



## WENATCHEE CITY COUNCIL SPECIAL MEETING

Thursday, December 7, 2017

Wenatchee City Hall  
129 South Chelan  
Wenatchee, WA 98801

### AGENDA

5:15 p.m. Special Meeting

#### 1. Call to Order, Pledge of Allegiance, and Roll Call.

#### 2. Consent Items:

- Motion to approve agenda, vouchers, and minutes from previous meetings.  
Vouchers:  
Claim checks #184046 through #184119 in the amount of \$935,607.48 for November 16, 2017  
Payroll distribution in the amount of \$290,450.00 for November 20, 2017  
Claim checks #184120 through #184229 in the amount of \$395,688.40 for November 22, 2017  
Wire #1427 and #1428 in the amount of \$44,167.59 for November 28, 2017  
Claim checks #184230 through #184246 in the amount of \$7,791.38 for November 29, 2017  
Payroll distribution in the amount of \$11,895.87 for November 30, 2017  
Benefit/deduction checks in the amount of \$755,243.55 for November 30, 2017  
Claim checks #184247 through #184309 in the amount of \$303,198.81 for November 30, 2017  
Payroll distribution in the amount of \$381,332.94 for December 5, 2017
- Resolution No. 2017-70, declaring certain personal property surplus to the needs of the City of Wenatchee and authorizing the Department of Public Works to dispose of the personal property identified herein.

#### 3. Citizen Requests/Comments.

The "Citizen Comments" period is to provide the opportunity for members of the public to address the Council on items either not on the agenda or not listed as a public hearing. The Mayor will ask if there are any citizens wishing to address the Council. When recognized, please step up to the microphone, give your name and mailing address, and state the matter of your interest. If your interest is an agenda item, the Mayor may suggest that your comments wait until that time. Citizen comments will be limited to three minutes.

#### 4. Presentations.

- Recognition of Megan Alaniz – Presented Allison Williams, Executive Services Director

## 5. Public Hearing.

- A. Consideration of Limited Business and Occupation Tax or Payment in Lieu of Taxes Presented by Steve Smith, City Attorney; Allison Williams, Executive Services Director; and Brad Posenjak, Finance Director

Depending on Council deliberations, one of the following motion to be made:

*(1) Motion to approve Ordinance No. 2017-29, imposing a business and occupation tax of fifteen hundredths of one percent (.15%) on business within the City of Wenatchee, establishing exemptions, and providing for an exemption date; OR*

*(2) Motion to authorize the Mayor to enter into an agreement between the City of Wenatchee and Confluence Health for Payment in Lieu of Property Taxes.*

## 6. Action Items.

- B. Arts, Recreation & Parks Commission Board Appointments Presented by David Erickson, Parks, Recreation & Cultural Services Director

*Resolution No. 2017-64, appointing Blake Morrell to position four of the Wenatchee Arts, Recreation and Parks Commission with a term expiring December 31, 2020.*

*Resolution No. 2017-65, appointing Brooke Page to position five of the Wenatchee Arts, Recreation and Parks Commission with a term expiring December 31, 2020.*

*Resolution No. 2017-66, appointing Dan Langager to position eight of the Wenatchee Arts, Recreation and Parks Commission with a term ending December 31, 2018.*

*Resolution No. 2017-67, re-appointing Marlin Peterson to position seven of the Wenatchee Arts, Recreation and Parks Commission with a term expiring December 31, 2018.*

- C. Saddle Rock Gateway Project Presented by David Erickson, Parks, Recreation & Cultural Services Director

*Motion for City Council to accept the Saddle Rock Gateway Project as complete and authorize the Mayor to sign the final voucher contract certificate.*

- D. Diversity Advisory Committee Code Update  
Presented by Allison Williams, Executive Services Director

*Ordinance No. 2017-30, amending Chapter 1.50 of the Wenatchee City Code relating to the Advisory Committee on Diversity.*

- E. Diversity Advisory Committee Appointments  
Presented by Allison Williams, Executive Services Director

*Resolution No. 2017-58, re-appointing Patricia Whitfield as a member to the Diversity Advisory Council for a three (3) year term.*

- F. Lodging Tax Advisory Committee Recommendations  
Presented by Allison Williams, Executive Services Director

*Resolution No. 2017-63, confirming the recommendations of the Lodging Tax Advisory Committee, and authorizing the Mayor to enter into a five year Municipal Services Agreement with the Wenatchee Valley Chamber of Commerce for Destination Marketing and Visitor Services including carrying out the Independence Day Celebration, and authorizing staff to fund City projects through a transfer of hotel-motel tax funds:*

- 1) \$120,000 for the Convention Center restroom renovation; and*
- 2) A five-year commitment of an additional \$200,000 annually for debt service funds.*

- G. Lodging Tax Advisory Committee Appointments  
Presented by Allison Williams, Executive Services Director

*Resolution No. 2017-59, appointing members to the Lodging Tax Advisory Committee for terms ending December 31, 2019 (Darci Christoferson, Matthew Wisen, Stephen Maher).*

*Resolution No. 2017-60, appointing a member to the Lodging Tax Advisory Committee for terms ending December 31, 2018 (Linda Haglund).*

- H. 2018 Tourism Promotion Area Budget  
Presented by Allison Williams, Executive Services Director

*Motion to accept and approve the 2018 Tourism Promotion Area budget.*

- I. Tourism Promotion Area Advisory Board Appointments  
Presented by Allison Williams, Executive Services Director

*Resolution No. 2017-61, appointing a member to the Tourism Promotion Area Advisory Board for a three (3) year term (Linda Haglund).*

*Resolution No. 2017-62, appointing a member to the Tourism Promotion Area Advisory Board for a two (2) year term (Marianne Rumbolz).*

- J. Wenatchee Historic Preservation Board Reappointment  
Presented by Stephen Neuenschwander, Planning Manager

*Resolution No. 2017-69, reappointing a voting representative to the Wenatchee Historic Preservation Board for a three-year term (Mark Seman).*

- K. 2018 Agreement for Emergency Services  
Presented by Allison Williams, Executive Services Director

*Motion for City Council to authorize the Mayor to sign the 2018 Agreement for Emergency Services between the City of Wenatchee and Chelan County Department of Emergency Management.*

- L. Regional Jail Contract  
Presented by Allison Williams, Executive Services Director

*Motion for City Council to authorize the Mayor's signature on the Fifth Amendment to the Interlocal Agreement between Chelan County and the City of Wenatchee for the Housing of Inmates.*

- M. 2017-2019 Biennial Stormwater Capacity Grant  
Presented by Jessica Shaw, Environmental Manager

*Motion for City Council to authorize the Mayor's signature on the 2017-2019 Biennial Stormwater Capacity Grant Agreement with the Washington State Department of Ecology.*

- N. Regional Water Redundancy – Exploratory Well Drilling & Testing – Project Acceptance  
Presented by Matt Leonard, Public Works Director

*Motion for City Council to accept the work performed by the contractor Empire Well Drilling, LLC, on the Exploratory Well Drilling and Testing Project #1302 and further authorize the Mayor to sign the Final Contract Voucher Certification on behalf of the City of Wenatchee.*

## **7. Public Hearings.**

The Mayor will call the Public Hearing to order and state the ground rules, the purpose of the hearing, the action that the hearing body may take on the matter, will address the appearance of fairness doctrine, and will state the manner in which the hearing will proceed. Staff will first give a report, followed by testimony of experts and/or the applicant, followed then by public testimony. All speakers must speak into the microphone and clearly state their names and addresses. All comments should be addressed to the hearing body, should be relevant to the application, and should not be of a personal nature. Public testimony may be limited to three minutes, unless further time is granted by the Mayor. If there are a large number of speakers, a representative may be appointed to speak on behalf of the group.

### **O. Amendments to Capital Facilities Plan**

Presented by Stephen Neuenschwander, Planning Manager

*Resolution No. 2017-68, adopting yearly amendments to the City of Wenatchee Capital Facilities Plan.*

### **P. New Regulations for Small Cell Wireless Facilities**

Presented by Stephen Neuenschwander, Planning Manager; and John Ajax, Senior Planner

*Ordinance No. 2017-31, amending Wenatchee City Code (WCC) Title 10 Zoning to add new regulations for Small Cell Wireless Facilities.*

### **Q. Telecommunications Master Permits**

Presented by Gary Owen, City Engineer; and John Ajax, Senior Planner

*Ordinance No. 2017-32, amending Title 5 of the Wenatchee City Code by the addition of Chapter 5.06 relating to Telecommunications Master Permits.*

### **R. Downtown Off-Street Parking Requirements**

Presented by Stephen Neuenschwander, Planning Manager; and John Ajax, Senior Planner

*Ordinance No. 2017-33, amending Wenatchee City Code (WCC) Title 10 Zoning relating to parking requirements in Chapter 10.24 WCC (Central Business District), Section 10.40.15 (Historic Entertainment Overlay), and Section 10.40.020 (Columbia Street Overlay).*

## **8. Reports.**

a. Mayor's Report

b. Reports/New Business of Council Committees

## **9. Announcements.**

## **10. Adjournment.**

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Mayor's office at (509) 888-6204 (TTY 711). Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title 1.)*