

*Encouraging projects and programs that contribute to the quality of life in Wenatchee by advising the Mayor and City Council on the arts, recreation, parks, and city cultural heritage. We strive to preserve, enhance, and protect open spaces and to enrich quality of life for present and future generations.*

## **WENATCHEE ARTS, RECREATION AND PARKS COMMISSION**

### **MEETING AGENDA**

**Tuesday July 19, 2022 4:00-5:00pm**

**Wenatchee City Hall Second Floor Council Chambers  
301 Yakima Street, Wenatchee, WA 98801**

**ROLL CALL:** (At least 5 Commissioners must be present for a quorum)

<b>Board Position</b>	<b>Name</b>	<b>Officer</b>	<b>Term Ends</b>	<b>Term Number</b>
Position 1	Lyle Markhart	Chair	December 31, 2022	Term 1
Position 2	Lisa Adan		December 31, 2022	Term 2
Position 3	Kasey Koski		December 31, 2023	Term 1
Position 4	Darci Mattioda		December 31, 2023	Term 1
Position 5	Morgan Mott		December 31, 2023	Term 2
Position 6	Sean Koester	Secretary	December 31, 2024	Term 1
Position 7	Nick Rohrbach		December 31, 2024	Term 1
Position 8	Ryan Harmon	Vice Chair	December 31, 2024	Term 2
Position 9	Student (vacant)		June 30, 2023	Term 1

### **PUBLIC COMMENT:**

The "Public Comments" period is to provide the opportunity for members of the public to address the Commission on items not on the agenda. The Commission Chair will ask if there are any citizens wishing to make public comment. When recognized, please step up to the microphone, give your name and mailing address, and state the matter of your interest. If your interest is an agenda item, the Chair may suggest that your comments wait until that time. Citizen comments are limited to three minutes.

### **REGULAR AGENDA:**

1.	June 21, 2022 Commission Meeting Minutes	Action	1 minute
2.	Project updates	Informational/Discussion	25 minutes
3.	Grant report	Informational	1 minute
4.	City Council items	Informational	1 minute

**NEXT REGULAR MEETING:** Tuesday August 16, 2022 at 4:00pm Meet at City Pool – Construction Tour

#### **July 12 – 11:00am at Memorial Park. Native Peoples Project Kick Off Meeting.**

August 16 - Construction Tour (Lincoln, Kenzie's Landing, City Pool, Rotary, Cemetery)

September 20 – Native People Project Design Team Presentation, Hwy 2 Roundabout Art, 2023 Budget, City Hall Tour

September 21 – Rotary Park Peace Pole Dedication 5pm

October 18 – Pinnacles Prep Presentation, 2023 Budget

November 15 -

*Wenatchee City Hall is open for the public to attend meetings in person. The public may also participate in the meeting via phone by calling: (509) 888-3298, passcode 05239#. If you have questions about participating in the meeting, please contact Cammy Coble at ccoble@wenatcheewa.gov or (509) 888-3284.*

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Mayor's office at (509) 888-6204 (TTY 711). Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title 1).*



# MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission  
From: David Erickson, Parks, Recreation and Cultural Services Director  
Re: June 21, 2022 Meeting Minutes  
Date: June 22, 2022

**ACTION REQUESTED:**

***Move approval of the minutes from the June 21, 2022 Commission meeting.***

**WENATCHEE ARTS, RECREATION AND PARKS COMMISSION  
MEETING MINUTES**

Tuesday June 21, 2022

Wenatchee City Hall – Council Chambers  
301 Yakima Street, Wenatchee, WA 98801

**CALL TO ORDER:** The meeting was called to order at 4:00 p.m. by Chair Markhart

**IN ATTENDANCE:** Markhart, Koski, Rohrbach, Harmon, Koester, Adan, Mattioda

**ABSENT:** Mott (ex)

**OTHERS PRESENT:** Cammy Coble, Dave Erickson, Jessica Shaw, Tony Hickock, Michael McLain, Michael Lasater

**PUBLIC COMMENTS:** None.

**REGULAR AGENDA:**

- 1. May 17, 2022 Commission Meeting Minutes.** *Commissioner Harmon moved approval of the May 17, 2022 meeting minutes. Commissioner Koski seconded the motion. The motion passed 7-0.*
- 2. Election of Officers.** After a brief discussion, *Commissioner Koester moved to appoint Commissioner Harmon as Vice Chair of the Commission. Commissioner Rohrbach seconded the motion and it passed unanimously. Commissioner Harmon moved to appoint Commissioner Koester as Secretary of the Commission. Commissioner Koski seconded the motion and it passed unanimously. Commissioner Markhart volunteered to serve on the Arts sub-Committee.*
- 3. Highway 2 / Easy Roundabout Art Update.** The Department Director provided an update on the Highway 2 Roundabout art. The tree concept is moving to the engineering phase. He contacted the artist working on the North Wenatchee Avenue Project about the potential to incorporate some of the banner art imagery into the roundabout fins.
- 4. Riverfront Park Update.** Commissioner Koski, reported on the kick off meetings to review artwork relocation and train operations for the first phase of the implementation of the project. The meetings were also attended by Commissioners Markhart, Harmon and Mott. This phase includes splash pad, play equipment and picnic shelter additions and train and trail work.

5. **Wastewater Treatment Plant Art Fund Project.** Deputy Public Works Director Jessica Shaw presented a request to include a visual improvement/art project for the east fence line of the sewer treatment plant into the art capital plan and utilize art funds to help realize the implementation. The fence area is unsightly and should be improved with the work that is planned for the area of Riverfront Park. Several examples of decorative fencing and murals were provided. ***Commissioner Koski moved approval of the addition of the project into the art capital plan. Commissioner Rohrbach seconded and the motion passed 7-0.***
6. **Mountain Bike Proposal.** Representatives from Evergreen Mountain Bike Alliance and Wenatchee High School attended the meeting and presented a request and information about creating a mountain bike park on property near Saddle Rock that the City is endeavoring to acquire. They cited Eagle Idaho as a good example of a similar municipally run park. There are several steps that need to occur for this project to reach fruition including acquiring the property, adding it to the comprehensive plan and capital plan, develop the concept plan and securing funding. The two groups were willing to assist with the realization of the project. No action was taken however staff will work with the groups to continue the process.
7. **2023 Budget.** The department director provided a spreadsheet of the first round of potential budget items for 2023. The budget refinement process will continue through November.
5. **Project Updates.** Along with the report provided in the agenda packet, the Department Director provided updates on the construction projects currently in progress, the City pool, and a car wreck in Rotary Park.
6. **Grant report.** A report was included in the agenda packet.
7. **City Council items.** A list of City Council items was provided.

**ADJOURN:** The meeting adjourned at 5:05 p.m.



# MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission  
From: Dave Erickson, Parks, Recreation and Cultural Services Director  
Re: Project Updates  
Date: July 6, 2022

***ACTION REQUESTED:***  
***Informational.***

***BACKGROUND:***

The following is a list of current departmental activity.

**ADMINISTRATION**

- 2023 Budget –Preparation is ongoing.
- Covid

**ARTS**

- Native Peoples Project –Stakeholder meeting 11am on July 12 at Memorial Park.
- Highway 2/Easy Street Roundabout – Design development ongoing
- Concerts in the Park –July 8-August 5 in Centennial Park. Fridays at 7pm.
- Movies in the Park – Lego Movie - 9/10, Encanto – 9/17.
- By-Line Time & Gathering of Owls Sculptures – Moved.
- Sculpture Cleaning – Underway as time allows. Windermere provided volunteer support.

**PARKS**

- Saddle Rock Remediation – Construction July 18-October. Hurst Construction. Link Transit Stop Design.
- Kenzie’s Landing – Construction ongoing. Olin Construction is the contractor.
- Okanogan Street Community Garden – 2022 Goals: Water, sidewalk, fence, landscaping, irrigation and street trees and sod. Anticipated to start in September.
- Maiden Lane Extension – Hurst Construction. Construction getting underway.
- Lincoln Park – Construction ongoing. KRCl. Restroom, Stage, Shelter, Pump Park, Soccer Field, Splash Pad work.
- City Pool – Boiler temporary repair, new one ordered. Construction bid.
- Lower Castle Rock Conversion– State Cultural Resources process still ongoing. Waiting on replacement property closing.
- Rotary Park Peace Pole and Pickleball Court Projects – Construction 7/25-10/11.
- Upper Saddle Rock Acquisition – Cultural Reports underway. Environmental reviews completed. Two of three acquisitions just waiting on appraisals.
- Riverfront Park – Design Development ongoing.
- Bighorn Ridge – Grant application final presentation August 22-26.
- Washington Park Sidewalk Project – First phase completed. Second section in Fall if budget allows.
- Security Cameras – Locomotive and Rotary installed. Pole Installation at Pennsylvania Park underway.
- 5<sup>th</sup> Street Median Landscaping – Completed.
- Kiwanis Methow Landscaping - Landscaping project nearly completed. Fabricating and adding a railing.
- Lions Locomotive Park Landscaping – Replacement following transient damage. First phase underway, east side of Wenatchee Avenue.
- Homeless Sleep Center Project – Assisting the Mayor’s Office.
- Daily vandalism and graffiti.

**RECREATION**

- Special Olympics Sports –Softball began June 29 and Golf on June 27. Coordinated and hosted Cycling Eastern Washington Regional Invitational June 25 at Alcoa.
- Summer Day Camp began June 13 and Skyhawks Sports Camps on June 20.
- Youth Tennis began July 11.
- Park Wading Pool Program began June 20.



# MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission  
From: Dave Erickson, Parks, Recreation and Cultural Services Director  
Re: Grant Update  
Date: June 24, 2022

**ACTION REQUESTED:**  
**Informational.**

**BACKGROUND:**

The following is an update of current grant related work. **New information is highlighted in ORANGE.**

**RCO** = State of Washington Recreation Conservation Office

**YAF** = Youth Athletic Facility Account

**WWRP** = Washington Wildlife and Recreation Program

**LWCF** = Land and Water Conservation Fund

**Chelan Douglas Developmental Disabilities Grants**

The grant provides funding support of the Special Needs Social Program. Presented an \$8,500 request for the 2022/23 program year. **The grant was successful.**

**Lincoln Park RCO Youth Athletic Facilities Grant**

The \$263,192 grant would construct the full-size soccer/lacrosse field, new restrooms and safety fencing in Lincoln Park. **Construction underway. Grant billing submitted.**

**Lincoln Park Improvement RCO WWRP Local Parks Grant**

The \$500,000 grant will replace the stage and play area; add a water play area, second picnic shelter, bmx pump park, trees and upgrade utilities and parking in Lincoln Park. **Construction underway. Grant billing submitted.**

**Lincoln Park Improvement RCO LWCF Grant**

The \$500,000 grant application will replace the stage and play area; add a water play area, second picnic shelter, bmx pump park, trees and upgrade utilities and parking in Lincoln Park. **Construction underway. Grant billing submitted.**

**Kenzie's Landing RCO WWRP Local Parks Grant**

The \$1,000,000 acquisition/development grant application acquires approximately 60 acres, construct an access road, improve fire protection and construct trailhead in the northwest foothills **Construction underway. Grant billing submitted.**

**Department of Ecology Remedial Action Grant**

A second \$1,244,170 grant for the second phase of the Saddle Rock remediation project was approved. **The pre-construction meeting was held on July 8. Construction scheduled to get underway July 18.**

### **City Pool RCO Youth Athletic Facilities Grant**

The \$350,000 grant application to provide a portion of the funding required to replace the plaster liner and tiles in the pool. **Construction bids were due July 5 and are scheduled for City Council consideration on July 14.**

### **State Capital Budget Request**

Worked with Senator Hawkins, submitted and received a \$533,500 capital budget request for the pool project. **Grant acceptance scheduled for City Council consideration on July 14 Construction bids were due July 5 and are scheduled for City Council consideration on July 14.**

### **Foothills RCO WWRP Local Parks Grant**

This project will acquire approximately 650 acres in the foothills for non-motorized recreation, education and habitat purposes. **Appraisals, Property Negotiations, Cultural Resources ongoing. Environmental Reviews completed. Acquisition of two of the three parcels are close to completion and are just waiting for the appraisals to be finalized.**

### **Chelan County LTAC Grant**

The \$183,000 grant request is to assist with the funding of the Lincoln Park soccer field. The project was funded at the \$100,000 level. **Construction underway.**

### **Chelan County Distressed County Fund Request**

A \$300,000 request will assist with the funding of the Lincoln Park Project. \$115,200 was approved for the project and the grant agreement was accepted by the City. **Construction underway.**

### **Community Development Block Grant (CDBG)**

This request would provide CDBG funding to assist with funding the Lincoln Park Project. \$200,000 was budgeted for the project. **Construction underway.**

### **Risk Management Service Agency Loss Control Grant Request**

A \$10,000 request was prepared and submitted to assist with the funding of the Lincoln Park play area portion of the project. **Fall Material ordered and should arrive on site any day. Once invoice received, the grant billing will be processed.**

### **RCO WWRP Local Parks Grant**

This project will acquire approximately 134 acres in the foothills for non-motorized recreation, education and habitat purposes. **The application was presented at the Technical Review Meeting on June 9. It will be presented for the final time at the Project Evaluation Meetings August 22-26. Results will be available in October.**



# MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission  
From: Dave Erickson, Parks, Recreation and Cultural Services Director  
Re: City Council Items  
Date: July 1, 2022

**ACTION REQUESTED:**  
**Informational.**

**BACKGROUND:**

The following is a report of parks, arts and recreation related items that the City Council has, or will be considering in the near future. The schedule is tentative and is subject to change.

**January 13, 2022 City Council Meeting**

- ✓ Consider appointing Kasey Koski to the Commission - **Approved**
- ✓ Award Lincoln Park construction contract - **Approved**
- ✓ Consider purchase sale agreement for Saddle Rock Access/Castle Rock conversion replacement property - **Approved**
- ✓ Consider acceptance of the State RCO Youth Athletic Facilities Grant for the Pool Liner Project - **Approved**
- ✓ Consider adoption of the Riverfront Park Master Plan and incorporating the plan into City planning documents - **Approved**

**February 10, 2022 City Council Meeting**

- ✓ Consider approval of change order number 1 – pump park paving for the Lincoln Park Project - **Approved.**

**February 24, 2022 City Council Meeting**

- ✓ Consider selection of Pool Engineering contractor - **Approved**

**March 10, 2022 City Council Meeting**

- ✓ Consider selection of Okanogan Street Community Garden engineering contractor - **Approved**

**March 24, 2022 City Council Meeting**

- ✓ Consider authorizing a State grant application for the Bighorn Ridge Project - **Approved**
- ✓ Consider amendment of GeoEngineers contract for Saddle Rock construction management - **Approved**

**April 14, 2022 City Council Meeting**

- ✓ Arbor Day proclamation

**April 28, 2022 City Council Meeting**

- ✓ Consider award of Kenzie’s Landing construction contract - **Approved**
- ✓ Consider acceptance of By-Line Time art donation – **Approved**

**May 12, 2022**

**City Council Meeting**

- ✓ Consider approval of the Parque Padrinos facility use agreement - **Approved**
- ✓ Consider award of Highway 2/Easy Street design/construction contract - **Approved**
- ✓ Consider approval of an agreement with WSDOT for the cleanup of encampments - **Approved**
- ✓ Consider award of Saddle Rock remediation construction contract - **Approved**
- ✓ Consider award of Maiden Lane Temporary Extension construction contract - **Approved**
- ✓ Consider approval of engineering contract amendments for the Kenzie's Landing and Lincoln Park Projects. – **Approved**
- ✓ Consider appointment of Sean Koester to the Commission - **Approved**

**May 26, 2022**

**City Council Meeting**

- ✓ Consider award of Native Peoples Project design/construction contract - **Approved**

**June 9, 2022**

**City Council Meeting**

- ✓ Consider appointment of Darci Mattioda to the Commission - **Approved**

**July 14, 2022**

**City Council Meeting**

- ✓ Consider award of City Pool construction contract\*
- ✓ Parks and recreation month proclamation
- ✓ Consider acceptance of the Department of Commerce Grant for the pool project\*
- ✓ Special Olympics Volunteer Recognition

**July 28, 2022**

**City Council Meeting**

- ✓ Consider approval of funding agreement with the Land Trust for the Saddle Rock Project\*
- ✓ Consider approval of mitigation bank agreement\*

\* Tentative