

**WENATCHEE HISTORIC PRESERVATION BOARD  
REGULAR MEETING  
MARCH 2, 2022**

<b>AGENDA</b>
---------------

- I.     **CALL TO ORDER:** 5:30 PM
  
- II.    **ADMINISTRATIVE AFFAIRS**
  - A. Approval of the minutes from the regular meeting of October 6, 2021
  - B. Election of Chair and Vice Chair for 2022
  
- III.   **PUBLIC COMMENT PERIOD (10 MINUTES)**

Comment for any matters not identified on the agenda.
  
- IV.    **OLD BUSINESS**

None
  
- V.     **NEW BUSINESS**
  - A. Annual Report – Staff Presentation
  
- VI.    **OTHER**

None
  
- VII.   **ADJOURNMENT**

***In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Mayor's office at (509) 888-6204 (TTY 711). Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title 1.)***

MINUTES

**I. CALL TO ORDER**

Chair Mark Seman called the meeting to order at 5:30 p.m. with the following members in attendance: Jon Campbell, Bob Culp, Wendy Priest, Holly Lin, and Heather Ostenson. Board member Darlene Baker was absent. City Planning staff was represented by Stephen Neuenschwander, Planning Manager and Ruth Traxler, Senior Planner.

**II. ADMINISTRATIVE AFFAIRS**

A. Approval of the minutes from the regular meeting of August 4, 2021

**Board member Culp moved to approve the minutes from the regular meeting of August 4, 2021. Board member Campbell seconded the motion. The motion carried.**

**III. PUBLIC COMMENT PERIOD (10 MINUTES)**

There was no public comment.

**IV. OLD BUSINESS**

None

**V. NEW BUSINESS**

Chair Mark Seman provided the explanation of public hearing procedures and appearance of fairness.

A. HP-21-04 – Certificate of Appropriateness – 535 Douglas Street

The staff report was presented by Ruth Traxler, Senior Planner.

The board asked questions of staff.

The applicant, Brett Fiedler – 102 Wilson Street, Wenatchee, WA (co-owner of the property) addressed the board.

The board asked questions of the applicant and provided comment on the project.

Chair Mark Seman closed the public hearing and opened deliberations of the board.

**Board member Culp moved to approve HP-21-04 a Certificate of Appropriateness for 535 Douglas Street based upon the findings of fact, conclusions of law, and conditions of approval contained within the September 29, 2021 staff report, adding a condition that a solid riser be used on the front step in the material as the new steps which must meet the building code. Board member Priest seconded the motion. The motion carried.**

Board member Campbell pointed out that they had missed including additional items discussed.

The board was in agreement to amend the motion to include all discussion items.

**Board member Campbell moved to approve a Certificate of Appropriateness for 535 Douglas Street based upon the findings of fact, conclusions of law, and conditions of approval contained within the September 29, 2021 staff report, plus the addition dated today. Board member Ostenson seconded the motion. The motion carried.**

**VI. OTHER**

- Stephen Neuenschwander, Planning Manager, advised the board members that those who had terms expiring on December 31, 2021 would be contacted by staff in the near future to confirm their intentions regarding re-appointment.
- Ruth Traxler, Senior Planner, provided an update about the Public Works future street repair within the district. She advised that it was their intention to replace the worst concrete panels in the district as they have funds available each year.
- September 2022 downtown conference
- Notice on parcels that help property owners understand a property is in the district.
- Vinyl windows

**VII. ADJOURNMENT**

With no further business to come before the Historic Preservation Board, Chair Mark Seman adjourned the meeting at 7:02 p.m.

Respectfully submitted,  
CITY OF WENATCHEE  
DEPARTMENT OF COMMUNITY DEVELOPMENT  
*Kim Schooley, Administrative Assistant*