

**WENATCHEE HISTORIC PRESERVATION BOARD
REGULAR MEETING
FEBRUARY 1, 2017
WENATCHEE CITY HALL COUNCIL CHAMBERS
129 S. Chelan Avenue
Wenatchee, WA 98801**

AGENDA

- I. CALL TO ORDER: 5:30 PM**
- II. ADMINISTRATIVE AFFAIRS**
 - A. Approval of the minutes from the regular meeting of January 4, 2017.
- III. PUBLIC COMMENT PERIOD (10 MINUTES)**

Comment for any matters not identified on the agenda.
- IV. OLD BUSINESS**
 - A. None
- V. NEW BUSINESS**
 - A. Planning – Historic Home Tour
 - B. Review draft of newsletter
- VI. OTHER**
 - A. Member roundtable
- VII. ADJOURNMENT**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Mayor's office at (509) 888-6204 (TTY 711). Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title 1.)

MINUTES

I. CALL TO ORDER

Chair Jon Campbell called the meeting to order at 5:30 p.m. with the following members in attendance: Lisa Dahlgreen, Mark Seman, Bob Culp, Darlene Baker, and Wendy Priest. Steve King, Director of Community and Economic Development; Kirsten Larsen, Associate Planner; and Kim Schooley, Administrative Assistant represented City staff.

II. ADMINISTRATIVE AFFAIRS

A. Approval of the minutes from the regular meeting of December 7, 2016.

Board member Dahlgreen moved to approve the December 7, 2016 minutes. Board member Culp seconded the motion. The motion carried.

B. Election of Officers for 2017

Board member Dahlgreen moved to nominate Bob Culp for Chair. Board member Seman seconded the motion. The motion carried.

Board member Campbell moved to nominate Wendy Priest for Vice Chair. Board member Seman seconded the motion. The motion carried.

III. PUBLIC COMMENT PERIOD (10 MINUTES)

A. Comment for any matters not identified on the agenda.

There was no public comment.

IV. OLD BUSINESS

None

V. NEW BUSINESS

A. Discuss information to be communicated to City Council during the January work session

Steve King, Director of Community and Economic Development, advised the board that on January 17, 2017, there would be an opportunity for all City boards and commissions to address City Council and provide a report on their actions and accomplishments for the year. King advised that he would ask Jon Campbell as Chair to make the report, but that one or two other members were welcome to join as well.

The board discussed items of interest that could be relayed to City Council.

- Progress with the Grandview Historic District Neighborhood
- The DAHP grant and installation of historic street signs
- The Schritter family/property choosing to stay in district

- The request and work with the PUD to provide an incentive program for storm windows
 - Statistics on additions to the historic register
 - The historic home tour scheduled for May/the participation of East Wenatchee
 - The identification of 60+ homes in S. Wenatchee that are eligible for the register
 - Other
- B. Review and provide feedback on the introduction and summary for Historic Preservation and related goals and policies for the comprehensive plan draft

Kirsten Larsen, Associate Planner, presented the staff report.

Larsen discussed a need for additional guidelines to be identified and established for the review of historic properties and additional information to be incorporated to provide clearer standards to be used in the evaluation of properties.

Larsen provided a brief introduction to the proposed comp plan changes.

Board members will continue to review the draft and will advise staff by email of any additional changes and/or suggestions they have.

VI. OTHER

A. Member roundtable

Board member Culp advised the board that the Wenatchee Downtown Association was beginning a new meeting series on the first Wednesday of every month called “Shop Talks” for shop owners and their employees. He advised that the group meets at 8:30 a.m. and that they had expressed interest in doing a meeting on the “historic relevance” of downtown. He asked the board if they would consider ideas and perhaps one or two members would like to join him in making a presentation to the group. Culp advised that the talk would be limited to an hour and would occur sometime after May.

The board agreed that they would be willing to help come up with a presentation idea.

Larsen advised the board that on March 7th the Washington state DAHP training would be held in Tacoma, WA if anyone was interested in attending.

VII. ADJOURNMENT

With no further business to come before the Historic Preservation Board, Chair Jon Campbell adjourned the meeting at 6:58 p.m.

Respectfully submitted,
CITY OF WENATCHEE
DEPARTMENT OF COMMUNITY DEVELOPMENT
Kim Schooley, Administrative Assistant