



WENATCHEE CITY COUNCIL

Thursday, October 10, 2019

Wenatchee City Hall Council Chambers
301 Yakima Street, 2nd Floor
Wenatchee, WA 98801

AGENDA

4:30 p.m. Executive Session

Executive session to consider the acquisition of real estate by purchase when public knowledge regarding such consideration would cause a likelihood of increased price; and to consider the minimum price at which real estate will be offered for sale when public knowledge regarding such consideration would cause a likelihood of decreased price.

5:15 p.m. Regular Meeting

1. Call to Order, Pledge of Allegiance, and Roll Call.

2. Consent Items:

- Motion to approve agenda, vouchers, and minutes from previous meetings.

Vouchers:

Claim checks #192305 through #192399 in the amount of \$817,892.90 for September 26, 2019

Claim checks #192400 through #192410 in the amount of \$6,949.12 for September 27, 2019

Benefits/deduction checks in the amount of \$1,038,463.86 for September 30, 2019

Claim checks #192427 through #192460 in the amount of \$736,808.51 for October 3, 2019

Payroll distribution in the amount of \$476,653.87 for October 4, 2019

Payroll distribution in the amount of \$660.79 for October 4, 2019

3. Citizen Requests/Comments.

The "Citizen Comments" period is to provide the opportunity for members of the public to address the Council on items either not on the agenda or not listed as a public hearing. The Mayor will ask if there are any citizens wishing to address the Council. When recognized, please step up to the microphone, give your name and mailing address, and state the matter of your interest. If your interest is an agenda item, the Mayor may suggest that your comments wait until that time. Citizen comments will be limited to three minutes.

4. Presentations.

- Make a Difference Day Proclamation
- Convention Center Market Analysis Presentation

5. Action Items.

A. Interlocal Agreement (License) Regional Water System

Presented by Public Works Director Rob Jammerman and Utilities Manager John Ricardi
Motion for City Council to authorize the Mayor to sign the Interlocal Agreement between the City of Wenatchee and Chelan County for the exploratory drilling of wells on County property.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Mayor's office at (509) 888-6204 (TTY 711). Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title 1.)

- B. Homeless Grant Awards: Severe Weather Emergency Shelter
Presented by Housing Programs Coordinator Sandra Van Osten and Community Development Director Glen DeVries
Motion for City Council to accept the Steering Committee's recommendations and authorize the Mayor to enter into grant agreements with subgrantees as recommended by the Homeless Task Force.
- C. Convention Center Restroom Upgrade, Project No. 1619 – Change Order No. 2 Final Payment Voucher
Presented by Public Works Operations Manager Aaron Kelly and Facilities Manager Elisa Webb
Motion for City Council to authorize the Mayor to approve Change Order No. 2 in the credit amount of \$7,181.50, accept the work performed by the contractor, Hildebrand Construction, Inc. on the Convention Center Restroom Upgrade, Project No. 1619, and further authorize the Mayor to sign the Final Construction Voucher Certification on behalf of the City of Wenatchee.

6. Public Hearing Items.

The Mayor will call the Public Hearing to order and state the ground rules, the purpose of the hearing, the action that the hearing body may take on the matter, will address the appearance of fairness doctrine, and will state the manner in which the hearing will proceed. Staff will first give a report, followed by testimony of experts and/or the applicant, followed then by public testimony. All speakers must speak into the microphone and clearly state their names and addresses. All comments should be addressed to the hearing body, should be relevant to the application, and should not be of a personal nature. Public testimony may be limited to three minutes, unless further time is granted by the Mayor. If there are a large number of speakers, a representative may be appointed to speak on behalf of the group.

Continued from 7/25/2019

D. Tramp Annexation

Presented by Community Development Staff

Motion for City Council to approve Resolution No. 2019-35, providing for notice of intention to annex an unincorporated area located to the west of Skyline Drive in Millerdale Block A that is bordered to the south and west by urban growth area boundary, to the north by current city limits and to the east by undeveloped land that fronts Skyline Drive, also known as the Tramp Annexation.

7. Discussion Items.

- (1) 2020 Preliminary Budget Review

8. Reports.

- a. Mayor's Report
- b. Reports/New Business of Council Committees

9. Announcements.

10. Adjournment.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Mayor's office at (509) 888-6204 (TTY 711). Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title 1.)



DRAFT

WENATCHEE CITY COUNCIL
Thursday, September 26, 2019
Wenatchee City Hall Council Chambers
301 Yakima Street, 2nd Floor
Wenatchee, WA 98801

MINUTES

In attendance:

Mayor Frank Kuntz
Councilmember Jim Bailey
Councilmember Ruth Esparza
Councilmember Lyle Markhart
Councilmember Keith Huffaker
Councilmember Mark Kulaas
Councilmember Linda Herald
Councilmember Mike Poirier

Staff in attendance:

Executive Services Director Allison Williams
City Attorney Steve Smith
City Clerk Tammy Stanger
IS Support Tim McCord
Community Development Director Glen DeVries
Utilities Engineer Jeremy Hoover
Public Works Director Rob Jammerman
Finance Director Brad Posenjak
Public Works Operations Manager Aaron Kelly
Facilities Manager Elisa Webb

5:15 p.m. Regular Meeting

1. Call to Order, Pledge of Allegiance, and Roll Call.

Mayor Frank J. Kuntz called the regular meeting to order at 5:15 p.m. Councilmember Mike Poirier led the Pledge of Allegiance. All Councilmembers were present.

2. Consent Items:

Motion by Councilmember Keith Huffaker to approve agenda, vouchers, and minutes from previous meetings. Councilmember Jim Bailey seconded the motion. Motion carried (7-0).

3. Citizen Requests/Comments.

Alicia King, 729 Riverside Drive, Wenatchee, recently relocated back to Wenatchee after living on the west side for 30 years, and addressed the Council about concerns with homeless in Wenatchee and run down South Wenatchee neighborhoods, and offered suggested solutions that other communities have used for each. The Mayor addressed her concerns.

Jean Poirier, PO Box 228, Cashmere, WA, thanked the Council for the work on green planning in the city. She also thanked Mayor Pro Tem Mike Poirier for speaking at last week's Climate Change rally. She has a couple of questions about emergency shelters and the Mayor and Councilmember Keith Huffaker addressed her concerns.

James Bean, owner of Craft Cannabis in Wenatchee, addressed the Council with a request to extend the hours of operation for marijuana businesses in Wenatchee, with the consideration that East Wenatchee allows extended operating hours to midnight. The Mayor asked Mr. Bean to work with the Chief of Police and Planning Staff to review.

Francisco Blas, 500 Yakima, Wenatchee, new to the area, spoke of his concerns with nuisances in his neighborhood and how to best address those concerns. The Mayor and Council addressed his concerns and told Mr. Blas about GO Request, either through a phone app, or through the city website.

4. Presentations.

- WWTP Outstanding Performance Award Presentation. Department of Ecology Representative Coleman Miller was present, along with WWTP Supervisor Adam Reichert and WWTP Lab Technician Katy Landers, who accepted the award on behalf of the entire WWTP team.

5. Action Items.

A. Code Enforcement Board Appointment

Community Development Director Glen DeVries presented the staff report. Council asked questions.

Motion by Councilmember Ruth Esparza for City Council to approve Resolution No. 2019-38, appointing a member to the Wenatchee Code Enforcement Board (Luis Gonzalez). Motion seconded by Councilmember Linda Herald. Motion carried (7-0).

B. Lodging Tax Advisory Committee Appointment

Executive Services Director Allison Williams presented the staff report. Councilmember Linda Herald recused herself from this item due to a conflict of interest.

Motion by Councilmember Mark Kulaas for City Council to approve Resolution No. 2019-40, appointing a member to the Lodging Tax Advisory Committee to fill an unexpired term ending December 31, 2020 (Kristin Lodge). Councilmember Mike Poirier seconded the motion. Motion carried (6-0; Herald recused).

C. Museum Contract

Executive Services Director Allison Williams presented the staff report. Also present was Museum Board President Linda Haglund. Council asked questions.

Motion by Councilmember Jim Bailey for City Council to authorize the City to enter into the Joint Agreement between the City of Wenatchee, the City of East Wenatchee, and the Wenatchee Valley Museum and Cultural Center, in substantially the form presented, and authorize the Mayor's signature. Councilmember Lyle Markhart seconded the motion. Motion carried (7-0).

D. HB 1406

Executive Services Director Allison Williams presented the staff report. Council asked questions.

Motion by Councilmember Linda Herald for City Council to approve Resolution No. 2019-39, declaring the intent of the City of Wenatchee to adopt legislation to authorize a sales and use tax for affordable and supportive housing in accordance with Substitute House Bill 1406 (Chapter 338, Laws of 2019), and other matters related thereto. Councilmember Mark Kulaas seconded the motion. Motion carried (7-0).

E. Olds Station Sanitary Sewer Expansion - Project No. 1718 – Phase 2, Lift Station

Utilities Engineer Jeremy Hoover presented the staff report. Council asked questions.

Motion by Councilmember Keith Huffaker for City Council to amend the construction contract with KRCI to pay for the additional inspection and repair work, and further authorize the Mayor to approve the construction change order in the amount of \$169,000. Councilmember Jim Bailey seconded the motion. Motion carried (7-0).

F. North Wenatchee Stormwater Improvements - Project No. 1617

Utilities Engineer Jeremy Hoover Presented the staff report.

Motion by Councilmember Mike Poirier for City Council to authorize the Mayor to sign the Interlocal Agreement between the City of Wenatchee and the Public Utility District No. 1 of Chelan County for sharing of the construction costs for the North Wenatchee Stormwater Facility Improvements (Project No. 1617). Councilmember Linda Herald seconded the motion. Motion carried (7-0).

G. North Wenatchee Pedestrian and Median Improvements - Project No. 1615

Public Works Director Rob Jammerman presented the staff report.

Motion by Councilmember Lyle Markhart for City Council to authorize the Mayor to negotiate with RH2 Engineering for design services for the North Wenatchee Avenue Pedestrian and Median Improvements (Project No. 1615) and further authorize the Mayor to sign a contract on behalf of the City. Councilmember Jim Bailey seconded the motion. Motion carried (7-0).

H. Business Licensing

Finance Director Brad Posenjak presented the staff report. Council asked questions.

Motion by Councilmember Keith Huffaker for City Council to adopt Ordinance No. 2019-33, amending Title 5 Licenses and Taxation of the Wenatchee City Code (WCC) by amending portions of Chapter 5.08 Adult Entertainment, repealing Chapter 5.30 Flight Schools, amending Chapter 5.40 License-Security Police, Merchant Police, Detective Agencies, amending Chapter 5.76 Business Licenses, and amending Chapter 5.84 Utilities Tax. Councilmember Ruth Esparza seconded the motion. Motion carried (7-0).

I. SSA OHO Wenatchee Project 1809

Public Works Operations Manager Aaron Kelly presented the staff report. Council asked questions.

Motion by Councilmember Linda Herald for City Council to approve the remodel Project 1809 budget of \$2,840,726, authorize the Mayor to award Project 1809 and sign the construction contract to TW Clark Construction, LLC, for the amount of \$2,107,000, and authorize the Mayor to sign a change order to Project 1809 with TW Clark Construction, LLC, in the amount of \$15,500 to produce the pricing breakdown. Councilmember Mike Poirier seconded the motion. Motion carried (7-0).

6. Public Hearing Items.

The Mayor called the public hearing to order and explained the public hearing process.

J. Proposed Addition of Property to Wenatchee Register of Historic Places

Community Development Director Glen DeVries presented the staff report. Council asked questions.

The Mayor asked for public comment.

Dan Langager, on behalf of the Wenatchee Arts, Recreation & Parks Commission, stated they were in support of the recommendation made by the Historic Preservation Board.

The Mayor then turned the matter back over to the City Council for additional comment and consideration.

Motion by Councilmember Mark Kulaas for City Council to accept the Historic Preservation Board recommendation to add the property located at 1804 North Western Avenue, the Wenatchee Cemetery and Mausoleum, to the Wenatchee Register of Historic Places based upon the findings of fact and conclusions of law contained within Resolution No. 2019-41. Councilmember Jim Bailey seconded the motion. Motion carried (7-0).

7. Reports.

- a. Mayor's Report – The Mayor reported on the following:
- (1) The Finance Committee had a first look at the budget today, with 91 requests. A first run of the budget will be available to the City Council on Monday. Council will review again on October 10.
 - (2) The City now officially owns the WSDOT property on North Wenatchee Avenue.
 - (3) The Mayor and staff participated in a call with Drew Shirk from the Governor's Office of Legislative Affairs, about the Department of Ecology issue, and INFRA/NEPA asking for a stronger letter of support with financial backing from the WSDOT for the project.
 - (4) He attended the Port Partners breakfast this morning.
 - (5) He and staff met with Lt. Governor Cyrus Habib today.
 - (6) He welcomed the Washington State Transportation Improvement Board at their meeting today in Wenatchee.
 - (7) He met with LINK Transit General Manager about the board composition.
 - (8) He and staff met with Rashi Gupta from the Governor's office concerning Parkside. They will plan to ask for funding from the capital budget and staff will be putting a request together.
 - (9) There will be several real estate matters to discuss in executive session on October 10.

b. Reports/New Business of Council Committees

Councilmember Jim Bailey reported that LINK Transit has begun work to implement their strategic plan with the increased funding they will receive. Councilmember Bailey asked that the Council come up with a legislative agenda to present from the City to AWC.

Councilmember Keith Huffaker reported that the Chelan-Douglas Health District Board received a quarterly update from ACH.

8. Announcements.

Executive Services Director Allison Williams announced that Skip Houser will present “Council Roles & Responsibilities” training in December. She provided a couple of dates for availability.

9. Adjournment. With no further business the meeting adjourned at 6:41 p.m.

Frank J. Kuntz, Mayor

Attest:

Tammy L. Stanger, City Clerk



MAKE A DIFFERENCE DAY
NATIONAL DAY OF DOING GOOD

PROCLAMATION

- WHEREAS,** This is the 29th year for Make a Difference Day.
- WHEREAS,** Each year, thousands of people throughout the Greater Wenatchee Valley join in this effort to make the place we live better for everyone.
- WHEREAS,** Bridges between communities have been lit, parks have been renovated, food banks have been filled, social service programs have been boosted, hiking trails have been restored, graffiti has been removed, home repairs have been done for the elderly and disabled, ball parks have been improved, and neighborhoods have cleaned and celebrated together.
- WHEREAS,** It is no small effort by a huge number of people, neighborhoods, schools, agencies, businesses, churches and organizations. We join efforts with each other for the good of each other.
- WHEREAS,** We invite everyone to find a project at www.wenatcheemkdd.com or post their project there.
- WHEREAS,** We invite people to spend time Saturday, October 26, doing a good deed, large or small, that makes a difference in our community or the lives of the people in it.
- WHEREAS,** We invite people in the Wenatchee Valley to act on this motto: "When there's a need, do a good deed."

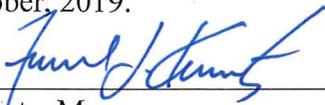
NOW, THEREFORE, I, Frank J. Kuntz, Mayor of the City of Wenatchee, do hereby proclaim Saturday, the 26th day of October, 2019,

MAKE A DIFFERENCE DAY

in the City of Wenatchee, and encourage the citizens of this beautiful valley to join in this effort to make the place we live better for everyone.



IN WITNESS WHEREOF, I hereby set my hand and cause the seal of the City of Wenatchee to be affixed on this 10th day of October, 2019.



Frank J. Kuntz, Mayor

**COUNCIL AGENDA REPORT
PUBLIC WORKS DEPARTMENT**

TO: Frank Kuntz, Mayor
City Council

FROM: Rob Jammerman, Public Works Director
John Ricardi, PE, Utility Manager

SUBJECT: Regional Water Redundancy Study - Project No. 1302, Drilling for Second Source
Interlocal Agreement (License) for Between City of Wenatchee and Chelan County

DATE: October 7, 2019

MEETING DATE: October 10, 2019

I. OVERVIEW

The Regional Water Supply, which includes the City of Wenatchee, East Wenatchee Water District, and the Chelan County Public Utility District No. 1, provides water service to the cities of Wenatchee and East Wenatchee and the surrounding communities. To meet the needs of existing water customers and future growth in the Wenatchee valley for the next 50 years, and to improve the reliability of the water supply, the Regional Water Supply is looking for a second water source.



RH2 Engineering Inc. (RH2) is under contract to research second source options in and around the Malaga area. One area that has been recently identified as a good candidate for exploratory drilling is a 40 acre parcel owned by Chelan County just south of the Rock Island Dam. The City has a lease to use a portion of the 40 acres for our Wastewater Treatment Plant drying beds and RH2 is recommending that we conduct the drilling south of the drying beds. If a good aquifer is found, the wells will likely be located elsewhere on the parcel. In order to move forward with the drilling, the City and Chelan County must enter into an Interlocal Agreement (attached). The agreement has been reviewed by Steve Smith, City Attorney.

II. ACTION REQUESTED

Staff recommends the City Council authorize the Mayor to sign the Interlocal Agreement between the City of Wenatchee and Chelan County for the exploratory drilling of wells on County property.

III. FISCAL IMPACT Submitted to the Finance Committee Yes (No)

IV. REFERENCE(S)

Attached Interlocal Agreement.

V. ADMINISTRATIVE ROUTING

Tammy Stanger, City Clerk
Jeremy Hoover, City Engineer

Return Address:
City of Wenatchee – Public Works
1350 McKittrick Street
Wenatchee, WA 98801

INTERLOCAL AGREEMENT (LICENSE)

Reference numbers of related documents:
Grantor: 1. Chelan County, a municipal corporation
Grantee: 1. City of Wenatchee, fbo Chelan-Douglas Regional Water System
Legal Description: 1. Ptn NE ¼ of SE ¼, Sec 8, T21N, R22E., W.M., Chelan County, Washington 2.
Assessor's Property Tax Parcel Account Number(s): 212208410100

INTERLOCAL AGREEMENT made pursuant to Chapter 39.34 RCW, effective as of _____, 2019, between Chelan County, a municipal corporation of the State of Washington, hereinafter referred to as "Licensor," and City of Wenatchee, a municipal corporation of the State of Washington, for the benefit of Chelan-Douglas Regional Water System, hereinafter referred to as "Licensee."

In consideration of the mutual promises contained in this agreement, the parties agree as follows:

R E C I T A L S:

1. Licensor is a municipal corporation organized and existing under the laws of the State of Washington.
2. Licensee is a municipal corporation organized and existing under the laws of the State of Washington, acting for the benefit of Chelan-Douglas Regional Water System.
3. The Chelan-Douglas Regional Water System is exploring additional water sources to supplement its current water supply for the growing needs within its benefit area.
4. Licensor owns real property that has been identified as a possible new source for Chelan-Douglas Regional Water System water wells.

5. Licensor is willing to permit Licensee to drill exploratory wells on its' property.

6. Licensor and Licensee are authorized to enter into interlocal agreements for cooperative undertakings pursuant to Chapter 39.34 RCW.

A G R E E M E N T:

I. Description of Subject Property.

Licensor is the owner of the following described real property:

The Northeast Quarter of the Southeast Quarter, Section 8, Township 21 North, Range 22 East, Willamette Meridian, Chelan County, Washington.

II. Grant of License; Description of Premises.

Licensor grants to Licensee an non-exclusive license to use, subject to all of the terms and conditions of this agreement, Licensor's real property described in Section I above for the purposes described in Section IV below. Licensor reserves all rights to use the subject premises so long as it does not unreasonably interfere with Licensee's use of the property for the intended purpose.

III. Term.

The term of this agreement shall commence immediately upon execution and shall terminate automatically in 3 years unless terminated by either party.

IV. Limitation to Described Purpose.

The above-described licensed premises may be occupied and used by Licensee solely for purposes of drilling exploratory water wells including discharge of drilling water over and across the premises. Licensee assumes all responsibility for obtaining and complying with required county and state licenses or permits, if any, and compliance with all laws and regulations applicable to identification and protection of native American and any other archaeological, cultural, or historic resources on the premises.

V. Payment.

No monetary consideration shall be paid by Licensee to Licensor for use of the licensed premises during the term of this agreement. Licensee shall pany any and all application fees associated with any and all required permits or licenses, other than the license conferred herein.

VI. Liability Insurance.

City shall obtain and keep in force during the terms of this License Agreement and for at least three years after termination, or as otherwise required, the following insurance with companies or through sources approved by the Washington State Insurance Commissioner per Title 48 RCW:

- A. Worker's compensation and employer's liability insurance as required by the State.
- B. Commercial general liability and property damage insurance in an aggregate amount not less than two million dollars (\$2,000,000) for bodily injury, including death and property damage.
- C. Vehicle liability insurance for any automobile used in an amount not less than two million dollars (\$2,000,000) combined single limit.
- D. Professional Liability Insurance for two million dollars (\$2,000,000) minimum per claim.

All of City's insurance policies shall provide primary insurance coverage and non-contributory. Any insurance, self-insured retention, deductible, or risk retention maintained or participated in by the County shall be excess and not contributory to such insurance policies. All of City's liability insurance policies must be endorsed to show this primary coverage. All insurance policies shall provide coverage on an occurrence basis. City shall furnish County with verification of insurance and endorsements required by this License Agreement. The County reserves the right to require complete, certified copies of all required insurance policies at any time.

All insurance shall be obtained from an insurance company authorized to do business in the State of Washington.

As an alternative to the above coverage requirements, the City may insure through a municipal risk pool. City shall submit a verification of insurance as outlined above within fourteen (14) days of the execution of this Agreement to County. No cancellation of the foregoing policies shall be effective without thirty (30) days prior notice to County. The insurance maintained under this Agreement shall not in any manner limit or qualify the liabilities or obligations of the City under this Agreement.

VII. Restoration of Premises.

Licensee, upon any termination of this license agreement, shall quit the above-described premises, and if required by Licensor shall restore the premises at Licensee's sole expense, to the same condition as existed at the commencement date, as deemed by Licensor.

VIII. Maintenance of Improvements.

Licensee shall, throughout the term of this License, at its own cost, and without any expense to Licensor, keep and maintain the portion of the premises it utilizes in good, sanitary, and neat order, condition and repair.

IX. Termination.

Either party may terminate this agreement at any time by giving written notice to the other, specifying the date of termination, such notice to be given not less than twenty (20) days prior to the date specified in such notice for the date of termination.

X. Indemnification of Licensors.

To the fullest extent permitted by law, Licensee shall hold harmless and indemnify Licensors, its elected officials, agents, officers, and employees, against any and all actions, claims, demands, liabilities, losses, and damages, including court costs and attorney's fees, that may in any manner be imposed on or incurred by Licensors as a consequence of, related to, or arising out of, in whole or in part, entering this License Agreement and/or any negligent, reckless, or intentionally wrongful act, default, or omission on the part of Licensee or any of its officers, employers, or agents in connection with Licensee's use of the licensed premises. Licensee's obligation to hold harmless and indemnify Licensors shall extend to toxic and/or hazardous material remediation uncovered or introduced as a result of its use of the premises and/or drilling operations hereunder. This indemnification obligation of Licensee shall not be limited in any way by the Washington State Industrial Insurance Act, Title 51 RCW, or by application of any other workmen's compensation act, disability benefit act, or other employee benefit act and Licensee hereby expressly waives any immunity afforded by Title 51 RCW and such other acts. The foregoing indemnification obligations of the Licensee are a material inducement to Licensors to enter into this agreement and have been mutually negotiated by the parties. Nothing herein shall be deemed to constitute a waiver by Licensors of its immunity pursuant to Title 51 RCW.

XI. Assignment of Rights.

The rights of Licensee under this agreement are personal to Licensee, and may not be assigned without written permission of the Licensors.

XII. Modification of Agreement.

This agreement constitutes the entire agreement between the parties and any prior understanding or representation of any kind preceding the date of this agreement shall not be binding on either party except to the extent incorporated in this agreement. Any modification of this agreement or additional obligation assumed by either party in connection with this agreement shall be binding only if evidenced in writing signed by each party or an authorized representative of each party.

XIII. Recording.

This Agreement shall be filed of record with the Chelan County Auditor or, alternatively, listed by subject on a either party's web site.

XIV. Miscellaneous.

- a. No separate legal or administrative entity is created by this Agreement.
- b. The cost of drilling the exploratory water wells will be borne entirely by Licensee.

- c. The administrator responsible for administering the undertaking provided for in this Agreement shall be the Public Works Administrator, City of Wenatchee.
- d. No real or personal property shall be acquired as part of this undertaking.

DATED this ____ day of _____, 2019.

LICENSOR:

CHELAN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS

By _____
KEVIN OVERBAY, Commissioner

Dated: _____

By _____
BOB BUGERT, Commissioner

By _____
DOUG ENGLAND, Commissioner

Attest:

Carlye Baity, Clerk of the Board

LICENSEE:

CITY OF WENATCHEE

By _____
FRANK J. KUNTZ, Mayor

**COUNCIL AGENDA REPORT
COMMUNITY DEVELOPMENT DEPARTMENT**

TO: Frank Kuntz, Mayor
City Council

FROM: Sandra Van Osten, Housing Programs Coordinator
Glen Devries, Community Development Director

SUBJECT: Homeless Grant Awards: Severe Weather Emergency Shelter

DATE: October 7, 2019

MEETING DATE: October 10, 2019

I. OVERVIEW

The City of Wenatchee is responsible for administering the Chelan-Douglas Strategic Homeless Housing Plan, pursuant to an interlocal agreement with Chelan County, Douglas County, and the City of East Wenatchee. This includes the distribution of local homeless funds collected by county auditors from recording surcharge fees and funds distributed by the Washington State Department of Commerce through the Consolidated Homeless Grant.

The homeless planning and fund distribution processes are guided by the Chelan-Douglas Local Homeless Housing Task Force (formerly known as the Chelan-Douglas Homeless Steering Committee). The Task Force solicited and evaluated proposals for the 2019-2021 grant term in June and August 2019 and made funding recommendations that were later approved by the Wenatchee City Council. One of the RFP solicitations was for the operation of a low-barrier emergency shelter. At the time, there were no viable applicants, and as a result, the funding of \$74,600 that was earmarked for low-barrier shelter services was set aside for future low-barrier projects.

In September 2019, the Women's Resource Center and the People's Foundation submitted written proposals to the Homeless Task Force to request funding for the operation of up to four temporary cold weather shelter sites in Wenatchee and East Wenatchee for the 2019-2020 winter season. Please see the attached proposals for additional details. The Homeless Task Force reviewed these proposals and met with the applicants at the October 2nd Task Force meeting. The Task Force is recommending that the two projects be funded for up to a combined maximum of \$66,000 and tasked City staff with determining the specific allocation amounts and contract requirements for each grantee.

II. ACTION REQUESTED

Staff recommends the City Council accept the Steering Committee's recommendations and authorize the Mayor to:

- Enter into grant agreements with subgrantees as recommended by the Homeless Task Force.

III. FISCAL IMPACT Submitted to the Finance Committee Yes No - X

The sources of funds being made available include local and state funding specifically restricted to homeless and low-income housing eligible activities. Additional funds have been set-aside for City homeless program management activities including administration, data collection/evaluation, grantee monitoring/auditing, homeless plan development, Washington State Quality Audit fees, and

**COUNCIL AGENDA REPORT
COMMUNITY DEVELOPMENT DEPARTMENT**

program management activities associated with programs overseen by City staff (coordinated entry, landlord liaison, low-barrier shelter implementation, and provider training). Fiscal impacts to the City include administration & program management costs associated with administering these programs. A certain percentage of grant funds may be spent on City administration and program expenses. An estimate of these expenses are included in the 2019 adopted budget for funds 113, 117, and the Community Development Department budget. These expenses are reimbursable activities. Chelan Douglas Homeless Program cost impacts to the City's budget are evaluated for indirect costs and then directly for general fund impacts. Minor budget amendments are expected throughout the two-year grant term.

IV. REFERENCE(S): N/A

V. ADMINISTRATIVE ROUTING

Tammy Stanger, City Clerk
Allison Williams, Executive Services Director
Brad Posenjak, Finance Director

September 30, 2019

TO: Homeless Steering Committee
RE: Severe Weather Shelter Response Pilot Proposal

Dear Steering Committee Members:

We are writing to request your financial support for a pilot program to help protect our homeless community members during times of severe weather here in the Wenatchee Valley.

THE NEED:

Three people died of exposure to freezing temperatures last winter and we feel very strongly that since we don't have a permanent overnight low barrier shelter, yet, that we should devise a response using existing facilities to protect this vulnerable population.

According to HMIS data, there were 122 unsheltered homeless persons living in Wenatchee as of September 2019. Winter temperatures are not far off. According to National Weather Service, overnight temperatures are forecast to dip into the 20's very soon.

PROGRAM DESIGN:

Project timeline will be to have one or more facilities open from December 1, 2019 until February 29, 2020, (if all goes very well we have a goal of three facilities).

The following churches have expressed interest in opening up their facilities to this need:

- Cascade Unitarian Universalist Fellowship Hall
- Grace Lutheran Church, First United Methodist Church
- St. Luke's Lutheran Church
- Celebration Lutheran Church
- Holy Apostles Catholic Church

Holy Apostles leadership has committed to allow overnight sheltering there but they are clarifying with the City of East Wenatchee about the use approval.

Joel Courtney from Cascade Unitarian is working to get commitments from the other churches as well. Our goal at this point is to have 3 locations this year.

Partner Agency, Women's Resource Center's Street Outreach coordinators will direct people out on the street to the shelters or to locations where they may find transportation to the shelters.

Partner Agency, Action Health Partners, will make Care Coordinators available through their Pathways Hub, to connect with persons at the shelter who may have unmet health or mental health needs.

PROGRAM COSTS:

Facility support, i.e., payments to help cover extra costs like increased power and heating, cleaning, small repairs

Supplies which may include food, hygiene products, blankets, pillows, linens, air mattresses, etc. We will also be asking the community to donate some of these supplies.

Transportation costs which may include team members driving people to the shelters or providing Link passes.

Staffing may consist of several volunteers, but we will need to have paid staff at each site as well.

REQUEST:

To cover these costs we are requesting \$35,000.00.

IN CLOSING:

One very positive aspect of this pilot is the opportunity to learn from some team members. Gary and Susan Steele, who direct the non-profit People's Foundation, ran a temporary winter shelter system in Olympia and Lacey, Washington for several years and bring this experience to our initiative. Gary and Susan have agreed to participate in our meeting with the Steering Committee, October 2, 2019.

The program being started at Holy Apostles will be directed by the People's Foundation (the Steeles) and may be funded under the guidelines of a single contract administered by the Women's Resource Center or under a separate contract. This may be determined by constraints of Coordinated Entry and/or HMIS but either way, the WRC and the People's Foundation will work in collaboration with the health and safety of our clients as our core objective.

This endeavor, at this point, has no source of funding and we hope you will consider supporting this initiative by releasing some of the Low-barrier Shelter funds.

Respectfully submitted,

Severe Weather Response Committee



The People's Foundation
Reaching Out To A Friend In Need

The Chelan-Douglas Homeless Steering Committee
Community Development Department
C/O 1350 McKittrick Street
P.O. Box 519
Wenatchee, WA 98807
Attn: Sandra Van Osten

September 17, 2019

To whom it may concern:

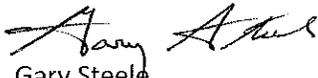
This letter is to inform you that our organization has conditionally negotiated a facility to host a low-barrier cold weather shelter for the upcoming winter season. Holy Apostles (The East Wenatchee Catholic Church) has conditionally offered the usage of their facilities for the upcoming shelter season.

Currently we are partnering with Rev. Argemiro Orozco & Deacon Dr. Tom Richtsmeier of Holy Apostles Church, Lori Barnett from the City of East Wenatchee and Laurel Turner from the Women's Resource Center of NCW to initiate the shelter. We are hoping to open our shelter for the upcoming cold weather season starting December 1, 2019 and continuing through March 1, 2020.

Due to the lack of a facility, our organization was not able to apply for the City of Wenatchee Grant Proposals that became due on June 26th. However, after this deadline passed, we were able to secure a facility to host a shelter accordingly. In light of these circumstances, we wanted to inquire about the process for requesting funds for the operation of the low-barrier shelter. As you are aware, there will be startup costs and operating costs for the initial shelter operations. Your financial assistance would be very much appreciated.

We are very grateful for your consideration and we would be happy to meet with you to address any questions or concerns you may have. In the interim, please review our website at:
www.thepeoplesfoundation.net.

Sincerely,


Gary Steele

THE PEOPLES FOUNDATION
Low Barrier Operating Budget
2019

	Peoples	
	Foundation	City of
	(Matching)	Wenatchee
	<hr/>	
Beds, blankets and pillows:		
Twin Beds		\$ 1,580
Blankets		555
Sheets and Pillowcases		390
Pillows		216
Toiletry items		141
Insurance	500	
Outside Services	10,500	
Rent - facility	3,000	
Sleeping bags & supplies		1,000
Laundry service		1,190
Vehicle rental & transportation	3,000	
Salaries and Wages:		
Overnight hosts		17,160
Bookkeeper		624
Payroll taxes		2,919
	<hr/>	
Total Budget	<u>\$ 17,000</u>	<u>\$ 25,775</u>



The People's Foundation

Reaching Out To A Friend In Need

Expectations of The People's Foundation Homeless Services Program

Welcome, we're glad you're here! In order to stay at our shelter for services, there are expectations that we have of everyone in and around our facility. If you have any questions about these expectations, ask to talk privately with a staff person—we are here for you. You are able to make your own decision about whether to stay here or not, and if you are unable to meet these expectations, we may ask you to leave.

Come As You Are, Accept Others As They Are

Treat yourself and everyone with love, respect and dignity.

Be Safe, Act Safe

No violence! Violence includes (but is not limited to) targeting someone because of their sexual orientation, race, ethnicity, gender/gender expression, age, ability, religious beliefs, etc. Violence can take the form of threats, hate speech, recognized symbols of oppression, unwanted physical contact, verbal and physical sexual harassment and assault and/or verbal and emotional abuse. Weapons of any kind are not allowed at the shelter. Guns are never allowed under any circumstances!

Respect Each Other

There are many different kinds of people here and all are welcome. We expect that you will not talk about, comment on, insult, use slurs, shame or otherwise remark about people's appearances or bodies to other guests of the shelter. If you are annoyed with someone, don't make it about their race, ethnicity, gender/gender expression, sexual orientation, age, body size, or anything like that. If you are confused, have questions about another guest, staff person or volunteer, or feel like you are being targeted, please ask for support from a staff person in private—you are not alone.

Respect the Routine Shelter:

We will pick you up at **TBD** at (time TBD). Please let us know if you are going to be late or miss a night. We expect you to arrive on time, leave on time, and not be on the church property while we are closed.

No Sex or Nudity In or Around The Shelter

Common areas, all sleeping areas, the clothing/restrooms and the outdoor area.

Respect and Protect the Space

Clean up after yourself, help out when you can, pick up trash outside, be good to our neighbors, no illegal or dangerous activities and no fighting. Sleep only in the bed or mat that you were assigned for the night. We have fire code regulations and need to be able to respond to emergencies adequately so we can't have people sleeping outside; in the lounge etc. unless a staff person has specifically okayed it for that night.

No Drug Use or Dealing

While we can't have drugs/drug use on the property, we always try to create an environment where people can talk openly about their use. If you have used and are at risk of overdose or worried about your safety, please tell us! We are here to help and want you to be as safe as possible. Being open and honest with us about your risk of overdose/fears around your use will not jeopardize your ability to access the shelter. We have narcan at our location **(TBD)**.

Take Responsibility For Yourself and Your Belongings

Including bikes, carts, and pets. Visitors with pets must follow the pet policy at the shelter **(TBD)**. All belongings must fit in your bed area and can't block any walkways/fire exits. Guests should expect personal belongings that exceed the bed area limit will be removed from the shelter; this will happen daily for One Night Stay (ONS) guests and weekly for assigned guests. ONS guests must take all belongings with them each morning. All ONS guest personal belongings that are left behind may be thrown away. Bikes that are stored in the bike rack area over 24 hours may be removed each day. Personal belongings may not be left on or around the church grounds. We cannot accommodate carts, large shopping carts, double strollers or anything of similar size in the building at any time.

Respect the Neighborhood

Treat the church building, parking lot, grounds and all people that use the church with respect, dignity and compassion. Treat all neighboring businesses, and residents with that same level of respect. Please don't leave personal belongings stashed around or block entryways to the neighboring businesses/other people in the neighborhood.

Fighting, yelling, disturbing the neighborhood, etc. puts the shelter at risk! We will always aim to resolve a situation before asking someone to leave. However, if you are unable to meet these expectations, you may be asked to leave. We will make barring decisions with compassion and only to re-establish safety within our programs.

Signature _____ Date: _____

Printed Name _____

Staff initials that guest received this information if signature is not given



The People's Foundation

Reaching Out To A Friend In Need

Guest Agreement Form:

- Treat everyone and yourself with respect, dignity and compassion.
- Violence, threats, harassment, intimidation and name-calling are not allowed at any time. Violence includes physical contact, sexual harassment, verbal and emotional abuse or threat of abuse.
- I will not use drugs or alcohol at the shelter or in the area around the church.
- I will not deal or buy drugs in the shelter or around the church building.
- I will only be on the church grounds during the time the shelter is open from 8pm-6:30am.
- I will smoke only in the designated smoking area at designated times.
- I will store my personal belongings only in the designated storage area and nowhere else on or around the church grounds. Any personal stuff left on church grounds will be disposed of.
- I understand that I can only access my stored stuff while the shelter is open between 8pm-6:30am.
- I understand that I will only ride the bus/van to the shelter and not arrive via another source.
- I understand that lights out is 10pm.

Signature

Date



The People's Foundation
Reaching Out To A Friend In Need

“Good Neighbor Policy”:

- I will treat the building, grounds and all people with respect, dignity and compassion.
- No littering on or around the church grounds.
- No loitering on or around the church grounds.
- No yelling or fighting on or around the church grounds.
- No drug or alcohol use in or around the church grounds.
- No buying or selling of drugs or drug paraphernalia on or around the church grounds.
- Weapons are not allowed on or around the church grounds.
- No inappropriate sexual activity on or around the church grounds.
- Quiet hours are enforced starting at 8pm each night.
- I will treat all the neighbors of the neighborhood with respect, dignity and compassion. I will not disturb or bother neighboring businesses or other people in the neighborhood.

Signature

Date

COUNCIL AGENDA REPORT PUBLIC WORKS DEPARTMENT

TO: Frank Kuntz, Mayor
City Council

FROM: Aaron Kelly, Public Works Operations Manager
Elisa Webb, Facilities Manager

SUBJECT: Convention Center Restroom Upgrade, Project No. 1619
Change Order No. 2
Final Payment Voucher

DATE: October 4, 2019

MEETING DATE: October 11, 2019

I. OVERVIEW

This project renovated the lower level restrooms in the Wenatchee Convention Center located at 121 N. Wenatchee Avenue. The original contract was approved by City Council on February 14, 2019 in the amount of \$137,890 + WSST with Change Order No. 1 approved prior to construction commencing amount of \$21,495 + WSST for an upgrade in toilet partitions.

Construction began mid-July 2019 with the renovation of the men's restroom, finishing in just over three weeks. Construction of the women's restroom began the beginning of August 2019 with both restrooms back open to Convention Center patrons on August 30, 2019.



A few minor modification were required throughout the construction process as outlined in the Change Order No. 2:

- Additional framing to provide backing for new drywall and plumbing fixtures
 - Deteriorated plumbing components required repairs
 - A second coat of paint was necessary to correct initial wall color choice
 - ADA restroom stalls required additional partition supports
- ADD: \$2,025.00 + WSST**

**COUNCIL AGENDA REPORT
PUBLIC WORKS DEPARTMENT**

- It was recommended that the existing doors be replaced, not retrofitted as the contract outlined. New doors will be installed under a separate purchase order.
- Not all the specified bathroom accessories were required
CREDIT: (\$8,650.00 + WSST)

II. ACTION REQUESTED

Staff recommends the City Council authorize the Mayor to approve Change Order No. 2 in the credit amount of \$7,181.50, accept the work performed by the contractor, Hildebrand Construction, Inc. on the Convention Center Restroom Upgrade, Project No. 1619, and further authorize the Mayor to sign the Final Construction Voucher Certification on behalf of the City of Wenatchee.

III. REFERENCE(S)

Agenda Report 2019-17, Bid Award
Agenda Report, March 14, 2019 - Change Order No. 1
Change Order No. 2
Final Contract Voucher Certificate

IV. FISCAL IMPACT Submitted to the Finance Committee Yes No

This project was submitted and approved by Finance Committee on December 10, 2016 with LTAC funding an approved budget of \$216,822.

Change in Contract Amount:

Original Contract Amount incl. sales tax	Current Contract Amount incl. sales tax	Est. Net Change This C.O. incl. sales tax	Est. Revised Contract Amount incl. sales tax
\$149,472.76	\$172,773.34	(\$7,181.50)	\$168,843.84

V. PROJECT SCHEDULE

Construction of this project began on July 13, 2019 with substantial completion on August 30, 2019. Final completion was obtained on October 1, 2019.

VI. ADMINISTRATIVE ROUTING

Tammy Stanger, City Clerk
Rob Jammerman, Public Works Director
Brad Posenjak, Finance Director
Natalie Thresher, Contracts Coordinator

**CITY OF WENATCHEE
DEPARTMENT OF PUBLIC WORKS
CHANGE ORDER NO. 2**

PROJECT: Name: Convention Center Restrooms Upgrade
Number: 1619

CONTRACTOR: Hildebrand Construction, Inc.

DESCRIPTION OF CHANGE ORDER:

- Field adjustments to the Convention Center Restroom Upgrades based on existing conditions
- Decision to upgrade existing doors and hardware in lieu of refinishing existing doors

Change Order Originated from (Check One):

Ordered by the Engineer
 Proposed by the Contractor and City

Items Deleted by this Change Order:

- Door Protection and Hardware
- Bathroom Accessories deemed not necessary

Items Added by this Change Order:

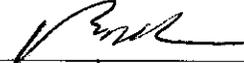
1. Additional framing required after removal of existing walls
2. Repair to existing plumbing
3. Men's room repaint
4. Additional supports for ADA stalls

\$ (6,625.00) Subtotal
(556.50) WSST 8.4%
\$ (7,181.50) Total Decrease

Change in Contract Amount:

Original Contract Amount incl. sales tax	Current Contract Amount incl. sales tax	Est. Net Change This C.O. incl. sales tax	Est. Revised Contract Amount incl. sales tax
\$149,472.76	\$176,025.34	(\$7,181.50)	\$168,843.84

All work, materials, and measurements to be in accordance with the provisions of the Standard Specifications and Special Provisions for this type of construction involved unless stated otherwise in this document.

Contractor Approval  Date 10/4/19
ROBERT HILDEBRAND

Approved By _____ Date _____
Public Works Director

Approved By _____ Date _____
Mayor



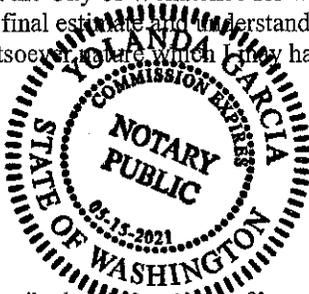
**City of Wenatchee
Department of Public Works**

**Final Contract
Voucher Certificate**

Contractor Hildebrand Construction Company			
Street Address PO Box 2348			
City Wenatchee	State WA	Zip 98807	Date October 4, 2019
City Project Number 1619	Federal-Aid Project Number N/A	Highway Number N/A	
Job Title Convention Center Restroom Remodel			
Date Work Physically Completed October 1, 2019		Final Amount \$152,760.00	

Contractor's Certification

I, The undersigned, having first been duly sworn, certify that I am authorized to sign for the claimant; that in connection with the work performed and to the best of my knowledge no loan, gratuity or gift in any form whatsoever has been extended to any employee of the City of Wenatchee nor have I rented or purchased any equipment or materials from any employee of the City of Wenatchee; I further certify that the attached final estimate is a true and correct statement showing all the monies due me from the City of Wenatchee for work performed and materials furnished under this contract; that I have carefully examined said final estimate and understand the same and that I hereby release the City of Wenatchee from any and all claims of whatsoever nature which I may have, arising out of the performance of said contract, which are not set forth in said estimate.



[Handwritten Signature]

Contractor Authorized Signature Required
ROBERT HILDEBRAND
Type Signature Name

Subscribed and sworn to before me this 4TH day of October 20 19

X [Handwritten Signature]
residing at Douglas County
Notary Public in and for the State of Washington,

City of Wenatchee

City of Wenatchee hereby accepts the completed contract pursuant to the contract.

X _____
Mayor/or Designee

Date of Acceptance

**COUNCIL AGENDA REPORT
COMMUNITY DEVELOPMENT DEPARTMENT**

TO: Mayor Frank Kuntz
City Council Members

CONTINUED FROM JULY 25, 2019

FROM: Glen DeVries, Community Development Director
Brooklyn Holton, Housing and Community Planner

SUBJECT: Tramp Annexation Public Hearing – Resolution 2019-35

DATE: July 22, 2019

MEETING DATE: July 25, 2019

I. OVERVIEW

On May 23, 2019 a ten percent (10%) Petition for Annexation was brought before the Wenatchee City Council for a property located to the west of Skyline drive in Millerdale Block A without street frontage and bordered to the south and west by urban growth area boundary, to the north by current city limits and to the east by undeveloped land that front Skyline Drive. The approving motion set the annexation boundary, adopted existing land use designation as Residential Single Family and required the annexation area to assume existing city indebtedness.

A 60 percent annexation petition was established and circulated following approval of the 10 percent petition. The petition has been signed by the majority property owners for the annexation area and certified by the Chelan County Assessor.

Chelan County established a Boundary Review Board and the City of Wenatchee is to provide them with a notice of intent to annex. Resolution 2019-35 provides this notice pursuant to Chapter 1.09 of the Chelan County Code and Chapter 36.93.090 RCW.

The approval of the Resolution would result in the proposed annexation being brought back to the Council at a public meeting for the final action of an ordinance, upon completing the requirements set forth in Chapter 36.93 RCW.

II. ACTION REQUESTED

Staff is requesting the City Council to:

1. Hold a public hearing regarding the Tramp Annexation and provide an opportunity for all interested persons to comment on the Tramp Annexation; and
2. Approve Resolution 2019-35 providing notice of intent to annex to, and transmitting said notice to the Chelan County Boundary Review Board. Upon completion of the requirements of Chapter 36.93 RCW, the proposed annexation would be brought to the council in a public meeting for final action.

**COUNCIL AGENDA REPORT
COMMUNITY DEVELOPMENT DEPARTMENT**

III. BUDGET IMPACTS

No anticipated budget impacts.

IV. ATTACHMENT(S)

1. Resolution 2019-30
2. Resolution 2019-35 with exhibits

V. MOTION

I move to approve Resolution 2019-35, providing the Chelan County Boundary Review Board with a notice of intent to annex an unincorporated area located to the west of Skyline drive in Millerdale Block A without street frontage and bordered to the south and west by urban growth area boundary, to the north by current city limits and to the east by undeveloped land that front Skyline Drive known as the Tramp Annexation and establishing that upon completion of the requirements of Chapter 36.93 RCW, the proposed annexation would be brought to the Council in a public meeting for final action.

VI. ADMINISTRATIVE ROUTING

Tammy Stanger
Kim Schooley

RESOLUTION NO. 2019-30

A RESOLUTION, fixing time for hearing on petition for annexation of an unincorporated area located to the west of Skyline Drive in Millerdale Block A that is bordered to the south and west by urban growth area boundary, to the north by current city limits and to the east by undeveloped land that fronts Skyline Drive, also known as the Tramp Annexation.

WHEREAS, there has been filed with the City Council of the City of Wenatchee, a Petition for Annexation of the following described real property in Chelan County, Washington, to-wit:

See Exhibit "A" attached hereto and incorporated herein by reference as if fully set forth.

and

WHEREAS, it appears that said property is contiguous to the City of Wenatchee and has not heretofore been incorporated as a city or town; and

WHEREAS, it appears that said petition has been signed in writing by the owners of not less than sixty percent in value, according to the assessed valuation for general taxation of the property for which annexation is petitioned; and

WHEREAS, there has been attached to said petition a plat or drawing which outlines the boundaries of the property sought to be annexed.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WENATCHEE as follows:

SECTION I

That Thursday, the 25th day of July, 2019, at the hour of 5:15 o'clock p.m. of said day, or as soon thereafter as the matter may be heard, has been fixed as the date for a public hearing upon said petition at the City Council Chambers at City Hall in Wenatchee, at which time and place all interested persons may appear and voice their approval or disapproval of said petition for annexation.

SECTION II

That the City Clerk of the City of Wenatchee give notice of the time and place of hearing of said petition by posting a copy of said notice in three (3) public places within the territory proposed for annexation and by publishing one copy thereof in one issue of *The Wenatchee World*, a newspaper of general circulation in the City of Wenatchee.

PASSED BY THE CITY COUNCIL OF THE CITY OF WENATCHEE, at a regular meeting thereof, this _____ day of July, 2019.

CITY OF WENATCHEE, a Municipal Corporation

By: _____
FRANK J. KUNTZ, Mayor

ATTEST:

By: _____
TAMMY STANGER, City Clerk

APPROVED:

By: _____
STEVE D. SMITH, City Attorney

EXHIBIT A

City of Wenatchee, Washington

TRAMP ANNEXATION BOUNDARY DESCRIPTION

June 5, 2019

A parcel of land being that portion of the southwest one-quarter of the southwest one-quarter of Section 9, in Township 22 North, Range 20 East of the Willamette Meridian, Situate the County of Chelan, State of Washington, set forth and described within that certain Judgement recorded January 20th, 2017 under Auditor's File Number 2451629, records of said county, said parcel lying West of said county's road known as Highline Drive, being more particularly described as follows:

Commencing at the southwest corner of said Section 9, being a found 3" brass cap monument in concrete;

Thence North 0°01'24" West along the West line of said Section 9 a distance of 691.91 Feet to a rebar and cap marked LS 13104 as recorded in Book 19 of Surveys, at Page 90, records of said County, said rebar and cap being THE TRUE POINT OF BEGINNING;

Thence continuing along said West line North 0°01'24" West 83.54 Feet more or less to a found rebar and cap marked "Weinert LS 16231", also being the Southwest corner of Lot 4 as depicted in Book 115 of Short Plats, at Page 89;

Thence South 88°06'19" East 98.19 Feet along the South line of said Lot 4 to a rebar and cap;

Thence South 88°06'19" East 216.36 Feet to a rebar and cap;

Thence South 88°06'19" East 209.05 Feet to a rebar and cap;

Thence South 88°06'19" East 181.21 Feet to a rebar and cap;

Thence South 88°06'43" East 325.50 Feet more or less, along the South line of Lot 1 as defined by said Short Plat, to a point on the Westerly Right-of-Way of Skyline Drive, also being 45 Feet from centerline when measured at a right angle;

Thence South 23°17'41" East 73.04 Feet along said West Right-of-Way to a rebar and cap marked "Munson LS 13104" as depicted in said Survey;

Thence North 89°03'53" West 1057.86 Feet more or less to the TRUE POINT OF BEGINNING and end of this description.

The basis of bearing is the West line of the Southwest one-quarter of said Section 9 as recorded in said Survey.

Area contained within afore described parcel being 1.80 Acres more or less.

Except that portion lying East of a line more particularly described as follows;

Commencing at the southwest corner of said Section 9, being a found 3" brass cap monument in concrete;

Thence North $0^{\circ}01'24''$ West along the West line of said Section 9 a distance of 691.91 Feet to a rebar and cap marked "MEI LS 13104" as recorded in Book 19 of Surveys, at Page 90, records of said County;

Thence South $89^{\circ}03'53''$ East 703.38 Feet along the North line of Parcel A as described in Boundary Line Adjustment 2018-020, Auditors File Number 247269, records said County, to the TRUE POINT OF BEGINNING of said line description;

Thence North $00^{\circ}53' 58''$ East 72.21 Feet more or less to a rebar and cap, being the westerly corner common to Lots 1 and 2 as described in Orndorf Short Plat Book 725 of Short Plats, at Page 600, Auditors File Number 747094, records of said County, also being the TERMINUS of said line description.

RESOLUTION NO. 2019-35

A RESOLUTION, providing for notice of intention to annex an unincorporated area located to the west of Skyline Drive in Millerdale Block A that is bordered to the south and west by urban growth area boundary, to the north by current city limits and to the east by undeveloped land that fronts Skyline Drive, also known as the Tramp Annexation.

WHEREAS, a petition to annex the real property hereinafter described was filed with the City Council of the City of Wenatchee, signed by owners representing 60% of the assessed valuation in the area for which annexation is petitioned, and

WHEREAS, said property is contiguous to the City of Wenatchee and has not heretofore been incorporated as a city or town; and

WHEREAS, said petition has been certified by the Chelan County Assessor as reflected in Exhibit “C”; and

WHEREAS, the applicable zoning for the annexed property will be Residential Moderate as designated on the pre-annexation zoning map, and

WHEREAS, a public hearing on the petition for annexation was scheduled and held on July 11, 2019 before the City Council of the City of Wenatchee; and

WHEREAS, the City Council of the City of Wenatchee considered all factors relative to the proposed annexation; and

WHEREAS, Chelan County has established a boundary review board pursuant to Chapter 36.93 RCW; and

WHEREAS, said property is entirely within the boundaries of the City’s Urban Growth Area and subject to the City’s comprehensive plan; and

WHEREAS, the applicants have expressed a need and desire for municipal services to said property.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WENATCHEE DO RESOLVE as follows:

SECTION I

That it is the intention of the City of Wenatchee that the following described real property located in Chelan County, Washington, contiguous to the City of Wenatchee, to-wit:

See legal description attached as Exhibit "A" and assessor's map attached as Exhibit "B," and incorporated herein by reference as if fully set forth;

and each and every part thereof be annexed to the City of Wenatchee; and that the corporate limits of the City of Wenatchee be extended so as to include the property and territory hereinbefore fully described.

SECTION II

That this resolution providing for notice of intention to annex real property be transmitted to the Chelan County Review Board forthwith.

SECTION III

That the proposed annexation be brought back to the City Council of the City of Wenatchee for final action upon completion of the requirements set forth in Chapter 36.93 RCW.

**PASSED BY THE CITY COUNCIL OF THE CITY OF
WENATCHEE**, at a regular meeting thereof, this ____ day of July, 2019.

CITY OF WENATCHEE, a Municipal
Corporation

By: _____
FRANK KUNTZ, Mayor

ATTEST:

By: _____
TAMMY STANGER, City Clerk

APPROVED:

By: _____
STEVE D. SMITH, City Attorney

EXHIBIT _____

City of Wenatchee, Washington

TRAMP ANNEXATION BOUNDARY DESCRIPTION

June 5, 2019

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Commencing at the southwest corner of said Section 9, being a found 3" brass cap monument in concrete;

Thence North 0°01'24" West along the West line of said Section 9 a distance of 691.91 Feet to a rebar and cap marked LS 13104 as recorded in Book 19 of Surveys, at Page 90, records of said County, said rebar and cap being THE TRUE POINT OF BEGINNING;

Thence continuing along said West line North 0°01'24" West 83.54 Feet more or less to a found rebar and cap marked "Weinert LS 16231", also being the Southwest corner of Lot 4 as depicted in Book 115 of Short Plats, at Page 89;

Thence South 88°06'19" East 98.19 Feet along the South line of said Lot 4 to a rebar and cap;

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Thence North 89°03'53" West 1057.86 Feet more or less to the TRUE POINT OF BEGINNING and end of this description.

The basis of bearing is the West line of the Southwest one-quarter of said Section 9 as recorded in said Survey.

Area contained within afore described parcel being 1.80 Acres more or less.

Except that portion lying East of a line more particularly described as follows;

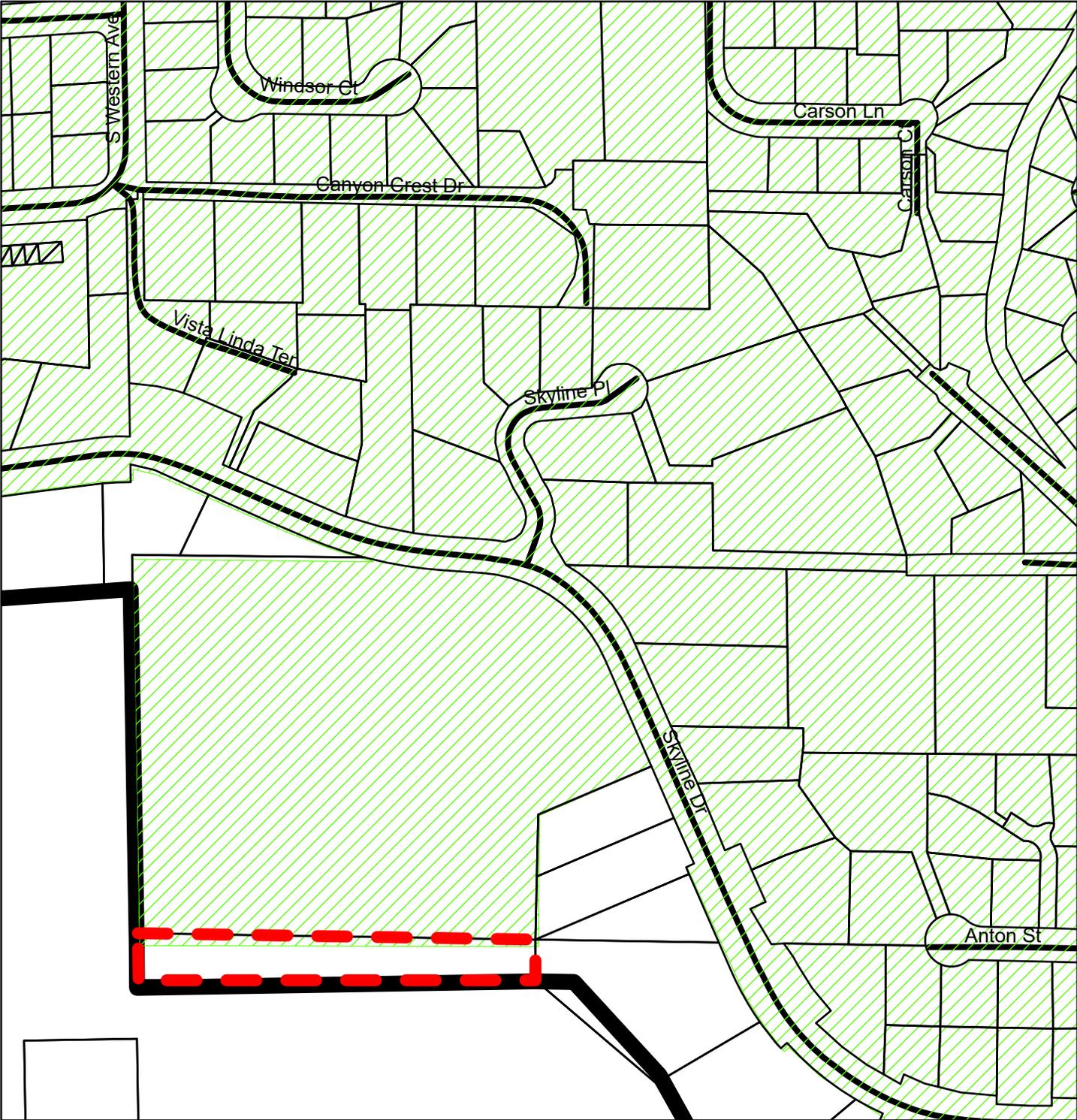
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Thence South $89^{\circ}03'53''$ East 703.38 Feet along the North line of Parcel A as described in Boundary Line Adjustment 2018-020, Auditors File Number 247269, records said County, to the TRUE POINT OF BEGINNING of said line description;

Thence North $00^{\circ}53'58''$ East 72.21 Feet more or less to a rebar and cap, being the westerly corner common to Lots 1 and 2 as described in Orndorf Short Plat Book 725 of Short Plats, at Page 600, Auditors File Number 747094, records of said County, also being the TERMINUS of said line description.

Exhibit B Map of Proposed Tramp Annexation Area



Legend

- Parcels
- City Limits
- Streets
- Urban Growth Area
- Annexation Area



**COUNCIL AGENDA REPORT
FINANCE DEPARTMENT**

TO: Frank Kuntz, Mayor
City Council Members

FROM: Brad Posenjak, Finance Director

SUBJECT: 2020 Preliminary Budget Review

DATE: October 4, 2019

MEETING DATE: October 10, 2019

I. OVERVIEW

The City of Wenatchee plans to adopt the 2020 budget on November 14, 2019. The current preliminary budget was constructed using the 2019 initial budget as its base, adding regular salary and benefit increases, interfund billing adjustments, contract adjustments, and updated revenue projections. The Finance Department also worked with the Mayor and Finance Committee to review operating budget requests from the department directors. The tentatively approved requests have been incorporated into the preliminary budget.

The current preliminary budget presents the operating and capital project budgets. Several adjustments may be required in the next month and will be included with the final budget in November.

II. ACTION REQUESTED

None. This is an information presentation

III. FISCAL IMPACT

None. Finance Committee has reviewed the preliminary budget and requests.

IV. ATTACHMENTS

2020 Preliminary Budget Summary

V. ADMINISTRATIVE ROUTING

Tammy Stanger, City Clerk

2020 Preliminary Budget Summary

	2018 Actual	2019 Original Budget	2020 Preliminary Budget	Change Over 2019 Budget	
General Fund					
Total					
Revenues	26,391,443	26,681,300	27,615,360	934,060	3.5%
Expenses	24,868,867	29,678,780	29,819,340	140,560	0.5%
Net Income	1,522,576	(2,997,480)	(2,203,980)		
Recurring					
Recurring Revenues	25,333,686	25,580,300	26,898,360	1,318,060	5.2%
Recurring Expenses	23,271,990	25,579,290	27,113,970	1,534,680	6.0%
Net Recurring	2,061,697	1,010	(215,610)		
Non-Recurring					
Non-Recurring Revenues	1,057,757	1,101,000	717,000	(384,000)	-34.9%
Non-Recurring Expenses	1,596,878	4,099,490	2,705,370	(1,394,120)	-34.0%
Net Non-Recurring	(539,121)	(2,998,490)	(1,988,370)		
Beginning fund balance	9,155,556	10,000,000	8,000,000		
Ending fund balance	10,678,132	7,002,520	5,796,020		
	46%	27%	21%		

	2018 Actual	2019 Original Budget	2020 Preliminary Budget	Change Over 2019 Budget
All Other Funds				
Total				
Revenues	56,720,426	64,610,580	52,831,720	(11,778,860)
Expenses	55,661,566	68,640,210	77,278,290	8,638,080
Net Income	1,058,860	(4,029,630)	(24,446,570)	

	2018 Actual	2019 Original Budget	2020 Preliminary Budget	Change Over 2019 Budget	
001 - General Fund					
005 - Defender/Court/Jail					
Expenses	2,929,472	3,421,140	3,561,460	140,320	4.1%
007 - Human Resources					
Salaries & Benefits	223,055	244,860	253,130	8,270	
Supplies & Services	57,531	52,510	55,690	3,180	
Expenses	280,586	297,370	308,820	11,450	3.9%
008 - Community & Building Safety					
Salaries & Benefits	793,690	881,800	905,900	24,100	
Supplies & Services	129,628	139,080	155,040	15,960	
Expenses	923,319	1,020,880	1,060,940	40,060	3.9%
009 - Mayor/Council					
Salaries & Benefits	522,813	567,050	591,300	24,250	
Supplies & Services	215,676	171,810	173,010	1,200	
Expenses	738,489	738,860	764,310	25,450	3.4%
010 - Civil Service					
Expenses	12,727	15,760	15,540	(220)	-1.4%
011 - Engineering					
Salaries & Benefits	908,828	1,176,360	1,056,020	(120,340)	
Supplies & Services	177,061	193,990	210,820	16,830	
Expenses	1,085,889	1,370,350	1,266,840	(103,510)	-7.6%
012 - Economic Development					
Salaries & Benefits	157,303	161,710	292,900	131,190	
Supplies & Services	20,001	34,410	43,680	9,270	
Expenses	177,304	196,120	336,580	140,460	71.6%
013 - Finance					
Salaries & Benefits	609,218	662,520	649,460	(13,060)	
Supplies & Services	152,682	163,310	158,540	(4,770)	
Expenses	761,900	825,830	808,000	(17,830)	-2.2%
014 - Legal					
Expenses	424,323	499,580	520,000	20,420	4.1%
015 - Community Development & Planning					
Salaries & Benefits	812,080	933,460	929,610	(3,850)	
Supplies & Services	131,742	150,660	156,330	5,670	
Expenses	943,821	1,084,120	1,085,940	1,820	0.2%

	2018 Actual	2019 Original Budget	2020 Preliminary Budget	Change Over 2019 Budget	
016 - Parks, Recreation and Cultural Services					
Salaries & Benefits	650,447	786,440	775,060	(11,380)	
Supplies & Services	157,526	194,500	202,080	7,580	
Expenses	807,973	980,940	977,140	(3,800)	-0.4%
017 - Museum					
Expenses	404,095	421,980	452,690	30,710	7.3%
018 - Police					
Salaries & Benefits	6,410,725	7,083,730	7,562,160	478,430	
Supplies & Services	1,370,805	1,393,940	1,458,880	64,940	
Expenses	7,781,530	8,477,670	9,021,040	543,370	6.4%
019 - Other Administration					
Supplies & Services	1,178,326	1,229,430	1,486,070	256,640	
Transfers Out	3,754,127	3,668,000	4,033,330	365,330	
Expenses	4,932,453	4,897,430	5,519,400	621,970	12.7%
022 - Parks Ground Maintenance					
Salaries & Benefits	900,470	905,130	953,820	48,690	
Supplies & Services	344,942	426,130	461,450	35,320	
Expenses	1,245,412	1,331,260	1,415,270	84,010	6.3%
023 - Non-Recurring Expenditures					
Salaries & Benefits	21,527	30,500	83,040	52,540	
Supplies & Services	727,313	1,095,200	1,010,330	(84,870)	
Capital Outlay	26,267	1,143,790	110,000	(1,033,790)	
Transfers Out	644,467	1,830,000	1,502,000	(328,000)	
Expenses	1,419,574	4,099,490	2,705,370	(1,394,120)	-34.0%
Total Expenses	24,868,867	29,678,780	29,819,340	140,560	0.5%
General Revenues					
Sales Tax	9,526,946	9,400,000	9,600,000	200,000	
Sales Tax (non-recurring)	788,846	600,000	650,000	50,000	
Utility Taxes	6,696,958	6,789,240	7,234,240	445,000	
Property Tax	3,337,247	3,773,780	4,186,520	412,740	
Other Taxes	1,190,470	1,100,000	1,175,000	75,000	
Licenses & Permits	1,037,950	960,500	1,077,000	116,500	
Intergovernmental	645,139	739,400	744,800	5,400	
Grants (non-recurring)	229,781	501,000	50,000	(451,000)	
Charges for Services	1,548,853	1,414,620	1,505,580	90,960	
Fines & Penalties	956,497	1,003,000	982,000	(21,000)	
PILOT	233,300	260,400	241,300	(19,100)	
Miscellaneous	160,327	139,360	151,920	12,560	
Miscellaneous (non-recu)	39,130	-	17,000	17,000	
Total General Revenue	26,391,443	26,681,300	27,615,360	934,060	3.5%

	2019 Original Budget	2020 Preliminary Budget	Change Over 2019 Budget
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005 - Rainy Day

Expenses	-	-	-	-
Revenues	26,374	511,000	25,000	(486,000)
Net Income	26,374	511,000	25,000	
Beginning Fund Balance	1,516,660	1,530,000	1,560,000	
Ending Fund Balance	1,543,034	2,041,000	1,585,000	

101 - Public Arts

Expenses	1,500	9,000	14,500	5,500
Revenues	1,262	15,500	16,200	700
Net Income	(238)	6,500	1,700	
Beginning Fund Balance	72,853	70,000	70,000	
Ending Fund Balance	72,615	76,500	71,700	

102 - PFD .2% Sales Tax

Expenses	2,369,788	2,600,000	2,600,000	-
Revenues	2,369,788	2,600,000	2,600,000	-
Net Income	-	-	-	
Beginning Fund Balance	-	-	-	
Ending Fund Balance	-	-	-	

103 - Paths & Trails

Expenses	-	-	-	-
Revenues	3,361	3,000	3,200	200
Net Income	3,361	3,000	3,200	
Beginning Fund Balance	13,188	15,000	18,000	
Ending Fund Balance	16,549	18,000	21,200	

104 - Tourism Promotion Area

Expenses	289,372	275,000	275,000	-
Revenues	239,626	251,000	241,800	(9,200)
Net Income	(49,746)	(24,000)	(33,200)	
Beginning Fund Balance	165,884	75,000	100,000	
Ending Fund Balance	116,138	51,000	66,800	

105 - Hotel/Motel Tax - Cap Outlay

Expenses	335,948	362,500	370,000	7,500
Revenues	335,984	362,500	370,000	7,500
Net Income	36	-	-	
Beginning Fund Balance	46,575	-	-	
Ending Fund Balance	46,612	-	-	

	2018 Actual	2019 Original Budget	2020 Preliminary Budget	Change Over 2019 Budget
106 - Convention Center				
Expenses	1,441,557	1,426,640	1,295,110	(131,530)
Revenues	1,456,962	1,470,360	1,428,920	(41,440)
Net Income	15,405	43,720	133,810	
Beginning Fund Balance	452,715	400,000	350,000	
Ending Fund Balance	468,121	443,720	483,810	
107 - Hotel/Motel Tax - Tourism				
Expenses	750,000	805,920	753,620	(52,300)
Revenues	675,152	727,000	744,000	17,000
Net Income	(74,848)	(78,920)	(9,620)	
Beginning Fund Balance	371,732	200,000	260,000	
Ending Fund Balance	296,884	121,080	250,380	
108 - Streets				
Expenses	3,573,046	3,640,760	4,775,050	1,134,290
Revenues	4,413,538	3,563,300	3,580,500	17,200
Net Income	840,493	(77,460)	(1,194,550)	
Beginning Fund Balance	1,706,218	2,500,000	2,000,000	
Ending Fund Balance	2,546,711	2,422,540	805,450	
109 - Arterial Streets				
Expenses	4,418,466	5,650,580	4,374,710	(1,275,870)
Revenues	3,545,731	5,360,460	4,157,570	(1,202,890)
Net Income	(872,735)	(290,120)	(217,140)	
Beginning Fund Balance	1,634,251	500,000	500,000	
Ending Fund Balance	761,516	209,880	282,860	
110 - LEOFF 1 Long Term Care				
Expenses	44,409	55,000	55,500	500
Revenues	60,742	56,000	50,000	(6,000)
Net Income	16,333	1,000	(5,500)	
Beginning Fund Balance	614,406	615,000	616,000	
Ending Fund Balance	630,739	616,000	610,500	
111 - Street Overlay				
Expenses	2,168,104	1,575,000	1,536,000	(39,000)
Revenues	2,593,009	1,044,000	590,000	(454,000)
Net Income	424,905	(531,000)	(946,000)	
Beginning Fund Balance	1,724,091	2,100,000	2,100,000	
Ending Fund Balance	2,148,996	1,569,000	1,154,000	

	2018 Actual	2019 Original Budget	2020 Preliminary Budget	Change Over 2019 Budget
112 - Impact Fees				
Expenses	-	-	-	-
Revenues	572	200	200	-
Net Income	572	200	200	
Beginning Fund Balance	32,881	32,700	32,700	
Ending Fund Balance	33,453	32,900	32,900	
113 - Low Income Housing				
Expenses	37,024	43,500	56,710	13,210
Revenues	40,846	36,250	40,250	4,000
Net Income	3,822	(7,250)	(16,460)	
Beginning Fund Balance	70,389	60,000	30,000	
Ending Fund Balance	74,211	52,750	13,540	
114 - Community Center				
Expenses	36,090	32,510	178,560	146,050
Revenues	31,572	31,000	105,140	74,140
Net Income	(4,519)	(1,510)	(73,420)	
Beginning Fund Balance	95,007	90,000	120,000	
Ending Fund Balance	90,488	88,490	46,580	
115 - CDBG Entitlement				
Expenses	95,013	359,670	301,500	(58,170)
Revenues	82,525	242,460	236,140	(6,320)
Net Income	(12,488)	(117,210)	(65,360)	
Beginning Fund Balance	12,484	117,210	65,360	
Ending Fund Balance	(5)	-	-	
116 - LEOFF 1 Retiree Health Insurance				
Expenses	329,630	322,600	358,000	35,400
Revenues	265,431	145,000	250,000	105,000
Net Income	(64,199)	(177,600)	(108,000)	
Beginning Fund Balance	700,969	650,000	472,400	
Ending Fund Balance	636,770	472,400	364,400	
117 - Homeless Funds				
Expenses	1,282,237	1,299,540	1,634,440	334,900
Revenues	1,491,001	1,089,670	1,435,040	345,370
Net Income	208,764	(209,870)	(199,400)	
Beginning Fund Balance	554,364	400,000	400,000	
Ending Fund Balance	763,128	190,130	200,600	

	2018 Actual	2019 Original Budget	2020 Preliminary Budget	Change Over 2019 Budget
118 - Abatement				
Expenses	38,955	40,000	40,000	-
Revenues	40,901	11,100	11,100	-
Net Income	1,946	(28,900)	(28,900)	
Beginning Fund Balance	72,398	60,000	80,000	
Ending Fund Balance	74,344	31,100	51,100	
119 - Transportation Benefit District				
Expenses	2,000,505	493,530	1,000,000	506,470
Revenues	707,777	502,000	605,000	103,000
Net Income	(1,292,728)	8,470	(395,000)	
Beginning Fund Balance	1,802,245	500,000	500,000	
Ending Fund Balance	509,518	508,470	105,000	
201 - Police Station GO Bonds				
Expenses	326,035	326,040	326,040	-
Revenues	326,872	327,830	327,830	-
Net Income	837	1,790	1,790	
Beginning Fund Balance	(9,283)	-	-	
Ending Fund Balance	(8,446)	1,790	1,790	
205 - Councilmanic Bond Fund				
Expenses	1,524,670	2,168,800	2,107,950	(60,850)
Revenues	1,531,767	2,170,800	2,109,950	(60,850)
Net Income	7,097	2,000	2,000	
Beginning Fund Balance	6,482	5,000	5,000	
Ending Fund Balance	13,578	7,000	7,000	
301 - RE Excise Tax Cap Projects				
Expenses	223,050	554,750	1,221,350	666,600
Revenues	613,892	582,000	582,000	-
Net Income	390,842	27,250	(639,350)	
Beginning Fund Balance	490,102	800,000	1,200,000	
Ending Fund Balance	880,944	827,250	560,650	
302 - Parks & Recreation Capital Projects				
Expenses	86,271	4,497,010	3,205,940	(1,291,070)
Revenues	127,526	4,270,430	2,975,040	(1,295,390)
Net Income	41,255	(226,580)	(230,900)	
Beginning Fund Balance	245,184	250,000	250,000	
Ending Fund Balance	286,440	23,420	19,100	

	2018 Actual	2019 Original Budget	2020 Preliminary Budget	Change Over 2019 Budget
304 - Economic Development Capital Projects				
Expenses	9,569,310	6,100,000	3,971,400	(2,128,600)
Revenues	5,609,576	15,030,000	2,760,400	(12,269,600)
Net Income	<u>(3,959,734)</u>	<u>8,930,000</u>	<u>(1,211,000)</u>	
Beginning Fund Balance	496,479	-	1,211,000	
Ending Fund Balance	(3,463,255)	8,930,000	-	
307 Local Revitalization Financing Program				
Expenses	702,368	4,436,950	1,694,950	(2,742,000)
Revenues	597,628	550,000	550,000	-
Net Income	<u>(104,740)</u>	<u>(3,886,950)</u>	<u>(1,144,950)</u>	
Beginning Fund Balance	4,531,917	4,100,000	4,100,000	
Ending Fund Balance	4,427,177	213,050	2,955,050	
308 New City Hall Remodel				
Expenses	-	-	6,354,010	6,354,010
Revenues	-	-	-	-
Net Income	<u>-</u>	<u>-</u>	<u>(6,354,010)</u>	
Beginning Fund Balance	-	-	10,000,000	
Ending Fund Balance	-	-	3,645,990	
309 Foothills Street Projects				
Expenses	-	-	414,300	414,300
Revenues	-	-	-	-
Net Income	<u>-</u>	<u>-</u>	<u>(414,300)</u>	
Beginning Fund Balance	-	-	2,000,000	
Ending Fund Balance	-	-	1,585,700	
401 - Water Utility				
Expenses	7,202,323	7,196,380	7,479,000	282,620
Revenues	7,440,086	5,441,550	5,873,250	431,700
Net Income	<u>237,763</u>	<u>(1,754,830)</u>	<u>(1,605,750)</u>	
Beginning Fund Balance	2,647,476	3,000,000	3,000,000	
Ending Fund Balance	2,885,239	1,245,170	1,394,250	
405 - Sewer Utility				
Expenses	8,012,066	12,564,270	15,358,370	2,794,100
Revenues	9,797,918	7,536,750	9,001,600	1,464,850
Net Income	<u>1,785,852</u>	<u>(5,027,520)</u>	<u>(6,356,770)</u>	
Beginning Fund Balance	15,556,224	8,000,000	10,000,000	
Ending Fund Balance	17,342,076	2,972,480	3,643,230	

	2018 Actual	2019 Original Budget	2020 Preliminary Budget	Change Over 2019 Budget
410 - Storm Drain Utility				
Expenses	1,624,080	3,510,900	4,463,410	952,510
Revenues	2,537,464	3,056,800	3,273,250	216,450
Net Income	913,384	(454,100)	(1,190,160)	
Beginning Fund Balance	3,284,158	4,000,000	4,500,000	
Ending Fund Balance	4,197,542	3,545,900	3,309,840	
415 - Regional Water				
Expenses	1,178,412	1,093,560	1,103,120	9,560
Revenues	1,479,495	1,600,680	1,627,680	27,000
Net Income	301,083	507,120	524,560	
Beginning Fund Balance	2,643,599	2,500,000	3,000,000	
Ending Fund Balance	2,944,682	3,007,120	3,524,560	
420 - Solid Waste Utility				
Expenses	6,686	96,500	10,000	(86,500)
Revenues	8,067	2,500	5,000	2,500
Net Income	1,381	(94,000)	(5,000)	
Beginning Fund Balance	320,364	320,000	200,000	
Ending Fund Balance	321,745	226,000	195,000	
425 - Regional Decant Facility				
Expenses	80,936	473,290	496,710	23,420
Revenues	5,845	450,000	101,500	(348,500)
Net Income	(75,091)	(23,290)	(395,210)	
Beginning Fund Balance	117,379	100,000	100,000	
Ending Fund Balance	42,288	76,710	(295,210)	
430 - Cemetery				
Expenses	336,321	505,380	460,700	(44,680)
Revenues	323,504	561,900	427,200	(134,700)
Net Income	(12,818)	56,520	(33,500)	
Beginning Fund Balance	(15,900)	-	33,500	
Ending Fund Balance	(28,717)	56,520	-	
501 - Equipment Rental O&M				
Expenses	1,013,652	1,066,420	1,153,490	87,070
Revenues	991,644	911,800	911,800	-
Net Income	(22,008)	(154,620)	(241,690)	
Beginning Fund Balance	400,201	330,000	330,000	
Ending Fund Balance	378,193	175,380	88,310	

	2018 Actual	2019 Original Budget	2020 Preliminary Budget	Change Over 2019 Budget
502 - Self Insurance Fund				
Expenses	991,109	1,050,000	1,170,000	120,000
Revenues	1,164,505	1,003,000	995,000	(8,000)
Net Income	173,395	(47,000)	(175,000)	
Beginning Fund Balance	1,367,749	1,315,000	1,700,000	
Ending Fund Balance	1,541,144	1,268,000	1,525,000	
503 - Equipment Rental Replacement				
Expenses	597,236	758,920	1,186,510	427,590
Revenues	1,360,739	979,100	989,100	10,000
Net Income	763,503	220,180	(197,410)	
Beginning Fund Balance	2,245,986	2,800,000	2,800,000	
Ending Fund Balance	3,009,489	3,020,180	2,602,590	
504 - Facility Maintenance Fund				
Expenses	1,538,173	1,670,630	3,848,890	2,178,260
Revenues	3,104,673	704,700	2,372,830	1,668,130
Net Income	1,566,499	(965,930)	(1,476,060)	
Beginning Fund Balance	346,283	1,500,000	1,600,000	
Ending Fund Balance	1,912,782	534,070	123,940	
505 - Information Systems				
Expenses	1,284,771	1,413,160	1,437,950	24,790
Revenues	1,216,521	1,333,940	1,385,230	51,290
Net Income	(68,249)	(79,220)	(52,720)	
Beginning Fund Balance	411,732	300,000	300,000	
Ending Fund Balance	343,483	220,780	247,280	
610 - Cemetery Endowment Fund				
Expenses	-	-	-	-
Revenues	38,174	28,000	28,000	-
Net Income	38,174	28,000	28,000	
Beginning Fund Balance	1,115,101	1,100,000	1,190,000	
Ending Fund Balance	1,153,275	1,128,000	1,218,000	
611 - Firemens' Pension Fund				
Expenses	152,453	165,500	195,500	30,000
Revenues	62,376	47,000	45,000	(2,000)
Net Income	(90,077)	(118,500)	(150,500)	
Beginning Fund Balance	1,671,721	1,550,000	1,550,000	
Ending Fund Balance	1,581,644	1,431,500	1,399,500	