



WENATCHEE CITY COUNCIL

Thursday, May 14, 2020

5:15 PM

Wenatchee City Hall Council Chambers
301 Yakima Street, 2nd Floor
Wenatchee, WA 98801

MINUTES

Present: Mayor Frank J. Kuntz, Councilmember Position 1 Jose Cuevas, Councilmember Position 2 Jim Bailey, Councilmember Position 3 Ruth Esparza, Councilmember Position 4 Travis Hornby, Councilmember Position 5 Mark Kulaas, Councilmember At-Large "A" Linda Herald (via phone), Councilmember At-Large "B" Keith Huffaker (via phone)

Staff Present: Executive Services Director Laura Merrill, City Attorney Steve Smith (via phone), City Clerk Tammy Stanger, IS Support Jessi Saucedo, Finance Director Brad Posenjak, Community Development Director Glen DeVries, Capital Projects Manager Charlotte Mitchell, Public Works Director Rob Jammerman, Senior Engineer Jeremy Hoover, Operations Manager Aaron Kelly, Housing & Community Planner Brooklyn Holton

5:15 p.m. Regular Meeting

1. Call to Order, Pledge of Allegiance, and Roll Call. Mayor Frank J. Kuntz called the meeting to order at 5:15 p.m. Councilmember Jim Bailey led the Pledge of Allegiance. All Councilmembers were present with Councilmembers Herald and Huffaker participating via phone.

2. Consent Items:

Motion by Councilmember Mark Kulaas to approve agenda, vouchers, and minutes from previous meetings; for City Council to accept the work performed by the contractor Grindline Skateparks, on City Project No. 16-1666 – Hale Skate Park, and further authorize the Mayor to sign the Final Contract Voucher; for City Council to accept the work performed by the contractor KRCl, on City Project No. 16-1665 – Kiwanis Methow Park, and further authorize the Mayor to sign the Final Contract Voucher; for City Council to accept the work performed by the contractor DW Excavating, on City Project No. 1232 – Saddle Rock Phase 1 Interim Action, and further authorize the Mayor to sign the Final Contract Voucher. Councilmember Jim Bailey seconded the motion. Motion carried (7-0).

3. Presentations.

- Community Action Month Proclamation read by Councilmember Jim Bailey.

4. Action Items.

- A. Amend the City's current Utility Assistance Program to increase assistance limit from \$100 to \$300 until the end of 2020

Finance Director Brad Posenjak presented the staff report. Council asked questions.

Motion by Councilmember Jim Bailey for City Council to approve Resolution #2020-15 amending and restating the Utility Assistance Program guidelines pursuant to WCC 9.02.010. Councilmember Jose Cuevas seconded the motion. Motion carried (7-0).

- B. ARC Contract Amendment No. 2 and No. 3 to the Professional Service Agreement for Wenatchee City Hall with ARC Architects

Operations Manager Aaron Kelly presented the staff report. Council asked questions.

Motion by Councilmember Mark Kulaas for City Council to authorize the Mayor to sign Contract Amendment No. 2 and No. 3 to the Professional Services Agreement for Wenatchee City Hall on behalf of the City with ARC Architects for additional design services for the Wenatchee City Hall – Project No. 1716. Councilmember Ruth Esparza seconded the motion. Motion carried (7-0).

- C. Grant Agreement No. TCPRA-1921-Wenatc-00073 for Saddle Rock Phase 2 Interim Action

Capital Projects Manager Charlotte Mitchell presented the staff report. Council asked questions.

Motion by Councilmember Travis Hornby for City Council to authorize the Mayor to sign Grant agreement no. TCPRA-1921-Wenatc-00073 for Saddle Rock Phase 2 Interim Action between the City of Wenatchee and State of Washington Department of Ecology for the Gold Knob Prospect site also known as Saddle Rock Park. Councilmember Jim Bailey seconded the motion. Motion carried (7-0).

- D. Amendment #1 to Contract #K2883 between the Washington State Office of Financial Management (OFM) and the City of Wenatchee on behalf of the NCW Complete Count Committee for providing census education and outreach

Housing & Community Planner Brooklyn Holton presented the staff report. Council asked questions.

Motion by Councilmember Jim Bailey for City Council to authorize the Mayor to sign amendment #1 to Contract #K2883 and any applications, certifications, assurances or subcontracts necessary as a result of the amendment. Councilmember Travis Hornby seconded the motion. Motion carried (7-0).

- E. Skyline Reservoir Transmission Main & Utility Improvements Phase 1 - Project No. 1704 Authorization to Award Construction Contract to Pipkin Construction

Senior Engineer Jeremy Hoover presented the staff report. Council asked questions.

Motion by Councilmember Ruth Esparza for City Council award the contract for construction of the Skyline Reservoir Transmission Main & Utility Improvements Phase 1 - Project No. 1704 to Pipkin Construction in the amount of \$736,615.52, and further authorize the Mayor to sign a contract on behalf of the City. Councilmember Mark Kulaas seconded the motion. Motion carried (7-0).

5. Public Hearing Items.

The Mayor explained the public hearing process.

- F. Amendments to the CDBG 2013-2019 Consolidated Plan, Wenatchee's Citizen Participation Plan and the 2019 Annual Action Plan in response to the CDBG-CV funding allocated to the City of Wenatchee, an entitlement community, from the U.S. Department of Housing and Urban Development (HUD)

Housing & Community Planner Brooklyn Holton presented the staff report. Council asked questions.

The Mayor asked for public comment. Ms. Holton read the comments received from Chelan-Douglas Community Action Executive Director Alan Walker into the record.

There were no other public comments.

Motion by Councilmember Mark Kulaas for City Council to adopt the amendments to the 2013-2019 Consolidated Plan, City of Wenatchee Citizen Participation Plan, and 2019 Annual Action Plan, and authorize the Mayor to sign all related applications, certifications, assurances and waivers. Councilmember Travis Hornby seconded the motion. Motion carried (7-0).

- G. Resolution 2020-14 approving a Development Agreement between the City of Wenatchee, Winco Foods, LLC (WinCo), and Kellogg Shopco Properties, LLC (Kellogg Properties)

Public Works Director Rob Jammerman presented the staff report. Council asked questions.

The Mayor asked for public comment. There was no one who wished to speak.

Motion by Councilmember Travis Hornby for City Council to approve Resolution 2020-14 adopting the Development Agreement between the City of Wenatchee, Kellogg Properties, and WinCo which authorizes the Mayor to sign the agreement. Councilmember Jim Bailey seconded the motion. Motion carried (7-0).

6. Reports.

- a. Mayor's Report. The Mayor reported on the following:
1. He has had regular meetings with the Directors. The plan is that when the Governor calls for Phase 2, city staff will be back in the office one week after.
 2. The Lineage water rights transfer agreement has been signed.
 3. Staff has been working on getting lots in place for the North Wenatchee Avenue property. Already have an offer for a piece of property.
 4. There have been a lot of homeless complaints recently.
 5. Staff have been reviewing the CARES Act and are still trying to figure out what applies. They hope to have a better understanding by the next meeting.

b. Reports/New Business of Council Committees

Councilmember Ruth Esparza mentioned the work on the letter that went to the Governor to request Chelan and Douglas Counties move to Phase 1.5. The request was not approved.

7. Adjournment. With no further business, the meeting adjourned at 6:14 p.m.



Frank J. Kuntz, Mayor

Attest:



Tammy L. Stanger, City Clerk