



**WENATCHEE CITY COUNCIL  
SPECIAL MEETING  
Thursday, November 16, 2017  
Wenatchee City Hall  
129 South Chelan  
Wenatchee, WA 98801**

**AGENDA**

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**4:30 p.m. Executive Session.**

Executive session to consider the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price. RCW 42.30.110(1)(b).

Executive session to consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. RCW 42.30.110(1)(c).

**5:15 p.m. Regular Meeting**

**1. Call to Order, Pledge of Allegiance, and Roll Call.**

**2. Consent Items:**

- Motion to approve agenda, vouchers, and minutes from previous meetings.

Vouchers:

Claim checks #183993 through #184044 in the amount of \$158,467.36 for November 9, 2017

**3. Citizen Requests/Comments.**

The "Citizen Comments" period is to provide the opportunity for members of the public to address the Council on items either not on the agenda or not listed as a public hearing. The Mayor will ask if there are any citizens wishing to address the Council. When recognized, please step up to the microphone, give your name and mailing address, and state the matter of your interest. If your interest is an agenda item, the Mayor may suggest that your comments wait until that time. Citizen comments will be limited to three minutes.

#### 4. Work Session.

(1) Pavement Management Program

#### 5. Action Items.

- A. Purchasing Policy and Procedures Manual Update  
Presented by Deanne McDaniel, Accountant

*Ordinance No. 2017-26, amending and repealing portions of the Wenatchee City Code as it relates to Chapter 1.10 – City Finances, Chapter 1.24 – Surety Bonds, Chapter 1.28 – City Warrants, Chapter 1.30 – Claims and Obligations, and Chapter 1.56 – Small Works Roster.*

*Resolution No. 2017-56, amending and restating purchasing policy and procedures.*

- B. 2018 Utility Assistance Program  
Presented by Deanne McDaniel, Accountant and Denise Pearce, Accounting Supervisor

*Ordinance No. 2017-23, amending Chapter 9.02.010 WCC adding a new subsection (7) Utility Assistance Program.*

*Resolution No. 2017-51, adopting the Utility Assistance Program guidelines relative to WCC 9.02.010(7).*

- C. Olds Station Sanitary Sewer Extension Phase 1 – Project No. 1718  
Authorization for Consultant Supplemental Agreement #1  
Presented by Jeremy Hoover, P.E. Senior Engineer – Utilities

*Motion for City Council to authorize the Mayor to sign Consultant Supplemental Agreement #1 on behalf of the City with RH2 Engineering, Inc. for Geotechnical Investigation services for the Olds Station Sanitary Sewer Extension Phase 1 (Project No. 1718).*

- D. McKittrick Street and Wenatchee Avenue Signal Project #0623 – Supplemental #8 to Agreement with RH2 Engineering  
Presented by Gary Owen, City Engineer

*Motion for City Council to approve and authorize the Mayor to execute Supplement #8 with RH2 Engineering, Inc., providing for additional design and right-of-way acquisition services for the McKittrick Street and Wenatchee Avenue Signal Project #0623.*

- E. 1422 Grant Contract – Amendment #4 – Year 4  
Presented by Brooklyn Holton, Housing & Community Planner

*Motion for City Council to approve the Mayor's signature on the 1422 Grant Agreement Amendment #3 between the Grant County Health District and the City of Wenatchee.*

- F. Memorandum of Understanding between Wenatchee Valley College and Wenatchee Police Department  
Presented by Captain Edgar Reinfeld, Wenatchee Police Department

*Motion for City Council to approve the Memorandum of Understanding between the Wenatchee Police Department and Wenatchee Valley College.*

- G. McKittrick Street Right-of-Way Purchase  
Presented by Steve King, Economic Development Director

*Motion for City Council to authorize the Mayor to sign settlement agreements with Stemilt Growers for the purchase of right-of-way not to exceed the project budget of \$1.25 million.*

- H. Authorization for Temporary Lending of Cash  
Presented by Brad Posenjak, Finance Director

*Resolution No. 2017-57, approving the temporary lending of cash from the General Fund to other funds, including but not limited to, the CDBG Entitlement Fund and the Police Station GO Bond Fund, as needed, in 2017 and 2018.*

- I. Hospitality Ministries Grants: Solomon's Porch Repayment  
Presented by Glen DeVries, Community Development Director

*Motion for City Council to authorize the Mayor's signature on a promissory note with Hospitality Ministries, secured with a deed of trust, for the amount of \$63,751.*

## **6. Public Hearings.**

The Mayor will call the Public Hearing to order and state the ground rules, the purpose of the hearing, the action that the hearing body may take on the matter, will address the appearance of fairness doctrine, and will state the manner in which the hearing will proceed. Staff will first give a report, followed by testimony of experts and/or the applicant, followed then by public testimony. All speakers must speak into the microphone and clearly state their names and addresses. All comments should be addressed to the hearing body, should be relevant to the application, and should not be of a personal nature. Public testimony may be limited to three minutes, unless further time is granted by the Mayor. If there are a large number of speakers, a representative may be appointed to speak on behalf of the group.

- J. 2017 Budget Amendment  
Presented by Brad Posenjak, Finance Director

*Ordinance No. 2017-28, amending the 2017 Budget as adopted by Ordinance No. 2016-32, revoking, recalling or decreasing all or a portion of total appropriations provided for, entering findings that this Ordinance is in the best interest of the City and requiring that this Ordinance be approved by a majority plus one of the entire Council.*

- K. Public Hearing on 2018 Budget and Adoption  
Presented by Brad Posenjak, Finance Director

*Ordinance No. 2017-27, adopting the Final Budget for the City of Wenatchee, Washington for the fiscal year ending December 31, 2018.*

## **7. Reports.**

- a. Mayor's Report
- b. Reports/New Business of Council Committees

## **8. Announcements.**

## **9. Adjournment.**