



**WENATCHEE CITY COUNCIL**  
**Thursday, June 27, 2019**  
Wenatchee City Hall Council Chambers  
301 Yakima Street, 2<sup>nd</sup> Floor  
Wenatchee, WA 98801  
**MINUTES**

**In attendance:**

Mayor Frank Kuntz  
Councilmember Ruth Esparza  
Councilmember Keith Huffaker  
Councilmember Mark Kulaas  
Councilmember Mike Poirier

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**Staff in attendance:**

Executive Services Director Allison Williams  
City Attorney Steve Smith  
City Clerk Tammy Stanger  
IS Support Tim McCord  
Utilities Manager John Ricardi  
Environmental Manager Jessica Shaw  
Development Manager Matt Shales  
Project Engineer Jake Lewing  
Community Development Director Glen DeVries  
Housing & Community Planner Brooklyn Holton  
Police Captain Edgar Reinfeld  
Finance Director Brad Posenjak

**5:15 p.m. Regular Meeting**

**1. Call to Order, Pledge of Allegiance, and Roll Call.**

Mayor Frank J. Kuntz called the regular meeting to order at 5:15 p.m. Councilmember Mike Poirier led the Pledge of Allegiance. Councilmembers Esparza, Huffaker, Kulaas and Poirier were present. Councilmembers Bailey, Markhart and Herald were absent as they were attending the Association of Washington Cities' annual conference in Spokane, WA.

**2. Consent Items:**

- Motion to approve agenda, vouchers, and minutes from previous meetings.
- Resolution No. 2019-26, revising the regular meeting schedule for November and December, 2019

Motion by Councilmember Keith Huffaker to approve the consent items. Councilmember Mike Poirier seconded the motion. Motion carried (4-0).

Mayor Kuntz introduced Laura Perez, who was hired as the Temporary Administrative Assistant for the Mayor's office while Annagrisel Alvarez-Graef is out on maternity leave.

### 3. Citizen Requests/Comments.

The Mayor asked for public comment. There was no one who wished to speak.

### 4. Action Items.

- A. Wenatchee Regional Vector Waste Facility (Project No. 1614) – Request for Budget Amendment Approval and Authorization to Award Construction Contract to Pipkin Construction

Utilities Manager John Ricardi and Environmental Manager Jessica Shaw presented the staff report. Council asked questions.

Motion by Councilmember Mike Poirier for City Council to approve the proposed amendment to the overall project budget, award the construction contract for improvements to the Wenatchee Regional Vector Waste Facility (Project No. 1614) to Pipkin Construction in the amount of \$351,152.53, and authorize the Mayor to sign the construction contract on behalf of the City. Councilmember Mark Kulaas seconded the motion. Motion carried (4-0).

- B. Purchase and Sale Agreement Addendum – Les Schwab Tire Center of Washington

Development Manager Matt Shales presented the staff report. Council asked questions.

Motion by Councilmember Keith Huffaker for City Council to authorize the Mayor to sign the Real Estate Purchase and Sale Addendum/Agreement with Les Schwab Tire Center of Washington in the amount of \$326,244, and extend the feasibility contingency period to 90 days. Councilmember Ruth Esparza seconded the motion. Motion carried (4-0).

- C. 2019 Pavement Preservation (Project No. 1901) – Authorization to Award Construction Contract

Project Engineer Jake Lewing presented the staff report. Council asked questions.

Motion by Councilmember Keith Huffaker for City Council to award the contract for the construction of the 2019 Pavement Preservation, Project No. 1901, to Central Washington Asphalt, in the amount of \$2,909,300.35 and authorize the Mayor to approve the construction contract, pending WSDOT concurrence. Councilmember Mark Kulaas seconded the motion. Motion carried (4-0).

D. Interlocal Agreement for Development and Implementation of Stormwater Management

Environmental Manager Jessica Shaw presented the staff report.

Motion by Councilmember Ruth Esparza for City Council to authorize the Mayor to sign the Interlocal Agreement for Development and Implementation of Stormwater Management. Councilmember Mike Poirier seconded the motion. Motion carried (4-0).

E. Appointment to Lodging Tax Advisory Committee

Executive Services Director Allison Williams presented the staff report.

Motion by Councilmember Mark Kulaas to approve Resolution No. 2019-27, appointing a member to the Lodging Tax Advisory Committee for a two (2) year term ending December 31, 2020 (Gina Muller). Councilmember Keith Huffaker seconded the motion. Motion carried (4-0).

F. Lodging Tax Advisory Committee Recommendation Re: Funding

Executive Services Director Allison Williams presented the staff report. Council asked questions.

Motion by Councilmember Mike Poirier for City Council to approve Resolution No. 2019-29, affirming the recommendation of the Lodging Tax Advisory Committee to not hold an application round in 2019 for the 2020 funding year. Councilmember Keith Huffaker seconded the motion. Motion carried (4-0).

G. Agreement with Property Registration Champions, LLC, DBA ProChamps, to Provide Services Related to the Registration of Foreclosed and Vacant Properties

Community Development Director Glen DeVries presented the staff report. Council asked questions.

Motion by Councilmember Mark Kulaas for City Council to authorize the Mayor to sign an agreement with Property Registration Champions, LLC, DBA ProChamps, providing property registration services for defaulted mortgage and vacant properties. Councilmember Keith Huffaker seconded the motion. Motion carried (4-0).

H. LaVergne Annexation – Resolution No. 2019-25, Setting a Public Hearing

Housing & Community Planner Brooklyn Holton presented the staff report. Council asked questions.

Motion by Councilmember Keith Huffaker for City Council to approve Resolution No. 2019-25, fixing time for public hearing on petition for annexation of an unincorporated area located on the southeast corner of the intersection at McKittrick Street and Pershing Street also known as the LaVerqne Annexation. Councilmember Mike Poirier seconded the motion. Motion carried (4-0).

I. Interlocal Agreements for Assessment of Fair Housing Regional Collaboration

Housing & Community Planner Brooklyn Holton presented the staff report. Council asked questions.

Motion by Councilmember Ruth Esparza for City Council to approve and authorize the Mayor to sign the following interlocal agreements that identify Wenatchee as the lead entity in completing a regional assessment of fair housing:

- a. Interlocal Agreement between the City of Wenatchee, the City of East Wenatchee, and the Housing Authority of Chelan County and the City of East Wenatchee to provide notice of a regional Assessment of Fair Housing to the U.S. Department of Housing & Urban Development.
- b. Interlocal Agreement between the City of Wenatchee and the City of East Wenatchee establishing responsibilities for a regional Assessment of Fair Housing.
- c. Interlocal Agreement between the City of Wenatchee and the Housing Authority of Chelan County and the City of Wenatchee establishing responsibilities for a regional Assessment of Fair Housing.

Motion seconded by Councilmember Keith Huffaker. Motion carried (4-0).

J. White Annexation – Ordinance No. 2019-28

Housing & Community Planner Brooklyn Holton presented the staff report.

Motion by Councilmember Mark Kulaas for City Council to adopt Ordinance No. 2019-28, providing for the annexation of an unincorporated area located on the east side of Methow Street between Broad Street and Hidden Meadow Drive and bordered to the west by parcels in city limits also known as the White Annexation. Councilmember Ruth Esparza seconded the motion. Motion carried (4-0).

## 5. Public Hearing

The Mayor explained the public hearing process.

K. Ordinance No. 2019-16, Amendments to WCC 1.99, Fee Schedules

Community Development Director Glen DeVries, Environmental Manager Jessica Shaw, and Police Captain Edgar Reinfeld presented the staff report. Council asked questions.

The Mayor asked for public comment. There was no one who wished to speak.

Motion by Councilmember Keith Huffaker for City Council to adopt Ordinance No. 2019-16, amending Chapter 1.99 WCC, pertaining to the Fee Schedule. Councilmember Mark Kulaas seconded the motion. Motion carried (4-0).

- L. Ordinance No. 2019-29, Amending Section 5.120.050(1) WCC, Application for Permit

Community Development Director Glen DeVries presented the staff report.

The Mayor asked for public comment. There was no one who wished to speak.

Motion by Councilmember Mark Kulaas for City Council to adopt Ordinance No. 2019-29, amending certain provisions of Ordinance No. 2019-24, codified at Wenatchee City Code 5.120.050(1), relating to fireworks and an application for a permit. Councilmember Mike Poirier seconded the motion. Motion carried (4-0).

## 6. Reports.

- a. Mayor's Report

The Mayor reported on the following:

- (1) The entrance conference with the State Auditor's was held last Thursday;
- (2) Papers have been signed with the title company for the sale of the Maple Street Fire Station;
- (3) He and Councilmember Linda Herald welcomed the Masonic Convention on Monday afternoon.
- (4) He attended a meeting this week with East Wenatchee Mayor Lacy at the Museum concerning the Wells House;
- (5) The Public Facilities District Board has agreed to cancel the parking agreement with Shopko, which will allow new development at the property;
- (6) Congresswoman Schrier will be in Wenatchee tomorrow and he will be attending meetings regarding Doppler radar and fire prevention;
- (7) The Wenatchee School District authorized the sale of property for a roadway on Springwater property;
- (8) Allison Williams added that the Convention Center market analysis consultant was in town this week for interviews with stakeholders;
- (9) She reported that staff was work on notices to the public re the fireworks ban and the community fireworks show;
- (10) Sign code meetings were held this week;
- (11) The July work session will include an overview of North Wenatchee Avenue and there may be some opportunities to change the complexion of North Wenatchee;

- (12) Mayor Kuntz announced that Tyler Mackay has accepted a new job with Waste Management and will be leaving Congresswoman Schrier's office on July 6.
- (13) The Mayor reported that the Finance Committee reviewed the topic of CPIs for Council salaries. Additional discussion is needed.

b. Reports/New Business of Council Committees. None.

**7. Announcements.** None.

**8. Adjournment.** With no further business the meeting adjourned at 6:17 p.m.

  
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Frank J. Kuntz, Mayor

Attest:

  
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Tammy L. Stanger, City Clerk