



**CITY OF WENATCHEE  
PUBLIC NOTICE**

**Re: Wenatchee City Council Meeting  
Thursday, March 25, 2021 @ 5:15 PM**

Due to the COVID-19 pandemic, and current legislative resolution extending the gubernatorial orders issued in response to the state of emergency, for the health and safety of the community and city staff and councilmembers, City Hall is closed to the public. The public may view the City Council meeting which is broadcast live on the city's YouTube channel "[Wenatchee TV](#)". Members of the public may listen to this City Council meeting and participate by computer, tablet or smartphone at: <https://global.gotomeeting.com/join/505318517> or by calling **1-571-317-3122**, **passcode 505318517**.

**En Español:**

POR FAVOR TOME NOTA, en consideración a la actual pandemia COVID-19, para la salud y seguridad de la comunidad y el personal de la ciudad y los miembros del Concejo, no tendremos público presente en la junta del Concejo de Wenatchee.

Los miembros del público pueden escuchar esta reunión del Concejo Municipal y participar por computadora, tableta o teléfono inteligente en: <https://global.gotomeeting.com/join/505318517> o llamando al **1-571-317-3122**, **código de acceso 505318517**

Tammy Stanger, City Clerk  
301 Yakima Street, 3<sup>rd</sup> Floor • P.O. Box 519 • Wenatchee, WA 98807-0519  
Telephone: (509) 888-6204 • Facsimile: (509) 888-3636 • TTY: 711  
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## WENATCHEE CITY COUNCIL

Thursday, March 25, 2021

Wenatchee City Hall Council Chambers

301 Yakima Street, 2<sup>nd</sup> Floor

Wenatchee, WA 98801

### AGENDA

Due to the COVID-19 pandemic, and current legislative resolution extending the gubernatorial orders issued in response to the state of emergency (SCR 8402), for the health and safety of the community and city staff and councilmembers, City Hall is closed to the public. The public may view the City Council meeting which is broadcast live on the city's YouTube channel "[Wenatchee TV](#)". Members of the public may listen to this City Council meeting and participate by computer, tablet or smartphone at: <https://global.gotomeeting.com/join/505318517> or by calling 1-571-317-3122, passcode 505318517.

#### 5:15 p.m. Regular Meeting

##### 1. Call to Order, Pledge of Allegiance, and Roll Call.

##### 2. Consent Items.

- Motion to approve agenda, vouchers, and minutes from previous meetings.  
Vouchers:  
Payroll distribution in the amount of \$4,974.42 for March 5, 2021  
Claim checks #198330 through #198401 in the amount of \$258,638.72 for March 11, 2021  
Claim checks #198402 through #198474 in the amount of \$308,746.17 for March 18, 2021  
Payroll distribution in the amount of \$362,485.00 for March 19, 2021
- Motion for City Council to accept the work performed by the contractor, J & K Earthworks, LLC on the 2020 Sewer Rehabilitation, Project #1909, and further authorize the Mayor to sign the Final Contract Voucher Certification on behalf of the City of Wenatchee.

##### 3. Presentation.

- Child Abuse Prevention Month Proclamation

##### 4. Public Hearing Items.

The Mayor will call the Public Hearing to order and state the ground rules, the purpose of the hearing, the action that the hearing body may take on the matter, will address the appearance of fairness doctrine, and will state the manner in which the hearing will proceed. Staff will first give a report, followed by testimony of experts and/or the applicant, followed then by public testimony. All speakers must speak into the microphone and clearly state their names and addresses. All comments should be addressed to the hearing body, should be relevant to the application, and should not be of a personal nature. Public testimony may be limited to three minutes, unless further time is granted by the Mayor. If there are a large number of speakers, a representative may be appointed to speak on behalf of the group.

- A. Proposed adoption of City of Wenatchee Ordinance 2021-13  
Presented by Community Development Director Glen DeVries and Housing Program Coordinator Sandra Van Osten  
**Action Requested:** *Staff is requesting the City Council conduct a public hearing and adopt Ordinance 2021-13 imposing an additional sales and use tax of one-tenth of one percent for affordable housing and housing-related services as authorized by RCW 82.14.530; adding a new chapter to the Wenatchee City Code; and providing for severability and establishing an effective date.*
  
- B. Public Hearing for the 2019 Community Development Block Grant (CDBG) Consolidated Annual Performance and Evaluation Report (CAPER)  
Presented by Neighborhood and Community Services Coordinator Brooklyn Holton  
**Action Requested:** *Conduct a Public Hearing and accept the 2019 CDBG CAPER*

## 5. Action Items.

- C. Amendment No. 12 to Service Agreement SA No. 10-182, between the Chelan County Public Utility District #1 and the City of Wenatchee  
Presented by Police Chief Steve Crown  
**Action Requested:** *Staff recommends the City Council approve Amendment No. 12 to Service Agreement SA No. 10-182 which reflects the chargeable overtime rates for police officers.*
  
- D. WCC Chapter 1.99, Fee Schedule amendments  
Presented by Community Development Director Glen DeVries and Building/Fire Code Official Cliff Burdick  
**Action Requested:** *Staff recommends that the City Council adopt Ordinance No. 2021-09 amending portions of WCC 1.99 Fee Schedules.*
  
- E. Olds Station Stormwater Pond Outfall Permit  
Presented by Deputy Public Works Director-Utilities Jessica Shaw  
**Action Requested:** *Staff recommends the City Council authorize the Mayor to sign the Temporary Permit for Use of Rock Island Hydroelectric Project Lands for the Olds Station stormwater pond outfall.*
  
- F. Regional Waterline Easement  
Presented by Deputy Public Works Director-Utilities Jessica Shaw  
**Action Requested:** *Staff recommends the City Council authorize the Mayor to sign the Easement for the Regional Waterline with Washington State Department of Transportation.*

- G. Tacoma Street Improvements, City Project #1907 - Authorization to Award Construction Contract in the amount of \$1,134,508.68, pending TIB approval  
Presented by Project Engineer Jake Lewing  
**Action Requested:** *Staff recommends the City Council award the contract for the construction of the Tacoma Street Improvements, Project 1907, to Selland Construction, in the amount of \$1,134,508.68 (pending TIB approval) and authorize the Mayor to sign the construction contract documents.*
  
- H. Tacoma Street Improvements, City Project #1907 – Supplement #2 to Agreement with SCJ Alliance  
Presented by Project Engineer Jake Lewing  
**Action Requested:** *Staff recommends the City Council approve of and authorize the Mayor to execute Supplement #2 with SCJ Alliance for construction engineering services for the Tacoma Street Improvements (Project No. 1907).*
  
- I. Amendment to Interlocal Governance Agreement to Include Colville Tribes  
**Action Requested:** *The Chelan-Douglas Transportation Council is recommending approval of the Amendment and a motion to approve the First Amendment to Interlocal Agreement and authorize execution of the same.*

## 6. Reports.

- a. Mayor's Report
  
- b. Reports/New Business of Council Committees

## 7. Announcements.

## 8. Adjournment.



**WENATCHEE CITY COUNCIL**  
**Thursday, March 11, 2021**  
Wenatchee City Hall Council Chambers  
301 Yakima Street, 2<sup>nd</sup> Floor  
Wenatchee, WA 98801  
**MINUTES**

**DRAFT**

**Present:** Mayor Frank Kuntz, Councilmember Position 1 Jose Cuevas, Councilmember Position 2 Jim Bailey, Councilmember Position 3 Ruth Esparza, Councilmember Position 4 Travis Hornby, Councilmember At-Large "A" Linda Herald, Councilmember At-Large "B" Keith Huffaker

**Staff Present:** Executive Services Director Laura Merrill, City Attorney Steve Smith (via phone), City Clerk Tammy Stanger, IS Support Tim McCord, Finance Director Brad Posenjak, Public Works Director Rob Jammerman, Deputy Public Works Director Jessica Shaw, Police Chief Steve Crown, Parks, Recreation & Cultural Services Director David Erickson, Capital Projects Engineer Charlotte Mitchell, Engineering Services Manager Jacob Huylar, Project Engineer Jake Lewing, Neighborhood and Community Services Coordinator Brooklyn Holton

### **5:15 p.m. Regular Meeting**

**1. Call to Order, Pledge of Allegiance, and Roll Call.** Mayor Frank J. Kuntz called the regular meeting to order at 5:15 p.m. Councilmember Travis Hornby led the Pledge of Allegiance. The excused absence of Councilmember Mark Kulaas was noted for the record.

### **2. Consent Items:**

*Motion by Councilmember Jim Bailey for City Council to approve agenda, vouchers, and minutes from previous meetings; to accept the work by the contractor, Rudnick & Sons, LLC, on City Project No. SW20-01, Chase Park Rehabilitation, and further authorize the Mayor to sign the Final Contract Voucher; and to adopt Resolution No. 2021-13, declaring certain personal property surplus to the needs of the City of Wenatchee and authorize the Department of Public Works to surplus the property. Councilmember Travis Hornby seconded the motion. Motion carried (6-0).*

### **3. Presentations**

- Healthcare Heroes Proclamation read by Councilmember Keith Huffaker.
- Parks, Recreation & Cultural Services Phase 2 Plan. Parks, Recreation & Cultural Services Director David Erickson provided a power point presentation updating the City Council on Phase 2 Parks & Recreation activities. Today, the Governor announced that all of the state would now move to Phase 3 on March 22. David will revisit the guidelines and readjust activities as needed. He also touched briefly on upcoming projects.

- Pavement Management Update. Project Engineer Jake Lewing provided a power point presentation providing an update on the city's Pavement Management Program, which included an overview of projects completed, pavement condition outlook with funding scenarios, and staff recommendations to continue investment into the Pavement Management Program to track, manage and report on the pavement network, increase long-term revenues pavement preservation, and continue to look for efficiencies.

#### 4. Action Items.

- A. Resolution 2021-09 adopting a pledge to civility in public service.

Executive Services Director Laura Merrill presented the staff report. Council commented.

Motion by Councilmember Travis Hornby for City Council to pass Resolution No. 2021-09 adopting a pledge to civility in public service. Councilmember Jose Cuevas seconded the motion. Motion carried (6-0).

- B. Adoption of Resolution No. 2021-11 for the appointment of Cody Beeson to the Lodging Tax Advisory Committee.

Executive Services Director Laura Merrill presented the staff report. Councilmember Linda Herald recused herself from this agenda item due to a conflict of interest.

Motion by Councilmember Keith Huffaker for City Council to pass Resolution No. 2021-11 appointing Cody Beeson to a two-year unexpired term on the Lodging Tax Advisory Committee through December 31, 2022. Councilmember Jim Bailey seconded the motion. Motion carried (5-0) (Herald conflict).

- C. Martinez Ten Percent (10%) Annexation Petition for review, adjustment, approval or denial

Neighborhood and Community Services Coordinator Brooklyn Holton presented the staff report. Council asked questions.

Motion by Councilmember Keith Huffaker for the City Council to accept the proposed annexation boundary; adopt the proposed zoning regulations; and assume all of the existing city indebtedness by the annexation area. Councilmember Ruth Esparza seconded the motion. Motion carried (6-0).

- D. DJML, LLC Ten Percent (10%) Annexation Petition for review, adjustment, approval or denial

Neighborhood and Community Services Coordinator Brooklyn Holton presented the staff report. Council asked questions.

Motion by Councilmember Keith Huffaker for the City Council to accept the proposed annexation boundary; adopt the proposed zoning regulation; and assume all of the existing city indebtedness by the annexation area. Councilmember Linda Herald seconded the motion. Motion carried (6-0).

E. Multi-Family Tax Exemption Agreement with Central Cascade Properties, LLC

Neighborhood and Community Services Coordinator Brooklyn Holton presented the staff report. Council asked questions. Community Development Director Glen DeVries provided comments.

Motion by Councilmember Linda Herald for City Council to pass Resolution 2021-12 authorizing the execution of a Multi-Family Housing Limited Property Tax Exemption Agreement with Central Cascade Properties, LLC. Councilmember Travis Hornby seconded the motion. Motion carried (6-0).

F. Wenatchee Valley Decant Facility Use Agreement with Douglas County

Deputy Public Works Director-Utilities Jessica Shaw presented the staff report.

Motion by Councilmember Keith Huffaker for City Council to approve the Wenatchee Valley Regional Decant Facility Use Agreement with Douglas County and authorize the Mayor's signature. Councilmember Linda Herald seconded the motion. Motion carried (6-0).

G. Ordinance No. 2021-07 granting a franchise to Computer 5, Inc dba LocalTel Communications

Executive Services Director Laura Merrill presented the staff report.

Motion by Councilmember Jim Bailey for City Council to adopt Ordinance No. 2021-07 granting a franchise to LocalTel Communications for the purposes of authorizing the use of the City right-of-way for a cable service. Councilmember Ruth Esparza seconded the motion. Motion carried (6-0).

H. Interlocal Agreement between the City of Wenatchee and Chelan PUD for development projects funded with collaborative financing

Executive Services Director Laura Merrill presented the staff report. Council asked questions.

Motion by Councilmember Travis Hornby for the City Council to authorize the Mayor to sign the Interlocal Agreement regarding Development Projects between the City of Wenatchee and Chelan County Public Utility District #1. Councilmember Ruth Esparza seconded the motion. Motion carried (6-0).

**5. Reports.**

a. Mayor's Report. The Mayor reported on the following:

- (1) Congresswoman Schrier has asked the city to provide a couple of projects for earmark consideration from Washington DC. Staff is working to provide a list to her.

- (2) Additional CARES funds are being allocated to the city of \$5.9 million. Staff is researching how those funds will be used.
- (3) A major infrastructure bill has been proposed in Washington DC. The Mayor is monitoring it closely.
- (4) The INFRA grant is due next week. Staff continues to work diligently. There has been some discussion among partners to hire a lobbyist to monitor the progress in Washington DC.
- (5) The Mayor attended the “virtual” Chamber banquet last week.
- (6) The Misawa Sister City Association is planning to send a delegation to Misawa in August. Misawa is planning to send a delegation to the Wings & Wheels festival this fall. Mayor Kuntz and Councilmember Esparza would like to be the city delegates to travel to Misawa this year. The Council felt that it would be appropriate to send two delegates this year considering that we were not able to send anyone last year due to the pandemic.
- (7) The Mayor announced that it is anticipated city buildings will open back up to the public the first part of April.

b. Reports/New Business of Council Committees

Councilmember Jim Bailey recently attended a Community Action Council Board Meeting and said the rental assistance funding has already been fully used. Community Development Director Glen DeVries said that additional money is coming soon and that the Community Action Council has been a great partner to work with.

Councilmember Linda Herald said the Homeless Task Force is getting ready to go out for an RFP, and that she also attended a HopeSource meeting this week and spoke about the low-barrier shelter.

**6. Announcements.**

Executive Services Director Laura Merrill announced that Capital Projects Engineer Charlotte Mitchell has graduated from the Northwest Women’s Leadership Academy.

**7. Adjournment.** With no further business the meeting adjourned at 6:34 p.m.

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Frank J. Kuntz, Mayor

Attest:

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Tammy L. Stanger, City Clerk





## CITY COUNCIL AGENDA REPORT

**TO:** Frank Kuntz, Mayor  
City Council

**FROM:** Jeremy Hoover, P.E., Senior Utility Engineer  
Department of Public Works

A handwritten signature in blue ink, appearing to be "JH", is located to the right of the "FROM:" field.

**MEETING DATE:** March 25, 2021

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### **I. SUBJECT**

Final Acceptance of the 2020 Sewer Rehabilitation, City Project No. 1909.

### **II. ACTION REQUESTED**

Staff recommends the City Council accept the work performed by the contractor, J&K Earthworks, LLC on the 2020 Sewer Rehabilitation, Project #1909, and further authorize the Mayor to sign the Final Contract Voucher Certification on behalf of the City of Wenatchee.

### **III. OVERVIEW**

Prior to 2020, the City sanitary sewer system in both 2<sup>nd</sup> Street at Chelan and Thurston Street from Wenatchee Ave. to Mission had experienced collapses and resulted in incidents of roadway subsidence as well as sewage backups and damage claims. Replacement of these segments of 110-year old clay pipe was prioritized. Funding for repair and replacement of the aging pipe network was included in the rate analysis performed during the update of the Sewer Comprehensive Plan with annual maintenance and repair allowances for \$200,000 per year. A previous failure location, at Cleveland Ave. and Washington Street (Project No SW19-10), was mitigated earlier in the year via an emergency replacement of approximately 80 feet of clay sewer main at a cost of \$85,951.81.

The Thurston Ave. and 2<sup>nd</sup> street work was advertised in February / March of 2020. Bids were opened on March 12 with a total of five (5) firms responding. J&K Earthworks, LLC was the low bidder with a total bid price of \$198,624.44 after tax. This dollar amount represented both the reconstruction of the 2<sup>nd</sup> Street Line and the line in Thurston crossing Wenatchee Ave. The Engineer's estimate put the construction cost at approximately \$285,000.

With the reduced traffic volume on Wenatchee Ave associated with the state-wide shutdown, it was determined that a complete roadway closure was possible and this limited both the scope of the traffic control requirements and duration of the project. With reductions in quantities, the final construction cost was \$182,108.82. The project was deemed physically complete in June of 2020. The facilities were put back into service and wage payment affidavits were completed this February.

**IV. FISCAL IMPACT**

The adopted project budget for sanitary sewer replacement is as follows:

<b>Description</b>	<b>Amount</b>
Design Engineering	50,000
Construction Contract	300,000
Construction Engineering	47,000
Art Fund	3,000
<b>Total Project Cost</b>	<b>400,000</b>

Expenditures for this phase of the overall project were:

<b>Description</b>	<b>Amount</b>
Design Engineering	14,788.73
Surveying	4,800
Construction	182,108.81
Const. Engineering	10,790.21
Art Fund	1,821.09
<b>Total Project Cost</b>	<b>214,308.84</b>

**V. REFERENCE(S)**

PW Agenda Report 2020 -17, Cleveland Ave. Sanitary Sewer Repair  
PW Agenda Report 2020-05, 2020 Sewer Rehabilitation, Project No. 1909 Authorization to Award Bid  
Capital Project Budget Sheet  
Final Contract Voucher

**VI. ADMINISTRATIVE ROUTING**

Tammy Stanger, City Clerk  
Laura Merrill, Executive Services Director  
Brad Posenjak, Finance Director  
Rob Jammerman, Public Works Director  
Gary Owen, City Engineer  
Natalie Thresher, Financial Analyst



## 2020 Capital Project Budget

Date: September 6, 2019 Project Number: 1909

Project Name: 2nd Street Sewer Replacement Dept/Category: Public Works - Sewer Project

**Project Description:** This project consists of repairs to existing sewer pipe that is damaged and in danger of failure.

<b>Project Lead:</b>	Jeremy Hoover	<b>Start Year:</b>	2019
<b>Assigned Department:</b>	Engineering	<b>End Year:</b>	2020
<b>Original Project Budget:</b>	\$400,000	<b>Total City Funding:</b>	\$400,000
<b>Budget Amendment:</b>		<b>Other Funding:</b>	

**Project Notes:**

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2020	2021	2022+	
Design Engineering	50,000		10,000	40,000			50,000
Right of Way Acquisition							
Construction Contract	300,000			300,000			300,000
Construction Engineering	47,000			47,000			47,000
Miscellaneous							
Art Fund	3,000			3,000			3,000
<b>Total Project Expenditures</b>	<b>400,000</b>		<b>10,000</b>	<b>390,000</b>			<b>400,000</b>

Project Revenues by Category		Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
					2020	2021	2022+	
Fund:	405 - Sewer Utility	400,000		10,000	390,000			400,000
Fund:								
Fund:								
Fund:								
Fund:								
GRANTS:								
TIB								
<b>Total Project Revenues</b>		<b>400,000</b>		<b>10,000</b>	<b>390,000</b>			<b>400,000</b>

Approved by City Council: \_\_\_\_\_ Date \_\_\_\_\_

**City of Wenatchee**  
**2020 Sewer Rehabilitation**

**Spring 2019**  
**Contract Forms**



**City of Wenatchee**  
**Department of Public Works**

**Final Contract**  
**Voucher Certificate**

Contractor J&K Earthworks, LLC			
Street Address 5593 Nature Shores Drive			
City Rock Island	State WA	Zip 98810	Date March 9, 2021
City Project Number 1909	Federal-Aid Project Number N/A		Highway Number
Job Title 2020Sewer Rehabilitation			
Date Work Physically Completed June 1, 2020		Final Amount \$182,108.82	

**Contractor's Certification**

I, The undersigned, having first been duly sworn, certify that I am authorized to sign for the claimant; that in connection with the work performed and to the best of my knowledge no loan, gratuity or gift in any form whatsoever has been extended to any employee of the City of Wenatchee nor have I rented or purchased any equipment or materials from any employee of the City of Wenatchee; I further certify that the attached final estimate is a true and correct statement showing all the monies due me from the City of Wenatchee for work performed and materials furnished under this contract; that I have carefully examined said final estimate and understand the same and that I hereby release the City of Wenatchee from any and all claims of whatsoever nature which I may have, arising out of the performance of said contract, which are not set forth in said estimate.

**JUDITH ANN ROSE**  
Notary Public  
State of Washington  
License Number 206188  
My Commission Expires  
March 01, 2023

*Kurt Davis*  
Contractor Authorized Signature Required

Kurt Davis  
Type Signature Name

Subscribed and sworn to before me this 17<sup>th</sup> day of March 2021

X *Judith Ann Rose* Judith Ann Rose Notary Public in and for the State of  
Washington,  
residing at East Wenatchee

**City of Wenatchee**

City of Wenatchee hereby accepts the completed contract pursuant to Section 1-05.12 of the contract provisions.

\_\_\_\_\_  
Mayor/or Designee

\_\_\_\_\_  
Date of Acceptance



## CITY COUNCIL AGENDA REPORT

**TO:** Frank Kuntz, Mayor  
City Council

**FROM:** Glen DeVries  
Sandra Van Osten  
Community Development Department

**MEETING DATE:** March 25, 2021

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**I. SUBJECT**

Proposed adoption of City of Wenatchee Ordinance 2021-13

**II. ACTION REQUESTED**

Staff is requesting the City Council conduct a public hearing and adopt Ordinance 2021-13 imposing an additional sales and use tax of one-tenth of one percent for affordable housing and housing-related services as authorized by RCW 82.14.530; adding a new chapter to the Wenatchee City Code; and providing for severability and establishing an effective date.

**III. OVERVIEW**

RCW 82.14.530, enacted in 2015, allows cities and counties to levy a 1/10th of 1 percent sales and use tax to fund housing and housing related services if approved by a majority of voters. In 2020, the Legislature amended RCW 82.14.530 to include a councilmanic option in addition to the voter process. Counties wishing to use that option had until September 30, 2020 to enact the tax. If the county chose not to, the cities could utilize the option.

Douglas and Chelan counties did not take the required steps to enact the 1590 sales use tax by the September 30, 2020 deadline. Therefore, the cities of Wenatchee and East Wenatchee may exercise the cities' options to impose the 1590 sales and use tax within their jurisdictions.

If enacted, the projected annual revenue to be generated by each city is:

- City of Wenatchee: \$800,000 - \$900,000/year
- City of East Wenatchee: \$400,000/year

1590 funds may be used for the construction and operation of affordable housing or for facilities providing housing-related services (i.e. emergency shelters). However, there are specific limitations on the population which may be served with 1590 funds. In general, unsheltered and chronically homeless individuals meet these criteria.

Staff recommends that revenue generated from the enactment of the proposed sales and use tax be used to serve unsheltered homeless adults in Chelan and Douglas counties with

an emphasis on support for the chronically homeless. A two-phase approach is recommended:

- **Phase 1: Development of a low-barrier sleep center emergency shelter targeting chronically homeless and unsheltered homeless adults**

The shelter will be based on a "sleep center" model similar to programs currently operating in Moses Lake and Walla Walla. These programs provide shelter through individual structures accommodating 1 - 2 persons rather than in traditional congregate style facilities. The program will also provide case management services to help clients exit homelessness and move quickly to safe, permanent housing. The shelter will be staffed in the early evening and morning hours by housing stability case managers trained in problem solving and diversion techniques. Overnight security services will be provided.

In addition, partnerships will be pursued to provide leveraged on-site staffing to promote more efficient, consistent coordination of comprehensive wrap-around services. A significant majority of chronically homeless individuals deal with medical and mental health issues. Therefore, on-site staffing of medical and behavioral health specialists will be pursued, either through leveraged partnerships or direct funding.

A low-barrier sleep center will have a variety of positive impacts for homeless individuals as well as for the larger community. It will also ensure the City is meeting requirements for low-barrier shelter as specified in recent court rulings. In the case of *Martin v. City of Boise*, it was established that it is unconstitutional for law enforcement to enforce ordinances that prohibit homeless individuals from sleeping or camping on public property unless those individuals have a meaningful alternative, such as a low-barrier shelter space or a legal place to camp. This significantly limits a community's ability to regulate individuals who choose to set up encampments in public spaces or create public nuisances.

- **Phase 2: Enhancement/expansion of existing homeless services to support the transition of sleep center clients into permanent housing**

In addition to the on-site case management services outlined above, other supportive resources within the existing regional homeless response system could be strengthened to more strongly support a client's transition to permanent housing including increasing the number of Permanent Supportive Housing (PSH) units available in the region; establishing/expanding existing homeless day center services through increased wrap-around services; and expanding homeless outreach services including strengthening partnerships with law enforcement.

For more detail on this proposal, please see the attached paper entitled *Strategies to House the Unsheltered Homeless Population and Decrease Community Impacts in Chelan and Douglas Counties*.

This proposal was discussed in-depth at a Wenatchee City Council Work Session on February 18, 2021. It is a joint effort with the City of East Wenatchee which approved a similar

ordinance (Ordinance 2021-04) at the East Wenatchee City Council meeting on February 16, 2021.

**IV. FISCAL IMPACT**

Fiscal impacts to the City include administration and program management costs associated with administering the program. A certain percentage of funds may be spent on City administration and program expenses. Cost impacts to the City's budget are evaluated for indirect costs and then directly for general fund impacts.

For the average household in Wenatchee, the additional sales and use tax of one-tenth of one percent would cost approximately \$25 per year (based on a \$100,000 annual household income).

**VI. REFERENCE(S)**

1. Ordinance 2021-13
2. Report: *Strategies to House the Unsheltered Homeless Population and Decrease Community Impacts in Chelan and Douglas Counties*

**VII. ADMINISTRATIVE ROUTING**

Tammy Stanger, City Clerk  
Laura Merrill, Executive Services Director  
Brad Posenjak, Finance Director

## **ORDINANCE NO. 2021-13**

**AN ORDINANCE**, of the City of Wenatchee, Washington, imposing an additional sales and use tax of one-tenth of one percent for affordable housing and related services as authorized by RCW 82.14.530; adding a new chapter to the Wenatchee City Code; providing for severability and establishing an effective date.

**WHEREAS**, the City of Wenatchee has a critical need for additional funding to provide affordable housing and housing-related services for the homeless or people in danger of becoming homeless; and

**WHEREAS**, housing affordability and homelessness are growing problems in the City of Wenatchee which require prompt attention to reduce human suffering for the City's residents; and

**WHEREAS**, RCW 82.14.530 authorizes the imposition of an additional sales and use tax of one-tenth of one percent to be used for funding affordable housing; and

**WHEREAS**, under HB 1590, passed by the state legislature as Chapter 222, Laws of 2020, counties were given the exclusive right to impose the tax until September 30, 2020 and cities were given the right to impose the tax thereafter as long as the county had not already done so; and

**WHEREAS**, Chelan County did not impose the additional sales and use tax by September 30, 2020; and

**WHEREAS**, the City Council has determined that the tax should be imposed and that the proceeds will be used for those purposes authorized by RCW 82.14.530, including constructing affordable housing, constructing mental and behavioral health-related facilities and funding the operations and maintenance costs of new units of affordable housing



and facilities where housing-related programs are provided, or newly constructed evaluation and treatment centers.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WENATCHEE, WASHINGTON DO ORDAIN** as follows:

**SECTION I**

**Additional Sales and Use Tax Imposed**

A new Chapter 5.112 shall be and hereby is added to the Wenatchee City Code imposing the one-tenth of one percent sales and use tax authorized by RCW 82.14.530 to read as follows:

**Chapter 5.112  
ADDITIONAL SALES AND USE TAX  
FOR HOUSING RELATED SERVICES**

**5.112.010 Imposition.**

There is hereby imposed an additional sales and use tax, separate and apart from any other sales and use tax imposed by this title, upon every taxable event occurring in the City, for housing and related services as authorized by RCW 82.14.530.

**5.112.020 Taxable Event.**

As used in this chapter, the term “taxable event” has the meaning set forth in RCW 82.14.020.

**5.112.030 Rate.**

The rate of the sales and use tax imposed by this section shall be one-tenth of one percent of the selling price in the case of a sales tax, or the value of the article used, in the case of a use tax.

**5.112.040 Persons Subject to Tax.**

The tax shall be imposed upon and collected from those persons from whom the state sales tax or use tax is collected pursuant to Chapters 82.08 and 82.12 RCW.

**5.112.050 Use of Proceeds from Tax.**

Moneys collected from the tax shall be used solely for those housing and related services authorized by RCW 82.14.530, as the same now exists or as is hereafter amended.

**5.112.060 Credit Claimed.**

As provided in RCW 82.14.530, if Chelan County subsequently imposes a sales and use tax for housing and related services as authorized by such statute, the County shall provide a credit against its tax for the full amount of the tax imposed by the City.

**SECTION II**

**Severability**

The provisions of this Ordinance are declared to be separate and severable.

The invalidity of any clause, sentence, paragraph, section or portion of this Ordinance, or the invalidity of the application thereof to any person or circumstances shall not affect the validity of the remainder of this Ordinance, or the validity of its application to other persons or circumstances.

**SECTION III**

**Effective Date**

This Ordinance or a summary thereof consisting of the title shall be published in the official newspaper of the City and shall take effect and be in full force five (5) days after publication. The Ordinance shall not be published until either Chelan County, Douglas County, or East Wenatchee imposes the same sales tax in support of affordable housing. If neither Chelan County, Douglas County or East Wenatchee impose the affordable housing sales tax authorized by HB 1590 by December 31, 2021, then this Ordinance shall be repealed and of no further force or effect.

**PASSED BY THE CITY COUNCIL OF THE CITY OF  
WENATCHEE**, at a regular meeting thereof, this \_\_\_\_ day of \_\_\_\_\_, 2021.

CITY OF WENATCHEE, a Municipal  
Corporation

By: \_\_\_\_\_  
FRANK KUNTZ, Mayor

ATTEST:

By: \_\_\_\_\_  
TAMMY L. STANGER, City Clerk

APPROVED

By: \_\_\_\_\_  
STEVE D. SMITH, City Attorney

## CITY COUNCIL AGENDA REPORT

**TO:** Frank Kuntz, Mayor  
City Council

**FROM:** Brooklyn Holton, Neighborhood and Community Services Coordinator  
Community Development

**MEETING DATE:** March 25, 2021

---

**I. SUBJECT**

Public Hearing for the 2019 Community Development Block Grant (CDBG) Consolidated Annual Performance and Evaluation Report (CAPER).

**II. ACTION REQUESTED**

1. Conduct a Public Hearing and accept the 2019 CDBG CAPER

**2. OVERVIEW**

The CAPER is a review of progress made during the respective program year towards achieving the goals outlined in the City's 2013-2019 Consolidated Plan and the activities funded in the 2019 Annual Action Plan.

Wenatchee Citizen Participation Plan requires a minimum of two public hearings during the CDBG program year to establish funding priorities and review funding allocations. This public hearing supports one of the public hearings in this requirement and the public was informed via a public notice in the Wenatchee World published on March 13, 2021 and posted to the City of Wenatchee's website.

**IV. FISCAL IMPACT**

There are no budget impacts.

**V. PROPOSED PROJECT SCHEDULE**

March 25 (today) – hold a public hearing  
March 29 – public comment period closes  
April 1 – CAPER is submitted in IDIS

**VI. REFERENCE(S)**

1. Draft 2019 CDBG CAPER

**VII. ADMINISTRATIVE ROUTING**

Tammy Stanger, City Clerk  
Laura Merrill, Executive Services Director  
Brad Posenjak, Finance Director



# **City of Wenatchee**

Community Development Block Grant (CDBG)

## **2019 Consolidated Annual Performance & Evaluation Report (CAPER)**

### **Implementing the 2013 – 2019 CDBG Housing & Community Development Consolidated Plan**

Community Development Department  
1350 McKittrick Street  
Wenatchee, WA 98801  
Brooklyn Holton, Housing & Community Planner  
Phone (509) 888-3258  
E-mail [bholton@wenatcheewa.gov](mailto:bholton@wenatcheewa.gov)

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# Introduction

## Introduction

The City of Wenatchee has been designated as a Community Development Block Grant (CDBG) entitlement community since 2006 under Title 1 of the Housing & Community Development Act of 1974. As a result, the City is eligible to receive CDBG funds annually from the U.S. Department of Housing & Urban Development (HUD). As of the 2018 year, the City's CDBG program year is October 1 through September 30, annually.

The *2019 Consolidated Annual Performance and Evaluation Report (CAPER)* describes the progress made by the City in achieving the goals outlined in the City's *2013-2019 Housing & Community Development Consolidated Plan* and in the City's *2019 CDBG Annual Action Plan*.

The City's *2013-2019 Housing & Community Development Consolidated Plan* established the following goals as the core of its strategic plan:

- Reduce housing cost burden
- Preserve & improve neighborhoods
- Reduce homelessness
- Support public services
- Develop economic opportunities

During 2014, the target areas were modified based on direction from HUD and new census data. The 2013-2019 Consolidated Plan was amended reflecting the new target area that is now identified as the South-Central Wenatchee Core. Geographical priorities identified in the Consolidated Plan were also factored into the identification of 2019 projects.

This targeted area has a greater concentration of low-income residents, exhibits greater deterioration of properties, and has a higher need for infrastructure improvements. The objectives & activities outlined above will benefit the entire city but are primarily focused on the specific neighborhood.

# Goals & Outcomes

## 2019 Goals & Outcomes

During the 2019 program year, the Consolidated Plan's goals were supported through the completion of the following activities:

### Goal – Preserving and Improving Neighborhoods

- **Code Enforcement:** The City continued to provide support for code enforcement officers to work in the South-Central Wenatchee Core identified as the target area for CDBG projects. The fall of 2014 was the kickoff for a voluntary compliance-based code enforcement program and has continued through 2019 to provide assistance to residents in violation of City Code the opportunity to comply on a voluntary basis.
- **Facility Repair:** The Wenatchee Community Center received facility upgrades including a repaired roof, HVAC system, utility improvements and infrastructure repair for access.
- **Sidewalk Repair:** The Wenatchee engineering department identified multiple repair needs of pedestrian infrastructure throughout the CDBG target area.

### Goals - Support public services & promote economic development:

- **The Wenatchee Literacy Council program** provided literacy/English tutoring services primarily to low-moderate income individuals in Wenatchee. In the 2019 program year, the Literacy Council served 157 students.
- **Code Enforcement Referral & Debris Removal Program:** The City established this new program in 3<sup>rd</sup> quarter 2013 to assist low-income residents in responding to code enforcement violation notices and has continued this service through the 2019 program year. Services include free dumpster rentals, free dump vouchers, and referrals to volunteer community agencies that can assist with clean-up/repair chores. Of almost 600 cases identified during the 2019 program year, almost 270 were in the CDBG target area. With CDBG cases making up almost half of the total cases, the number of volunteer compliance cases in the whole city were made up of over fifty percent (50%) by those from the CDBG target area. Residents voluntarily complying received over \$1,200.
- **Boots on the Ground:** The Wenatchee Valley YMCA planned a youth outreach program available to Wenatchee residents that was focused around providing life skills, purpose development, social leadership skills and tools to deflate bullying. The COVID-19 environment significantly reduced the ability to provide the program in full.
- **Microenterprise Assistance:** In response to the economic challenges creating instability for Wenatchee microenterprises, the CDBG program designed an assistance grant that provided \$75,000 to 15 businesses in the amount of \$5,000 each.



**Goals - Reduce homelessness & reduce housing cost burden:**

- The City administers approximately \$1,475,000 annually in state and local homeless funds on behalf of Chelan and Douglas counties. Consequently, the City does not designate specific CDBG funds to homeless projects. It has, however, aligned CDBG goals and activities with the goals and activities of the Chelan-Douglas Homeless Plan. During 2019, implementation and monhomeless grants were awarded to local service providers for activities that directly support the CDBG Consolidated Plan's goals of reducing housing cost burden and reducing homelessness. Grant funded activities included rental assistance, emergency shelter, transitional housing, permanent supportive housing, landlord/tenant liaison services, street outreach, and coordinated entry services.

## Racial & Ethnic Composition of Families Assisted

2018 activities served low- moderate-income residents with diverse racial and ethnic backgrounds. Public service sub-recipients collected participant demographic information including client self-identification of race and ethnicity. Approximately 90% of the public service recipients self-identified their ethnicity as Hispanic. Approximately 92% self-identified their race as white; 6% Asian; just over 1% self-identified as Black/African American and <1% as American Indian or American Native.

Racial Category	# Participants
White*	140
Black or African American	
Asian	16
American Indian or American Native	
Native Hawaiian or Other Pacific Islander	0
Other	1
<b>Total</b>	<b>157</b>

Ethnic Category	# Participants
Hispanic*	123
Not Hispanic	34
<b>Total</b>	<b>157</b>

\* Note: For HUD reporting purposes, Hispanic is identified as an ethnic category rather than a racial category.

# Resources & Investments

## Available Resources

For the 2019 program year (April 1, 2019 – September 30, 2020), the City was allocated \$238,184 in CDBG funding to revitalize neighborhoods, improve housing opportunities for low- and moderate-income households, and support high priority public services. Total CDBG funds available in 2019 (including previous years’ unexpended funds) were \$402,974.48; \$146,917.58 of which was expended including \$13,690.57 of program income.

Due to COVID-19, the City of Wenatchee received special allocation funding in the amount of: \$139,153 in order to prevent, prepare for and respond to the coronavirus.

The City of Wenatchee also administers the following homeless funds on behalf of Chelan and Douglas counties: The Consolidated Homeless Grant, the Emergency Solutions Grant, Chelan-Douglas County Homeless Funds, and Chelan County Low-Income Housing Funds. These funds are anticipated to provide approximately \$1,535,000 in funding annually. Consequently, the City will not designate specific CDBG funds to homeless projects. It has, however, aligned CDBG goals and activities with the goals, strategies, and activities of the Chelan-Douglas Homeless Plan, especially in regards to increasing access to education, economic opportunities, and affordable housing.

The following table summarizes all resources available in the 2019 program year including CDBG and state/local homeless funds:

Source	Expected Amount Available for Remainder of Consolidated Plan Term (10/1/2019 – 9/30/2020)	Actual Amount Expended in 2019 Program Year (10/1/2019 – 9/30/2020)
CDBG	\$0	\$146,917.58
Chelan-Douglas Counties Homeless Housing Funds	\$0	\$1,032,960
Chelan County Low-Income Housing Funds	\$0	\$54,440
State Consolidated Homeless Grant	\$0	\$676,848

## 2019 Expenditures

Of the \$402,974.48 in CDBG funds available in 2019, \$146,917.58 was expended during the 2019 program year (April 1, 2019 – September 30, 2020) on the following activities:

Of the \$139,153 available for COVID response, \$75,000 was used for microenterprise support.

Activity Type	Amount Expended in 2019 Program Year	Percent of 2019 Expenditures
Administration/Planning	\$47,581.66	21%
Public Improvements (sidewalks, code enforcement & ADA)	\$71,182.25	32%
Public Services (ESL Tutoring and Referral/Debris Removal)	\$28,153.67	13%
Microenterprise Assistance	\$75,000	34%
<b>TOTAL</b>	<b>\$221,917.58</b>	<b>100%</b>

## Geographic Distribution of Resources & Location of Investments

During 2014, the target areas were modified based on direction from HUD and new census data. The Consolidated Plan was amended reflecting the new target area that is now identified as the South-Central Wenatchee Core.

After the CDBG target area was modified during the 2014 program year, the emphasis of Code Enforcement expanded to include the entire South-Central Wenatchee Core. In 2015 the Code Enforcement officer included the entire City of Wenatchee with a focused emphasis on the South-Central Wenatchee neighborhood. This emphasis continued through 2019.

Public Services that focused on workforce education benefitted low-income residents in all areas of Wenatchee; many of whom reside in the South-Central Wenatchee neighborhood. The following table summarizes the percentage of CDBG funding allocations based on geographic location. Note that the modified target area identified as the South-Central Wenatchee neighborhood includes the previous target areas identified as the Central Wenatchee neighborhood and the South Wenatchee neighborhood.

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Description
South-Central Wenatchee Neighborhood	80%	79%	Admin expenses did not accumulate to estimates.

## Leveraging of Funds & Publicly Owned Property

The City of Wenatchee has been able to leverage funding and resources related to providing public service support in the Literacy Council and the Microenterprise Assistance.

# Affordable Housing

## Affordable Housing Goals & Outcomes

The strategies to meet the goal of promoting decent, affordable housing include increasing the supply of affordable housing units; improving the quality of rental housing; providing rental assistance to individuals who are homeless or at-risk of homelessness; expanding homeownership opportunities; and increasing economic opportunities to improve employment and increase wages. To implement these strategies in 2018, the following activities were undertaken using both CDBG and local homeless funds:

1. Code Enforcement staff focused on the South Wenatchee area where at least 25% of the homes are characterized as being in a deteriorated condition. In the 2019 program year, almost 270 code violations were issued in the CDBG target area out of almost 600 cases for 45%. Of the CDBG cases, over 150 resulted in voluntary compliance.
2. The Code Enforcement Referral/Debris Removal program provided assistance to homeowners in responding to code enforcement violations including free dump vouchers, free dumpster rentals, and referrals to community service agencies. As a result of this type of assistance, the quality & safety of housing was improved in targeted low-income areas.
3. Public service activities included workforce education such as English/literacy tutoring. During the 2019 program year, almost 160 low- to moderate-income individuals received workforce education and training services through these programs, thereby helping participants obtain living-wage jobs.
4. State and local homeless funds were used to provide rental assistance to 80 households who were homeless or at-risk of becoming homeless, thereby helping families obtain long-term, permanent affordable housing.
5. The City oversees the facilitation of the Chelan-Douglas Tenant Landlord Liaison Program characterized by partnerships among landlords, property managers, participating social service agencies and homeless people with barriers to accessing permanent housing. The goal is to increase availability of rental housing for persons facing barriers to moving from homelessness to permanent housing.
6. The City allocated homeless grant funding to the Housing Justice Project which provided free legal assistance to low-income tenants facing eviction or other tenant-based legal issues. These services helped to prevent evictions and helped many low-income families maintain affordable housing. 70 clients were served during 2019.

## Impact of Outcomes on Future Annual Action Plans

The City will continue to use CDBG funds to support activities such as code enforcement which improve the quality and safety of affordable housing. Beginning in 2014 and continuing through 2019, additional state and local homeless funding was allocated to rental assistance programs in order to help low-income families (especially those who are homeless or at-risk of homelessness)

obtain and maintain affordable rental housing.

### **Participant Income Levels for Activities Requiring Income Information to Determine Eligibility**

The City's public service activities require income information to determine participant eligibility. The Literacy Council provided English tutoring & training services. 45% of their participants were classified as at or below extremely low-income and approximately 47% were classified as very low to low-income.

<b>Income Level</b>	<b>Number of Persons Served</b>
Extremely low-income	67
Very Low-income	36
Low-income	38
Non-Low/Moderate	16
Not Reported	0
<b>Total</b>	<b>157</b>

# Homeless & Other Special Needs

## Goals & Outcomes for Reducing Homelessness

The City of Wenatchee administers the following homeless funds on behalf of Chelan and Douglas counties: The Consolidated Homeless Grant, Chelan-Douglas County Homeless Funds, and Chelan County Low-Income Housing Funds. These funds provide approximately \$1,475,000 in funding per year. Consequently, the City does not designate specific CDBG funds to homeless projects. It has, however, aligned CDBG goals and activities with the goals, strategies, and activities of the *Chelan-Douglas Homeless Plan*, especially in regards to increasing access to education, economic opportunities, and affordable housing.

A recurring theme in both the City's Consolidated Plan and the Chelan-Douglas Homeless Plan is the need to adopt a two-pronged approach to addressing homeless needs. This dual approach targets specific support services for homeless populations (i.e. youth, families, Veterans, the chronically homeless) while also pursuing community-wide measures to bring about systemic change that will enable low-income residents to move out of poverty. Specific goals and activities that support this dual approach are described below.

The City pursued the following goals and activities in 2019 to reduce homelessness in the region:

- Promoted & funded a balanced mix of services (i.e. emergency, transitional, permanent supportive, preventative, rapid rehousing and outreach) to meet the diverse of needs of homeless individuals including children/teens; individuals with mental health and/or substance abuse issues; individuals exiting systems of care; individuals with disabilities; Veterans; the chronically homeless; & those at-risk for homelessness.
- Prioritized & funded rapid rehousing centered on providing homeless people with permanent housing quickly and then providing progressive support services as needed.
- Prioritized a targeted prevention approach that focused on helping individuals at-risk of homelessness maintain housing through rental assistance.
- Worked with the Washington State Commerce Department to incorporate simple & effective data systems in order to better quantify services, evaluate effectiveness, and identify gaps/opportunities for improvement.
- Allocated resources for community needs and achievement of performance outcomes.
- Promoted collaboration among local social service providers by coordinating the local Continuum of Care Homeless Task Force Advisory Committee & Homeless Task Force.

# Public Housing

## **Actions Taken to Address Public Housing Needs**

The Housing Authority of Chelan County provides a range of services to address public housing needs including:

- Low-income housing for families, seniors, and individuals with disabilities
- Section 8 tenant-based housing vouchers
- Section 8 Family Self-Sufficiency program
- Agricultural & migrant housing

The Housing Authority has a need to rehabilitate three of the multi-family properties they own and manage in Wenatchee. These developments were built 20 - 30 years ago, and therefore, are beginning to require repairs and rehabilitation. The total rehabilitation cost is estimated to be \$1.4 million dollars. The Housing Authority does not have adequate funds for rehabilitation, and consequently is only able to address emergency repairs as they occur.

The City of Wenatchee has a long-standing and positive working relationship with the Housing Authority. While CDBG funds are inadequate to address their identified need for housing unit rehabilitation, the City will continue to seek opportunities to leverage resources aimed at the rehabilitation of existing public housing stock. Additionally, future CDBG funds allocated to infrastructure improvements (i.e. sidewalks, lighting) may be targeted to areas surrounding the Housing Authority's low-income housing properties.

## **Actions Taken to Encourage Public Housing Residents to Participate in Homeownership**

The Housing Authority offers their clients a self-sufficiency educational program which includes information on money management, home care, and life skills. They also offer an escrow incentive program to foster home ownership



## Other Actions

### **Actions Planned to Remove Negative Effects of Public Policies That Serve as Barriers to Affordable Housing**

The City mitigates the negative effects of public policies that may serve as barriers to affordable housing by undertaking the following actions:

1. Facilitating multi-family housing and infill residential development including in commercial areas.
2. Reviewing Wenatchee city code incentives for the development of affordable housing.
3. Utilizing public infrastructure incentives to promote additional residential development.
4. Promoting awareness of population demographics and housing needs with the development/real estate community.
5. Increasing economic opportunities to improve employment and wages.

### **Actions Taken to Address Obstacles to Meeting Underserved Needs**

The City continuously conducts public outreach to ensure that the broader community is aware of the needs and opportunities identified in the Consolidated Plan and Annual Action Plan. In addition, the City actively works to engage potential employer and landlord partners in overcoming obstacles to employment and housing.

### **Actions Taken to Reduce Lead-Based Paint Hazards**

The City's Code Enforcement staff addresses specific lead-based paint cases as they arise. In addition, the City includes lead-based paint hazard information in community education and outreach materials.

### **Actions Taken to Reduce the Number of Poverty-Level Families**

The Consolidated Plan's focus on reducing housing cost burden and increasing literacy and employability for low-income residents helps to decrease the number of poverty-level families in the region.

### **Actions Taken to Develop Institutional Structure**

The City worked with community partners to improve institutional structure by defining which services are best delivered by government and which are best delivered by the private, non-profit, and faith-based sectors.

## **Actions Taken to Enhance Coordination Between Public/Private Housing & Social Service Agencies**

Actions taken by the City in developing the *Consolidated Plan*, such as conducting community outreach and facilitating community-based committees, continued during 2018 on an ongoing basis. Input from these activities aided in the development of the 2018 Annual Action Plan and will be used for future planning efforts. These actions also promote greater coordination and communication between public/private housing agencies and other social service agencies.

The City, in conjunction with the Chelan-Douglas Homeless Steering Committee and the Chelan-Douglas Homeless Task Force, designed and implemented a coordinated entry system, now known as the Community Housing Network (CHN). The system was officially launched in October 2015 and provides a standardized process for intakes, assessments, and referrals for individuals and families seeking homeless/housing services. The Coordinated Entry Oversight Committee continues to meet monthly to address implementation issues and to identify and implement system improvements.

## **Actions Taken to Overcome Effects of Impediments Identified in the Analysis of Impediments to Fair Housing Report**

The City of Wenatchee's *2012 Analysis of Impediments to Fair Housing Report* identified a number of factors impeding fair housing in Wenatchee including rising housing costs; insufficient affordable housing stock; lack of permanent supportive housing for individuals with disabilities; lack of workforce and financial management skills for disadvantaged populations; & lack of consumer understanding of fair housing rights & responsibilities. The following actions were undertaken in 2018 to alleviate these impediments:

- Rising housing costs & insufficient affordable housing stock: The City used CDBG & local homeless funding to support activities which helped develop and preserve decent, affordable housing including increasing access to affordable housing units through development, rental assistance, & landlord outreach; improving the quality of existing rental housing through code enforcement efforts; expanding homeownership opportunities through financial management education; and providing workforce education programs to improve access to living-wage jobs.
- Lack of workforce and financial management skills for disadvantaged populations: In 2018, a number of activities were undertaken to help disadvantaged populations develop English language skills, job skills, and financial management skills: 1.) CDBG funds were used to support English language training programs to help low-income individuals obtain higher paying jobs; and 2.) The Housing Authority offered their clients a self-sufficiency educational program which included information on money management, home care, and life skills. They also offered an escrow incentive program to foster home ownership.
- Lack of consumer understanding of fair housing rights & responsibilities: The City provided information on fair housing rights and obligations in a variety of ways including: 1.) Providing information on fair housing laws to homeless service providers

and to other interested individuals or organizations; 2.) The City's Landlord/Tenant Liaison program was developed to recruit and partner with landlords willing to rent to homeless households and to provide ongoing tenant education; and 3.) The Housing Justice Project provided free legal assistance to low-income tenants facing eviction or other tenant-based legal issues. These services helped prevent evictions and also helped low-income families understand their rights as tenants.

# Monitoring

## Monitoring Standards

The City of Wenatchee's Department of Community Development is responsible for the overall administration of the Consolidated Plan and the monitoring and evaluation of CDBG program activities. Monitoring oversight in 2019 was focused primarily on implementation of funded activities and ensuring adequate sub recipient grant records.

## Minority- & Women-Owned Business Outreach

Under the Microenterprise Assistance in response to COVID-19, our criteria for being selected if funding was inadequate included prioritization of women and minority-owned businesses.

## Citizen Participation

A public notice was published in the local newspaper on March 13, 2021 notifying the community of the 14-day comment period for the draft 2019 CAPER. A public hearing was held at a Wenatchee City Council meeting on March 25, 2021. Any comments received prior to 12:00pm on March 29, 2021 was taken into consideration for future planning.

# Contact Information

## Contact Information

City of Wenatchee  
Community Development Department  
Brooklyn Holton, Neighborhood and Community Services Coordinator  
1350 McKittrick Street  
Wenatchee, WA 98801  
Phone: (509) 888-3258  
Email: [bholton@wenatcheewa.gov](mailto:bholton@wenatcheewa.gov)



## CITY COUNCIL AGENDA REPORT

**TO:** Frank Kuntz, Mayor  
City Council

**FROM:** Steve Crown, Police Chief  
Wenatchee Police Department

**MEETING DATE:** March 25, 2021

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**I. SUBJECT**

Amendment No. 12 to Service Agreement SA No. 10-182, between the Chelan County Public Utility District #1 and the City of Wenatchee.

**II. ACTION REQUESTED**

Staff recommends the City Council approve Amendment No. 12 to Service Agreement SA No. 10-182 which reflects the chargeable overtime rates for police officers.

**III. OVERVIEW**

There has been a longstanding service agreement between the City of Wenatchee – Police Department and the Chelan County Public Utility District #1 (PUD), where the PUD agrees to reimburse the City for preapproved police services. Specific activities such as enforcing PUD park rules, criminal interdiction, investigation of criminal complaints, providing physical and informational assistance, protection of people and property, enforcement of safety on the trail systems, and maintaining public order. The amendment to the service agreement must be updated annually to reflect the average overtime rate for police officers.

**IV. FISCAL IMPACT**

The total value of this service agreement is not to exceed \$73,190.31. The most common agreed upon reimbursement is for police officer bicycle patrols during the summer months and high use times. All pre-approved reimbursements are at the average overtime hourly rate. The current hourly overtime reimbursement rate is \$81.58, and will increase to \$83.51 July 1, 2021.

**V. REFERENCE(S)**

1. Amendment No. 12 to Service Agreement - SA No. 10-182

**VI. ADMINISTRATIVE ROUTING**

Tammy Stanger, City Clerk  
Laura Merrill, Executive Services Director  
Brad Posenjak, Finance Director  
Steve Smith, Wenatchee City Attorney



AMENDMENT TO SERVICE AGREEMENT

**AMENDMENT NO. 12  
TO SERVICE AGREEMENT**

**SA NO. 10-182**

**CITY OF WENATCHEE**

1. **PARTIES:** The undersigned parties entered in the Professional Service Agreement dated on August 5, 2010.
2. **PROJECT DESCRIPTION:** The agreement completion date is hereby extended through March 31, 2022. All undisputed and correct invoices shall be submitted within 30 days of completion of services.
3. **HOURLY BILLING RATES:** The hourly billing rate is hereby amended to \$81.58 until June 30, 2021. The hourly billing rate effective July 1, 2021 shall be \$83.51.
4. **PAYMENTS:** The not-to-exceed amount of this Service Agreement remains unchanged and is currently \$73,190.31 (inclusive of all fees and costs incurred by the Contractor in the performance of this Agreement).
5. **EFFECTIVE DATE:** The Effective Date of this Amendment is the last date of signature.
6. **TERMS:** All other terms and conditions of the Professional Service Agreement shall remain in full force and effect.

**CITY OF WENATCHEE**

**PUBLIC UTILITY DISTRICT NO. 1 OF  
CHELAN COUNTY, WASHINGTON**

By \_\_\_\_\_  
Frank Kuntz,  
Mayor

By \_\_\_\_\_  
Rich Hyatt  
Director of Security Division

Date: \_\_\_\_\_

Date: \_\_\_\_\_



## CITY COUNCIL AGENDA REPORT

**TO:** Frank Kuntz, Mayor  
City Council

**FROM:** Glen Devries, Community Development Director  
Cliff Burdick, Building/Fire Code Official

**MEETING DATE:** March 25, 2021

---

**I. SUBJECT**

WCC Chapter 1.99, Fee Schedule amendments

**II. ACTION REQUESTED**

Staff recommends that the City Council adopt Ordinance No 2021-09 amending portions of WCC 1.99 Fee Schedules.

**III. OVERVIEW**

Staff is proposing to amend several fees in WCC 1.99. The Planning Division is proposing to add a fee for Type 1 Administrative Land Use Permits. Public Works is proposing to amend the sewer connection fee. Several WCC 1.99.040(4) Miscellaneous Fee amendments are being proposed and Operational Permit Fees in WCC 1.99.050 are proposed to be amended. A new Technology Fee is added that will assist the city in maintaining and upgrading our permitting/plan review software.

**IV. FISCAL IMPACT**

There will be some revenue increases due to the amendments, but they will not be substantial.

**V. PROPOSED PROJECT SCHEDULE**

These fees will be effective thirty days after adoption of this ordinance.

**VI. REFERENCE(S)**

1. Ordinance No 2021-09

**VII. ADMINISTRATIVE ROUTING**

Tammy Stanger, City Clerk  
Laura Merrill, Executive Services Director  
Brad Posenjak, Finance Director



## ORDINANCE NO. 2021-09

AN ORDINANCE, amending Chapter 1.99 WCC, pertaining to fee schedules.

NOW, THEREFORE, the City Council of the City of Wenatchee do ordain as follows:

### SECTION I

WCC 1.99.010 "Community Development Department Planning Division

Fees" shall be and hereby is amended to read as follows:

Deleted: , in pertinent part,

The department of community development shall charge, and there shall be remitted to the department to help defray the expenses incurred in the processing of applications required by various city ordinances, the fees as set forth below. All application fees shall be submitted as part of the required application materials. Said application shall not be considered as complete and eligible for review until said fee has been received. All fees collected are nonrefundable except in instances where an application has been officially withdrawn in writing by the proponent or applicant prior to the act of providing public notice.

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A 5% Technology Surcharge shall be applied to all fees contained in WCC 1.99.010.

	Application	Fee
(1)	Application for a variance from WCC Title <u>10</u> , Zoning:	\$950.00

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Application	Fee
(2) Application for a conditional use permit from WCC Title <a href="#">10</a> , Zoning:	\$1,100.00
(3) Application for a home occupation or temporary parking facility conditional use permit from WCC Title <a href="#">10</a> , Zoning:	\$950.00
(4) Application for a boundary line adjustment pursuant to WCC Title <a href="#">11</a> , Subdivisions:	\$200.00
(5) Application for a planned development from WCC Title <a href="#">10</a> , Zoning; provided, however, that the planned development application fee is waived in the event that the application is concurrent with a subdivision plan application:	\$450.00 for nine or less lots, tracts, parcels or residential units. \$1,600.00 for 10 or more lots, tracts, parcels, or residential units.
(6) Application for an amendment to the official zoning map (rezone) of WCC Title <a href="#">10</a> , Zoning.	\$1,000.00

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Application	Fee
(Where a site-specific comprehensive plan map amendment and a rezone are processed concurrently, the rezone fee shall be waived):	
(7) Application for an amendment to the official zoning text of WCC Title <a href="#">10</a> , Zoning:	\$1,000.00
(8) Application for an amendment to the official text of the Wenatchee urban area comprehensive plan:*	\$1,000.00
(9) Application for an amendment to the official land use map of the Wenatchee urban area comprehensive plan:*	\$1,000.00
(10) Application for a short subdivision pursuant to WCC Title <a href="#">11</a> , Subdivisions:	\$450.00, plus \$45.00 per lot
(11) Application for a subdivision plat pursuant to WCC	\$1,700.00 plus \$45.00 per lot

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Application	Fee
Title <a href="#">11</a> , Subdivisions:	
(12) Appeal of administrative, historic preservation board, or concurrency test decision, or any other appeal pursuant to WCC, to the hearing examiner:	\$650.00
(13) Review of a SEPA environmental checklist required pursuant to Chapter <a href="#">12.04</a> WCC; provided, however, that the SEPA environmental checklist fee is waived in the event that the checklist is concurrent with a zoning or subdivision application of any type:	\$300.00
(14) Review and preparation of a SEPA mitigated environmental determination or environmental impact statement required	\$150.00 minimum for three hours' review, plus \$40.00 per hour for each subsequent

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Application	Fee
pursuant to Chapter <a href="#">12.04</a> WCC:	hour of review. Developer must provide payment based on hourly estimate at time of application; balance due at completion, including any refund, if necessary.
(15) Application for a shoreline substantial development permit subject to administrative approval pursuant to the city of Wenatchee shoreline master program:	\$500.00
(16) Application for a binding site plan or unit lot subdivision pursuant to WCC Title <a href="#">11</a> , Subdivisions:	\$450.00 up to nine lots, plus \$45.00 per lot; \$1,700.00 for 10 lots or more, plus \$45.00 per lot
(17) Application for a plat, short plat, binding	\$1,100.00

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Application	Fee
site plan, or unit lot subdivision alteration pursuant to WCC Title <a href="#">11</a> , Subdivisions:	
(18) Application for a planned development amendment pursuant to WCC Title <a href="#">10</a> , Zoning:	\$1,100.00
(19) Review of final plat, short plat, binding site plan, unit lot subdivision or alteration pursuant to WCC Title <a href="#">11</a> , Subdivisions:	\$200.00, plus \$25.00 per lot
(20) Building permit – Review of residential applications:	\$50.00
(21) Building permit – Review of commercial or industrial applications:	\$150.00
(22) Annexation – Petition to annex review:	\$250.00
(23) <del>Type 1 Administrative land use permits which are not identified under a</del>	<del>\$100.00</del>

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Application	Fee
<u>separate fee category in WCC 1.99.010:</u>	
<del>(24)</del> Application for a plat, short plat, unit lot subdivision, or binding site plan vacation:	\$500.00
<del>(25)</del> Application for an amendment to conditions of approval – Short plats or binding site plans issued under administrative review, prior to final approval:	\$450.00
<del>(26)</del> Application for an amendment to conditions of approval – Plats, binding site plans, unit lot subdivision, or plat alterations prior to final approval, subject to hearing examiner review:	\$950.00
<del>(27)</del> Alternative parking analysis, planning commission review:	\$500.00
<del>(28)</del> Shoreline substantial development permit –	\$1,100.00

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Application	Fee
Hearing examiner review:	
(29) Shoreline conditional use permit (shoreline substantial development fees are waived where a shoreline conditional use permit is required):	\$1,100.00
(30) Shoreline variance:	\$950.00
(31) Shoreline exemption (written):	\$300.00
(32) Shoreline revisions (requiring no public hearing):	\$150.00
(33) Shoreline time extension (requiring no public hearing):	\$150.00
(34) Administrative interpretation:	\$150.00
(35) Request for reconsideration:	\$300.00
(36) Sidewalk cafe permit:	\$150.00
(37) Streatery permit:	\$250.00

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**SECTION II**

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WCC 1.99.020 "Public works department fees" shall be and hereby is



amended to read as follows:

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The following fees shall be remitted to the city of Wenatchee to help defray the expenses incurred in the review of applications or inspections required by city ordinance as set forth below. All application or inspection fees shall be submitted as part of the required application materials prior to inspection. Said application or inspection shall not be considered as complete and eligible for public hearing/inspection until said fee has been received. All fees collected are nonrefundable except in instances where an application has been officially withdrawn in writing by the proponent or appellant prior to the act of providing public notice.

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**A 5% technology surcharge shall be applied to all fees contained in Section 1.99.020 WCC.**

Application/Inspection	Fee
(1) Building permit – Engineer review of residential applications:	\$40.00
(2) Building permit – Engineer review of commercial/industrial applications:	\$200.00 fee for projects less than \$300,000.00 in value. 30% of building permit plan check fee for projects in excess of \$300,000.00 in value
(3) Subdivisions, planned developments, binding site plans –	\$450.00

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Application/Inspection	Fee
Preliminary plat, public works review of application:	
(4) Subdivisions, planned developments, binding site plans – Final plat, public works review and inspection.	
(a) Review of final plat:	\$100.00
(b) Utility plan review and city inspections:	\$2,000 minimum, plus \$1.50 per foot of centerline construction of public or private streets or any city utility easements
(c) Sewer camera inspection:	\$300.00 minimum or \$145.00 per hour for camera truck or jet truck, whichever is greater
(5) Short subdivision plat, public works review and inspection.	
(a) Review of short subdivision application:	\$45.00 per lot
(b) Utility plan review and city inspections:	\$1,600 minimum, plus \$1.50 per foot of centerline construction of public or private streets or any city utility easements

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Application/Inspection	Fee
(c) Sewer camera inspection:	\$300.00 minimum or \$145.00 per hour for camera truck or jet truck, whichever is greater
(d) Final short subdivision review:	\$100.00
(6) Zoning – Conditional use permit, public works review and inspection; provided, however, that public works fees for home occupation are not required and exempt from the provisions of this chapter.	
(a) Review of application:	\$200.00
(b) Sewer camera inspection:	\$300.00 minimum or \$145.00 per hour for camera truck or jet truck, whichever is greater
(7) Street vacation, public works review:	\$300.00
(8) Excavation permit fees.	
(a) Street cut permit fee:	Base fee: \$300.00 for the first 50 feet of trench and \$1.50 for each additional foot thereafter. Pavement age and arterial street multipliers shall be

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Application/Inspection	Fee
	<p>applied to the base fee as follows:</p> <ul style="list-style-type: none"> <li>- Pavement Age Multiplier: If the street has been paved or repaved less than five years from the date of the application, the fee shall be doubled; if less than three years, the fee shall be tripled;</li> <li>- Arterial Street Multiplier: If the road is classified as principal, minor or collector street as identified by the adopted city of Wenatchee comprehensive plan, then the above fee shall be increased by a multiple of one and one-half times.</li> </ul> <p>Fee = [<math>\\$300.00 + ((L-50) \times \\$1.50)</math>] x P x A;</p> <p>Where:</p> <p>L = length of trench(es) or street cut(s) in the longest direction,              P = Pavement age multiplier,              A = Arterial street multiplier.</p>

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Application/Inspection	Fee
(b) Requirements for multiple cross trenches:	See WCC <a href="#">7.28.090</a> pertaining to construction standards.
<b>(9) Miscellaneous Fees.</b>	
(a) Right-of-way permit:	i. Base fee – \$50.00 ii. Traffic control plan – \$30.00 iii. Sidewalk inspection – \$50.00
(b) Sewer connection fee:	<del>\$100.00</del>
(c) Fire hydrant valve fee:	i. Deposit (refundable) – \$200.00 ii. Installation fee – \$20.00 iii. Usage – Volume charge per city water rates iv. Rental fee – \$4.00 per day
(d) Off-site review – Review of utility extension plans, traffic control plans, traffic control lights, etc.:	i. \$50.00 per hour ii. Developer must provide payment based on hourly estimate at time of application; balance due at completion, including any refund, if necessary
(e) Revocable right-of-way use permit fee	\$50.00

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Application/Inspection	Fee
(f) Deferred improvement agreement fee	\$50.00
(g) Petition to change on-street parking fee	\$150.00
(h) Land surface modification permit	i. Less than 200 cubic yards: \$50.00 ii. 200 – 499 cubic yards: \$50.00 application fee + \$200.00 review fee iii. 500 cubic yards and greater: \$50.00 application fee + \$400.00 review fee iv. \$40.00 per hour review fee for subsequent time beyond average review time or if engineering review is required for projects moving less than 200 cubic yards

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**SECTION III**

WCC 1.99.040 “Community Development building development building

division fees” shall be and hereby is amended to read as follows:

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The department of community development shall charge, and there shall be remitted to the department to help defray the expenses incurred in the processing of applications required by various city ordinances, the fees as set

forth below. All application fees shall be submitted as part of the required application materials unless otherwise specified. Said application shall not be considered as complete and eligible for review until said fee has been received. All fees collected are nonrefundable except in instances where an application has been officially withdrawn in writing by the proponent or applicant prior to the act of providing public notice or processing.

A 5% technology surcharge shall be applied to all fees contained in Section 1.99.040 WCC, except as provided herein.

(1) Building Permit Fees.

TOTAL VALUATION	FEE
\$1.00 to \$500.00	\$23.50
\$501.00 to \$2,000.00	\$23.50 for the first \$500.00 plus \$3.05 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$69.25 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$391.25 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00 or

TOTAL VALUATION	FEE
	fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$643.75 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$993.75 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$5,608.75 for the first \$1,000,000.00 plus \$3.15 for each additional \$1,000.00 or fraction thereof

(2) Building valuation shall be determined by the most current International Code Council Building Valuation Data, Square Foot Costs, subject to the following modifications:

(a) New R-3 occupancies with less than 3,000 square feet of conditioned space, excluding the garage, shall be based on 85 percent of the most current ICC square foot costs for an R-3.

(b) All other new structures shall be based on 90 percent of the most current ICC square foot costs.



(c) Residential alterations shall be based on 25 percent of the most current ICC square foot costs for an R-3.

(d) Carports, decks, patio and porch covers shall be based on 85 percent of the most current ICC square foot costs for a U.

(e) Footnotes b and c are not adopted.

(3) Plan Review Fees. When submittal documents are required by Section 106, a plan review fee shall be paid at the time of submitting the submittal documents for plan review. Said plan review fee shall be 65 percent of the building permit fee. The plan review fee specified in this section is a separate fee from the building permit fee and is in addition to the building permit fee.

Exceptions:

(a) A previously approved plan (Repeat) for a detached single-family residence, which is submitted with a new application for a different location, shall be charged a plan check fee of \$100.00 and the full building permit fee.

(b) A previously approved plan (Repeat) for a detached single-family residence, which is submitted with a new application for a different location that has a change in the footprint and/or the roof and truss design of 10 percent or less of the total square footage of the structure, shall be charged a plan check fee of \$200.00 and the full building permit fee.

(c) A previously approved plan (Repeat) for a detached single-family residence, which is submitted with a new application for a different location that has a change in the footprint and/or the roof and truss design of more than 10 percent total square footage of the structure, shall be required to submit new building plans and shall be charged the full plan check and building permit fees.

(d) Repeat plans are valid for use during each code cycle. A code cycle typically occurs every three years with the issuance of revised codes. When a code cycle occurs new plans shall be submitted showing compliance with applicable codes and the full plan check fee and building permit fee shall be charged.

(4) Miscellaneous Fees. The department shall charge, and there shall be remitted to the department to help defray the expenses incurred in processing of applications, the fees as set forth below:

For the issuance of a temporary certificate of occupancy	\$100.00
Defaulted mortgage registration fee	\$300.00 semiannually
Sign permit (fee per sign)	\$50.00
Elevation certificate	\$100.00
Demolition permit - All	\$100.00
Wood stove, gas stove, gas fireplace permit	\$50.00
<u>Emergency Escape Window Permit</u>	<u>\$150.00</u>
<u>Retaining/Rockery Wall Permit</u>	<u>\$250.00</u>
Pool permit	\$150.00
Manufactured housing (single, double and triple wide)	\$200.00 <u>Single</u> <u>\$400.00 Double</u> <u>\$600.00 Triple</u>
Modular home	Same as WCC <u>1.99.040</u> (1) and (2)
<u>Revisions to approved plans after issuance</u>	<u>\$100.00 per hour</u> <u>One-hour min.</u> <u>charge</u>
Misc. inspection fee, re-inspection fee	\$75.00

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Inspections outside of normal business hours (per hour, two-hour minimum charge)	\$100.00
Residential re-roofing permit	<del>\$75.00</del>
Commercial re-roofing permit	\$150.00
Commercial plan scanning fee (applies to all commercial building permits in which electronic copies are not submitted at the time of application)	\$100.00
<b>Plumbing</b>	
For issuing each permit	\$20.00
<b>Unit Fee Schedule</b>	
a. For each fixture on one trap	\$7.00/each
b. For each lawn sprinkler backflow protection device	\$7.00/each
c. For each backflow protection device	\$7.00/each
d. For each gas piping system and medical gas piping system of one to five inlets, outlets	\$50.00
e. For each additional gas piping system outlet	\$5.00

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and each additional medical gas piping system inlet, outlet	
f. Rainwater systems - per drain (inside of building)	\$7.00
g. For each water heater	\$7.00
h. For each industrial waste pretreatment interceptor including its trap and vent	\$7.00
i. Min. charge for any plumbing permit, four fixtures or less	\$50.00
<b>Mechanical</b>	
For issuing each permit	\$24.00
<b>Unit Fee Schedule</b>	
a. Furnace, burner including ducts and vents	
For the installation or relocation of each forced air furnace or fan coil	\$15.00
For the installation of each outdoor air conditioner or heat pump unit	\$15.00
For the installation of each floor furnace, suspended heater, recessed wall heater or floor-mounted heater	\$15.00
b. Vents	

For the installation of each vent fan with one duct or appliance	\$7.00
For the installation of each hood with exhaust fan and duct	\$11.00
For the installation of each commercial kitchen hood with exhaust fan and duct	\$125.00
For the installation of each ventilation system which is not a portion of any heating or air-conditioning system authorized by a permit	\$11.00
c. Repairs or additions	
For the repair of, alteration of, or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption or evaporative cooling system, including installation of controls regulated by the Mechanical Code	\$14.00
d. Evaporative coolers	
For the installation of each evaporative cooler other than portable type	\$11.00

e. Boilers, compressors, and absorption systems	
For the installation of each boiler or compressor	\$35.00
f. Rooftop or packaged HVAC units	
For the installation of each rooftop HVAC unit less than 2,000 CFM	\$50.00
For the installation of each rooftop or packaged HVAC unit 2,000 CFM or more	\$150.00
g. Fire/smoke dampers	
For the installation of each fire or smoke damper	\$11.00
h. VAV boxes	
For the installation of each VAV box	\$11.00
i. Miscellaneous	
For each appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories, or for which no other fee is listed	\$11.00
j. Minimum charge for any mechanical permit	\$50.00
k. Copies, <u>copy fees are exempt from the Technology Surcharge Fee</u>	

Paper Size	Black and White	Color
8 1/2" x 11"	\$0.15	\$0.50
8 1/2" x 14"	\$0.15	\$0.50
11" x 17"	\$0.50	\$1.50
18" x 24"	\$1.00	\$3.00
24" x 36"	\$1.50	\$7.50
36" x 48"	\$2.00	\$10.00
<b>I. Other</b>		
Zoning Code (unbound)	\$10.00	
Comprehensive Plan (color, unbound)	\$15.00	
Maps/Data on CD	\$5.00	

(5) Exceptions.

(a) Upon application being made by a qualified applicant as defined in subsection (5)(b) of this section, the city of Wenatchee will waive all development fees as provided for in WCC [1.99.010](#) and [1.99.020](#), all water service fees as provided for in WCC [9.12.500](#) and all sewer investment fees as provided for in WCC [4.08.037](#) as the same exists now or may hereafter be amended.

(b) In order for the fees described in subsection (5)(a) of this section to be waived, the following conditions must be met:

- (i) The applicant's gross family income shall be no more than 80 percent of the Chelan County median income based on family size.
- (ii) The applicant must be the current owner/occupant or purchaser/occupant of the property under a valid land sales contract.
- (iii) The project must be located within the South Wenatchee revitalization area (see Attachment B to Resolution 2003-18).\*

(iv) The project must be for owner-occupied housing only.

(v) The applicant must meet one of the following two criteria:

(A) The applicant must be approved for a housing rehabilitation loan pursuant to the city's South Wenatchee housing rehabilitation program; or

(B) The applicant must be a "private or public nonprofit organization" constructing a new owner-occupied housing unit within the area designated above. A "private or public nonprofit organization" means nonprofit corporations, municipal corporations, and other organizations formally established for the charitable purpose of providing low-income or affordable housing, recognized under the United States Internal Revenue Code as qualified recipients of tax deductible charitable contributions, including but not limited to organizations having received approval from the Internal Revenue Service of such status upon the filing of all forms as required for recognition as a 501(c)(3) corporation. For an entity to qualify as a private or public nonprofit organization under the provisions of this section, upon making a written request for fee waiver, the entity shall provide sufficient proof of such status, including such documentation as the city council may deem necessary. To qualify for fee waivers, all private or public nonprofit organizations shall assure that the project development includes "sweat equity," defined as labor contributed by the prospective homeowner and/or volunteer labor contributed through community donation. For purposes of this section, municipal public housing authorities established pursuant to Washington law shall be considered public nonprofit organizations.

(6) The city of Wenatchee shall be exempt from the payment of fees provided for by this section.

(7) Permit fees may be waived for all distressed persons who require building permits to repair damage to homes or other buildings, or replacement thereof, that was caused by fire, flooding, or other acts of God, as determined by the city council.



**SECTION IV**

WCC 1.99.050 "Fire Code fees" shall be and hereby is amended to read as

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follows:

The fire department shall charge, and there shall be remitted to the department to help defray the expenses incurred in the processing of applications required by various city ordinances, the fees as set forth below. All application fees shall be submitted as part of the required application materials unless otherwise specified. Said application shall not be considered as complete and eligible for review until said fee has been received. All fees collected are nonrefundable except in instances where an application has been officially withdrawn in writing by the proponent or applicant prior to the act of providing public notice or processing.

**A 5% technology surcharge shall be applied to all fees contained in Section 1.99.050 WCC.**

(1) Fees for the required operational permits for the operations set forth in Sections 105.6.1 through 105.6.50 of the International Fire Code shall be the amounts listed below.

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Operation	Annual Permit Fee	
Aerosol Products	\$50.00	
Amusement Buildings	\$50.00	
Aviation Facilities	\$50.00	
Carbon Dioxide Systems Used in Beverage Systems	\$50.00	
Carnivals and Fairs	\$50.00	
Cellulose Nitrate Film	\$50.00	

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Operation	<u>Annual</u> Permit Fee		<div data-bbox="1133 453 1580 485" style="border: 1px solid red; padding: 2px;">Deleted: Original</div> <div data-bbox="1133 489 1580 520" style="border: 1px solid red; padding: 2px;">Formatted Table</div> <div data-bbox="1133 525 1580 556" style="border: 1px solid red; padding: 2px;">Deleted: Renewal Permit Fee</div>
Combustible Dust-Producing Operations	\$50.00		<div data-bbox="1133 569 1580 600" style="border: 1px solid red; padding: 2px;">Deleted: \$25.00</div>
Combustible Fibers	\$50.00		<div data-bbox="1133 653 1580 684" style="border: 1px solid red; padding: 2px;">Deleted: \$25.00</div>
Compressed Gases	\$50.00		<div data-bbox="1133 695 1580 726" style="border: 1px solid red; padding: 2px;">Deleted: \$25.00</div>
Covered Mall Buildings	\$50.00		<div data-bbox="1133 737 1580 768" style="border: 1px solid red; padding: 2px;">Deleted: \$25.00</div>
Cryogenic Fluids	\$50.00		<div data-bbox="1133 779 1580 810" style="border: 1px solid red; padding: 2px;">Deleted: \$25.00</div>
Cutting and Welding	\$50.00		<div data-bbox="1133 821 1580 852" style="border: 1px solid red; padding: 2px;">Deleted: \$25.00</div>
Dry Cleaning	\$50.00		<div data-bbox="1133 863 1580 894" style="border: 1px solid red; padding: 2px;">Deleted: \$25.00</div>
Exhibits and Trade Shows	\$50.00		<div data-bbox="1133 905 1580 936" style="border: 1px solid red; padding: 2px;">Deleted: \$25.00</div>
Explosives	\$50.00		<div data-bbox="1133 989 1580 1020" style="border: 1px solid red; padding: 2px;">Deleted: \$25.00</div>
Flammable and Combustible Liquids	\$50.00		<div data-bbox="1133 1031 1580 1062" style="border: 1px solid red; padding: 2px;">Deleted: \$25.00</div>
Floor Finishing	\$50.00		<div data-bbox="1133 1115 1580 1146" style="border: 1px solid red; padding: 2px;">Deleted: \$25.00</div>
Fruit and Crop Ripening	\$50.00		<div data-bbox="1133 1157 1580 1188" style="border: 1px solid red; padding: 2px;">Deleted: \$25.00</div>
Fumigation and Thermal Insecticidal Fogging	\$50.00		<div data-bbox="1133 1199 1580 1230" style="border: 1px solid red; padding: 2px;">Deleted: \$25.00</div>
Hazardous Materials	\$50.00		<div data-bbox="1133 1241 1580 1272" style="border: 1px solid red; padding: 2px;">Deleted: \$25.00</div>
HMP Facilities	\$50.00		<div data-bbox="1133 1283 1580 1314" style="border: 1px solid red; padding: 2px;">Deleted: \$25.00</div>
High-Piled Storage	\$50.00		<div data-bbox="1133 1325 1580 1356" style="border: 1px solid red; padding: 2px;">Deleted: \$25.00</div>
Hot Work Operations	\$50.00		<div data-bbox="1133 1367 1580 1398" style="border: 1px solid red; padding: 2px;">Deleted: \$25.00</div>
Industrial Ovens	\$50.00		<div data-bbox="1133 1409 1580 1440" style="border: 1px solid red; padding: 2px;">Deleted: \$25.00</div>
Lumber Yards and Woodworking Plants	\$50.00		<div data-bbox="1133 1451 1580 1482" style="border: 1px solid red; padding: 2px;">Deleted: \$25.00</div>

Operation	<del>Annual</del> Permit Fee	
Liquid- or Gas-Fueled Vehicles or Equipment in Assembly Bldgs.	\$50.00	
L-P Gas	\$50.00	
Magnesium	\$50.00	
Miscellaneous Combustible Storage	\$50.00	
Open Burning	\$50.00	
Open Flames and Torches	\$50.00	
Open Flames and Candles	\$50.00	
Organic Coatings	\$50.00	
Places of Assembly	\$50.00	
Private Fire Hydrants	\$50.00	
Pyrotechnic Special Effects and Fireworks Display	\$100.00 per Event	
Pyroxylin Plastics	\$50.00	
Refrigeration Equipment	\$50.00	
Repair Garages and Motor Fuel-Dispensing Facilities	\$50.00	
Rooftop Heliports	\$50.00	
Spraying or Dipping	\$50.00	

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Operation	<u>Annual</u> Permit Fee	
Storage of Scrap Tires and Tire Byproducts	\$50.00	
Temporary Membrane Structures, Tents, and Canopies	\$50.00	
Tire-Rebuilding Plants	\$50.00	
Waste Handling	\$50.00	
Wood Products	\$50.00	
Marijuana Extraction Systems	\$50.00	

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(2) Construction Permit Fees.

Fees for the required construction permits as set forth in Sections 105.7.1 through 105.7.26 of the International Fire Code, shall be the amounts listed below.

Construction Work	Permit Fee
Automatic Fire-Extinguisher Systems (NFPA13) (Plan Review/Inspections/Testing)	\$150.00 + \$1.50 per sprinkler head
Automatic Fire-Extinguisher Systems (NFPA13D or 13R) (Plan Review/Inspections/Testing)	\$100.00 + \$1.50 per sprinkler head
Automatic Fire-Extinguishing System UL 300, Inert Gas, etc.	\$100.00

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<b>Construction Work</b>	<b>Permit Fee</b>
Automatic Fire-Extinguisher Systems Underground (Plan Review/Inspections/Testing)	\$150.00
Battery Systems (Flammable/Combustible Liquids)	\$50.00
Compressed Gases	\$50.00
Fire Alarm and Detection System Related Equipment	\$100.00 + \$2.00 per component
Fire Pumps and Related Equipment	\$150.00
Flammable and Combustible Liquids (Pipeline)	\$120.00
Flammable and Combustible Liquids (Tank Installation)	\$200.00 + \$65.00 each additional tank
Flammable and Combustible Liquids (Tank Removal)	\$100.00 + \$50.00 for additional tanks
Residential Oil Tank Abatement	\$100.00
Hazardous Materials	\$120.00
Industrial Ovens	\$120.00
LP Gas	\$120.00
Private Fire Hydrants	\$50.00
Spraying or Dipping	\$50.00
Standpipe Systems	\$100.00

Construction Work	Permit Fee
Temporary Membrane Structure, Tents, and Canopies	\$50.00
Additional/Misc. Inspections	\$75.00 per hr.
Marijuana Extraction Systems	<del>\$350.00</del> per system

Deleted: 250  
Deleted: hr.

**SECTION V**

Except as expressly modified herein, Chapter 1.99 WCC shall remain in full force and effect.

Deleted: All remaining permit fees as set forth in WCC 1.99.050 (2) "Construction Permit Fees" shall remain in full force and effect.¶

**SECTION VI**

This Ordinance shall take effect thirty (30) days from and after approval and publication as provided by law.

**PASSED BY THE CITY COUNCIL OF THE CITY OF WENATCHEE** this \_\_\_\_ day of March, 2021.

CITY OF WENATCHEE, a municipal corporation

By \_\_\_\_\_  
FRANK J. KUNTZ, Mayor

ATTEST:

By \_\_\_\_\_  
TAMMY L. STANGER, City Clerk

APPROVED:

By \_\_\_\_\_  
STEVE D. SMITH, City Attorney



## CITY COUNCIL AGENDA REPORT

**TO:** Frank Kuntz, Mayor  
City Council

**FROM:** Jessica Shaw, Deputy Public Works Director-Utilities  
Public Works Department

**MEETING DATE:** March 25, 2021

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**I. SUBJECT**

Olds Station Stormwater Pond Outfall Permit

**II. ACTION REQUESTED**

Staff recommends the City Council authorize the Mayor to sign the Temporary Permit for Use of Rock Island Hydroelectric Project Lands for the Olds Station stormwater pond outfall.

**III. OVERVIEW**

When the Olds Station area was annexed in 2016, the City of Wenatchee worked with Chelan County and the Port of Chelan County to transfer ownership of the stormwater detention pond located on Olds Station Road to the City. The outfall for the pond is located on Rock Island Hydroelectric Project Lands operated by Public Utility District No. 1 of Chelan County (PUD). As part of the transfer agreement, the City was required to complete a new outfall permit with the PUD.

**IV. FISCAL IMPACT**

While there is no permit fee associated with this permit, the City will be responsible for maintenance of the outfall area.

**V. PROPOSED PROJECT SCHEDULE**

The City has been operating and maintaining the pond since 2017.

**VI. REFERENCE(S)**

1. Temporary Permit for Use of Rock Island Hydroelectric Project Lands

**VII. ADMINISTRATIVE ROUTING**

Tammy Stanger, City Clerk  
Laura Merrill, Executive Services Director  
Rob Jammerman, Public Works Director  
Brad Posenjak, Finance Director  
Anna Carr, Administrative Assistant



## TEMPORARY PERMIT FOR USE OF ROCK ISLAND HYDROELECTRIC PROJECT LANDS

THIS TEMPORARY PERMIT (PERMIT), made this \_\_\_\_ day of March, 2021, between PUBLIC UTILITY DISTRICT NO. 1 OF CHELAN COUNTY, WASHINGTON, a municipal corporation, (“District”) and CITY OF WENATCHEE, (“Permittee”), and sometimes collectively referred to as the Parties.

### RECITALS

WHEREAS, under the authority of District’s Operating License (“License”) issued by the Federal Energy Regulatory Commission (“FERC”) for the Rock Island Hydroelectric Project No. 943, District, as Licensee, has the responsibility to evaluate proposals and to grant permission for certain types of use and occupancy of project lands and/or waters; and

WHEREAS, District granted a *Permit for Use of Rock Island Hydroelectric Project Lands* (“Use Permit”), dated July 23, 1999 to the Port of Chelan County (“Port”) to allow seepage and flow onto District-owned lands located within the Project Boundary, to the extent the stormwater runoff exceeds the limits of settling and stilling stormwater basins; and

WHEREAS, by the terms of the March 17, 2009 *Termination of Stormwater Agreement* among Port, Chelan County, and the Chelan County Surface and Storm Water Management Utility (the latter two entities collectively “County Utility”), the County Utility agreed to either obtain a new permit from the District before closing or accept an assignment of the Stormwater Permit at closing. A copy of the Termination of Stormwater Agreement was recorded on December 13, 2017, under Auditor’s File Number 2470234, as part of an *Agreement for Intergovernmental Transfer of a Portion of the Olds Station Regional Stormwater System* (“Agreement”) among Permittee, Port and County Utility; and

WHEREAS, Permittee, Port, and County Utility transferred that portion of the Olds Station Regional Stormwater System described in said Agreement to Permittee and the Agreement was contingent, in part, upon the successful assignment of the District’s Stormwater Permit to Permittee; and

WHEREAS, due to Permittee’s annexation of the Olds Station annexation area in 2016, under Wenatchee City Council Ordinance No. 2016-07 dated March 24, 2016 filed with County Auditor under Auditor’s File Number 2434476, Permittee, is now the owner of a portion of the Olds Station Regional Stormwater System for the Olds Station area (the “System”). The System carries stormwater to a stormwater management area and when stormwater runoff exceeds the limits of the stormwater retention area, this Permit allows seepage and flow onto District-owned lands located within the Project Boundary of the District’s Rock Island Hydroelectric Project reservoir (Wenatchee River).

NOW THEREFORE, District, in light of the foregoing Recitals, which are incorporated into the Permit between the District and the Permittee by this reference, and in consideration of the faithful observance and performance of all of the covenants and promises hereinafter set forth to be observed and performed by the Permittee, does hereby grant the following Permit.

## PERMIT

**1. PREMISES.** This Permit allows the Permittee to use, for the purposes described herein, the following described lands and premises (collectively “Premises”) situated in the County of Chelan, State of Washington approximately as shown on attached Exhibit “A”:

A 100-foot-wide strip of land located in the southwest quarter of the northeast quarter of Section 28, Township 23 North, Range 20, EWM, Chelan County, Washington, more particularly described as follows:

Commencing at a found iron pipe monument on the easterly right of way of Horan Road described in Statutory Warranty Deed, Auditor’s File No. 786999; thence South 82°17’00” East 538.63 feet to a found iron pipe monument which is now 25 feet westerly of the Burlington Northern Railroad right of way as described in Quit Claim Deed granted to the Port of Chelan County, Auditor’s File No. 9612230019, Book 1079, Page 1837 of records of said County; thence South 14°08’11” West parallel to and 25 feet west of said railroad right of way to the Rock Island Hydroelectric Project boundary and the True Point of Beginning of this description; thence continuing southerly to the north edge of the Wenatchee River; thence westerly along the north edge of the said river 100 feet, more or less; thence northerly to said project boundary; thence easterly on said project boundary to the True Point of Beginning.

**2. USE OF PREMISES.** Permittee is hereby permitted the non-exclusive use of that portion of the Premises described in Permit, Section 1 above, for the purpose of accommodating seepage and flow of an existing stormwater outfall, to the extent the stormwater runoff exceeds the limits of settling and stilling stormwater basins.

**3. TERM.** This Permit shall be in full force and effect, until such time as a long-term permit is executed between the Parties, which addresses all outfall environmental, water quality, operation and maintenance issues to the satisfaction of the District. The duration of this Permit shall not exceed three (3) years, from the date of signing.

**4. FEE.** District waives the annual fee for this Permit. District reserves the right to annually review the fee waiver and to adjust said fee to reflect the current fair market value for use of said the Premises.

**5. OPERATIONS OF DISTRICT LANDS.** Permittee’s use of the Premises shall not interfere in any way with the District’s operations. District reserves the right, without compensation to Permittee, to operate its lands as it determines proper without regard to Permittee’s use of the Premises and without advance notice of operations, which may affect the land or facilities.

**6. CONSTRUCTION OF IMPROVEMENTS.** No facilities or structures shall be constructed or maintained on the Premises except as may be specifically hereinafter agreed upon in writing. Any Permittee proposed changes to the Premises must be constructed in accordance with plans and specifications approved by District.

**7. OBTAINING ALL APPLICABLE RIGHTS.** Permittee shall obtain all permits and shall comply with all laws, rules and orders of all federal, state and municipal governments or departments having jurisdiction over the Premises covered by this Permit.

**8. MINIMIZATION OF IMPACT.** Permittee shall make every reasonable effort to minimize any adverse impact on fish, wildlife and other environmental values.

**9. EROSION CONTROL.** Permittee shall reimburse District and/or its authorized agents, for all costs of labor and materials necessary, in District's good faith opinion, to ensure adequate ground cover for the stability of the Premises, subject to the monetary limitation set forth below.

If for any reason, District determines, in good faith, the need for additional ground cover be planted and seeded to ensure the stability of the Premises, all reasonable costs and expenses associated with the District's replanting and reseeding, shall be reimbursed by the Permittee, upon receipt of invoice from District. The Permittee shall not be responsible for any costs that exceed five thousand dollars (\$5,000) in any one calendar year.

**10. DAMAGE AND RESTORATION.** Permittee shall be responsible at all times for any and all damages occurring to the Premises caused by the Permittee, its employees, contractors, and agents, including, but not limited to: (1) damage to plantings and future improvements, and (2) all costs associated with the restoration of the Premises or adjacent land owned by District associated with said damages.

**11. FUTURE IMPROVEMENTS.** District may determine, in its sole discretion, at any time in the future to construct on the Premises improvements, including but not limited to, a trail system and/or public access. In the event the District desires to construct future improvements on the District's lands described herein, the District shall design the improvements so that stormwater flow across said land is not obstructed or diminished. The plans of said improvement shall be submitted to the Permittee for review and comment prior to construction. The Permittee shall respond, in writing, with any concerns within thirty (30) days of the receipt of the plans.

Permittee shall bear any additional reasonable expenses incurred by the District for any costs directly related to the additional design and/or materials that in the District's good faith opinion are required to accommodate Permittee's use of the lands, during the construction, operation, and maintenance of said future District improvements. Any replanting or reseeding that may be required during the construction, operation and maintenance of said future District improvements, shall be subject to the monetary limitations for erosion as contained in Permit, Section 9 above.

**12. WARRANTY.** Permittee accepts use of the Premises "As-Is" and the District expressly does not warrant that the Premises are safe for the permitted uses. This Permit is granted based upon Permittee's representation that the permitted premises have been inspected and evaluated by Permittee and were found to satisfy the Permittee's intended use.

**13. COMPLIANCE WITH WATER QUALITY STANDARDS.** Permittee shall manage the stormwater flowing on to the Premises to meet all obligations arising under the Clean Water Act, or under any applicable law, regulation, ordinance, or order. In so doing, Permittee will be the sole reporting and responsible entity associated with any such obligations as they now exist, or are hereafter amended or adopted that arise or are imposed on the Permittee.

**14. MAINTENANCE OF LANDS.** Permittee shall maintain the Premises free of debris, rubbish, and abandoned vehicles or equipment of any kind. Disposal of refuse, garbage, rubbish or waste of any kind shall be by removal or as otherwise directed by the District.

**15. COMPLIANCE WITH LAWS.** The Permittee agrees to maintain the Premises, subject to this Permit, in a safe condition and to observe all federal, state and local regulations pertaining to stormwater, health, sanitation, environment, use and maintenance of the Premises. The District shall have no obligation to assist in the maintenance or restoration of the Premises and shall not be responsible for the safe condition of said Premises and improvements thereto.

**16. HAZARDOUS MATERIAL INDEMNIFICATION.** Permittee accepts any and all liability for the presence or release of Hazardous Material on the Premises including liability for reporting, investigation, removal, and remediation or clean-up costs associated with the presence or release of Hazardous Materials together with any and all charges, fees, penalties (civil and criminal) imposed by any governmental agency with respect to the use, disposal, deposition, accumulation, transmission, transportation, and generation of Hazardous Materials resulting from, related to, deposited by, or associated with the operations of the Stormwater System at any time after the date of this Permit.

Permittee shall indemnify, defend and hold the District harmless from any and all costs, fees, penalties and charges incurred by or imposed upon the District including the District's cost to report, investigated, remove, remediate, cleanup or otherwise respond to the presence or release of Hazardous Material on the Premises as well as the District's reasonable attorney fees and costs as a result of the use, disposal, deposition, accumulation, transmission, transportation, or generation of Hazardous Materials resulting from, related to, deposited by or associated with the Stormwater System at any time after the date of this Permit.

For purposes of this Permit, "Hazardous Material" shall mean (i) hazardous waste as defined in the federal Resource Conservation and Recovery Act of 1976, as amended, and applicable regulations; (ii) hazardous substance as defined in the Comprehensive Environmental Response, Compensation and Liability Act of 1980, as amended, and applicable regulations; (iii) hazardous substance as defined in the Model Toxics Control Act; (iv) petroleum or liquid petroleum products or wastes, or (v) other toxic or hazardous substance which may be regulated by federal, state or local environmental laws.

**17. HAZARDOUS MATERIAL RELEASE OR SPILL NOTIFICATION.** The Permittee shall provide immediate notice to the District of any release or spill of Hazardous Material on the Premises to District's Notice telephone number in Permit, Section 18 below, and Environmental Resources Program Manager, 509-661-4474.

**18. NOTICES.** Unless instructed herein, notices must be in writing and delivered or mailed to the other party at the address provided below:

**District:**

Chelan County PUD  
Attn: Real Estate and Permitting Department  
PO Box 1231  
Wenatchee, WA 98807-1231  
Phone: 509-661-8121

**Permittee:**

City of Wenatchee  
Attn: Public Works Department  
PO Box 519  
Wenatchee, WA 98807-0519  
Phone: 509-888-3200

**19. PERMIT CANCELLATION.** This Permit shall be cancellable by the District on ninety (90) days written notice upon determination of District need, which determination will be at the sole discretion of the District. Upon determination by District that any provisions or conditions contained within this Permit have not been met to the District's satisfaction, the District shall provide written notice to the Permittee to cure said situation or condition, and if the Permittee fails to timely cure the situation or condition within (90) days of the receipt of written notice, the District shall have the right to terminate this permit; provided however that the District shall not terminate the Permit if the Permittee has made reasonable progress toward the completion of the cure within 90 days after the receipt of the notice, and the District is assured that the cure will be completed in a diligent manner. Subject to the term of this temporary Permit, as defined in Permit, Section 3 above, and except as set forth in Permit, Section 20 below, the procedure outlined in this Section 19 shall be the exclusive method for terminating the Permit.

**20. SURRENDER PREMISES.** Upon termination or cancellation of this Permit, Permittee shall quietly and peaceably yield, surrender and deliver up said Premises to the District and shall, at Permittee's sole cost and expense, remove therefrom any property owned by Permittee; and, in case of Permittee's failure so to do, the District shall have the right to remove the same at the cost and expense of the Permittee.

**21. NO PROPERTY RIGHTS AND ASSIGNMENT.** This Permit grants permissive rights to the Permittee only. This Permit is not an easement and does not create easement rights on the Premises. Nothing contained in this Permit creates, conveys, bargains, sells, warrants or transfers any interest in real property. This Permit shall not run with the land and does not inure to the benefit of the Permittee's successors and assigns. The Permit does not authorize the Permittee to commit any injury to property, invade others' rights or violate any federal, state or local laws or regulations. The Permittee shall not assign this Permit without the written permission of the District.

**22. ATTORNEY FEES.** Each party shall bear its own costs and attorney fees in connection with any dispute relating to this Agreement, including but not limited to court costs and cost of appeals.

**23. SUBORDINATION.** It is expressly understood and agreed that the rights of Permittee under this Permit are subject to such use of the Premises by the District, without liability therefore, as it deems necessary in connection with the construction, operation and maintenance of its hydroelectric projects, and to the District's performance of the conditions of District's license therefore issued by the Federal Energy Regulatory Commission, including amendments heretofore or hereafter made thereto or any reissuance of a License for said Project.

**24. INSURANCE.**

- a. Permittee shall, at its own expense, carry and maintain the following liability insurance coverage throughout the term of the Permit:
  - General Liability Insurance - \$1,000,000 per occurrence/\$2,000,000 aggregate.
  - Automobile Liability Insurance- \$1,000,000 per occurrence combined single limit of liability (if vehicle is used in connection with the permitted area).
  - Pollution Liability Insurance- \$1,000,000 per occurrence/\$2,000,000 aggregate.

District shall be identified as an additional insured on all general liability and employer's liability insurance required under this Permit. It is Permittee's sole responsibility to provide updated insurance information to District, including any notices of cancellation or reduction in limits of Permittee's insurance.

- b. Certification. Within ten (10) days after the execution of this Permit, and prior to use of the Premises; Permittee shall file with the District's Risk Management Department a certificate of insurance from its insurance company(ies) certifying to the coverage of all insurance required herein.
- c. Insurance Shall Not Limit Liability. The insurance coverage and benefits required herein shall not be deemed to limit Permittee's liability to District or any third party. In the event the minimum insurance limits specified in this Agreement are less than the maximum amount of insurance in effect for the Permittee at the time of claim or loss which arises from or is connected to the use of the Premises, Permittee affirmatively agrees that all insurance limits available to it will be extended to District as additional insured.

- d. In addition to such other insurance as may be required under this Permit, Permittee agrees to verify all contractors performing work in the Premises area, if any, maintain Workers Compensation Insurance in the amount and type required by law for all employees who may come within the protection of worker's compensation laws.
- e. The City may satisfy the insurance requirements hereunder by providing evidence of self-insurance through a municipal risk pool provided that such self-insurance provides at least the kinds and amounts of coverage listed in this section.

**25. INDEMNIFICATION.** All use of Premises for use permitted herein shall be at the sole risk of Permittee, and District assumes no responsibility for loss or damage with respect thereto regardless of cause, and Permittee agrees to indemnify, defend, and hold District harmless from any and all claims, demands, expenses, costs and judgments arising from the loss of or damage to said lands or improvements or injury to or death of any person or persons occurring directly or indirectly from Permittee or any third party's use and maintenance of the land and improvements during the term of this Permit. Permittee shall also be responsible for the payment of all fees, costs and expenses reasonably incurred by the District in defending itself against any claim or action heretofore specified.

**26. COVENANT FOR QUIET USE.** Nothing herein contained shall imply or import a covenant on the part of the District for quiet enjoyment, and District shall have no obligation to intervene in any dispute between the Permittee and third parties who may trespass upon the lands and improvements covered by the Permit.

**27. ACCESS RIGHTS.** District, its successors and assigns, reserve the perpetual right at all times to enter upon its lands, to ingress to and egress from said lands for the purposes necessary in the operation and maintenance of said lands.

**28. UNAUTHORIZED ACTIVITIES.** All activities identified and authorized herein shall be consistent with the terms and conditions of this Permit; and any activities not specifically identified and authorized herein shall constitute a violation of the terms and conditions of this Permit, which may result in the modification, suspension, cancellation thereof.

**29. PERIODIC INSPECTIONS.** That the Permittee shall permit District to make periodic inspections at any time deemed necessary in order to assure that the activities being performed under authority of this Permit are in accordance with the terms and conditions prescribed herein.

**30. ENTIRE AGREEMENT.** This Permit contains the entire agreement between the Parties, and any executory agreement hereafter made shall be ineffective to change, modification or discharge, in whole or in part, unless such executory agreement is in writing and signed by the Party against whom enforcement of the change, modification or discharge is sought.

**31. APPLICABLE LAW - VENUE.** This Permit shall be governed by the laws of the State of Washington. Any court of competent jurisdiction in Chelan County, Washington, shall be the proper venue for any and all suits brought to enforce the terms and conditions of this Permit.

PUBLIC UTILITY DISTRICT NO. 1  
OF CHELAN COUNTY, WASHINGTON

PERMITTEE: CITY OF WENATCHEE

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DAN FRAZIER  
Director, Shared Services

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FRANK KUNZ  
Mayor, City of Wenatchee

State of Washington         )  
  ) ss.  
County of Chelan            )

I certify that I know or have satisfactory evidence that DAN FRAZIER signed this instrument, on oath stated that he was authorized to execute the instrument and acknowledged it as the Director, Shared Services of PUBLIC UTILITY DISTRICT NO. 1 OF CHELAN COUNTY, WASHINGTON, to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

Dated: \_\_\_\_\_

Signature: \_\_\_\_\_  
Notary Public

My appointment expires: \_\_\_\_\_

State of Washington         )  
  ) ss.  
County of Chelan            )

I certify that I know or have satisfactory evidence that FRANK KUNZ signed this instrument, on oath stated that he was authorized to execute the instrument and acknowledged it as the Mayor of the CITY of WENATCHEE, to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

Dated: \_\_\_\_\_

Signature: \_\_\_\_\_  
Notary Public

My appointment expires: \_\_\_\_\_







## CITY COUNCIL AGENDA REPORT

**TO:** Frank Kuntz, Mayor  
City Council

**FROM:** Jessica Shaw, Deputy Public Works Director-Utilities  
Public Works Department

**MEETING DATE:** March 25, 2021

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**I. SUBJECT**

Regional Waterline Easement

**II. ACTION REQUESTED**

Staff recommends the City Council authorize the Mayor to sign the Easement for the Regional Waterline with Washington State Department of Transportation.

**III. OVERVIEW**

The Regional waterline is a 30" ductile iron pipe that was installed in the late 1970s along Washington State Department of Transportation (WSDOT) right-of-way. This right-of-way at the time was the corridor for a future highway. Since 1990, the Regional partners have been trying to obtain an easement for the pipe. In 2007, WSDOT determined that the proposed highway was not going to be built and that they intended to surplus the property. Since that time, City staff have been working WSDOT and the Regional partners to complete the purchase of the easement presented tonight. East Wenatchee Water District and Public Utility District No. 1 of Chelan County have both given their approval to move forward with the purchase of the easement.

**IV. FISCAL IMPACT**

The purchase price for the easement is \$325,000. The total price including recording and processing fees is \$325,118.50.

**V. PROPOSED PROJECT SCHEDULE**

The Regional Water utilities have until May 1, 2021 to decide whether to proceed with the purchase of the easement. If the easement is not completed by the date, the property will be turned over the Washington State Parks. The Regional Water utilities would then need to negotiate a temporary easement with Parks.

**VI. REFERENCE(S)**

1. Easement with State of Washington Department of Transportation

**VII. ADMINISTRATIVE ROUTING**

Tammy Stanger, City Clerk  
Laura Merrill, Executive Services Director

Rob Jammerman, Public Works Director  
Brad Posenjak, Finance Director  
Anna Carr, Administrative Assistant

Agenda Report No. 2021-14

AFTER RECORDING RETURN TO:

ATTN: REAL ESTATE SERVICES  
DEPARTMENT OF TRANSPORTATION  
P.O. BOX 47338  
OLYMPIA, WA 98504-7338

Document Title: Easement  
Reference Number of Related Document: None  
Grantor: State of Washington, Department of Transportation  
Grantee: City of Wenatchee  
Legal Description: Ptns. Sec 2, 10, 11, 15 and 22 in T23N-R20E, Sec 35 in T24N-R20EWM  
Additional Legal Description is on Page 2 of document  
Assessor's Tax Parcel Numbers: Upon 40400004605, 40400000205, 23201510011,  
23201040003, 23201120028 and 23200210016

E A S E M E N T  
(Non-Exclusive)

SR 2, Sunnyslope Vicinity to Baker Flats  
SR 2, Baker Flats to Rocky Reach

The STATE OF WASHINGTON acting by and through its DEPARTMENT OF TRANSPORTATION, Grantor, for and in consideration of THREE HUNDRED TWENTY FIVE THOUSAND AND NO/100 (\$325,000.00) hereby grants and conveys unto the CITY OF WENATCHEE, a municipal corporation of the State of Washington, Grantee, a perpetual non-exclusive easement together with the right of ingress and egress, for the purpose of installing, constructing, altering, repairing, and maintaining a water line and all connections and appurtenant facilities over, under, across, and upon the following described real property situated in Douglas County, State of Washington:

Wenatchee Waterline Easement No 1

That portion of Government Lots 1, 5 and 4, Section 22, Township 23 North, Range 20 East of the Willamette Meridian, Douglas County, Washington, as shown on right of way plan titled, "SR2, Sunnyslope Vicinity to Baker Flats", approved October 22, 1970, on file in the office of the Secretary of Transportation at Olympia, Washington and

That portion of Government Lot 1, Section 22, Government Lots 1, 4, 5 and 8, Section 15, Government Lot 4, Section 10, Government Lots 1, 2, 3 and 4, Section 11, Government Lots 1, 2, 5, 6 and 7, Section 2, all in Township 23 North, Range 20 East of the Willamette Meridian, and the Southeast quarter of the Southeast quarter, Section 35, Township 24 N, Range 20 East of the Willamette Meridian, Douglas County, Washington, as shown on right of way plan titled, "SR2, Baker Flats to Rocky Reach", approved August 30, 1985, on file in the office of the Secretary of Transportation at Olympia, Washington described as:

A 25 feet wide non-exclusive waterline easement being 12.5 each side of the following described centerline:

Commencing at the Southeast corner of Section 22, Township 23 North, Range 20 East of the Willamette Meridian, Douglas County, Washington:

Thence along the east line of said section bearing North 0°32'33" West for a distance of 2184.20 feet; thence South 89°27'27" West for a distance of 2274.13 feet to the True Point of Beginning of this centerline;

Thence North 50°52' East for a distance of 980 feet, more or less, to the easterly right of way line of said SR2 and the terminus of this centerline description together with:

A strip of land 25 feet wide, being westerly of, parallel with and contiguous to the easterly right of way line of said SR2 extending from a line drawn easterly at right angles to the survey line of said SR2 from Highway Engineers Station (hereinafter referred to as HES) 230+68.4,

thence northerly along said right of way line to a line drawn easterly at right angles to said survey line from HES 450+33.3,

thence North 49°05' East for a distance of 296 feet, thence North 45°56' East for a distance of 226.5 feet more or less, to a point opposite of HES 455+17 together with:

A strip of land 12.5 feet wide, being westerly of, parallel with and contiguous to the Easterly right of way line of said SR2 from Highway Engineer's Station (hereinafter referred to as HES) 455+17 northerly to HES 462+77 more or less and the terminus of this easement.

The specific details concerning all of which may be found on sheets 3, 4, 5, 6, 7, 8 and 9 of that certain plan entitled SR 2, Baker Flats to Rocky Reach, and on sheets 8 and 9 of that certain plan entitled SR2, Sunnyslope Vicinity to Baker Flats now of record and on file in the Office of the Secretary of Transportation at Olympia, Washington, bearing date of approvals August 30, 1985, revised February 7, 2020, July 17, 2020 and December 4, 2020 and October 22, 1970, revised February 7, 2020 and July 17, 2020, respectively.

Subject to all existing encumbrances, including easements, restrictions and reservations, if any.

Grantee, its successors, or assigns, agrees to and shall maintain the property as it relates to the water line easement in good, sanitary, and safe repairs. It is understood and agreed that the Grantee, its successors and/or assigns, shall be solely responsible for maintenance of its' improvements within the easement granted herein. The Grantee, its successors and/or assigns shall, at its sole expense, immediately restore the Rocky Reach Trail to the same condition, as it existed prior to any work performed by Grantee for the construction, operation, or maintenance of the Easement rights granted herein.

The Grantor for itself and its successors and assigns, reserves the right to use the Easement granted herein insofar as the same is located on the property of the Grantor or its successors or assigns, and insofar as such use does not unreasonably interfere with the easement rights granted herein. Grantee, on behalf of itself and its successors and assigns, hereby agrees not to interfere with Grantor's, or its successors' or assigns', authority to use its property and the easements described thereon to the extent that such use does not unreasonably interfere with Grantee's authorized use granted herein.

Should this non-exclusive easement permanently cease to be used for the above described purposes this non-exclusive easement shall automatically terminate and all rights shall revert to Grantor. Upon such termination, Grantee, its successors, or assigns, agrees to execute a Release of Easement releasing all rights granted herein immediately upon Grantor's written notice.

The Grantee herein, on behalf of itself and its successors or assigns, as part consideration paid herein, waives and/or releases Grantor from any past, present, or future claims for damages directly or indirectly caused by highway drainage or runoff, and further Grantee, its successors or

assigns, shall have no right of compensation for damages to the property herein conveyed caused directly or indirectly by highway drainage or runoff.

The Grantee, its successors or assigns, will protect, save, and hold harmless the Grantor, its agents, and employees, from all claims, actions, costs, damages (both to persons and/or property), or expenses of any nature whatsoever by reason of the acts or omissions of the Grantee, its agents, contractors, licensees, invitees, employees, or any person whomsoever arising out of or in connection with any acts or activities related to this deed. The Grantee, its successors, or assigns, further agrees to defend the Grantor, its agents, or employees in any litigation, including payment of any judgments, costs or attorney's fees, for any claims or action commenced arising out of or in connection with acts or activities related to this deed. This obligation shall not include such claims, costs, damages (both to persons and/or property), or expenses which may be caused by the sole negligence of the Grantor, or its agents, and/or employees; provided that, if the claims or damages are caused by or result from the concurrent negligence of (a) the Grantor, its agents, or employees and (b) the Grantee, its agents, contractors, licensees, invitees, employees, and/or any other person, or involves those actions covered by RCW 4.24.115, this indemnity provision shall be valid and enforceable only to the extent of the negligence of the Grantee or Grantee's agents, contractors, licensees, invitees, employees, and/or any other person.

The Grantee, on behalf of itself and its successors, or assigns, as part consideration herein, do hereby agree to comply with all civil rights and anti-discrimination requirements of chapter 49.60 RCW as to the lands herein conveyed.

The lands herein described are not required exclusively for state highway purposes and are conveyed pursuant to the provisions of RCW 47.12.080.

Dated at Olympia, Washington, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

STATE OF WASHINGTON,  
DEPARTMENT OF TRANSPORTATION -  
GRANTOR

\_\_\_\_\_  
Roger Millar, PE, FASCE, FAICP  
Secretary of Transportation

APPROVED AS TO FORM:

By: *Muel Schmitt*  
Assistant Attorney General

REVIEWED AS TO FORM:  
CITY OF WENATCHEE - GRANTEE



\_\_\_\_\_  
By (print name): \_\_\_\_\_  
Title: \_\_\_\_\_



STATE OF WASHINGTON )

) : ss

COUNTY OF THURSTON )

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me personally appeared Roger Millar, known to me as the Secretary of Transportation, State of Washington, Department of Transportation, and executed the foregoing instrument, acknowledging said instrument to be the free and voluntary act and deed of the State of Washington, for the uses and purposes therein mentioned, and on oath stated that he was authorized to execute said instrument.

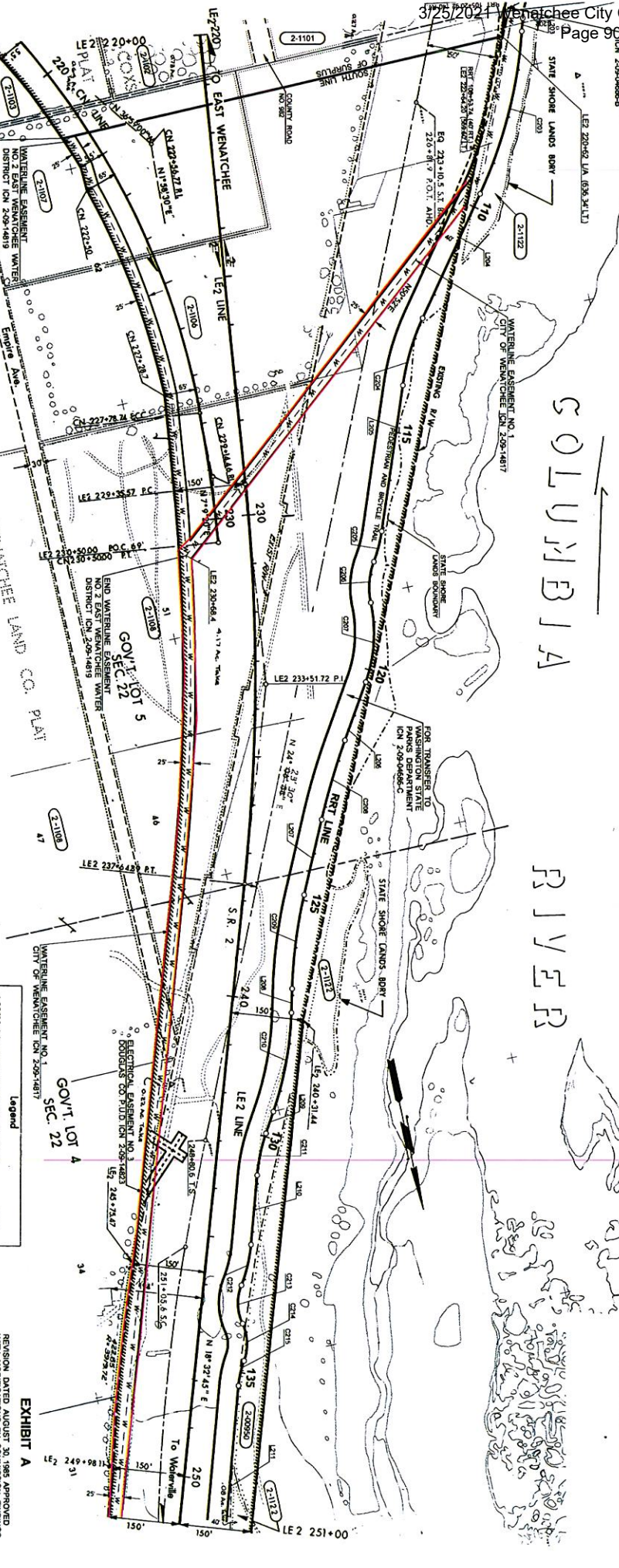
Given under my hand and official seal the day and year last above written.

\_\_\_\_\_  
Notary (print name) \_\_\_\_\_  
Notary Public in and for the State of Washington,  
residing at \_\_\_\_\_  
My Appointment Expires \_\_\_\_\_

FOR TRANSFER TO  
 WASHINGTON STATE  
 PARKS DEPARTMENT  
 ION 209-0486-8

T.23N, R.20E.W.M.

COLUMBIA RIVER



**ACCESS APPROACH SCHEDULE**

NAME	STATION ON ROADWAY	TYPE
7 of Wenatchee	LE 220+00.00 (Waterline)	C-5-9

**OWNERSHIP**

RCLNO.	NAME	TOTAL AREA	DATE	IT	REMAINDER RT
100	J. SKELLES	SEE SHEET 7			
101	WILLIAM H. HILDEBRAND	SEE SHEET 7			
102	L. SKELLES	4.38 AC.	3/23/82		
103	L. SKELLES	4.24 AC.	3/23/82		
104	L. SKELLES	4.61 AC.	3/23/82		
105	L. SKELLES	4.61 AC.	3/23/82		
106	L. SKELLES	4.61 AC.	3/23/82		
107	L. SKELLES	4.61 AC.	3/23/82		
108	L. SKELLES	4.61 AC.	3/23/82		
109	L. SKELLES	4.61 AC.	3/23/82		
110	L. SKELLES	4.61 AC.	3/23/82		
111	L. SKELLES	4.61 AC.	3/23/82		
112	L. SKELLES	4.61 AC.	3/23/82		
113	L. SKELLES	4.61 AC.	3/23/82		
114	L. SKELLES	4.61 AC.	3/23/82		
115	L. SKELLES	4.61 AC.	3/23/82		
116	L. SKELLES	4.61 AC.	3/23/82		
117	L. SKELLES	4.61 AC.	3/23/82		
118	L. SKELLES	4.61 AC.	3/23/82		
119	L. SKELLES	4.61 AC.	3/23/82		
120	L. SKELLES	4.61 AC.	3/23/82		

**ACCESS NOTES:**

NO. 2: The privilege of access to areas within the Right of Way is hereby granted to the user of the easement for the purpose of the franchise, permit, or agreement specified. No access will be allowed to the traveled Highway lanes or ramps.

NO. 3: This approach is an Off and On approach in legal maintenance for special purpose and width to be agreed upon. It may be designated at a point satisfactory to the state, at or between designated highway stations.

NO. 4: This approach is to be used for the operation, maintenance, and repair of the utility specified. The approach shall not exceed 20 feet in width.

NO. 5: This approach shall be gated and locked when not in use.

**CURVE DATA**

PL. STATION	A	R	T	L
LE 220+81.22	117.247	400.00'	416.15'	428.22'
LE 220+81.22	387.200	1600.00'	1648.84'	1682.27'
LE 220+81.22	210.500	2000.00'	2132.71'	2171.20'

**Legend**

ACCESS TO BE PROHIBITED SHOWN THIS WAY

PROPERTY OWNERSHIP NUMBERS

PROPERTY LINES

SCALE IN FEET

0 100 200

**EXHIBIT A**

REVISION DATED AUGUST 30, 1995 APPROVED WITH MODIFICATIONS BY COMMISSION FININGS AND ORDER ADOPTED MAY 15, 1996.

REVISION DATED AUGUST 30, 1995 TENTATIVELY APPROVED BY PROJECT DEVELOPMENT ENGINEER. THIS PLAN CONFORMS TO THE ACCESS PROVISIONS OF THE FININGS AND ORDER ISSUED BY THE HIGHWAY COMMISSION ON SEPTEMBER 22, 1970.

LIMITED ACCESS VACATED BY NOTICE OF RESOLUTION AND DECLARATION OF VACATION DATED FEBRUARY 13, 2019 (M/N 3218591)

**SR 2 SUNNYSLOPE VICINITY TO BAKER PLATS**

MP 117.61 TO MP 121.20

CHILMAN & DOUGLAS CONSULTANTS

RIGHT OF WAY AND LIMITED ACCESS PARTIALLY SETBACK CONTROLLED Station LE 220+00 to Station LE 251+00

WASHINGTON STATE HIGHWAY COMMISSION

DATE: 06/26/2024

PROJECT: SR 2, SUNNYSLOPE VICINITY TO BAKER PLATS

SHEET 8 OF 22 SHEETS

DATE: 06/26/2024

DESIGNED BY: United Accty. Created by Commission Resolution No. 90, July 23, 1993.

REVISION NO.	DATE	BY	DESCRIPTION
10	WASH.	F-0024	

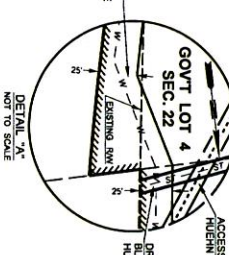
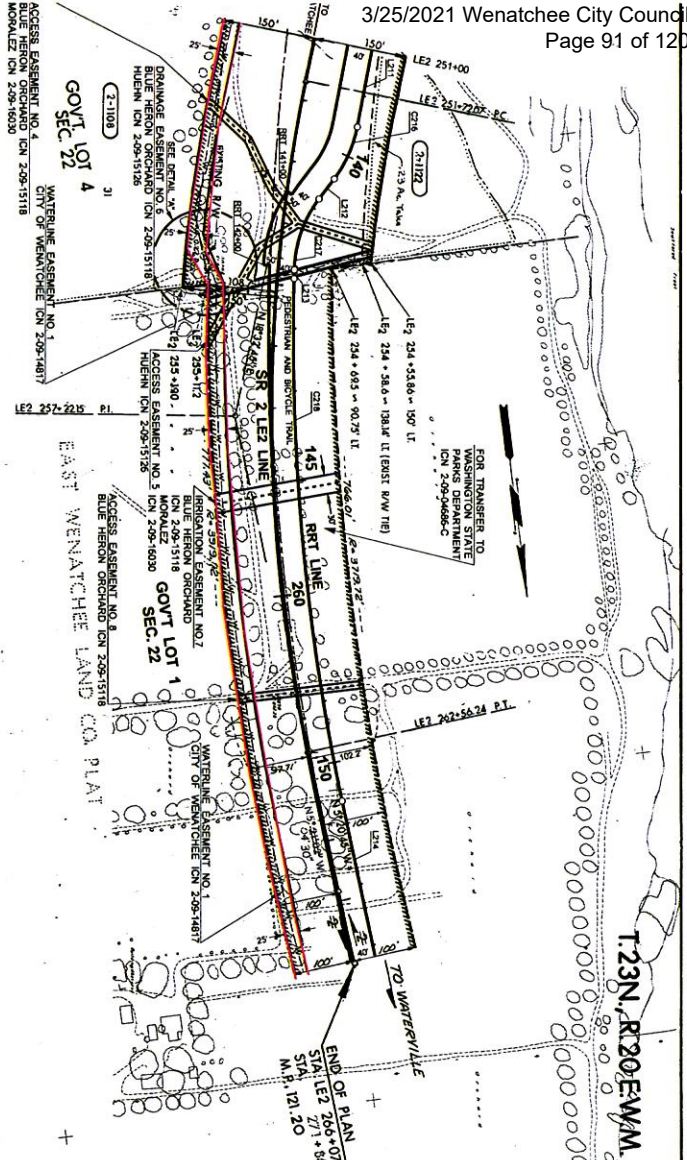


TABLE 1: ROAD APPROACH SCHEDULE. Columns include Station, Road Name, and Schedule details.

TABLE 2: OWNERSHIPS. Columns include Parcel No., Name, Total Area, and Take/IT Remainder. Includes a note about the right of way.

T.23N, R.20E, W.6M

TABLE 3: PEDESTRIAN AND BICYCLE TRAIL CENTERLINE ALIGNMENT. Columns include Station, Elevation, and other alignment data.

TABLE 4: PEDESTRIAN AND BICYCLE TRAIL CENTERLINE ALIGNMENT - ICN 2-09-04686. Columns include Station, Curve, Distance, Bearing, Length, and Tangent.

NOTES: FOR POINT-NORTH-SIDE-SEE-SITE-PLAN. ACCESS TO BE PROHIBITED SHOWN THUS. LEGEND: ACCESS TO BE PROHIBITED SHOWN THUS. PROPERTY OWNERSHIP NUMBERS. PROPERTY LINES.

SR 2 SUNNYSLOPE VICINITY TO BAKER FLATS. MP 117.61 TO MP 121.20.

EXHIBIT A. REVISION DATED AUGUST 30, 1985 APPROVED WITH MODIFICATIONS BY COMMISSION FINDINGS AND ORDERS ASSIGNED MAY 13, 1986.

TABLE 5: LIST OF OWNERSHIPS. Columns include Parcel No., Name, Total Area, and Take/IT Remainder.

WASHINGTON STATE AIRPORT AUTHORITY. WASHINGTON STATE PARKS DEPARTMENT. SUNNYSLOPE VICINITY TO BAKER FLATS.

LINE	MEASUREMENT	TANGENT	LENGTH	C/A	SPIRAL DATA	
260	17.02'	312.14'	100.00'	2.73	1.418'	2.84'
261	17.02'	312.14'	100.00'			

LINE	MEASUREMENT	TANGENT	LENGTH	C/A	SPIRAL DATA	
260	17.02'	312.14'	100.00'	2.73	1.418'	2.84'
261	17.02'	312.14'	100.00'			

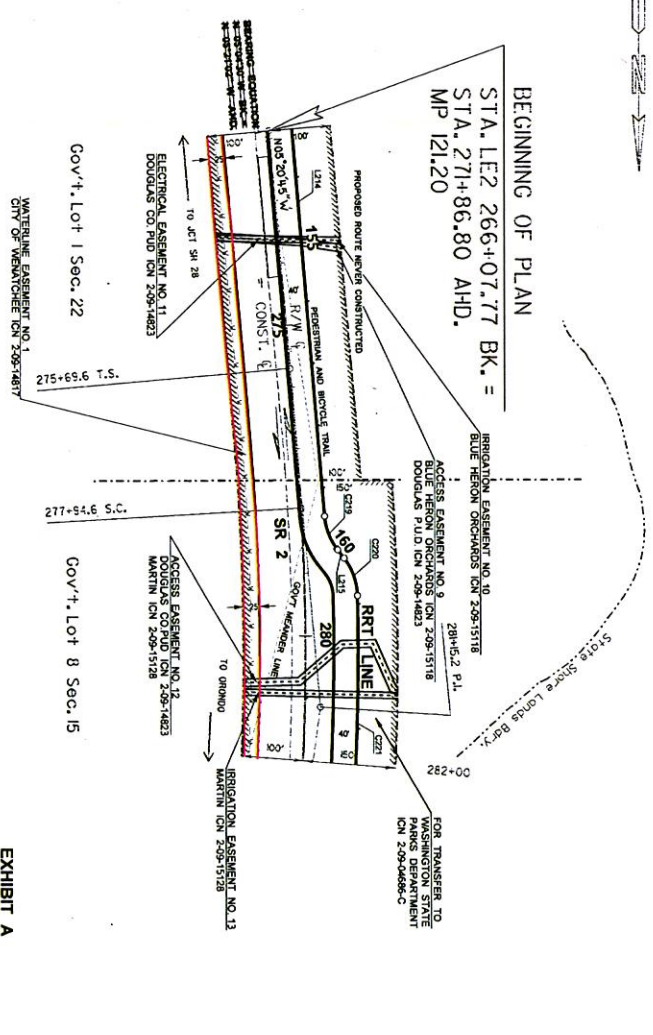
LINE	MEASUREMENT	TANGENT	LENGTH	C/A	SPIRAL DATA	
260	17.02'	312.14'	100.00'	2.73	1.418'	2.84'
261	17.02'	312.14'	100.00'			

T.23N. R.20E. W.M.

Columbia River

ID	STATE	TRACT	PROJECT	SHEET
	WA			1

BEGINNING OF PLAN  
STA. LE2 266+07.77 BK. =  
STA. 271+86.80 AHD.  
MP 121.20



ACCESS NOTES:

TYPE B APPROACH IS AN OFF AND ON APPROACH IN LEGAL MANNER, NOT TO EXCEED 20 FEET IN WIDTH, FOR USE NECESSARY TO THE NORMAL OPERATION OF A FARM, BUT NOT FOR RETAIL MARKETING. IT MAY BE RESERVED BY THE ADJOINING OWNER FOR SPECIFIED USE AT A POINT SATISFACTORY TO THE STATE AT OR BETWEEN DESIGNATED HIGHWAY STATIONS.

NO. 9. THIS APPROACH SHALL BE GATED AND LOCKED WHEN NOT IN USE.

NO. 21. THE PRIVILEGE OF ACCESS TO AREAS WITHIN THE RIGHT OF WAY IS PERMITTED FROM OUTSIDE THE RIGHT OF WAY TO THE USER DESIGNATED, SOLELY FOR USE AUTHORIZED BY AND SUBJECT TO THE CONDITIONS OF THE FRANCHISE, PERMIT, OR AGREEMENT SPECIFIED. NO ACCESS WILL BE ALLOWED TO THE TRAVELED HIGHWAY LANES OR RAMPS.

NO. 2. This approach is to be used to serve more than one owner and/or utility, for only those owners listed on the access approach schedule.

For Right of Way and Limited Access south, see SR 2, SHANNISLOPE TRACT TO BANKS FLATS, Sheet 9 of 13 sheets dated October 22, 1910.

Type C approach is an Off and On approach in legal manner, for special purpose and width to be agreed upon, it may be specified at a point satisfactory to the state at or between designated highway stations.

NO. 5. This approach is to be used for the operation, maintenance, and repair of the utility specified. The approach shall not exceed 20 feet in width.

NO. 11. PEDESTRIAN AND BICYCLE TRAFFIC WILL BE PERMITTED ACCESS AND USE OF THE TRAIL DESIGNATED ON THE LEFT BETWEEN STA. LE2 276+00 TO STA. LE2 286+00 THIS PLAN SUPERSEDES SR 2 EAST WENATCHEE TRAIL RIGHT OF WAY AND SR 2 EAST WENATCHEE TRAIL RIGHT OF WAY PLAN DATED MAY 13, 1988.

NOTE: Basis of bearings Washington State  
Coordinate System, North Zone.

LEGEND

ACCESS TO BE PROVIDED SHOWN IN THIS  
PROPERTY OWNERSHIP NUMBERS  
PROPERTY LINES



OWNER	ADDRESS	TYPE
Donnell C. PUD	275+015.78+801.3 (Gregg Run)	C-5-2
Mendenhall	273+40.11+275+40 R.R.	B-2-B
City of Wenatchee	281+50 R.F.	B-2
City of	282+00 R.F. (Franklin, 6077)	B-9
	STATION ON ROADWAY	

ACCESS APPROACH SCHEDULE

LINE	MEASUREMENT	TANGENT	LENGTH	C/A	SPIRAL DATA	
260	17.02'	312.14'	100.00'	2.73	1.418'	2.84'
261	17.02'	312.14'	100.00'			

LINE	MEASUREMENT	TANGENT	LENGTH	C/A	SPIRAL DATA	
260	17.02'	312.14'	100.00'	2.73	1.418'	2.84'
261	17.02'	312.14'	100.00'			



DAVE BERENSON  
WASHINGTON STATE DEPARTMENT OF TRANSPORTATION  
STATION 276+80 TO STATION 282+00  
OLYMPIA, WASHINGTON

EXHIBIT A  
LIMITED ACCESS FEATURES TENTATIVELY  
ENGINEERED AUGUST 24, 1988  
LIMITED ACCESS ESTABLISHED BY COMMISSION  
FRANCHISE AND SHEET ADOPTED MAY 13, 1988  
LIMITED ACCESS VACATED BY NOTICE OF  
CANCELLATION FEBRUARY 13, 2019 (WPN 218591)

SR 2 MP 121.20 TO MP 124.86  
BAKER FLATS TO ROCKY REACH

DOUGLAS COUNTY  
RIGHT OF WAY AND LIMITED ACCESS PLAN  
PARTIAL CONTROL  
STATION 276+80 TO STATION 282+00

SECRETARY

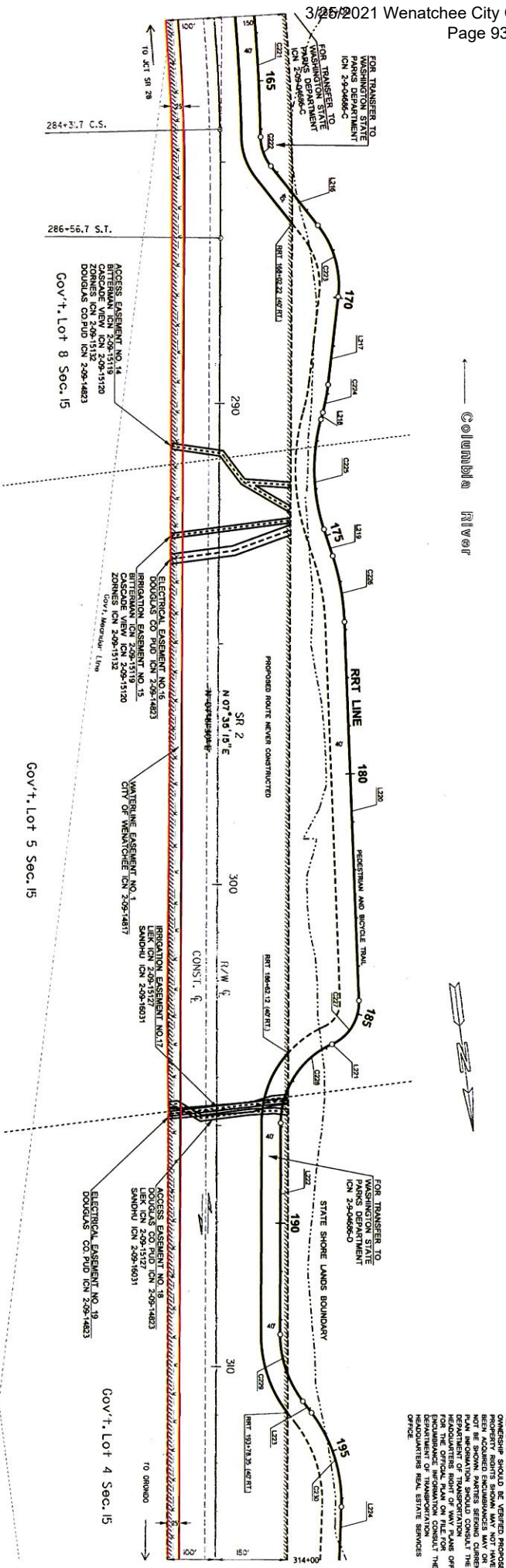
DATE: August 28, 1988  
SHEET 3 OF 9 SHEETS  
Designated for Limited Access Control by Com. Res. No. 75, May 23, 1983  
2 / 144

LINE NO.	DATE	REVISION	BY	PROJECT NO.	SHEET NO.
10	WASH.	F-0021	1		

T. 23N. R. 20E. W.M.

SECTION NO.	DATE	REVISION	BY	PROJECT NO.	SHEET NO.
10	WASH.	F-0021	1		

ALL RIGHTS ARE SUBJECT TO OWNERS' RIGHTS. PROPERTY RIGHTS SHOWN MAY NOT BE SHOWN. PARTIES SHOULD CONSULT THE RECORDING OFFICE FOR THE OFFICIAL PLAN ON FILE FOR THE DEPARTMENT OF TRANSPORTATION HEADQUARTERS REAL ESTATE SERVICES OFFICE.



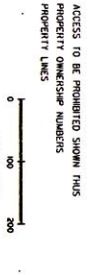
ACCESS NOTES:

CURVE/ANGLE	DISTANCE	BEARING	DELTA	RADIUS	LENGTH	TANGENT
C170	157.40'	N 31°31'07" W	37°32'24" LT	900.00'	63.52'	33.88'
C171	157.40'	N 31°31'07" W	45°11'12" RT	280.00'	194.00'	83.43'
C224	183.74'	N 31°31'07" E	09°23'00" RT	400.00'	56.77'	29.44'
C118	14.89'	N 27°10'00" E	13°09'35" LT	400.00'	231.50'	119.00'
C218	14.89'	N 01°02'27" W	15°59'25" RT	500.00'	139.61'	70.20'
C203	787.82'	N 05°09'28" E	05°00'00" RT	95.00'	113.11'	64.34'
C227	0.72'	N 27°23'15" E	65°11'07" RT	95.00'	113.11'	64.34'
C228	438.40'	N 07°35'30" E	65°46'34" LT	180.00'	206.64'	116.30'
C229	23.80'	N 31°31'07" W	37°46'28" LT	225.00'	148.53'	77.00'
C230	23.80'	N 31°31'07" W	37°50'02" RT	300.00'	204.57'	104.70'
C241	304.57'	N 09°35'30" E				

PEDESTRIAN AND BICYCLE TRAIL  
CENTERLINE ALIGNMENT ION 2-09-04686

NOTE: Basis of bearings = Washington State  
Coordinate System, North Zone

LEGEND



PROPERTY OWNERSHIP NUMBERS	PROPERTY LINES
291+75 Lts., 304+65 Lts. (Frigidation Pump)	C-5-5-2
291+75 Lts., 291+75 Rts. (Frigidation Pump)	C-5-2, C-5-3
304+65 Lts., 304+65 Rts. (Frigidation Pump)	C-5-2, C-5-3
304+65 Lts., 304+65 Rts. (Frigidation Pump)	C-5-2, C-5-3

DATE	DESCRIPTION	BY
12-12-14	Issue for Review	AWW
02-28-20	Issue for Review	AWW
03-23-20	Issue for Review	AWW
04-21-20	Issue for Review	AWW
05-11-20	Issue for Review	AWW
06-11-20	Issue for Review	AWW
07-11-20	Issue for Review	AWW
08-11-20	Issue for Review	AWW
09-11-20	Issue for Review	AWW
10-11-20	Issue for Review	AWW
11-11-20	Issue for Review	AWW
12-11-20	Issue for Review	AWW

DATE	DESCRIPTION	BY
12-12-14	Issue for Review	AWW
02-28-20	Issue for Review	AWW
03-23-20	Issue for Review	AWW
04-21-20	Issue for Review	AWW
05-11-20	Issue for Review	AWW
06-11-20	Issue for Review	AWW
07-11-20	Issue for Review	AWW
08-11-20	Issue for Review	AWW
09-11-20	Issue for Review	AWW
10-11-20	Issue for Review	AWW
11-11-20	Issue for Review	AWW
12-11-20	Issue for Review	AWW

DATE	DESCRIPTION	BY
12-12-14	Issue for Review	AWW
02-28-20	Issue for Review	AWW
03-23-20	Issue for Review	AWW
04-21-20	Issue for Review	AWW
05-11-20	Issue for Review	AWW
06-11-20	Issue for Review	AWW
07-11-20	Issue for Review	AWW
08-11-20	Issue for Review	AWW
09-11-20	Issue for Review	AWW
10-11-20	Issue for Review	AWW
11-11-20	Issue for Review	AWW
12-11-20	Issue for Review	AWW

PROJECT DEVELOPMENT SHEET 4 OF 9 SHEETS  
ENGINEER: [Signature]  
DATE: 2/14/21

EXHIBIT A

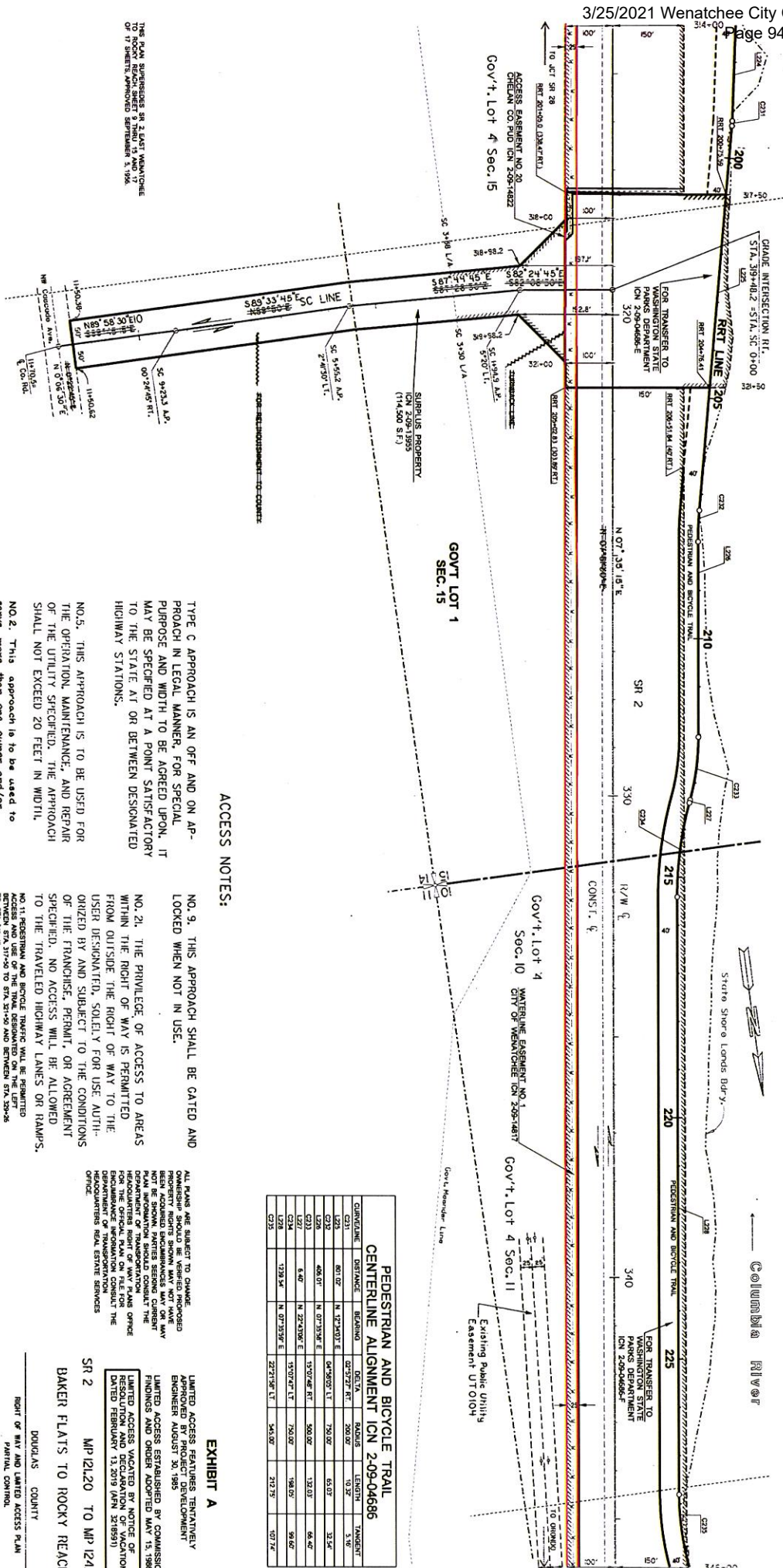
LIMITED ACCESS FEATURES TENTATIVELY APPROVED BY PROJECT DEVELOPMENT ENGINEER: [Signature] 2/14/21  
LIMITED ACCESS ESTABLISHED BY COMMISSION PROVISIONS AND ORDERS ADOPTED MAY 13, 1989  
LIMITED ACCESS VACATED BY NOTICE OF DATED FEBRUARY 13, 2019 (PN 218991)

SR 2 MP 124.20 TO MP 124.86  
BAKER FLATS TO ROCKY REACH  
DOUGLAS COUNTY  
RIGHT OF WAY AND LIMITED ACCESS PLAN  
PARTIAL CONTROL  
STATION 282+00 TO STATION 34+00  
WASHINGTON STATE DEPARTMENT OF TRANSPORTATION  
OLYMPIA, WASHINGTON  
SECRETARY



172820 1135242113 PER WASH. STATE DEPARTMENT OF TRANSPORTATION...  
ACCESS TO BE PROHIBITED SHOWN THRU  
PROPERTY OWNERSHIP NUMBERS  
PROPERTY LINES  
SCALE IN FEET  
200  
DATE: 2/14/21

T.23N. R.20E. W.M.



ACCESS NOTES:

- NO. 1. THIS APPROACH IS AN OFF AND ON APPROACH IN LEGAL MANNER, FOR SPECIAL PURPOSE AND WIDTH TO BE AGREED UPON, IT MAY BE SPECIFIED AT A POINT SATISFACTORY TO THE STATE AT OR BETWEEN DESIGNATED HIGHWAY STATIONS.
- NO. 2. THIS APPROACH IS TO BE USED FOR THE OPERATION, MAINTENANCE, AND REPAIR OF THE UTILITY SPECIFIED. THE APPROACH SHALL NOT EXCEED 20 FEET IN WIDTH.
- NO. 3. THIS APPROACH IS TO BE USED TO SERVE MORE THAN ONE OWNER AND/OR UTILITY, FOR ONLY THOSE OWNERSHIPS LISTED ON THE ACCESS APPROACH SCHEDULE.
- NO. 4. THE TRAIL SHALL BE PERMITTED ONLY AT STA. 31900 LT STA. 31900 LT STA. 32000 AND STA. 34000 LT.
- NO. 5. THIS APPROACH SHALL BE GATED AND LOCKED WHEN NOT IN USE.
- NO. 6. THE PRIVILEGE OF ACCESS TO AREAS WITHIN THE RIGHT OF WAY IS PERMITTED FROM OUTSIDE THE RIGHT OF WAY TO THE USER DESIGNATED, SOLELY FOR USE AUTHORIZED BY AND SUBJECT TO THE CONDITIONS OF THE FRANCHISE, PERMIT, OR AGREEMENT SPECIFIED. NO ACCESS WILL BE ALLOWED TO THE TRAVELED HIGHWAY LANES OR HAMPS.
- NO. 7. PEDESTRIAN AND BICYCLE TRAILS WILL BE PERMITTED ACCESS AND USE OF THE TRAIL DESIGNATED ON THE LEFT BETWEEN STA. 31900 TO STA. 32000 AND BETWEEN STA. 33000 TO STA. 34000.
- NO. 8. THIS APPROACH SHALL BE GATED AND LOCKED WHEN NOT IN USE.
- NO. 9. THE PRIVILEGE OF ACCESS TO AREAS WITHIN THE RIGHT OF WAY IS PERMITTED FROM OUTSIDE THE RIGHT OF WAY TO THE USER DESIGNATED, SOLELY FOR USE AUTHORIZED BY AND SUBJECT TO THE CONDITIONS OF THE FRANCHISE, PERMIT, OR AGREEMENT SPECIFIED. NO ACCESS WILL BE ALLOWED TO THE TRAVELED HIGHWAY LANES OR HAMPS.
- NO. 10. PEDESTRIAN AND BICYCLE TRAILS WILL BE PERMITTED ACCESS AND USE OF THE TRAIL DESIGNATED ON THE LEFT BETWEEN STA. 31900 TO STA. 32000 AND BETWEEN STA. 33000 TO STA. 34000.

**PEDESTRIAN AND BICYCLE TRAIL CENTERLINE ALIGNMENT ICN 2-09-04686**

CHORDLINE	DISTANCE	BEARING	DELTA	RADIUS	LENGTH	TANGENT
C211	10.27	N 32°20'21" E	0.00	200.00'	10.27'	5.16'
C221	400.01'	N 07°25'00" E	0.00	750.00'	63.53'	32.54'
C231	6.00'	N 22°21'00" E	17.01°47' LT	300.00'	12.03'	66.40'
C241	129.54'	N 07°25'00" E	17.01°47' LT	750.00'	108.09'	96.62'
C251	2271.56'	N 07°25'00" E	22°21'36" LT	545.00'	212.75'	107.72'

**NOTE: Basis of bearings Washington State Coordinate System, North Zone**

**LEGEND**

ACCESS TO BE PROHIBITED SHOWN THIS PROPERTY DIMENSION NUMBERS PROPERTY LINES

SCALE IN FEET: 0, 100, 200

**ACCESS APPROACH SCHEDULE**

OWNER	ADDRESS	DATE	APPROVAL
Doniglas Co. P.U.D.	316+75 LT, 334+60 LT (Irrigation Right)	C-5-9-2	
Bollinger & Schorfer	374+60 LT, 334+60 RT (Irrigation Right)	C-5-9-2	
City of Wenatchee	316+75 LT, 334+60 RT (Irrigation Right)	C-5-9-2	
NAME:	316+00 TO 316+00 R.I. (FANCHISE 60717)		
STATION ON ROADWAY:			
DATE:			

**ACCESS APPROACH SCHEDULE**

OWNER	ADDRESS	DATE	APPROVAL
Owner 1	1200 N. 1st St.	2/2/20	Approved
Owner 2	1200 N. 1st St.	2/2/20	Approved
Owner 3	1200 N. 1st St.	2/2/20	Approved
Owner 4	1200 N. 1st St.	2/2/20	Approved
Owner 5	1200 N. 1st St.	2/2/20	Approved
Owner 6	1200 N. 1st St.	2/2/20	Approved
Owner 7	1200 N. 1st St.	2/2/20	Approved
Owner 8	1200 N. 1st St.	2/2/20	Approved
Owner 9	1200 N. 1st St.	2/2/20	Approved
Owner 10	1200 N. 1st St.	2/2/20	Approved

**EXHIBIT A**

LIMITED ACCESS FEATURES TENTATIVELY APPROVED FOR PRODUCT DEVELOPMENT ENGINEER AUGUST 30, 1995

LIMITED ACCESS ESTABLISHED BY COMMISSION FININGS AND ORDER ADOPTED MAY 15, 1995

LIMITED ACCESS VACATED BY NOTICE OF RESOLUTION AND DECLARATION OF VACATION DATED FEBRUARY 13, 2019 (AFN 215951)

SR 2 MP 121.20 TO MP 124.86  
BAKER FLATS TO HOCKEY REACH

DONIGLAS COUNTY

RIGHT OF WAY AND LIMITED ACCESS PLAN  
STATION 34000 TO STATION 34600

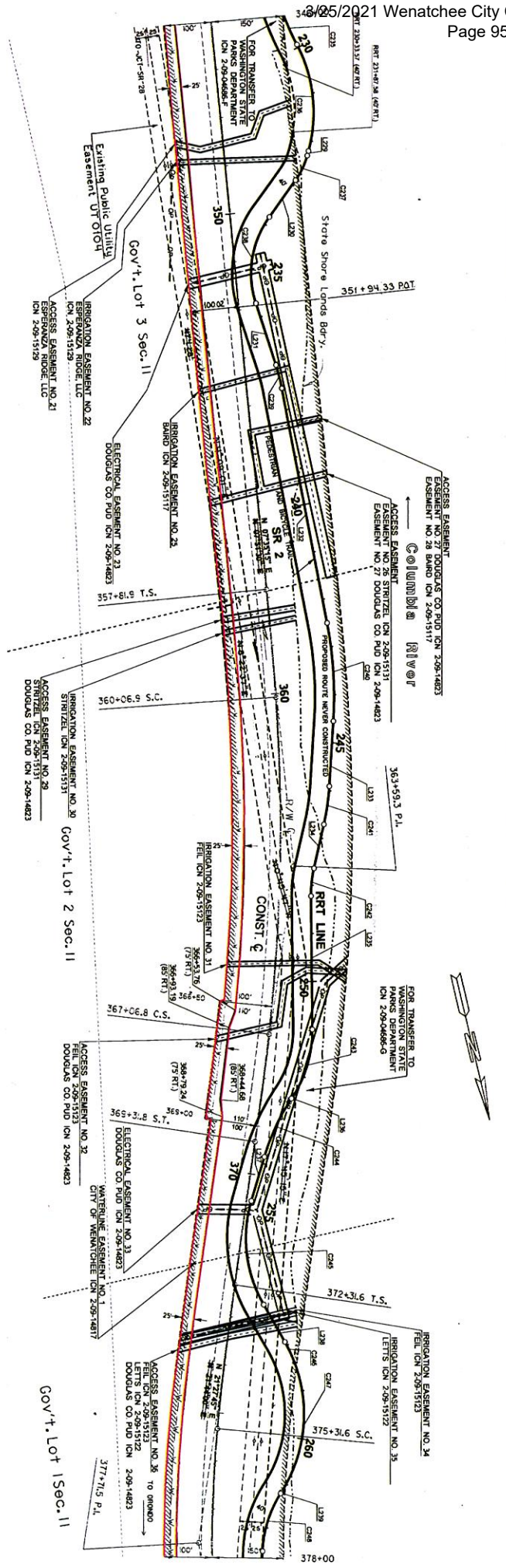
WASHINGTON STATE DEPARTMENT OF TRANSPORTATION  
OLYMPIA, WASHINGTON

DUNE BERGSTRÖM  
SECRETARY

PROJECT DEVELOPER  
SHEET 5 OF 8 SHEETS  
APPROVED FOR LIMITED ACCESS CONTROL BY COM. REG. NO. 90, MAY 23, 1995  
2 / 141

CURVE DATA		SPECIAL DATA	
STATION	ANGLE	CHORD	ARC LENGTH
10	111.11	10.00	10.00
11	111.11	10.00	10.00
12	111.11	10.00	10.00
13	111.11	10.00	10.00
14	111.11	10.00	10.00
15	111.11	10.00	10.00
16	111.11	10.00	10.00
17	111.11	10.00	10.00
18	111.11	10.00	10.00
19	111.11	10.00	10.00
20	111.11	10.00	10.00
21	111.11	10.00	10.00
22	111.11	10.00	10.00
23	111.11	10.00	10.00
24	111.11	10.00	10.00
25	111.11	10.00	10.00
26	111.11	10.00	10.00
27	111.11	10.00	10.00
28	111.11	10.00	10.00
29	111.11	10.00	10.00
30	111.11	10.00	10.00

T.23N. R.20E. W.M.



STATION	BEARING	DELTA	STATION	LENGTH	TANGENT
1230	10.07°	67.9042' RT	300.00'	227.63'	181.72'
1231	10.07°	20.1939' RT	160.00'	50.74'	28.97'
1232	93.39°	N. 69°13'21" E	57.5407' LT	188.15'	101.66'
1233	134.49°	N. 6°52'14" W	07.0747' RT	40.00'	24.93'
1234	464.60°	N. 62°17'49" E	07.0747' RT	40.00'	24.93'
1235	133.07°	N. 63°37'29" E	14.4010' RT	80.00'	50.82'
1236	93.39°	N. 69°13'21" E	09°11'17" RT	260.00'	80.17'
1237	276.96°	N. 12°32'37" E	11°18'47" LT	250.00'	84.96'
1238	134.49°	N. 6°52'14" W	34°29'00" RT	250.00'	150.39'
1239	134.49°	N. 6°52'14" W	17°30'59" LT	440.00'	134.41'
1240	65.17°	N. 25°42'42" E	40°16'49" LT	273.96'	227.13'
1241	65.17°	N. 25°42'42" E	40°16'49" LT	273.96'	227.13'
1242	65.17°	N. 25°42'42" E	40°16'49" LT	273.96'	227.13'
1243	65.17°	N. 25°42'42" E	40°16'49" LT	273.96'	227.13'
1244	65.17°	N. 25°42'42" E	40°16'49" LT	273.96'	227.13'
1245	272°	N. 62°09'39" E	30°52'01" RT	240.00'	203.24'
1246	272°	N. 62°09'39" E	30°52'01" RT	240.00'	203.24'

**PEDESTRIAN AND BICYCLE TRAIL CENTERLINE ALIGNMENT ION 2-09-04686**

STATION	BEARING	DELTA	STATION	LENGTH	TANGENT
1230	10.07°	67.9042' RT	300.00'	227.63'	181.72'
1231	10.07°	20.1939' RT	160.00'	50.74'	28.97'
1232	93.39°	N. 69°13'21" E	57.5407' LT	188.15'	101.66'
1233	134.49°	N. 6°52'14" W	07.0747' RT	40.00'	24.93'
1234	464.60°	N. 62°17'49" E	07.0747' RT	40.00'	24.93'
1235	133.07°	N. 63°37'29" E	14.4010' RT	80.00'	50.82'
1236	93.39°	N. 69°13'21" E	09°11'17" RT	260.00'	80.17'
1237	276.96°	N. 12°32'37" E	11°18'47" LT	250.00'	84.96'
1238	134.49°	N. 6°52'14" W	34°29'00" RT	250.00'	150.39'
1239	134.49°	N. 6°52'14" W	17°30'59" LT	440.00'	134.41'
1240	65.17°	N. 25°42'42" E	40°16'49" LT	273.96'	227.13'
1241	65.17°	N. 25°42'42" E	40°16'49" LT	273.96'	227.13'
1242	65.17°	N. 25°42'42" E	40°16'49" LT	273.96'	227.13'
1243	65.17°	N. 25°42'42" E	40°16'49" LT	273.96'	227.13'
1244	65.17°	N. 25°42'42" E	40°16'49" LT	273.96'	227.13'
1245	272°	N. 62°09'39" E	30°52'01" RT	240.00'	203.24'
1246	272°	N. 62°09'39" E	30°52'01" RT	240.00'	203.24'

**ACCESS NOTES:**

THE APPROACH IS AN OFF AND ON SPECIAL PURPOSE AND INTEND TO BE ASHED UPON IT MAY BE SPECIFIED STATE AT ON BETWEEN DEPARTED HIGHWAY STATIONS

NO. 2 THE APPROACH IS TO BE USED FOR THE OPERATION, MAINTENANCE AND REPAIR OF THE UTILITY SPECIFIED AND SHOWN ON THIS PLAN. THESE OWNERSHIPS LISTED ON THE APPROACH SCHEDULE IS TO BE USED FOR THE OPERATION, MAINTENANCE AND REPAIR OF THE UTILITY SPECIFIED AND SHOWN ON THIS PLAN. THESE OWNERSHIPS LISTED ON THE APPROACH SCHEDULE IS TO BE USED FOR THE OPERATION, MAINTENANCE AND REPAIR OF THE UTILITY SPECIFIED AND SHOWN ON THIS PLAN. THESE OWNERSHIPS LISTED ON THE APPROACH SCHEDULE IS TO BE USED FOR THE OPERATION, MAINTENANCE AND REPAIR OF THE UTILITY SPECIFIED AND SHOWN ON THIS PLAN.

NO. 5 THIS APPROACH SHALL BE OPENED AND CLOSED WHEN NOT IN USE.

NO. 6 PERMITTING AND BICYCLE TRAFFIC WILL BE PERMITTED ACCESS AND USE OF THE TRAIL DEFINED ON THE LEFT SIDE OF THIS PLAN AND BETWEEN STA. 374+00 TO STA. 378+00

LINE	DATE	REVISION
1	11-14-17	Initial
2	12-18	Revised
3	12-18	Revised
4	12-18	Revised
5	12-18	Revised
6	12-18	Revised
7	12-18	Revised
8	12-18	Revised
9	12-18	Revised
10	12-18	Revised

**EXHIBIT A**

LIMITED ACCESS FEATURES TENTATIVELY APPROVED BY PROJECT DEVELOPMENT PROMISER AUGUST 24, 1989

LIMITED ACCESS ESTABLISHED BY COMMISSION DECISION FROM NOTICE OF PUBLIC HEARING AUGUST 24, 1989

DATE: FEBRUARY 13, 2019 (AEN 21899)

SR 2 MP 12.20 TO MP 12.406  
BAKER FLATS TO ROCKY REACH  
DOUGLAS COUNTY

**NOTE:** Basis of bearing-Washington State Coordinate System, North Zone

**LEGEND**

PROPERTY OWNERSHIP NUMBERS

PROPERTY LINES

SCALE IN FEET

0 100 200

ADDRESS	OWNER	APPROVAL
349-00 LN, 356-10 LN, 355-10 LN, 373-00 LN (Grain Farm)	C-3, 9-2	
359-00 LN, 383-00 LN (Crown Hill)	C-3, 3-2, C-3, 9	
355-15 LN, 355-15 LN (Crown Hill)	C-3, 3-2, C-3, 9	
355-15 LN, 377-30 LN (Crown Hill)	C-3, 3-2, C-3, 9	
373-00 LN, 377-30 LN (Crown Hill)	C-3, 3-2, C-3, 9	
373-00 LN, 377-30 LN (Crown Hill)	C-3, 3-2, C-3, 9	
373-00 LN, 377-30 LN (Crown Hill)	C-3, 3-2, C-3, 9	

**ACCESS APPROACH SCHEDULE**

LINE	DATE	REVISION
1	11-14-17	Initial
2	12-18	Revised
3	12-18	Revised
4	12-18	Revised
5	12-18	Revised
6	12-18	Revised
7	12-18	Revised
8	12-18	Revised
9	12-18	Revised
10	12-18	Revised

LINE	DATE	REVISION
1	11-14-17	Initial
2	12-18	Revised
3	12-18	Revised
4	12-18	Revised
5	12-18	Revised
6	12-18	Revised
7	12-18	Revised
8	12-18	Revised
9	12-18	Revised
10	12-18	Revised

**RIGHT OF WAY AND LIMITED ACCESS PLAN**

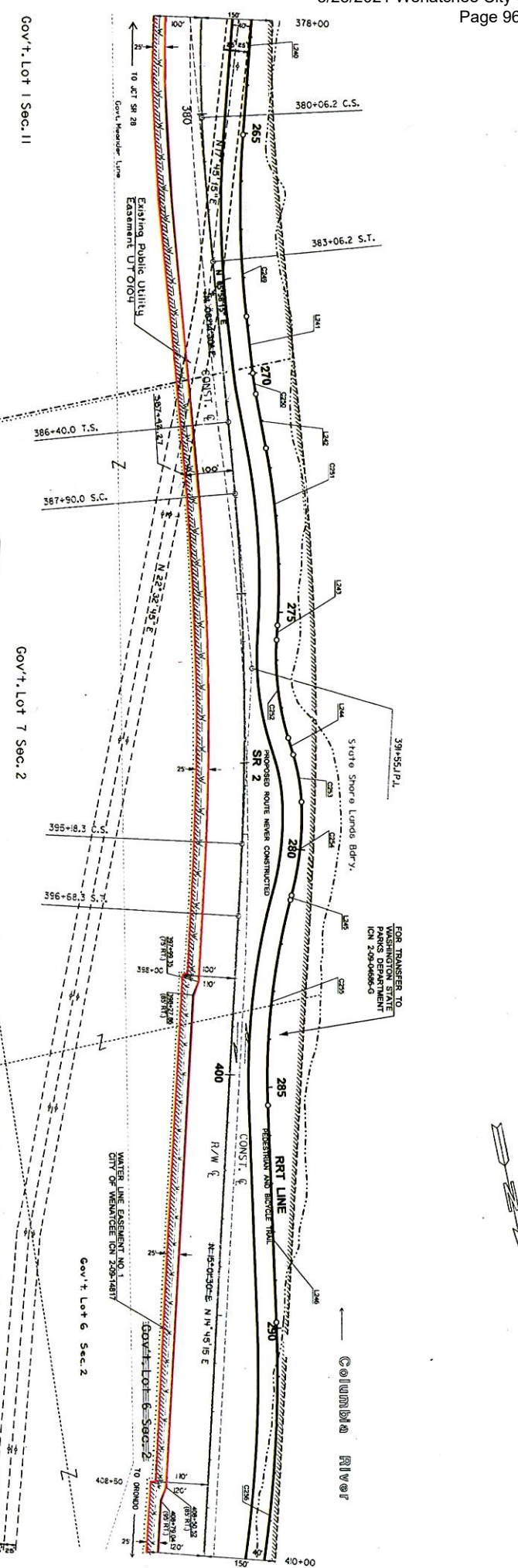
WASHINGTON STATE DEPARTMENT OF TRANSPORTATION  
OLYMPIA, WASHINGTON

DATE: FEBRUARY 13, 2019  
PROJECT: SR 2 MP 12.20 TO MP 12.406  
BAKER FLATS TO ROCKY REACH  
DOUGLAS COUNTY

CURVE DATA	STATION	LENGTH	C.A.	PI	PC	PT
1	376+00	12.00	120.00	380+00	368+00	380+00
2	380+00	12.00	120.00	384+00	372+00	384+00
3	384+00	12.00	120.00	388+00	376+00	388+00
4	388+00	12.00	120.00	392+00	380+00	392+00
5	392+00	12.00	120.00	396+00	384+00	396+00

T.23N. R.20E. W.M.

SECTION	1	2	3	4	5	6	7	8	9	10
DATE										
BY										



Gov't Lot 1 Sec. 11

Gov't Lot 7 Sec. 2

Gov't Lot 6 Sec. 2

**ACCESS NOTES:**

NO. 21. THE PRIVILEGE OF ACCESS TO AREAS WITHIN THE RIGHT OF WAY IS PERMITTED FROM OUTSIDE THE RIGHT OF WAY TO THE USER DESIGNATED, SOLELY FOR USE AUTHORIZED BY AND SUBJECT TO THE CONDITIONS OF THE FRANCHISE, PERMIT, OR AGREEMENT SPECIFIED. NO ACCESS WILL BE ALLOWED TO THE TRAVELED HIGHWAY LANES OR RAMPS.

NOTE: Basis of bearings Washington State Coordinate System, North Zone.

**ACCESS NOTES:**

Type C approach is an Off and On approach in legal manners for special purpose and width to be agreed upon. It may be specified at a point satisfactory to the state at or between designated highway stations.

NO. 9. This approach shall be gated and locked when not in use.

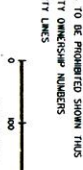
**ACCESS NOTES:**

ALL PLANS ARE SUBJECT TO CHANGE. OWNERSHIP SHOULD BE VERIFIED PROPOSED BEING ACQUIRED ENCUMBRANCES MAY OR MAY NOT BE SHOWN PARTIES SIGNING CURRENT HEADQUARTERS RIGHT OF WAY PLANS OFFICE OF TRANSPORTATION. THE DEPARTMENT OF TRANSPORTATION CONSIDER THE DEPARTMENT OF TRANSPORTATION OFFICE.

**ACCESS NOTES:**

NO. 11. PEDESTRIAN AND BICYCLE TRAVEL WILL BE PERMITTED ACCESS AND USE OF THE TRAIL DEPOSITED ON THE LEFT BETWEEN STA. 376+00 TO STA. 400+00

**LEGEND**



ACCESS TO BE PRIORITIZED SHOWN THIS PROPERTY OWNERSHIP NUMBERS PROPERTY LINES



Walls & Wade Fruit Co.  
CITY OF WENATCHEE  
NAME: WALLS & WADE FRUIT CO.  
ADDRESS: 399 S. 80th St., Wenatchee, WA 98801  
PHONE: (509) 662-1111  
FAX: (509) 662-1111

**ACCESS APPROACH SCHEDULE**

DATE	DESCRIPTION	APPROVED BY
2-27-21	Final Plan	[Signature]

DATE	DESCRIPTION	APPROVED BY
2-27-21	Final Plan	[Signature]

STATION	BEARING	DELTA	ABSCISSA	LENGTH	TANGENT
376+00	N 15°15'30" E	0°00'00" E	2000.00	377.34	189.13
377+30	N 04°50'00" E	04°50'00" E	400.00	4.35	21.72
378+00	N 07°42'00" E	07°42'00" E	1000.00	308.62	183.74
379+30	N 14°50'00" E	14°50'00" E	1500.00	508.52	304.25
381+00	N 07°30'00" W	07°30'00" W	1000.00	100.00	50.00
382+30	N 17°34'00" N	17°34'00" N	400.00	106.26	80.81
384+00	N 02°13'00" E	02°13'00" E	1400.00	438.62	216.67
386+00	N 07°20'00" E	07°20'00" E	2792.00	509.92	253.57

**EXHIBIT A**

LIMITED ACCESS FEATURES TENTATIVELY APPROVED BY PROJECT DEVELOPMENT ENGINEER AUGUST 30, 1995

LIMITED ACCESS ESTABLISHED BY COMMISSION FININGS AND ORDER ADOPTED MAY 15, 1986

LIMITED ACCESS VACATED BY NOTICE OF RESOLUTION AND DECLARATION OF VACATION DATED FEBRUARY 13, 2019 (A/N 218957)

**BAKER FLATS TO ROCKY REACH**

DDOUJUS COUNTY

RIGHT OF WAY AND LIMITED ACCESS PLAN

STATION 376+00 TO STATION 400+00

WASHINGTON STATE DEPARTMENT OF TRANSPORTATION

OLYMPIA, WASHINGTON

DATE SUBMITTED: [Signature]

PROJECT DEVELOPMENT SHEET 7 OF 9 SHEETS

ENGINEER: [Signature]

DATE: MARCH 26, 1996

DESIGNED BY: [Signature]

DATE: [Signature]

APPROVED BY: [Signature]

DATE: [Signature]









## CITY COUNCIL AGENDA REPORT

**TO:** Frank Kuntz, Mayor  
City Council

**FROM:** Jake Lewing, Project Engineer  
Public Works Department

**MEETING DATE:** March 25, 2021

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**I. SUBJECT**

Tacoma Street Improvements, City Project #1907  
Authorization to Award Construction Contract in the amount of \$1,134,508.68, pending TIB approval.

**II. ACTION REQUESTED**

*Staff recommends the City Council award the contract for the construction of the Tacoma Street Improvements, Project 1907, to Selland Construction, in the amount of \$1,134,508.68 (pending TIB approval) and authorize the Mayor to sign the construction contract documents.*

**III. OVERVIEW**

The City of Wenatchee received a Transportation Improvement Board (TIB) grant to complete this project. Improvements include curb & gutter on both sides of the roadway, sidewalk along the west side of Tacoma, ADA ramps, roadway paving, and re-channelizing to provide bike lanes. The bids received also allow for the construction of sidewalk on the east side of Tacoma, pending TIB approval. The project will also include stormwater collection and conveyance, illumination, and other utility improvements. A Chelan County PUD-owned water main is also being replaced as part of the project. The project will tie into recent improvements at McKittrick Street and Maple Street.

**IV. FISCAL IMPACT**

The approved project construction budget was \$1,615,000 including \$350,000 in PUD construction funds.

**V. PROPOSED PROJECT SCHEDULE**

Contract documents specify 75 working days to complete the construction. Work should begin in April and should be completed in August.

**VI. REFERENCE(S)**

1. Bid Tabulation

**VII. ADMINISTRATIVE ROUTING**

Tammy Stanger, City Clerk  
Laura Merrill, Executive Services Director  
Brad Posenjak, Finance Director  
Rob Jammerman, Public Works Director  
Gary Owen, City Engineer  
Jacob Huylar, Engineering Services Manager



Available Construction Funding: \$ 1,615,000.00

Tacoma Street Improvements				Engineer's Estimate		Granite		Selland		Pipkin	
Item #	Description	Quantity	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
<b>Base Bid: Schedule A Street Improvements</b>											
1-A	MOBILIZATION	0.75	L.S.	\$90,000.00	\$ 67,500.00	\$ 46,500.00	\$ 34,875.00	\$ 20,000.00	\$ 15,000.00	\$ 64,000.00	\$ 48,000.00
2	REMOVAL OF STRUCTURES AND OBSTRUCTIONS	1	L.S.	\$15,000.00	\$ 15,000.00	\$ 8,500.00	\$ 8,500.00	\$ 2,000.00	\$ 2,000.00	\$ 20,000.00	\$ 20,000.00
3	REMOVING CEMENT CONC. PAVEMENT	155	S.Y.	\$25.00	\$ 3,875.00	\$ 20.00	\$ 3,100.00	\$ 10.00	\$ 1,550.00	\$ 33.00	\$ 5,115.00
4	REMOVING CEMENT CONC. CURB AND GUTTER	280	L.F.	\$25.00	\$ 7,000.00	\$ 11.00	\$ 3,080.00	\$ 3.00	\$ 840.00	\$ 8.00	\$ 2,240.00
5	TREE REMOVAL	6	EACH	\$1,000.00	\$ 6,000.00	\$ 800.00	\$ 4,800.00	\$ 300.00	\$ 1,800.00	\$ 2,200.00	\$ 13,200.00
6	ASPHALT DRIVEWAY REMOVAL	750	S.Y.	\$20.00	\$ 15,000.00	\$ 7.00	\$ 5,250.00	\$ 4.00	\$ 3,000.00	\$ 11.00	\$ 8,250.00
7	REMOVE TREE STA 12+12	1	EACH	\$3,500.00	\$ 3,500.00	\$ 800.00	\$ 800.00	\$ 500.00	\$ 500.00	\$ 2,200.00	\$ 2,200.00
8	ROADWAY EXCAVATION INCL. HAUL	3266	C.Y.	\$35.00	\$ 114,310.00	\$ 24.00	\$ 78,384.00	\$ 32.00	\$ 104,512.00	\$ 33.00	\$ 107,778.00
9	EMBANKMENT COMPACTION	25	C.Y.	\$125.00	\$ 3,125.00	\$ 64.00	\$ 1,600.00	\$ 1.00	\$ 25.00	\$ 8.00	\$ 200.00
10	PRECAST CONCRETE DRYWELL	3	EACH	\$15,000.00	\$ 45,000.00	\$ 22,500.00	\$ 67,500.00	\$ 12,000.00	\$ 36,000.00	\$ 20,000.00	\$ 60,000.00
11	COMBINATION INLET	6	EACH	\$3,000.00	\$ 18,000.00	\$ 1,650.00	\$ 9,900.00	\$ 1,500.00	\$ 9,000.00	\$ 1,500.00	\$ 9,000.00
12	CATCH BASIN TYPE 2 48 IN. DIAM.	2	EACH	\$6,000.00	\$ 12,000.00	\$ 8,850.00	\$ 17,700.00	\$ 5,200.00	\$ 10,400.00	\$ 5,800.00	\$ 11,600.00
13	SCHEDULE A STORM SEWER PIPE 12 IN. DIAM.	850	L.F.	\$80.00	\$ 68,000.00	\$ 39.00	\$ 33,150.00	\$ 75.00	\$ 63,750.00	\$ 60.00	\$ 51,000.00
14	SCHEDULE A STORM SEWER PIPE 24 IN. DIAM.	8	L.F.	\$200.00	\$ 1,600.00	\$ 466.00	\$ 3,728.00	\$ 250.00	\$ 2,000.00	\$ 200.00	\$ 1,600.00
15	CONTECH STORMFILTER AND 48 IN. CATCH BASIN	1	EACH	\$20,000.00	\$ 20,000.00	\$ 34,400.00	\$ 34,400.00	\$ 32,000.00	\$ 32,000.00	\$ 26,000.00	\$ 26,000.00
16	STORMTECH MC-3500 INFILTRATION CHAMBER	165	L.F.	\$275.00	\$ 45,375.00	\$ 510.00	\$ 84,150.00	\$ 500.00	\$ 82,500.00	\$ 425.00	\$ 70,125.00
30-A	CRUSHED SURFACING BASE COURSE	2320	TON	\$35.00	\$ 81,200.00	\$ 32.50	\$ 75,400.00	\$ 26.00	\$ 60,320.00	\$ 26.00	\$ 60,320.00
31-A	CRUSHED SURFACING TOP COURSE	535	TON	\$45.00	\$ 24,075.00	\$ 65.25	\$ 34,908.75	\$ 40.00	\$ 21,400.00	\$ 70.00	\$ 37,450.00
32-A	HMA CL. 1/2 IN. PG 64-28	977	TON	\$125.00	\$ 122,125.00	\$ 99.00	\$ 96,723.00	\$ 100.00	\$ 97,700.00	\$ 93.00	\$ 90,861.00
33	COMMERCIAL HMA FOR PATCH	5	TON	\$300.00	\$ 1,500.00	\$ 375.00	\$ 1,875.00	\$ 400.00	\$ 2,000.00	\$ 385.00	\$ 1,925.00
34	INLET PROTECTION	6	EACH	\$150.00	\$ 900.00	\$ 54.00	\$ 324.00	\$ 100.00	\$ 600.00	\$ 150.00	\$ 900.00
35	SILT FENCE	1065	L.F.	\$10.00	\$ 10,650.00	\$ 8.00	\$ 8,520.00	\$ 5.00	\$ 5,325.00	\$ 5.00	\$ 5,325.00
36	SEEDING, FERTILIZING, AND MULCHING	1	L.S.	\$4,000.00	\$ 4,000.00	\$ 2,600.00	\$ 2,600.00	\$ 2,500.00	\$ 2,500.00	\$ 2,750.00	\$ 2,750.00
37	4 IN. IRRIGATION PIPE AND CASING	50	L.F.	\$80.00	\$ 4,000.00	\$ 66.00	\$ 3,300.00	\$ 80.00	\$ 4,000.00	\$ 86.00	\$ 4,300.00
38	CEMENT CONC. TRAFFIC CURB AND GUTTER	2460	L.F.	\$30.00	\$ 73,800.00	\$ 18.00	\$ 44,280.00	\$ 22.00	\$ 54,120.00	\$ 22.00	\$ 54,120.00
39	CEMENT CONC. PEDESTRIAN CURB	38	L.F.	\$30.00	\$ 1,140.00	\$ 13.50	\$ 513.00	\$ 50.00	\$ 1,900.00	\$ 44.00	\$ 1,672.00
40	EXTRUDED CURB	240	L.F.	\$30.00	\$ 7,200.00	\$ 13.50	\$ 3,240.00	\$ 14.00	\$ 3,360.00	\$ 13.00	\$ 3,120.00
41	PLASTIC LINE	4805	L.F.	\$2.00	\$ 9,610.00	\$ 2.25	\$ 10,811.25	\$ 3.00	\$ 14,415.00	\$ 1.80	\$ 8,649.00
42	PLASTIC CROSSWALK LINE	160	S.F.	\$20.00	\$ 3,200.00	\$ 12.00	\$ 1,920.00	\$ 13.50	\$ 2,160.00	\$ 10.00	\$ 1,600.00
43	PLASTIC STOP LINE	10	L.F.	\$20.00	\$ 200.00	\$ 23.00	\$ 230.00	\$ 65.00	\$ 650.00	\$ 19.00	\$ 190.00
44	PLASTIC BICYCLE LANE SYMBOL	14	EACH	\$300.00	\$ 4,200.00	\$ 360.00	\$ 5,040.00	\$ 275.00	\$ 3,850.00	\$ 310.00	\$ 4,340.00
45	PERMANENT SIGNING	1	L.S.	\$15,000.00	\$ 15,000.00	\$ 4,400.00	\$ 4,400.00	\$ 3,000.00	\$ 3,000.00	\$ 4,000.00	\$ 4,000.00
46	ILLUMINATION SYSTEM	1	L.S.	\$100,000.00	\$ 100,000.00	\$ 83,000.00	\$ 83,000.00	\$ 60,000.00	\$ 60,000.00	\$ 69,000.00	\$ 69,000.00
47-A	PROJECT TEMPORARY TRAFFIC CONTROL	0.75	L.S.	\$20,000.00	\$ 15,000.00	\$ 33,400.00	\$ 25,050.00	\$ 5,000.00	\$ 3,750.00	\$ 17,000.00	\$ 12,750.00
48-A	PEDESTRIAN TRAFFIC CONTROL	0.75	L.S.	\$2,000.00	\$ 1,500.00	\$ 2,700.00	\$ 2,025.00	\$ 1,000.00	\$ 750.00	\$ 5,000.00	\$ 3,750.00
50	SHORING OR EXTRA EXCAVATION CLASS B	9000	S.F.	\$1.00	\$ 9,000.00	\$ 0.15	\$ 1,350.00	\$ 0.10	\$ 900.00	\$ 0.50	\$ 4,500.00
51-A	ROADWAY SURVEYING	0.9	L.S.	\$20,000.00	\$ 18,000.00	\$ 57,500.00	\$ 51,750.00	\$ 20,000.00	\$ 18,000.00	\$ 14,000.00	\$ 12,600.00
52	CEMENT CONC. SIDEWALK	490	S.Y.	\$65.00	\$ 31,850.00	\$ 46.00	\$ 22,540.00	\$ 60.00	\$ 29,400.00	\$ 44.00	\$ 21,560.00
53	CEMENT CONC. DRIVEWAY ENTRANCE TYPE 2	548	S.Y.	\$75.00	\$ 41,100.00	\$ 63.00	\$ 34,524.00	\$ 80.00	\$ 43,840.00	\$ 60.00	\$ 32,880.00
54	CEMENT CONC. CURB RAMP TYPE PARALLEL	1	EACH	\$3,000.00	\$ 3,000.00	\$ 2,100.00	\$ 2,100.00	\$ 2,500.00	\$ 2,500.00	\$ 2,000.00	\$ 2,000.00
55	CEMENT CONC. CURB RAMP TYPE PERPENDICULAR	1	EACH	\$3,000.00	\$ 3,000.00	\$ 2,100.00	\$ 2,100.00	\$ 2,500.00	\$ 2,500.00	\$ 2,000.00	\$ 2,000.00
56	CONNECTION TO DRAINAGE STRUCTURE	2	EACH	\$1,000.00	\$ 2,000.00	\$ 1,400.00	\$ 2,800.00	\$ 100.00	\$ 200.00	\$ 500.00	\$ 1,000.00

Tacoma Street Improvements				Engineer's Estimate		Granite		Selland		Pipkin	
Item #	Description	Quantity	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
57	ADJUST MANHOLE	4	EACH	\$1,000.00	\$ 4,000.00	\$ 550.00	\$ 2,200.00	\$ 800.00	\$ 3,200.00	\$ 500.00	\$ 2,000.00
58	LOCKING SOLID METAL COVER AND FRAME FOR CATCH BASIN	1	EACH	\$1,000.00	\$ 1,000.00	\$ 550.00	\$ 550.00	\$ 500.00	\$ 500.00	\$ 600.00	\$ 600.00
59-A	RECORD DRAWINGS	0.75	L.S.	\$2,000.00	\$ 1,500.00	\$ 500.00	\$ 375.00	\$ 2,000.00	\$ 1,500.00	\$ 1,500.00	\$ 1,125.00
60	SEGMENTAL BLOCK WALL	420	S.F.	\$50.00	\$ 21,000.00	\$ 52.00	\$ 21,840.00	\$ 60.00	\$ 25,200.00	\$ 47.00	\$ 19,740.00
61	RELOCATE MAILBOXES	14	EACH	\$1,000.00	\$ 14,000.00	\$ 400.00	\$ 5,600.00	\$ 50.00	\$ 700.00	\$ 350.00	\$ 4,900.00
62	POTHOLING AND UTILITY REPAIR	0.6	EST.	\$15,000.00	\$ 9,000.00	\$ 15,000.00	\$ 9,000.00	\$ 15,000.00	\$ 9,000.00	\$ 15,000.00	\$ 9,000.00
63	PROPERTY RESTORATION	0.6	EST.	\$15,000.00	\$ 9,000.00	\$ 15,000.00	\$ 9,000.00	\$ 15,000.00	\$ 9,000.00	\$ 15,000.00	\$ 9,000.00
64	RELOCATE EXISTING FENCE AND GATE	85	L.F.	\$325.00	\$ 27,625.00	\$ 33.00	\$ 2,805.00	\$ 25.00	\$ 2,125.00	\$ 60.00	\$ 5,100.00
65	CONCRETE SIDEWALK RAMP	1	L.S.	\$7,500.00	\$ 7,500.00	\$ 1,700.00	\$ 1,700.00	\$ 2,000.00	\$ 2,000.00	\$ 5,000.00	\$ 5,000.00
66	CONCRETE STEPS	4	EACH	\$1,000.00	\$ 4,000.00	\$ 1,350.00	\$ 5,400.00	\$ 1,500.00	\$ 6,000.00	\$ 1,500.00	\$ 6,000.00
<b>Base Bid: Schedule A Total</b>				<b>\$</b>	<b>1,131,160.00</b>	<b>\$</b>	<b>970,711.00</b>	<b>\$</b>	<b>863,242.00</b>	<b>\$</b>	<b>942,335.00</b>
<b>Base Bid: Schedule B Water Improvements Chelan Co PUD</b>											
1-B	MOBILIZATION	0.25	L.S.	\$90,000.00	\$ 22,500.00	\$ 46,500.00	\$ 11,625.00	\$ 20,000.00	\$ 5,000.00	\$ 64,000.00	\$ 16,000.00
18	EXTRA TRENCH EXCAVATION	100	C.Y.	\$30.00	\$ 3,000.00	\$ 28.00	\$ 2,800.00	\$ 40.00	\$ 4,000.00	\$ 30.00	\$ 3,000.00
19	GATE VALVE 8 IN.	1	EACH	\$2,000.00	\$ 2,000.00	\$ 2,500.00	\$ 2,500.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00
20	HYDRANT ASSEMBLY	3	EACH	\$8,500.00	\$ 25,500.00	\$ 7,300.00	\$ 21,900.00	\$ 5,800.00	\$ 17,400.00	\$ 6,000.00	\$ 18,000.00
21	POLYETHYLENE ENCASED DUCTILE IRON PIPE FOR WATER MAIN 6 IN. DIAMETER	45	L.F.	\$75.00	\$ 3,375.00	\$ 197.00	\$ 8,865.00	\$ 45.00	\$ 2,025.00	\$ 24.00	\$ 1,080.00
22	POLYETHYLENE ENCASED DUCTILE IRON PIPE FOR WATER MAIN 8 IN. DIAMETER	1300	L.F.	\$88.00	\$ 114,400.00	\$ 71.75	\$ 93,275.00	\$ 72.00	\$ 93,600.00	\$ 76.00	\$ 98,800.00
23	CONNECTION TO EXISTING MAIN STA. 10+09 (MAPLE ST)	1	EACH	\$10,000.00	\$ 10,000.00	\$ 5,200.00	\$ 5,200.00	\$ 3,800.00	\$ 3,800.00	\$ 3,800.00	\$ 3,800.00
24	CONNECTION TO EXISTING MAIN STA. 22+90 (MCKITTRICK ST)	1	EACH	\$10,000.00	\$ 10,000.00	\$ 5,200.00	\$ 5,200.00	\$ 3,800.00	\$ 3,800.00	\$ 3,800.00	\$ 3,800.00
25	BANK RUN GRAVEL FOR TRENCH BACKFILL	250	TON	\$20.00	\$ 5,000.00	\$ 14.00	\$ 3,500.00	\$ 29.00	\$ 7,250.00	\$ 14.00	\$ 3,500.00
26	SERVICE CONNECTION 1 IN. DIAM WITH METER CHAMBER	14	EACH	\$4,000.00	\$ 56,000.00	\$ 4,200.00	\$ 58,800.00	\$ 2,250.00	\$ 31,500.00	\$ 3,500.00	\$ 49,000.00
27	SERVICE LINE 1 IN. DIAM TO EX METER CHAMBER	1	EACH	\$2,500.00	\$ 2,500.00	\$ 1,800.00	\$ 1,800.00	\$ 1,100.00	\$ 1,100.00	\$ 2,000.00	\$ 2,000.00
28	RECONNECTION SERVICE LINE 1 IN.	1	EACH	\$1,500.00	\$ 1,500.00	\$ 1,700.00	\$ 1,700.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
29	SERVICE CONNECTION 2 IN. DIAM TO EX METER CHAMBER	1	EACH	\$2,600.00	\$ 2,600.00	\$ 2,300.00	\$ 2,300.00	\$ 2,300.00	\$ 2,300.00	\$ 2,500.00	\$ 2,500.00
76	ABANDON EXISTING WATER MAIN	1	L.S.	\$3,000.00	\$ 3,000.00	\$ 15,000.00	\$ 15,000.00	\$ 8,000.00	\$ 8,000.00	\$ 11,000.00	\$ 11,000.00
30-B	CRUSHED SURFACING BASE COURSE	25	TON	\$35.00	\$ 875.00	\$ 68.00	\$ 1,700.00	\$ 26.00	\$ 650.00	\$ 26.00	\$ 650.00
31-B	CRUSHED SURFACING TOP COURSE	25	TON	\$45.00	\$ 1,125.00	\$ 68.00	\$ 1,700.00	\$ 40.00	\$ 1,000.00	\$ 70.00	\$ 1,750.00
32-B	HMA CL. 1/2 IN. PG 64-28	15	TON	\$125.00	\$ 1,875.00	\$ 275.00	\$ 4,125.00	\$ 100.00	\$ 1,500.00	\$ 93.00	\$ 1,395.00
47-B	PROJECT TEMPORARY TRAFFIC CONTROL	0.25	L.S.	\$20,000.00	\$ 5,000.00	\$ 33,400.00	\$ 8,350.00	\$ 5,000.00	\$ 1,250.00	\$ 17,000.00	\$ 4,250.00
48-B	PEDESTRIAN TRAFFIC CONTROL	0.25	L.S.	\$2,000.00	\$ 500.00	\$ 2,700.00	\$ 675.00	\$ 1,000.00	\$ 250.00	\$ 5,000.00	\$ 1,250.00
49	SHORING OR EXTRA EXCAVATION TRENCH	8500	S.F.	\$0.50	\$ 4,250.00	\$ 0.15	\$ 1,275.00	\$ 0.10	\$ 850.00	\$ 0.50	\$ 4,250.00
77	GRAVEL BACKFILL FOR PIPE ZONE BEDDING	242	C.Y.	\$40.00	\$ 9,680.00	\$ 42.00	\$ 10,164.00	\$ 40.00	\$ 9,680.00	\$ 30.00	\$ 7,260.00
51-B	ROADWAY SURVEYING	0.1	L.S.	\$20,000.00	\$ 2,000.00	\$ 57,500.00	\$ 5,750.00	\$ 20,000.00	\$ 2,000.00	\$ 14,000.00	\$ 1,400.00
59-B	RECORD DRAWINGS	0.25	L.S.	\$2,000.00	\$ 500.00	\$ 500.00	\$ 125.00	\$ 2,000.00	\$ 500.00	\$ 1,500.00	\$ 375.00
62	POTHOLING AND UTILITY REPAIR	0.4	EST.	\$15,000.00	\$ 6,000.00	\$ 15,000.00	\$ 6,000.00	\$ 15,000.00	\$ 6,000.00	\$ 15,000.00	\$ 6,000.00
63	PROPERTY RESTORATION	0.4	EST.	\$15,000.00	\$ 6,000.00	\$ 15,000.00	\$ 6,000.00	\$ 15,000.00	\$ 6,000.00	\$ 15,000.00	\$ 6,000.00
<b>Base Bid: Schedule B Subtotal</b>				<b>\$</b>	<b>299,180.00</b>	<b>\$</b>	<b>280,329.00</b>	<b>\$</b>	<b>211,755.00</b>	<b>\$</b>	<b>249,360.00</b>
Sales Tax (8.5%)				<b>\$</b>	<b>25,430.30</b>	<b>\$</b>	<b>23,827.97</b>	<b>\$</b>	<b>17,999.18</b>	<b>\$</b>	<b>21,195.60</b>
<b>Base Bid: Schedule B Total</b>				<b>\$</b>	<b>324,610.30</b>	<b>\$</b>	<b>304,156.97</b>	<b>\$</b>	<b>229,754.18</b>	<b>\$</b>	<b>270,555.60</b>
<b>Base Bid: Schedule C Sewer Improvements City of Wenatchee Sewer</b>											
17	PVC SANITARY SEWER PIPE 4 IN. DIAM.	50	L.F.	\$100.00	\$ 5,000.00	\$ 295.00	\$ 14,750.00	\$ 50.00	\$ 2,500.00	\$ 125.00	\$ 6,250.00
<b>Base Bid: Schedule C Subtotal</b>				<b>\$</b>	<b>5,000.00</b>	<b>\$</b>	<b>14,750.00</b>	<b>\$</b>	<b>2,500.00</b>	<b>\$</b>	<b>6,250.00</b>
Sales Tax (8.5%)				<b>\$</b>	<b>425.00</b>	<b>\$</b>	<b>1,253.75</b>	<b>\$</b>	<b>212.50</b>	<b>\$</b>	<b>531.25</b>
<b>Base Bid: Schedule C Total</b>				<b>\$</b>	<b>5,425.00</b>	<b>\$</b>	<b>16,003.75</b>	<b>\$</b>	<b>2,712.50</b>	<b>\$</b>	<b>6,781.25</b>

Tacoma Street Improvements				Engineer's Estimate		Granite		Selland		Pipkin	
Item #	Description	Quantity	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
<b>Bid Alternate 1</b>											
67	REMOVAL OF STRUCTURES AND OBSTRUCTIONS - BID ALT 1	1	L.S.	\$1,000.00	\$ 1,000.00	\$540.00	\$ 540.00	\$500.00	\$ 500.00	\$500.00	\$ 500.00
68	TREE REMOVAL - BID ALT 1	2	EACH	\$1,000.00	\$ 2,000.00	\$800.00	\$ 1,600.00	\$300.00	\$ 600.00	\$2,200.00	\$ 4,400.00
69	CRUSHED SURFACING TOP COURSE - BID ALT 1	45	TON	\$45.00	\$ 2,025.00	\$175.00	\$ 7,875.00	\$40.00	\$ 1,800.00	\$70.00	\$ 3,150.00
70	CEMENT CONC. SIDEWALK - BID ALT 1	235	S.Y.	\$65.00	\$ 15,275.00	\$46.00	\$ 10,810.00	\$60.00	\$ 14,100.00	\$44.00	\$ 10,340.00
71	CEMENT CONC. CURB RAMP TYPE PARALLEL - BID ALT 1	1	EACH	\$3,000.00	\$ 3,000.00	\$2,100.00	\$ 2,100.00	\$2,500.00	\$ 2,500.00	\$2,000.00	\$ 2,000.00
<b>Bid Alternate 1 Total</b>				<b>\$</b>	<b>23,300.00</b>	<b>\$</b>	<b>22,925.00</b>	<b>\$</b>	<b>19,500.00</b>	<b>\$</b>	<b>20,390.00</b>
<b>Bid Alternate 2</b>											
72	REMOVAL OF STRUCTURES AND OBSTRUCTIONS - BID ALT 2	1	L.S.	\$1,500.00	\$ 1,500.00	\$540.00	\$ 540.00	\$500.00	\$ 500.00	\$500.00	\$ 500.00
73	TREE REMOVAL - BID ALT 2	3	EACH	\$1,000.00	\$ 3,000.00	\$800.00	\$ 2,400.00	\$300.00	\$ 900.00	\$2,200.00	\$ 6,600.00
74	CRUSHED SURFACING TOP COURSE - BID ALT 2	35	TON	\$45.00	\$ 1,575.00	\$175.00	\$ 6,125.00	\$40.00	\$ 1,400.00	\$70.00	\$ 2,450.00
75	CEMENT CONC. SIDEWALK - BID ALT 2	275	S.Y.	\$65.00	\$ 17,875.00	\$46.00	\$ 12,650.00	\$60.00	\$ 16,500.00	\$44.00	\$ 12,100.00
<b>Bid Alternate 2 Total</b>				<b>\$</b>	<b>23,950.00</b>	<b>\$</b>	<b>21,715.00</b>	<b>\$</b>	<b>19,300.00</b>	<b>\$</b>	<b>21,650.00</b>

<b>Base Bid Total (Schedules A + B + C)</b>	<b>\$ 1,461,195.30</b>	<b>\$ 1,290,871.72</b>	<b>\$ 1,095,708.68</b>	<b>\$ 1,219,671.85</b>
<b>Base Bid + Bid Alternate 1:</b>	<b>\$ 1,484,495.30</b>	<b>\$ 1,313,796.72</b>	<b>\$ 1,115,208.68</b>	<b>\$ 1,240,061.85</b>
<b>Base Bid + Bid Alternate 1 + Bid Alternate 2:</b>	<b>\$ 1,508,445.30</b>	<b>\$ 1,335,511.72</b>	<b>\$ 1,134,508.68</b>	<b>\$ 1,261,711.85</b>



We hereby certify that these tabulated bids represent all bids received and that the additions of all prices shown have been checked and corrected.



## CITY COUNCIL AGENDA REPORT

**TO:** Frank Kuntz, Mayor  
City Council

**FROM:** Jake Lewing, Project Engineer  
Public Works Department

**MEETING DATE:** March 25, 2021

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**I. SUBJECT**

Tacoma Street Improvements, City Project #1907  
Supplement #2 to Agreement with SCJ Alliance

**II. ACTION REQUESTED**

*Staff recommends the City Council approve of and authorize the Mayor to execute Supplement #2 with SCJ Alliance for construction engineering services for the Tacoma Street Improvements (Project No. 1907).*

**III. OVERVIEW**

The City of Wenatchee received a Transportation Improvement Board (TIB) grant to complete this project. Improvements include curb & gutter on both sides of the roadway, sidewalk along the west side of Tacoma, ADA ramps, roadway paving, and re-channelizing to provide bike lanes. The bids received also allow for the construction of sidewalk on the east side of Tacoma, pending TIB approval. The project will also include stormwater collection and conveyance, illumination, and other utility improvements. A Chelan County PUD-owned water main is also being replaced as part of the project. The project will tie into recent improvements at McKittrick Street and Maple Street.

The City retained SCJ Alliance for professional engineering services. The original agreement was supplemented March 9, 2021 to include right-of-way acquisition assistance. The purpose of this supplement is to provide additional funds in our agreement with SCJ Alliance for construction inspection and testing services.

**IV. FISCAL IMPACT**

The supplement increases the maximum amount payable by \$139,042 bringing the new maximum amount payable up to \$363,263 for design engineering, right-of-way design services, and construction inspection services. The supplement includes \$29,173.54 for construction engineering and inspection of Chelan County PUD infrastructure.

**V. PROPOSED PROJECT SCHEDULE**

Bids were opened March 3, 2021 and scheduled to seek authorization to award contract on March 25, 2021. Construction is scheduled for spring and summer of 2021.



**VI. REFERENCE(S)**

1. Supplement #2 with SCJ Alliance
2. Current Project Budget Status

**VII. ADMINISTRATIVE ROUTING**

Tammy Stanger, City Clerk  
Laura Merrill, Executive Services Director  
Brad Posenjak, Finance Director  
Rob Jammerman, Public Works Director  
Gary Owen, City Engineer  
Jacob Huylar, Engineering Services Manager



# Transportation Improvement Board Consultant Supplemental Agreement

Agency City of Wenatchee

Project Number 8-3-160(0303)-1

Project Name Tacoma Street Improvements

Consulting Firm Shea Carr Jewell, Inc. (dba SCJ Alliance)

Supplement Phase Supplement 2 for Construction Phase

The Local Agency of [**City of Wenatchee**] desires to supplement the agreement entered into with [**Shea Carr Jewell, Inc. (dba SCJ Alliance)**] and executed on June 24, 2019.

All provisions in the basic agreement remain in effect except as expressly modified by this supplement.

The changes to the agreement are described as follows:

Section II, **SCOPE OF WORK**, is hereby amended to include

See attached Exhibit B-1, G-1 and G-2.

Section IV, **TIME FOR BEGINNING AND COMPLETION**, is amended to change the Completion Date

SUPPLEMENTAL COMPLETION DATE \_\_\_\_\_ 4/1/2022

Section V, **PAYMENT**, shall be amended as follows as set forth in Exhibit A

MAXIMUM AMOUNT PAYABLE \_\_\_\_\_ \$363,263

<b>EXHIBIT A</b>			
	<b>Original Agreement</b>	<b>Supplement</b>	<b>Total</b>
Direct Salary Cost	\$55,640	\$46,612	\$102,252
Overhead (including Salary Additives)	\$97,370	\$69,806	\$167,176
Fixed Fee	\$17,249	\$14,450	\$31,699
Reimbursables	\$2,150	\$1,396	\$3,546
Subconsultant Cost	\$51,685	\$6,905	\$58,590
<b>Total</b>	<b>\$224,094</b>	<b>\$139,169</b>	<b>\$363,263</b>

If you concur with this supplement and agree to the changes as stated above, please sign and date in the appropriate spaces below.

Agency Signature	Date
Consultant Signature	Date



**Exhibit B-1**

**SCOPE OF WORK  
For  
PROFESSIONAL SERVICES**

Project: Tacoma Street Improvements - Construction Engineering  
Client: City of Wenatchee  
Consultant: Shea Carr Jewell, Inc. (dba SCJ Alliance)  
Date: March 17, 2021

**Description of Work**

SCJ - Alliance, Inc. (SCJ) will provide the following professional engineering services to the client.

**Phase 08 – Construction Engineering Services Street Improvements**

**Task 1 Project Management -**

- 1.1 Project set up, administration, monthly invoices and progress reports.
- 1.2 Sub-consultant administration and scheduling.
- 1.3 Weekly project updates to City for project webpage publication

Deliverables:

- Monthly invoices in pdf format via email.
- Email progress reports
- Weekly project updates to City in PDF format

Assumptions:

- Project management will occur over a 4-month period

**Task 2 Pre-Construction - Inspector review of project plans and specifications, preparation of field note records, set up project files. Prepare and distribute pre-construction meeting agenda, attend and run meeting, and prepare meeting minutes.**

- 2.1 Inspector Plans and Specification review.
- 2.2 Field record and project documentation preparation.
- 2.3 Meet with utilities and coordinate their relocation work.
- 2.4 Pre-construction meeting.

Deliverables:

- Pre-construction meeting minutes.



**Exhibit B-1**

Task 3 Office Engineering – Documentation of prevailing wages, sub-contractor requests, working days statements.

3.1 Office engineering.

Deliverables:

- Project documentation per TIB requirements.

Task 4 Construction Observation - Project observation, materials testing, field review & construction meetings. Includes observing contractor's compliance with contract documents, monitoring work completed, monitoring traffic control, preparing daily construction reports, record of quantities, construction pay notes, and weekly construction meetings.

4.1 Construction observation, engineer field review, construction meetings.

Assumptions:

- Scope and fee based upon 75 working days

Task 5 Contract Administration

5.1 Review, route and approve contractor submittals and materials. Includes complete file of material approvals, documentation requirements, and test results. Material approvals on WSDOT standard RAM form.

5.2 Process monthly contractor pay requests. Prepare and verify monthly pay requests for submittal to City for payment.

5.3 Change Orders. Negotiate and prepare contract change orders.

5.4 Final documentation file to include all prevailing wages, materials, daily reports, project quantity records.

Deliverables:

- Submittal of monthly project ledger and contractor pay request.
- Final Change Orders
- Paper and electronic copy of final documentation file.

Task 6 Contract Closeout - Contract Closeout/Punchlist. Prepare punchlist, monitor progress, issue notice of substantial and physical completion, request releases from State Agencies, issue final payment, and issue the final contract voucher. Prepare and stamp Record Drawings. Submit to the City digitally as PDF and CAD files.

6.1 Prepare contract punchlist, releases, and completion letters.

6.2 Prepare and submit record drawings

Deliverables:

- Full size and half size paper record drawings, electronic PDF and CAD files electronically.



**Exhibit B-1**

**Phase 09 – Construction Engineering Services Water Improvements**

**Task 1 Project Management -**

- 1.1 Project set up, administration, monthly invoices and progress reports.
- 1.2 Sub-consultant administration and scheduling.

Deliverables:

- Monthly invoices in pdf format via email.
- Email progress reports

Assumptions:

- Project management will occur over a 4-month period

**Task 2 Pre-Construction - Inspector review of project plans and specifications, preparation of field note records, set up project files. Prepare and distribute pre-construction meeting agenda, attend and run meeting, and prepare meeting minutes.**

- 2.1 Inspector Plans and Specification review.
- 2.2 Field record and project documentation preparation.
- 2.3 Meet with utilities and coordinate their relocation work.
- 2.4 Pre-construction meeting.

Deliverables:

- Pre-construction meeting minutes.

**Task 3 Office Engineering – Documentation of prevailing wages, sub-contractor requests, working days statements.**

- 3.1 Office engineering.

Deliverables:

- Project documentation per TIB/PUD requirements.

**Task 4 Construction Observation - Project observation, materials testing, field review & construction meetings. Includes observing contractor's compliance with contract documents, monitoring work completed, monitoring traffic control, preparing daily construction reports, record of quantities, construction pay notes, materials testing, and construction meetings.**

- 4.1 Construction observation, engineer field review, construction meetings.

Assumptions:

- Scope and fee based upon 75 working days

**Task 5 Contract Administration**

**Exhibit B-1**



- 5.1 Review, route and approve contractor submittals and materials. Includes complete file of material approvals, documentation requirements, and test results.
- 5.2 Process monthly contractor pay requests. Prepare and verify monthly pay requests for submittal to City for payment.
- 5.3 Change Orders. Negotiate and prepare contract change orders.
- 5.4 Final documentation file to include all prevailing wages, materials, daily reports, project quantity records.

Deliverables:

- Submittal of monthly project ledger and contractor pay request.
- Final Change Orders
- Paper copy of final documentation file.

Task 6 Contract Closeout - Contract Closeout/Punchlist. Prepare punchlist, monitor progress, issue notice of substantial and physical completion, request releases from State Agencies, issue final payment, and issue the final contract voucher. Prepare and stamp Record Drawings. Submit to the City digitally as PDF and CAD files.

- 6.1 Prepare contract punchlist, releases, and completion letters.
- 6.2 Prepare and submit record drawings

Deliverables:

- Full size and half size paper record drawings, PDF and CAD files electronically.

**Phase 10** – Materials Testing Services by Subconsultant - See Exhibit G-1 and G-2

**Phase 11** – Utility relocation staking by Subconsultant – See Exhibit G-1 and G-2

## Exhibit B-1

### Consultant Fee Determination



**SCJ Alliance**

**Client:** City of Wenatchee  
**Project:** Tacoma Street Improvemnts  
**Job #:** 723.09  
**File #:** Tacoma Labor Hour Estimate Construction Eng.xlsm

**Consultant Fee Determination**

**SALARY COST**

<u>Discipline</u>	<u>Hours</u>	<u>Rate(1)</u>	<u>Amount</u>
Senior Project Manager	211.0	\$154.42	\$32,583
Project Engineer	28.0	\$79.17	\$2,217
Design Engineer	803.0	\$109.83	\$88,193
Project Coordinator	3.0	\$95.00	\$285
Project Accountant	6.0	\$90.00	\$540
Engineering Technician	94.0	\$75.00	\$7,050
EMP Cat 10	0.0	\$0.00	\$0
<b>Subtotal:</b>	<b>1,145.0</b>		<b>Total Salary Cost \$130,868</b>

**SUBCONSULTANTS (Yes or No)**

Yes

Phase 10 Subconsultant CSI - Materials Testing Services	\$4,900
Phase 11 Subconsultant NWGeoDimensions - Utility Relocation Staking	\$2,005
Subconsultant Markup:	0%
<b>Total Subconsultants</b>	<b>\$6,905</b>

**REIMBURSABLES**

Copies, Reproductions, etc:	0.2%	of Total Salary Cost	\$276
Mileage:	2,000	miles at \$0.560	\$1,120
<b>Total Expenses:</b>			<b>\$1,396</b>

**SUBTOTAL (SALARY, SUBCONSULTANTS AND EXPENSES)**

Subtotal (Salary, Subconsultants and Expenses)	<b>\$139,169</b>
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**MANAGEMENT RESERVE FUND (MRF)**

Management Reserve	0.0%	of Subtotal	\$0
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**Total Estimated Budget: \$139,169**

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Note (1): Rate per original Negotiated Hourly Rate Agreement = Direct Salary Cost (DSC) + DSC X Overhead Rate (149.76 %) + DSC X Fixed Fee (31%).

**Exhibit B-1**

**Consultant Labor Hour Estimate**

**SCJ Alliance**

**Client:** City of Wenatchee  
**Project:** Tacoma Street Improvemnts  
**Job #:** 723.09  
**File #:** Tacoma Labor Hour Estimate Construction Eng.xlsm



Task No.	Task Description	Senior Project Manager	Project Engineer	Design Engineer	Project Coordinator	Project Accountant	Engineering Technician	EMP Cat 10	Total
<b>Phase 08 Construction Engineering - Street Improvements</b>									
<b>Task 01 Project Management</b>									
1	Project set up, administration, progress reports, monthly invoices	12.0			2.0	4.0			18.0
2	Sub-consultant administration and scheduling	4.0							4.0
3	Construction Phase Public Communication	4.0		12.0					16.0
Subtotal Hours:		20.0		12.0	2.0	4.0			38.0
<b>Task 02 Pre-Construction</b>									
1	Inspector Plan Review			2.0			4.0		6.0
2	Final Record and Project Documentation Set-up	1.0		2.0			4.0		7.0
3	Coordinate Utility Work	4.0		4.0			2.0		10.0
4	Pre-Construction Meeting	6.0		3.0			2.0		11.0
Subtotal Hours:		11.0		11.0			12.0		34.0
<b>Task 03 Office Engineering</b>									
1	Office Engineering	8.0		4.0					12.0
Subtotal Hours:		8.0		4.0					12.0
<b>Task 04 Construction Observation</b>									
1	Construction Meetings (Inspection hrs. based upon 75 working days)	100.0		560.0			40.0		700.0
Subtotal Hours:		100.0		560.0			40.0		700.0
<b>Task 05 Contract Administration</b>									
1	Review, Route, and Approve Submittals/Materials	8.0		8.0					16.0
2	Pay Estimates	4.0		8.0					12.0
3	Change Orders	4.0		8.0					12.0
4	Final Documentation File	3.0		8.0			4.0		15.0
Subtotal Hours:		19.0		32.0			4.0		55.0
<b>Task 06 Contract Closeout</b>									
1	Contract Punchlist, Releases, Completion	4.0		8.0			12.0		24.0
2	Record Drawings	2.0	16.0	4.0			2.0		24.0
Subtotal Hours:		6.0	16.0	12.0			14.0		48.0
Total Phase Hours:		164.0	16.0	631.0	2.0	4.0	70.0		887.0
Total Phase Cost:		\$25,324.88	\$1,266.72	\$69,302.73	\$190.00	\$360.00	\$5,250.00		\$101,694.33

**Phase 09 Construction Engineering - Water Improvements**

<b>Task 01 Project Management</b>									
1	Project set up, administration, progress reports, monthly invoices	2.0			1.0	2.0			5.0
2	Sub-consultant administration and scheduling	2.0							2.0



**Exhibit B-1**

**Consultant Labor Hour Estimate**

**SCJ Alliance**

**Client:** City of Wenatchee  
**Project:** Tacoma Street Improvemnts  
**Job #:** 723.09  
**File #:** Tacoma Labor Hour Estimate Construction Eng.xlsm



Task No.	Task Description	Senior Project Manager	Project Engineer	Design Engineer	Project Coordinator	Project Accountant	Engineering Technician	EMP Cat 10	Total
Subtotal Hours:		4.0			1.0	2.0			7.0
<b>Task 02 Pre-Construction</b>									
1	Inspector Plan Review			1.0			1.0		2.0
2	Final Record and Project Documentation Set-up			1.0			1.0		2.0
3	Coordinate Utility Work	1.0							1.0
4	Pre-Construction Meeting	2.0		1.0					3.0
Subtotal Hours:		3.0		3.0			2.0		8.0
<b>Task 03 Office Engineering</b>									
1	Office Engineering	2.0		2.0					4.0
Subtotal Hours:		2.0		2.0					4.0
<b>Task 04 Construction Observation</b>									
1	Construction Observation, Engineer Field Review, Construction Meetings (Inspection hrs. based upon 75 working days total contract & 20 working days water system)	24.0		150.0			16.0		190.0
Subtotal Hours:		24.0		150.0			16.0		190.0
<b>Task 05 Contract Administration</b>									
1	Review, Route, and Approve Submittals/Materials	6.0		2.0					8.0
2	Pay Estimates	1.0		4.0					5.0
3	Change Orders	2.0		2.0					4.0
4	Final Documentation File	2.0		2.0			4.0		8.0
Subtotal Hours:		11.0		10.0			4.0		25.0
<b>Task 06 Contract Closeout</b>									
1	Contract Punchlist, Releases, Completion	2.0		3.0			2.0		7.0
2	Record Drawings	1.0	12.0	4.0					17.0
Subtotal Hours:		3.0	12.0	7.0			2.0		24.0
Total Phase Hours:		47.0	12.0	172.0	1.0	2.0	24.0		258.0
Total Phase Cost:		\$7,257.74	\$950.04	\$18,890.76	\$95.00	\$180.00	\$1,800.00		\$29,173.54
Total Hours All Phases		211.0	28.0	803.0	3.0	6.0	94.0		1,145.0
Total Cost All Phases		\$32,582.62	\$2,216.76	\$88,193.49	\$285.00	\$540.00	\$7,050.00		\$130,867.87

## **EXHIBIT G-1 Subcontracted Work**

The AGENCY permits subcontracts for the following portions of the work of this AGREEMENT:

- Phase 10 - Construction materials testing services
- Phase 11 - Construction staking for utility relocations



1250 N WENATCHEE STE H135  
WENATCHEE, WA 98801  
www.csinw.com

Construction Special Inspection

**Exhibit G-2**

TEL: 509.664.4843  
FAX: 509.663.8534  
CELL: 509-881-8049

March 2, 2021

SCJ Alliance,

**RE: Tacoma St. Reconstruction, Special Inspections and Testing:**

Dave Allen,

CSI is pleased to provide you with the following cost estimate for special testing on your project. We understand the scope of work to include testing of concrete, HMA and soil/aggregate compaction. The following tables are a breakdown of the tests and time needed to complete the required inspections and tests. Times and cost may vary depending on contractor's construction schedule.

**Field Testing**

The following table lists the projected number of concrete pours and time on site. The number of tests and time may vary depending on the contractor's placement schedule.

<b>Technician III: Compaction Testing</b>	15 hrs.	@	\$65	\$975
<b>Technician III: Concrete Testing</b>	6 hrs.	@	\$65	\$390
<b>Technician III: HMA Testing</b>	8 hrs.	@	\$65	\$520
<b>Total:</b>				<b>\$1,885</b>

**Laboratory Testing**

The following table lists the number and types of tests that will be needed. The number of tests may vary depending on requirements.

<b>Soil Proctor</b>	1	@	\$145	\$145
<b>Soil Sieve Analysis</b>	1	@	\$75	\$75
<b>Crushed Surface Proctor</b>	2	@	\$145	\$290
<b>Crushed Surface Gradation</b>	5	@	\$75	\$375
<b>Crushed Surface Fracture Count</b>	3	@	\$40	\$120
<b>Crushed Surface Sand Equivalent</b>	3	@	\$60	\$180
<b>Concrete Cylinder Strength Testing</b>	8	@	\$20	\$160
<b>HMA: Oil Content, Gradation, Rice</b>	1	@	\$175	\$175
<b>Total:</b>				<b>\$1,520</b>

### Exhibit G-2

#### Mileage and Travel Time:

Mileage will be charged at the rate of \$0.575 per mile. We estimate the round-trip distance from our office to be 10 miles. CSI is currently involved in projects in the area and will share the travel time and mileage whenever possible.

<b>Mileage – 13 round-trips @ 10 miles ea.</b>				
130 Miles	130 miles	@	\$0.575	\$74.75
.5 Hrs. per trip	6.5 hrs.	@	\$65	\$422.50
<b>Total:</b>				<b>\$497.25</b>


#### Project Administration

These costs are associated with project management and document preparation, report review and technician scheduling. Reports and test results will be emailed on a daily basis as directed by the client.

<b>Secretarial</b>	5 hrs.	@	\$45	\$225
<b>Testing Manager</b>	9 hrs.	@	\$85	\$765

<b>Total Estimated Cost</b>				<b>\$4,892.25</b>
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Thank you for the opportunity to provide you with this estimate. We look forward to working with you on this and future projects. Please call if you have any questions.

Sincerely,  
**CSI**  
  
Derek Nyland  
Manager

The total fees may be more or less than the estimate depending on project schedule, changes in the scope of services, and unanticipated work effort. If it appears the fees will exceed the estimate, Client will be notified immediately and services will be suspended until receipt of written authorization to proceed.

**Exhibit G-2****Northwest GeoDimensions**

15 N. Chelan Ave.

Wenatchee, WA 98801-

Tel: 509-663-8660 Fax: 509-663-6278

www.nwgsurveys.com

Dave Allen  
 SCJ Alliance  
 25 N. Wenatchee Ave., Suite 238  
 Wenatchee, WA 98801

## Tacoma Street Utility Relocation Staking

<u>Staff</u>	<u>Task</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Principal	Review/Management	2	\$250	\$500
Surveyor Office	Compute stakeout	4.5	\$101	\$455
2-Man Field Crew	Construction Staking	5	\$210	\$1,050
	<u>Total</u>			<u>\$2,005</u>



## Capital Project Budget

Date: September 1, 2020 Project Number: 1907

Project Name: Tacoma Avenue Dept/Category: Public Works - Street Project

**Project Description:** This project will install curb, gutter, and sidewalk along the west side of Tacoma Avenue. It will also install curb and gutter on the east side of the roadway to collect stormwater and prevent errant on-street parking. In addition, bicycle lanes will be installed in both directions and illumination will be increased to current design standards.

<b>Project Lead:</b>	Jake Lewing	<b>Start Year:</b>	2019
<b>Assigned Department:</b>	Public Works	<b>End Year:</b>	2021
<b>Original Project Budget:</b>	\$1,622,073	<b>Total City Funding:</b>	\$327,032
<b>Budget Amendment:</b>	\$455,027	<b>Other Funding:</b>	\$1,750,068

**Project Notes:**  
Original Budget is based on adopted 2020 City Budget. Amended budget includes funding from both the stormwater and sewer utilities, work that will be paid for by Chelan County PUD, as well as adjusting project expenditures to match more recent estimates.

Project Expenditures by Category	Original Budget	Amended Budget	Prior Years Spent	ESTIMATES			Project Total
				2021	2022	2023+	
Design Engineering	159,300	40,700	200,000				200,000
Right of Way Acquisition	292,000	(182,000)	110,000				110,000
Construction Contract	1,061,335	553,665		1,615,000			1,615,000
Construction Engineering	106,200	43,400		149,600			149,600
Miscellaneous							
Art Fund	3,238	(738)		2,500			2,500
<b>Total Project Expenditures</b>	<b>1,622,073</b>	<b>455,027</b>	<b>310,000</b>	<b>1,767,100</b>			<b>2,077,100</b>

Project Revenues by Category		Original Budget	Amended Budget	Prior Years	ESTIMATES			Project Total
					2021	2022	2023+	
Fund:	109 - Arterial Streets	327,005	(59,973)	57,000	210,032			267,032
Fund:	405 - Sewer Utility		5,000		5,000			5,000
Fund:	410 - Storm Drain Utility		55,000		55,000			55,000
Fund:								
Fund:								
GRANTS:								
	Transportation Improvement Board (TIB)	1,295,068		228,000	1,067,068			1,295,068
	Chelan County PUD		455,000	25,000	430,000			455,000
<b>Total Project Revenues</b>		<b>1,622,073</b>	<b>455,027</b>	<b>310,000</b>	<b>1,767,100</b>			<b>2,077,100</b>

Approved by City Council: November 12, 2020  
Date

## MEMORANDUM

DATE: March 18, 2021

TO: Chelan-Douglas Transportation Council Member

FROM: Jeff Wilkens, Executive Director

RE: Amendment to Interlocal Governance Agreement to Include Colville Tribes

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### **Purpose:**

The Chelan-Douglas Transportation Council ("Council") is proposing to amend the Interlocal Governance Agreement to include the Confederated Tribes of the Colville Nation as a voting member of the Council. The proposed amendment to the Governing Agreement requires approval of all Member agencies.

### **Background:**

In August 2019, the Washington state legislature adopted EHB 1584 (codified at RCW 47.80.050), which requires a Regional Transportation Planning Organizations (i.e., the Council) to offer federally recognized tribes that have reservation or trust lands within the Council planning area an opportunity for voting membership in the Council.

The Confederated Tribes of the Colville Nation ("Tribes") have reservations in Ferry and Okanogan Counties, and trust lands located within Chelan and Douglas Counties. As a result, the Tribes are eligible to be included as a member in the Council. Pursuant to RCW 47.80.050, the Council has offered the Tribes an opportunity to become a voting member of the Council. However, the Tribes' membership would not result in a change in the Council's territory or boundaries (i.e. would not extend to Ferry or Okanogan County).

By including the Tribes as a voting member, the Council remains eligible for certain State grant funding opportunities.

On March 11, 2021, the Council's governing board approved addition or inclusion of the Tribes through adoption of the proposed First Amendment to the Governance Agreement and referred the Amendment to adoption by each Member agency.

### **Recommended Action:**

The Council is recommending approval of the Amendment. Therefore, the Council is proposing a motion to approve the First Amendment to Interlocal Governance Agreement and authorize execution of the same.

THE FIRST AMENDMENT TO CHELAN-DOUGLAS TRANSPORTATION COUNCIL GOVERNANCE AGREEMENT IS HEREBY APPROVED BY THE CITY COUNCIL OF THE **CITY OF WENATCHEE** AT AN OPEN PUBLIC MEETING ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2021.

APPROVED:

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Frank Kuntz, Mayor

ATTEST:

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Tammy Stanger, City Clerk