

**WENATCHEE HISTORIC PRESERVATION BOARD  
REGULAR MEETING  
MAY 5, 2021**

The public hearing will be conducted by GoToMeeting video conference.

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<b>AGENDA</b>
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**I. CALL TO ORDER: 5:30 PM**

**II. ADMINISTRATIVE AFFAIRS**

A. Approval of the minutes from the regular meeting of March 3, 2021

**III. PUBLIC COMMENT PERIOD (10 MINUTES)**

Comment for any matters not identified on the agenda.

**IV. OLD BUSINESS**

None

**V. NEW BUSINESS**

A. Applicant interview – Holly Lin

**VI. OTHER**

None

**VII. ADJOURNMENT**

***In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Mayor's office at (509) 888-6204 (TTY 711). Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title 1.)***

**MINUTES**

**I. CALL TO ORDER**

Chair Jon Campbell called the meeting to order at 5:32 p.m. via GoToMeeting video conference with the following members in attendance: Darlene Baker, Bob Culp, Mark Seman, and Wendy Priest. Board member Glenda Travis was absent. City Planning staff was represented by Stephen Neuenschwander, Planning Manager; Ruth Traxler, Senior Planner; and Kim Schooley, Administrative Assistant.

**II. ADMINISTRATIVE AFFAIRS**

A. Approval of the minutes from the regular meeting of December 2, 2020

**Board member Mark Seman moved to approve the minutes from the regular meeting of December 2, 2020. Board member Baker seconded the motion. The motion carried.**

B. Election of 2021 Chair and Vice Chair

Board member Darlene Baker nominated board member Mark Seman for the position of Chair for 2021. All board members were in agreement.

Board member Seman nominated board member Darlene Baker for the position of Vice Chair for 2021. All board members were in agreement.

**III. PUBLIC COMMENT PERIOD (10 MINUTES)**

There was no public comment.

**IV. OLD BUSINESS**

None

**V. NEW BUSINESS**

Chair Jon Campbell provided the explanation of public hearing procedures and appearance of fairness.

Board member Mark Seman advised that he would need to recuse himself from Item A on the agenda as he was affiliated with the project.

A. Public Hearing: HP-20-10 – Request for Special Property Tax Valuation – 21 S. Chelan Avenue

Ruth Traxler, Senior Planner, presented the staff report.

The applicant, Denton Meier of KJD Investments, LLC – 11 Spokane Avenue, Suite 102, Wenatchee, WA, advised that he did not have a presentation, but offered thanks to the board and staff for their support of the project.

The board asked questions of Meier.

Chair Campbell asked for public comment on the application.

There was no public comment.

Chair Campbell closed the public hearing and opened deliberations of the board.

The board offered compliments for the work completed and praised Meier and his team for the rehabilitation of the property.

**Board member Priest moved to approve HP-20-10, a request for Special Property Tax Valuation for 21 S. Chelan Avenue based upon the findings of fact and conclusions of law contained within the February 24, 2021 staff report and authorize the chair to sign the special valuation agreement. Board member Baker seconded the motion. The motion carried.**

B. Public Hearing: HP-21-01 – Certificate of Appropriateness – 14 N. Wenatchee Avenue

Ruth Traxler, Senior Planner, presented the staff report.

Board members asked questions of staff.

Board member Seman advised that in the future he would like to see more information provided about the specific sill work to be completed.

Board member Priest advised that she too had questions about the sill work.

Traxler deferred to the applicant to answer specific questions about the project.

The applicant, Heather Ostensen of Hub and Spoke Holdings, LLC – 15 Orondo Street, Wenatchee, WA, spoke about the project and answered questions.

Ostensen deferred specific questions about the sill replacement to their vendor, Chris Orr of Jeld Wen Windows & Doors.

The board asked questions of Orr.

Chair Campbell closed the public hearing and opened deliberations of the board.

The board complimented the applicant on the work to be completed and the level of detail provided.

Board member Culp moved to approve HP-21-01, a Certificate of Appropriateness for 14 N. Wenatchee Avenue based upon the findings of fact, conclusions of law, and conditions of approval contained in the February 24, 2021 staff report. Board member Seman seconded the motion. The motion carried.

**VI. OTHER**

Stephen Neuenschwander, Planning Manager, asked the board to reach out to people that they might know who would be interested in serving on the board in order to fill the current vacancy.

**VII. ADJOURNMENT**

With no further business to come before the Historic Preservation Board, Chair Jon Campbell adjourned the meeting at 6:16 p.m.

Respectfully submitted,  
CITY OF WENATCHEE  
DEPARTMENT OF COMMUNITY DEVELOPMENT  
*Kim Schooley, Administrative Assistant*

DRAFT