



## WENATCHEE CITY COUNCIL SPECIAL MEETING

Thursday, June 15, 2017

Wenatchee City Hall  
129 South Chelan  
Wenatchee, WA 98801

### MINUTES

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**In attendance:**

Mayor Frank Kuntz  
Councilmember Jim Bailey  
Councilmember Ruth Esparza  
Councilmember Lyle Markhart  
Councilmember Keith Huffaker  
Councilmember Mark Kulaas  
Councilmember Linda Herald (via phone)  
Councilmember Mike Poirier

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**Staff in attendance:**

Executive Services Director Allison Williams  
City Attorney Steve Smith  
City Clerk Tammy Stanger  
IS Support Jessi Saucedo  
PIO/Deputy City Clerk Annagrisel Alvarez  
Human Resources Director Kari Page  
Human Resources Generalist Maria Holman  
Code Enforcement Assistant Yolanda Garcia  
Utility Billing Specialist Lupe Ontiveros  
Environmental Technician Bob Ritter  
Community Development Director Glen DeVries  
Building Official Cliff Burdick  
Housing Program Coordinator Sandra Van Osten  
Planning Manager Stephen Neuenschwander  
Associate Planner Matt Parsons  
Police Chief Steve Crown  
Finance Director Brad Posenjak  
Public Works Director Matt Leonard  
Housing & Community Planner Brooklyn Holton  
Housing Program Coordinator Oliver Crain

#### 5:15 p.m. Special Meeting

##### 1. Call to Order, Pledge of Allegiance, and Roll Call.

Mayor Frank J. Kuntz called the meeting to order at 5:15 p.m. Councilmember Mark Kulaas led the Pledge of Allegiance. All Councilmembers were present with Councilmember Linda Herald participating via conference call.

## 2. Consent Items:

- Motion to approve agenda, vouchers, and minutes from previous meetings.

*Motion to approve the consent items with one change to the agenda by moving the work session item for the fire update topic to the first presentation item by Councilmember Keith Huffaker. Councilmember Jim Bailey seconded the motion. Motion carried (7-0).*

## 3. Citizen Requests/Comments.

Manuel Valencia asked Public Information Officer/Deputy Clerk Anna Alvarez to read a letter from the United Neighborhood Association. The letter stated that the United Neighborhood Association was not in favor of districts.

## 4. Presentations.

- Fire Update – Fireworks Ban. Chelan County Fire District #1 Fire Chief Mike Burnett provided an overview of the fireworks ban in place for Chelan County. Fireworks are banned this year in city limits, except for permitted events like the community fireworks celebration at Walla Walla Point Park and the Applesox Baseball display.
- Second Quarter 2017 Service Awards.

Human Resources Director Kari Page acknowledged employees who have reached milestones in their years of service with a Service Award and Pin. The following employees exemplify exceptional work ethic in our endeavors to provide excellent service to the Citizens of Wenatchee. Their dedication and many contributions to City of Wenatchee success are recognized and sincerely appreciated.

Yolanda Garcia, Code Enforcement Coordinator	25 years
Terry Mitchell, Maintenance Worker – Streets	25 years
Shellie Collette, Police Records Specialist	20 years
Ramiro Lopez, Facilities Maintenance Tech/HVAC	20 years
Robert Ritter, Environmental Technician	20 years
Andy Greer, Street Maintenance Supervisor	15 years
Brian Miller, Police Officer	15 years
Jessica Shaw, Environmental Manager	15 years
Brian Bolz, Police Corporal	10 years
Lupe Ontiveros, Utility Billing Specialist	10 years
Jennifer Rayson, Accounting Technician – Utilities	10 years

Chad Noah, WWTP Operator

5 years

Present to receive their awards were Yolanda Garcia, Bob Ritter, and Lupe Ontiveros.

- Washington State Apple Blossom Festival Recap. Darci Christoferson, Festival Administrator, provided a recap of the 2017 festival to the Mayor and Council which included a handout listing all of the events and attendance numbers.
- Tour de Bloom Recap. Ace Bollinger, President of the Wenatchee Valley Velo Club, and coordinator for the Tour de Bloom event, provided a recap this year's event, and provided statistics, which included an increase in racers this year. A majority of the racers travel from out of the area.

## 5. Work Session Items.

### (1) Electoral Process Discussion/Update/Next Steps

Executive Services Director Allison Williams presented an overview of the work of the Electoral Process Committee and City Attorney Steve Smith provided a legal overview of the Voter's Right Act and the criteria for implementing districts. Consultant Bill Cooper also participated via telephone conference and answered questions of the Council.

Council asked additional questions of City Attorney Steve Smith.

Council would like to do some further investigation and research themselves by contacting cities who currently have districts, and those who have abandoned districts.

Members of the Electoral Process Committee in attendance were: Susan Albert, Mario Cantu, Alma Chacon, and Joe Morrison. Joe Morrison and Mario Cantu answered questions.

Bryan Campbell, 1837 Jefferson Street, read a letter. He is not in favor of districts and would like the Council to retain the current process.

Councilmember Mark Kulaas clarified two points made in Mr. Campbell's letter - that the committee was formed at the request of the City Council and they were tasked to look at all options.

Councilmember Keith Huffaker would like to consider placing the decision as an advisory vote in the fall of 2018. After further discussion it was the consensus of the Council to do their further research with other cities and that they will table this matter to December 2017/January 2018.

## (2) Administrative Abatement

Community Development Director Glen DeVries and Building Official Cliff Burdick provided Council with the draft notice of fire code violation form, the draft administrative abatement code and draft foreclosed property registration code and answered questions from the Council about each.

The Mayor asked for a five-minute break at 6:30 p.m. The meeting resumed at 6:35 p.m.

## 6. Action Items.

### A. 2017-2019 Homeless Grant Funding Recommendations

Housing Program Coordinator Sandra Van Osten and Community Development Director Glen DeVries presented the staff report and presentation. Also present were committee members Lori Barnett, Chief Steve Crown, Linda Herald (via phone), and Allison Williams.

Council asked questions.

*Motion for City Council to accept the Steering Committee's recommendations and authorize the Mayor to:*

- *Enter into grant agreements between the Department of Commerce and the City of Wenatchee for the Consolidated Homeless/Housing & Essential Needs Grant (CHG/HEN) and the Emergency Solutions Grant (ESG) including the following potential amendments:*
  - *Mid-year extensions in June 2018 for HEN and any subsequent HEN subgrants.*
  - *CHG funding level adjustments per the limitation stipulated and recommended by the Homeless Steering Committee.*
- *Enter into two-year grant agreements with subgrantees as recommended by the Homeless Steering Committee.*

**Motion to approve by Councilmember Keith Huffaker. Councilmember Linda Herald seconded the motion. Motion carried (7-0).**

## 7. Public Hearings.

The Mayor called the public hearing to order and explained the public hearing process.

### B. Compliance Resolution for the 2017 Growth Management Act Periodic Review and Revisions

Community Development Director Glen DeVries and Planning Manager Steve Neuenschwander presented the staff report. Council asked questions.

The Mayor then asked if there was anyone from the public who wished to comment. There was no one.

**Motion to approve Resolution No. 2017-37, fulfilling the requirements under RCW 36.70A.130(5) to review and, if necessary, update the Wenatchee Urban Area Comprehensive Plan and declaring compliance with the Washington State Growth Management Act (RCW 36.70A) by Councilmember Jim Bailey. Councilmember Ruth Esparza seconded the motion. Motion carried (7-0).**

C. Morley Annexation

Community Development Director Glen DeVries and Associate Planner Matt Parsons presented the staff report. Council asked questions.

The Mayor asked if there was anyone in the public who wished to comment. There was no one.

**Motion to approve Ordinance No. 2017-14, providing for an annexation of an unincorporated area north of Maple Street and west of Pershing Street, also known as the Morley Annexation Area, subject to the provisions of Ordinance No. 2007-34 and all subsequent amendments thereto by Councilmember Mark Kulaas. Councilmember Keith Huffaker seconded the motion. Motion carried (7-0).**

**8. Reports.**

- a. Mayor's Report. The Mayor reported that there is no meeting next week, a special meeting will be held on June 29. He travels to Nespelem tomorrow and to San Francisco on Sunday. Executive Services Director Allison Williams added that there will be a finance committee meeting on June 29 and that the Saddlerock Gateway Project ceremony is that evening as well. Also, the Chamber of Commerce grand opening and ribbon cutting is tomorrow, Friday, at 4:30 p.m.
  
- b. Reports/New Business of Council Committees. None.

**9. Announcements.**

**10. Adjournment.** With no further business the meeting adjourned at 7:11 p.m.

  
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Frank J. Kuntz, Mayor

Attest:

  
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Tammy L. Stanger, City Clerk