



## WENATCHEE CITY COUNCIL

Thursday, January 14, 2021

Wenatchee City Hall Council Chambers  
301 Yakima Street, 2<sup>nd</sup> Floor  
Wenatchee, WA 98801

### MINUTES

**Present:** Mayor Frank Kuntz, Councilmember Position 1 Jose Cuevas, Councilmember Position 2 Jim Bailey, Councilmember Position 3 Ruth Esparza (via phone), Councilmember Position 4 Travis Hornby, Councilmember Position 5 Mark Kulaas, Councilmember At-Large "A" Linda Herald, Councilmember At-Large "B" Keith Huffaker (via phone)

**Staff Present:** Executive Services Director Laura Merrill, City Attorney Steve Smith, City Clerk Tammy Stanger, IS Support Tim McCord, Public Works Director Rob Jammerman, IS Director Dale Cantrell, Community Development Director Glen DeVries, Finance Director Brad Posenjak, Deputy Public Works Director Jessica Shaw, Police Chief Steve Crown

Mayor Frank J. Kuntz called the meeting to order at 4:55 p.m. for the purpose of meeting in executive session. All Councilmembers were present with Councilmembers Esparza and Huffaker participating via phone.

**4:55 p.m. Executive Session.** Executive session to consider information regarding the infrastructure and security of computer and telecommunications networks, security and service recovery plans, security risk assessments and security test results. RCW 42.30.110(1)(a)(ii).

*Motion by Councilmember Mark Kulaas to convene in executive session for a time period not to exceed 17 minutes, with legal counsel present, to consider information regarding the infrastructure and security of computer and telecommunications networks, security and service recovery plans, security risk assessments and security test results. RCW 42.30.110(1)(a)(ii). Councilmember Travis Hornby seconded the motion. Motion carried (7-0).*

Council adjourned from executive session at 5:12 p.m.

#### 5:15 p.m. Regular Meeting

**1. Call to Order, Pledge of Allegiance, and Roll Call.** The Mayor called the regular meeting to order at 5:15 p.m. Councilmember Jim Bailey led the Pledge of Allegiance. All Councilmembers were present with Councilmembers Esparza and Huffaker participating via phone.

## 2. Consent Items

Motion by Councilmember Mark Kulaas to approve agenda, vouchers, and minutes from previous meetings, to accept the work performed by the contractor, Kissler Enterprises Environmental Products, Inc., on the Biosolids Hauling, Project No. SW18-10, and further authorize the Mayor to sign the Final Contract Voucher Certification on behalf of the City of Wenatchee, and to approve the Final Contract Voucher with TW Clark Construction for Project No. 1809 - SSA/OHO Wenatchee Remodel, and authorize the Mayor's signature. Councilmember Travis Hornby seconded the motion. Motion carried (7-0).

## 3. Presentation

- School Choice Week Proclamation read by Councilmember Jim Bailey.

## 4. Action Items

- A. Adoption of Resolution No. 2021-01 for the appointment of Elvis Garcia to the Housing Authority of Chelan County and City of Wenatchee Board

Executive Services Director Laura Merrill presented the staff report.

Motion by Councilmember Travis Hornby for City Council to adopt Resolution No. 2021-01 to approve the appointment of Elvis Garcia to the Housing Authority of Chelan County and City of Wenatchee Board for a two-year term ending December 31, 2021. Councilmember Jim Bailey seconded the motion. Motion carried (7-0).

- B. North Columbia Street Improvements, City Project #1919 - Supplement #1 to Agreement with KPG

Public Works Director Rob Jammerman presented the staff report. Council asked questions.

Motion by Councilmember Jim Bailey for City Council to approve of and authorize the Mayor to execute Supplement #1 with KPG for additional design services for the North Columbia Street Improvements project (Project No. 1919). Councilmember Linda Herald seconded the motion. Motion carried (7-0).

- C. Resolution No. 2021-04 for approval of the City of Wenatchee Business and System Continuity Plan

Information Systems Director Dale Cantrell presented the staff report.

Motion by Councilmember Linda Herald for City Council to pass Resolution No. 2021-04 approving the City of Wenatchee's Business and System Continuity Plan. Councilmember Jose Cuevas seconded the motion. Motion carried (7-0).

D. Resolution No. 2021-05 approving the City of Wenatchee Cyber Incident Response Plan

Information Systems Director Dale Cantrell presented the staff report.

Motion by Councilmember Mark Kulaas for the City Council pass to Resolution No. 2021-05 approving the City of Wenatchee's Cyber Incident Response Plan. Councilmember Jose Cuevas seconded the motion. Motion carried (7-0).

E. Lineage Water Right Purchase and Sale Agreement

Public Works Director Rob Jammerman presented the staff report. Council asked questions and the Mayor provided additional input on the agreement.

Motion by Councilmember Travis Hornby for City Council to authorize the Mayor to sign the Attached Water Right Purchase and Sale Agreement in its current or substantially similar form. Councilmember Linda Herald seconded the motion. Motion carried (7-0).

F. Extending the City's current Utility Assistance Program an additional year, until 12/31/2021

Finance Director Brad Posenjak presented the staff report. Council asked questions.

Motion by Councilmember Mark Kulaas for City Council to approve Ordinance #2021-06 amending the termination date of the Utility Assistance Program in WCC 9.02.010(07). Councilmember Jim Bailey seconded the motion. Motion carried (7-0).

G. Multi-Family Tax Exemption Agreement with FNWD Brookstone 3 LLC

Neighborhood and Community Services Coordinator Brooklyn Holton presented the staff report (via phone). Council asked questions. Community Development Director Glen DeVries also provided input and answered questions.

Motion by Councilmember Jim Bailey for City Council to adopt Resolution 2021-06 authorizing the execution of a Multi-Family Housing Limited Property Tax Exemption Agreement with FNWD Brookstone 3, LLC. Councilmember Linda Herald seconded the motion. Motion carried (7-0).

H. Wenatchee Valley Regional Decant Facility Use Agreement with Washington State Department of Transportation

Deputy Public Works Director Jessica Shaw presented the staff report. Council asked questions.

Motion by Councilmember Linda Herald for City Council to approve the Wenatchee Valley Regional Decant Facility Use Agreement with the Washington State Department of

Transportation and authorize the Mayor's signature. Councilmember Jose Cuevas seconded the motion. Motion carried (7-0).

- I. Contract Amendment for Novotx Elements Implementation Services by Warby Consulting, \$117,040

Deputy Public Works Director Jessica Shaw presented the staff report.

Motion by Councilmember Linda Herald for City Council to approve Contract Amendment No. 1 to the Professional Services Agreement with Warby Consulting and authorize the Mayor's signature. Councilmember Travis Hornby seconded the motion. Motion carried (7-0).

## 5. Reports

### a. Mayor's Report:

- (1) Work sessions were discussed and it was decided that they would continue every other month, with the first one for 2021 being in February, and tagged onto regular meetings as needed.
- (2) Councilmember Kulaas approved as Mayor Pro Tem for 2021. The resolution will come for approval at the next meeting.
- (3) The Mayor and Council reviewed the list of boards and committees for 2021. A resolution for those designations will come for approval at the next meeting.
- (4) The city has received \$60,000 from the RMSA RETRO program. The Mayor was thankful for the good work of the Human Resources department in receiving that.
- (5) The food pantry program at the Town Toyota Center will continue a few more months (through the CARES program). Staff is currently researching to see if CBDG funding can be used to continue that program a little bit longer at the Town Toyota Center.
- (6) The Mayor announced the recipients of the annual Civil Rights & Social Justice Awards: Dr. Mabel Bodell and the Wenatchee Valley Museum & Cultural Center. Both well deserved awards.
- (7) A discussion was held concerning a local business with a leak issue and the current policy in place. Finance Director Brad Posenjak addressed the Council and suggested a look at the current policy and possible revision.
- (8) The Mayor added that he spoke with Senator Hawkins this week and there are a couple of issues he brought up: (1) Pinnacles Prep – possible grant for remodeling the school (which will take up some city staff time); and (2) possible grant funding for permanent parking for the Jacobson Preserve.

### b. Reports/New Business of Council Committees

- (1) Councilmember Linda Herald spoke about the visit to the Moses Lake low-barrier shelter last week with the Mayor and City Staff. The Homeless Housing Committee met yesterday and have identified potential sites.
- (2) Councilmember Travis Hornby announced that the Wenatchee Downtown Association has been nominated as non-profit of the year. They have been

working hard to promote downtown and are working on upcoming packages (Valentine's Day, Mother's Day, etc.)

- (3) Councilmember Linda Herald announced she will be attending AWC's Legislative Days, which is an all virtual event.

6. **Announcements.** None.

7. **Adjournment.** With no further business the meeting adjourned at 6:45 p.m.



---

Frank J. Kuntz, Mayor

Attest:



---

Tammy L. Stanger, City Clerk