

*Encouraging projects and programs that contribute to the quality of life in Wenatchee by advising the Mayor and City Council on the arts, recreation, parks, and city cultural heritage. We strive to preserve, enhance, and protect open spaces and to enrich quality of life for present and future generations.*

## **WENATCHEE ARTS, RECREATION AND PARKS COMMISSION**

### **MEETING AGENDA**

**MASKS ARE REQUIRED TO BE WORN BY ATTENDEES**  
**PHYSICAL DISTANCING WILL BE IN EFFECT DURING MEETING**

**Tuesday January 18, 2022 4:00-5:00pm**

**Public Services Center 1350 McKittrick Street, Wenatchee, WA 98801**

**ROLL CALL:** (At least 4 Board members must be present for a quorum)

<b>Board Position</b>	<b>Name</b>	<b>Officer</b>	<b>Term Ends</b>	<b>Term Number</b>
Position 1	Lyle Markhart		December 31, 2022	Term 1
Position 2	Lisa Adan		December 31, 2022	Term 2
Position 3	Kasey Koski		December 31, 2023	Term 1
Position 4	Vacant		December 31, 2023	Term 1
Position 5	Morgan Mott		December 31, 2023	Term 2
Position 6	Luke Hedtke		December 31, 2024	Term 2
Position 7	Nick Rohrbach		December 31, 2024	Term 1
Position 8	Ryan Harmon		December 31, 2024	Term 2
Position 9	Student (vacant)		June 30, 2022	Term 1

### **PUBLIC COMMENT:**

The "Public Comments" period is to provide the opportunity for members of the public to address the Board on items not on the agenda. The Board Chair will ask if there are any citizens wishing to address the Board. When recognized, please step up to the microphone, give your name and mailing address, and state the matter of your interest. If your interest is an agenda item, the Chair may suggest that your comments wait until that time. Citizen comments are limited to three minutes.

### **REGULAR AGENDA:**

- |     |  |                     |            |
|-----|--|---------------------|------------|
| 1.  | Welcome new members: Nick Rohrbach and Kasey Koski |                     |            |
| 2.  | September 21, 2021 Commission Meeting Minutes      | Action              | 1 minute   |
| 3.  | Riverfront Park Master Plan Preferred Concept      | Presentation        | 12 minutes |
| 4.  | 2022 Election of Officers                          | Action              | 5 minutes  |
| 5.  | 2022 Budget/Work Plan                              | Informational       | 5 minutes  |
| 6.  | Highway 2/Easy Street Roundabout Project           | Introduction/Update | 10 minutes |
| 7.  | 2022 Fee Update                                    | Action              | 10 minutes |
| 8.  | Project updates                                    | Informational       | 5 minutes  |
| 9.  | Grant report                                       | Informational       | 2 minute   |
| 10. | City Council items                                 | Informational       | 1 minute   |

**NEXT REGULAR MEETING:** Tuesday February 15, 2022 at 4:00pm

February 15 – Native Peoples Project Call to Artists

March 15 – MEETING AT CITY HALL – Design Team Presentations for Roundabout Project

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Mayor's office at (509) 888-6204 (TTY 711). Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title 1.)*



# MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission  
From: David Erickson, Parks, Recreation and Cultural Services Director  
Re: September 21, 2021 Meeting Minutes  
Date: September 22, 2021

**ACTION REQUESTED:**

**Move approval of the minutes from the September 21, 2021 Commission meeting. There was no quorum in October or November.**

**WENATCHEE ARTS, RECREATION AND PARKS COMMISSION  
MEETING MINUTES**

Tuesday September 21, 2021

Wenatchee Public Services Center – Lower Level Training Room  
1350 McKittrick Street, Wenatchee, WA 98801

**CALL TO ORDER:** The meeting was called to order at 4:01 p.m. by Chair Markhart

**IN ATTENDANCE:** Markhart, Harmon, Morrell, Adan

**ABSENT:** Mott (ex), Hedtke (ex), Peterson (unex)

**PUBLIC COMMENTS:** None.

**REGULAR AGENDA:**

- 1. Approval of the June 15, 2021 Commission Meeting Minutes.** *Commissioner Morrell moved approval of the June 15, 2021 meeting minutes. Commissioner Adan seconded, and the motion passed unanimously.*
- 2. Lions Club/Wenatchee Police – Lions Locomotive Park.** The Commission discussed issues at Lions Locomotive Park and enforcement limitations with Lions Club president Steve Evitt and Police Capitan Edgar Reinfeld.
- 3. Riverfront Park Master Plan Project.** An overview of the Riverfront Master Plan process, timeline and concept plans was provided by the department director. He encouraged commissioners to attend the September 28 workshop at Pybus and to provide comments.
- 4. Lower Castle Rock Conversion.** An overview of the Castle Rock conversion process and timeline was provided by the department director.

5. **Pool Season.** The pool season discussion was postponed to a future meeting.
6. **Park Hours of Operation.** The park hours of operation discussion was postponed to a future meeting.
7. **2022 Budget.** Staff provided the Commission with the 2022 budget requests and will keep them updated as the review process continues. The budget will shape the work plan for 2022.
8. **Customer Service Policy Update.** A copy of the updated departmental customer service policy was provided to the commission as an informational item.
9. **Project Updates.** Along with items included in the agenda packet, additional updates were provided on art walk brochures, elephant sculpture installation, native people memorial sculpture project, Lincoln Park construction, Rotary Park rock mulch project, Special Olympics Bowling, Youth Basketball cancellation, Fall into Fitness, Halloween Carnival, Homeless Sleep Center Project and Covid issues.
10. **Grant report.** A list of current grants was provided. Acceptance of the WWRP Grant for the foothills acquisition project is scheduled for City Council consideration on September 23<sup>rd</sup> and Chelan County Lodging Tax grant for Lincoln Park on October 14<sup>th</sup>.
11. **City Council items.** A list of City Council items was presented.

**ADJOURN:** The meeting adjourned at 5:08 p.m.



# MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission  
From: David Erickson, Parks, Recreation and Cultural Services Director  
Re: Riverfront Park Master Plan  
Date: January 4, 2022

***ACTION REQUESTED:***

***Informational***

***BACKGROUND:***

For eight months in 2021 the City and PUD worked with the community to prepare an update to the master plan for Riverfront Park. Information about the project and preliminary concept plans were presented at the previous commission meetings for review, feedback and discussion.

The design process has concluded and a preferred alternative was created. It is based on the site analysis, open house input, design committee workshops and online survey responses. The most recent survey had over 700 responses. The plan will be presented at the meeting.

A PowerPoint Presentation and video of the preferred concept will be presented at the meeting.



# MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission  
From: Dave Erickson, Parks, Recreation and Cultural Services Director  
Re: Election of Officers  
Date: November 1, 2021

***ACTION REQUESTED:***

***Elect Chair, Vice Chair and Secretary for 2022– Process outlined below.***

***BACKGROUND:***

**COMMISSION OFFICERS:**

In a perfect world, each year the Commission would elect a new secretary. After the one-year term is over, the secretary assumes the role of vice chair and the vice chair moves to the chair position. The Wenatchee Municipal Code describes this process and duties of each position:

“Officers, meetings, bylaws and quorum

(1) The Commission shall, elect a chairperson to serve a one-year term. At the conclusion of the term, the vice chairperson assumes the position of chairperson and the secretary assumes the position of vice chairperson. A new secretary is elected. The chairperson will preside at all meetings, preserve order and decorum, enforce the rules and regulations of the Commission, sign all letters and documents as authorized by the Commission and as prescribed by law and will otherwise perform the duties evolving upon a presiding officer.

(2) The Commission shall select a vice-chair-person to serve a one-year term. In the event the chairperson is absent, the vice chairperson fills the role of the chairperson.

(3) The Commission shall also select a secretary of the Commission. In the event the chairperson and vice chairperson are both absent, the secretary will act in the chairperson capacity, representing the Commission and conducting business. The secretary is responsible for preparing the minutes of the Commission meetings.

(4) In the event that the chairperson, vice chairperson and secretary are absent, an acting chairperson may be elected by a majority vote from the remaining Commission members present for the purpose of representing the Commission and conducting business.”

**THE PROCESS**

This year, we are looking for officers for each of the positions. How to appoint/elect. The nomination process is as follows:

When the Commission is ready to select a new Secretary, the Chair will open nominations for the position. Commissioners would then nominate a hopefully willing candidate. The nomination would read:

“I nominate \_\_\_\_\_ to serve as Secretary of the Arts, Recreation and Parks Commission for 2022.”

The Chair would then ask if there are other nominations.

After the slate of candidates is proposed, the nominations are closed and a vote on each of the nominations takes place. In the event of a tie, the Chair casts the deciding vote.

This process would be repeated for the Vice Chair and Chair positions.

**COMMISSION SUB COMMITTEES:**

The Commission also has a few sub-committees with specific focuses. The following is general information about each of the sub-committees. The areas marked **Vacant** need volunteers to fill the positions.

**Sports Foundation** – Through a written agreement with the Wenatchee Valley Sports Foundation, two members of the Arts, Recreation and Parks Commission serve on the Sports Foundation Board. The Sports Foundation solicits funding to provide scholarships and support for programs and projects throughout the Wenatchee Valley. They meet monthly at Noon. The main business item of the Board is to award scholarships.

Committee members are:      Position 1: Markhart      Position 2: Hedtke

**Parks Facilities Committee** – Three members of the Commission may serve on the Facilities Committee. The Committee reviews park development and acquisition projects as well as operational items as needed by department staff. The Committee generally meets quarterly. Meetings typically last about one hour.

Committee members are:      Position 1: **Vacant**      Position 2: Mott      Position 3: **Vacant**

**Arts Committee** - Three members of the Commission may serve on the Arts Committee. The Committee reviews art programmatic, acquisition and maintenance items. The Committee generally meets as needed depending upon projects or programs. This Committee is expected to be busy in 2022 with several projects underway.

Committee members are:      Position 1: **Vacant**      Position 2: Mott      Position 3: **Vacant**

**Arbor Day Committee** – One or more members of the Commission may participate with the Greater Wenatchee Arbor Day Committee. The Committee coordinates and conducts the annual Arbor Day tree distribution event. The Committee generally meets once a month from January through April. Meetings typically last about one to one and a half hours.

Committee members are:      Position 1: **Vacant**



# MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission  
 From: Dave Erickson, Parks, Recreation and Cultural Services Director  
 Re: 2022 Budget/Work Plan  
 Date: December 6, 2021

**ACTION REQUESTED:**  
**Update on the budget**

**BACKGROUND:**

The 2022 budget process is complete. Along with minor departmental operational budget adjustments, a number of additional one time, capital and recurring requests were presented for consideration. The following is a summary of departmental requests that were presented and the results.

REQUEST	SUMMARY	REQUESTED	IN BUDGET
Pool Operation Supplies Line Adjustment	Increased due to chemical costs	\$11,000	\$11,000
Security Cameras	Rotary and Lions Locomotive Park	\$37,000	\$37,000
Lincoln Park Baseball Field Dugout Repairs	Rebuilds 4 unstable dugouts	\$6,000	\$6,000
Lions Locomotive Park Juniper Replacement	Replaces juniper with grass	\$25,000	\$25,000
1st Street Planters	Polymer soil amendments	\$5,000	\$5,000
5 <sup>th</sup> Street Median	Enhances plantings	\$2,500	\$2,500
Memorial Park - Native Peoples Project	Call to Artists in 2022. Build in 2023	\$10,000	\$10,000
Memorial Park Trash Cans	Replaces Rubbermaid cans	\$3,000	\$3,000
Kiwanis Methow Park	Corrects design and operational issues	\$12,500	\$12,500
Park Rangers/Security	Staff or contracted park security	\$103,600	\$30,000
<b>CAPITAL PROJECTS</b>			
Lincoln Park Renovation	Construction of the project	\$1,107,808	\$1,107,808
Kenzies Landing Development	Trailhead construction	\$89,000	\$89,000
Saddle Rock Remediation	Trails & drainage, habitat restoration	\$20,000	\$20,000
Foothills Acquisition Project	Acquisition	\$10,000	\$10,000
Pool Liner Replacement/Leak Repair*	Engineering in 2022, Construct 2023	\$530,000	\$0
Washington Park Improvements	Sidewalks, site furniture	\$100,000	\$100,000
Okanogan Street Park	Phase 1 - Construction	\$158,070	\$158,070
Maiden Lane Road Extension**	Connect Maiden Lane to Kenzie's	\$373,700	\$0
Highway 2/Easy Street Roundabout***	Art/Landscaping for Roundabout	\$200,000	\$200,000

\* Engineering for the pool project is on hold pending the PUD grant request.  
 \*\* Endeavoring to find funding to complete the road connection.  
 \*\*\* The project was added to the work plan. The design process is underway.

The City Council adopted the budget at their November 18 meeting.

## 2022 Work Plan

The following are general work task items that are anticipated for the year. They are subject to change and may include multiple sub tasks.

### ADMINISTRATIVE

- Contracted Park Rangers/Security
- 50 Temporary and 4 FTE – Recruitment, Selection, Training and Supervision, Performance Reviews
- Weekly, Quarterly and Annual Reports
- Website, Social Media Page, Elements, Intranet and Active site programming
- Budget Administration and 2023 Preparation
- Purchasing and Interfund Billings
- Fee and Charge Annual Update
- Park Special Event, Concessions, and Rental Administration
- Internal and External meetings and organizational involvement
- Agenda Preparation and Staff Support for Arts, Recreation and Parks Commission
- City Council and Council Committee meetings
- Office and Operations Move
- Homeless Sleep Center –RFQ for Engineering, Design, Construction, WSDOT Grant Administration.
- Interlocal Agreements with Douglas County and PUD for Encampment Response
- WSDOT Grant Agreement
- Programs and services promotion (flyers, interviews, psa’s, brochures, rec guide.)
- Tree Memorial Program Administration
- Park Memorial Bench Program Administration
- Department forms update
- Arbor Day

### AQUATICS

- Request for proposals – Engineering for Liner and Leak Project, temporary repair.
- YAF Grant Administration, CCPUD Grant Administration
- Pool Seasonal Preparation and Operations
- Youth and Adult Swimming Lessons, scholarship program administration
- Pool Rentals, Recreation Swims, Lap Swims
- Dog Paddle Swim
- Velocity Contract administration

### ARTS

- Humpback Whale Repair
- Pre-Mathematics Repair
- Large Paired Geese Repair
- Plaque Pedestal Painting
- Walking Tour Brochure
- Memorial Park - Native Peoples Feature – Call to Artists and Design Process,
- Highway 2/Easy Street Roundabout – Call to Artists, Design Process and Construction
- Summer Concert Series
- Movie in the Park
- Sculpture maintenance manual.
- Sculpture and pedestal relocation – Riverfront Park
- Lincoln Park Stage Construction

### CEMETERY

- Operations – Mowing, trimming, pruning, tree replacement, headstone leveling, sales
- Services

### COMMUNITY CENTER

- Pinnacles Prep operational agreement administration
- Renovation Project



## **PARK OPERATIONS**

- Routine Maintenance – mowing, trimming, trash, restroom cleaning, edging, irrigation repair – Downtown, streetscapes, city buildings, parks, trailheads
- Vandalism repair
- Annual Plantings
- Lions Locomotive Park Juniper Replacement
- 1st Street Planters - Soil Enhancement/Planting
- 5th Street Median – Design, Planting, Construction
- Memorial/Centennial Park Trash Cans/lids
- Kiwanis Methow Park – Repairs
- Snow and Ice Response
- Lincoln Park Baseball Field Dugout Replacement, Infield watering quills
- Hazard Tree Replacement
- McKittrick Streetscape Installation
- Rotary Park Peace Pole, Pickleball Court and Park Restoration
- Washington Park Improvements - Phase One Construction, Sidewalks, ADA Ramps
- Okanogan Street Community Garden Phase One – Design and Construction
- Memorial Bench Installation and Concrete Slabs
- Pioneer Park Bike Rack installation

## **PLANNING**

- Saddle Rock Remediation Phase 2 – Engineering, Construction, Ecology Grant Administration.
- Security Cameras - Rotary, Locomotive
- Lincoln Park Renovation – Construction (also in Arts, and Operations) – YAF, WWRP, LWCF, CPIF, LTAC, CDBG, RMSA Grant Administration.
- Kenzies Landing – Engineering, Bidding, Construction, Grant Administration
- Maiden Lane Road Extension - Engineering, Bidding, Construction
- Foothills Acquisition Project – Appraisals, Reviews, Cultural, ESA's, Acquisitions, WWRP Grant Administration.
- Riverfront Park Plan Implementation – Design, Bidding, Construction
- State SCORP Update Committee
- Habitat Bank Agreement
- Worthen Street Acquisition

## **RECREATION**

- Day Camp
- Special Olympics – Basketball, Cycling, Nordic Skiing, Snowboarding, Figure Skating, Speed Skating, Soccer, Softball, Cross Country Skiing, Track, Swimming, Cheerleading, Bowling, Golf.
- Polar Plunge
- Special Olympics State Winter Games
- Park Wading Pool Program and Rotary Park Splash Pad
- Special Needs Social Program – CDD Grant Administration
- Bundle up Festival/Youth Sports Fair
- Indoor Playground
- Adult Co-Ed Drop in Volleyball
- Skyhawks Sports Camps (16)
- Hiking and Nature Camps
- Youth Track and Field
- Youth Basketball League
- Youth Tennis Lessons
- Halloween Carnival
- Snow Shoe Hikes
- Solicit sponsors and donations
- Recreation Program development



# MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission  
From: Dave Erickson, Parks, Recreation and Cultural Services Director  
Re: Highway 2 East Street Roundabout Project  
Date: January 4, 2022

***ACTION REQUESTED:***

***Introduction and Project Update.***

***BACKGROUND:***

The Parks, Recreation and Cultural Services Department was tasked with the assignment of selecting an artist or team of artists to create and install a feature in the new Highway 2/Easy Street Roundabout. The roundabout is scheduled for construction later in 2022. A Call to Artists solicitation was prepared and distributed on November 15, 2021 to over 200 individuals and firms from the small works roster. A copy is contained below.

From this, 4 submittals were received from qualified artists by the January 3 deadline. An evaluation committee consisting of City staff and Commission members reviewed and scored the submittals, narrowing the field to the top 3 candidates. The three were notified of their advancement to the next round and were invited to prepare two concepts each for the project. The concepts will be available for review and comment in early March and they will be presented by the artists at the March Commission meeting. It is hoped that a final concept will be selected following that meeting.

## **PUBLIC ART OPPORTUNITY**

### ***CALL FOR ARTISTS - Request for Qualifications***

#### ***Highway 2/Easy Street Roundabout Project***

The City of Wenatchee is seeking an artist or team of artists, to create a permanent art, landscape element and iconic, focal point of the new Highway 2/Easy Street Roundabout in Wenatchee.

**GENERAL INFORMATION/PROJECT DESCRIPTION:**

The location for this project is the center of a round-about in the roadway as depicted in the gray circle below. The radius of the circle is 35.7 feet as shown on the diagram on the last page of this document.



The goal of the project is to create an iconic focal point that is representative of Wenatchee and the Wenatchee Valley. Some possible design themes could include features that honor the tribes native to Wenatchee, the apple industry and agriculture, hydropower, landscaping for pollinators, outdoor recreation, gateway to Wenatchee or others.

The design should take into consideration ease of maintenance and resistance to vandalism. Water features are not allowed. Plantings and lighting may be included in the project design. Electrical service and irrigation are available to the site.

**ARTIST REQUIREMENTS:**

- The artist may be an individual or team.
- Artist is asked to submit evidence of work experience and past projects as they relate to this call specifically addressing evidence of:
  - Experience relevant to this type of project
  - Evidence of communication skills: verbal, written, and visual
  - Experience working with other design professionals and with communities
  - Availability/ability to begin work in a timely manner and meet project schedules
  - Teams must demonstrate prior collaborative experience
- Professional artists or teams living in Washington, Oregon, and Idaho may apply by submitting the requested materials to the City of Wenatchee, who is administering the selection process and overall project. Highest consideration will be given to proposals from artists from Washington State, although that will not be the only criteria used to judge applicants. The submittal must demonstrate an ability to successfully complete the project and fulfill the project criteria as described in this prospectus.

**BUDGET:**

The total estimated budget for the project is approximately \$175,000-\$200,000. The final budget must be all inclusive; covering all costs associated with the project including design, fabrication and

installation. This amount must also include the artist's design fee, the implementation budget, fabrication costs, fees, permits, and applicable taxes. Taxes, insurance and necessary licenses are the responsibility of the artist(s) but travel costs may be factored into the overall cost of the project.

**SUBMITTAL GUIDELINES:**

Please include the following with your submittal:

- A one-page cover letter that includes a brief statement of your interest in the project, collaborative skills, relevant experience and technical ability.
- Current resume(s) of the artist/contractor(s) and any other team members.
- Reference list that includes the names, addresses and phone numbers of three professional references who can speak to the quality of your artwork, collaborative ability, and ability to meet schedule & budget requirements.
- A summary of previous, related projects containing up to a total of 12 images. The summary may be up to four pages in length. The identification for images must include the artist/contractor's name, title of work, brief project description, medium, dimensions, date of completion, location of artwork, commissioning agency, budget, collaborators/fabricators with whom you worked (if appropriate).
- Artist/contractor or teams should submit all materials listed above for each team member as one package.

**Incomplete or late submissions will not be considered.**

**SUBMITTAL LOCATION:**

Interested artists shall email their completed submittal to: daerickson@wenatcheewa.gov. Submittals may also be provided on a thumb drive by mail to:

City of Wenatchee Parks, Recreation and Cultural Services Department  
Highway 2/Easy Street Roundabout Project  
PO Box 519  
Wenatchee, WA 98807

Or dropped off in person on a thumb drive at:

City of Wenatchee Parks, Recreation and Cultural Services Department  
1350 McKittrick Street  
Wenatchee, WA 98801

**SELECTION:**

The City will decide upon three artists as finalists based on artist qualifications, the strength and quality of past work as demonstrated by a resume images of past projects. Those artists will be asked to prepare a proposal for art which will include a conceptual design, suggested materials, proposed installation method and budget. The concepts will be placed on public display for viewing and comment by the general public and also provided to the Washington State Department of Transportation for review. The artists will then be asked to make a formal 20-minute presentation of their work and their proposal to the Wenatchee Arts, Recreation and Parks Commission meeting and participate in a question and answer session. The three finalists will be paid mileage to travel to Wenatchee, Washington and \$500 for one proposal. The City of Wenatchee reserves the right to not award the project to any artists if they are not satisfied after these presentations.

All decisions and recommendations of the Arts, Recreation and Parks Commission are advisory and must be formally reviewed and accepted by the Wenatchee City Council prior to being considered

final. If the selected artist(s) is approved by the City Council, the artist or team is expected to enter into a formal contract with the City of Wenatchee for the final design, fabrication and installation of the design. The selected artist or team will be required to obtain a Washington state tax identification number, a City of Wenatchee Business License and provide proof of insurance.

The artist selected by the Arts, Recreation and Parks Commission will be notified via email after approval by the City Council. Notification to remaining applicants not chosen will follow.

**PRELIMINARY SCHEDULE:**

The following is the preliminary schedule for the project and is subject to change. Changes to the final installation deadline will be at the mutual agreement of the artist and the City of Wenatchee and may be subject to road construction or other delays.

Call to Artists	November 2, 2021
<b>Submittal Deadline</b>	<b>January 3, 2022 - 2:00pm</b>
Review and Selection of Finalists	January 3-10, 2022
Concept Plan Submittal Date:	March 4, 2022
Pubic Review/Display of Finalist Concepts	March 7-11, 2022
City Complete Review/Finalist Presentations	March 15, 2022, 4:00pm
City Council Award Contract	March 24, 2022
Preliminary Design	March 25, 2022-May 5, 2022
Final Design Approval	May 12, 2022
Project Construction Complete/Dedication	September 1, 2022

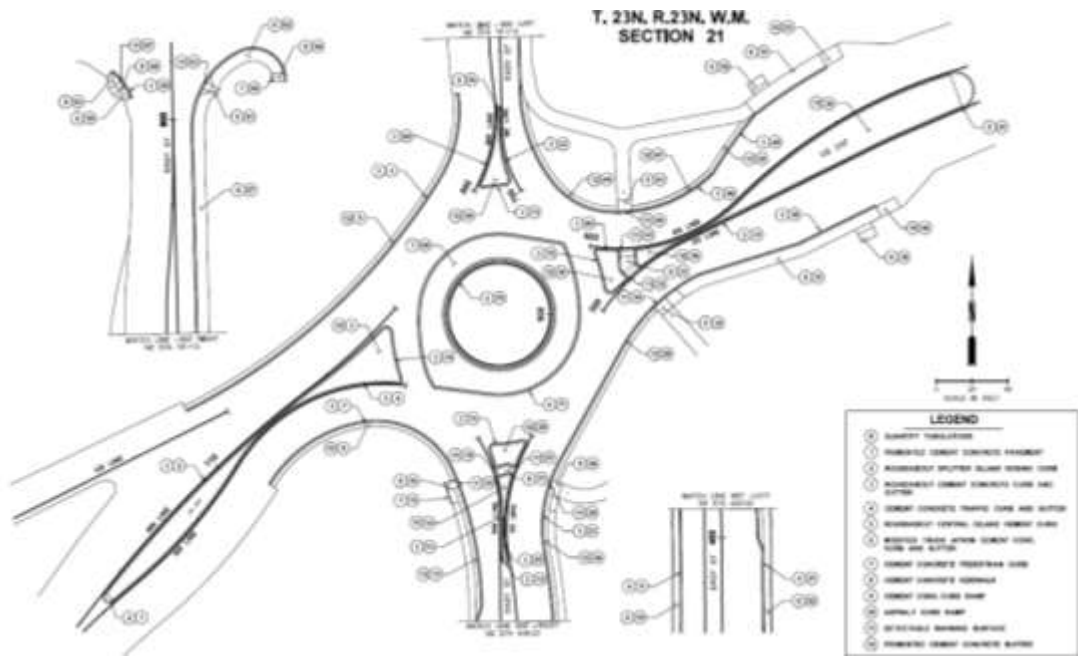
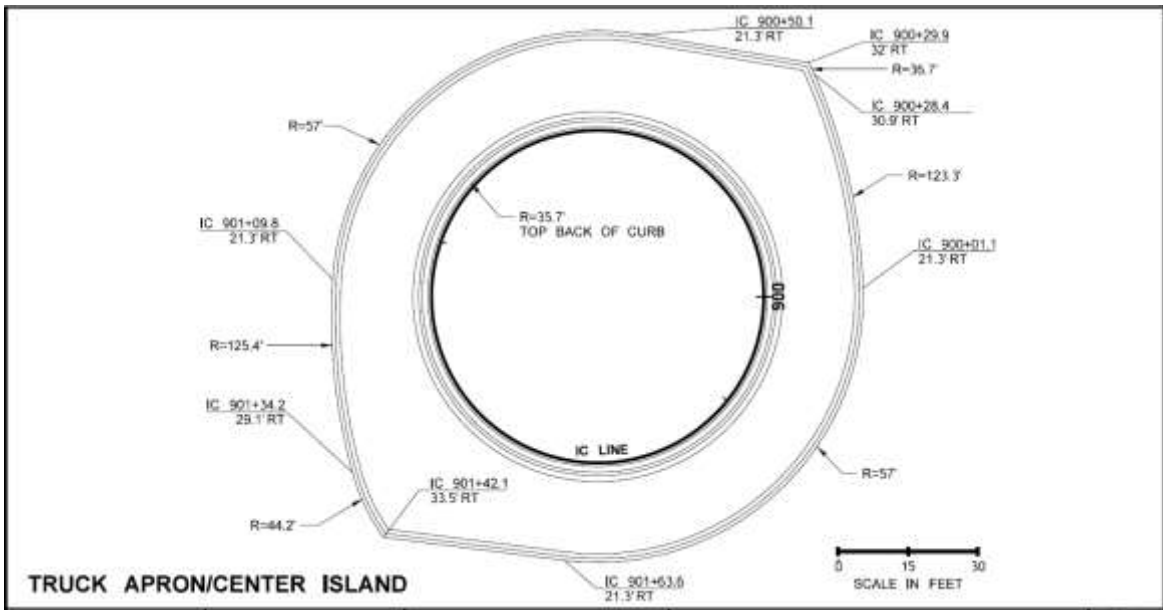
**DESIGN AND INSTALLATION:**

The selected artist/team will prepare the concept and produce detailed drawings. There will be two contracts between the chosen artist(s) and the City. The first contract for the design must include the proposal, a detailed budget, materials to be used, and installation methods. The second contract will be for the final design (with engineering, landscape plans and construction documents), fabrication and installation by the artist(s) or their subcontractors.

Documentation relating to maintenance requirements and a brief narrative conveying how the design features addresses the project criteria will also be required as part of the proposal.

**QUESTIONS:**

For any questions regarding the project or to schedule a site visit, please contact Parks, Recreation and Cultural Services Director David Erickson, at (509) 888-3284 or [daerickson@wenatcheewa.gov](mailto:daerickson@wenatcheewa.gov). Email communication is preferred.





# MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission  
From: Dave Erickson, Parks, Recreation and Cultural Services Director  
Re: Fee Updates  
Date: January 4, 2022

***ACTION REQUESTED:***

***If satisfied with the proposed changes, move approval of the parks and recreation fees as proposed.***

***BACKGROUND:***

The City of Wenatchee Parks, Recreation and Cultural Services Department charges a variety of fees for the services it provides and facilities that it operates. These fees are reviewed and updated annually to ensure that they are consistent with the local market, are appropriate for the services that are provided, recover costs, are consistent with the pricing plan and include any proposed new programs. The fees are posted on the City website and contained in promotional materials.

For 2022, staff is proposing the following adjustment/changes that are described below and outlined in red in the fee table.

- Memorial Bench Program – Adjusted to match current cost of the bench.
- Cemetery Fees – Adjusted as outlined below to respond to inflation.
- Recreation Fees – Deleted fees for programs not currently offered. Adjusted Day Camp, Hiking Camp and Tween Camps.
- Pool Fees - Pool rental fees were adjusted to account for additional lifeguard costs. Eliminated Toddler rate (children under 3 now free) and reduced private lesson rate.

**2022**  
**PARKS AND RECREATION FEES AND CHARGES**  
 Residents are classified as living within the Wenatchee City Limits  
 \* Includes Washington State Sales Tax

<b>SWIMMING POOL FEES</b>	<b>RESIDENT</b>	<b>NON-RESIDENT</b>
<b>GENERAL ADMISSIONS</b>		
Public Swim*:		
<del>Toddler:</del>	<del>\$1.00</del>	<del>\$1.00</del>
Youth:	\$3.00	\$3.25
City Recreation Day Camp Participant:	\$1.00	\$1.00
Adult:	\$3.00	\$3.25
Senior:	\$2.00	\$2.25
Family:	\$7.00	\$7.75
Lap Swim*:		
Youth:	\$2.00	\$2.25
Adult:	\$3.00	\$3.25
Senior:	\$2.00	\$2.25
Dog Paddle Swim*:	\$5.00	\$5.50
General Admission 10 visit punch card*:		
Youth:	\$27.00	\$29.25
Adult:	\$27.00	\$29.25
Senior:	\$18.00	\$20.25
Season Pass*:		
<del>Toddler:</del>	<del>\$21.00</del>	<del>\$23.00</del>
Youth:	\$63.00	\$69.00
Adult:	\$63.00	\$69.00
Senior:	\$42.00	\$46.00
Family:	\$148.00	\$162.00
Shower Only:	\$1.00	\$1.25
<b>CLASSES</b>		
Swimming Lessons (per 30-minute lesson):	\$3.00	\$3.30
Adult Lessons (per 45-minute lesson):	\$6.25	\$7.00
Private Lessons (per 30-minute lesson):	<del>\$30.00</del> <b>\$25.00</b>	<del>\$33.00</del> <b>\$27.50</b>
Semi-Private Lesson (2 People per 30-minute lesson)	\$21.00	\$23.00
Water Exercise Class*:		
Youth:	\$3.00	\$3.25
Adult:	\$4.00	\$4.50
Senior:	\$3.00	\$3.25



Water Exercise 10 visit discount card*:		
Youth:	\$27.00	\$29.25
Adult:	\$36.00	\$39.50
Senior:	\$27.00	\$29.25
Special Needs Water Fitness:*	\$5.25	\$5.25

## RENTALS

Public Pool Rental:		
0-100 people	<del>\$100</del> \$125/hour	<del>\$110</del> \$138/hour
101-150 people	<del>\$122</del> \$137/hour	<del>\$134</del> \$151/hour
151-200 people	<del>\$144</del> \$159/hour	<del>\$158</del> \$175/hour
201-250 people	<del>\$164</del> \$189/hour	<del>\$180</del> \$208/hour
251 to capacity	<del>\$193</del> \$218/hour	<del>\$212</del> \$240/hour
Diving tank only:	\$40/hour	\$44/hour
Competitive Team Rentals:		
Swim Meet Rental:	\$600/day	\$600/day
Practice Rental Rate (per lane per hour):	\$5.00	\$5.00

## RECREATION PROGRAM FEES

### RESIDENT      NON-RESIDENT

### SPECIAL NEEDS

Special Needs Exercise*:	\$5.25	\$5.25
Special Olympic Programs*:	\$5.25	\$5.25

### ATHLETICS

Track*:	\$37.00	\$40.50
<del>Run, Jump and Throw</del>	<del>\$10.00</del>	<del>\$11.00</del>
Tennis Lessons (per 5 lesson session):	\$31.50	\$35.00
Youth Basketball Instruction Program:	\$48.50	\$53.00
Women's Volleyball League*:	\$20.00	\$22.00
Drop-In Volleyball*:	\$2.00	\$2.25
Drop-In Volleyball 10 Visit Pass*:	\$18.00	\$20.00
Pickle Ball:	<del>\$1.00</del>	<del>\$1.00</del>
Youth Athletic Team Sponsorship:	\$100.00	\$100.00
<del>Adult Kickball League*:</del>	<del>\$150.00/team</del>	<del>\$165.00/team</del>

### OUTDOOR RECREATION

Hiking and Nature Camp:	<del>\$42.00</del> \$47.00	<del>\$46.00</del> \$51.00
Guided Family Hikes	\$5.00	\$5.50
Snow Shoe Instruction Program:		
Youth	\$5.25	\$6.00
Adult	\$8.00	\$8.50

### YOUTH AND FAMILY

Day Camp (per person per day):	<del>\$24.00</del> \$26.00	<del>\$26.50</del> \$29.00
Late pick up fee (per 15 minutes):	\$10.00	\$10.00
Tween Camp (per person per day)*:	<del>\$25.00</del> \$26.00	<del>\$27.50</del> \$29.00
Indoor Playground*:	\$2.00	\$2.25
Indoor Playground 10 Visit Fun Pass*:	\$18.00	\$20.00
<del>Parent's Night Out*:</del>	<del>\$15.00</del>	<del>\$16.50</del>

## PARK FEES

	<b>RESIDENT</b>	<b>NON-RESIDENT</b>
Alcoholic Beverage Area Permit:	\$100.00	\$110.00
Special Event Permit Fee for groups of 200 or more people:	\$190.00	\$209.00
Park Maintenance Call Out Service Fee (2-hour minimum):	\$50.00/hour	\$50.00/hour
Electrical Permit Charge	\$300.00	\$300.00
Damage and cleaning deposit (Resident and Non-Resident)	\$500.00	\$500.00
Damage and cleaning billed at \$160 per hour plus materials or charges.		
Memorial Bench	<del>\$1,600.00</del> <b>\$2,000</b>	<del>\$1,600.00</del> <b>\$2,000</b>
Memorial Tree	\$350.00	\$350.00
Give Your Dog A Bone	\$95.00	\$95.00
Community Garden Annual Plot Fee:	\$10.00	\$11.00

### Park Concession Fees:

Park Concession Permit Fee:	\$100.00	\$100.00
Concession Operation Fee:	\$25.00/week	\$25.00/week

Transaction/Change Charge: Equal to 25 percent of the registration or reservation fee.

Refund Processing Fee: Fee shall be equal to 25 percent of the registration or reservation fee rounded to the nearest \$.25.

Picnic shelter reservation fee for groups of less than 200 people:

	Mon-Thurs Resident <u>0-4 hours/Day</u>	Mon-Thurs Non Resident <u>0-4 hours/Day</u>	Fri-Sun Resident <u>0-4 hours/Day</u>	Fri-Sun Non Resident <u>0-4 hours/Day</u>
Rotary Park	\$37.00/\$79.00	\$40.50/\$87.00	\$53.00/\$111.00	\$58.00/\$122.00
Washington Park	\$37.00/\$79.00	\$40.50/\$87.00	\$53.00/\$111.00	\$58.00/\$122.00
Lincoln Park	\$37.00/\$79.00	\$40.50/\$87.00	\$53.00/\$111.00	\$58.00/\$122.00
Hale Park	\$37.00/\$79.00	\$40.50/\$87.00	\$53.00/\$111.00	\$58.00/\$122.00
Pennsylvania Park	\$11.00/\$26.50	\$11.50/\$29.00	\$12.50/\$30.50	\$14.00/\$34.00
Saddle Rock	\$37.00/\$79.00	\$40.50/\$87.00	\$53.00/\$111.00	\$58.00/\$122.00

Stage reservation fee for groups of less than 200 people (more than 200 people is a Special Event):

	Mon-Thurs Resident <u>0-4 hours/Day</u>	Mon-Thurs Non Resident <u>0-4 hours/Day</u>	Fri-Sun Resident <u>0-4 hours/Day</u>	Fri-Sun Non Resident <u>0-4 hours/Day</u>
Lincoln Park	\$37.00/\$79.00	\$40.50/\$87.00	\$53.00/\$111.00	\$58.00/\$122.00
Centennial Park	\$37.00/\$79.00	\$40.50/\$87.00	\$53.00/\$111.00	\$58.00/\$122.00
Methow Park <sub>(kiosk)</sub>	\$37.00/\$79.00	\$40.50/\$87.00	\$53.00/\$111.00	\$58.00/\$122.00

Other park areas available to rent for groups of less than 200 people:

	0-4 hours/Day	0-4 hours/Day
Pioneer Park (fireplace area)	Resident: \$37.00/\$79.00	Non Resident: \$40.50/\$87.00
Memorial Park (non-special event)	Resident: \$37.00/\$79.00	Non Resident: \$40.50/\$87.00

Wading Pool Rental (4 hour minimum): Resident: \$40/hour      Non Resident: \$44/hour

## CEMETERY FEES AND CHARGES

### LOT PRICES

Adult	<del>\$1,133.00</del> \$1,173.00
Adult – Section O	<del>\$1,133.00</del> \$1,173.00
Infant	<del>\$494.00</del> \$511.00
Cremation	<del>\$682.00</del> \$706.00
Outside Niche – Wall A and B	<del>\$945.00</del> \$978.00
Outside Niche – Wall C and D	<del>\$1,164.00</del> \$1,205.00
Inside Niche (Row A)	<del>\$1,056.00</del> \$1,093.00
Inside Niche (Row B)	<del>\$1,277.00</del> \$1,322.00
Inside Niche (Row C)	<del>\$1,929.00</del> \$1,997.00
Inside Niche (Row D)	<del>\$2,128.00</del> \$2,202.00
Inside Niche (Row E)	<del>\$3,299.00</del> \$3,414.00
Inside Niche (Row F)	<del>\$4,472.00</del> \$4,629.00
Inside Niche (Row G)	<del>\$3,402.00</del> \$3,521.00
Inside Niche (Row H)	<del>\$2,771.00</del> \$2,868.00
Inside Niche (Row I)	<del>\$2,128.00</del> \$2,202.00
Inside Niche (Row J)	<del>\$1,496.00</del> \$1,548.00
Inside Niche (Row K)	<del>\$1,056.00</del> \$1,093.00
Second Usage	<del>\$296.00</del> \$306.00

### CONTRACT PURCHASE

Contract purchase of lots may be made with an initial payment of not less than \$150.00 per lot. Twenty-five dollars of such price shall be considered a service charge and a sum equal to the balance of the total purchase price of said lot shall be paid to the city within 12 months of the date of initial payment. The deferred balance of the purchase price shall at all times bear interest at the rate of 12 percent per annum.

In the event payments, including the service charge, equal to the total purchase price of the lot are not made by the purchaser within a 12-month period, a service charge in the amount of \$100.00 shall be retained by the city and the balance of funds previously paid returned to purchaser.

### OPENING AND CLOSING

Adult	<del>\$637.00</del> \$659.00
Infant	<del>\$261.00</del> \$270.00
Cremation	<del>\$261.00</del> \$270.00
Saturday interment	<del>\$556.00</del> \$575.00
Disinurment	<del>\$261.00</del> \$270.00
Disinterment	<del>\$1,310.00</del> \$1,356.00
Common Vault	\$136.00
Crypt	\$659.00
Niche	\$270.00

### INSCRIPTIONS

Crypt	<del>\$260.00</del> \$269.00
Niche	<del>\$260.00</del> \$269.00

### MARKER SETTING

Full granite 20x44 or 20x32	<del>\$185.00</del> \$191.00
Concrete border 12x24 or 12x36	<del>\$318.00</del> \$329.00
Cremation and infant 12x20 or 12x24	<del>\$128.00</del> \$132.00

Cremation and infant 8x16 w/concrete	<del>\$167.00</del> <b>\$173.00</b>
Flower vase block 12x12	<del>\$128.00</del> <b>\$132.00</b>
Upright single marker 24"x12"x24"H	<del>\$357.00</del> <b>\$369.00</b>
Upright double marker 36"x12"x36"H	<del>\$461.00</del> <b>\$477.00</b>
Vase set in concrete	<del>\$128.00</del> <b>\$132.00</b>
Setting of non-city vase canister	\$13.00

**FOUNDATION CONSTRUCTION**

Foundation for upright single marker	<del>\$534.00</del> <b>\$553.00</b>
Foundation for upright double marker	<del>\$749.00</del> <b>\$775.00</b>

**MISCELLANEOUS**

Flower vase	<del>\$36.00</del> <b>\$37.00</b>
Flower vase insert	\$18.00
Vases for niche wall	\$25.00

**BURIAL VAULTS**

Trigard marble (Tremont)	\$2,364.00	\$2,295.00
Trigard imperial (Heritage)	\$1,495.00	
Trigard (Oxford)	\$1,195.00	
Graveliner	\$895.00	
Delivery of vaults	\$215.00	

**CREMATION BURIAL VAULTS**

Harmony	<del>\$355.00</del> <b>\$367.00</b>
Graveliner	<del>\$148.00</del> <b>\$153.00</b>

**MAUSOLEUM**

Single name plate	<del>\$245.00</del> <b>\$254.00</b>
Companion family name	<del>\$225.00</del> <b>\$233.00</b>
Companion given name	<del>\$225.00</del> <b>\$233.00</b>
Flower vase and holder	<del>\$116.00</del> <b>\$120.00</b>

**INSIDE NICHE**

Single name plate	<del>\$140.00</del> <b>\$145.00</b>
Companion family and given name	<del>\$163.00</del> <b>\$169.00</b>
Companion given name	<del>\$99.00</del> <b>\$102.00</b>
Bud vase and holder	<del>\$139.00</del> <b>\$144.00</b>

**MEMORIAL MARKER PRICES**

Stone Group		Memorial Marker Size						
		8x16	12x24	12x36	20x32	20x44	2' Slant	3' Slant
Group 1	Sierra White	\$461.00	\$652.00	\$942.00	\$1,078.00	\$1,472.00	\$1,522.00	\$1,802.00
Group 1b	Sunset	N/A	\$652.00	N/A	N/A	N/A	N/A	N/A
Group 2	Memory Rose, Georgia Gray, Saint Cloud Gray, Mahogany, Morning Rose	\$486.00	\$742.00	\$1,047.00	\$1,287.00	\$1,712.00	\$1,749.00	\$2,030.00

Stone Group		Memorial Marker Size						
		8x16	12x24	12x36	20x32	20x44	2' Slant	3' Slant
Group 3	American Bouquet, Academy Black, Diamond Gray, Colonial Rose, Rainbow	\$601.00	\$862.00	\$1,110.00	\$1,352.00	\$1,781.00	\$1,811.00	\$2,090.00
Group 4	Bahama Blue, Barre Gray, Jet Mist, Paradisio, Royal Emerald, Twilight Red, Autumn Brown	\$663.00	\$906.00	\$1,202.00	\$1,414.00	\$1,926.00	\$1,941.00	\$2,221.00
Group 5	Melrose Black, Wasau Red	\$729.00	\$1,022.00	\$1,307.00	\$1,485.00	\$2,008.00	\$2,088.00	\$2,369.00
Group 6	Blue Pearl, Mt. Red, Salisbry Pink	\$875.00	\$1,221.00	\$1,562.00	\$1,794.00	\$2,356.00	\$2,533.00	\$2,822.00

**MISCELLANEOUS ITEMS AND CHARGES**

12" x 12" Vase Block Granite vase block with premium vase – All colors – 1/2 price of 12x24 marker plus \$100.00 for core hole and premium vase.

Base for slants	20 x 32	20 x 44
Concrete	\$95.00	\$110.00
Unpolished	\$300.00	\$400.00

Special Artwork	\$110.00
Emblems	\$50.00
Match Existing Marker Design	\$80.00
Two Names on 12x24 or 8 x 16	\$50.00
Final Dates	\$190.00 for first 4 letters, \$4.00 each letter over 4
Outline Letters	\$213.00 for first 4 letters, \$6.00 each letter over 4
Memorial Bench with plaque	<del>\$1,600.00</del> <b>\$2,000.00</b>

**ENDOWMENT CHARGE**

An endowment care fee calculated at fifteen (15) percent of the entire project cost including lot purchase, excavation, foundation construction, columbarium purchase, installation and restoration shall be charged upon all items listed in subsection of this section except for lots in Section O and niches in Outside Niche – Walls C and D upon which a 30 percent endowment care fee will be charged.

**OVERTIME CHARGE**

After 4:00 p.m. Monday through Friday & 12:00pm Saturday ~~\$540.00~~ **\$545.00**/hour



# MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission  
From: Dave Erickson, Parks, Recreation and Cultural Services Director  
Re: Project Updates  
Date: January 5, 2022

***ACTION REQUESTED:***  
***Informational.***

***BACKGROUND:***

The following is a list of current departmental activity. An update will be provided at the meeting.

**ARTS**

- Adopt a Sculpture Program – Ongoing - Looking for sponsors.
- Elephant Installation – To be installed this Summer.
- Native Peoples Project – Call to Artists next month.
- Sculpture cleaning – Completed until spring. Preparing maintenance manual.
- Highway 2/Easy Street Roundabout – Call to Artists process underway.

**PARKS**

- Saddle Rock Remediation – Fall 2022 construction.
- Kenzie's Landing – Construction bidding planned to be released on February 4.
- Maiden Lane Extension – Storm water easement, construction bidding also on February 4.
- Lincoln Park – Potential construction bid award on January 13. Dugout project. Disc Golf Tees.
- City Pool – Leak and Liner issues. Temporary fix for 2022.
- Lower Castle Rock Conversion – Cultural Resources, replacement acquisition, RCO approval, Grant amendment.
- Rotary Park Peace Pole and Pickleball Court Projects – 2022 construction.
- Upper Saddle Rock Acquisition – 1<sup>st</sup> of 3 acquisitions underway – cultural resources and appraisal.
- Lions Locomotive Park – Lions decided against pursuing the fence project due to cost.
- Kiwanis Methow Park – Ongoing vandalism.
- Hale Park – Ongoing fence vandalism.
- General Parks – Responding to snow.

**RECREATION**

- Special Needs Social Program –Thanksgiving -11/17, Christmas – 12/7, Movie Night – 1/11 (moved to drive through event).
- Special Olympics Sports – Basketball, Cheerleading, Speed Skating, Figure Skating, Cross Country Skiing, Nordic Skiing – underway.
- Special Olympics State Winter Games – March 4-6.
- Indoor Playground – November 8-March 17 at City Hall.
- Bundle Up Fest/Youth Sports Fair – January 22.
- Adult Cod-ed Drop-in Volleyball – Began October 20 on Wednesday nights through May.
- Women's Volleyball League – Start in February.

**ADMINISTRATIVE**

- Short Staffed. Recreation Coordinator recruitment, 2 Park Maintenance Worker recruitments.
- Employee Performance Reviews.
- WSDOT and DC Agreements for camp related cleanup.



# MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission  
From: Dave Erickson, Parks, Recreation and Cultural Services Director  
Re: Grant Update  
Date: January 4, 2022

**ACTION REQUESTED:**  
**Informational.**

**BACKGROUND:**

The following is an update of current grant related work. **New information is highlighted in ORANGE.**

**RCO** = State of Washington Recreation Conservation Office

**YAF** = Youth Athletic Facility Account

**WWRP** = Washington Wildlife and Recreation Program

**LWCF** = Land and Water Conservation Fund

**Chelan Douglas Developmental Disabilities Grants**

The grant provides funding support of the Special Needs Social Program. Received an \$8,000 grant to fund the Social Program for the 2021 program year.

**Lincoln Park RCO Youth Athletic Facilities Grant**

The \$263,192 grant would construct the full-size soccer/lacrosse field, new restrooms and safety fencing in Lincoln Park. **The project is out to bid.**

**Lincoln Park Improvement RCO WWRP Local Parks Grant**

The \$500,000 grant will replace the stage and play area; add a water play area, second picnic shelter, bmx pump park, trees and upgrade utilities and parking in Lincoln Park. **The project is out to bid.**

**Lincoln Park Improvement RCO LWCF Grant**

The \$500,000 grant application will replace the stage and play area; add a water play area, second picnic shelter, bmx pump park, trees and upgrade utilities and parking in Lincoln Park. **The project is out to bid.**

**Kenzie's Landing RCO WWRP Local Parks Grant**

The \$1,000,000 acquisition/development grant application acquires approximately 60 acres, construct an access road, improve fire protection and construct trailhead in the northwest foothills. Engineering is ongoing.

**Department of Ecology Remedial Action Grant**

A second \$1,244,170 grant for the second phase of the Saddle Rock remediation project was approved. Engineering is ongoing with construction bidding in 2022.

### **City Pool RCO Youth Athletic Facilities Grant**

The \$330,000 grant application to provide a portion of the funding required to replace the plaster liner and tiles in the pool following the 2022 season ranked 23<sup>rd</sup> out of 37 projects statewide. **Received the grant contract. The draft RFP for the project has been prepared. Accepting the grant is scheduled for City Council on January 13.**

### **Foothills RCO WWRP Local Parks Grant**

This project would acquire approximately 650 acres in the foothills for non-motorized recreation, education and habitat purposes. Beginning the boundary line adjustment process.

### **Chelan County LTAC Grant**

Prepared and submitted a \$183,000 grant request to assist with the funding of the Lincoln Park soccer field. The project was selected for funding at a \$100,000 level. **The City Council accepted the grant. The project is out to bid.**

### **Chelan County Distressed County Fund Request**

A \$300,000 request was prepared and submitted to the County to assist with the funding of the Lincoln Park Project. \$115,200 was approved for the project and the grant agreement was accepted by the City. **The project is out to bid.**

### **Community Development Block Grant (CDBG)**

This request would provide CDBG funding to assist with funding the Lincoln Park Project. \$200,000 was budgeted for the project. **The project is out to bid.**

### **Community Foundation of North Central Washington Regional Impact Grant**

A \$10,000 grant request was prepared, submitted and presented to the Community Foundation. The grant request would provide funding assistance for the Call to Artist process for the Native Peoples Recognition Project. **The application was not approved.**

### **Chelan PUD Public Power Benefit Program Grant**

A \$625,000 grant request was prepared and submitted to the Chelan County PUD. The grant request would provide funding assistance to repair the leak, replace the liner in the City Pool and purchase solar blankets. We should know the result soon.

### **Risk Management Service Agency Loss Control Grant Request**

A \$10,000 request was prepared and submitted to assist with the funding of the Lincoln Park Project. We are awaiting the decision if it will be funded.





# MEMO

Parks, Recreation and Cultural Services Department

To: Arts, Recreation and Parks Commission  
From: Dave Erickson, Parks, Recreation and Cultural Services Director  
Re: City Council Items  
Date: January 4, 2022

**ACTION REQUESTED:**  
*Informational.*

**BACKGROUND:**

The following is a report of parks, arts and recreation related items that the City Council has, or will be considering in the near future. The schedule is tentative and is subject to change.

**November 4, 2021 City Council Meeting**

- ✓ Review Revised 2022 Budget, Public Hearing for Property Tax Levy.
- ✓ Consider Acceptance of the State RCO Youth Athletic Facilities Grant for the Pool Liner Project. - **Postponed**

**November 18, 2021 City Council Meeting**

- ✓ Public Hearing on 2022 Budget, 2022 Budget Adoption- **Approved**
- ✓ Consider Appointing Nick Rohrbach to the Commission - **Approved**

**January 13, 2022 City Council Meeting**

- ✓ Consider Appointing Kasey Koski to the Commission
- ✓ Award Lincoln Park Construction Contract
- ✓ Consider purchase sale agreement for Saddle Rock Access/Castle Rock Conversion Replacement Property
- ✓ Consider Acceptance of the State RCO Youth Athletic Facilities Grant for the Pool Liner Project
- ✓ Consider Adoption of the Riverfront Park Master Plan and incorporating the plan into City Planning Documents

**March 24, 2022 City Council Meeting**

- ✓ Consider award of Highway 2/Easy Street Design Contract\*

\* Tentative