

**WENATCHEE HISTORIC PRESERVATION BOARD
REGULAR MEETING
MAY 2, 2018
WENATCHEE CITY HALL COUNCIL CHAMBERS
129 S. Chelan Avenue
Wenatchee, WA 98801**

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| AGENDA |
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- I. CALL TO ORDER: 5:30 PM**

- II. ADMINISTRATIVE AFFAIRS**
 - A. Approval of the minutes from the regular meeting of March 7, 2018

- III. PUBLIC COMMENT PERIOD (10 MINUTES)**

Comment for any matters not identified on the agenda.

- IV. OLD BUSINESS**

None

- V. NEW BUSINESS**
 - A. Workshop – Grandview Historic District Handbook – Primary Structures
 - B. Site visit – GPA Embroidery (2nd floor renovation)

- VI. OTHER**

None

- VII. ADJOURNMENT**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Mayor's office at (509) 888-6204 (TTY 711). Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title 1.)

MINUTES

I. CALL TO ORDER

Chair Bob Culp called the meeting to order at 5:30 p.m. with the following members in attendance: Lisa Dahlgreen, Mark Seman, Darlene Baker, and Wendy Priest. City staff was represented by Glen DeVries, Community Development Director; Stephen Neuenschwander, Planning Manager; Kirsten Larsen, Associate Planner; and Kim Schooley, Administrative Assistant. Board member Jon Campbell arrived at 5:33 p.m.

II. ADMINISTRATIVE AFFAIRS

A. Approval of the minutes from the regular meeting of February 7, 2018

Board member Baker moved to approve the minutes from the regular meeting of February 7, 2018. Board member Seman seconded the motion. The motion carried.

III. PUBLIC COMMENT PERIOD (10 MINUTES)

A. Comment for any matters not identified on the agenda.

There was no public comment.

IV. OLD BUSINESS

None

V. NEW BUSINESS

A. HP-18-01 – Certificate of Appropriateness – 140 S. Emerson Avenue

Kirsten Larsen, Associate Planner, presented the staff report.

The board had no questions for staff.

The applicants, Mark Kacmarcik and Thea Appleton – 140 S. Emerson Avenue, answered questions of the board.

Chair Culp asked for public comment on the application. There was none.

Chair Culp closed the public hearing and opened deliberations of the board.

Board member Dahlgreen moved to approve HP-18-01, a Certificate of Appropriateness for 140 S. Emerson Avenue based upon the findings of fact and conclusions of law, and conditions of approval contained within the February 28, 2018 staff report. Board member Baker seconded the motion. The motion carried.

B. HP-18-02 – Certificate of Appropriateness – 512 King Street

Kirsten Larsen, Associate Planner, presented the staff report.

The board had no questions for staff.

The applicant's representative, Jeff Stephens, JLS Custom Construction - PO Box 2234, Wenatchee, WA and the applicants Grant and Amy Florer, 512 King Street, Wenatchee, WA addressed the board.

The board asked questions of the applicants.

Chair Culp asked for public comment on the application. There was none.

Chair Culp closed the public hearing and opened deliberations of the board.

Board member Campbell moved to approve HP-18-02, a Certificate of Appropriateness for 512 King Street based upon the findings of fact and conclusions of law, and conditions of approval contained within the February 28, 2018 staff report. Board member Dahlgreen seconded the motion. The motion carried.

C. Workshop – Grandview Historic District handbook

Kirsten Larsen, Associate Planner, presented the staff report.

Board members had questions about replacing historic windows and the potential requirements to bring them into compliance with current building standards and code requirements related to egress and energy ratings.

Staff advised that they would see if Cliff Burdick, the City Building Official, could attend the next regular meeting to answer questions about building code requirements as applied to historic renovations. Staff asked that if the board had other specific questions, it would be helpful to email them to staff so that they could forward them to Burdick for preparation prior to the next regular meeting.

The board was in agreement.

D. Discussion: Historic Home Tour

Larsen advised that there had not been any new developments regarding the tour, but wanted to check in with the board to see if they had identified additional properties that might be interested in participating.

Larsen confirmed that there were currently seven properties confirmed, but that the goal was ten.

VI. OTHER

None

VII. ADJOURNMENT

With no further business to come before the Historic Preservation Board, Chair Bob Culp adjourned the meeting at 6:50 p.m.

Respectfully submitted,
CITY OF WENATCHEE
DEPARTMENT OF COMMUNITY DEVELOPMENT
Kim Schooley, Administrative Assistant

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