



**WENATCHEE CITY COUNCIL**  
**Thursday, January 27, 2022**  
Wenatchee City Hall Council Chambers  
301 Yakima Street, 2<sup>nd</sup> Floor  
Wenatchee, WA 98801

**MINUTES**

**Present:** Mayor Frank Kuntz; Councilmember Position 1 Jose Cuevas, Councilmember Position 2 Mike Poirier; Councilmember Position 3 Top Rojanasthien; Councilmember Position 4 Travis Hornby; Councilmember Position 5 Mark Kulaas (via phone); Councilmember At-Large "A" Linda Herald; Councilmember At-Large "B" Keith Huffaker (via phone)

**Staff Present:** Executive Services Director Laura Merrill; City Attorney Steve Smith; City Clerk Tammy Stanger; IS Support Jessi Saucedo; Finance Director Brad Posenjak; Public Works Director Rob Jammerman; Engineering Services Manager Jacob Huylar; Senior Engineer-Utilities Jeremy Hoover; Community Development Director Glen DeVries; Facilities Manager Elisa Webb; Operations Manager Aaron Kelly

**5:15 p.m. Regular Meeting**

**1. Call to Order, Pledge of Allegiance, and Roll Call**

Mayor Frank J. Kuntz called the meeting to order at 5:15 p.m. Councilmember Linda Herald led the Pledge of Allegiance. All Councilmembers were present with Councilmembers Huffaker and Kulaas participating via phone.

**2. Consent Items:**

*Motion by Councilmember Mike Poirier to approve agenda, vouchers, and minutes from previous meetings. Councilmember Jose Cuevas seconded the motion. Motion carried (7-0).*

**3. Citizen Requests/Comments. None.**

**4. Presentation.**

- Heart Month Proclamation read by Councilmember Jose Cuevas.

**5. Action Items**

- A. City Project 1912 – South Miller Street/Montana Street Pedestrian Crossing – Final Acceptance

Engineering Services Manager Jacob Huylar and City Attorney Steve Smith provided a “Capital Project Procedure” handout and provided an overview of the city’s contracting process. Approvals for final contract vouchers are typically on the consent agenda, but the Mayor asked for an overview as a refresher for the Council. Huylar then presented the staff report for this agenda item.

Motion by Councilmember Linda Herald for City Council to accept the work performed by the contractor, JM Pacific Construction, Inc. on City Project No. 1912, South Miller Street/Montana Street Pedestrian Crossing, and further authorize the Mayor to sign the Final Contract Voucher. Councilmember Travis Hornby seconded the motion. Motion carried (7-0).

- B. Wastewater Treatment Plant Digester #4 - Project No. 1810; Construction Inspection Contract with HDR Engineering, Inc.

Senior Engineer-Utilities Jeremy Hoover presented the staff report. Council asked questions.

Motion by Councilmember Travis Hornby for City Council to authorize the Mayor to negotiate and sign a contract on behalf of the City with HDR Engineering, Inc. for Construction Inspection services for the Wastewater Treatment Plant Digester #4 - Project No. 1810. Councilmember Top Rojanasthien seconded the motion. Motion carried (7-0).

- C. Resolution to update the Financial Policy and Procedure Manual

Finance Director Brad Posenjak presented the staff report. Council asked questions.

Motion by Councilmember Top Rojanasthien for City Council to approve Resolution No. 2022-04, adopting an amended and restated Financial Policy and Procedure Manual. Councilmember Travis Hornby seconded the motion. Motion carried (7-0).

- D. Remove outdated WCC Chapter 1.34 – Disposal of Surplus Personal Property

Finance Director Brad Posenjak presented the staff report.

Motion by Councilmember Linda Herald for City Council to adopt Ordinance No. 2022-01, repealing Chapter 1.34 WCC “Disposal of Surplus Property.” Councilmember Mike Poirier seconded the motion. Motion carried (7-0).

- E. Wenatchee City Hall Redevelopment Project No. 1716 – Change Order No. 7

Facilities Manager Elisa Schafer provided an update on the project and presented the staff report. Council asked questions.

Motion by Councilmember Mike Poirier for City Council to approve the contract change order with TW Clark Construction, LLC, in the amount of \$320,511.00 plus Washington State sales tax, and authorize the Mayor's signature. Councilmember Linda Herald seconded the motion. Motion carried (7-0).

F. Second Addendum to Temporary Water Right Mitigation Agreement

Public Works Director Rob Jammerman presented the staff report. The Mayor commented and provided additional information.

Motion by Councilmember Linda Herald for City Council to approve the Second Addendum to Temporary Water Right Mitigation with Crown Columbia Water Resources, LLC and authorize the Mayor's signature on the agreement and the 2022 Seasonal Change Application. Councilmember Travis Hornby seconded the motion. Motion carried (7-0).

## 6. Reports

a. Mayor's Report. The Mayor reported on the following:

- (1) The Mayor provided information in response to emails received regarding Grace Lutheran Church's proposed homeless shelter. He has returned some emails and has explained that the church has a legal right to develop tiny homes/cottages on their property. From the city perspective this is a residential permitting issue. Community Development Director Glen DeVries added that there are design standards to meet under city code. The church did inquire about a shelter located within the church building and he indicated that would require a Conditional Use Permit which would go through the Hearings Examiner process. Councilmember Keith Huffaker brought up his concern about subletting (the Mayor commented that city does not get involved in private property issues but that would possibly become a code enforcement issue under the city code as it relates to short-term rentals).
- (2) The Mayor met with the Museum about their building redesign project.
- (3) He met with staff regarding available federal infrastructure dollars and applying for funding for the Confluence Parkway bridge.
- (4) He presented the Social Justice Awards this past week to Pinnacles Prep and Elvis Garcia.
- (5) Senator Hawkins reached out about the city pool issues and he encouraged the city to apply for funding.

(6) Executive Services Director Laura Merrill added that there is a vacancy on the Planning Commission.

b. Reports/New Business of Council Committees

(1) Councilmember Herald reported that she attended the online City Action Days today. The Governor spoke about housing and she also attended an overview of the current legislative bills being considered this session. She found it very educational and encouraged everyone to reach out to their representative on any topics that interest them. She also attended the first quarterly meeting of the Columbia River Homeless Housing Task Force.

(2) Councilmember Cuevas reported that he attended the LEOFF 1 Disability Board meeting on Monday. He met with Commissioner Overbay about the South Mission and Terminal Streets intersection and Commissioner Overbay said he will bring the concerns to his Public Works Department to see what can be done. Councilmember Cuevas also added that he has a tour with Pinnacles Prep tomorrow.

(3) Councilmember Rojanasthien attended the chamber meeting this week – they are continuing their executive director search; they reviewed current legislative bills; and found out some interesting information that there is little inventory for new cars and prices are very inflated for used cars. He also attended the LTAC/TPA meeting and the Chelan Douglas Health District Board meeting.


(4) Councilmember Hornby reported that he, Executive Services Director Laura Merrill and Public Works Director Rob Jammerman met with Tesla representatives who are looking at a location for 12 supercharging stations in Wenatchee. He also attended the Rivercom Board meeting, toured Rivercom, and met with their Executive Director.

**7. Announcements.** None.

**8. Adjournment.** With no further business, the meeting adjourned at 6:15 p.m.

  
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Frank J. Kuntz, Mayor

Attest:

  
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Tammy L. Stanger, City Clerk