



## WENATCHEE CITY COUNCIL

Thursday, July 27, 2017

Wenatchee City Hall  
129 South Chelan  
Wenatchee, WA 98801

### MINUTES

**In attendance:**

Mayor Pro Tem Keith Huffaker  
Councilmember Ruth Esparza  
Councilmember Lyle Markhart  
Councilmember Keith Huffaker  
Councilmember Linda Herald  
Councilmember Mike Poirier

**Staff in attendance:**

Executive Services Director Allison Williams  
City Attorney Steve Smith  
City Clerk Tammy Stanger  
IS Support Jessi Saucedo and Tim McCord  
Economic Development Director Steve King  
Assistant City Engineer Jennifer Saugen  
Community Planner Brooklyn Holton  
Housing Programs Coordinator Sandra Van Osten  
Public Works Director Matt Leonard  
Police Chief Steve Crown  
Finance Director Brad Posenjak

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Mayor Pro Tem Keith Huffaker called the meeting to order at 4:30 p.m. for the purpose of meeting in executive session. The absences of Mayor Frank Kuntz and Councilmembers Jim Bailey and Mark Kulaas were noted for the record.

#### **4:30 p.m. Executive Session**

Executive Session to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price. RCW 42.30.110 (1)(b).

**Motion to convene in executive session for a time period not to exceed 45 minutes with legal counsel present by Councilmember Mike Poirier. Councilmember Lyle Markhart seconded the motion. Motion carried (5-0).**

The Council adjourned from executive session at 5:00 p.m.

## 5:15 p.m. Regular Meeting

### 1. Call to Order, Pledge of Allegiance and Roll Call.

Mayor Pro Tem Keith Huffaker called the meeting to order at 5:30 p.m. Councilmember Lyle Markhart led the Pledge of Allegiance. The absences of Mayor Frank Kuntz, and Councilmembers Jim Bailey and Mark Kulaas were noted for the record.

### 2. Consent Items:

- Motion to approve agenda, vouchers, and minutes from previous meetings.

**Motion to amend the agenda to add an additional item to authorize the Mayor to sign purchase and sale agreements for the purchase of property from Northwest Wholesale, parcels Nos. 232033110750 and 232033733005; and sign a purchase and sale agreement for the sale of property to Michelsen Packaging Company, parcel No. 232033110750, contingent on language for a public access easement approved by the Mayor, and to approve the vouchers and minutes from previous meetings, by Councilmember Mike Poirier. Motion seconded by Councilmember Linda Herald. Motion carried (5-0).**

### 3. Citizen Requests/Comments. None.

### 4. Presentations.

- National Night Out Proclamation read by Councilmember Linda Herald and presented to Linda Haglund and Norma Gallegos who spoke about the event and invited everyone to join them on August 1<sup>st</sup>.

### 5. Action Items.

#### A. Interlocal Agreement for County-Wide Solid and Hazardous Waste Program

Brenda Blanchfield with Chelan County Solid Waste presented information to the Council about the Solid Waste Program. The Solid Waste Management Plan is out for comment and will be adopted in September 2017. She also spoke about the hazardous waste collection event scheduled for September 30 and handed a flier out to everyone.

Executive Services Director Allison Williams presented the staff report on the Interlocal Agreement. Council asked questions and Mayor Pro Tem Keith Huffaker clarified that the numbers are in the budget and have gone through the finance committee.

**Motion to authorize the Mayor to enter into the Interlocal Agreement between Chelan County, the City of Cashmere, the City of Chelan, the City of Entiat, the City of Leavenworth, and the City of Wenatchee for the county-wide solid and hazardous waste program by Councilmember Ruth Esparza. Councilmember Lyle Markhart seconded the motion. Motion carried (5-0).**

B. Utility Easement – Chelan County PUD

Economic Development Director Steve King presented the staff report.

**Motion for City Council to authorize the Mayor to sign an easement granting Chelan County PUD access for installing utilities necessary to serve the Hilton Garden Inn by Councilmember Mike Poirier. Motion seconded by Councilmember Linda Herald. Motion carried (5-0).**

C. Lodging Tax Advisory Committee Appointment of Charlotte Mayo

Executive Services Director Allison Williams presented the staff report. Councilmember Linda Herald recused herself from this item due to a conflict of interest.

**Resolution No. 2017-41, appointing a member to the Lodging Tax Advisory Committee to fill a vacancy for a term ending December 31, 2018, by Councilmember Ruth Esparza. Motion seconded by Councilmember Mike Poirier. Motion carried (5-0).**

D. Bid Award Recommendation for South Chelan Avenue Sidewalk Improvements Phase II, Project 1611

Assistant City Engineer Jennifer Saugen and Community Planner Brooklyn Holton presented the staff report. Council asked questions.

**Motion for City Council to award the contract for construction of the South Chelan Avenue Sidewalks Phase II, Project 1611, to Bianchi Construction, in the amount of \$552,021.00, and further authorize the Mayor to sign the construction contract documents, by Councilmember Mike Poirier. Councilmember Ruth Esparza seconded the motion. Motion carried (5-0).**

E. 2017 - 2019 Homeless Grant Funding Recommendations

Housing Programs Coordinator Sandra Van Osten presented the staff report. Council asked questions.

***Motion by Councilmember Linda Herald for City Council to accept the Homeless Steering Committee's recommendations and authorize the Mayor to:***

- ***Enter into grant agreements between the Department of Commerce and the City of Wenatchee for the Consolidated Homeless/Housing & Essential Needs Grant (CHG/HEN) including the following potential amendments:***
  - ***Mid-year extensions in June 2018 for HEN and any subsequent HEN subgrants.***
  - ***CHG funding level adjustments per the limitations stipulated and recommended by the Homeless Steering Committee.***
- ***Enter into two-year grant agreements with subgrantees as recommended above by the Homeless Steering Committee.***

***The motion was seconded by Councilmember Lyle Markhart. Motion carried (5-0).***

F. Northwest Wholesale Purchase and Sale Agreement

Economic Development Director Steve King and City Attorney Steve Smith presented the staff report.

***Motion to authorize the Mayor to sign purchase and sale agreements for the purchase of property from Northwest Wholesale, parcel nos. 232033110750 and 232033733005; and sign a purchase and sale agreement for the sale of property to Michelsen Packaging Company, parcel no. 232033110750, contingent on language for a public access easement approved by the Mayor, by Councilmember Mike Poirier. Motion seconded by Ruth Esparza. Motion carried (5-0).***

6. Reports.

a. Mayor's Report. None.

Executive Services Director Allison Williams and Economic Development Director Steve King presented a draft Memorandum of Understanding about city partnership for a state designated innovation partnership zone. Grant agreements are due August 7. It was the consensus of the Council for staff to move forward with the application and final consent/ratification can be scheduled for August 10.

b. Reports/New Business of Council Committees.

Councilmember Ruth Esparza will be traveling to Seattle on Friday for an interview with One Vision Seattle. She will be promoting the Ramon Mirella concert scheduled on Sunday at the TTC, and she also intends to promote the Wenatchee Valley.

Councilmember Linda Herald said the Misawa Sister City Association is working on final touches for the trip in August to Misawa. Mayor Kuntz is going as well as 25 other delegates.

**7. Announcements.**

Executive Services Director Allison Williams announced limited access to the waterfront this weekend due to the Sunburn Classic 3 on 3 event. Also, she reminded everyone about National Night Out on Tuesday, August 1, and that next Friday, August 4, at 11:00 a.m. is the celebration of 125 years of service at the downtown storefront. Also on Friday, August 4 at 2:30 p.m. groundbreaking for the new Hilton Garden Inn is scheduled.

**8. Adjournment.** With no further business the meeting adjourned at 5:59 p.m.

  
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Frank J. Kuntz, Mayor

Attest:

  
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Tammy L. Stanger, City Clerk