



WENATCHEE CITY COUNCIL SPECIAL MEETING

Thursday, November 18, 2021

Wenatchee City Hall Council Chambers
301 Yakima Street, 2nd Floor
Wenatchee, WA 98801

MINUTES

Present: Mayor Frank Kuntz; Councilmember Position 1 Jose Cuevas; Councilmember Position 2 Jim Bailey; Councilmember Position 4 Travis Hornby; Councilmember Position 5 Mark Kulaas; Councilmember At-Large "A" Linda Herald; Councilmember At-Large "B" Keith Huffaker (via phone)

Staff Present: Executive Services Director Laura Merrill, City Attorney Steve Smith, City Clerk Tammy Stanger, IS Support Jessi Saucedo, Public Works Director Rob Jammerman, Finance Director Brad Posenjak, Human Resources Director Kari Page, Parks, Recreation & Cultural Services Director David Erickson, Community Development Director Glen DeVries, Senior Engineer-Utilities Jeremy Hoover, Deputy Public Works Director-Utility Jessica Shaw, Utility Planner Darci Mattioda, Operations Manager Aaron Kelly, Facilities Manager Elisa Webb, Public Works Customer Service/Permit Specialist Jenni Rayson, Building Official Cliff Burdick

5:15 p.m. Special Meeting

1. Call to Order, Pledge of Allegiance, and Roll Call. Mayor Frank J. Kuntz called the special meeting to order at 5:15 p.m. City Attorney Steve Smith led the Pledge of Allegiance. Councilmember Keith Huffaker participated in the meeting via phone. The excused absence of Councilmember Ruth Esparza was noted for the record.

2. Consent Items:

Motion by Councilmember Mark Kulaas to approve agenda, vouchers, and minutes from previous meetings. Councilmember Jose Cuevas seconded the motion. Motion carried (5-0).

[The phone connection with Councilmember Keith Huffaker was lost.]

3. Presentation

- Small Business Saturday Proclamation read by Councilmember Travis Hornby. Wenatchee Downtown Association Executive Director Linda Haglund and Creighton Hilstad, owner of the newest downtown business Henry Harrow & Co. accepted the proclamation.

4. Citizen Requests/Comments. None.

[Councilmember Keith Huffaker was reconnected to the meeting.]

5. Action Items

- A. Revised Interlocal Agreement with Chelan County for Construction of the Knowles Road and School Street Sanitary Sewer Extension, CPN 1908/2105**

Senior Utility Engineer Jeremy Hoover presented the staff report. Council asked questions.

Motion by Councilmember Travis Hornby for City Council to approve the revised Interlocal Agreement between the City of Wenatchee and Chelan County for the construction of the Knowles Road and School Street Sanitary Sewer Improvements and authorize the Mayor to sign the Agreement. Councilmember Jim Bailey seconded the motion. Motion carried (6-0).

- B. 2022-2024 Animal Control Services Agreement between the City of Wenatchee and the Wenatchee Valley Humane Society**

Executive Services Director Laura Merrill presented the staff report. Wenatchee Valley Humane Society Executive Director Taylor Sharp and Animal Control Sgt. Ian Mallory were also present. Council asked questions.

Motion by Councilmember Jose Cuevas for City Council to approve a three-year agreement with the Wenatchee Valley Humane Society for Animal Control Services and authorize the Mayor's signature. Councilmember Linda Herald seconded the motion. Motion carried (6-0).

- C. 2022 Management/Administrative Group Classifications and Compensation**

Director of Human Resources Kari Page presented the staff report. Council asked questions.

Motion by Councilmember Linda Herald for City Council to approve Ordinance No. 2021-32, establishing positions for regular status employment within the City of Wenatchee Management/Administrative Group, fixing the compensation to be paid for the calendar year 2022, and repealing Ordinance No. 2020-39. Councilmember Jose Cuevas seconded the motion. Motion carried (6-0).

D. Temporary Employee Hiring, Positions and Wages

Director of Human Resources Kari Page presented the staff report.

Motion by Councilmember Jim Bailey for City Council to approve Ordinance No. 2021-33, establishing pay ranges for temporary employees for the calendar year 2022, and repealing Ordinance No. 2020-40. Councilmember Linda Herald seconded the motion. Motion carried (6-0).

E. Lodging Tax Advisory Committee Appointment

Executive Services Director Laura Merrill presented the staff report. Linda Herald recused herself from this agenda item due to a conflict of interest.

Motion by Councilmember Mark Kulaas for City Council to pass Resolution No. 2021-38 appointing Kyle McCubbin to the Lodging Tax Advisory Committee through December 31, 2023. Councilmember Travis Hornby seconded the motion. Motion carried (5-0) (Herald conflict).

F. Arts, Recreation and Parks Commission Appointment

Parks, Recreation and Cultural Services Director David Erickson presented the staff report. Council commented and asked questions.

Motion by Councilmember Linda Herald for City Council to approve Resolution No. 2021-37 appointing Nick Rohrbach to position seven of the Arts, Recreation and Parks Commission. Councilmember Jim Bailey seconded the motion. Motion carried (6-0).

G. City of Wenatchee Project No. 1716 - Wenatchee City Hall Redevelopment construction contract between the City and TW Clark Construction, LLC, Change Order No. 4 in the amount of \$88,007 plus WSST and Change Order No. 5 in the amount of \$18,463 plus WSST

Facilities Manager Elisa Schafer presented the staff report. Council asked questions.

Motion by Councilmember Travis Hornby for City Council to approve the contract change order with TW Clark Construction, LLC and authorize the Mayor's signature. Councilmember Mark Kulaas seconded the motion. Motion carried (6-0).

H. Water and Sewer Code Revisions

Public Works Director-Utilities Jessica Shaw and Utility Planner Darci Mattioda presented the staff report. Council asked questions.

Motion by Councilmember Mark Kulaas for City Council to adopt Ordinance No. 2021-34 and Ordinance No. 2021-35 amending Chapter 4.08 "Sewer-Rates and Charges" and Chapter 9.12 "Water-Rules and Regulations" of the Wenatchee City Code. Councilmember Travis Hornby seconded the motion. Motion carried (6-0).

I. Code Revisions to Include Financial Securities Language

Public Works Director Rob Jammerman, Deputy Public Works Director-Utilities Jessica Shaw, and Utility Planner Darci Mattioda presented the staff report and a power point presentation. Council asked questions.

Motion by Councilmember Jim Bailey for City Council to adopt Ordinance No. 2021-37 revising Chapter 9.01 "Preapproved Plans and Policies" of the Wenatchee City Code. Councilmember Linda Herald seconded the motion. Motion carried (6-0).

J. Department of Health Drinking Water State Revolving Fund (DWSRF) Loan Applications

Utility Planner Darci Mattioda presented the staff report. Council asked questions.

Motion by Councilmember Linda Herald for City Council to approve the application for Drinking Water State Revolving Fund Loans for Project No. 1918, AC Main Replacement Project and Project No. 2202 Crawford Avenue Water Main Replacement. Councilmember Travis Hornby seconded the motion. Motion carried (6-0).

K. Adoption of amendments to WCC 2.05, Flood Hazard Prevention, following a Community Assistance Contact by Washington State Department of Ecology for FEMA

Building/Fire Code Cliff Burdick presented the staff report. Council asked questions.

Motion by Councilmember Travis Hornby for City Council to adopt Ordinance No. 2021-28 amending portions of Wenatchee City Code Chapter 2.05, Flood Hazard Prevention. Councilmember Jim Bailey seconded the motion. Motion carried (6-0).

L. Columbia River Homeless Housing Task Force Appointments

Community Development Director Glen DeVries presented the staff report. Council asked questions.

Motion by Councilmember Mark Kulaas for City Council to approve Resolution No. 2021-35, appointing three members to the Columbia River Task Force for two-year terms including Linda Herald, Steve Clem, and Steve Crown. Councilmember Jose Cuevas seconded the motion. Motion carried (6-0).

- M. Council authorization for the Mayor to sign the final mylar for the Federal Building Condominium Survey and Binding Site Plan Alteration, BSP-21-03

Community Development Director Glen DeVries presented the staff report.

Motion by Councilmember Linda Herald for City Council to authorize the Mayor to sign the final mylar for the Federal Building Condominium Survey and Binding Site Plan Alteration, BSP-21-03. Councilmember Jim Bailey seconded the motion. Motion carried (6-0).

- N. Department of Commerce Behavioral Health Facilities Program Grant acceptance for Parkside Place Renovation Project

Operations Manager Aaron Kelly presented the staff report. Council asked questions.

Motion by Councilmember Jim Bailey for City Council to accept the Department of Commerce Behavioral Health Facilities Program Grant for project 2206 Parkside Place Renovation Project and authorize the Mayor to sign the grant contract. Councilmember Jose Cuevas seconded the motion. Motion carried (6-0).

- O. Ordinance No. 2021-31 – Amendments to the 2021 Budget

Finance Director Brad Posenjak presented the staff report.

Motion by Councilmember Linda Herald for City Council to approve Ordinance 2021-31 amending the 2021 budget as adopted by Ordinance 2020-31 and amended by Ordinance 2021-19, revoking, recalling or decreasing all or a portion of total appropriations provided for, entering findings that this ordinance is in the best interest of the City and requiring that this Ordinance be approved by a majority plus one of the entire Council. Councilmember Jim Bailey seconded the motion. Motion carried (6-0).

6. Public Hearing Items

The Mayor explained the public hearing process.

- P. Ordinance No. 2021-30 – Adopting the 2022 Budget

Finance Director Brad Posenjak presented the staff report.

The Mayor asked for public comment. There was no one who wished to speak.

Motion by Councilmember Mark Kulaas for City Council to approve Ordinance No. 2021-30, adopting the Final Budget for the City of Wenatchee, Washington, for the fiscal year ending December 31, 2022. Councilmember Travis Hornby seconded the motion. Motion carried (6-0).

7. Reports

- a. Mayor's Report. The Mayor reported on the following:
- (1) The swearing-in ceremony and goodbyes are being rescheduled to December 9 as there are a few Councilmembers who will be on vacation at the end of the year.
 - (2) He would like to review next year's Council committee assignments at the December 9 meeting.
 - (3) Executive Services Director Laura Merrill announced the Numerica PAC has invited them (Mayor and Council) to the Festival of Trees Gala this weekend.
 - (4) She and Public Works Director Rob Jammerman had a recent meeting with Retail Strategies for the marketing of the North Wenatchee Avenue property. They will continue to keep the Council updated as it moves along.
 - (5) The Mayor and Executive Services Director Laura Merrill met with Parque Padrinos regarding Methow Park.
 - (6) He met with Council-Elect Top Rojanasthien last Friday.
 - (7) He attended the Wenatchee Downtown Association Board dinner last night.
 - (8) He and Councilmember Jose Cuevas attended the Police Citizens Academy graduation last night.
 - (9) The new infrastructure bill has a lot of funding for roads, bridges, sidewalks, etc. He wants to make sure we apply for funding so the city can receive its fair share.
- b. Reports/New Business of Council Committees

Councilmember Jose Cuevas and Councilmember Linda Herald attended another meeting for South Wenatchee transportation concerns. The meeting had great turnout and a lot of concerns were raised and safety is the main issue.

Councilmember Jim Bailey added that at a recent LINK board meeting information was provided about the infrastructure bill and sounds like the money won't be coming very quickly.

Councilmember Linda Herald said that Misawa is actively recruiting for next year's trip. The Mayor is planning to go and Councilmember Travis Hornby said he would like to go as well.

8. Announcements. None.

9. Adjournment. With no further business, the meeting adjourned at 6:58 p.m.

Attest:



Frank J. Kuntz, Mayor



Tammy L. Stanger, City Clerk