



**WENATCHEE CITY COUNCIL**  
**Thursday, December 10, 2020**  
Wenatchee City Hall Council Chambers  
301 Yakima Street, 2<sup>nd</sup> Floor  
Wenatchee, WA 98801

**MINUTES**

**Present:** Mayor Frank Kuntz, Councilmember District 1 José Cuevas, Councilmember District 2 Jim Bailey, Councilmember District 3 Ruth Esparza, Councilmember District 4 Travis Hornby, Councilmember District 5 Mark Kulaas, Councilmember At-Large "A" Linda Herald, Councilmember At-Large "B" Keith Huffaker

**Staff Present:** Executive Services Director Laura Merrill, City Clerk Tammy Stanger, IS Support Jessi Saucedo, Community Development Director Glen DeVries, Public Works Director Rob Jammerman, Operations Manager Aaron Kelly, Facilities Manager Elisa Webb, Human Resources Director Kari Page, Planning Manager Stephen Neuenschwander, Senior Engineer Jeremy Hoover, Development Manager Matt Shales, Deputy Public Works Director Jessica Shaw, Police Chief Steve Crown.

**5:15 p.m. Regular Meeting**

**1. Call to Order, Pledge of Allegiance, and Roll Call.** Mayor Frank J. Kuntz called the meeting to order at 5:15 p.m. The Mayor led the Pledge of Allegiance. All Councilmembers were present.

**2. Consent Items**

Motion by Councilmember Huffaker to approve agenda, vouchers, and minutes from previous meetings; to approve Resolution 2020-38 re-appointing Blake Morrell to position 4 of the Arts, Recreation and Parks Commission with a term expiring December 31, 2023; to approve Resolution 2020-39 re-appointing Morgan Mott to position 5 of the Arts, Recreation and Parks Commission with a term expiring December 31, 2023; to approve Resolution 2020-44 appointing William Carroll to position 3 of the Arts, Recreation and Parks Commission with a term expiring December 31, 2023; Motion to approve Resolution No. 2020-43, designating the re-appointment of Joe Gamboni to the Planning Commission to serve another four-year term ending December 31, 2024; and to approve Resolution No. 2020-45, designating the re-appointment of Mark Seman to serve another three-year term ending December 31, 2023. Councilmember Travis Hornby seconded the motion. Motion carried (7-0).

### 3. Action Items

#### A. Ordinance No. 2020-23 granting a franchise to Cascade Natural Gas Corporation

Executive Services Director Laura Merrill presented the staff report. The Mayor commented.

Motion by Councilmember Jim Bailey for City Council to adopt Ordinance No. 2020-23 granting a franchise to Cascade Natural Gas Corporation for the purposes of providing natural gas services within the City of Wenatchee. Councilmember Mark Kulaas seconded the motion. Motion carried (7-0).

#### B. Ninth Street Basin Water Quality Retrofit Planning and Design Grant Agreement

Deputy Public Works Director-Utilities Jessica Shaw presented the staff report. Council asked questions.

Motion by Councilmember Travis Hornby for City Council to approve the grant agreement with the State of Washington Department of Ecology for the Ninth Street Basin Water Quality Retrofit Planning and Design project and authorize the Mayor's signature. Councilmember Ruth Esparza seconded the motion. Motion carried (7-0).

#### C. Repeal Wenatchee City Code, Ch. 1.13, Leaves of Absence

Director of Human Resources Kari Page presented the staff report.

Motion by Councilmember Ruth Esparza for City Council to approve Ordinance 2020-16 to repeal Wenatchee City Code, Ch. 1.13 and replace Ordinance 2948. Councilmember Jose Cuevas seconded the motion. Motion carried (7-0).

#### D. Temporary employee hiring, positions and wages

Director of Human Resources Kari Page presented the staff report.

Motion by Councilmember Jose Cuevas for City Council to approve Ordinance 2020-40 and repeal Ordinance 2019-46. Councilmember Jim Bailey seconded the motion. Motion carried (7-0).

#### E. Management and Administrative Group Compensation

Director of Human Resources Kari Page presented the staff report.

Motion by Councilmember Linda Herald for City Council to approve Ordinance 2020-39. Councilmember Travis Hornby seconded the motion. Motion carried (7-0).

F. City of Wenatchee/AFSCME Local 846 Collective Bargaining Agreement 2021-2023

Director of Human Resources Kari Page presented the staff report. The Mayor commented and thanked staff for their work with the negotiations.

Motion by Councilmember Travis Hornby for City Council to authorize the Mayor to execute the CBA, mutually agreed upon by both the City and Union bargaining teams and approved by bargaining unit member vote. Councilmember Jim Bailey seconded the motion. Motion carried (7-0).

G. Solid Waste Collection Services

Operations Manager Aaron Kelly presented the staff report. Council asked questions and commented.

- (1) Ordinance 2020-34, approving a solid waste services agreement granting Waste Management of Washington, Inc. a franchise for exclusive solid waste collection services within the corporate limits of the City of Wenatchee

Motion by Councilmember Mark Kulaas for City Council to adopt Ordinance 2020-34 approving a solid waste services agreement granting Waste Management of Washington, Inc. a franchise for exclusive solid waste collection services within the corporate limits of the City of Wenatchee. Councilmember Linda Herald seconded the motion. Motion carried (7-0).

- (2) Solid Waste Service Agreement with Waste Management of Washington, Inc. for solid waste collection services within the limits of the City of Wenatchee

Motion by Councilmember Mark Kulaas for the City Council to approve a Solid Waste Service Agreement with Waste Management of Washington, Inc. to provide solid waste collection services and authorize the Mayor's signature. Councilmember Linda Herald seconded the motion. Motion carried (7-0).

- (3) The Fourth Amendment to Contract for Solid Waste Collection Services

Motion by Councilmember Mark Kulaas for the City Council to approve the Fourth Amendment to the Contract for Solid Waste Collection Services, extending the current contract to April 30, 2021 and authorize the Mayor's signature. Councilmember Travis Hornby seconded the motion. Motion carried (7-0).

H. Bureau of Reclamation Lease

Operations Manager Aaron Kelly presented the staff report.

Motion by Councilmember Linda Herald for the City Council to approve the Lease between the General Services Administration and the City of Wenatchee and authorize the Mayor's signature. Councilmember Keith Huffaker seconded the motion. Motion carried (7-0).

- I. Project 1804 - Confluence Parkway agency funding agreements. The NEPA process for Confluence Parkway has expanded in scope and cost. To help cover some of those costs the following agencies have agreed to contribute funds to support the environmental process; Link Transit, Chelan Douglas Regional Port Authority and Chelan County PUD.

Development Project Manager Matt Shales presented the staff report. Council asked questions and commented.

Motion by Councilmember Keith Huffaker for the City Council to authorize the Mayor to sign funding agreements with Chelan County PUD, Link Transit, and the Chelan Douglas Regional Port Authority to allow those funds to support the NEPA process for Confluence Parkway. Councilmember Linda Herald seconded the motion. Motion carried (7-0).

- J. Project 1804 - Confluence Parkway consultant contract scope and budget amendment. Increase KPG Engineering's scope and budget to allow for additional NEPA and engineering services. The contract budget would be amended to allow for an increase of \$688,000 for a new total contract budget of \$2,918,000

Development Project Manager Matt Shales presented the staff report. Council asked questions and commented.

Motion by Councilmember Jim Bailey for the City Council to approve KPG Engineering's Supplement #3 and after all funding agreements have been executed, authorize the Mayor's signature to allow KPG Engineering to provide the additional NEPA and engineering support required to complete our NEPA Environmental Analysis for Confluence Parkway. Councilmember Ruth Esparza seconded the motion. Motion carried (7-0).

- K. City of Wenatchee Project No. 1809 –SSA/OHO Wenatchee Remodel project construction contract between the City and TW Clark Construction, Change Order No. 6 in the amount of \$71,742.86

Facilities Manager Elisa Webb presented the staff report. Council asked questions.

Motion by Councilmember Travis Hornby for the City Council to approve the contract change order with TW Clark Construction and authorize the Mayor's signature. Councilmember Jose Cuevas seconded the motion. Motion carried (7-0).

- L. A proposed series of amendments to the City Homeless Programs budget to address additional rent assistance funding for the Chelan-Douglas Eviction Rent Assistance Program (ERAP) and further local sub-grant awards of the CARES Act Emergency Solutions Grant (ESG-CV)

Community Development Director Glen DeVries presented the staff report. Council asked questions and commented.

Motion by Councilmember Ruth Esparza for the City Council to accept the Homeless Task Force's recommendations and authorize the Mayor to: Enter into a new grant agreement between the City of Wenatchee and Chelan-Douglas Community Action Council for the amount of \$253,000 in ESG-CV funding to operate a Hotel/Motel Emergency Shelter Voucher Program; enter into a new grant agreement between the City of Wenatchee and Chelan-Douglas Community Action Council for the amount of \$450,000 in ESG-CV to operate a Homeless Prevention Rent Assistance Program; enter into an amended grant agreement between the Department of Commerce and the City of Wenatchee for an additional \$275,000 in State ERAP funds; and enter into a revised ERAP grant agreement between the City of Wenatchee and the Chelan-Douglas Community Action Council that: (1) places the new ERAP funds in Community Action's current Rent Assistance budget, (2) amends the current contract to move \$65,000 from Community Action's Program Operations budget into the Rent Assistance budget, and (3) amends the current contract to move \$15,000 in City ERAP Administration funds into Community Action's Rent Assistance budget. Councilmember Travis Hornby seconded the motion. Motion carried (7-0).

**M. Authorization to Award Contract to the Lowest Responsible Bidder**

Senior Engineer-Utilities Jeremy Hoover presented the staff report. Council asked questions.

Motion by Councilmember Keith Huffaker that the City Council award the contract for the Wastewater Treatment Plant Digester No. 2 Cleaning work, project number SW20-09 to the Flowhawks and further authorize the Mayor to sign a contract on behalf of the City. Councilmember Jim Bailey seconded the motion. Motion carried.

**N. Resolution 2020-46 endorsing the legislative priorities adopted by the Association of Washington Cities**

Executive Services Director Laura Merrill presented the staff report. Council commented.

Motion by Councilmember Jim Bailey for the City Council to pass Resolution No. 2020-46 endorsing the legislative priorities as adopted by the Association of Washington Cities for 2021. Councilmember Jose Cuevas seconded the motion. Motion carried (7-0).

A short recess was called at 6:08 p.m. The meeting resumed at 6:15 p.m.

#### 4. Public Hearing Items

The Mayor explained the public hearing process.

- O. Proposed amendments to Titles 10, 11, and 13 of the Wenatchee City Code, the Official Zoning Map, the City of Wenatchee Residential Design Guidelines, and the Wenatchee Urban Area Comprehensive Plan

Planning Manager Stephen Neuenschwander and Community Development Director Glen DeVries presented the staff report. Council asked questions.

The Mayor asked for public comment.

1. Brett Riley, representing the Wenatchee Valley College, stated his appreciation for the city team on working on the overlay for the college, and that it has been a positive experience and will go a long way for future projects college is planning.
2. Fred Grim, with Triad Maple, asked the Council if they had any questions about the commercial zoning aspect of their project? The purpose is to have that area be part of a community center for the neighborhood (i.e. a café). The Council had no questions.

With no further public comment, the Mayor turned the matter back over to the Council for consideration.

Motion by Councilmember Mark Kulaas for the City Council to adopt the revisions to the Wenatchee City Code, City of Wenatchee Residential Design Guidelines, and the Wenatchee Urban Area Comprehensive Plan as represented in Ordinances 2020-35, 2020-36, 2020-37, and 2020-38 and Resolutions 2020-40 and 2020-41. Councilmember Travis Hornby seconded the motion. Motion carried (7-0).

- P. 2021-2026 Capital Facilities Plan

Planning Manager Stephen Neuenschwander presented the staff report.. Council commented.

The Mayor asked for public comment. There was no one who wished to speak.

Motion by Councilmember Keith Huffaker for the City Council to adopt the City of Wenatchee 2021-2026 Capital Facilities Plan as presented in Resolution 2020-42. Councilmember Jim Bailey seconded the motion. Motion carried (7-0).

## 5. Reports

- a. Mayor's Report. The Mayor reported on the following:
  - (1) The Museum will be holding a virtual "Multicultural Festival" in January, and he and Executive Services Director have been working on selecting a recipient for the annual Civil Rights & Social Justice Award.
  - (2) He attended a meeting with the directors today, and just wanted to say the city has a great staff with people who do great work.
  - (3) The Mayor was thankful that we made it through this year; we are in a much different place than what we were 15-20 years ago as far as the city's economy goes.
- b. Reports/New Business of Council Committees.

Councilmember Mark Kulaas said he has been enjoying shopping downtown.

Councilmember Jim Bailey, who now sits on the Community Action Council Board, said it's been an interesting few months to see the great work of the organization, and how different our community would be without these organizations. He mentioned that the Community Action Council is looking to consolidate their operations to one building and they need about 15,000 square feet. Their bid for the Lineage property was turned down. He also gave kudos to the National Guard as well for their help with the food distribution process.

Councilmember Huffaker said that with glass recycling going away, the City of Chelan and the Chelan Rotary are looking to get a glass grinder. He hopes the Solid Waste Council will consider a glass grinder at the next Solid Waste meeting.

## 6. Announcements. None.

## 7. Adjournment. With no further business, the meeting adjourned at 7:00 p.m.

  
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Frank J. Kuntz, Mayor

Attest:

  
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Tammy L. Stanger, City Clerk