



**WENATCHEE CITY COUNCIL
Thursday, October 12, 2017**

Wenatchee City Hall
129 South Chelan
Wenatchee, WA 98801

AGENDA

5:15 p.m. Regular Meeting

1. Call to Order, Pledge of Allegiance, and Roll Call.

2. Consent Items:

- Motion to approve agenda, vouchers, and minutes from previous meetings.

Vouchers:

Wires #1423-#1424 in the amount of \$51,301.96 for September 26, 2017
Claim checks #183452 through #183463 in the amount of \$11,316.39 for September 26, 2017
Claim checks #183464 through #183583 in the amount of \$395,510.55 for September 28, 2017
Benefits/deductions in the amount of \$884,813.27 for September 29, 2017
Payroll distribution in the amount of \$383,456.20 for October 5, 2017
Payroll distribution in the amount of \$1,939.94 for October 5, 2017
Claim checks #183605 through #183648 in the amount of \$248,517.25 for October 5, 2017

- Resolution No. 2017-50, declaring certain personal property surplus to the needs of the City of Wenatchee and authorizing the Department of Information Systems to dispose of the personal property identified herein.

3. Citizen Requests/Comments.

The "Citizen Comments" period is to provide the opportunity for members of the public to address the Council on items either not on the agenda or not listed as a public hearing. The Mayor will ask if there are any citizens wishing to address the Council. When recognized, please step up to the microphone, give your name and mailing address, and state the matter of your interest. If your interest is an agenda item, the Mayor may suggest that your comments wait until that time. Citizen comments will be limited to three minutes.

4. Presentations.

- Make a Difference Day Proclamation
- United Way Month Proclamation

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Mayor's office at (509) 888-6204 (TTY 711). Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title 1.)

5. Action Items.

- A. Arts, Recreation and Parks Commission Appointment (Patrick Farrar)
Presented by Executive Services Director Allison Williams

Motion to approve Resolution No. 2017-49, appointing a member to the Wenatchee Arts, Recreation and Parks Commission (Patrick Farrar).

- B. Partner Application to Community Economic Revitalization Board
Presented by Economic Development Director Steve King

Resolution No. 2017-33, in support of a committed partner application to Community Economic Revitalization Board for funding from the Department of Commerce to assist in the financing of constructing the McKittrick Street extension.

- C. Coleman Oil Sanitary Sewer Discharge Agreement #2
Presented by Utilities Manager Mitch Reister

Motion for City Council to authorize the Mayor to execute the Agreement for Temporary Discharge of Treated Groundwater to the City of Wenatchee Publicly Owned Treatment Works.

- D. Bid Award for Lewis and Clark Elementary Sidewalk Improvements Project #1521
Presented by City Engineer Gary Owen

Motion for City Council to award the contract for the construction of the Lewis and Clark Elementary Sidewalk Improvements, Project 1521, to J&K Earthworks, in the amount of \$767,732.16, and authorize the Mayor to approve the construction contract.

6. Discussion Item.

- a. 2018 Budget

7. Reports.

- a. Mayor's Report
b. Reports/New Business of Council Committees

8. Announcements.

9. Adjournment.



WENATCHEE CITY COUNCIL MEETING

Thursday, September 28, 2017

Wenatchee City Hall
129 South Chelan
Wenatchee, WA 98801

MINUTES

In attendance:

Mayor Frank Kuntz
Councilmember Jim Bailey
Councilmember Lyle Markhart
Councilmember Keith Huffaker
Councilmember Linda Herald
Councilmember Mike Poirier

Staff in attendance:

Executive Services Director Allison Williams
City Attorney Steve Smith
Public Information Officer/Deputy Clerk Annagrisel Alvarez
IS Support Jessie Saucedo
Utilities Senior Engineer Jeremy Hoover
Police Chief Steve Crown
Community Development Director Glen DeVries
Economic Development Director Steve King
Finance Director Brad Posenjak
Public Works Director Matt Leonard
Utilities Manager Mitch Reister

5:15 p.m. Regular Meeting

1. Call to Order, Pledge of Allegiance and Roll Call.

Mayor Frank J. Kuntz called the regular meeting to order at 5:17 p.m. Councilmember Mike Poirier led the Pledge of Allegiance. Councilmembers Jim Bailey, Lyle Markhart, Keith Huffaker and Mike Poirier were present, with Councilmembers Mark Kulaas and Ruth Esparza absent and Councilmember Linda Herald en route.

2. Consent Items:

- Motion to approve agenda, vouchers, and minutes from previous meetings.

Motion to approve the consent items by Councilmember Keith Huffaker. Councilmember Jim Bailey seconded the motion. Motion carried (4-0).

3. Citizen Comments. None.

4. Presentations.

- Public Power Week Proclamation was read by Councilmember Keith Huffaker.

5. Action Items.

A. SR 285 – North Wenatchee Avenue Improvements Pre-Design; Project No. 1720

Public Works Director Matt Leonard presented the proposed projects along N. Wenatchee Ave. Mayor and Council commented. Jim Bailey further commented and asked questions.

Motion by Councilmember Mike Poirier for City Council to authorize the Mayor to negotiate with KPG for design services for the SR 285 North Wenatchee Avenue Improvements Pre-Design (Project No. 1720), and further authorize the Mayor to sign a contract on behalf of the City. Councilmember Jim Bailey seconded the motion. Motion carried (4-0).

[Councilmember Linda Herald joined the meeting at 5:30 p.m.]

B. Washington Street Irrigation Association Agreement

Public Works Director Matt Leonard presented staff report, Mayor and Council commented.

Motion by Councilmember Keith Huffaker for City Council to authorize the Mayor to sign an agreement with Washington Street Irrigation Association to provide irrigation water to Washington Park. Councilmember Lyle Markhart seconded the motion. Motion carried (5-0).

C. City Hall – Governmental Services Administration (GSA) Bid

Economic Development Director Steve King presented the staff report. Mayor and Council commented.

Motion by Councilmember Lyle Markhart to authorize the Mayor and staff to submit a bid to the Federal Government for lease of the existing City Hall building. Councilmember Linda Herald seconded the motion. Motion carried (5-0).

D. Olds Station Sanitary Sewer Extension Phase 1 – Project No. 1718

Senior Engineer – Utilities Jeremy Hoover presented the staff report. Mayor and Council commented.

Motion by Councilmember Keith Huffaker for City Council to authorize the Mayor to negotiate with RH2 Engineering, Inc., for design services for the Olds Station Sanitary Sewer Extension Phase 1 (Project No. 1718), and further authorize the Mayor to sign a contract on behalf of the City. Motion seconded by Lyle Markhart. Motion carried (5-0).

6. Public Hearings.

E. Shieni Annexation

The Mayor called the public hearing to order. Community Development Director Glen DeVries presented staff report. The Mayor asked for public comment. There was no one who wished to speak.

Motion by Councilmember Jim Bailey to approve Ordinance No. 2017-21, providing for the annexation of an unincorporated area located at the northeast corner of Stella and Walnut known as the Shieni Annexation, subject to the provisions of Ordinance No. 2007-34 and all subsequent amendments thereto. Motion seconded by Linda Herald. Motion carried (5-0)

7. Reports.

a. Mayor's Report

- (1) The Mayor reported about the Finance Committee meeting that was held earlier, all department heads submitted their budgets and requests our timing in accordance with state law. Some additional meetings will be held to discuss smaller items next week.
- (2) The City has 1.6 million dollars in payback from the Public Facilities District, 1 million will go to Streets. The rest will be allocated at a later date.
- (3) Executive Services Director Allison Williams shared the announcement of FEMA Award honorable mention for Community Preparedness regarding the Community Planning Assistance for Wildfires process. Mayor gave kudos to Allison and Steve King and Chief Burnett on this project.
- (4) Coming up: Meeting with Washington State Senator Brad Hawkins in October, and State Legislators on November 9th.
- (5) Great team working on INFRA Grant. Due date is November 2nd. Future trip of the team to Washington D.C.

- (6) The Mayor commented about the Economic Development breakfast and all the new and exciting happenings in the valley, he added that the Diamond Foundry will bring job opportunities to the valley.
- (7) Mayor commented about city's potential rating upgrade. Brad Posenjak provided additional comments.
- (8) Mayor said that community member Bob Parlette passed away last week, he said that our trail system would not be what it is today if it wouldn't have been for his leadership.

b. Reports/New Business of Council Committees

- (1) Councilmember Jim Bailey reported that the RMSA Board meeting determined that the base rate for insurance should be 3% just like last year.
- (2) Mayor announced next meeting dates on October 12th, work session on October 19th and regular meeting on the 26th.

8. Announcements. None.

9. Adjournment. With no further business the meeting adjourned at 6:03 p.m.

Frank J. Kuntz, Mayor

Attest:

Annagrisel Alvarez, Public Information Officer/Deputy Clerk

**COUNCIL AGENDA REPORT
INFORMATION SYSTEMS DEPARTMENT**

TO: Frank Kuntz, Mayor
City Council

FROM: Dale Cantrell, Information Systems Director

SUBJECT: Motion to authorize Mayor's signature for Resolution No. 2017-50

DATE: October 3, 2017

MEETING DATE: October 12, 2017

I. OVERVIEW

The City has several computer hardware items that are surplus to the needs of the City. The attached Resolution No. 2017-50 describes the process and Exhibit A lists the surplus equipment.

The non-operational surplus equipment will be recycled. The operational surplus equipment will be sold by online auction.

II. ACTION REQUESTED

Approve the motion to authorize Mayor's signature for Resolution No. 2017-50

III. FISCAL IMPACT Submitted to the Finance Committee Yes No

None.

IV. REFERENCE(S)

1. Resolution No. 2017-50
2. Exhibit A listing of surplus equipment

V. ADMINISTRATIVE ROUTING

Tammy Stanger, City Clerk

RESOLUTION NO. 2017-50

A RESOLUTION, declaring certain personal property surplus to the needs of the City of Wenatchee and authorizing the Department of Information Systems to dispose of the personal property identified herein.

WHEREAS, the City of Wenatchee owns the personal property legally described on Exhibit “A”; and

WHEREAS, the personal property described on Exhibit “A” is surplus to the needs of the City; and

WHEREAS, the City of Wenatchee has the statutory authority to dispose of said personal property under RCW 35A.11.010 and Chapter 1.34 WCC as currently enacted.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Wenatchee, as follows: The personal property described on Exhibit “A” is declared surplus to the needs of the City of Wenatchee. The Department of Information Systems of the City of Wenatchee is hereby authorized and directed to sell, transfer and convey the personal property described on Exhibit “A” in accordance with Chapter 1.34 WCC.

PASSED BY THE CITY COUNCIL OF THE CITY OF WENATCHEE, at a regular meeting thereof, this 12th day of October, 2017.

CITY OF WENATCHEE, a Municipal
Corporation

By: _____
FRANK KUNTZ, Mayor

ATTEST:

By: _____
TAMMY L. STANGER, City Clerk

APPROVED

By: _____
STEVE D. SMITH, City Attorney

**EXHIBIT A
INFORMATION SYSTEMS
INVENTORY DISPOSAL LIST
10/12/2017**

Inventory #	Inventory Class	Description	Serial Number	Reason for Disposition	Method of Disposition
1441	Laptop	Dell Latitude	82I50	Not Repairable	Recycling
2201	Laptop	Dell Inspiron 700m	c6xh491	Not Repairable	Recycling
2202	Laptop	Dell Inspiron 700m	96xh491	Not Repairable	Recycling
2675	Laptop	Dell Latitude E6400 ATG	7I45xh1	Not Repairable	Recycling
2676	Laptop	Dell Latitude E6500	90j7vh1	Not Repairable	Recycling
2803	Laptop	Dell Latitude E6510	9Ij2rm1	Not Repairable	Recycling
2808	Laptop	Dell Latitude E4310	gl6brm1	Not Repairable	Recycling
2811	Laptop	Dell Latitude E5510	ffqh4n1	Not Repairable	Recycling
2839	Laptop	Dell Latitude E6420 ATG	69py2r1	End of Life	Online Bid Auction
2887	Laptop	Dell Latitude E6420 ATG	cxy36r1	End of Life	Online Bid Auction
1859	Monitor	17" Flat Screen	k0507	End of Life	Online Bid Auction
1966	Monitor	17" Flat Screen	a593406a0121k0084	End of Life	Online Bid Auction
2006	Monitor	17" Flat Screen	a593406a0121k0164	End of Life	Online Bid Auction
2024	Monitor	17" Flat Screen	051400166	End of Life	Online Bid Auction
2042	Monitor	17" Flat Screen	a593406a0121k0083	End of Life	Online Bid Auction
2056	Monitor	17" Flat Screen	a593406a012k0031	End of Life	Online Bid Auction
2064	Monitor	17" Flat Screen	a59340sa0121k0539	End of Life	Online Bid Auction
2098	Monitor	17" Flat Screen	051500720	End of Life	Online Bid Auction
2100	Monitor	17" Flat Screen	a593326a0121k0803	End of Life	Online Bid Auction
2115	Monitor	17" Flat Screen	ag527h13881	End of Life	Online Bid Auction
2116	Monitor	17" Flat Screen	ag527h13854	End of Life	Online Bid Auction
2133	Monitor	17" Flat Screen	ag537h39866	End of Life	Online Bid Auction
2161	Monitor	17" Flat Screen	51400180	End of Life	Online Bid Auction
2238	Monitor	Dell Ultrasharp 1707FP	cn-0cc352-64180-630-02ds	End of Life	Online Bid Auction
2256	Monitor	Dell Ultrasharp 1707FP	cn-0cc352-64180-630-02gs	End of Life	Online Bid Auction
2277	Monitor	Dell Ultrasharp 1707FP	cn-0cc352-64180-639-0kqc	End of Life	Online Bid Auction
2279	Monitor	Dell Ultrasharp 1707FP	cn-0cc352-64180-639-0ksc	End of Life	Online Bid Auction
2287	Monitor	Dell Ultrasharp 1707FP	cn-0cc280-71618-661-ajpn	End of Life	Online Bid Auction
2382	Monitor	Dell Ultrasharp 1907FP	cn-0dc323-71618-6ag-adsc	End of Life	Online Bid Auction
2416	Monitor	Dell UltraSharp 1907FP	cn-0cc299-65180-6c1-0cga	End of Life	Online Bid Auction

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10/12/2017**

Inventory #	Inventory Class	Description	Serial Number	Reason for Disposition	Method of Disposition
2417	Monitor	Dell UltraSharp 1907FP	cn-0cc299-65180-6c1-09qa	End of Life	Online Bid Auction
2427	Monitor	Dell UltraSharp 1907FP	cn-0cc299-64180-6c1-09ra	End of Life	Online Bid Auction
2428	Monitor	Dell UltraSharp 1907FP	cn-0cc299-64180-6c1-09pa	End of Life	Online Bid Auction
2429	Monitor	Dell UltraSharp 1907FP	cn-0cc299-64180-6c1-0asa	End of Life	Online Bid Auction
2430	Monitor	Dell UltraSharp 1907FP	cn-0cc299-64180-6c1-09sa	End of Life	Online Bid Auction
2431	Monitor	Dell UltraSharp 1907FP	cn-0cc299-64180-6c1-09ua	End of Life	Online Bid Auction
2432	Monitor	Dell UltraSharp 1907FP	cn-0cc299-64180-6c1-0a6a	End of Life	Online Bid Auction
2433	Monitor	Dell UltraSharp 1907FP	cn-0cc299-64180-6c1-0csa	End of Life	Online Bid Auction
2434	Monitor	Dell UltraSharp 1907FP	cn-0cc299-64180-6c1-09wa	End of Life	Online Bid Auction
2436	Monitor	Dell UltraSharp 1907FP	cn-0cc299-64180-6c1-0a9a	End of Life	Online Bid Auction
2437	Monitor	Dell UltraSharp 1907FP	cn-0cc299-64180-6c1-00xa	End of Life	Online Bid Auction
2438	Monitor	Dell UltraSharp 1907FP	cn-0cc299-64180-6c1-0a7a	End of Life	Online Bid Auction
2439	Monitor	Dell UltraSharp 1907FP	cn-0cc299-64180-6c1-09la	End of Life	Online Bid Auction
2440	Monitor	Dell UltraSharp 1907FP	cn-0cc299-64180-6c1-0a8a	End of Life	Online Bid Auction
2442	Monitor	Dell UltraSharp 1907FP	cn-0cc299-64180-6c1-0c8a	End of Life	Online Bid Auction
2443	Monitor	Dell UltraSharp 1907FP	cn-0cc299-64180-6c1-09na	End of Life	Online Bid Auction
2444	Monitor	Dell UltraSharp 1907FP	cn-0cc299-64180-6c1-096a	End of Life	Online Bid Auction
2445	Monitor	Dell UltraSharp 1907FP	cn-0cc299-64180-6c1-06la	End of Life	Online Bid Auction
2540	Monitor	Dell Ultrasharp 1708FP	cn-oku789-71618-79k-auth	End of Life	Online Bid Auction
2585	Monitor	Dell Ultrasharp 1908FP	cn-0fp182-71618-7cf-rkyq	Not Repairable	Recycling
2600	Monitor	Dell Ultrasharp 1908FP	cn-0fp182-71618-7cf-rf6s	End of Life	Online Bid Auction
2601	Monitor	Dell Ultrasharp 1908FP	cn-0fp182-71618-7cf-rkvf	Not Repairable	Recycling
2602	Monitor	Dell Ultrasharp 1908FP	cn-0fp182-71618-7cf-rkyn	Not Repairable	Recycling
2603	Monitor	Dell Ultrasharp 1908FP	cn-0fp182-71618-7cf-rkyv	End of Life	Online Bid Auction
2605	Monitor	Dell Ultrasharp 1908FP	cn-0fp182-71618-7cf-rkvd	End of Life	Online Bid Auction
2606	Monitor	Dell Ultrasharp 1908FP	cn-0fp182-71618-7cf-rkz3	End of Life	Online Bid Auction
2623	Monitor	Dell UltraSharp 2408WFP	mx-og283h-74262-87a-2338-	Not Repairable	Recycling
2632	Monitor	Dell Ultrasharp 1908FP	cn-0g313h-74261-875-8f7l-a00	End of Life	Online Bid Auction
2720	Monitor	Dell Ultrasharp 1908FP	cn-og313h-74261-916-1hnl	End of Life	Online Bid Auction
2826	Monitor	Dell Professional P190S	cn-ornmh6-74445-9cg-bcrl	End of Life	Online Bid Auction

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10/12/2017**

Inventory #	Inventory Class	Description	Serial Number	Reason for Disposition	Method of Disposition
2847	Monitor	Dell Professional P190S	cn-opn59g-74261-18n-478u	End of Life	Online Bid Auction
2848	Monitor	Dell Professional P190S	cn-opn59g-74261-18n-476u	End of Life	Online Bid Auction
2850	Monitor	Dell Professional P190S	cn-opn59g-74261-18n-3vvu	End of Life	Online Bid Auction
2851	Monitor	Dell Professional P190S	cn-opn59g-74261-18n-47au	End of Life	Online Bid Auction
3018	Monitor	Dell Professional P1913S	cn-0rvc21-74261-324-0j3l	Not Repairable	Recycling
3019	Monitor	Dell Professional P1913S	cn-0rvc21-74261-324-0n2l	Not Repairable	Recycling
3024	Monitor	Dell 19" Monitor	cn-occ299-64180-6ch-043a	End of Life	Online Bid Auction
3025	Monitor	HP 23" Monitor	cnt047govv	Not Repairable	Recycling
3111	Monitor	Dell Professional P190S	cn-ornmh6-74445-9cg-bcdl	End of Life	Online Bid Auction
2083	Other	APC Master Switch		Not Repairable	Recycling
2085	Other	APC Master Switch		Not Repairable	Recycling
2092	Other	APC UPS Battery Pack		Not Repairable	Recycling
2194	Other	APC KVM Switch		Not Repairable	Recycling
2798	Other	nGenius Infinistream	nsa091298124	Not Repairable	Recycling
2563	PC	Dell Optiplex 755	138vjf1	Not Repairable	Recycling
2641	PC	Dell Optiplex 755	chkqhh1	Not Repairable	Recycling
2646	PC	Dell Optiplex 755	dhkqhh1	Not Repairable	Recycling
2649	PC	Dell Optiplex 755	19kqhh1	Not Repairable	Recycling
2712	PC	Dell Optiplex 760	jlwb6j1	Not Repairable	Recycling
2754	PC	Dell Optiplex 780	fh1w3m1	Not Repairable	Recycling
2766	PC	Dell Optiplex 780	hj1w3m1	Not Repairable	Recycling
2841	PC	Dell Optiplex 790	d9kdtr1	End of Life	Online Bid Auction
2842	PC	Dell Optiplex 790	d9kctr1	End of Life	Online Bid Auction
2843	PC	Dell Optiplex 790	d9lgtr1	End of Life	Online Bid Auction
2844	PC	Dell Optiplex 790	d9ljtr1	End of Life	Online Bid Auction
2845	PC	Dell Optiplex 790	d9mktr1	End of Life	Online Bid Auction
2846	PC	Dell Optiplex 790	d9mctr1	End of Life	Online Bid Auction
2854	PC	Dell Optiplex 790	d9bgtr1	End of Life	Online Bid Auction
2855	PC	Dell Optiplex 790	d9fdtr1	End of Life	Online Bid Auction
2856	PC	Dell Optiplex 790	d9dktr1	End of Life	Online Bid Auction

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2857	PC	Dell Optiplex 790	d9bktr1	End of Life	Online Bid Auction
2858	PC	Dell Optiplex 790	d9cdtr1	End of Life	Online Bid Auction
2859	PC	Dell Optiplex 790	d9jctr1	End of Life	Online Bid Auction
2860	PC	Dell Optiplex 790	d9cgtr1	End of Life	Online Bid Auction
2861	PC	Dell Optiplex 790	d9jftr1	End of Life	Online Bid Auction
2862	PC	Dell Optiplex 790	d9jdtr1	End of Life	Online Bid Auction
2863	PC	Dell Optiplex 790	d9hdtr1	End of Life	Online Bid Auction
2864	PC	Dell Optiplex 790	d9fgtr1	End of Life	Online Bid Auction
2865	PC	Dell Optiplex 790	d9cftr1	End of Life	Online Bid Auction
2866	PC	Dell Optiplex 790	d9ddtr1	End of Life	Online Bid Auction
2867	PC	Dell Optiplex 790	d9dgtr1	End of Life	Online Bid Auction
2868	PC	Dell Optiplex 790	d9gdtr1	End of Life	Online Bid Auction
2869	PC	Dell Optiplex 790	d9gktr1	End of Life	Online Bid Auction
2871	PC	Dell Optiplex 790	d9hktr1	End of Life	Online Bid Auction
2872	PC	Dell Optiplex 790	d9jktr1	End of Life	Online Bid Auction
2873	PC	Dell Optiplex 790	d9hhtr1	End of Life	Online Bid Auction
2892	PC	Dell Optiplex 790	hs1fyr1	End of Life	Online Bid Auction
2893	PC	Dell Optiplex 790	hs1byr1	End of Life	Online Bid Auction
2894	PC	Dell Optiplex 790	hs1cyr1	End of Life	Online Bid Auction
2895	PC	Dell Optiplex 790	hs1dyr1	End of Life	Online Bid Auction
2896	PC	Dell Optiplex 790	hs19yr1	End of Life	Online Bid Auction
2897	PC	Dell Optiplex 790	hs28yr1	End of Life	Online Bid Auction
2898	PC	Dell Optiplex 790	hs29yr1	End of Life	Online Bid Auction
2899	PC	Dell Optiplex 790	hs2jyr1	End of Life	Online Bid Auction
2900	PC	Dell Optiplex 790	hs25yr1	End of Life	Online Bid Auction
2901	PC	Dell Optiplex 790	hs2fyr1	End of Life	Online Bid Auction
2902	PC	Dell Optiplex 790	hs2cyr1	End of Life	Online Bid Auction
2903	PC	Dell Optiplex 790	hs2hyr1	End of Life	Online Bid Auction
2904	PC	Dell Optiplex 790	hs27yr1	End of Life	Online Bid Auction
2905	PC	Dell Optiplex 790	hs2byr1	End of Life	Online Bid Auction

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INFORMATION SYSTEMS
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Inventory #	Inventory Class	Description	Serial Number	Reason for Disposition	Method of Disposition
2906	PC	Dell Optiplex 790	hs2dyr1	End of Life	Online Bid Auction
2907	PC	Dell Optiplex 790	hs2kyr1	End of Life	Online Bid Auction
2908	PC	Dell Optiplex 790	hs2gyr1	End of Life	Online Bid Auction
2954	PC	Dell Optiplex 7010	34s3zv1	End of Life	Online Bid Auction
2955	PC	Dell Optiplex 7010	9l84zv1	End of Life	Online Bid Auction
1582	Printer	HP DeskJet 950C	my03licisc	Not Repairable	Recycling
1742	Printer	Troy MICR 2200 Printer	jpdgj35988	Not Repairable	Recycling
2058	Printer	HP DeskJet 6540	my4b23p1wn	Not Repairable	Recycling
2167	Printer	HP LaserJet 1320	cnhc5b409l	Not Repairable	Recycling
2173	Printer	HP DeskJet 5650	my43b4n257	Not Repairable	Recycling
2320	Printer	HP DeskJet 6940	my67a8r0x8	Not Repairable	Recycling
2509	Printer	HP DeskJet 6940	my774bs40x	Not Repairable	Recycling
2695	Printer	HP DeskJet 6940	my8bhck3cb	Not Repairable	Recycling
2698	Printer	HP DeskJet 6940	my8bhck2mv	Not Repairable	Recycling
2341	Server	HP Proliant DL360 G5	use640n593	Not Repairable	Recycling
2494	Server	HP Proliant DL380 G5	use729n78t	Not Repairable	Recycling
2681	Server	HP BLc7000 Blade Enclosure	use842fwyw	End of Life	Online Bid Auction
2888	Server	HP BL460c G7 Blade	use143jda4	End of Life	Online Bid Auction
2889	Server	HP BL460c G7 Blade	use150n11w	End of Life	Online Bid Auction
2890	Server	HP BL460c G7 Blade	use143jda5	End of Life	Online Bid Auction
2891	Server	HP BL460c G7 Blade	use139fyvv	End of Life	Online Bid Auction
2934	Server	HP BL460c G7 Blade	use236dl5m	End of Life	Online Bid Auction
2935	Server	HP BL460c G7 Blade	use236dl5n	End of Life	Online Bid Auction
2526	Switch	HP Procurve 2848	sg737sk06i	Not Repairable	Recycling
2678	Switch	HP 4/8 SAN Switch	usb842wzc8	End of Life	Online Bid Auction
3198	Tablet	Apple iPad Pro	dlxqxfgmdgmw3	Not Repairable	Trade In



MAKE A DIFFERENCE DAY
NATIONAL DAY OF DOING GOOD

PROCLAMATION

- WHEREAS,** This is the 27th year for Make a Difference Day.
- WHEREAS,** Each year, thousands of people throughout the Greater Wenatchee Valley join in this effort to make the place we live better for everyone.
- WHEREAS,** Bridges between communities have been lit, parks have been renovated, food banks have been filled, social service programs have been boosted, hiking trails have been restored, graffiti has been removed, home repairs have been done for the elderly and disabled, ball parks have been improved, and neighborhoods have cleaned and celebrated together.
- WHEREAS,** It is no small effort by a huge number of people, neighborhoods, schools, agencies, businesses, churches and organizations. We join efforts with each other for the good of each other.
- WHEREAS,** We invite everyone to find a project at www.wenatcheemkdd.com or post their project there.
- WHEREAS,** We invite people to spend time Saturday, October 28, doing a good deed, large or small, that makes a difference in our community or the lives of the people in it.
- WHEREAS,** We invite people in the Wenatchee Valley to act on this motto: “When there’s a need, do a good deed.”

NOW, THEREFORE, I, Frank J. Kuntz, Mayor of the City of Wenatchee, do hereby proclaim Saturday, the 28th day of October, 2017,

MAKE A DIFFERENCE DAY

in the City of Wenatchee, and encourage the citizens of this beautiful valley to join in this effort to make the place we live better for everyone.

IN WITNESS WHEREOF, I hereby set my hand and cause the seal of the City of Wenatchee to be affixed on this 12th day of October, 2017.

Frank J. Kuntz, Mayor

**Proclamation
United Way Month
October 2017**

WHEREAS, United Way of Chelan and Douglas Counties fights for the health, education and financial stability of every person in every community, and;

WHEREAS, United Way has served the people of the region for over 75 years, and;

WHEREAS, United Way provides the most efficient utilization of convening resources and people to assess and respond to community identified needs and focus areas;

WHEREAS, change doesn't happen alone. We have one life. To live better, we must LIVE UNITED.

THEREFORE, BE IT RESOLVED, that the Wenatchee City Council designate the month of October as United Way month;

AND BE IT FURTHER RESOLVED, that the Wenatchee City Council urge all individuals and businesses to support the efforts of United Way by giving, volunteering and/or advocating;

THEREFORE, I, Frank Kuntz, Mayor of the City of Wenatchee, in the County of Chelan, in the State of Washington, on behalf of the people of Wenatchee, express our appreciation to the United Way volunteers, donors, and organizations working collaboratively for the education, health and financial stability of every person as we grow and work for a better future.

IN WITNESS WHEREOF, I have hereunto subscribed my hand and caused the Great Seal of the City of Wenatchee to be affixed this 12th day of October, 2017.

Mayor Frank Kuntz
City of Wenatchee



MEMO

Parks, Recreation and Cultural Services Department

To: Mayor Kuntz and City Council Members
From: Dave Erickson, Parks, Recreation and Cultural Services Director
Date: September 19, 2017
Re: Arts, Recreation and Parks Commission appointment

ACTION REQUESTED

Move approval of Resolution 2017-49 appointing Patrick Farrar to position six of the Wenatchee Arts, Recreation and Parks Commission with a term expiring December 31, 2018.

BACKGROUND – PARKS AND RECREATION ADVISORY BOARD

The Arts, Recreation and Parks Commission is a nine-member citizen volunteer commission that serves in an advisory capacity to the Wenatchee City Council. The primary functions of the Commission are to:

- Review and make recommendations concerning recreation program offerings of the City.
- Oversee the City's art collection and comprehensive arts program.
- Provide recommendations regarding the acquisition, development and maintenance of park areas.
- Serve as the City Forestry Board and oversee the Urban Forestry Program.
- Review and make recommendations regarding the implementation of the City Parks, Recreation and Open Space Plan.
- Provide advice and make recommendations concerning the Wenatchee Community Center.
- Review art, recreation and park related proposals.
- Complete regular reviews of fees and charges for services.

Commissioner Koester submitted his resignation from the Commission in July as he moved out of State.

Patrick Farrar applied to serve on the Commission. He is a land planner and environmental designer and has volunteered with the Humane Society, Nature Conservancy, upper Valley Mend, and Wenatchee River Institute.

At their September 19, 2017 meeting, the Arts, Recreation and Parks Commission interviewed Mr. Farrar and unanimously recommended his appointment to the Commission. He would complete the remainder of the unexpired term of position 6 on the Commission.

A copy of his application is attached.

RESOLUTION NO. 2017-49

A RESOLUTION, appointing a member to the Wenatchee Arts, Recreation and Parks Commission.

WHEREAS, a vacancy exists on the Arts, Recreation and Parks Commission; and

WHEREAS, at their meeting of September 19, 2017 members of the Arts, Recreation and Parks Commission recommended Patrick Farrar to be appointed to the Commission; and

WHEREAS, Patrick Farrar has a strong background in landscape architecture and has applied to be a member on the Commission.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF WENATCHEE makes the following appointment to the Wenatchee Arts, Recreation and Parks Commission Position Six with a term ending on December 31, 2018:

NAME & ADDRESS

Patrick Farrar
213 North Western Avenue
Wenatchee, WA 98801

TERM EXPIRES

December 31, 2018

PASSED BY THE CITY COUNCIL OF THE CITY OF WENATCHEE at a regular meeting thereof this 12th day of October, 2017.

CITY OF WENATCHEE,
a Municipal Corporation

By: _____
FRANK KUTNZ, Mayor

ATTEST:

By: _____
TAMMY STANGER, City Clerk

APPROVED:

By: _____
STEVE D. SMITH, City Attorney



City of Wenatchee
Volunteer Commission and Board Application

COMMISSION/BOARD INFORMATION

Board (s) I would like to be considered for: (If more than one, please rank them in order of preference)

- | | |
|---|---|
| <input checked="" type="checkbox"/> Arts, Recreation & Parks Commission | <input type="checkbox"/> Greater Wenatchee Regional Events Center PFD Board |
| <input type="checkbox"/> Cemetery Advisory Board | <input type="checkbox"/> Historic Preservation Board |
| <input type="checkbox"/> Civil Service Board | <input type="checkbox"/> Lodging Tax Advisory Committee |
| <input type="checkbox"/> Code Enforcement Board | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Diversity Advisory Committee | <input type="checkbox"/> Tourism Promotion Area Board |

APPLICANT INFORMATION

City of Wenatchee Resident Yes No

Residency Requirement: Applicants must reside within the City Limits of Wenatchee except the Arts Commission, Diversity Advisory Committee, Historic Preservation Board, and the Parks & Recreation Advisory Board

Last Name: FARRER First Name: PATRICK Initial: D

Physical Address: 213 N. WESTERN AVE City: WENATCHEE Zip: 98801

Mailing Address: SKW City: _____ Zip: _____

Day Phone: 509.670.4163 Evening Phone: 509.670.4163

E-mail: PDF.FARRER@GMAIL.COM Years lived in Wenatchee Valley: 3

Occupation: LAND PLANNING / ENVIRONMENTAL DESIGN Years of Experience: 25

Work Address: 213 N WESTERN AVE. City: WENATCHEE Zip: 98801

Education and Formal Training: LANDSCAPE ARCH / CAL POLY SAN LUIS OBISPO

Have you ever been convicted of a felony or released from prison? Yes No

(A conviction record will not necessarily bar you from serving. Factors such as the nature and gravity of the crime, the length of time that has passed since the conviction and/or completion of any sentence, and the nature of the position for which you have applied will be considered.)

Volunteer/Community Experience:

Organization and Duties: WENATCHEE RIVER INSTITUTE Length of Service: 2

Organization and Duties: WENATCHEE VALLEY HUMANE SOCIETY Length of Service: 2

Organization and Duties: THE NATURE CONSERVANCY Length of Service: 1

Organization and Duties: UPPER VALLEY MEND Length of Service: 2.5

Organization and Duties: WASHINGTON NATIVE PLANT SOCIETY Length of Service: 1.5

Skills/Special Interests: TEAM BUILDING, PROJECT MANAGEMENT

Experience related to the Commission/Board: LEADING MULTI-DISCIPLINARY PROJECT TEAMS. PRESENTATIONS TO COUNCILS / ADVISORY / CITIZEN GROUPS. PROJECT AND CODE RESEARCH. CONSENSUS BUILDING WITH CLIENTS, USER GROUPS, AND DESIGNERS / ENGINEERS. DEVELOPMENT OF CITIZEN SURVEYS AND LISTENING GROUPS.

Why are you seeking this appointment? SEE ATTACHED SHEET

Would any conflict of interest be created as a result of your appointment? Yes No

If yes, please explain: _____

REFERENCES

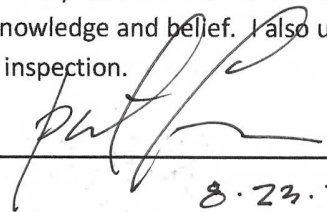
Name: SUSAN BALLINGER
Address: 2009 SKYLINE DR. City: WENATCHEE Zip: 98801
Phone: 509.669.7820 Email: SKYLINEBAL@GMAIL.COM
Occupation: BIOLOGIST, NATURALIST & EDUCATOR Years known: 1

Name: PATRICK WALKER
Address: P.O. BOX 2073 City: LEAVENWORTH Zip: 98826
Phone: 509.548.0181 X1 Email: PWALKER@WENATCHEERIVERINSTITUTE.ORG
Occupation: EXECUTIVE DIRECTOR / WENATCHEE RIVER INSTITUTE Years known: 2

Name: TOM LORISH
Address: 1316 5th St. City: LOS OSOS Zip: 93402
Phone: 805.550.2341 Email: OTIS-T@EARTHLINK.NET
Occupation: PG&E CUSTOMER RELATIONS MANAGER Years known: 17

AFFIDAVIT OF APPLICANT

I, PATRICK WALKER, do hereby certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief. I also understand that this completed application may be made available for public inspection.



(Signature)
Date: 8.23.2017



**City of Wenatchee
Volunteer Board, Commission and Committee Responsibilities**

To be selected and serve as a City of Wenatchee volunteer Board, Commission or Committee Member is a high honor and provides an unusual opportunity for genuine public service. Although the specific duties of each of the City's Boards vary widely with the purpose for which they are formed, there are certain responsibilities that are common to all members. As a volunteer Board, Commission or Committee representative of the City of Wenatchee, I agree to:

1. Understand my role and scope of responsibility. I will be informed of the individual group's scope of responsibility and operating procedures.
2. Represent the majority views of the group. Individual "opinions" to the public and press are discouraged, and, if given, must be identified as such.
3. Practice open and accountable government. I will be as open as possible about my decisions and actions, and also protect confidential information.
4. Represent the public interest and not special interest groups.
5. Not make decisions in order to gain financial or other benefits for myself, my family, or friends.
6. Serve as a liaison between the City and its citizens and can help reconcile contradictory viewpoints and to build a consensus around common goals and objectives. I will serve as a communication link between community, staff, and City, representing City programs and recommending and providing a channel for citizen expression.
7. Understand my role as a supportive relationship with the City Council and City staff and to follow the proper channel of communication through the designated staff person providing support for the group.
8. Do my homework and be thorough in recommendations. I will review agenda items under consideration prior to the meeting in order to be fully prepared to discuss, evaluate, and act on all matters scheduled for consideration. My conclusions will be based on careful preparation to strengthen the value of the group's recommendation.
9. Adhere to the highest standards of integrity and honesty in all endeavors and strive to safeguard the public trust. I shall announce any direct or remote conflict of interests prior to the discussion (RCW 42.36).
10. Understand that my authority is limited to decisions made by the group, and that in most cases, the decisions are advisory.
11. Understand that in my role I recommend policy while administrators and staff carry out approved policy.
12. Establish a good working relationship with fellow group members. I will respect individual viewpoints and allow other members time to present their views fully before making comments. I will be open and honest and welcome new members.
13. Not use or involve my membership in the conduct of political activities. However, I am not restricted from participating in political activities outside of my involvement in the group.

I hereby pledge to be positive in my role as a volunteer with the City and accept responsibility for my participation.

Signed: _____

Date: _____

10.23.2017

Since my wife and I identified Wenatchee as our new home and moved here, I've been immersing myself into as many areas as possible to gain an understanding of this unique region.

I've read and researched history, people, and place names, then explored on foot to review the written record against the actual; explored old maps, photos, and newspaper articles; participated in Law Enforcement Ride-alongs; participated in the Wenatchee Naturalist course, and Washington Native Plant Society Riparian and Shrub-steppe Stewardship training; volunteered time, expertise and materials with the Wenatchee Valley Humane Society, Upper Valley MEND, Wenatchee River Institute, Cascadia Conservation District, The Nature Conservancy, Chelan County Master Gardeners, Wenatchee School District; I've attended City Council meetings, Planning Commission Meetings and the Arts, Recreation & Parks Commission Board meetings; designed an improvement to our central transportation corridor to serve all modes of transportation and create a unique and pleasant green corridor to reduce the heat island effect while treating stormwater runoff; and most importantly, and in some ways the most rewarding, routinely walk across the street with a snow shovel to help my 80 year neighbor remove the tall ice berm left across his driveway by the plows.

Now that I no longer live within a county "island" surrounded by the City, I'm eligible to vote in City elections and serve on City boards. With this new political status, I want to bring my voice to this board in the hopes that I can be an asset to this community, listening to and understanding the people and projects that come before the board, helping to guide the City in retaining all that makes our City unique while moving forward to improve the quality of life to all of the citizens of Wenatchee.

COUNCIL AGENDA REPORT
City of Wenatchee



TO: Frank Kuntz, Mayor
City Council

FROM: Steve King, Economic Development Director

SUBJECT: Resolution 2017- 33

DATE: October 9, 2017

MEETING DATE: October 12, 2017

I. OVERVIEW

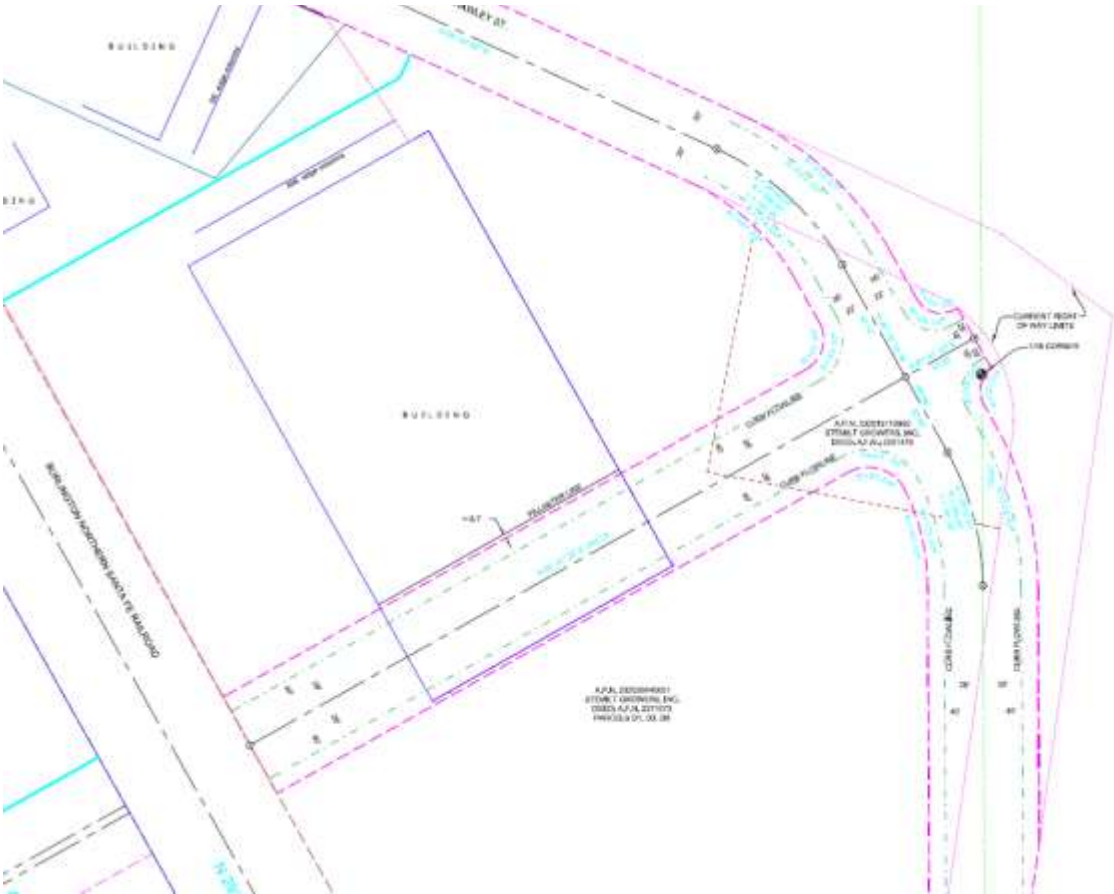
City staff have been working with Stemilt Growers to coordinate a public private partnership that will facilitate the extension of McKittrick Street across the BNSF railroad tracks to Miller Street. The McKittrick Street extension was identified in the North Wenatchee Master Plan as a signature street supporting the redevelopment of the area impacted by the Sleepy Hollow fires. The city is pursuing a railroad underpass at this location and thus this partnership will constitute securing right of way for the future underpass. In addition, identification of right of way will provide certainty in terms property configurations related to road right of way. Stemilt Growers has agreed to work with the city in partnership as both the city and Stemilt receives mutual benefit by establishing this right of way and constructing the extension of McKittrick Street. This effort is consistent with the adopted 2017 Comprehensive Plan.



The actual construction of the street will depend on the city's success of obtaining grants. This year, the city solicited funding from the Community Economic Revitalization Board to construct an at-grade crossing as an interim measure. However, funding did not materialize due to the lack of passage of a State capital budget. The City was notified, however, that due to other projects coming in under budget or not proceeding, CERB does have funding for the City for this project. Resolution 2017-33 provides for the City's application and match for CERB, however, due to a smaller grant award, this funding will focus on security the right of way for the project.

A preliminary budget estimate has been developed for the right of way of \$1.2 Million. This investment will include removal of approximately 80 feet of an existing building that was slightly damaged in the fires as well as securing right of way as depicted below.

COUNCIL AGENDA REPORT
City of Wenatchee



COUNCIL AGENDA REPORT
City of Wenatchee



II. ACTION REQUESTED

A motion to approve Resolution 2017-33 in support of a committed partner application to Community Economic Revitalization Board for funding from the Department of Commerce to assist in the financing of constructing the McKittrick Street extension.

III. FISCAL IMPACT Submitted to the Finance Committee Yes No

The prior ROW purchase was authorized by Council on August 10 utilizing the line of credit. Updated expenditures and CERB grant requirements will be reviewed with the Finance Committee on October 12. The CERB grant converts the line of credit expenditure to a grant/loan with CERB and frees up the use of the line of credit to further the remainder of the North Wenatchee redevelopment.

IV. REFERENCE(S): N/A

V. ADMINISTRATIVE ROUTING

Tammy Stanger, City Clerk
Allison Williams, Executive Services Director
Brad Posenjak, Finance Director

RESOLUTION NO. 2017-33

A RESOLUTION, in support of a committed partner application to Community Economic Revitalization Board for funding from the Department of Commerce to assist in the financing of constructing the McKittrick Street extension.

WHEREAS, the City is in compliance with Growth Management Act requirements (RCW 36.70A); and

WHEREAS, the City plans under the Growth Management Act and has adopted a Comprehensive Plan entitled “Planning to Blossom 2025: Wenatchee Urban Area Comprehensive Plan”; and

WHEREAS, the adopted Comprehensive Plan identifies North Wenatchee as a critical commercial district for the City; and

WHEREAS, in the summer of 2015 a fire storm caused fires at three major industrial uses in the North Wenatchee Business District; and

WHEREAS, the city applied for and was awarded a Community Economic Revitalization Planning Grant from the Department of Commerce to develop a master plan for the 50-acre impacted area; and

WHEREAS, the master plan identified the need for a railroad crossing to open up the area for development by providing improved access across the Seattle Chicago BNSF mainline; and

WHEREAS, the city has funding to build a new McKittrick/North Wenatchee Avenue intersection and extend McKittrick Street to the west side of the BNSF tracks; and

WHEREAS, the city is working with Stemilt Growers, owners of the property located east of the BNSF railroad tracks to facilitate development of their property to support a committed business to utilize one of their remaining warehouses; and

WHEREAS, right of way and removal of approximately 80 feet of the existing warehouse is necessary to facilitate building McKittrick Street east of the BNSF railroad tracks; and

WHEREAS, Stemilt Growers supports the city purchasing this right of way and building an at grade railroad crossing as a temporary access solution while funding is pursued for an underpass; and

WHEREAS, it is in the best interest of the City of Wenatchee to support improved commerce, job development, and redevelopment of the North Wenatchee district through providing critical infrastructure that supports the area as well as the city.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY the City Council of the City of Wenatchee to declare its support of the application for committed partner funding from the Community Economic Revitalization Board within the Department of Commerce in the amount \$973,185 to be used for the purchase of right of way and removal and restoration of an existing warehouse located within the proposed right of way in preparation for construction of a BNSF railroad crossing. Furthermore, the City of Wenatchee commits \$365,000 in local funding to match this grant and loan as well as the debt service to support the repayment of the loan with a principal amount not to exceed \$973,185.

**PASSED BY, THE CITY COUNCIL OF THE CITY OF
WENATCHEE** at a regular meeting thereof this 12th day of October, 2017.

CITY OF WENATCHEE, a Municipal Corporation

By: _____
FRANK KUNTZ, Mayor

ATTEST:

By: _____
TAMMY STANGER, City Clerk

APPROVED:

By: _____
STEVE D. SMITH, City Attorney

**COUNCIL AGENDA REPORT
PUBLIC WORKS DEPARTMENT**

TO: Frank Kuntz, Mayor
City Council

FROM: Mitch Reister, PE – Utilities Manager

SUBJECT: Coleman Oil Sanitary Sewer Discharge Agreement #2

DATE: October 9, 2017

MEETING DATE: October 12, 2017

I. OVERVIEW

Coleman Oil, Inc., located at 3 Chehalis Street, has been identified by the Department of Ecology as the source of petroleum groundwater contamination. Since May, Coleman Oil has been allowed (under agreement with the City) to pump the contaminated groundwater at their facility to the surface, treat said groundwater with approved mechanical/chemical strategies at their site, and discharge “clean” groundwater to the City’s Waste Water Treatment Plant (WWTP) until the groundwater contamination has been mitigated.

Thus far the agreement has worked well and Coleman Oil has been in compliance with discharge requirements established by Ecology and the City. However, Coleman’s site remediation is not complete and their current 6-month agreement with the City will expire in November.

Coleman has requested another 6-month agreement to continue their site cleanup.

II. ACTION REQUESTED

Staff recommends that the City Council authorize execution of the Agreement by the Mayor at a future date, at other than a public meeting.

III. FISCAL IMPACT Submitted to the Finance Committee Yes No

No impacts; all costs to implement the Agreement shall be borne by Coleman Oil.

IV. PROPOSED PROJECT SCHEDULE

Coleman Oil desires to continue discharging treated groundwater to the WWTP. The Agreement term is 6-months, if necessary; the Agreement may be extended at the discretion of the City.

V. REFERENCE(S)

1. Agreement for Temporary Discharge of Treated Groundwater to the City of Wenatchee Public Owned Treatment Works

VI. ADMINISTRATIVE ROUTING

Tammy Stanger, City Clerk

Agreement for Temporary Discharge of Treated Groundwater to the City of Wenatchee Publicly Owned Treatment Works

AGREEMENT made this 4th day of November, 2017, by and between the City of Wenatchee, a Washington municipal corporation, hereinafter referred to as “City,” and Coleman Oil, Inc. hereinafter referred to as “Coleman.”

Recitals

Whereas, the City owns and operates a Publicly Owned Treatment Works (hereinafter “POTW”); and

Whereas, Coleman desires to discharge treated groundwater from the spill cleanup at 3 Chehalis Street, Wenatchee, Washington, which has the potential to adversely affect the City’s POTW; and

Whereas, the City and Coleman desire to enter into this special agreement pursuant to WCC 4.08.060 (4) setting forth special terms under which Coleman may discharge its treated groundwater to the POTW.

1. TERM OF CONTRACT:

- 1.1 The CONTRACT will expire upon completion of the project or six months after the effective date, whichever occurs first.
- 1.2 This CONTRACT is issued to Coleman for the specific discharge of treated groundwater from the site at 3 Chehalis Street, Wenatchee, Washington.
- 1.3 The CITY reserves the right to modify or terminate this CONTRACT at any time in the event it deems modification or termination is necessary to preserve the integrity and function of the POTW. City shall notify COLEMAN in writing of any proposed modifications or termination three (3) calendar days prior to the implementation of such modifications or termination.

2. USE OF SEWERS:

- 2.1 All use by Coleman of CITY sewers shall be in compliance with all federal, state and local regulations including Wenatchee City Code Chapter 4.08.
- 2.2 COLEMAN shall install a wastewater discharge meter on all sewer connections prior to beginning wastewater discharges. Meter specifications and location shall be approved by the CITY. The meter shall be read daily by COLEMAN and meter readings shall be submitted weekly to the CITY in a format and method acceptable to the CITY.

- 2.3 COLEMAN shall provide all testing data to the CITY and shall not discharge until written approval is received from the CITY for each batch. The CITY shall respond by the end of the next business day from when the data is received. The CITY may require additional analysis to the testing required by this CONTRACT at COLEMAN’s expense. The CITY reserves the right to not accept specific batches.
- 2.4 COLEMAN shall only discharge to the POTW Monday through Friday. With advanced written approval from the CITY, discharges may be accepted on Saturday or Sunday.
- 2.5 COLEMAN shall be limited to a maximum discharge to the POTW of 4,000 gallons per day and at a maximum rate of 10 gallons per minute.
- 2.6 This CONTRACT and the authorization to discharge cannot be transferred, sold, or otherwise given to a new owner, new user, different premises, or any new or modified operation unless authorized in writing by the CITY.

3. ANALYTICAL TESTING, & FEES:

3.1 Table 3-1 lists the analytical tests required to discharge treated groundwater under the terms of this CONTRACT.

TABLE 3-1

Analytical Test	Method Number
Total Suspended Solids	SM2540-D
pH	SM4500-H+B
Chemical Oxygen Demand	SM5220-D
Total Organic Carbon	SM5310-B/C/D
Total Metals: As, Ba, Cd, Cr, Pb, Se, Ag, Cu, Zn	200.8
Total Mercury	7470A
Pesticides/PCBs	608
Volatile Petroleum Products	NWTPH-G _x BTEX
Semi-volatile Petroleum Products	NWTPH-D _x
Ignitability	1010A

- 3.2 All testing must be performed by a Washington State certified laboratory that at the time of testing is certified for the tests shown in Table 3-1.
- 3.3 COLEMAN shall be billed a base fee of \$40.70 per month plus \$3.90 per hundred cubic feet as well as applicable utility taxes to discharge to the POTW. In addition, a 15% administrative fee shall be applied to the monthly bill before taxes.

4. INSPECTIONS & REPORTING

- 4.1 COLEMAN shall allow CITY staff to enter upon COLEMAN's premises at 3 Chehalis during operating hours upon one hour advance notice by the CITY to:
 - 4.2.1 Inspect any facilities, equipment (including monitoring and control equipment), practices, storage facilities or operations.
 - 4.2.2 Have access to and copy any records that must be kept as a condition of the CONTRACT or the WASHINGTON STATE DEPARTMENT OF ECOLOGY.
 - 4.2.3 Sample or monitor for the purpose of assuring compliance.
 - 4.2.4 Inspect any production, manufacturing, fabricating or storage area where pollutants regulated under this CONTRACT could originate, be stored, or be discharged to the sewer system.
- 4.2 COLEMAN shall report any accidental or slug discharges immediately to the CITY. In case of an accidental or slug discharge or any other substantial incident which may have an adverse impact on the POTW, COLEMAN shall contact the CITY at (509)888-3324 between 7:00 A.M. and 3:30 P.M. and after hours call the CITY's afterhours emergency line at 1-800-374-5632.
- 4.3 COLEMAN shall notify the CITY for review and approval of any proposed changes to discharges at least seven (7) calendar days prior to the modified waste stream being discharged to the POTW.
5. ENFORCEMENT
 - 5.1 The CITY reserves the right to initiate enforcement action for any violation of this CONTRACT or Wenatchee City Code Chapter 4.08.
 - 5.2 COLEMAN may be billed surcharges and fines for violations for violations of this CONTRACT. Payment by Coleman shall be due in the normal course along with regular monthly sewer charges.
 - 5.3 Enforcement action will be in accordance with the administrative and judicial actions under Wenatchee City Code Chapter 4.08.

6. INDEMNIFICATION:

COLEMAN shall defend, indemnify and save the CITY and its elected officials, officers and employees harmless from any and all claim and risk and all losses, damages, demands, suits, judgments, and attorney fees or other expenses of any kind on account of injury to or death of any and all persons, on or account of all property damage of any kind, or loss of use resulting therefrom, to any party arising out of, or in any manner connected with, the service performed under this contract, or caused in whole or in part by reason of the negligence or unlawful acts or omissions of COLEMAN, its' subcontractors, employees or agents, except only for those losses resulting from and to the extent of the negligence of the CITY. COLEMAN waives its' immunity under the State Industrial Insurance

ACT, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties.

7. INSURANCE:

COLEMAN shall obtain and keep in force during the term of the CONTRACT insurance in no less than the following amounts:

	<u>Comprehensive/General</u>	<u>Property</u>
Occurrence	\$1,000,000	\$1,000,000
Aggregate	\$2,000,000	\$2,000,000

A Certificate of Insurance shall be provided to the City upon request. Compliance with this section shall be a prerequisite to City accepting wastewater discharges hereunder.

SIGNED THIS _____ day of _____, 2017.

CITY OF WENATCHEE,
a Washington municipal corporation

COLEMAN OIL, INC.

By: _____
FRANK KUNTZ, Mayor

By: James C. Cach
James C. Cach

**COUNCIL AGENDA REPORT
PUBLIC WORKS DEPARTMENT**

TO: Frank Kuntz, Mayor
City Council

FROM:  Gary Owen, City Engineer
 Charlotte Mitchell, Project Engineer

SUBJECT: Bid Award for Lewis and Clark Elementary Sidewalk Improvements Project # 1521

DATE: October 5, 2017

MEETING DATE: October 12, 2017

I. OVERVIEW

This project received Safe Routes to School (SRTS) funding in March of last year and consists of acquiring right of way along the easterly side of Princeton Street across the street from Lewis and Clark Elementary for the construction of sidewalks where they currently do not exist. The project will also provide for a formal marked mid-block crosswalk in front of the main entrance to the school.

The project received right of way certification on June 2017 and received construction funding authorization from WSDOT/FHWA July 2017.

A request for bids was issued August 31, 2017. Seven bids were received on September 28, 2017. J&K Construction, LLC is the low bidder at \$767,732.16. The low bid is reasonable and within 2% of the Engineer's Estimate. WSD has reviewed and approved their portion of the work per our Interlocal Agreement with them.

II. ACTION REQUESTED

Staff recommends the city Council award the contract for the construction of the Lewis and Clark Elementary Sidewalk Improvements, Project 1521, to J&K Earthworks, in the amount of \$767,732.16 and authorize the Mayor to approve the construction contract.

III. FISCAL IMPACT Yes No

Task	Adopted Budget
Design Engineering	\$117,991
Land (ROW Acquisition)	\$114,000
Construction Contract	\$849,501
Construction Engineering	\$66,535
Art Fund	\$1,850
Total	\$1,149,877

This action does not impact the project budget previously approved on 05/25/2017 by the finance committee. See attached bid tabulation for more information regarding the bids.

**COUNCIL AGENDA REPORT
PUBLIC WORKS DEPARTMENT**

IV. PROPOSED PROJECT SCHEDULE

The contract documents specify 60 working days to complete the contract. Per the contract the first working day shall be June 18, 2018 and will be completed by early September.

V. REFERENCE(S)

1. Bid Tabulation

VI. ADMINISTRATIVE ROUTING

Tammy Stanger, City Clerk
Matt Leonard, Public Works Director
Jennifer Saugen, Assistant City Engineer
Ruta Jones, Administrative Assistant to the Director

**COUNCIL AGENDA REPORT
FINANCE DEPARTMENT**

TO: Frank Kuntz, Mayor
City Council Members

FROM: Brad Posenjak, Finance Director

SUBJECT: 2018 Preliminary Budget Review

DATE: October 9, 2017

MEETING DATE: October 12, 2017

I. OVERVIEW

The City of Wenatchee plans to adopt the 2018 budget on November 16, 2017. The Finance Department has worked with the Mayor and Finance Committee to review requests from the department directors. The current preliminary budget is built using the 2017 initial budget and then adding cost-of-living increases, benefit increases, interfund billing adjustments, contract adjustments, and revenue projections. This budget also reflects the effect of moving 100% of property taxes into the Street Fund.

The current preliminary budget presents the operating budget only. Major capital projects will be incorporated over the next month and will be included with the final budget in November.

II. ACTION REQUESTED

None. This is an information presentation

III. FISCAL IMPACT

None. Finance Committee has reviewed the preliminary budget and requests.

IV. ATTACHMENTS

2018 Preliminary Budget Summary

V. ADMINISTRATIVE ROUTING

Tammy Stanger, City Clerk
Allison Williams, Executive Services Director

2018 Preliminary Budget Summary

General Fund					
Total	2016 Actual	2017 Original Budget	2018 Preliminary Budget	2018 Prelim Budget w/Requests	2018 Prelim Request Incr (Decr)
Revenues	23,872,981	24,431,010	24,511,770	24,511,770	-
Expenses	21,411,217	25,297,180	24,176,890	24,771,290	594,400
Difference	2,461,764	(866,170)	334,880	(259,520)	(594,400)

Recurring					
Revenues	21,227,420	23,111,010	23,985,770	23,985,770	-
Expenses	18,445,737	23,124,460	23,803,240	23,984,290	181,050
Difference	2,781,683	(13,450)	182,530	1,480	(181,050)

Non-Recurring					
Revenues	2,645,561	1,320,000	526,000	526,000	-
Expenses	2,965,480	2,172,720	373,650	787,000	413,350
Difference	(319,919)	(852,720)	152,350	(261,000)	(413,350)

All Other Funds					
Total	2016 Actual	2017 Original Budget	2018 Preliminary Budget	2018 Prelim Budget w/Requests	2018 Prelim Request Incr (Decr)
Revenues	49,611,123	39,911,400	35,742,780	37,342,780	1,600,000
Expenses	35,630,597	43,407,930	30,224,310	30,812,520	588,210
Difference	13,980,526	(3,496,530)	5,518,470	6,530,260	1,011,790