have dug a hole through the Cascades and connect the Pacific Ocean to an inland lake, creating the river and allowing the salmon to swim in from the ocean.
6. Salmon Priest, Salmon Runs, First Salmon Ceremony
7. Merriment, the simple life, small town friendly

Top Symbols

- Animals: Coyote, salmon, quail, rattlesnake, lizard, pollinators,
- Fields, apple/cherry/pear, apple blossoms/buds
- Flowers: Balsamroot, lupin, Lewisia tweedy, camas, great basin yucca
- Plants: sagebrush, tumbleweed, bitterroots (rock rose)
- Mountains, foothills (turning point of mtns to scablands), rivers
- Climate: sun, rain shadow of Cascades, four seasons



Example Banner Aesthetics (not my current proposed designs)



MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission
From: Dave Erickson, Parks, Recreation and Cultural Services Director
Re: Habitat Mitigation Bank Program
Date: August 6, 2022

ACTION REQUESTED:

Informational.

BACKGROUND:

The City of Wenatchee adopted critical area regulations, Section 12.08 WCC and the Washington State Department of Fish and Wildlife Priority Habitats and Species (PHS) data identify critical habitats for protection including, but not limited to, Shrub Steppe, Eastside Shrub Steppe, and Mule Deer Winter Range. These critical area regulations authorize off-site mitigation for development projects within the watershed where a greater positive impact on ecological functions as demonstrated by an analysis of the applicable provisions that may be in a WRIA or comprehensive resource management plans applicable to the area of impact.

A program is being established to address developments that propose providing off-site mitigation for impacts to the critical area habitat as provided in WCC 12.08.125 as documented in the Habitat Management and Mitigation Plan submitted with the development application. The program will be managed jointly between the Community Development Department, Finance Department and Parks, Recreation and Cultural Services Department.

To facilitate the program, a code change is being proposed. City Planning Manager Stephen Neuenschwander is scheduled to attend the meeting to provide information about the program.



MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission
From: Dave Erickson, Parks, Recreation and Cultural Services Director
Re: Project Updates
Date: August 26, 2022

ACTION REQUESTED:
Informational.

BACKGROUND:

The following is a list of current departmental activity.

ADMINISTRATION

- 2023 Budget – Submitted for consideration.
- Covid
- Office Move – In progress. Open for business at City Hall November 1. Ribbon Cutting November 17th.

ARTS

- **Darci - Imagine a Day Without Water Program**
- Native Peoples Project – Design development. Initial concepts rejected.
- Highway 2/Easy Street Roundabout – Design development. Engineering by end of the month.
- Concerts in the Park – Concluded August 12.
- Movies in the Park – Lego Movie - 9/10 (at Foothills Middle School), Encanto – 9/17 (Drive-in at Sage Hills Church).

PARKS

- Saddle Rock Remediation – Trail and Habitat Restoration Phase. Complete by October 31.
- Kenzie's Landing – Stormwater, picnic shelter, grading, utility installation ongoing. Complete by November 30.
- Okanogan Street Community Garden – Water, fence, sod, street trees installation. First phase complete by November 30.
- Maiden Lane Extension – Complete by November 30.
- Lincoln Park – Construction ongoing. Complete by December 31.
- City Pool – Concluded operations on August 13. Construction bid 9/6-10/3.
- Lower Castle Rock Conversion – State process still ongoing.
- Rotary Park Peace Pole and Pickleball Court Projects – Peace Pole Complete by October 21 (tentative).
- Upper Saddle Rock Acquisition – Two of three acquisitions City Council on September 22, close by December 31.
- Riverfront Park – Design Development ongoing. Open Houses September 13 from 4-7pm and 14 from 7-10am at the park.
- Bighorn Ridge – Grant application final presentation was on August 24.
- Washington Park Sidewalk Project – South section underway soon. Finished before the end of the year.
- Security Cameras – Kenzie's, Lincoln and Washington left to install.
- Kiwanis Methow Landscaping - Fabricating and adding a railing.
- Lions Locomotive Park Landscaping – Steep slopes remaining to finish the first phase.
- Daily vandalism and graffiti.

RECREATION

- Special Olympics Sports – Softball and Golf finished. Bowling underway, Basketball, Cheerleading, Cross Country Skiing, Alpine Skiing, Figure Skating and Speed Skating registration soon.
- Summer Day Camp and Skyhawks Sports Camps ended August 19.
- Youth Basketball registration began September 1.
- Fall Into Fitness - Underway.
- Special Needs Social Program - ongoing.
- Park Wading Pool Program Ended on August 12.
- Halloween Carnival preparations.



MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission
From: Dave Erickson, Parks, Recreation and Cultural Services Director
Re: Grant Update
Date: August 4, 2022

ACTION REQUESTED:
Informational.

BACKGROUND:

The following is an update of current grant related work. **New information is highlighted in ORANGE.**

RCO = State of Washington Recreation Conservation Office

YAF = Youth Athletic Facility Account

WWRP = Washington Wildlife and Recreation Program

LWCF = Land and Water Conservation Fund

Chelan Douglas Developmental Disabilities Grants

The grant provides funding support of the Special Needs Social Program. Presented an \$8,500 request for the 2022/23 program year. **The grant was successful and underway.**

Lincoln Park RCO Youth Athletic Facilities Grant

The \$263,192 grant would construct the full-size soccer/lacrosse field, new restrooms and safety fencing in Lincoln Park. **Construction ongoing.**

Lincoln Park Improvement RCO WWRP Local Parks Grant

The \$500,000 grant will replace the stage and play area; add a water play area, second picnic shelter, bmx pump park, trees and upgrade utilities and parking in Lincoln Park. **Construction ongoing.**

Lincoln Park Improvement RCO LWCF Grant

The \$500,000 grant application will replace the stage and play area; add a water play area, second picnic shelter, bmx pump park, trees and upgrade utilities and parking in Lincoln Park. **Construction ongoing.**

Kenzie's Landing RCO WWRP Local Parks Grant

The \$1,000,000 acquisition/development grant application acquires approximately 60 acres, construct an access road, improve fire protection and construct trailhead in the northwest foothills **Construction ongoing.**

Department of Ecology Remedial Action Grant

A second \$1,244,170 grant for the second phase of the Saddle Rock remediation project was approved. **Construction of the project is underway.**

City Pool RCO Youth Athletic Facilities Grant

The \$350,000 grant application to provide a portion of the funding required to replace the plaster liner and tiles in the pool. **The project will be bid again September 6-October 3. Prepared and submitted a cost**

increase request for the project. It was presented for consideration at the August 3 RCFB meeting and was unanimously approved. We have received two of three contract amendments.

State Capital Budget Request

Worked with Senator Hawkins, submitted and received a \$533,500 capital budget request for the pool project. **Grant was accepted by the City Council on August 11. Contract documents have been signed.**

Foothills RCO WWRP Local Parks Grant

This project will acquire approximately 650 acres in the foothills for non-motorized recreation, education and habitat purposes. **Purchase sale agreements for two of the three parcels are working through the approval process.**

Chelan County LTAC Grant

The \$183,000 grant request is to assist with the funding of the Lincoln Park soccer field. The project was funded at the \$100,000 level. **Construction underway. The grant was billed and the project closed out.**

Chelan County Distressed County Fund Request

A \$300,000 request will assist with the funding of the Lincoln Park Project. \$115,200 was approved for the project and the grant agreement was accepted by the City. **Construction underway. The grant was billed and the project closed out.**

Community Development Block Grant (CDBG)

This request would provide CDBG funding to assist with funding the Lincoln Park Project. \$150,000 was budgeted for the project. **Construction underway. The fund transfer was requested.**

Risk Management Service Agency Loss Control Grant Request

A \$10,000 request was prepared and submitted to assist with the funding of the Lincoln Park play area portion of the project. **The grant was billed and the project closed out.**

RCO WWRP Local Parks Grant

This project will acquire approximately 134 acres in the foothills for non-motorized recreation, education and habitat purposes. **The application was presented at the Project Evaluation Meetings August 24. Results will be available in October.**



MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission
From: Dave Erickson, Parks, Recreation and Cultural Services Director
Re: City Council Items
Date: September 1, 2022

ACTION REQUESTED:
Informational.

BACKGROUND:

The following is a report of parks, arts and recreation related items that the City Council has, or will be considering in the near future. The schedule is tentative and is subject to change.

January 13, 2022 City Council Meeting

- ✓ Consider appointing Kasey Koski to the Commission - **Approved**
- ✓ Award Lincoln Park construction contract - **Approved**
- ✓ Consider purchase sale agreement for Saddle Rock Access/Castle Rock conversion replacement property - **Approved**
- ✓ Consider acceptance of the State RCO Youth Athletic Facilities Grant for the Pool Liner Project - **Approved**
- ✓ Consider adoption of the Riverfront Park Master Plan and incorporating the plan into City planning documents - **Approved**

February 10, 2022 City Council Meeting

- ✓ Consider approval of change order number 1 – pump park paving for the Lincoln Park Project - **Approved.**

February 24, 2022 City Council Meeting

- ✓ Consider selection of Pool Engineering contractor - **Approved**

March 10, 2022 City Council Meeting

- ✓ Consider selection of Okanogan Street Community Garden engineering contractor - **Approved**

March 24, 2022 City Council Meeting

- ✓ Consider authorizing a State grant application for the Bighorn Ridge Project - **Approved**
- ✓ Consider amendment of GeoEngineers contract for Saddle Rock construction management - **Approved**

April 14, 2022 City Council Meeting

- ✓ Arbor Day proclamation

April 28, 2022 City Council Meeting

- ✓ Consider award of Kenzie’s Landing construction contract - **Approved**
- ✓ Consider acceptance of By-Line Time art donation – **Approved**

- May 12, 2022 City Council Meeting**
- ✓ Consider approval of the Parque Padrinos facility use agreement - **Approved**
 - ✓ Consider award of Highway 2/Easy Street design/construction contract - **Approved**
 - ✓ Consider approval of an agreement with WSDOT for the cleanup of encampments - **Approved**
 - ✓ Consider award of Saddle Rock remediation construction contract - **Approved**
 - ✓ Consider award of Maiden Lane Temporary Extension construction contract - **Approved**
 - ✓ Consider approval of engineering contract amendments for the Kenzie's Landing and Lincoln Park Projects. – **Approved**
 - ✓ Consider appointment of Sean Koester to the Commission - **Approved**
- May 26, 2022 City Council Meeting**
- ✓ Consider award of Native Peoples Project design/construction contract - **Approved**
- June 9, 2022 City Council Meeting**
- ✓ Consider appointment of Darci Mattioda to the Commission - **Approved**
- July 14, 2022 City Council Meeting**
- ✓ Parks and recreation month proclamation
 - ✓ Special Olympics Volunteer (Jim Haney) Recognition
 - ✓ Pool Operations Update
- July 28, 2022 City Council Meeting**
- ✓ Consider approval/rejection of City Pool construction bid – **Bid Rejection Approved**
- August 11, 2022 City Council Meeting**
- ✓ Consider acceptance of the Department of Commerce Grant for the pool project - **Approved**
- September 22, 2022 City Council Meeting**
- ✓ Consider approval of mitigation bank code changes*
 - ✓ Consider approval of the purchase/donation of property for the Foothills Regional Recreation Area Project*
- October 13, 2022 City Council Meeting**
- ✓ Consider approval/rejection of second City Pool construction bid*
 - ✓ Review 2023 Preliminary Budget
- November 10, 2022 City Council Meeting**
- ✓ Review 2023 Preliminary Budget
- November 17, 2022 City Council Meeting**
- ✓ City Hall Ribbon Cutting
 - ✓ Appointment/Re-appointment of Commission member(s)
 - ✓ Adopt 2023 Budget

* Tentative

Executive Session

Following the conclusion of regular business items the Wenatchee Arts, Recreation and Parks Commission will meet in Executive Session on Tuesday September 20, 2022, at Wenatchee City Hall, 301 Yakima Street, Wenatchee, Washington, to consider the acquisition of real estate when public knowledge regarding such consideration would cause a likelihood of increased price. RCW 42.30.110(1)(b). No action will be taken following the Executive Session.