



## WENATCHEE CITY COUNCIL

Thursday, April 23, 2020

Wenatchee City Hall Council Chambers  
301 Yakima Street, 2<sup>nd</sup> Floor  
Wenatchee, WA 98801

### MINUTES

**Present:** Mayor Frank J. Kuntz, Councilmember Position 1 Jose Cuevas, Councilmember Position 2 Jim Bailey, Councilmember Position 3 Ruth Esparza, Councilmember Position 4 Travis Hornby, Councilmember Position 5 Mark Kulaas, Councilmember At-Large "A" Linda Herald, Councilmember At-Large "B" Keith Huffaker (via phone)

**Staff Present:** Executive Services Director Laura Merrill, City Attorney Steve Smith (via phone), City Clerk Tammy Stanger, IS Support Tim McCord, Finance Director Brad Posenjak, Community Development Director Glen DeVries, Capital Projects Manager Charlotte Mitchell, Public Works Director Rob Jammerman

#### 5:15 p.m. Regular Meeting

**1. Call to Order, Pledge of Allegiance, and Roll Call.** Mayor Frank J. Kuntz called the regular meeting to order at 5:15 p.m. and led the Pledge of Allegiance. All Councilmembers were present, with Councilmember Keith Huffaker participating via phone.

#### 2. Consent Items

Motion by Councilmember Mark Kulaas to approve agenda, vouchers, and minutes from previous meetings and for City Council to adopt Resolution No. 2020-10 to approve the reappointment of Alan Beidler to the Housing Authority of Chelan County and City of Wenatchee Board for an additional three-year term ending April 2023. Motion seconded by Councilmember Jim Bailey. Motion carried (7-0).

#### 3. Action Items

- A. Adoption of Resolution No. 2020-11 to ratify actions related to COVID-19

Executive Services Director Laura Merrill presented the staff report. Council asked questions.

Motion by Councilmember Linda Herald for City Council to adopt Resolution No. 2020-11 to ratify the following actions that have occurred under the Mayor's authority under the Emergency Proclamation for COVID-19 including revising the adjusted hours for the Finance Department from 9:00 a.m. to 4:30 p.m.; closing and or fencing off of playgrounds and picnic shelters, removing certain equipment, and installing signage related to the closed facilities and social distancing at the City's parks and trails; and providing financial relief to the Wenatchee Community Center tenants from their lease payments during the period of the emergency closure. Councilmember Jose Cuevas seconded the motion. Motion carried (7-0).

- B. Amendment to the Agreed Order with the Washington Department of Ecology for Gold Knob Prospect Site also known as Saddle Rock Park

Capital Projects Manager Charlotte Mitchell presented the staff report. Council asked questions.

Motion by Councilmember Jim Bailey for City Council to authorize the Mayor to sign Amendment 1 to the Agreed Order No. DE 15823 between the City of Wenatchee and State of Washington Department of Ecology for the Gold Knob Prospect site also known as Saddle Rock Park. Councilmember Travis Hornby seconded the motion. Motion carried (7-0).

- C. LocalTel has approached the City with the desire to provide free Wi-Fi to park visitors at Kiwanis Methow Park at no expense to the City

Capital Projects Manager Charlotte Mitchell presented the staff report. Council asked questions.

Motion by Councilmember Travis Hornby for City Council to authorize the Mayor to sign an Agreement with LocalTel to provide free Wi-Fi to park visitors at Kiwanis Methow Park at no expense to the City. Councilmember Ruth Esparza seconded the motion. Motion carried (7-0).

- D. City Project 1805 – Ninth Street Parking Lot Authorization to Award Construction Contract

Engineering Services Manager Jacob Huylar (via phone) and Public Works Director Rob Jammerman presented the staff report. Council asked questions.

Motion by Councilmember Ruth Esparza for City Council to award the construction contract for the Ninth Street Parking Lot, Project No. 1805, to J&K Earthworks LLC in the amount of \$551,580.91 and authorize the Mayor to sign the contract documents. Councilmember Linda Herald seconded the motion. Motion carried (7-0).

- E. 2020 Pavement Preservation, City Project #1913 Authorization to Award Construction Contract in the amount of \$3,027,649.00

Project Engineer Jake Lewing (via phone) and Public Works Director Rob Jammerman presented the staff report. Council asked questions.

Motion by Councilmember Mark Kulaas City Council award the contract for the construction of the 2020 Pavement Preservation, Project 1913, to Central Washington Asphalt, in the amount of \$3,027,649.00 and authorize the Mayor to sign the construction contract documents. Councilmember Travis Hornby seconded the motion. Motion carried (7-0).

- F. 2020 Pavement Preservation, City Project 1913 Supplement #4 to Agreement with Perteet

Project Engineer Jake Lewing (via phone) and Public Works Director Rob Jammerman presented the staff report. Council asked questions.

Motion by Councilmember Travis Hornby for City Council to approve of and authorize the Mayor to execute Supplement #4 with Perteet for construction inspection services for the 2020 Pavement Preservation (Project No. 1913). Councilmember Jim Bailey seconded the motion. Motion carried (7-0).

- G. City Project 1915 – Miller School Zone and Okanogan Crossing Improvements Authorization to Award Construction Contract

Engineering Services Manager Jacob Huylar (via phone) and Public Works Director Rob Jammerman presented the staff report. Council asked questions.

Motion by Councilmember Jose Cuevas for City Council award the construction contract for the Miller School Zone and Okanogan Crossing Improvements, Project No. 1915, to Golden Gate Electric in the amount of \$96,684.00 and authorize the Mayor to sign the contract documents. Councilmember Travis Hornby seconded the motion. Motion carried (7-0).

- H. The Community Development Block Grant (CDBG) COVID-19 Funding from the U.S. Department of Housing & Urban Development (HUD)

Housing & Community Planner Brooklyn Holton (via phone) and Community Development Director Glen DeVries presented the staff report. Council asked questions and discussed. Mayor Kuntz, Laura Merrill, Glen DeVries, Brooklyn Holton, and Councilmember Travis Hornby will meet and provide recommendations at the next City Council meeting.

- I. The Community Development Block Grant (CDBG) 2020-2024 Consolidated Plan (Con Plan) and the potential high level focus areas and funding priorities

Housing & Community Planner Brooklyn Holton (via phone) and Community Development Director Glen DeVries presented the staff report. Council asked questions and discussed. The next step is a heavy community engagement process to get feedback on project ideas and focus areas. Glen DeVries will follow up with HUD concerning their interpretation of code enforcement, as that has provided a great benefit to our community and Council would like to see that continue through a portion of CDBG.

#### 4. Reports

- a. Mayor's Report.
- (1) The Public Works/Economic Development committee met this week;
  - (2) He has held regular phone meetings with department heads;
  - (3) The consensus regarding the 4<sup>th</sup> of July celebration is that there will still be a fireworks show, but no large crowds or entertainment at the park;
  - (4) Financially, the city is still okay considering the economic downturn and business closures due to COVID-19;
  - (5) Our public works crews have been busy with a sewer project on Second Street, street sweeping, weed spraying, mowing, etc.
  - (6) Plexiglass shields are being installed for front counter staff;
  - (7) He has been receiving a lot of emails in response to COVID-19.
- b. Reports/New Business of Council Committees. None.

5. **Adjournment.** With no further business the meeting adjourned at 6:58 p.m.

  
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Frank J. Kuntz, Mayor

Attest:

  
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Tammy L. Stanger, City Clerk