

*Encouraging projects and programs that contribute to the quality of life in Wenatchee by advising the Mayor and City Council on the arts, recreation, parks, and city cultural heritage. We strive to preserve, enhance, and protect open spaces and to enrich quality of life for present and future generations.*

## **WENATCHEE ARTS, RECREATION AND PARKS COMMISSION**

### **MEETING AGENDA**

**MASKS ARE REQUIRED TO BE WORN BY ATTENDEES**  
**PHYSICAL DISTANCING WILL BE IN EFFECT DURING MEETING**

**Tuesday February 15, 2022 4:00-5:00pm**

**Public Services Center 1350 McKittrick Street, Wenatchee, WA 98801**

**ROLL CALL:** (At least 4 Board members must be present for a quorum)

| <b>Board Position</b> | <b>Name</b>      | <b>Officer</b> | <b>Term Ends</b>  | <b>Term Number</b> |
|-----------------------|------------------|----------------|-------------------|--------------------|
| Position 1            | Lyle Markhart    |                | December 31, 2022 | Term 1             |
| Position 2            | Lisa Adan        |                | December 31, 2022 | Term 2             |
| Position 3            | Kasey Koski      |                | December 31, 2023 | Term 1             |
| Position 4            | Vacant           |                | December 31, 2023 | Term 1             |
| Position 5            | Morgan Mott      |                | December 31, 2023 | Term 2             |
| Position 6            | Luke Hedtke      |                | December 31, 2024 | Term 2             |
| Position 7            | Nick Rohrbach    |                | December 31, 2024 | Term 1             |
| Position 8            | Ryan Harmon      |                | December 31, 2024 | Term 2             |
| Position 9            | Student (vacant) |                | June 30, 2022     | Term 1             |

### **PUBLIC COMMENT:**

The "Public Comments" period is to provide the opportunity for members of the public to address the Board on items not on the agenda. The Board Chair will ask if there are any citizens wishing to address the Board. When recognized, please step up to the microphone, give your name and mailing address, and state the matter of your interest. If your interest is an agenda item, the Chair may suggest that your comments wait until that time. Citizen comments are limited to three minutes.

### **REGULAR AGENDA:**

|    |   |               |            |
|----|---|---------------|------------|
| 1. | January 18, 2022 Commission Meeting Minutes | Action        | 1 minute   |
| 2. | Saddle Rock Transit Stop – Selena Danko     | Presentation  | 20 minutes |
| 3. | Election of Officers                        | Action        | 10 minutes |
| 4. | Native Peoples Project Call to Artists      | Introduction  | 10minutes  |
| 5. | Project updates                             | Informational | 5 minutes  |
| 6. | Grant report                                | Informational | 2 minute   |
| 7. | City Council items                          | Informational | 1 minute   |

**NEXT REGULAR MEETING:** **Tuesday March 15, 2022 at 4:00pm in CITY HALL COUNCIL CHAMBERS**

March 15 – Design Team Presentations & Scoring for the Hwy 2/Easy Street Roundabout Project

April 19 – Parks & Cemetery Divisions, Recreation Division and Park Project Reports

May 17 -

June 21 – Budget 2023

July 19 – Construction Tour and/or Meeting at the City Pool

September 20 – Native People Project Design Team Presentations & Scoring

October 18 – Pinnacles Prep Presentation

November 15 -

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Mayor's office at (509) 888-6204 (TTY 711). Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title 1.)*



# MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission  
From: David Erickson, Parks, Recreation and Cultural Services Director  
Re: January 18, 2022 Meeting Minutes  
Date: January 19, 2022

**ACTION REQUESTED:**

**Move approval of the minutes from the January 18, 2022 Commission meeting.**

**WENATCHEE ARTS, RECREATION AND PARKS COMMISSION  
MEETING MINUTES**

Tuesday January 18, 2022

Wenatchee Public Services Center – Lower Level Training Room  
1350 McKittrick Street, Wenatchee, WA 98801

**CALL TO ORDER:** The meeting was called to order at 4:00 p.m. by Chair Markhart

**IN ATTENDANCE:** Markhart, Koski, Adan, Mott, Rohrbach

**ABSENT:** Harmon (ex), Hedtke (ex)

**PUBLIC COMMENTS:** None.

**REGULAR AGENDA:**

- 1. Approval of the September 21, 2021 Commission Meeting Minutes.** *Commissioner Mott moved approval of the September 21, 2021 meeting minutes. Commissioner Rohrbach seconded, and the motion passed unanimously.*
- 2. Riverfront Park Master Plan.** The preferred concept for the park was presented. Due to timing, the plan was presented previously and adopted by City Council.
- 3. 2022 Election of Officers.** This item was postponed until the February meeting. *Commissioner Mott volunteered to serve as the representative to the Arbor Day Committee. Commissioner Koski volunteered to serve on the Arts Committee and Commissioner Markhart volunteered to serve on the Facility Committee.*
- 4. 2022 Budget/workplan.** An overview of the items included in the 2022 budget and anticipated work plan items for the year was provided by the department director.

5. **Highway 2/Easy Street Roundabout Project.** A Call to Artists process is underway. Commissioners Harmon, Mott and Koski assisted with the selection of the 3 design team finalists. The 6 concepts will be presented at the March meeting by the design teams.
6. **Fee Updates.** The annual fee update was presented. Updates included adjustments to cemetery fees, recreation program fees, Park Bench Memorial Program and pool rentals to adjust for inflation, minimum wage increases and market conditions. ***Commissioner Koski moved approval of the fee update as presented and Commissioner Rohrbach seconded the motion. The motion passed unanimously.***
7. **Project Updates.** Along with items included in the agenda packet, additional updates were provided on the native peoples project, Lincoln Park and Kenzies Landing construction, snow removal, the Lower Castlerock conversion, the City Pool leak, Special Olympics Winter Games cancellation and staffing shortages.
8. **Grant report.** A list of current grants was provided. The \$350,000 YAF grant for the pool project was accepted, the \$10,000 RMSA grant for Lincoln Park was successful and two additional applications, including a \$225,000 County LTAC request and \$550,000 State Capital Budget request for the pool project were submitted.
9. **City Council items.** A list of City Council items was presented.

**ADJOURN:** The meeting adjourned at 4:54 p.m.



# MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission  
From: David Erickson, Parks, Recreation and Cultural Services Director  
Re: Saddle Rock Transit Stop  
Date: January 31, 2022

**ACTION REQUESTED:**

**Presentation**

**BACKGROUND:**

When the Saddle Rock Gateway was originally contemplated in 2014, the project incorporated a bus passenger drop off area that could be used by both school district special events like the Shrub Steppe Saddle Rock Program and also a potential Link Transit stop. One of the slides that illustrates this concept from the original State grant presentation is shown at right.

The transit stop was included as a way to help reduce vehicle trips and also relieve parking congestion at the trailhead. During construction, some design changes were required to be made in the project to address grading and other issues but the bus stop area was able to still be included.

Link has a proposed service change that could potentially take effect in July 2022. It would add a transit stop at Saddle Rock.

Selina Danko from Link Transit will attend the Commission meeting to seek input on the proposal.

Additional information is attached separately to the agenda packet.





# MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission  
From: Dave Erickson, Parks, Recreation and Cultural Services Director  
Re: Native Peoples Project Call to Artists Review  
Date: January 18, 2022

***ACTION REQUESTED:***

***Review and provide comment on the draft***

***BACKGROUND:***

The master plan for Memorial Park includes a project to recognize the first people of Wenatchee. The project would be located at the confluence of the park walkway system. A few examples from the park master plan process included:



The project was initially planned for 2025 but was moved ahead by the City Council during the 2022 budget process. The project is now scheduled for design in 2022 with construction in 2023 following the Apple Blossom Festival. The following is the draft Call to Artists for the project.

## **PUBLIC ART OPPORTUNITY**

### ***CALL FOR ARTISTS - Request for Qualifications***

#### ***Memorial Park - Native Peoples Project***

The City of Wenatchee is seeking an artist or design team, to create an art element in Memorial Park that honors the first people of Wenatchee.

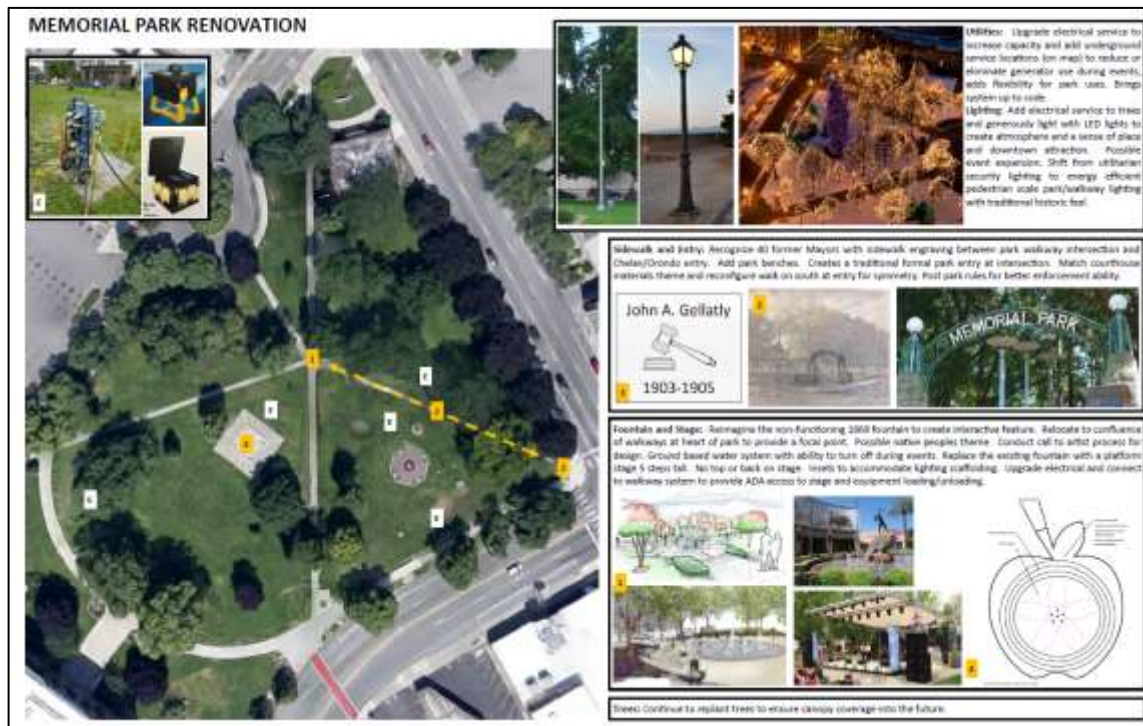
**GENERAL INFORMATION/PROJECT DESCRIPTION:**

Memorial Park is located at 2 South Chelan Avenue in Wenatchee, Washington. The targeted location for this large-scale art is at the confluence of the park internal walkway system. Initial concept and park renovation design contemplates expanding the intersection of the walkways to create a plaza with seating and the art element as the central focus. Accessibility through the

walkway for pedestrian travel must be maintained. The art feature will be the first element of the park renovation project. A summary of the park concept is below.

The goal of the project is to create a feature that honors the tribes native to Wenatchee.

The design should take into consideration ease of maintenance, resistance to vandalism and park uses by the Washington State Apple Blossom Festival and other community events. Water features are allowed; however, if included, they must be able to be operated on a seasonal basis and meet all current health department regulations.



**ARTIST REQUIREMENTS:**

- The artist may be an individual or team.
- Artist is asked to submit evidence of work experience and past projects as they relate to this call specifically addressing evidence of:
  - Experience relevant to this type of project.
  - Evidence of communication skills: verbal, written, and visual.
  - Experience working with other design professionals, community groups and the general public.
  - Availability/ability to begin work in a timely manner and meet project schedules.
  - Experience working with Native American related projects. Artists are expected to involve local tribal representatives in the design development process.
- Professional artists or teams living in Washington, Oregon, and Idaho may apply by submitting the requested materials to the City of Wenatchee, who is administering the selection process and overall project. Highest consideration will be given to proposals from artists from Washington State, although that will not be the only criteria used to judge applicants. Artists who are and/or have demonstrated experience working with native American related projects are preferred. The

submittal must demonstrate an ability to successfully complete the project and fulfill the project criteria as described in this prospectus.

**BUDGET:**

The estimated budget for the project is approximately \$150,000-\$175,000. The final budget must be all inclusive; covering all costs associated with the project including design, permitting, taxes, fabrication and installation. Taxes, insurance and necessary licenses are the responsibility of the artist(s) but travel costs may be factored into the overall cost of the project.

**SUBMITTAL GUIDELINES:**

Please include the following with your submittal:

- A one-page cover letter that includes a brief statement of your interest in the project, collaborative skills, relevant experience and technical ability.
- Current resume(s) of the artist/contractor(s) and any other design team members.
- Reference list that includes the names, addresses and phone numbers of three professional references who can speak to the quality of your artwork, collaborative ability, and ability to meet schedule & budget requirements.
- A summary of previous, related projects containing up to a total of 12 images. The summary may be up to four pages in length. The identification for images must include the artist/contractor's name, title of work, brief project description, medium, dimensions, date of completion, location of artwork, commissioning agency, budget, collaborators/fabricators with whom you worked (if appropriate).
- A description of previous experience working with Native American related projects and deception of approach to involve native peoples with the design process.
- Artist/contractor or teams should submit all materials listed above for each team member as one package.

**Incomplete or late submissions will not be considered.**

**SUBMITTAL LOCATION:**

Interested artists shall email their completed submittal to: [daerickson@wenatcheewa.gov](mailto:daerickson@wenatcheewa.gov). Submittals may also be provided on a thumb drive by mail to:

City of Wenatchee Parks, Recreation and Cultural Services Department  
Native Peoples Project  
PO Box 519  
Wenatchee, WA 98807

Or dropped off in person on a thumb drive at:

City of Wenatchee Parks, Recreation and Cultural Services Department  
1350 McKittrick Street  
Wenatchee, WA 98801

**SELECTION:**

The City will decide upon three artists as finalists based on artist qualifications, the strength and quality of past work. Those artists will be asked to prepare a proposal for art which will include a conceptual design, suggested materials, proposed installation method and budget. The artists will then be asked to make a formal 20-minute presentation of their work and their proposal to the Wenatchee Arts, Recreation and Parks Commission meeting and participate in a question and answer session. The three finalists will be paid mileage to travel to and from Wenatchee, Washington

and paid \$500 for their proposal. The City of Wenatchee reserves the right to not award the project to any artists if they are not satisfied after these presentations.

All decisions and recommendations of the Arts, Recreation and Parks Commission are advisory and must be formally reviewed and accepted by the Wenatchee City Council prior to being considered final. If the selected artist(s) is approved by the City Council, the artist or team is expected to enter into a formal contract with the City of Wenatchee for the final design, fabrication and installation of the art. The selected artist or team will be required to obtain a Washington state tax identification number, a City of Wenatchee Business License and provide proof of insurance.

The artist selected by the Arts, Recreation and Parks Commission will be notified via email after approval by the City Council. Notification to the remaining applicants not selected will follow.

**PRELIMINARY SCHEDULE:**

The following is the preliminary schedule for the project and is subject to change. It is planned that the Arts, Recreation and Parks Commission will host interviews of selected finalist(s) for proposal presentations by September 6th. Final artist selections and recommendations are anticipated to be presented to City Council for approval on October 13, 2022. Construction in the park may not commence until the Washington State Apple Blossom Festival has concluded in early May 2023. Changes to the final installation deadline will be at the mutual agreement of the artist and the City of Wenatchee and may be due to project construction delays.

|  |                              |
|--|------------------------------|
| Call to Artists                              | March 17, 2022               |
| <b>Submittal Deadline</b>                    | <b>May 13, 2022 - 2:00pm</b> |
| Review and Selection of Finalists:           | May 25, 2022                 |
| Concept Plan Submittal Date:                 | August 29, 2022              |
| Public Review/Display of Finalist Concepts:  | August 30-September 20, 2022 |
| City Complete Review/Finalist Presentations: | September 20, 2022, 4:00pm   |
| City Council Award Contract:                 | October 13, 2022             |
| Preliminary Design:                          | October 2022-January 2023    |
| Final Design Approval                        | April 14, 2023               |
| Project Construction may begin in park       | June 6, 2023                 |
| Project Construction Complete/Dedication     | October 31, 2023             |

**QUESTIONS:**

For any questions regarding the project or to schedule a site visit, please contact Parks, Recreation and Cultural Services Director David Erickson, at (509) 888-3284 or daerickson@wenatcheewa.gov.







# MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission  
From: Dave Erickson, Parks, Recreation and Cultural Services Director  
Re: Election of Officers  
Date: November 1, 2021

***ACTION REQUESTED:***

***Elect Chair, Vice Chair and Secretary for 2022– Process outlined below.***

***BACKGROUND:***

**COMMISSION OFFICERS:**

In a perfect world, each year the Commission would elect a new secretary. After the one-year term is over, the secretary assumes the role of vice chair and the vice chair moves to the chair position. The Wenatchee Municipal Code describes this process and duties of each position:

“Officers, meetings, bylaws and quorum

(1) The Commission shall, elect a chairperson to serve a one-year term. At the conclusion of the term, the vice chairperson assumes the position of chairperson and the secretary assumes the position of vice chairperson. A new secretary is elected. The chairperson will preside at all meetings, preserve order and decorum, enforce the rules and regulations of the Commission, sign all letters and documents as authorized by the Commission and as prescribed by law and will otherwise perform the duties evolving upon a presiding officer.

(2) The Commission shall select a vice-chair-person to serve a one-year term. In the event the chairperson is absent, the vice chairperson fills the role of the chairperson.

(3) The Commission shall also select a secretary of the Commission. In the event the chairperson and vice chairperson are both absent, the secretary will act in the chairperson capacity, representing the Commission and conducting business. The secretary is responsible for preparing the minutes of the Commission meetings.

(4) In the event that the chairperson, vice chairperson and secretary are absent, an acting chairperson may be elected by a majority vote from the remaining Commission members present for the purpose of representing the Commission and conducting business.”

**THE PROCESS**

This year, we are looking for officers for each of the positions. How to appoint/elect. The nomination process is as follows:

When the Commission is ready to select a new Secretary, the Chair will open nominations for the position. Commissioners would then nominate a hopefully willing candidate. The nomination would read:

“I nominate \_\_\_\_\_ to serve as Secretary of the Arts, Recreation and Parks Commission for 2022.”

The Chair would then ask if there are other nominations.

After the slate of candidates is proposed, the nominations are closed and a vote on each of the nominations takes place. In the event of a tie, the Chair casts the deciding vote.

This process would be repeated for the Vice Chair and Chair positions.

**COMMISSION SUB COMMITTEES:**

The Commission also has a few sub-committees with specific focuses. The following is general information about each of the sub-committees. The areas marked **Vacant** need volunteers to fill the positions.

**Sports Foundation** – Through a written agreement with the Wenatchee Valley Sports Foundation, two members of the Arts, Recreation and Parks Commission serve on the Sports Foundation Board. The Sports Foundation solicits funding to provide scholarships and support for programs and projects throughout the Wenatchee Valley. They meet monthly at Noon. The main business item of the Board is to award scholarships.

Committee members are:      Position 1: Markhart      Position 2: Hedtke

**Parks Facilities Committee** – Three members of the Commission may serve on the Facilities Committee. The Committee reviews park development and acquisition projects as well as operational items as needed by department staff. The Committee generally meets quarterly. Meetings typically last about one hour.

Committee members are:      Position 1: Markhart      Position 2: Mott      Position 3: **Vacant**

**Arts Committee** - Three members of the Commission may serve on the Arts Committee. The Committee reviews art programmatic, acquisition and maintenance items. The Committee generally meets as needed depending upon projects or programs. This Committee is expected to be busy in 2022 with several projects underway.

Committee members are:      Position 1: Koski      Position 2: Mott      Position 3: **Vacant**

**Arbor Day Committee** – One or more members of the Commission may participate with the Greater Wenatchee Arbor Day Committee. The Committee coordinates and conducts the annual Arbor Day tree distribution event. The Committee generally meets once a month from January through April. Meetings typically last about one to one and a half hours.

Committee members are:      Position 1: Mott



# MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission  
From: Dave Erickson, Parks, Recreation and Cultural Services Director  
Re: Project Updates  
Date: January 28, 2022

***ACTION REQUESTED:***  
***Informational.***

***BACKGROUND:***

The following is a list of current departmental activity. An update will be provided at the meeting.

**ARTS**

- Elephant Installation – To be installed this Summer in Pioneer Park.
- Native Peoples Project – Call to Artists released March 17. Due May 13.
- Highway 2/Easy Street Roundabout – Preliminary designs due March 4.
- Humpback Whale and Pre-Mathematics Repair – after snow leaves.

**PARKS**

- Saddle Rock Remediation – Bid March 29, contractor selection in May. Fall 2022 construction.
- Kenzie's Landing – Construction bid 3/15. Award on 4/14. Restroom ordered.
- Maiden Lane Temporary Road Extension – Storm water easement done, construction bidding same as Kenzie's.
- Lincoln Park – Construction contract awarded to KRCI, Start 4/4, Splash Pad Permit. Change order #1 to Council 2/10. Dugout project: benches ordered, demolition completed. Picnic tables ordered. Disc Golf Tee sign design underway.
- City Pool – Leak and Liner issues. Temporary fix for 2022. RFQ due on February 4. Applied for additional State and County grants totaling \$775,000. Present the County grant on March 4.
- Lower Castle Rock Conversion – Cultural Resources finished soon, replacement acquisition close February 28, RCO approval, grant amendment.
- Rotary Park Peace Pole and Pickleball Court Projects – Finalizing design, Rotary fundraising for 2022 construction.
- Upper Saddle Rock Acquisition – 1<sup>st</sup> of 3 acquisitions underway – cultural resources and appraisal.
- Riverfront Park – Working with PUD. They are interested in having the City complete the construction.
- Stevens Street sign – Repair in March.
- Memorial Park Trash Cans Ordered.
- Security Cameras have been ordered.
- Ordering the plants for 5<sup>th</sup> Street in March.

**RECREATION**

- The Special Needs Social Program Sweetheart Dance was changed to a drive through program instead due to Covid. It is scheduled for February 8.
- Special Olympics Figure Skating, Speed Skating Snowboarding, Nordic Skiing and Alpine Skiing and Basketball skills are continuing through February. Some programs suspended due to Covid. If Covid allows, Cheerleading will perform at halftime of the high school boys' basketball game on February 12.
- Indoor Playground is continuing at City Hall, Monday through Thursday through March.
- The Youth Sports and Activities Fair/Bundle up Festival was January 22 at Pybus.
- The Adult Drop-in Volleyball Program is continuing on Wednesday nights.
- The Women's Volleyball League will be held at Foothills Middle School Tuesday nights from 8:00-10:15pm Feb 22– April 26. Per the district, everyone except those actively playing are required to wear masks.

**ADMINISTRATIVE**

- Short staffed. Sarah Fitzgerald starts on March 1 and Sydney McElroy should be back March 14. Caryl out through February 10. Recruiting two park maintenance workers. Interviewed and selected the workers from 20 applicants. Covid exposures.



# MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission  
From: Dave Erickson, Parks, Recreation and Cultural Services Director  
Re: Grant Update  
Date: February 3, 2022

***ACTION REQUESTED:***  
***Informational.***

***BACKGROUND:***

The following is an update of current grant related work. **New information is highlighted in ORANGE.**

**RCO** = State of Washington Recreation Conservation Office

**YAF** = Youth Athletic Facility Account

**WWRP** = Washington Wildlife and Recreation Program

**LWCF** = Land and Water Conservation Fund

**Chelan Douglas Developmental Disabilities Grants**

The grant provides funding support of the Special Needs Social Program. Received an \$8,000 grant to fund the Social Program for the 2021 program year.

**Lincoln Park RCO Youth Athletic Facilities Grant**

The \$263,192 grant would construct the full-size soccer/lacrosse field, new restrooms and safety fencing in Lincoln Park. **The construction contract was awarded.**

**Lincoln Park Improvement RCO WWRP Local Parks Grant**

The \$500,000 grant will replace the stage and play area; add a water play area, second picnic shelter, bmx pump park, trees and upgrade utilities and parking in Lincoln Park. **The construction contract was awarded.**

**Lincoln Park Improvement RCO LWCF Grant**

The \$500,000 grant application will replace the stage and play area; add a water play area, second picnic shelter, bmx pump park, trees and upgrade utilities and parking in Lincoln Park. **The construction contract was awarded.**

**Kenzie's Landing RCO WWRP Local Parks Grant**

The \$1,000,000 acquisition/development grant application acquires approximately 60 acres, construct an access road, improve fire protection and construct trailhead in the northwest foothills. Engineering is ongoing.

**Department of Ecology Remedial Action Grant**

A second \$1,244,170 grant for the second phase of the Saddle Rock remediation project was approved. Engineering is ongoing with construction bidding in 2022.

#### **City Pool RCO Youth Athletic Facilities Grant**

The \$350,000 grant application to provide a portion of the funding required to replace the plaster liner and tiles in the pool following the 2022 season ranked 23<sup>rd</sup> out of 37 projects statewide. **The grant was accepted by the City Council. Received a grant extension from the State.**

#### **Chelan County Lodging Tax Grant**

The \$225,000 grant application to provide a portion of the funding required to replace the plaster liner and tiles in the pool was prepared and submitted. Staff will present the grant on March 4.

#### **State Capital Budget Request**

Working with Senator Hawkins, a \$550,000 capital budget request was prepared and submitted for the pool project.

#### **Foothills RCO WWRP Local Parks Grant**

This project would acquire approximately 650 acres in the foothills for non-motorized recreation, education and habitat purposes. Beginning the boundary line adjustment process.

#### **Chelan County LTAC Grant**

Prepared and submitted a \$183,000 grant request to assist with the funding of the Lincoln Park soccer field. The project was selected for funding at a \$100,000 level. **The construction contract was awarded.**

#### **Chelan County Distressed County Fund Request**

A \$300,000 request was prepared and submitted to the County to assist with the funding of the Lincoln Park Project. \$115,200 was approved for the project and the grant agreement was accepted by the City. **The construction contract was awarded.**

#### **Community Development Block Grant (CDBG)**

This request would provide CDBG funding to assist with funding the Lincoln Park Project. \$200,000 was budgeted for the project. **The construction contract was awarded.**

#### **Chelan PUD Public Power Benefit Program Grant**

A \$625,000 grant request was prepared and submitted to the Chelan County PUD. The grant request would provide funding assistance to repair the leak, replace the liner in the City Pool and purchase solar blankets. We should know the result soon. **The application was not funded.**

#### **Risk Management Service Agency Loss Control Grant Request**

A \$10,000 request was prepared and submitted to assist with the funding of the Lincoln Park Project. **The application was successful. The construction contract was awarded.**



# MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission  
From: Dave Erickson, Parks, Recreation and Cultural Services Director  
Re: City Council Items  
Date: January 28, 2022

**ACTION REQUESTED:**  
**Informational.**

**BACKGROUND:**

The following is a report of parks, arts and recreation related items that the City Council has, or will be considering in the near future. The schedule is tentative and is subject to change.

**January 13, 2022 City Council Meeting**

- ✓ Consider Appointing Kasey Koski to the Commission - **Approved**
- ✓ Award Lincoln Park Construction Contract - **Approved**
- ✓ Consider purchase sale agreement for Saddle Rock Access/Castle Rock Conversion Replacement Property - **Approved**
- ✓ Consider Acceptance of the State RCO Youth Athletic Facilities Grant for the Pool Liner Project - **Approved**
- ✓ Consider Adoption of the Riverfront Park Master Plan and incorporating the plan into City Planning Documents - **Approved**

**February 10, 2022 City Council Meeting**

- ✓ Consider approval of change order number 1 – pump park paving for the Lincoln Park Project.

**February 24, 2022 City Council Meeting**

- ✓ Consider Selection of Pool Engineering Contract\*

**March 24, 2022 City Council Meeting**

- ✓ Consider award of Highway 2/Easy Street Design/Construction Contract\*

**April 14, 2022 City Council Meeting**

- ✓ Arbor Day Proclamation
- ✓ Consider award of Kenzie’s Landing and Maiden Lane Extension Construction Contracts\*

**April 19, 2022 City Council Study Session**

- ✓ Parks and Recreation Project Updates\*

**May 26, 2022 City Council Meeting**

- ✓ Consider award of Saddle Rock Remediation Construction Contract\*

**July 14, 2022 City Council Meeting**

- ✓ Consider award of City Pool Construction Contract\*

**October 13, 2022 City Council Meeting**

- ✓ Consider award of Native Peoples Project Design/Construction Contract\*

\* Tentative