



WENATCHEE CITY COUNCIL MEETING

Thursday, December 6, 2018

Wenatchee City Hall
129 South Chelan
Wenatchee, WA 98801

MINUTES

In attendance:

Mayor Frank Kuntz
Councilmember Jim Bailey
Councilmember Ruth Esparza
Councilmember Lyle Markhart
Councilmember Keith Huffaker
Councilmember Mark Kulaas
Councilmember Linda Herald
Councilmember Mike Poirier

Staff in attendance:

Executive Services Director Allison Williams
City Attorney Steve Smith
City Clerk Tammy Stanger
IS Support Tim McCord
Economic Development Director Steve King
Environmental Manager Jessica Shaw
Parks, Recreation & Cultural Services Director David Erickson
Police Captain Edgar Reinfeld
Utilities Engineer Jeremy Hoover
Utilities Manager John Ricardi
Public Works Director Rob Jammerman
Engineering Services Manager Jacob Huylar
Operations Manager Aaron Kelly
Community Development Director Glen DeVries
Planning Manager Stephen Neuenschwander
Public Information Officer Annagrisel Alvarez
Finance Director Brad Posenjak

Mayor Frank J. Kuntz called the meeting to order at 4:30 p.m. for the purpose of meeting in executive session. All Councilmembers were present.

4:30 p.m. Executive Session

Motion by Councilmember Keith Huffaker to meet in executive session to discuss with legal counsel representing the city matters relating to potential litigation. RCW 42.30.110(1)(i), not to exceed 40 minutes. Councilmember Jim Bailey seconded the motion. Motion carried (7-0).

Council adjourned from executive session at 5:09 p.m.

5:15 p.m. Special Meeting

1. Call to Order, Pledge of Allegiance, and Roll Call

Mayor Frank J. Kuntz called the special meeting to order at 5:15 p.m. Councilmember Jim Bailey led the Pledge of Allegiance. All Councilmembers were present.

2. Consent Items

- Motion by Councilmember Keith Huffaker to approve agenda, vouchers, and minutes from previous meetings. Councilmember Jim Bailey seconded the motion. Motion carried (7-0).

3. Citizen Requests/Comments. None.

4. Presentations

- New City Hall – ARC Architects. Jeff Wandasiewicz with ARC Architects and Economic Development Director Steve King provided an overview of the background for the project and work done to date, in addition to the proposed layout of the new city hall space.

5. Public Hearing

A. Americans with Disabilities Act of 1990 Annual Review.

Executive Services Director Allison Williams presented the staff report.

The Mayor asked for public comment. There was no one who wished to speak.

Motion by Councilmember Ruth Esparza for City Council to approve Resolution No. 2018-47, approving the review of the City's policy for compliance with the Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973. Councilmember Linda Herald seconded the motion. Motion carried (7-0).

6. Action Items

B. 2019 Tourism Promotion Area Budget

Executive Services Director Allison Williams presented the staff report. TPA Chair Freyda Stephens was also present and spoke of highlights from the year. Councilmember Linda Herald recused herself from this agenda item due to a conflict of interest.

Motion by Councilmember Keith Huffaker for City Council to approve the 2019 Tourism Promotion Area budget. Councilmember Lyle Markhart seconded the motion. Motion carried (6-0) (Herald recused).

C. Tourism Promotion Area Advisory Board Appointments

Executive Services Director Allison Williams presented the staff report. Councilmember Linda Herald recused herself from this agenda item due to a conflict of interest.

Motion by Councilmember Mike Poirier for City Council to approve Resolution No. 2018-49, appointing a member to the Tourism Promotion Area Advisory Board for a three (3) year term (Tiffany Petty). Councilmember Jim Bailey seconded the motion. Motion carried (6-0) (Herald recused).

Motion by Councilmember Mike Poirier for City Council to approve Resolution No. 2018-50, reappointing a voting representative to the Tourism Promotion Area Board (Charlotte Mayo). Councilmember Jim Bailey seconded the motion. Motion carried (6-0) (Herald recused).

(Agenda Item G was moved to here).

G. Locomotive Park Renaming

Parks, Recreation & Cultural Services Director David Erickson and Capital Projects Manager Charlotte Mitchell presented the staff report. A video by the Lions Club was also played. Council asked questions.

Motion by Councilmember Keith Huffaker to rename “Locomotive Park” to “Lions Locomotive Park”. Councilmember Ruth Esparza seconded the motion. Motion carried (7-0).

D. Ecology Planning & Design Grant for the North Wenatchee Stormwater Improvements

Environmental Manager Jessica Shaw presented the staff report. Council asked questions.

Motion by Councilmember Jim Bailey for City Council to authorize the Mayor to sign the Water Quality Combined Financial Assistance Agreement between the State of Washington Department of Ecology and the City of Wenatchee for the North Wenatchee Stormwater Outfall Removal and Water Quality Improvement project. Councilmember Lyle Markhart seconded the motion. Motion carried (7-0).

E. Peachey Street Water Quality Improvement Construction Grant Agreement

Environmental Manager Jessica Shaw presented the staff report. Council asked questions.

Motion by Councilmember Lyle Markhart for City Council to authorize the Mayor to sign the Water Quality Combined Financial Assistance Agreement between the State of Washington Department of Ecology and the City of Wenatchee for the Peachey Street Basin Water Quality Retrofit project. Councilmember Keith Huffaker seconded the motion. Motion carried (7-0).

The Mayor called for a short break at 6:22 p.m. The meeting resumed at 6:35 p.m.

F. Hale Skate Park Contractor Selection

Parks, Recreation & Cultural Services Director David Erickson and Capital Project Manager Charlotte Mitchell presented the staff report. Council asked questions.

Motion by Councilmember Linda Herald for approval of the selection of Grindline as the Hale Park skate park contractor and authorize the Mayor to sign the standard City construction contract for the project. Councilmember Mike Poirier seconded the motion. Motion carried 7-0).

G. Locomotive Park Renaming – This item was heard after Item C above.

H. Arts, Recreation and Parks Commission Appointments

Parks, Recreation & Cultural Services Director David Erickson presented the staff report.

Motion by Councilmember Keith Huffaker for City Council to approve Resolution No. 2018-42, re-appointing a member to the Arts, Recreation and Parks Commission (Dan Langager). Councilmember Lyle Markhart seconded the motion (7-0).

Motion by Councilmember Ruth Esparza for City Council to approve Resolution No. 2018-43, re-appointing a member to the Arts, Recreation and Parks Commission (Marlin Peterson). Councilmember Jim Bailey seconded the motion. Motion carried (7-0).

Motion by Councilmember Jim Bailey for City Council to approve Resolution No. 2018-44, appointing a member to the Arts, Recreation and Parks Commission (Mark Lewis). Councilmember Lyle Markhart seconded the motion. Motion carried (7-0).

Motion by Councilmember Linda Herald for City Council to approve Resolution No. 2018-45, appointing a member to the Arts, Recreation and Parks Commission (Morgan Mott). Councilmember Mike Poirier seconded the motion. Motion carried (7-0).

I. Wenatchee Community Center Facility Management Agreement

Parks, Recreation and Cultural Services Director David Erickson and Capital Projects Manager Charlotte Mitchell presented the staff report. Council asked questions.

After Council discussion and consideration they decided not to approve the extension of the Facility Management Agreement with Community Action Council. Staff will send a letter to the Community Action Council of this decision. Staff will prepare a Request for Proposals early next year.

J. WASPC Mental Health Field Response Team Grant

Police Captain Edgar Reinfeld presented the staff report. Council asked questions.

Motion by Councilmember Linda Herald for City Council to authorize the Mayor to sign the Mental Health Field Response Team Grant Agreement with the Washington Association of Sheriff's & Police Chiefs (WASPC). Councilmember Keith Huffaker seconded the motion. Motion carried (7-0).

K. Addendum to Interlocal Agreement for County-Wide Solid and Hazardous Waste Program

Executive Services Director Allison Williams presented the staff report. Council asked questions.

Motion by Councilmember Ruth Esparza for City Council to authorize the Mayor to sign the Addendum to Interlocal Agreement for County-Wide Solid and Hazardous Waste Program for the completion of the Moderate Risk Waste Facility. Councilmember Lyle Markhart seconded the motion. Motion carried (7-0).

- L. Interlocal Agreement with the Port of Chelan County and the Chelan County PUD – PUD Fifth Street Campus Redevelopment

Executive Services Director Allison Williams presented the staff report. Council asked questions.

Motion by Councilmember Keith Huffaker for City Council to authorize the Mayor's signature on the Interlocal Agreement Re: Redevelopment Planning Alternatives for the PUD Fifth Street Campus. Councilmember Lyle Markhart seconded the motion. Motion carried (7-0).

- M. Housing Authority of Chelan County and the City of Wenatchee Board Appointment

Executive Services Director Allison Williams presented the staff report. Council asked questions. The Mayor inquired as to whether this should be a councilmember in the future given the importance of this topic to the city.

Motion by Councilmember Jim Bailey for City Council to approve Resolution No. 2018-48, appointing a member to the board of directors for the Housing Authority of Chelan County and the City of Wenatchee for a term ending December 31, 2021 (Mike Leeds). Councilmember Ruth Esparza seconded the motion. Motion carried (7-0).

- N. Bid Award Recommendation – Olds Station Sanitary Sewer Expansion Phase 2 Lift Station (Project No. 1718)

Utilities Engineer Jeremy Hoover presented the staff report. Council asked questions.

Motion by Councilmember Keith Huffaker for City Council to authorize the Mayor to award the second phase of Project No. 1718 to KRCI Construction with the recommendation of Public Works staff, and further authorize the Mayor to sign the construction contract documents. Councilmember Linda Herald seconded the motion. Motion carried (7-0).

- O. Authorization for Contract Amendment #3 – Olds Station Sanitary Sewer Expansion Phase 2 Lift Station (Project No. 1718)

Utilities Engineer Jeremy Hoover presented the staff report. Council asked questions.

Motion by Councilmember Mike Poirier for City Council to authorize the Mayor to sign Contract Amendment #3 on behalf of the City with RH2 Engineering, Inc. for services during construction for the Olds Station Sanitary Sewer Extension Phase 2 – Lift Station (Project No. 1718). Councilmember Ruth Esparza seconded the motion. Motion carried (7-0).

- P. North Wenatchee Storm Drain Improvements Project (Project No. 1617)
Authorization for Consultant Supplemental Agreement #2

Utilities Engineer Jeremy Hoover presented the staff report.

Motion by Councilmember Keith Huffaker for City Council to authorize the Mayor to sign Consultant Supplemental Agreement #2 on behalf of the City with Pace Engineers, Inc. for additional design services for the North Wenatchee Stormwater Improvements – Project No. 1617. Councilmember Ruth Esparza seconded the motion. Motion carried (7-0).

Item Q was removed from the agenda.

- ~~Q. Project Budget Amendment 2 – Horselake Road Sanitary Sewer Extension (Project No. 1713)
Presented by Utilities Engineer Jeremy Hoover~~

~~Motion for City Council to amend the project budget by \$79,530 to pay for the additional paving and roadway work and further authorize the Mayor to approve the construction change order.~~

- R. Comprehensive Stormwater Plan (Project No. 1806)

Utilities Manager John Ricardi presented the staff report. Council asked questions.

Motion by Councilmember Ruth Esparza for City Council to authorize the Mayor to negotiate with HDR Engineering for design services for the Comprehensive Stormwater Plan Update (Project No. 1806) and further authorize the Mayor to sign a contract on behalf of the City. Councilmember Linda Herald seconded the motion. Motion carried (7-0).

- S. Update to City of Wenatchee Municipal Code Title 4, Chapter 4.38; Title 9, Chapters 9.01 and 9.12

Utilities Manager John Ricardi and Public Works Director Rob Jammerman presented the staff report. Council asked questions. An updated ordinance was provided with an effective date of January 15, 2019.

Motion by Councilmember Linda Herald for City Council to adopt Ordinance No. 2018-48, amending Chapter 9.12 WCC relating to water – rules and regulations. Councilmember Mike Poirier seconded the motion. Motion carried (7-0).

Motion by Councilmember Keith Huffaker for City Council to adopt Ordinance No. 2018-49, adding a new Chapter 9.01 to the Wenatchee City Code related to pre-approved plans and policies. Councilmember Lyle Markhart seconded the motion. Motion carried (7-0).

Motion by Councilmember Linda Herald for City Council to adopt Ordinance No. 2018-50, repealing prior Ordinance No. 1895, codified at Chapter 4.38 WCC related to fluoridation. Councilmember Mike Poirier seconded the motion. Motion carried (7-0).

- T. Tacoma Avenue – Maple Street to McKittrick Street (Project No. 1907)
TIB Fuel Tax Agreement and Project Funding Status Form

Engineering Services Manager Jacob Huylar presented the staff report.

Motion by Councilmember Mike Poirier for City Council to approve the project budget and authorize the Mayor's signature on the Fuel Tax Grant Agreement and Project Funding Status Form. Councilmember Linda Herald seconded the motion. Motion carried (7-0).

U. Interagency Agreement with Chelan County PUD for Fueling Vehicles and PUD Fuel Pumps

Public Works Operations Manager Aaron Kelly presented the staff report. Council asked questions.

Motion by Councilmember Jim Bailey for City Council to accept the changes to the agreement and further authorize the Mayor to sign the Interagency Agreement with Chelan County PUD regarding fueling of motor vehicles at PUD fuel pumps. Councilmember Lyle Markhart seconded the motion. Motion carried (7-0).

V. Project Acceptance for the Wenatchee Underground Conduit Project SW17-05

Public Works Operations Manager Aaron Kelly presented the staff report. Council asked questions.

Motion by Councilmember Linda Herald for City Council to accept the work performed by the contractor Neppel Electrical on the Wenatchee Underground Conduit Project SW17-05 and further authorize the Mayor to sign the Final Contract Voucher Certification on behalf of the City of Wenatchee. Councilmember Lyle Markhart seconded the motion. Motion carried (7-0).

7. Public Hearing Items

W. Amendments to the Comprehensive Plan and the City Code in Titles 10 Zoning, 11 Subdivisions, and 13 Administration of Development Regulations

Community Development Director Glen DeVries and Planning Manager Stephen Neuenschwander presented the staff report. Council asked questions.

The Mayor asked for public comment. There was none.

Council discussed the parking aisle dimension issue and would like more discussion and further analysis on the subject. A work session will be scheduled for February or March to further review.

Motion by Councilmember Mark Kulaas for City Council to adopt the revisions to the Comprehensive Plan map by Resolution No. 2018-52, the revisions to the Capital Facilities Plan by Resolution No. 2018-51, amendments to the Wenatchee City Code Titles 11 and 13 by Ordinance No. 2018-45, and an updated official zoning map by Ordinance No. 2018-47. Councilmember Linda Herald seconded the motion. Motion carried (7-0).

Motion by Councilmember Mark Kulaas for City Council to accept the Planning Commission recommendation regarding the revisions to Chapter 10.60.030 and to conduct a workshop in February or March for additional consideration. Councilmember Jim Bailey seconded the motion. Motion carried (7-0).

8. Reports

- a. Mayor's Report. The Mayor reported on the following:
 - o City Hall has moved into the new location.

- He met with Bob Bugert this week.
- He attended the WDA dinner last Thursday.
- He attended the Regional Water meeting last Tuesday.
- He met with Dr. Rickard regarding Parkside earlier this week.
- He will be in Olympia on Monday for a meeting with Drew Shirk.
- He has scheduled annual evaluations for department heads.
- He has coffee with Kevin Overbay next week.
- He met with new Museum Director Keni Sturgeon earlier this week.

b. Reports/New Business of Council Committees.

Councilmember Keith Huffaker reported that Rivercom has hired a consultant for a building analysis. Misty Viebrock has been selected as the new Rivercom Executive Director.

9. **Announcements.** None.

10. **Adjournment.** With no further business the meeting adjourned at 8:06 p.m.



Frank J. Kuntz, Mayor

Attest:



Tammy L. Stanger, City Clerk